



COUNCIL AGENDA – 13 – 2020 MUNICIPALITY OF HURON EAST
to be held on
TUESDAY, JULY 21st, 2020 – 7:00 p.m.
BRUSSELS MORRIS & GREY COMMUNITY CENTRE

1. **CALL TO ORDER & MAYOR'S REMARKS**
2. **CONFIRMATION OF THE AGENDA**
3. **DISCLOSURE OF PECUNIARY INTEREST**
4. **MINUTES OF PREVIOUS MEETING**
 - 4.13.1 Regular Meeting – July 7th, 2020 (encl.) (Pages 4-9)
5. **PUBLIC MEETINGS/HEARINGS AND DELEGATIONS**
 - 5.13.1 7:00 p.m. – Public Meeting (see agenda enclosed) (Pages 10-41)
 - 5.13.1.1 Zoning By-Law Amendment – David Schlumpf
 - 5.13.1.2 Temporary Use Zoning By-Law Amendment – Miriam Terpstra
6. **ACCOUNTS PAYABLE** \$1,290,160.45 (encl.) (Pages 42-52)
7. **REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS**
 - 7.13.1 CAO/Clerk – Stage 3 Reopening (encl.) (Pages 53-54)
 - 7.13.2 Finance Manager-Treasurer/Deputy Clerk – 2019 Financial Statements (encl.) (Pages 55-79)
 - 7.13.3 Public Works Coordinator – T13 Tendering Process (encl.) (Page 80)
8. **CORRESPONDENCE**
 - 8.13.1. Township of Puslinch – resolution concerning the Municipal Property Assessment Corporation revised criteria for assessing aggregate resource properties. (encl.) (Pages 81-82)
 - 8.13.2. Brussels Legion – advising of a fundraising event to be held on July 24th, 2020 from 4:00 to 8:00 pm on the parking lot area of the Legion property and requesting use of the municipal barricades to put around the area for the event. (encl.) (Pages 83-85)
9. **UNFINISHED BUSINESS**
 - 9.13.1 Strategic Planning
10. **MUNICIPAL DRAINS**
11. **PLANNING**
12. **COUNCIL REPORTS**
 - 12.13.1 Council Member Reports
→ County Council Report

→ Other Boards/Committees or Meetings/Seminars

- 12.13.2 Requests by Members
- 12.13.3 Notice of Motions
- 12.13.4 Announcements

13. INFORMATION ITEMS

- 13.13.1 Huron County Federation of Agriculture – concerning the County of Huron decision to not adjust the farm taxa ratio for the 2020 tax year. (encl.) (Pages 86-87)
- 13.13.2 Association of Municipalities of Ontario – Policy Update on emergency municipal financial relief. (encl.) (Pages 88-89)
- 13.13.3 Huron East Economic Development Committee – copy of meeting minutes – February 21st and June 16th, 2020. (encl.) (Pages 90-100)
- 13.13.4 Council Expenses – June 2020 (encl.) (Page 101)
- 13.13.5 Ausable Bayfield Conservation Authority – Board of Directors Meeting Agenda for July 16th, General Managers Report July 16th and meeting minutes of June 18th, 2020.
- 13.13.6 Campbell Strategies – copy of Media Release – Municipalities to be granted approval rights for new landfills. (encl.) (Page 102)
- 13.13.7 Ministry of Municipal Affairs and Housing – advising the government has introduced the COVID-19 Economic Recovery Act, 2020 to help get Ontario back on track. (encl.) (Pages 103-105)
- 13.13.8 Association of Municipalities of Ontario – Policy Update – Federal Economic Statement and Initial Analysis of Ontario Omnibus COVID-19 Recovery legislation. (encl.) (Pages 106-112)
- 13.13.9 Minister of the Environment, Conservation and Parks – advising of the next steps in the Made-in-Ontario Environment Plan that will ensure strong environmental oversight and a strong economy. (encl.) (Pages 113-115)
- 13.13.10 County of Huron – News Release – creation of a regional County-led Homelessness Task Force. (encl.) (Pages 1116-117)
- 13.13.11 Huron County Planning & Development – report on Planning Act timelines and updates in response to COVID-19. (encl.) (Pages 118-119)
- 13.13.12 Brussels Fire Area Committee – copy of meeting minutes – July 2nd, 2020. (encl.) (Page 120-127)
- 13.13.13 Seaforth Area Fire Board – copy of meeting minutes – July 8th, 2020. (encl.) (Pages 128-141)
- 13.13.14 Township of Perth South – suggesting all stakeholders to the Farm Property Class Tax Rate Program review the current program in an effort to find efficiencies and ultimately, a less disruptive classification process. (encl.) (Pages 142-145)
- 13.13.15 Association of Municipalities of Ontario – Policy Update – Stage 3 Coming, Child Care Space Increases, and Standing Committee on COVID-19 Municipal Impacts Hearings. (encl.) (Pages 146-148)
- 13.13.16 Office of the Premier – News Release – nearly all businesses and public spaces to reopen in Stage 3. (encl.) (Pages 149-153)
- 13.13.17 Pauline Linton – expressing concerns about the upcoming Walton Motorcross event planned for August 12th to 16th. (encl.) (Pages 154-155)

14. OTHER BUSINESS**15. BY-LAWS**

- 15.13.1** By-Law 14-2020 – Zoning Amendment – Plan 194, Part Park Lot 9, as RP 22R-1053, Part 2, Brussels Ward (David Schlumpf) (encl.) (Pages 156-159)
- 15.13.2** By-Law 40-2020 – Temporary Use Zoning Amendment – Lot 35, Concession 14, Grey Ward (Miriam Terpstra) (encl.) (Pages 160-163)
- 15.13.3** By-Law 41-2020 – Authorize Subdivision Agreement – Pol Quality Homes Inc. (encl.) (Pages 164-191)
- 15.13.4** By-Law 42-2020 – Authorize Development Agreement (Foundation Agreement) Pol Quality Homes Inc. (encl.) (Pages 192-196)
- 15.13.5** By-Law 43-2002 – Assign Name to highway in a Plan of Subdivision – Street A Briarhill Road – Street B Linda Drive (encl.) (Page 197)

16. CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)**17. CONFIRMATORY BY-LAW**

- 17.13.1** By-Law 44-2020 – Confirm Council Proceedings (encl.) (Page 198)

18. ADJOURNMENT

4-13-1

MUNICIPALITY OF HURON EAST COUNCIL MEETING MINUTES
HELD IN THE AUDITORIUM AT THE SEAFORTH & DISTRICT COMMUNITY CENTRE
SEAFORTH, ONTARIO
TUESDAY, JULY 7th, 2020 – 7:00 P.M.

Members Present: Mayor Bernie MacLellan, Deputy Mayor Robert Fisher,
Councillors John Lowe, Zoey Onn, Dianne Diehl, Alvin McLellan,
Brenda Dalton, Gloria Wilbee, Joe Steffler and Raymond Chartrand

Absent: Councillor Larry McGrath

Staff Present: CAO/Clerk, Brad Knight
Finance Manager-Treasurer/Deputy Clerk, Paula Michiels
Public Works Coordinator, Barry Mills
By-Law Enforcement Officer, Bruce Brockelbank

Others Present: Shawn Loughlin, Editor, The Citizen

Robert Hiusser attended the meeting to present his appeal of a property standards order to the Property Standards Committee. (Item 5.12.4)

CALL TO ORDER & MAYOR'S REMARKS

Mayor Bernie MacLellan called the meeting to order at 7:00 p.m. Mayor MacLellan noted that this was the first full in-person meeting since March and thanked the staff for their efforts during the pandemic to accommodate the requirements and needs of Council and the public.

Moved by Brenda Dalton and seconded by Zoey Onn:
That Council acknowledge that appropriate COVID-19 protocols have been implemented to allow in-person Council meetings to allow increased Council/public participation as outlined in a report from the CAO/Clerk dated July 6th, 2020. Carried.

In-person
Council
Meeting

CONFIRMATION OF THE AGENDA

Moved by Brenda Dalton and seconded by Zoey Onn:
That the Agenda for the Regular Meeting of Council dated July 7th, 2020 be adopted as circulated with the following additions:
Agenda Item 1 – Council in-person meetings under existing COVID-19 protocols
Agenda Item 15.12.6 – By-Law 38-2020 – Authorize Lease Agreement – 122 Duke Street, Seaforth Ward – Huron & Area Search and Rescue.

Adopt Agenda

Carried.

DISCLOSURE OF PECUNIARY INTEREST

MINUTES OF PREVIOUS MEETING

Moved by Joe Steffler and seconded by Ray Chartrand:
That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:
a) Regular Meeting – June 16th, 2020
b) Public Hearing – June 16th, 2020

Meeting
Minutes

Carried.

PUBLIC MEETINGS/HEARINGS AND DELEGATIONS

7:05 p.m. Court of Revision – 'A' Drain, Liffe Municipal Drain 2020

Moved by Robert Fisher and seconded by John Lowe:
That the Court of Revision for the 'A' Drain, Liffe Municipal Drain 2020 be opened and that Councillors Alvin McLellan, Brenda Dalton and Cheri Bell (West Perth) be appointed as members with Councillor McLellan acting as Chair. Carried.

Court of
Revision
Liffe Drain

No appeals were filed.

Moved by Brenda Dalton and seconded by Alvin McLellan:
That the Court of Revision for the 'A' Drain, Liffe Municipal Drain 2020 be closed. Carried.

Close Court

7:06 p.m. Court of Revision – Layton Municipal Drain 2020

Moved by Dianne Diehl and seconded by Gloria Wilbee:
That the Court of Revision for the Layton Municipal Drain 2020 be opened and that Councillors Alvin McLellan, Gloria Wilbee and Brenda Dalton be appointed as members with Councillor McLellan acting as Chair. Carried.

Court of
Revision
Layton Drain

No appeals were filed.

Moved by Gloria Wilbee and seconded by Brenda Dalton:
That the Court of Revision for the Layton Municipal Drain 2020 be closed. Carried.

Close Court

7:07 .m. Court of Revision – Watson Municipal Drain 2020

Moved by Alvin McLellan and seconded by Zoey Onn:
That the Court of Revision for the Watson Municipal Drain 2020 be opened and that Councillors Alvin McLellan, Gloria Wilbee and Brenda Dalton be appointed as members with Councillor McLellan acting as Chair. Carried.

Court of
Revision
Watson Drain

No appeals were filed.

Moved by Gloria Wilbee and seconded by Brenda Dalton:
That the Court of Revision for the Watson Municipal Drain 2020 be closed. Carried.

Close Court

7:08 p.m. Property Standards Committee – Hearing of Appeal
Jarvis Street, Con. 1 HRS, Pt. Lot 11, RP 22R-3094 Part 3, Seaforth Ward

Moved by Ray Chartrand and seconded by Joe Steffler:
That Council, sitting in its capacity as the Property Standard Committee for the Municipality of Huron East, shall now hear the appeal of Robert Hiusser to an Order to Remedy against R & A Trans Corp at Jarvis Street, Con. 1 HRS, Part Lot 11, RP 22R-3904 Part 3, Seaforth Ward, with Mayor Bernie MacLellan acting as Chair of the Committee. Carried.

Property
Standards
Committee

An appeal to the Property Standards Committee was received from Robert Hiusser of R & Trans Corp concerning an Order to Comply served to R & A Trans Corp on Jarvis Street, Con. 1 HRS, Pt. Lot 11, RP 22R-3094 Part 3, Seaforth Ward.

Huron East Property Standards Officer Bruce Brockelbank provided background and reviewed the process to date concerning the Order to Remedy on the Jarvis Street property. He noted that he had issued the order on June 16th, 2020 with a compliance date of July 10th, 2020. He advised that the property was zoned Industrial which allowed a truck transport terminal/yard and outdoor storage was permitted to the side or rear of the main building but it was noted that there were fencing requirements if the yard abutting a non-industrial zone.

Mr. Brocklebank advised Mr. Hiusser had cleaned up part of property but there was an excessive amount of tires, skids, e-waste along with a number of unlicensed trailers on the property. He noted that there were two trucks on the property that had been heavily damaged and were in a derelict condition. He reviewed a number of photos of the property with the Committee.

Mr. Hiusser noted that he been in the trucking business for more than 20 years and at one time had as many as 10 employees. He advised that he was in the process of winding his business down and that health issues over the last two years had made it difficult to earn a living and clean the property up. He advised that some individuals are using his property as a dumping ground for unwanted household goods.

Mr. Hiusser indicated that he is working 5 to 6 days a week and is making an attempt to clean up the property when he has time. He noted that he hoped to sell some of the unlicensed trucks/trailers. Mr. Hiusser also noted that the detour route in place for the Seaforth Main Street construction went by his property which comprised running his business and cleaning the property up.

The Committee noted that the main detour route going by Mr. Hiusser's property had likely resulted in an increased public awareness of the condition of the property. The Committee noted that Mr. Hiusser had made improvements to the property since the order was issued but it would take some time to put the property into a suitable condition.

Moved by John Lowe and seconded by Joe Steffler:

That Council of the Municipality of Huron East amend the Order to Remedy Violations of Standards of Maintenance and Occupancy dated June 16th, 2020 on Jarvis Street, Concession 1, HRS, Part Lot 11, RP 22R-3094 Part 3, Seaforth Ward, as follows:

Amend Order
Jarvis Street
R&A Trans
Corp./Hiusser

1. That all sections of the Order be completed with the exception of the following:
 - a) that the deadline for the property cleanup be extended to August 15th, 2020.

Carried.

ACCOUNTS PAYABLE

REPORTS & RECOMMENDATIONS OF MUNICIPAL OFFICERS

Chief Building Official

The Chief Building Official report dated June 22nd, 2020 was received by Council.

Public Works Coordinator – Temporary Stop Signs – Jarvis Street, Seaforth Ward

Public Works Coordinator Barry Mills reviewed his report to Council concerning the installation of temporary stop signs on Jarvis Street in Seaforth during the construction on Main Street in Seaforth. Council were advised that due to the construction on Main Street in Seaforth, traffic flow has been detoured to Jarvis Street North. As a result of the detour, traffic has increased on Market and John Streets at the Jarvis intersections. The Public Works Coordinator recommended that temporary stop signs be installed at the Jarvis Street North intersections of Market Street and John Street making the intersections an all-way stop for the duration of the construction on Main Street. A by-law to authorize the installation of temporary stop signs will be considered by Council later in the meeting.

Public Works Coordinator – Main Street Construction

Public Works Coordinator Barry Mills reviewed his report to Council and provided a status update on the Main Street Seaforth reconstruction project. He noted that construction is progressing in major stages as follows:

- Main line crew – installing storm sewer and water main – completed installation from Station Street to John Street and will continue to Goderich Street this week
- Second line crew – providing temporary water services and storm drain outlets to buildings in the core area, also commission water main and reconnect temporary to the permanent water service behind the main line crew.
- Third line crew – finishing road base to grade in preparation for asphalt, curbs, sidewalks and streetlights.
- These stages will be followed by the utilities – Bell, TCC, Gas and electrical (street lights) providing upgrades to these services.
- Main street will be paved from Goderich Street to George Street and protected pedestrian crossings will be created

The Public Works Coordinator also advised that newsletters continue to be distributed to owners and merchants to inform them of the upcoming construction schedule. It was also noted that during construction a one-metre gravel path will be maintained where possible to access storefronts and back alleys will also be accessible for stores with rear entrances.

Moved by Joe Steffler and seconded by Zoey Onn:

That Huron East Council receive the following Reports of Municipal Officers as presented:

Municipal
Officers
Reports

- (1) Chief Building Official
- (2) Public Works Coordinator
- (3) CAO/Clerk

Carried.

CORRESPONDENCE

Moved by Gloria Wilbee and seconded by Zoey Onn:

That Council of the Municipality of Huron East endorse the resolution of the Town of Orangeville requesting the Solicitor General encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force. Carried.

Endorse
Resolution
Town of
Orangeville

- Moved** by Dianne Diehl and seconded by Alvin McLellan:
Council of the Municipality of Huron East endorse the resolution of the City of Brantford and proclaim March 17th to be Essential Workers Day in the Municipality of Huron East to honour all of the essential workers who sacrificed so much during the COBID-19 pandemic. Carried.
- Endorse
Resolution
City of
Brantford
- Moved** by John Lowe and seconded by Alvin McLellan:
That Council of the Municipality of Huron East endorse the resolution of the Town of Bracebridge supporting the Federation of Canadian Municipalities recommendation that request the Federal and Provincial Governments establish a Municipal Financial Assistance Program to support Municipalities in offsetting the financial impact of the COVID-19 pandemic. Defeated.
- Defeat
Resolution
Town of
Bracebridge
- Moved** by John Lowe and seconded by Brenda Dalton:
That Council of the Municipality of Huron East endorse the resolution of Grey County concerning the implementation of broadband in the unserved and under-served areas of Grey County and other areas in the Province. Carried.
- Endorse
Resolution
Grey County
- Moved** by Dianne Diehl and seconded by Brenda Dalton:
That Council of the Municipality of Huron East endorse the resolution of the Town of Renfrew requesting the Governments of Ontario and Canada fast track the review of current and previous Investing in Canada Infrastructure Program grant applications to provide much needed employment and investment into rural Ontario in a post-pandemic setting. Defeated.
- Defeat
Resolution
Town of
Renfrew
- Moved** by Ray Chartrand and seconded by Joe Steffler:
That the resolution from the Town of St. Marys requesting the Huron Perth Medical Officer of Health to issue a Section 22 Order requiring residents to wear face masks in public settings be noted and filed. Defeated.
- Defeat
Resolution
Town of
St. Marys
- Moved** by Ray Chartrand and seconded by Gloria Wilbee:
That Council of the Municipality of Huron East endorse the resolution of the Town of St. Marys requesting Huron Perth Public Health Medical Officer of Health consider issuing an Order requiring residents to wear masks in public settings when physical distancing of 2 metres cannot be guaranteed, including in commercial establishments. Carried.
- Endorse
Resolution
Town of
St. Marys
- Moved** by John Lowe and seconded by Dianne Diehl:
That Council of the Municipality of Huron East endorse the resolution of the City of Sarnia with respect to the conditions in Long Term Care homes exposed by the pandemic and urge Premier Ford to start implementing the required resolutions immediately, as follows:
- Endorse
Resolution
City of Sarnia
1. increasing hours for all part-time and casual labour
 2. since the government provides funding for privately-operated homes, they have an obligation to inspect these homes and see that they are being properly run, and that funds are being used for the benefit of the residents and not the huge profitability of the operators, and to end the neglect and unacceptable conditions being experienced, each day, by our vulnerable seniors.
- Carried.
- Moved** by Joe Steffler and seconded by Dianne Diehl:
That the letter from the Maitland Valley Conservation Authority dated June 29th, 2020 be received and the Municipality of Huron East advise the MVCA that it is not interested in the Brussels Mill property if deemed surplus by the MVCA. Carried.
- MVCA
Brussels Mill
Property
- Moved** by Zoey Onn and seconded by John Lowe:
That the Municipality of Huron East waive the sidewalk café licence fee for the Jam Jar Pub (503 Turnberry Street, Brussels) for 2020 and further has no objection to the Jam Jar Pub temporarily extending their licensed area to include the sidewalk café and municipal property on the north side of the restaurant provided that the following conditions are met:
- Waive
Sidewalk/Café
Licence Fee
Jam Jar Pub
1. All areas to be enclosed by a temporary fence of between .9 metres and 1.2 metres in height and the fenced area shall not include the King Street sidewalk.
 2. The occupancy limit for all outdoor areas shall not exceed 1.11 m² per person.
 3. Hours will be limited to 9 pm on weeknights and 10:30 pm on weekends.
 4. Business owner to provide proof of insurance (minimum of \$2 million) and name

the Municipality as an additional insured.

5. That these provisions remain in effect until October 15th, 2020.

Carried.

UNFINISHED BUSINESS

MUNICIPAL DRAINS

PLANNING

COUNCIL REPORTS

Deputy Mayor Fisher/Mayor MacLellan – Huron County Community Fund

Deputy Mayor Fisher advised there had been significant discussion at County Council on the development of a community fund. Mayor MacLellan noted that direction had been given to staff to establish a Huron County Community Fund which would be similar in nature to the Foundations that had been set up on Community Foundations of Canada except the Fund would raise funds for small and new business capital. He noted that it was anticipated that much of the funding received would be administered by Community Futures Huron.

Reschedule August 4th, 2020 meeting

The CAO noted that a revised housekeeping zoning by-law was being prepared and that a significant rezoning application for an existing business was in the process of being filed but that it would be difficult to circulate it for the August 4th meeting. He noted that there was only one meeting scheduled for August and asked Council to consider rescheduling the meeting to August 11th.

Moved by Alvin McLellan and seconded by Joe Steffler:

That pursuant to Section 6.8 of Procedural By-Law 43-2015, the August 4th, 2020 meeting of Council is rescheduled to August 11th, 2020 at 8:00 p.m. Carried.

Reschedule
Council
Meeting Date

INFORMATION ITEMS

Moved by Brenda Dalton and seconded by Joe Steffler:

That Huron East Council receive the following Board and Committee meeting minutes as submitted:

- (1) Winthrop Community Centre – May 4th, 2020
- (2) Huron East/Seaforth Community Development Trust – June 4th, 2020

Carried.

Meeting Minutes

OTHER BUSINESS

BY-LAWS

Moved by Ray Chartrand and seconded by Gloria Wilbee:

BE IT HEREBY RESOLVED that leave be given to introduce By-Laws 33, 34, 35, 36, 37, 38 and 39 for 2020.

Introduce
By-Laws

By-Law 33-2020 – Bruce Municipal Drain 2017 – Actual Costs

By-Law 34-2020 – Authorize Development Agreement (Foundation Agreement) – Zulk Enterprises Inc.

By-Law 35-2020 – Authorize Site Plan Control Agreement – Zulk Enterprises Inc.

By-Law 36-2020 – Authorize Project Transfer Payment Agreement – ICIP – Replace Bridge Structure T13 on Kinburn Line

By-Law 37-2020 – Temporary Erection of Stop Signs – Jarvis Street, Seaforth Ward – Construction Detour

By-Law 38-2020 – Authorize Lease Agreement – 122 Duke Street, Seaforth Ward (HASAR)

By-Law 39-2020 – Confirm Council Proceedings

Carried.

Moved by Ray Chartrand and seconded by Dianne Diehl:

BE IT HEREBY RESOLVED that By-Law 33 for 2020, a by-law to authorize the actual cost of the Bruce Municipal Drain 2017, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Actual Costs
Bruce Drain

Moved by Ray Chartrand and seconded by Joe Steffler:
BE IT HEREBY RESOLVED that By-Law 34 for 2020, a by-law to authorize a Development Agreement (Foundation Agreement) with Zulk Enterprises Inc. be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
Dev. Agree.
(Foundation)
Zulk Ent. Inc.

Moved by Ray Chartrand and seconded by Joe Steffler:
BE IT HEREBY RESOLVED that By-Law 35 for 2020, a By-Law to authorize a Site Plan Agreement with Zulk Enterprises Inc. to permit a condominium development, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
Site Plan Agree.
Zulk Ent. Inc.

Moved by Ray Chartrand and seconded by Gloria Wilbee:
BE IT HEREBY RESOLVED that By-Law 36 for 2020, a by-law to authorize a Project Transfer Payment Agreement with the Ministry of Agriculture, Food and Rural Affairs for the Investing in Canada Infrastructure Program to replace Bridge Structure T13 on Kinburn Line, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
Payment Agree.
ICIP
Bridge T13

Moved by Brenda Dalton and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 37 for 2020, a by-law to authorize temporary erection of stop signs on Jarvis Street, Seaforth Ward as part of the construction detour, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
Temporary
Stop Signs
Seaforth

Moved by John Lowe and seconded by Brenda Dalton:
BE IT HEREBY RESOLVED that By-Law 38 for 2020, a by-law to authorize a lease agreement with Huron & Area Search and Rescue (HASAR) for 122 Duke Street, Seaforth Ward, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Authorize
Lease Agree.
HASAR
SDCC

CLOSED SESSION AND REPORTING OUT (Section 239 of the *Municipal Act, 2001*)

CONFIRMATORY BY-LAW

Moved by Alvin McLellan and seconded by Dianne Diehl:
BE IT HEREBY RESOLVED that By-Law 39 for 2020, a by-law to confirm the proceedings of Council, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto. Carried.

Confirm
Proceedings

ADJOURNMENT

Moved by Zoey Onn and seconded by John Lowe:
The time now being 8:52 p.m.
That the meeting do adjourn until July 21st, 2020 p.m. Carried.

Adjournment

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk



**MUNICIPALITY OF HURON EAST
PUBLIC MEETING**

TUESDAY, JULY 21st, 2020 – 7:00 P.M.

BRUSSELS MORRIS & GREY COMMUNITY CENTRE

The purpose of the public meeting is to consider an amendments to Huron East Zoning By-Law 52-2006.

AGENDA

- 1. Call to Order – Adopt Agenda for Public Meeting**
- 2. Disclosure of Elected Officials – Pecuniary Interest**
- 3. Zoning By-Law Amendment Application**

Note: The following provisions are contained in Ontario Regulation 545/06, Section 5(11)5

- i. If a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Huron East to the Local Planning Appeal Tribunal.
- ii. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal to the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

4. Amendments

- 4 a) Zoning By-Law Amendment Application** by David Schlumpf affecting Plan 194, Part Park Lot 9, as RP 22R-1053, Part 2, Brussels Ward. The By-Law proposes to amend Zoning By-Law 52-2006 to change the zoning from 'Residential Low Density Zone' (R1) to 'Residential Medium Density Zone' (R2) to permit a proposed semi-detached dwelling on the subject property. (encl.)

Comments Received:

- Report from Planner Laura Simpson dated July 15th, 2020 (encl.)

- 4 b) Zoning By-Law Amendment Application** by Miriam Terpstra affecting Lot 35, Concession 14, Grey Ward. The Temporary Use By-Law proposes to amend Zoning By-Law 52-2006 to recognize an existing temporary secondary dwelling unit as a condition of surplus dwelling severance C35/20. (encl.)

Comments Received:

- Report from Planner Laura Simpson dated July 15th, 2020(encl.)

5. Close Public Meeting

**PUBLIC MEETING
CONCERNING A PROPOSED ZONING BY-LAW AMENDMENT
AFFECTING THE MUNICIPALITY OF HURON EAST**

Roll No. 4040 440 012 02141

TAKE NOTICE that Council of the Municipality of Huron East will hold a public meeting on **Tuesday, July 21st, 2020 at 7:00 p.m.** in the **Brussels Morris Grey Arena Auditorium at 800 Sports Drive, Brussels** to consider a proposed Zoning By-law Amendment under section 34 of the Planning Act, RSO 1990, as amended. The amendment affects the Municipality of Huron East Zoning By-law.

BE ADVISED that the Corporation of the Municipality of Huron East considered this application to be complete on March 10th, 2020. This is a re-circulation of the application, originally circulated March 13, 2020.

If you are an owner of any land containing seven or more residential units you are requested to post this notice in a location that is visible to all of the residents.

ANY PERSON may attend the public meeting and/or make written or verbal representation.

IF a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Huron East to the Local Planning Appeal Tribunal.

IF a person or public body does not make an oral submission at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body.

IF you wish to be notified of the decision of the Municipality of Huron East on the proposed zoning by-law amendment, you must make a written request to the Municipality of Huron East, 72 Main Street South, Seaforth, Ontario N0K 1W0.

ADDITIONAL INFORMATION relating to the proposed zoning by-law amendment is available for inspection on the municipal website at www.huroneast.com.

Dated at the Municipality of Huron East this 29th day of June 2020

Brad Knight, CAO/Clerk
Municipality of Huron East,
72 Main Street S, Seaforth ON N0K 1W0
(519)-527-0160

Purpose and Effect:

This proposed Zoning By-law Amendment affects Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East. The By-law proposes to change the zoning to 'Residential Medium Density Zone' (R2) from 'Residential Low Density Zone' (R1).

The subject lands require a zone change to permit a proposed semi-detached dwelling on the subject property. The subject property is 890 square metres (0.22 acre) in area. The subject property is designated Residential in the Huron East Official Plan.

The property is located at 789 Sports Drive, Brussels.

**SCHEDULE 1
CORPORATION OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. -2020**

Roll No. 4040 440 012 02141

BEING a by-law to amend the zoning on Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East.

WHEREAS the Council of the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006 of the Municipality of Huron East.

NOW, THEREFORE, the Council of the Corporation of the Municipality of Huron East ENACTS as follows:

1. This by-law shall apply to Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East and is comprised of the attached Schedules.
2. By-law 52-2006 is hereby amended by changing from R1 (Residential Low Density) to R2 (Residential Medium Density), the zone symbol on the lands designated 'R2' on the attached Schedule.
3. This by-law affects Zone Map 56 of By-law 52-2006, attached as Schedule A.
4. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE	DAY OF	, 2020.
READ A SECOND TIME ON THE	DAY OF	, 2020.
READ A THIRD TIME AND PASSED THIS	DAY OF	, 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**SCHEDULE 2
CORPORATION OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. -2020**

Roll No. 4040 440 012 02141

By-law No. - 2020 has the following purpose and effect:

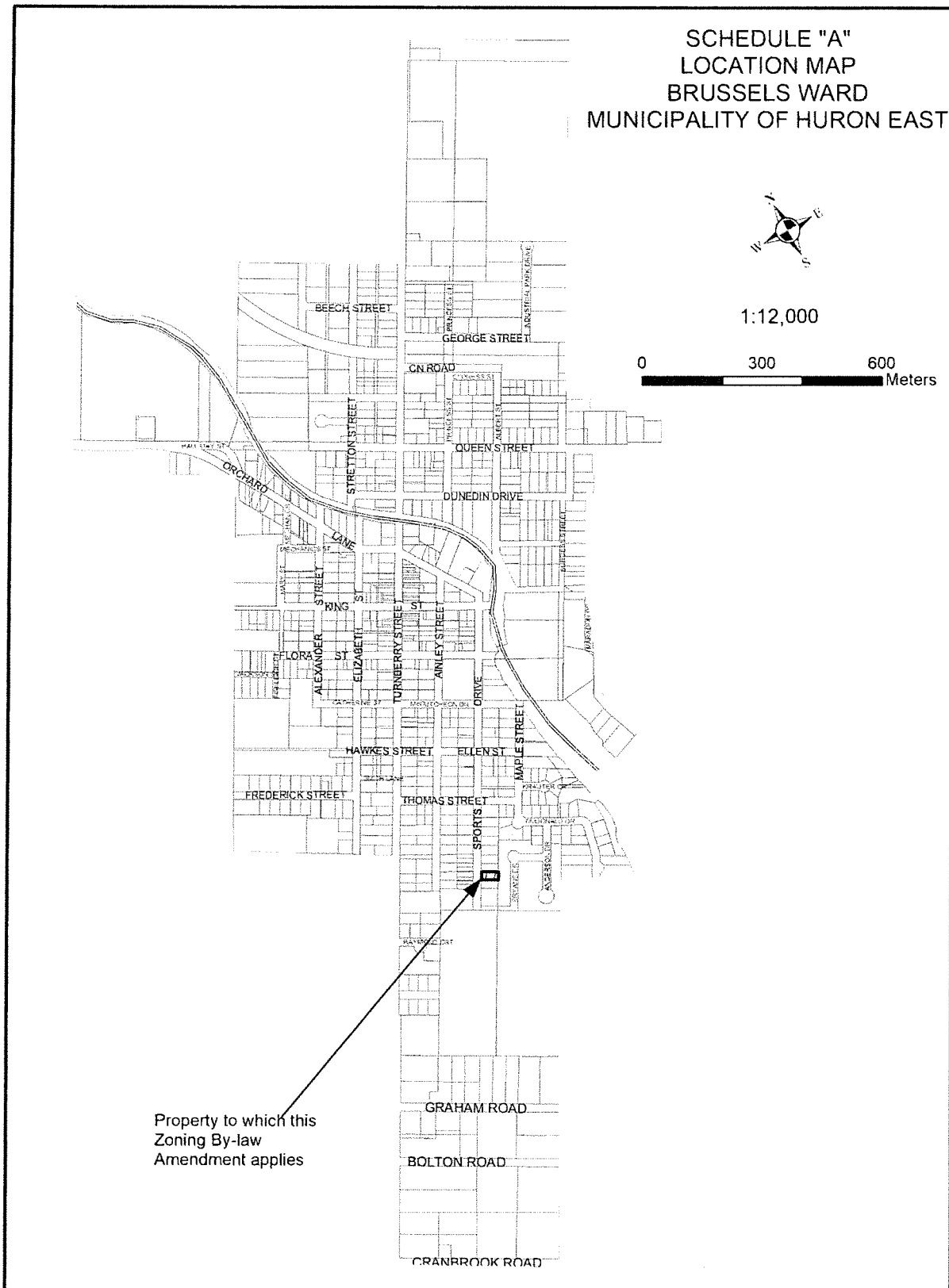
1. This proposed Zoning By-law Amendment affects Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East. The By-law proposes to change the zoning to 'Residential Medium Density Zone' (R2) from 'Residential Low Density Zone' (R1).

The subject lands require a zone change to permit a proposed semi-detached dwelling on the subject property. The subject property is 890 square metres (0.22 acre) in area. The subject property is designated Residential in the Huron East Official Plan.

The property is located at 789 Sports Drive.

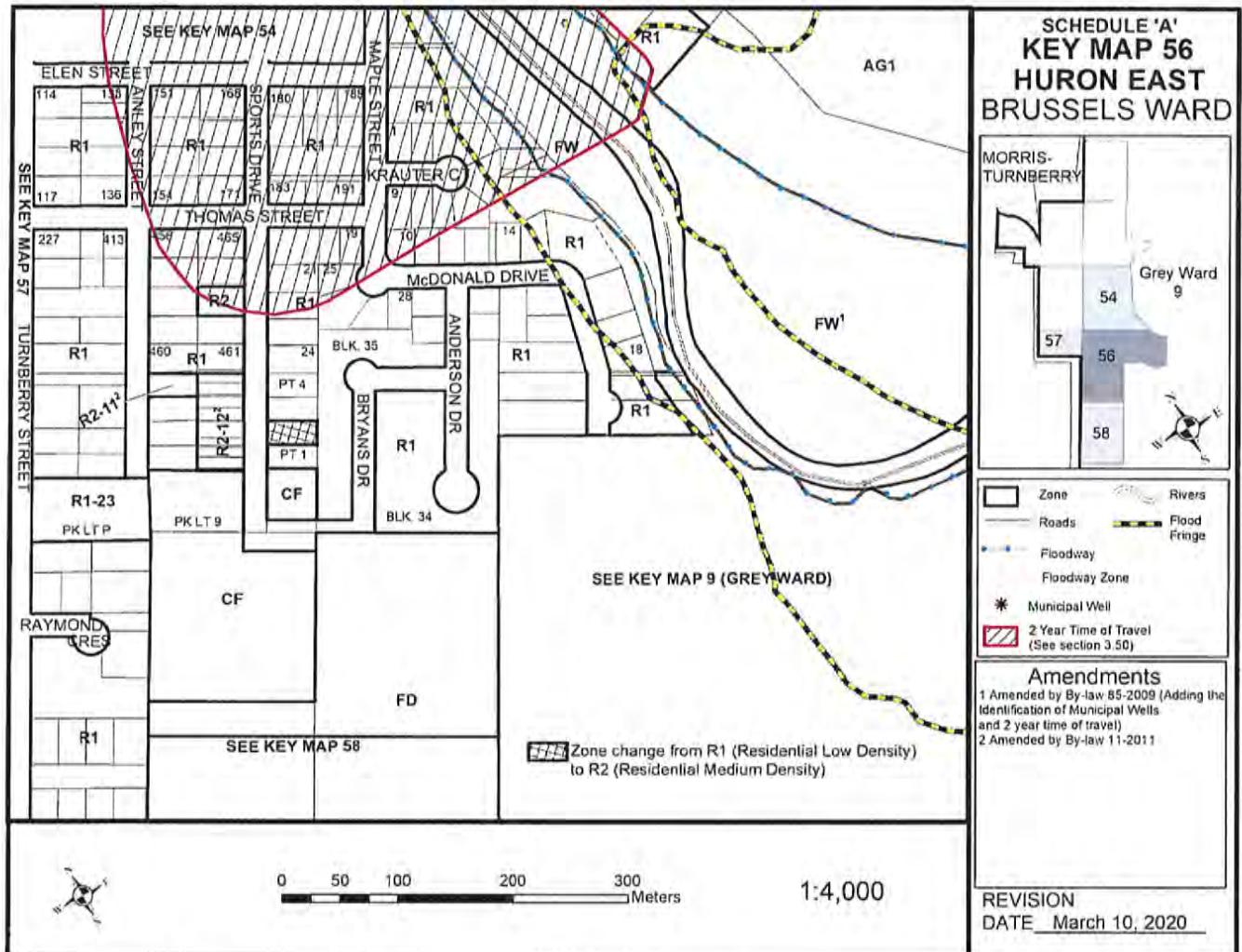
2. The map showing the location of the lands to which this by-law applies is shown on the following page and is entitled Location Map, Schedule A.

SCHEDULE A
CORPORATION OF THE MUNICIPALITY OF HURON EAST
BY-LAW NO. - 2020



Schedule A
CORPORATION OF THE MUNICIPALITY OF HURON EAST
BY-LAW NO. - 2020

Roll No. 4040 440 012 02141



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Mayor MacLellan and Members of Huron East Council
 From: Laura Simpson, Planner
 Date: 15 July 2020
 Re: **Z02-20 Zoning By-law Amendment**
Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East (789 Sports Drive)
Owner/Applicant: David Schlumpf

RECOMMENDATION

It is recommended that Huron East Council approve the proposed zoning by-law amendment

PURPOSE and DESCRIPTION

This proposed Zoning By-law Amendment affects Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East. The By-law proposes to change the zoning to 'Residential Medium Density Zone' (R2) from 'Residential Low Density Zone' (R1).

The subject lands require a zone change to permit a proposed semi-detached dwelling on the subject property. The subject property is 0.22 acre in area.

Figure 1: Location of Proposed Zone Change (excerpt from Zone Map 56)

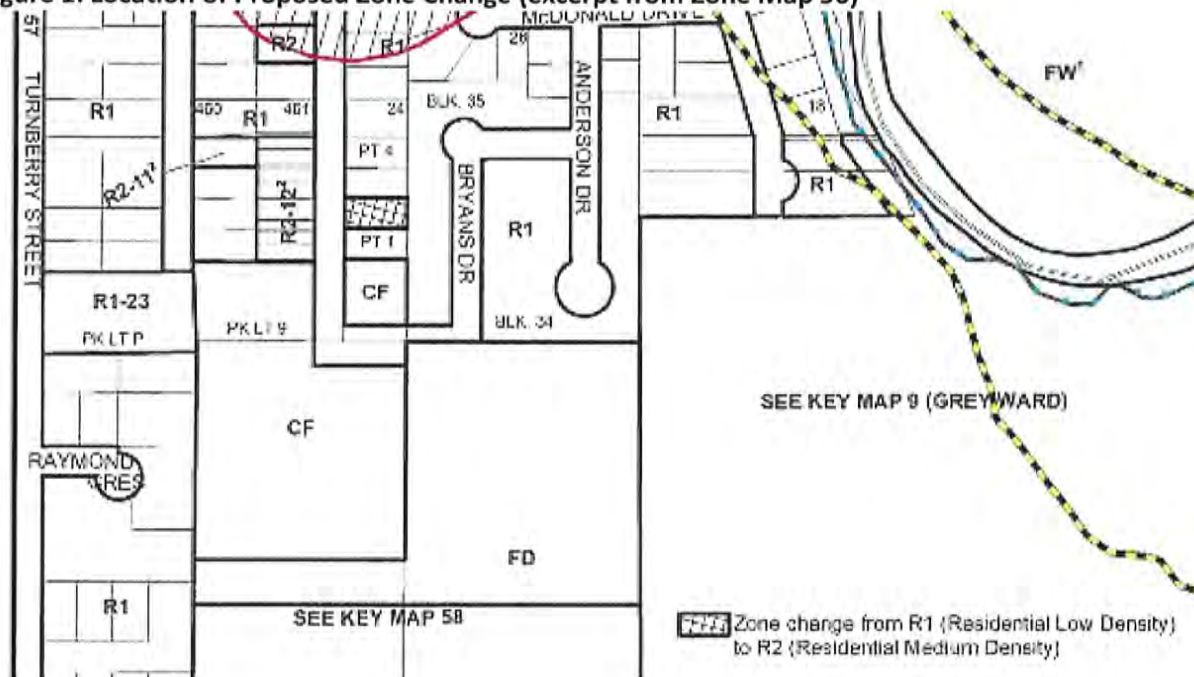


Figure 2: Aerial photo of the subject lands outlined in orange



PLANNING COMMENTS

The subject property is vacant, designated Residential in the Huron East Official Plan and is within the Primary Settlement Area of Brussels.

This application is supportive of the primary settlement area goals for infill lots and residential intensification and is supported by the Official Plan policies in Section 6.4, General Urban Settlement Area Policies, specifically the policies in section 6.4.2, Intensification. This section encourages the efficient use of land and increased intensification for residential development that is sensitive to the character of the neighbourhood. On the west side of the subject property's street, there is a 4 unit multiple attached dwelling, and a semi-detached dwelling would be an appropriate addition to this stretch of Sports Drive. The Huron East Official Plan also directs new residential development to locations where adequate services including water supply, sanitary waste disposal, storm and surface drainage, roads, sidewalks, street lighting and facilities are available. By proposing to increase the density options for a vacant residential lot in an urban area, this application conforms to the policies in the Official Plan.

The submitted concept drawing of a semi-detached dwelling was consistent with the Huron East Zoning By-law for a medium density residential property.

Figure 3: Photo of the vacant subject property



COMMENTS RECEIVED

There was one comment received from a neighbouring landowner during the circulation of this application inquiring about the impact on their land value from the zoning amendment and the semi-detached design. This report was prepared in advance of the Public Meeting and Council should consider any comments that may arise at the Public Meeting.

Sincerely,

Original Signed By _____

Laura Simpson,
Planner MCIP, RPP

Temporary Zoning Amendment Application Z02-20

Public Meeting
Huron East Council
21 July 2020



File Z02-20

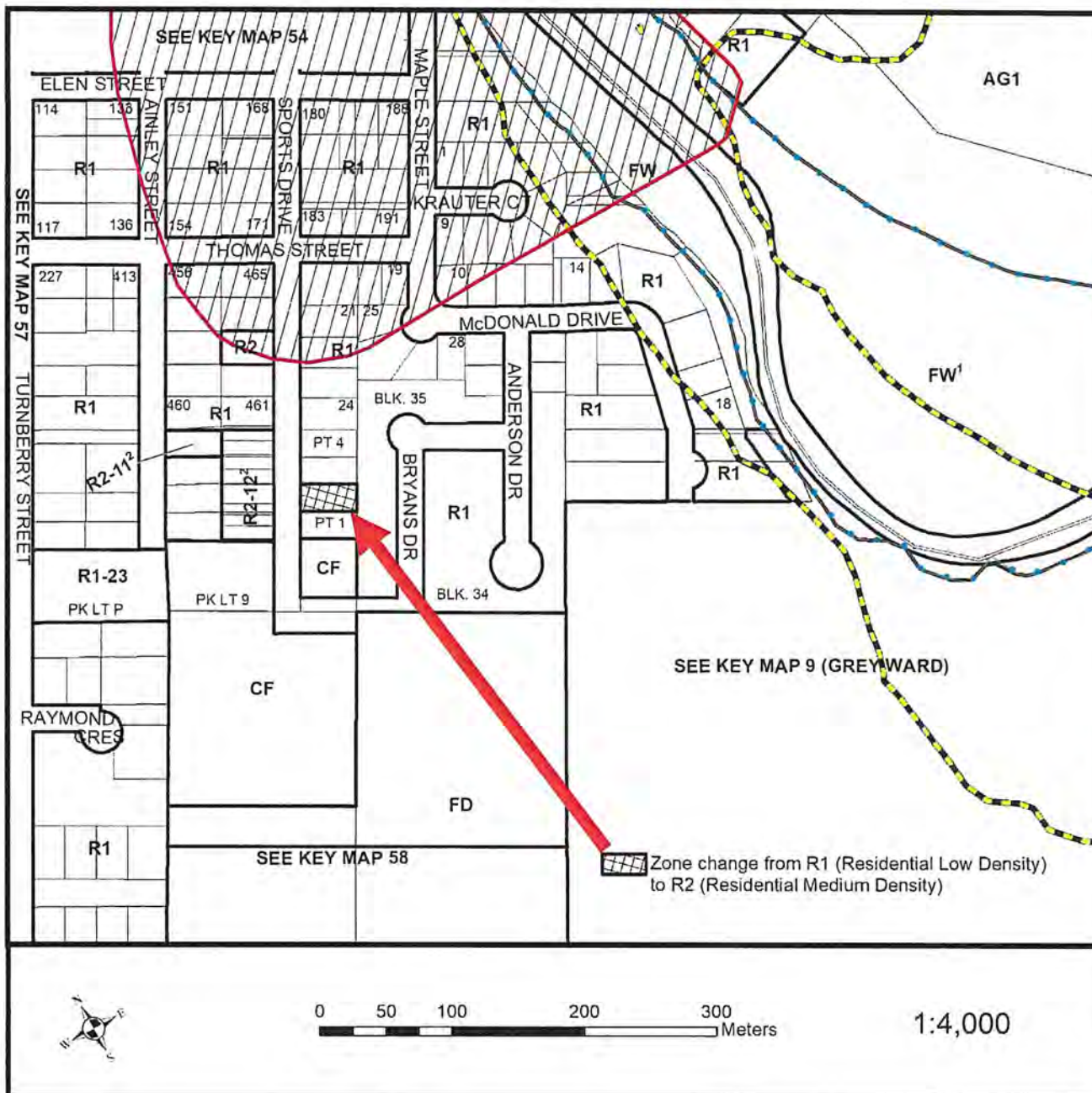
Owner/Applicant: David Schlumpf

789 Sports Drive

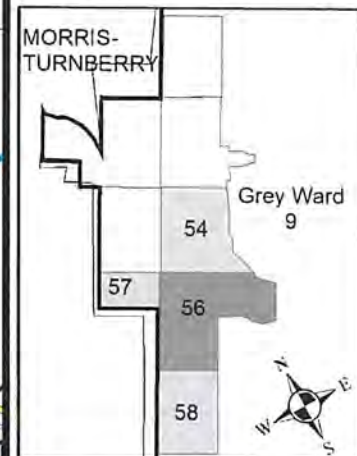
Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2,
Brussels Ward, Municipality of Huron East

Purpose: To change the zoning on the subject property from R1
(Residential Low Density) to R2 (Residential Medium Density) to
permit the construction of a semi-detached dwelling





SCHEDULE 'A' KEY MAP 56 HURON EAST BRUSSELS WARD

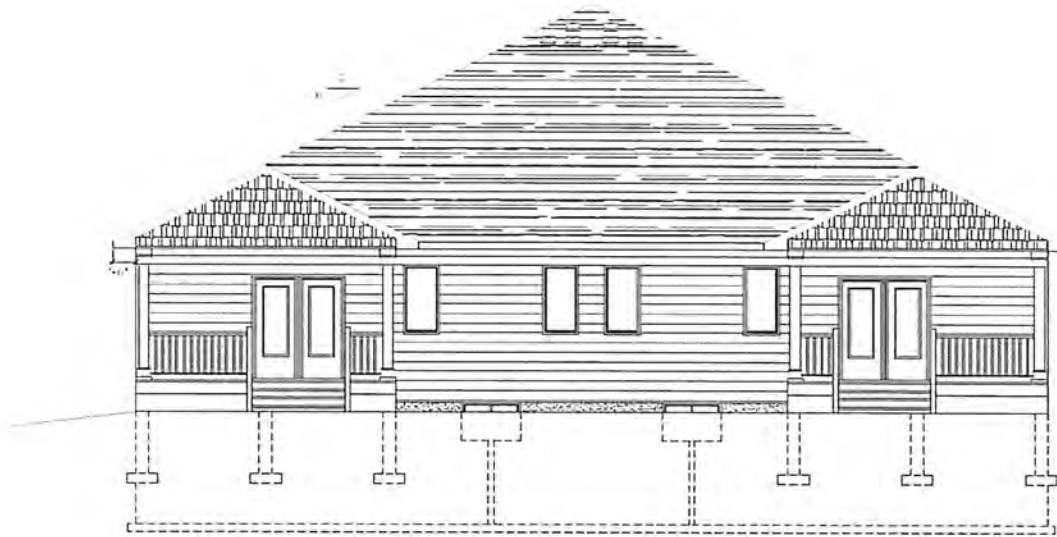


Amendments
 1 Amended by By-law 85-2009 (Adding the Identification of Municipal Wells and 2 year time of travel)
 2 Amended by By-law 11-2011

REVISION
 DATE March 10, 2020



Area subject to the Zoning Amendment outlined in orange



Sample concept drawing of a semi-detached dwelling



Site photo of the vacant lot

Planning Recommendation File Z02-20

As this application to rezone the subject property conforms to the Huron East Official Plan policies and is appropriate for increasing residential density on a building lot, it is recommended for approval



**PUBLIC MEETING
CONCERNING A PROPOSED TEMPORARY ZONING BY-LAW AMENDMENT
AFFECTING THE MUNICIPALITY OF HURON EAST**

Roll No. 4040 420 014 04200

TAKE NOTICE that Council of the Corporation of the Municipality of Huron East will hold a public meeting on Tuesday, July 21st, 2020 at 7:00 pm in the **Brussels Morris Grey Arena Auditorium at 800 Sports Drive, Brussels** to consider a proposed temporary use zoning by-law amendment under Section 34 of the Planning Act.

BE ADVISED that the Clerk/Council of the Corporation of the Municipality of Huron East considered this application to be complete on June 23, 2020.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of, or in opposition to, the proposed zoning by-law amendment.

IF a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision of the Municipality of Huron East to the Local Planning Appeal Tribunal.

IF a person or public body does not make an oral submission at a public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body.

ADDITIONAL INFORMATION relating to the proposed zoning by-law amendment is available for inspection on the municipal website at www.huroneast.com.

DATED AT THE MUNICIPALITY OF HURON EAST this 29th DAY of JUNE 2020.

Brad Knight, CAO/Clerk, Municipality of Huron East
72 Main Street South, PO Box 610 Seaforth, Ontario N0K 1W0
Phone: 519-527-0160 1-888-868-7513 (toll free) Fax: 519-527-2561

PURPOSE AND EFFECT

The purpose of the proposed temporary use zoning by-law amendment is to recognize an existing temporary secondary dwelling unit on Concession 14, Lot 35, Grey Ward, Municipality of Huron East (45411 St. Michaels Road) as a condition of surplus dwelling severance C35-20. The subject land is to be rezoned AG4 (Agricultural Small Holding Zone) from the surplus dwelling severance C35-20 and designated Agriculture in the Huron East Official Plan.

The temporary secondary dwelling unit is to be used by farm employees or farm family. It will be required to be removed at the expense of the owner when it is no longer required or the temporary use by-law expires. In addition to the existing mobile home, the subject lands contain a residence, detached garage, and two sheds.

The temporary dwelling will not be entitled to a severance from the existing parcel. The proposed by-law can be in effect for up to 20 years, with the renewal of the by-law requiring a further public meeting.

This by-law amends the Zoning By-law of the Municipality of Huron East 52-2006.

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BY-LAW NO. - 2020

BEING a by-law to amend the zoning on Concession 14, Lot 35, Grey Ward, Municipality of Huron East, known municipally as 45411 St. Michaels Road.

WHEREAS Section 39.1(3) of the Planning Act, 1990, authorizes a municipality to pass a by-law under Section 34 of the Planning Act, 1990, for the purpose of authorizing the temporary use of lands, buildings, or structures for purposes otherwise prohibited by the by-law.

WHEREAS the Council of the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006, as amended.

NOW, THEREFORE, the Council of the Corporation of the Municipality of Huron East ENACTS as follows:

1. This Temporary Use by-law shall apply to Concession 14, Lot 35, Grey Ward, Municipality of Huron East (45411 St. Michaels Road).
2. The Temporary Use authorized by this by-law shall be in effect for a period of 20 years from the date of passing of this by-law.
3. The Council may, by by-law, grant further periods of not more than three years during which the Temporary Use is authorized.
4. The Temporary Use permitted by this by-law is as follows:
Notwithstanding the provisions of Section 7.1, 7.2., and 7.3. of By-law 52-2006, to the contrary, the lands to which this Temporary Use By-law applies may also be used for a temporary secondary dwelling unit for farm employees or farm family as outlined in the agreement with the Municipality of Huron East. The temporary dwelling unit must be either a mobile home or modular home, designed to be moveable, and will have a maximum floor area of 130 sq. metres (1400 sq. feet). The temporary dwelling will not be entitled to a severance from the existing parcel. All other provisions of By-law 52-2006 continue to apply.
5. This by-law affects Key Map 16 of By-law 52-2006, as attached as Schedule 3.
6. All other provisions of By-law 52-2006 shall apply.
7. This by-law shall come into effect upon final passing, pursuant to Section 34 and 39.1(3) of the Planning Act, RSO, 1990.

READ A FIRST TIME ON THE DAY OF , 2020.

READ A SECOND TIME ON THE DAY OF , 2020.

READ A THIRD TIME AND PASSED THIS DAY OF , 2020.

Bernie MacLellan, Mayor

Brad Knight, Clerk/CAO

SCHEDULE 1

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BY-LAW NO. - 2020

1. By-law - 2020 has the following purpose and effect:

The purpose of the proposed temporary use zoning by-law amendment is to recognize an existing temporary secondary dwelling unit on Concession 14, Lot 35, Grey Ward, Municipality of Huron East (45411 St. Michaels Road) as a condition of surplus dwelling severance C35-20. The subject land is to be rezoned AG4 (Agricultural Small Holding Zone) from the surplus dwelling severance C35-20 and designated Agriculture in the Huron East Official Plan.

The temporary secondary dwelling unit is to be used by farm employees or farm family. It will be required to be removed at the expense of the owner when it is no longer required or the temporary use by-law expires. In addition to the existing mobile home, the subject lands contain a residence, detached garage, and two sheds.

The temporary dwelling will not be entitled to a severance from the existing parcel. The proposed by-law can be in effect for up to 20 years, with the renewal of the by-law requiring a further public meeting.

This by-law amends the Zoning By-law of the Municipality of Huron East 52-2006.

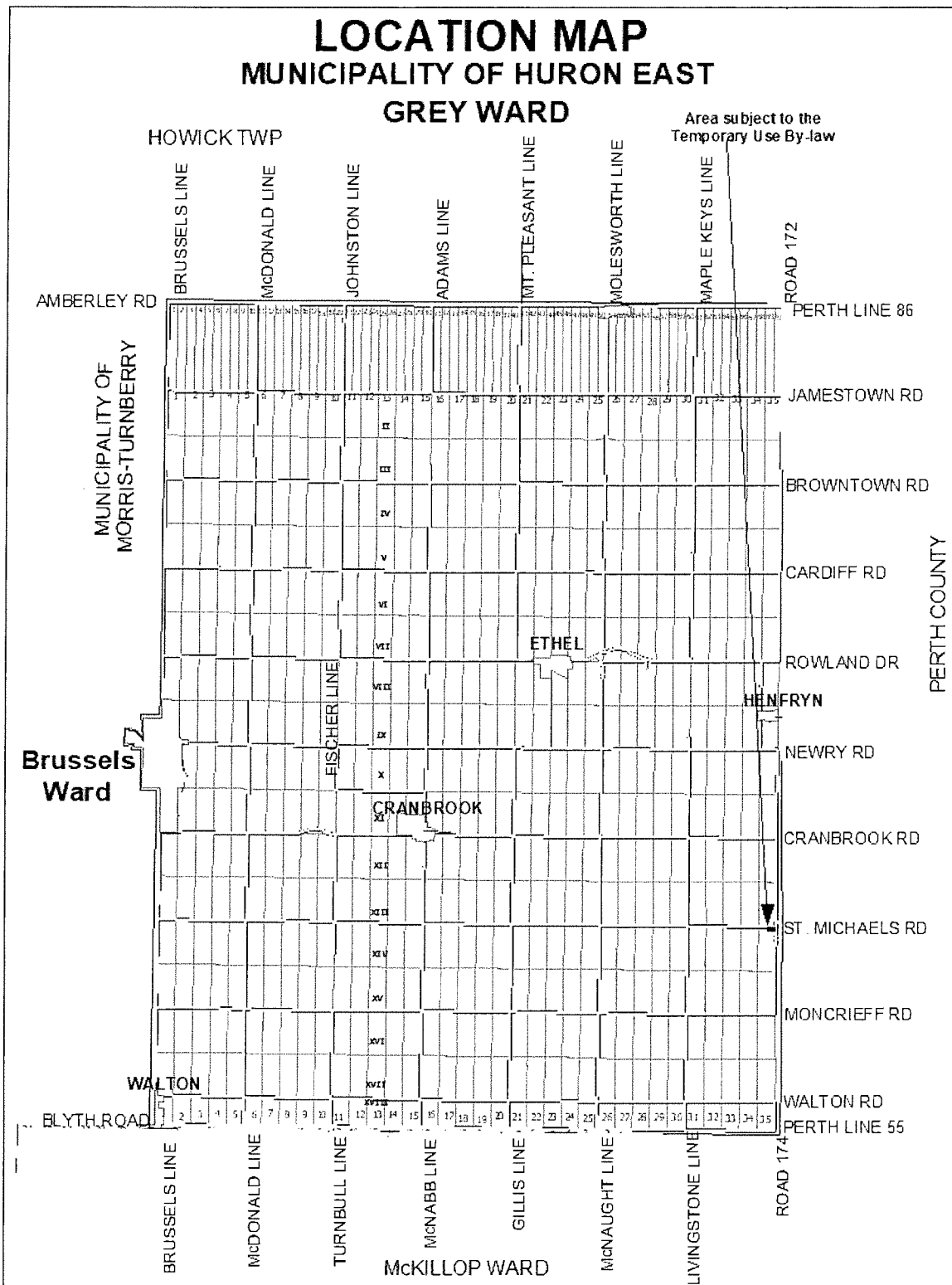
All other zone provisions apply.

2. A Location Map and Key Map 16 showing the location of the lands to which this by-law applies are shown on the following pages and are entitled Schedules 2 & 3.

SCHEDULE 2

CORPORATION OF THE MUNICIPALITY OF HURON EAST

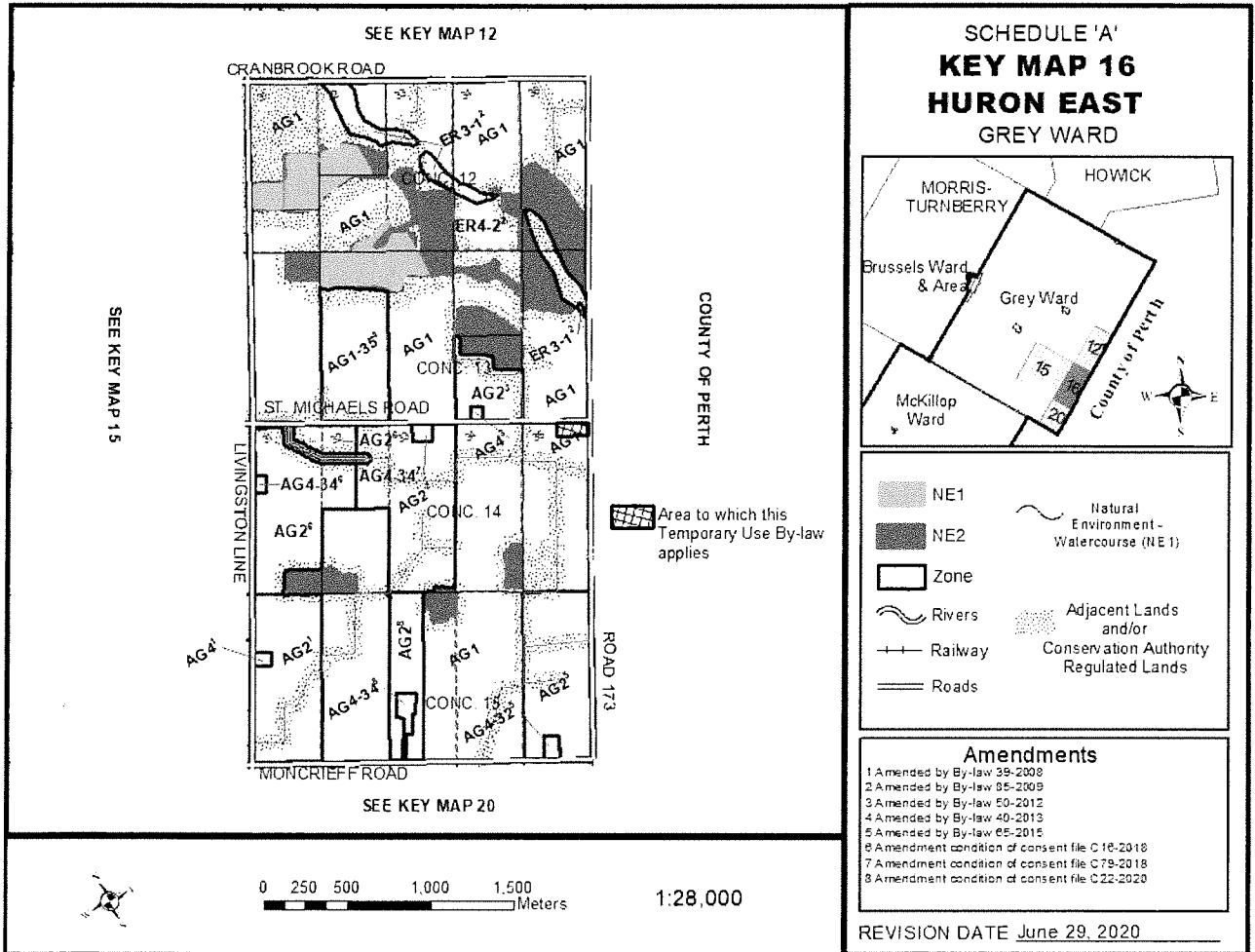
BY-LAW NO. - 2020



SCHEDULE 3

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BY-LAW NO. – 2020



To: Mayor MacLellan and Members of Huron East Council
 From: Laura Simpson, Planner
 Date: 15 July 2020
 Re: **Z04-20 Temporary Use Zoning By-law Amendment**
Concession 14, Lot 35, Grey Ward, Municipality of Huron East (45411 St. Michaels Road)
 Owner/Applicant: Miriam Terpstra

RECOMMENDATION

It is recommended that Huron East Council:

1. approve the temporary zoning by-law amendment for a period of 20 years; and
2. enter into an agreement which outlines the placement, maintenance and removal of the garden suite and that said agreement be registered on title.

PURPOSE and DESCRIPTION

The purpose of the proposed temporary use zoning by-law amendment is to recognize an existing temporary secondary dwelling unit on Concession 14, Lot 35, Grey Ward, Municipality of Huron East (45411 St. Michaels Road) as a condition of surplus dwelling severance C35-20. The temporary secondary dwelling unit will be required to be removed at the expense of the owner when it is no longer required or the temporary use by-law expires. The proposed by-law can be in effect for up to 20 years, with the renewal of the by-law requiring a further public meeting.

The subject land is to be rezoned AG4 (Agricultural Small Holding Zone) from the surplus dwelling severance C35-20 and designated Agriculture in the Huron East Official Plan. In addition to the existing mobile home, the subject lands contain a residence, detached garage, and two sheds.

This by-law amends Zoning By-law 52-2006, Municipality of Huron East Zoning By-law, for the duration of the temporary use.

Figure 1: Location of Proposed Zone Change (excerpt from Zone Map 16)

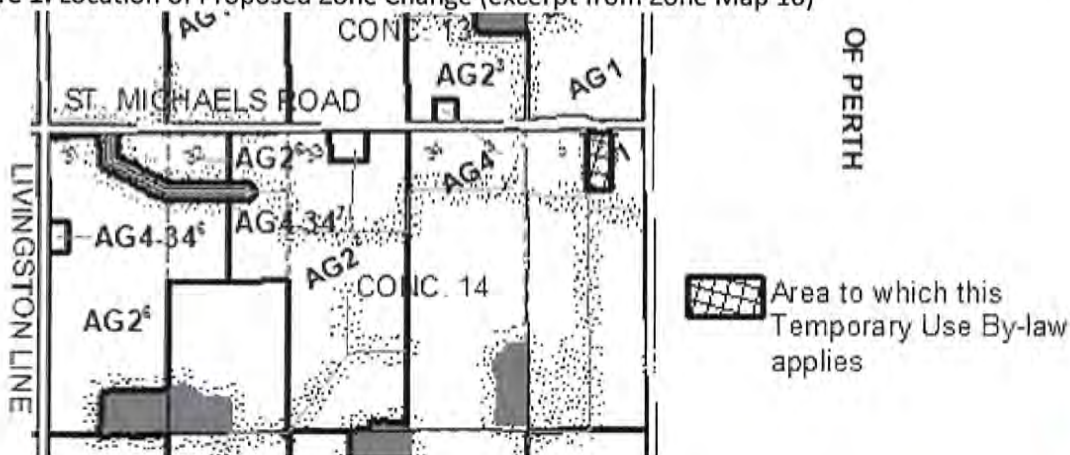


Figure 2: Aerial photo of the subject lands outlined in orange; blue shape indicates existing mobile home



PLANNING COMMENTS

Under the provisions of the Planning Act a “garden suite” is considered as a one unit detached residential structure containing bathroom and kitchen facilities which is ancillary to an existing residential structure and which is designed to be portable. The Huron East Official Plan permits garden suites to be located on an agricultural property, subject to a temporary use rezoning.

Section 4.4.4 of the Huron East Official Plan establishes criteria to guide the development of garden suites:

- the subject lot contain an existing, occupied dwelling
- the garden suite be compatible with adjacent uses
- located within close proximity to the existing dwelling
- uses the same driveway to access and ties in to existing services
- the lot size be suitable for water and sewage disposal
- the garden suite meets Minimum Distance Separation
- no consent be granted for the garden suite.

This application meets all criteria.

Section 39(3) establishes that a temporary by-law may permit a garden suite to be established for a period of up to 20 years. Council may by by-law grant further periods of not more than three years each during which the temporary use is authorized.

The Planning Act permits Council to require the owner of the garden suite to enter into an agreement with the Municipality dealing with such matters including:

- a) the installation, maintenance and removal of the garden suite;
- b) The period of occupancy of the garden suite
- c) Security that council may require for actual or potential costs to the municipality related to the garden suite.

It is recommended that Council enter into such an agreement; by entering into an agreement, it is further assurance to the Municipality that the use is temporary and there are provisions in place that deal with the removal of the garden suite when it is no longer required.

This application conforms to the Huron East Official Plan and is consistent with the Provincial Policy Statement.

Figure 3: Photo of the existing mobile home



Figure 4: Photo of the subject property showing existing house



Figure 4: Photo of the house and area for mobile home (obscured by mature trees)



COMMENTS RECEIVED

There were no comments received from the public during the commenting period. This report was prepared in advance of the Public Meeting and Council should consider any comments that may arise at the Public Meeting.

Sincerely,

Original Signed By _____

Laura Simpson,

Planner MCIP, RPP

Temporary Zoning Amendment Application Z04-20

Public Meeting
Huron East Council
15 July 2020



File Z04-20

Owner/Applicant: Miriam Terpstra

45411 St. Michaels Road

Concession 14 Lot 35, Grey Ward, Municipality of Huron East

Purpose: To permit an existing temporary secondary dwelling unit (a mobile home) to be used by family for a maximum period of 20 years

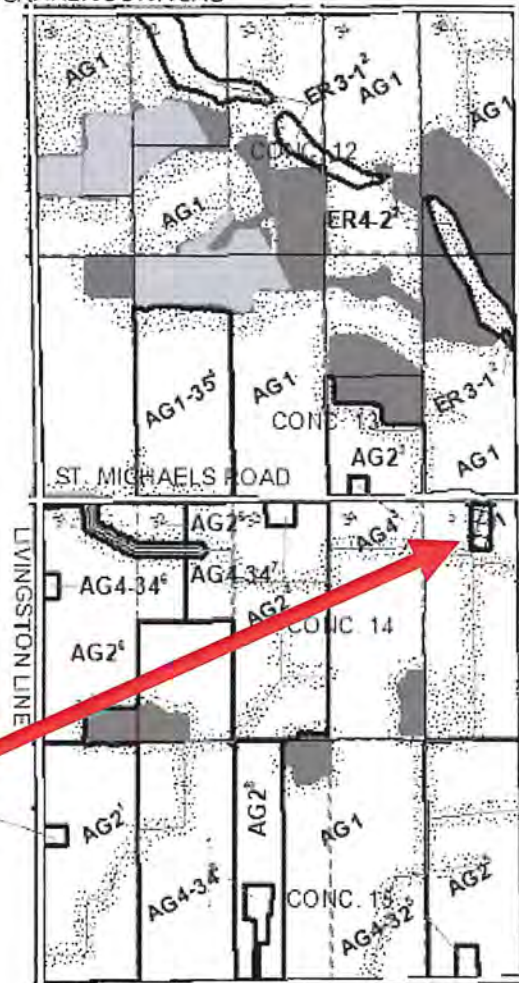
A condition of surplus dwelling severance file C35-20



SEE KEY MAP 12

CRANBROOK ROAD

SEE KEY MAP 15



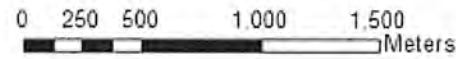
MONCRIEFF ROAD

SEE KEY MAP 20

COUNTY OF PERTH

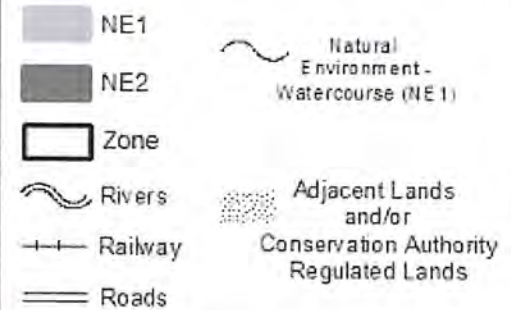
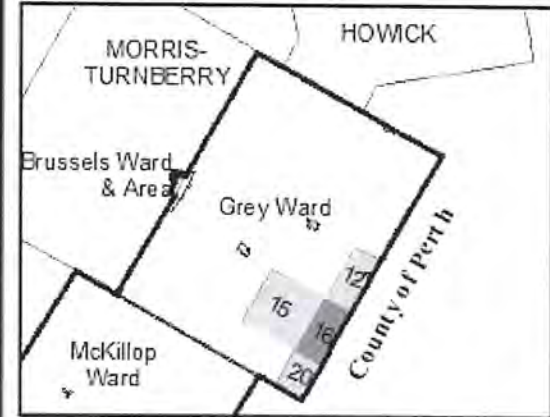


Area to which this Temporary Use By-law applies



1:28,000

SCHEDULE 'A' KEY MAP 16 HURON EAST GREY WARD



Amendments

- 1 Amended by By-law 39-2008
- 2 Amended by By-law 85-2009
- 3 Amended by By-law 50-2012
- 4 Amended by By-law 40-2013
- 5 Amended by By-law 65-2016
- 6 Amendment condition of consent file C16-2018
- 7 Amendment condition of consent file C79-2018
- 8 Amendment condition of consent file C22-2020

REVISION DATE July 14, 2020



Area subject to the Temporary
Zoning Amendment outlined
in orange

Location of mobile home
shown as a blue square



Site photo of the existing mobile home/garden suite



Site photo of the existing house, detached garage and shed

Location of existing mobile home, obscured by mature trees

Planning Recommendation File Z04-20

As this application to rezone the subject property is consistent with the Planning Act, conforms to the Huron East Official Plan, and is consistent with the Huron East Zoning By-law, it is recommended for approval and that Huron East enter into the Garden Suite agreement





Municipality of Huron East
Accounts Payable Listing for Council
As of July 16, 2020

Cheque Number	Date	Vendor Check Name	Invoice Description	Amount Paid
14070	6/17/2020	Valley Blades LTD	RDS - BLADES	357.58
14071	6/15/2020	Receiver General	PAYROLL DEDUCTIONS	34,114.13
14072	7/14/2020	Equitable Life of Canada	GROUP INSURANCE - JUNE 2020	14,122.82
14072	7/14/2020	Equitable Life of Canada	GROUP INSURANCE - JULY 2020	14,122.82
14073	7/14/2020	Receiver General	PAYROLL DEDUCTIONS -JUNE 16-30	24,568.00
14074	7/16/2020	552976 Ontario Limited	PW - DUST CONTROL	29,268.13
14074	7/16/2020	552976 Ontario Limited	PW - DUST CONTROL	3,133.49
14074	7/16/2020	552976 Ontario Limited	PW - DUST CONTROL	3,133.49
14075	7/16/2020	Jennison Construction	PW - GRANULAR "M"	207,344.33
14076	7/16/2020	Minister Of Finance	OPP COSTS - FEBRUARY	133,980.56
14076	7/16/2020	Minister Of Finance	OPP COSTS - MAY 2020	139,928.00
14076	7/16/2020	Minister Of Finance	TDL P&1	139.46
14077	7/16/2020	Altruck Int'l Truck Centres	PW - R&M T2-03	440.07
14077	7/16/2020	Altruck Int'l Truck Centres	RDS - R&M T8-09	3,296.44
14078	7/16/2020	Armstrong, Kaitlyn	BMG - SWIM LESSON REFUND	32.00
14079	7/16/2020	Balaklava Audio - 1877449 Ontario Ltd	BMG - SERVICE CALL	98.93
14080	7/16/2020	Bauer Farm & Garden Service	BCEM - GRAVE OPENINGS	1,243.00
14081	7/16/2020	B. Edwards Transfer	W/WW - CATCH BASIN CLEANING	10,176.78
14082	7/16/2020	Bell Canada	PHONE - SCADA - JUNE	116.11
14083	7/16/2020	Bell Mobility	MOBILE CHARGES - VARIOUS	937.44
14083	7/16/2020	Bell Mobility	MOBILE CHARGES - JULY 2020	982.30
14084	7/16/2020	BELL MOBILITY - WPCI CEDAR POINTE	W/WW - BROMLEY ON CALL PHONE	294.07
14085	7/16/2020	Bernard, Nicole	BMG - SWIM LESSON REFUND	32.00
14086	7/16/2020	Beuermann, Patricia	BMG - SWIM LESSON	276.00
14087	7/16/2020	Bloom's and Rooms	BIA OUTDOOR BOWS FOR BUSINESSE	113.00
14088	7/16/2020	Blue Imp Recreational Products of Canada	BRUSSELS LEO PLAYGROUND	5,365.24
14089	7/16/2020	Box Furniture	BIA GC REDEEMED - BOX FURNITUR	375.00
14090	7/16/2020	Brussels Mennonite Fellowship	BMG - GYM VOLLEYBALL - REFUND	540.00
14091	7/16/2020	Brussels Agromart Ltd	RDS - GRASS SEED	172.33
14092	7/16/2020	Brussels Lions Club	BMG - SWIM LESSON LEVY REFUND	960.00
14093	7/16/2020	BRUSSELS OPTIMIST CLUB	BMD - PORTION DONATION RETURNE	1,100.00
14094	7/16/2020	Burchill Truck & Trailer Equip	RDS - R&M T6-13	483.26
14094	7/16/2020	Burchill Truck & Trailer Equip	RDS - R&M T6-13	67.74
14094	7/16/2020	Burchill Truck & Trailer Equip	RDS - R&M T6-13	11.12
14095	7/16/2020	Burkholder Auto Body & Towing	RDS - R&M T8-09	542.40
14096	7/16/2020	Campbell, Jaide	BMG - SWIM LESSON REFUND	64.00
14097	7/16/2020	Canadian Rink Services	BMG - HOSE	762.75
14098	7/16/2020	Clinton News Record	TH - 2 YR SUBSCRIPTION	95.00
14099	7/16/2020	Cochrane, Sam	BMG - SWIM LESSON REFUND	119.00

14100	7/16/2020 Cut Rite Tree Service	PW - TREE SERVICE	2,276.95
14100	7/16/2020 Cut Rite Tree Service	PW - STUMP GRINDING	1,214.75
14101	7/16/2020 CW And Company	BFD - UNIFORMS	856.54
14102	7/16/2020 Dave Mustard Plumbing & Heat	VRC - BALL PARK - WATER ON	84.75
14103	7/16/2020 DeJong Heating & Cooling	38 3RD ST - KAMERMAN	867.84
14104	7/16/2020 Ennis Paint Canada ULC	PW - PAINT	642.97
14105	7/16/2020 Festival Hydro	HYDRO 650 ALEXANDER SOLAR	6.10
14105	7/16/2020 Festival Hydro	HYDRO - 31 BIRCH SOLAR	12.20
14106	7/16/2020 FGC Limited	PW - CATCH BASINS/GRATES	1,166.16
14107	7/16/2020 Kristen Fischer	BMG - SWIM LESSON REFUND	111.00
14108	7/16/2020 Fischer, Trish	BMG - SWIM LESSON REFUND	79.00
14109	7/16/2020 Fisher's Regalia	BFD - BADGES	321.49
14110	7/16/2020 Foxton Fuels	BCEM - DIESEL FUEL	176.17
14111	7/16/2020 G. Heard Construction Ltd	HAUL FUEL TANKS TO SCRAPYARD	1,113.05
14112	7/16/2020 Gingrich, Coral	BMG - SWIM LESSON REFUND	69.00
14113	7/16/2020 Goderich Signal Star	ADMIN - GODERSICH PAPER - SUBS	95.00
14114	7/16/2020 Greyhaven Gardens	BCEM - FLOWERS	59.20
14115	7/16/2020 Sara Guenther	VRC - SWIM LESSONS REFUND	152.00
14116	7/16/2020 Patti Hendriks	BIA GIFT CERTIFICATE REDEEMED	100.00
14117	7/16/2020 Hickling, Liz	BMG - SWIM LESSON REFUND	182.00
14118	7/16/2020 Holman Mechanical	9 KIPPEN RD - ANSTETT	3,083.45
14119	7/16/2020 Huron Tractor Ltd	BCEM - MOWER REPAIR	837.90
14119	7/16/2020 Huron Tractor Ltd	BCEM - EQUIPMENT MAINTENANCE	15.79
14119	7/16/2020 Huron Tractor Ltd	BCEM - EQUIPMENT MAINTENANCE	104.98
14120	7/16/2020 Irvine, Angela	BMG - SWIM LESSON REFUND	37.00
14121	7/16/2020 Jade Equipment Co Ltd	RDS - R&M G1-07	6,373.44
14121	7/16/2020 Jade Equipment Co Ltd	RDS - R&M G2-05	4,305.43
14122	7/16/2020 Joe Johnson Equipment Inc	PW - SWEEPER	56.02
14122	7/16/2020 Joe Johnson Equipment Inc	PW - R&M SWEEPER	394.77
14123	7/16/2020 Johnston, Kim	BMG - SWIM LESSON REFUND	177.00
14124	7/16/2020 Keating's Pharmacy Ltd.	BIA GIFT CERTIFICATES REDEEMED	50.00
14125	7/16/2020 Kellington, Amy	BMG - SWIM LESSON REFUND	99.00
14126	7/16/2020 KMM Farm Drainage	ETHEL/MENZE DRAINS	711.90
14127	7/16/2020 Koch, Erica	BMG - SWIM LESSON REFUND	77.00
14128	7/16/2020 Kraemer Concrete Ltd	PW - ETHEL SIDEWALKS	1,782.01
14129	7/16/2020 Laffin, Cheryl	BMG - SWIM LESSON REFUND	101.00
14130	7/16/2020 Lefor, Tess	BMG - SWIM LESSON REFUND	64.00
14131	7/16/2020 Logan, Heather	BMG - SWIM LESSON REFUND	182.00
14132	7/16/2020 McCutcheon, Darlene	BMG - SWIM LESSON REFUND	37.00
14133	7/16/2020 McDonald Home Hardware Building Centre	BMG - SPRAY PAINT	36.11
14133	7/16/2020 McDonald Home Hardware Building Centre	BLIB - CLEANING SUPPLIES	104.99
14133	7/16/2020 McDonald Home Hardware Building Centre	FHT - DOOR	415.76
14133	7/16/2020 McDonald Home Hardware Building Centre	TH - RED SHED	994.40
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - ETHEL SIDEWALK	44.04
14133	7/16/2020 McDonald Home Hardware Building Centre	VRC - CLEANING SUPPLIES	50.19
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - R&M MCKILLOP OFFICE	301.68
14133	7/16/2020 McDonald Home Hardware Building Centre	W/WW - PADLOCK @ WELSH ST	41.08
14133	7/16/2020 McDonald Home Hardware Building Centre	BLIB - CLEANING SUPPLIES	39.54
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - BRUSSELS - WEST SIGN	8.14

14133	7/16/2020 McDonald Home Hardware Building Centre	BFD - GLASS CLEANER	5.64
14133	7/16/2020 McDonald Home Hardware Building Centre	BLDG/PROP - TOOLS	82.48
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - SHOP SUPPLIES	5.07
14133	7/16/2020 McDonald Home Hardware Building Centre	BMG - CLEANER	20.29
14133	7/16/2020 McDonald Home Hardware Building Centre	TH - GARAGE	64.30
14133	7/16/2020 McDonald Home Hardware Building Centre	BMG - GLUE	9.82
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - ETHEL SIDEWALK	33.88
14133	7/16/2020 McDonald Home Hardware Building Centre	BMD - CORDLESS VACUUM	395.49
14133	7/16/2020 McDonald Home Hardware Building Centre	FHT - THRESHHOLD	239.56
14133	7/16/2020 McDonald Home Hardware Building Centre	FHT - DOOR	203.39
14133	7/16/2020 McDonald Home Hardware Building Centre	BMD - SHIM/SAW	33.88
14133	7/16/2020 McDonald Home Hardware Building Centre	SEAFORTH NORTH SIGN - SONOTUBE	141.24
14133	7/16/2020 McDonald Home Hardware Building Centre	BMD - CLEANER	11.27
14133	7/16/2020 McDonald Home Hardware Building Centre	BLIB - SCRUB SPONGES	7.88
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - ETHEL SIDEWALKS	107.34
14133	7/16/2020 McDonald Home Hardware Building Centre	W/WW - PENNY PAVERS	10.35
14133	7/16/2020 McDonald Home Hardware Building Centre	BMG - JIGSAW BLADE	13.55
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - SHOP SUPPLIES	18.89
14133	7/16/2020 McDonald Home Hardware Building Centre	PW - SHOP SUPPLIES	10.60
14133	7/16/2020 McDonald Home Hardware Building Centre	TH - RED SHED	14.27
14133	7/16/2020 McDonald Home Hardware Building Centre	BMD - AIR CONDITIONER	237.27
14133	7/16/2020 McDonald Home Hardware Building Centre	BMD - CORD	12.42
14133	7/16/2020 McDonald Home Hardware Building Centre	TH - RED SHED	299.45
14133	7/16/2020 McDonald Home Hardware Building Centre	BMD - CLEANING SUPPLIES	34.54
14133	7/16/2020 McDonald Home Hardware Building Centre	BMG - POOL - R&M	14.22
14133	7/16/2020 McDonald Home Hardware Building Centre	BMG - CAUTION TAPE	19.20
14133	7/16/2020 McDonald Home Hardware Building Centre	W/WW - PROPANE	11.29
14133	7/16/2020 McDonald Home Hardware Building Centre	BMD - INSULATION/SCREWS	41.22
14134	7/16/2020 McGregor Farms	PW - GRASS CUTTING	28,865.00
14135	7/16/2020 McLeod, Anita	BMG - SWIM LESSON REFUND	64.00
14136	7/16/2020 Merner Contracting	38 3RD ST - KAMERMAN	566.07
14136	7/16/2020 Merner Contracting	PW - DOZER OPERATOR	2,260.00
14137	7/16/2020 Milinkovic, Melissa	BMG - SWIM LESSON REFUND	64.00
14138	7/16/2020 Millstone Crop Services	CUSTOM WEIGHING - VAN DEMO	67.80
14139	7/16/2020 NELSON GRANITE	BCEM - PLAQUE - BERNARD	505.74
14140	7/16/2020 Sylvia Nonkes	FLOWERS - BRUSSELS BRIDGE BOX	409.63
14141	7/16/2020 Petty Cash-Tom Phillips	SFD - PETTY CASH	93.75
14142	7/16/2020 Purolator Inc.	W/WW - SHIPPING	4.53
14143	7/16/2020 Radar Auto Parts - Brussels	PW - GREY SHOP SUPPLIES	99.37
14143	7/16/2020 Radar Auto Parts - Brussels	PW - SHOP SUPPLIES	22.91
14143	7/16/2020 Radar Auto Parts - Brussels	RDS - R&M EQUIPMENT	484.41
14143	7/16/2020 Radar Auto Parts - Brussels	RDS - BACKHOE - BATTERY	60.03
14143	7/16/2020 Radar Auto Parts - Brussels	PW - BATTERY - BACKHOE	325.30
14143	7/16/2020 Radar Auto Parts - Brussels	BFD - GLASS CLEANER	10.28
14143	7/16/2020 Radar Auto Parts - Brussels	PARKS - SWING SET	72.39
14144	7/16/2020 Radar Auto Parts Inc-Clinton	RDS - R&M L4-18	55.20
14144	7/16/2020 Radar Auto Parts Inc-Clinton	RDS - SHOP SUPPLIES	15.81
14144	7/16/2020 Radar Auto Parts Inc-Clinton	RDS - SHOP SUPPLIES	47.13
14144	7/16/2020 Radar Auto Parts Inc-Clinton	RDS - R&M T6-13	55.80

14144	7/16/2020 Radar Auto Parts Inc-Clinton	RDS - SHOP SUPPLIES	19.37
14144	7/16/2020 Radar Auto Parts Inc-Clinton	RDS - SHOP SUPPLIES	21.55
14144	7/16/2020 Radar Auto Parts Inc-Clinton	RDS - R&M T2-03	490.31
14145	7/16/2020 Rammeloo, Krissy	BMG - SWIM LESSON REFUND	42.00
14146	7/16/2020 Receiver General	PAYROLL DEDUCTIONS - JULY 1-15	25,425.42
14147	7/16/2020 Reid, Amy	BMG - SWIM LESSON REFUND	64.00
14148	7/16/2020 Riley Manufacturing	BMG - HOCKEY/BROOMBALL NETTING	2,209.15
14149	7/16/2020 Road Services International Ltd	PW - ROAD PAINT	172.46
14150	7/16/2020 Seaforth Animal Hospital	STRAY DOG BOARDING - WIRE HAIR	307.64
14150	7/16/2020 Seaforth Animal Hospital	DOG BOARDING - COYNE & STRAY	304.25
14151	7/16/2020 Seaforth Foodland	ADMIN - MEETING SUPPLIES	14.34
14151	7/16/2020 Seaforth Foodland	BIA GC REDEEMED- C4TH FOODLAND	450.00
14152	7/16/2020 SGS Canada Inc.	WATER SAMPLES - VARIOUS	1,170.68
14153	7/16/2020 Shortreed, Julie	BMG - SWIM LESSON REFUND	89.00
14154	7/16/2020 SHRED-IT INTERNATIONAL ULC	TH - SHREDDING SERVICE	82.89
14155	7/16/2020 Sleightholn, Beverly	BMG - SWIM LESSON REFUND	64.00
14156	7/16/2020 Jeanna Smith	VRC - SWIM LESSON REFUND	152.00
14157	7/16/2020 Somers Electric	TH - DUCT	1,069.50
14157	7/16/2020 Somers Electric	BRUSSELS PUMP STATION - RELAY	276.54
14157	7/16/2020 Somers Electric	2019 STREET LIGHT REPAIRS	3,510.35
14158	7/16/2020 Al Storey	WINTHROP MACCALLUM MD- BEAVERS	124.30
14159	7/16/2020 SUNBELT RENTALS OF CANADA INC	PW - STAKES - SIDEWALKS	118.18
14160	7/16/2020 SUNSET SPRING FARMS	WINTHROP BALL PARK - REFUND	75.00
14161	7/16/2020 Technical Standards & Safety Authority	SDCC - REFRIDGE INSPECTION	41.53
14162	7/16/2020 Teeswater Concrete Ltd	PW - CONCRETE BLOCK	305.10
14162	7/16/2020 Teeswater Concrete Ltd	CONCRETE BLOCKS - 23 GODERICH	67.80
14163	7/16/2020 Treebelt Services & Machining	WW -REWORK BRUSSLS SPS PUMP	542.40
14164	7/16/2020 Tuckersmith Comm Co-Op	BIA GC REDEEMED - TCC	75.00
14165	7/16/2020 UPI Energy LP	BIA GIFT CERTIFICATE REDEEMED	25.00
14166	7/16/2020 VWR International Co	W/WW - CHLORINE	591.74
14166	7/16/2020 VWR International Co	W/WW - CHLORINE	110.85
14167	7/16/2020 Waste Management	WASTE REMOVAL - SEAFORTH	3,731.23
14168	7/16/2020 Nancy Wein	VRC - SWIM LESSON REFUND	252.00
14169	7/16/2020 White, Elizabeth	BMG - SWIM LESSON REFUND	141.00
14170	7/16/2020 WILLIAMS MOBILE SERVICE	RDS - R&M T7-04	11,480.38

Total Cheques for Approval \$ 752,885.49

DIRECT DEBIT	6/1/2020 Bell Canada	PHONE - SEAFORTH OPP	121.36
DIRECT DEBIT	6/1/2020 Bell Canada	PHONE - SCADA	70.45
DIRECT DEBIT	6/1/2020 Bell Canada	PHONE - SFD OFFICE	116.64
DIRECT DEBIT	6/8/2020 Bell Canada	PHONE - MCKILLOP SHOP	55.52
DIRECT DEBIT	6/25/2020 Bell Canada	PHONE - GREY SHED	80.86
DIRECT DEBIT	6/25/2020 Bell Canada	PHONE - GREY TOWNSHIP OFFICE	59.79
DIRECT DEBIT	6/25/2020 Bell Canada	PHONE - BFD	148.96
DIRECT DEBIT	6/25/2020 Bell Canada	PHONE - GFD	121.78
DIRECT DEBIT	6/25/2020 Bell Canada	PHONE - BRUSSELS SHED	73.35
DIRECT DEBIT	6/25/2020 Bell Canada	PHONE - BRUSSELS OPP	67.64
DIRECT DEBIT	6/1/2020 Bell Canada	PHONE - SDCC	60.51

DIRECT DEBIT	6/1/2020 Bell Canada	FAX LINE - SDCC	44.22
DIRECT DEBIT	6/1/2020 Municipality of Bluewater	QUARTERLY TAXES	821.00
DIRECT DEBIT	6/22/2020 Municipality Of Central Huron	VANASTRA WATER	10,259.20
DIRECT DEBIT	6/15/2020 De Lage Landen Financial Serv	VRC - QUARTERLY CONTRACT	319.64
DIRECT DEBIT	6/1/2020 Eastlink	CABLE/INT/PHONE - VRC/TDN	160.47
DIRECT DEBIT	6/24/2020 Eastlink	PHONE - TDN	32.15
DIRECT DEBIT	6/10/2020 Edward Fuels (A Division of McDougall Energy	FUEL - SFD	292.00
DIRECT DEBIT	6/10/2020 Edward Fuels (A Division of McDougall Energy	FUEL - PUBLIC WORKS	99.99
DIRECT DEBIT	6/12/2020 Festival Hydro	HYDRO - TUCKERSMITH ST LIGHTS	13.43
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BMG PARK LIGHTS	27.21
DIRECT DEBIT	6/12/2020 Festival Hydro	HYDRO - BRUSSELS ST LIGHTING	815.53
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - TH REAR	76.01
DIRECT DEBIT	6/12/2020 Festival Hydro	HYDRO - SEAFORTH STREETLIGHTS	1,702.07
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - FHT	1,065.48
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BRUSSELS WTP HEAT CABL	28.20
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - TH	863.11
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - SDCC	1,999.94
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - TENNIS COURT	27.21
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BANDSHELL	27.21
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BBCC GRID ACCT	27.21
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BMG POOL	28.57
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BRUSSELS LIBRARY	79.54
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BMD	338.37
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - SFD	135.02
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - SEAFORTH LIBRARY	192.04
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - SEAFORTH OPP	150.78
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BMG	2,804.40
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BFD	149.80
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BRUSSELS SHOP	323.16
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BMG PAVILLION	33.05
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - WATER TOWER	360.60
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - 40 WELSH	4,598.60
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - SENTINAL LIGHTS	22.26
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - OPTIMIST PARK	27.99
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - 35 WELSH ST GRID ACCT	28.84
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - 35 OAK ST GRID ACCT	27.21
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - 31 OAK ST	1,575.66
DIRECT DEBIT	6/20/2020 Festival Hydro	HYDRO - BRUSSELS STP	3,220.38
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - BRUSSELS PUMP STATION	438.49
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - 30 WELSH ST	552.90
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - 66 CHURCH ST WELL	2,439.49
DIRECT DEBIT	6/30/2020 Festival Hydro	HYDRO - 240 TURNBERRY ST WELL	195.62
DIRECT DEBIT	6/15/2020 Great-West Life Assurance Co	INSURANCE - SFD	272.40
DIRECT DEBIT	6/22/2020 Hensall District Co-op	FUEL - VARIOUS	12,365.54
DIRECT DEBIT	6/24/2020 Hydro One Networks Inc	HYDRO - VRC	778.95
DIRECT DEBIT	6/24/2020 Hydro One Networks Inc	HYDRO - VRC BALL PARK	28.96
DIRECT DEBIT	6/24/2020 Hydro One Networks Inc	HYDRO - VRC FOOD BOOTH	28.96
DIRECT DEBIT	6/4/2020 Hydro One Networks Inc	HYDRO - VRC MICROFIT GEN	6.10
DIRECT DEBIT	6/25/2020 Hydro One Networks Inc	HYDRO - BRUCEFIELD WTP	767.63

DIRECT DEBIT	6/22/2020 Hydro One Networks Inc	HYDRO - SEAFORTH STP	9,123.86
DIRECT DEBIT	6/3/2020 Hydro One Networks Inc	HYDRO - GREY GARAGE	328.62
DIRECT DEBIT	6/24/2020 Hydro One Networks Inc	HYDRO - TUCKERSMITH SHED	255.41
DIRECT DEBIT	6/22/2020 Hydro One Networks Inc	HYDRO - MCKILLOP SHED	285.97
DIRECT DEBIT	6/22/2020 Hydro One Networks Inc	HYDRO - MCKILLOP OFFICE	394.05
DIRECT DEBIT	6/24/2020 Hydro One Networks Inc	HYDRO - VANASTRA WATER	1,524.20
DIRECT DEBIT	6/23/2020 Hydro One Networks Inc	HYDRO - STREETLIGHTS	18.24
DIRECT DEBIT	6/23/2020 Hydro One Networks Inc	HYDRO - STREETLIGHTS	434.46
DIRECT DEBIT	6/23/2020 Hydro One Networks Inc	HYDRO - STREETLIGHTS	309.96
DIRECT DEBIT	6/23/2020 Hydro One Networks Inc	HYDRO - CRES DRIVE	8.54
DIRECT DEBIT	6/30/2020 Hydro One Networks Inc	HYDRO - GFD	71.73
DIRECT DEBIT	6/2/2020 Hydro One Networks Inc	HYDRO - VANASTRA STP	2,496.92
DIRECT DEBIT	6/29/2020 Hydro One Networks Inc	HYDRO - BCEM	35.18
DIRECT DEBIT	6/11/2020 Hydro One Networks Inc	HYDRO - STREETLIGHTS	646.29
DIRECT DEBIT	6/25/2020 Municipality of Morris-Turnberry	QUARTERLY TAXES	45.00
DIRECT DEBIT	6/26/2020 Telizon Inc	LONG DISTANCE CHARGES - VARIOU	7.27
DIRECT DEBIT	6/23/2020 Tuckersmith Comm Co-Op	INTERNET - SDCC	155.94
DIRECT DEBIT	6/23/2020 Tuckersmith Comm Co-Op	INTERNET - BRUSSELS OPP	73.45
DIRECT DEBIT	6/23/2020 Tuckersmith Comm Co-Op	INTERNET/PHONE - TUCK/GREY	109.46
DIRECT DEBIT	6/23/2020 Tuckersmith Comm Co-Op	PHONE-C4TH/BRCFLD/TUCK	310.75
DIRECT DEBIT	6/23/2020 Tuckersmith Comm Co-Op	INTERNET/PHONE - BMG	106.47
DIRECT DEBIT	6/23/2020 Tuckersmith Comm Co-Op	PHONE/INTERNET- SFD/TH/BFD	439.98
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - BMG	663.41
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - SDCC	652.89
DIRECT DEBIT	6/15/2020 Union Gas	HEAT - VRC	1,190.42
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - BMG POOL	61.55
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - BMD	72.48
DIRECT DEBIT	6/22/2020 Union Gas	HEAT - TUCKERSMITH SHED	174.59
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - FHT	568.85
DIRECT DEBIT	6/22/2020 Union Gas	HEAT - SFD	208.11
DIRECT DEBIT	6/22/2020 Union Gas	HEAT - TH	97.11
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - BLIB	204.28
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - 30 WELSH	26.87
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - BFD	290.29
DIRECT DEBIT	6/4/2020 Union Gas	HEAT - 240 TURNBERRY	129.65
DIRECT DEBIT	6/22/2020 Waste Management	WASTERMVL-C4TH/TUCK/VAN/BRUSS	26,164.33
DIRECT DEBIT	6/22/2020 Waste Management	WASTE REMOVAL - TUCK SHED	997.33
DIRECT DEBIT	6/22/2020 Waste Management	WATE REMOVAL - BMG	323.29
DIRECT DEBIT	6/8/2020 Kincardine Cable	INTERNET - GFD	41.75
DIRECT DEBIT	7/6/2020 Workplace Safety & Ins Board	WSIB - JUNE 2020	6,066.56
Total Direct Debits for Approval			\$ 106,764.96

EFT000000002350	6/12/2020 Van Bree Drainage and Bulldozing Ltd	BRUCE DRAIN HOLDBACK	12,714.38
EFT000000002351	7/22/2020 A. G. Hayter Contracting Ltd	BRUCE MUNICIPAL DRAIN	646.08
EFT000000002352	7/22/2020 Artech Signs & Graphics	ROAD CONSTRUCTION SIGN RENTAL	90.40
EFT000000002352	7/22/2020 Artech Signs & Graphics	PW - SIGNS	574.04
EFT000000002352	7/22/2020 Artech Signs & Graphics	ANIMAL CONTROL - BUSINESS CARD	73.45
EFT000000002352	7/22/2020 Artech Signs & Graphics	MAIN ST CONSTRUCTION - SIGNS	2,220.45

EFT000000002352	7/22/2020 Artech Signs & Graphics	LEOS PLAYGROUND SIGN	960.50
EFT000000002352	7/22/2020 Artech Signs & Graphics	VRC - "RULES" SIGNS	63.28
EFT000000002352	7/22/2020 Artech Signs & Graphics	MAIN ST CONSTRUCTION SIGN	90.40
EFT000000002352	7/22/2020 Artech Signs & Graphics	BIA - SHOP C4TH WEBSITE	90.40
EFT000000002352	7/22/2020 Artech Signs & Graphics	BY-LAW - BUSINESS CARDS	45.20
EFT000000002352	7/22/2020 Artech Signs & Graphics	PW - PRIVATE LALNE SIGN	81.36
EFT000000002353	7/22/2020 Ausable Bayfield Conservation	LAYTON/WATSON/LIFFE A DRAINS	900.00
EFT000000002354	7/22/2020 Dale Bachert	BCEM - CLOTHING EXPENSE	200.00
EFT000000002355	7/22/2020 Bayshore Broadcasting Corp	EDO-BRSSLS/C4TH FARMERS MARKET	138.43
EFT000000002355	7/22/2020 Bayshore Broadcasting Corp	EDO-BRSSLS/C4TH FARMERS MARKET	98.88
EFT000000002355	7/22/2020 Bayshore Broadcasting Corp	EDO - DIGGIN MAIN ADS	40.12
EFT000000002355	7/22/2020 Bayshore Broadcasting Corp	EDO-BRSSLS/C4TH FARMERS MARKET	52.55
EFT000000002356	7/22/2020 Black & McDonald Limited	BMG - COMPRESSOR PARTS	3,274.49
EFT000000002357	7/22/2020 Blackburn Radio Inc	BIA - DIGGIN MAIN SHOP CONTEST	732.24
EFT000000002358	7/22/2020 Bluewater Recycling Association-MARS	Q3 RECYCLING	52,080.76
EFT000000002358	7/22/2020 Bluewater Recycling Association-MARS	JULY AUTOMATED COLLECTION	3,974.88
EFT000000002359	7/22/2020 Municipality of Bluewater	BRUCEFIELD FIRE CALL	400.00
EFT000000002359	7/22/2020 Municipality of Bluewater	BRUCEFIELD FIRE CALL	400.00
EFT000000002360	7/22/2020 B M Ross & Associates Limited	PW - PREP MUN SERVICE GUIDELIN	1,702.92
EFT000000002360	7/22/2020 B M Ross & Associates Limited	HWY 8 - CONNECTING LINK	731.68
EFT000000002360	7/22/2020 B M Ross & Associates Limited	BRIDGE INSPECTIONS	7,991.25
EFT000000002360	7/22/2020 B M Ross & Associates Limited	DUKE STREET EXTENSION	1,560.87
EFT000000002360	7/22/2020 B M Ross & Associates Limited	STRUCTURE T13 - KINBURN LINE	3,372.41
EFT000000002360	7/22/2020 B M Ross & Associates Limited	HWY 8 - CONNECTING LINK	2,768.61
EFT000000002361	7/22/2020 Canadian Red Cross	VRC - SWIM LESSON SUPPLIES	676.49
EFT000000002361	7/22/2020 Canadian Red Cross	VRC - FIRST AID COURSE	160.00
EFT000000002362	7/22/2020 Carson Supply	W/WW - PARTS	801.89
EFT000000002362	7/22/2020 Carson Supply	W/WW - PARTS INVENTORY	1,032.40
EFT000000002363	7/22/2020 CentralSquare Canada Software Inc.	GP UPDATE	60.74
EFT000000002364	7/22/2020 Cimco Refrigeration London Br	SDCC - R&M COMPRESSOR	1,509.48
EFT000000002365	7/22/2020 Cochrane's Repairs	RDS - R&M L3-05	367.98
EFT000000002365	7/22/2020 Cochrane's Repairs	RDS - R&M L8-19	118.77
EFT000000002366	7/22/2020 Comco Fasteners	PW - SUPPLIES	319.17
EFT000000002366	7/22/2020 Comco Fasteners	PW - SUPPLIES	102.52
EFT000000002367	7/22/2020 ContinuiT Corp	ADMIN - DUO SOFTWARE	25.43
EFT000000002367	7/22/2020 ContinuiT Corp	ADMIN - NETWORK SUPPORT	1,084.80
EFT000000002367	7/22/2020 ContinuiT Corp	ADMIN - EMAIL EXCHANGE	237.07
EFT000000002367	7/22/2020 ContinuiT Corp	ADMIN - COMPUTERS	5,012.68
EFT000000002368	7/22/2020 Abi Corbett	BMG - MILEGAE/GAS/ROLLERSKATES	544.13
EFT000000002369	7/22/2020 Brenda Dalton	DALTON - MILEAGE JUNE 2020	24.30
EFT000000002370	7/22/2020 Delta Power Equipment	RDS - R&M M3-19	91.08
EFT000000002371	7/22/2020 Dianne Diehl	DIEHL - MILEAGE JUNE 2020	41.85
EFT000000002372	7/22/2020 Dietrich Engineering Limited	LIFFE MUNICIPAL DRAIN	11,978.00
EFT000000002373	7/22/2020 Dietz Agri Centre Inc	RDS - SUPPLIES	62.09
EFT000000002374	7/22/2020 Brad Dietrich	CBO - MILEAGE JUNE 2020	2,174.40
EFT000000002375	7/22/2020 Donnelly & Murphy Barristers & Solicitors	POL DRAFT SUBDIV. AGREEMENT	565.00
EFT000000002376	7/22/2020 Cathy Elliott	MARRIAGE SERVICES - JUNE 27	300.00
EFT000000002376	7/22/2020 Cathy Elliott	MARRIAGE SERVICE - JULY 11	300.00
EFT000000002377	7/22/2020 Elligsen Electric Ltd	FHT - RECEPTACLE FOR SHED	665.56

EFT000000002377	7/22/2020 Elligsen Electric Ltd	TH - RECEPTACLE IN SERVER ROOM	193.47
EFT000000002377	7/22/2020 Elligsen Electric Ltd	VRC/SLIB - FUSES/TOGGLE SWITCH	276.90
EFT000000002377	7/22/2020 Elligsen Electric Ltd	FHT - REPAIR EMERGENCY LIGHT	316.54
EFT000000002377	7/22/2020 Elligsen Electric Ltd	PW - WINTHROP SHED EXT. RECEPT	161.39
EFT000000002377	7/22/2020 Elligsen Electric Ltd	BFD - SERVICE ON GENERATOR	152.22
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	HEFD - HAND SANITIZER	508.26
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	BMG - GARBAGE CANS	1,063.61
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	TH - CLOROX WIPES	56.22
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	8MG - SOAP/GARBAGE BAGS	124.75
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	MASKS - NORTH HURON	271.20
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	PW/SFD/GFD/BFD - MASKS	542.40
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	VRC - CLEAN AIR VAC BAGS	51.47
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	BMG - WASTE RECEPTACLES	276.62
EFT000000002378	7/22/2020 Eric Cox Sanitation Equipment & Supplies	SDCC - HAND SANITIZER	141.53
EFT000000002379	7/22/2020 ESL Utility & Municipal Prod.	W/WW - PARTS	257.81
EFT000000002380	7/22/2020 eSolutions Group Limited	WEBSITE HOSTING	5,537.00
EFT000000002381	7/22/2020 EXCEL BUSINESS SYSTEMS	ADMIN - FOLDING MACHINE	3,384.35
EFT000000002381	7/22/2020 EXCEL BUSINESS SYSTEMS	ADMIN - TONER FOR COPIER	233.91
EFT000000002381	7/22/2020 EXCEL BUSINESS SYSTEMS	ADMIN - COPIER COSTS	246.91
EFT000000002382	7/22/2020 Guillevin International Co	DISPOSABLE MASKS	186.45
EFT000000002382	7/22/2020 Guillevin International Co	FACE SHIELDS	164.30
EFT000000002383	7/22/2020 Paul Haley	SFD - DECALS - AIR PK/HOSES	267.81
EFT000000002383	7/22/2020 Paul Haley	SFD - LETTERING AIR PACK CASE	20.00
EFT000000002384	7/22/2020 Jan Hawley	EDO - EXPENSES /MILEAGE JUNE	251.23
EFT000000002385	7/22/2020 John Hill	BLDG/PROP - MILEAGE JUNE 2020	431.82
EFT000000002386	7/22/2020 H.O. Jerry (1983) Ltd.	FHT - JANITORIAL SUPPLIES	179.78
EFT000000002387	7/22/2020 Hollandia Gardens Limited	VRC - POOL SERVICE	1,958.53
EFT000000002388	7/22/2020 H.T. Dale Services Ltd.	38 3RD ST - KAMERMAN	169.50
EFT000000002389	7/22/2020 Paul Hulley	SFD - DRIVERS MEDICAL	150.00
EFT000000002390	7/22/2020 Huronia Welding & Industrial	PW - SUPPLIES	208.00
EFT000000002391	7/22/2020 Huron Transmission & Automotive Repair	PW - SUPPLIES	183.06
EFT000000002392	7/22/2020 Ideal Supply Inc	PW - CABLE TIES	25.41
EFT000000002392	7/22/2020 Ideal Supply Inc	PW - SUPPLIES	486.07
EFT000000002392	7/22/2020 Ideal Supply Inc	TH - SILICONE	7.90
EFT000000002392	7/22/2020 Ideal Supply Inc	W/WW - HITCH PIN	0.68
EFT000000002392	7/22/2020 Ideal Supply Inc	PW - CABLE TIES	11.85
EFT000000002392	7/22/2020 Ideal Supply Inc	W/WW - PRY BAR	29.36
EFT000000002392	7/22/2020 Ideal Supply Inc	PW - CABLE TIES	25.41
EFT000000002393	7/22/2020 Jeffrey Environmental Consultants Inc	23 GODERICH ST E - CONSULTING	3,356.10
EFT000000002394	7/22/2020 Keppel Creek	BY-LAW ENFORCEMENT - JUNE 2020	2,043.56
EFT000000002395	7/22/2020 KTI LIMITED	MAIN ST RECONSTRUCTION	2,202.64
EFT000000002395	7/22/2020 KTI LIMITED	MAIN ST RECONSTRUCTION	1,569.86
EFT000000002396	7/22/2020 Lavis Contracting Co Ltd	EGMONDVILLE PARK SWING SET	1,203.81
EFT000000002397	7/22/2020 L MCGRATH PLUMBING & HEATING INC	32 NORTH ST - McADAM	2,582.37
EFT000000002397	7/22/2020 L MCGRATH PLUMBING & HEATING INC	12 KIPPEN RD - LAING	3,245.00
EFT000000002397	7/22/2020 L MCGRATH PLUMBING & HEATING INC	11 KIPPEN RD - BLAKE	313.58
EFT000000002397	7/22/2020 L MCGRATH PLUMBING & HEATING INC	25 KIPPEN RD - FLACH	3,452.33
EFT000000002397	7/22/2020 L MCGRATH PLUMBING & HEATING INC	25 NORTH ST - SHETLER	3,000.58
EFT000000002398	7/22/2020 Bernie MacLellan	MACLELLAN - MILEAGE JUNE 2020	10.35

EFT000000002399	7/22/2020 McGavin Farm Equipment Ltd.	PW - SUPPLIES	74.52
EFT000000002399	7/22/2020 McGavin Farm Equipment Ltd.	RDS - SUPPLIES	7.60
EFT000000002399	7/22/2020 McGavin Farm Equipment Ltd.	RDS - R&M M1-14	31.18
EFT000000002399	7/22/2020 McGavin Farm Equipment Ltd.	PW - R&M EQUIPMENT	406.75
EFT000000002400	7/22/2020 MICROAGE BASICS	ADMIN - OFFICE SUPPLIES	374.01
EFT000000002400	7/22/2020 MICROAGE BASICS	ADMIN - VINYL GLOVES	9.03
EFT000000002401	7/22/2020 Barry Mills	W/WW - DWQM AUDIT	39.33
EFT000000002402	7/22/2020 Municipality of Morris-Turnberry	LAMONT MUNICIPAL DRAIN	235.02
EFT000000002402	7/22/2020 Municipality of Morris-Turnberry	LAMONT MUNICIPAL DRAIN	7,223.70
EFT000000002402	7/22/2020 Municipality of Morris-Turnberry	LAMONT MUNICIPAL DRAIN	155.40
EFT000000002402	7/22/2020 Municipality of Morris-Turnberry	2020 Q2 LANDFILL PERPETUAL CAR	4,444.00
EFT000000002403	7/22/2020 New Star Rentals & Equipment	BMG - SCISSOR LIFT RENTAL	644.10
EFT000000002404	7/22/2020 NICOLE NOBLE	BMG - SWIM LESSON REFUND	42.00
EFT000000002405	7/22/2020 NORTH HURON PUBLISHING INC	HEFD BREAKFASTS CANCELLED ADS	113.00
EFT000000002405	7/22/2020 NORTH HURON PUBLISHING INC	ADMIN - TAXES DUE AD	58.24
EFT000000002406	7/22/2020 OMI Canada Inc	W/WW - JULY SERVICES	62,389.10
EFT000000002407	7/22/2020 Ontario One Call	W/WW - JUNE SERVICES	72.14
EFT000000002408	7/22/2020 Orkin Canada Corporation	FHT - PEST CONTROL	70.60
EFT000000002408	7/22/2020 Orkin Canada Corporation	SDCC - PEST CONTROL	89.27
EFT000000002409	7/22/2020 Carolyn M Parks-Mintz	EDO - WEBSITE PRESS RELEASE	82.50
EFT000000002410	7/22/2020 Pete's Paper Clip	ADMIN - ELASTICS	11.81
EFT000000002410	7/22/2020 Pete's Paper Clip	ADMIN - MASKS	64.85
EFT000000002410	7/22/2020 Pete's Paper Clip	W/WW - OFFICE SUPPLIES	25.64
EFT000000002410	7/22/2020 Pete's Paper Clip	CBO - MESSAGE BOOK	16.93
EFT000000002411	7/22/2020 Tom Phillips	SFD - FF BREAKFAST	130.19
EFT000000002411	7/22/2020 Tom Phillips	SFD - LANDFILL CHARGES	72.15
EFT000000002412	7/22/2020 Postmedia Network Inc.	HEFD BREAKFASTS CANCELLED AD	116.39
EFT000000002412	7/22/2020 Postmedia Network Inc.	PW/ADMIN - ADVERTISING	711.22
EFT000000002413	7/22/2020 PPE Solutions Inc.	BFD - BUNKER GEAR X 7	17,947.79
EFT000000002413	7/22/2020 PPE Solutions Inc.	GFD - 2 BUNKER SUITS	4,917.76
EFT000000002414	7/22/2020 Precision Print Inc	BIA - SHOP SEAFORTH DECALS	337.02
EFT000000002415	7/22/2020 The Public Sector Digest	AMP - RISK FRAMEWORK	5,311.00
EFT000000002415	7/22/2020 The Public Sector Digest	MAINTENANCE MANAGER SOFTWARE	4,697.30
EFT000000002416	7/22/2020 Resurfice Corp	BMG - BLADE SHARPENING	152.27
EFT000000002417	7/22/2020 R J Burnside & Associates Ltd	GEIGER MUNICIPAL DRAIN	2,985.01
EFT000000002417	7/22/2020 R J Burnside & Associates Ltd	COX MUNICIPAL DRAIN	3,174.17
EFT000000002418	7/22/2020 Rona Inc	MEMORIAL TREE PARK	56.97
EFT000000002418	7/22/2020 Rona Inc	MEMORAIL TREE PARK	35.84
EFT000000002418	7/22/2020 Rona Inc	SDCC - R&M BUILDING	55.73
EFT000000002418	7/22/2020 Rona Inc	SDCC - R&M BUILDING	92.99
EFT000000002418	7/22/2020 Rona Inc	TH - RED SHED REPAIR	4.50
EFT000000002418	7/22/2020 Rona Inc	PW - SUPPLIES	2.27
EFT000000002418	7/22/2020 Rona Inc	FHT - R&M BUILDING	22.34
EFT000000002418	7/22/2020 Rona Inc	FHT/TH-DEHUMIDIFIER/WINDOW	335.60
EFT000000002418	7/22/2020 Rona Inc	TH - RED SHED	38.96
EFT000000002418	7/22/2020 Rona Inc	FHT - R&M BUILDING	17.04
EFT000000002418	7/22/2020 Rona Inc	PW - NORTH SIGN	23.07
EFT000000002418	7/22/2020 Rona Inc	PW - NORTH SIGN	24.50
EFT000000002418	7/22/2020 Rona Inc	PW - SIDEWALKS	269.76

EFT000000002418	7/22/2020 Rona Inc	RDS - R&M T2-03	52.22
EFT000000002418	7/22/2020 Rona Inc	PW - STAKES FOR TREES	39.32
EFT000000002418	7/22/2020 Rona Inc	PW - HASP - PARKS	12.86
EFT000000002418	7/22/2020 Rona Inc	RDS - SUPPLIES	39.79
EFT000000002418	7/22/2020 Rona Inc	PW - CABLE TIES	11.93
EFT000000002418	7/22/2020 Rona Inc	TH - BASEMENT - SUMP PUMP/HOSE	368.32
EFT000000002418	7/22/2020 Rona Inc	TH - RED SHED	14.59
EFT000000002418	7/22/2020 Rona Inc	SDCC - PAINTING SUPPLIES	53.46
EFT000000002418	7/22/2020 Rona Inc	SDCC - PAINT SUPPLIES	96.07
EFT000000002418	7/22/2020 Rona Inc	SDC C- PAINT	48.30
EFT000000002418	7/22/2020 Rona Inc	SDCC - PAINT	49.69
EFT000000002418	7/22/2020 Rona Inc	SDCC - PAINT	240.43
EFT000000002418	7/22/2020 Rona Inc	SDCC - PAINT	13.82
EFT000000002418	7/22/2020 Rona Inc	SDCC - PAINT	254.25
EFT000000002418	7/22/2020 Rona Inc	TH -RED SHED	6.86
EFT000000002418	7/22/2020 Rona Inc	TH - RED SHED	9.62
EFT000000002418	7/22/2020 Rona Inc	TH - RED SHED	38.19
EFT000000002418	7/22/2020 Rona Inc	PW - S- HOOKS	8.23
EFT000000002418	7/22/2020 Rona Inc	BANDSHELL - RECEPTACLE	79.52
EFT000000002418	7/22/2020 Rona Inc	BANDSHELL - RECEPTACLE	56.97
EFT000000002418	7/22/2020 Rona Inc	FHT - PADLOCK/BOLT/SEALANT	53.12
EFT000000002418	7/22/2020 Rona Inc	FHT - SHED	1,752.66
EFT000000002418	7/22/2020 Rona Inc	SDCC - PAINT SUPPLIES	57.33
EFT000000002419	7/22/2020 Ryan Construction	RYAN MD - NORTH BRANCH	508.50
EFT000000002420	7/22/2020 Ryan Enterprises Truck Repair	RDS - T1-04	1,076.23
EFT000000002420	7/22/2020 Ryan Enterprises Truck Repair	BFD - ANNUAL SAFETY UNIT 5-3	557.49
EFT000000002421	7/22/2020 Seaforth Jewellers	SFD - CLOCK MOVEMENT	22.60
EFT000000002422	7/22/2020 SILLS HOME HARDWARE	SDCC-CANADA FLAG/PAINT ROLLERS	58.70
EFT000000002422	7/22/2020 SILLS HOME HARDWARE	FHT - CLEANING SUPPLIES	69.95
EFT000000002422	7/22/2020 SILLS HOME HARDWARE	PW/W/WW/TH - SUPPLIES	292.25
EFT000000002422	7/22/2020 SILLS HOME HARDWARE	SFD - NUTS/BOLTS/BATTERIES	97.89
EFT000000002423	7/22/2020 Stonetown Supply Services Inc	SDCC - JANITORIAL SUPPLIES	188.76
EFT000000002424	7/22/2020 Cody Subject	BFD - MEDICAL/R&M URINAL	376.56
EFT000000002425	7/22/2020 Swan Dust Control Ltd	FHT - MAT SERVICE	66.95
EFT000000002425	7/22/2020 Swan Dust Control Ltd	FHT - MAT SERVICE	66.95
EFT000000002425	7/22/2020 Swan Dust Control Ltd	FHT - MAT SERVICE	66.95
EFT000000002426	7/22/2020 Twins Lawn Care Service	FHT - FLOWER BED MAINTENANCE	96.05
EFT000000002427	7/22/2020 Van Driel Excavating Inc	38 3RD ST - KAMERMAN	402.07
EFT000000002428	7/22/2020 Wachs Canada Ltd	W/WW - HYDRAULIC PUMP	6,158.50
EFT000000002429	7/22/2020 GLORIA WILBEE	WILBEE - MILEAGE MAY 2020	17.10
EFT000000002429	7/22/2020 GLORIA WILBEE	WILBEE - MILEAGE JUNE 2020	17.10
EFT000000002430	7/22/2020 Wolseley Canada Inc	MAIN ST RECONSTRUCTION SIDEWAL	1,788.79
EFT000000002430	7/22/2020 Wolseley Canada Inc	W/WW - PARTS	290.86
EFT000000002431	7/22/2020 JENNETTE ZIMMER	CBO - MILEAGE JUNE 2020 (HE)	484.60
EFT000000002431	7/22/2020 JENNETTE ZIMMER	CBO - MILEAGE JUNE 2020(CH)	172.35

Total EFT's for Approval \$ 302,307.07

Total Payroll-Pay Period 13 & 14 - Full-time, Part-time, Monthly \$ 128,205.93

TOTAL FOR APPROVAL BY COUNCIL \$ 1,290,163.45

Mayor, Bernie MacLellan

Treasurer, Paula Michiels

HURON EAST ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL

Document No. 7-13-1, 2020

HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council

FROM: Brad Knight, CAO/Clerk

DATE: July 14th, 2020

SUBJECT: Stage 3 Reopening

RECOMMENDATION: That Council authorize the projected reopening of the Vanastra pool the week of August 4th and the projected reopening of the Vanastra Early Years Centre the week of August 10th

BACKGROUND:

At the June 16th meeting of Council there was discussion by Council of trying to offer some limited services in terms of recreation (pools) and daycare. The various recreation committees had also met that month and were considering options and protocols. There was general consensus between the Committees and Council the provisions of limited services was physically and economically challenging and Council concluded that there was not an immediate need to reopen these facilities and it would be revisited later in the summer.

Over the last two weeks we have been reviewing options at the Vanastra facility and discussing some daycare options with County staff. Having the daycare open would provide the 2nd staff member in the building that is necessary for any operations in the pool.

There continues to be a degree of uncertainty, not only in the Vanastra Daycare but also with other daycares in the County of the economics of operating a daycare with only 50% capacity or 8 children per room.

The Province's Stage 3 reopening announcements made significant changes to daycare operations. Effective July 27th, rather than operate at half capacity, daycares will be allowed 15 children in a cohort. For our preschool groups, our normal number is 16 per group, so we would operate very close to our licensed capacity.

Opening the Daycare under the new guidelines allows some flexibility for the Vanastra Pool to open with limited programs.

The Vanastra Recreation Manager has scheduled her inspection of the pool by the Health Unit on July 31st and she anticipates running her pool sessions for her lifeguard courses during the week of August 4th. Having Daycare staff in the building the same week gives her the second staff person needed if the pool is being used.

It should be recognized that daycare staff were laid off in the middle of March. It will take a little time to establish new COVID policies and train staff and some time is needed to clean and organize the daycare rooms. While the Daycare Supervisor is projected to come back to work the week of July 22nd, the majority of the staff will not be recalled until a week before we reopen. At this point, I do not anticipate that the daycare will reopen before August 11th. Opening the Daycare several weeks before school starts will give the opportunity to work out protocols before school starts in September.

OTHERS CONSULTED:

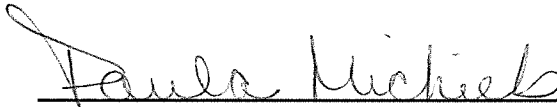
Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

BUDGET IMPACTS:

The Financial Statement for the Daycare to the end of June indicates a surplus of \$48,000 → the County continued to provide funding to the end of June. This surplus will to a degree offset some initial start-up and operating costs, but operating at something less than capacity along with extra screening/cleaning costs will affect our operations unless another level of government provides additional funding.

SIGNATURE:

Brad Knight, GAO/Clerk



Paula Michiels, Finance Manager-Treasurer/Deputy Clerk

HURON EAST ADMINISTRATION

MUNICIPALITY OF HURON EAST COUNCIL
Document No. 7-13-2, 2020
HOW DISPOSED OF

TO: Mayor and Members of Council
FROM: Paula Michiels, Finance Manager-Treasurer/Deputy Clerk
DATE: July 14, 2020
SUBJECT: 2019 Financial Statements

RECOMMENDATION:

That the council of the Municipality of Huron East accept the 2019 Audited Financial Statements as presented by Seebach & Company.

BACKGROUND:

Seebach & Company have completed their external audit of the 2019 financial records for the Municipality of Huron East for the period ending December 31, 2019.

Consolidated Statement of Financial Position

The statement of financial position is similar to a private organization's balance sheet. It reports the municipality's assets, liabilities and accumulated surplus at the end of the accounting period (December 31, 2019).

The financial position of the municipality has increased by \$1,626,330 (the annual surplus for 2019) on the Consolidated Statement of Financial Position.

Consolidated Statement of Operations

The statement of operations is similar to a private organization's income statement. It reports the results of the municipality's operations for the year. It provides information on what transactions have impacted the accumulated surplus for the reporting year. This includes revenues by source and type, expenditures by function, the resulting annual surplus/deficit and the accumulated surplus.

While the annual 2019 surplus was \$1,626,330, the Municipality realized an operating cash deficit of \$89,350.

Please note that the accumulated surplus of \$81,054,883 does not represent a pool of surplus cash but rather the net worth of the municipality, the amount by which the assets exceed the liabilities.

Consolidated Statement of Change in Net Financial Assets

This statement reconciles the change in financial position as shown on the statement of operations to the change in net financial assets as shown on the statement of financial position. This is accomplished by showing the change in non-financial assets.

The 2019 annual surplus is adjusted for non-cash transactions (amortization and capital acquisitions). The Net Financial Assets decreased from 2018 by \$116,069.

Consolidated Schedule of Tangible Capital Assets

This schedule summarizes the activity to the Tangible Capital Assets owned by the municipality. The Net Book Value of Tangible Assets increased \$1,764,999 in 2019.

This indicates that 2019 asset acquisitions exceeded the 2019 annual asset amortization by this amount.

Consolidated Schedule of Continuity of Reserves, Reserve Funds and Deferred Revenue

This schedule summarizes the activity to the reserves, reserve funds and deferred revenues that occurred within 2019. In 2019, reserves and reserve funds decreased \$62,888 and deferred revenue decreased \$80,885. The decrease in reserves and reserve funds is mainly due to the Seaforth Sewer system utilizing more funds than was contributed by the other Water/Sewer systems to reserves. The decrease in deferred revenue is due to utilizing more money than was received from the Gas Tax Fund in 2019 for the replacement of M10 (Hensall Road, McKillop).

Note 4 to the Financial Statements reports the values of the investments as of December 31, 2019 maintained by the Municipality of Huron East. Investments have increased from 2018 by \$661,967 in book value. Contributions from the Water/Sewer systems constitutes the majority of this increase.

Trust Fund Statements

The Trust Funds 2019 annual surplus of \$19,465 has increased the trust fund balance to \$3,012,890.

OTHERS CONSULTED

Brad Knight, CAO/Clerk

BUDGET IMPACT

SIGNATURES:


Paula Michiels, Treasurer-Finance Manager/Deputy Clerk


Brad Knight, CAO/Clerk

**THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST
FINANCIAL STATEMENTS
DECEMBER 31, 2019**

SEEBACH & COMPANY
Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Municipality of Huron East

Opinion

We have audited the accompanying financial statements of the Corporation of the Municipality of Huron East ("the Municipality"), which are comprised of the consolidated statement of financial position as at December 31, 2019 and the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2019, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Seebach & Company
Chartered Professional Accountants

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CLINTON, ONTARIO N0M 1L0
Tel: (519) 482-7979
Fax: (519) 482-5761
www.seebachandcompany.ca
vbs@vbsca.ca

INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
May 15, 2020

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at December 31	2019	2018
FINANCIAL ASSETS		
Cash	1,343,245	407,878
Taxes receivable	982,705	1,036,128
Accounts receivable	1,444,561	1,527,212
Investments (note 4)	9,236,169	8,574,202
Long-term receivables (note 5)	199,264	213,462
	<u>13,205,944</u>	<u>11,758,882</u>
LIABILITIES		
Accounts payable and accrued liabilities	1,959,219	1,043,925
Deferred revenue	835,490	80,315
Deferred revenue - obligatory reserve funds	1,211,185	1,292,070
Municipal debt (note 7)	201,764	228,217
	<u>4,207,658</u>	<u>2,644,527</u>
NET FINANCIAL ASSETS	\$ 8,998,286	\$ 9,114,355
NON-FINANCIAL ASSETS		
Tangible capital assets, net (note 9)	72,054,241	70,289,242
Inventory and prepaid expenses	2,356	24,956
	<u>72,056,597</u>	<u>70,314,198</u>
ACCUMULATED SURPLUS (note 11)	\$ 81,054,883	\$ 79,428,553

The accompanying notes are an integral part of this financial statement

**THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF OPERATIONS**

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Revenue			
Taxation for municipal purposes	7,147,381	7,075,430	6,553,348
Government transfers - Canada	573,980	726,460	140,422
Government transfers - Ontario	2,525,451	2,615,118	1,990,217
Government transfers - other municipalities	649,245	601,177	497,774
User fees and service charges	4,957,940	4,649,286	4,817,354
Licences, permits, rents, donations, etc.	216,550	265,763	172,014
Investment income	245,762	248,439	349,083
Penalties and interest on taxes	157,000	144,336	157,464
	<u>16,473,309</u>	<u>16,326,009</u>	<u>14,677,676</u>
Expenditure			
General government	1,267,803	1,285,155	1,182,324
Protection to persons and property	3,159,923	3,126,800	2,959,035
Transportation services	4,556,130	4,570,894	4,257,238
Environmental services	2,830,758	2,812,133	2,473,557
Health services	261,140	247,509	230,241
Social and family services	626,262	563,714	581,986
Recreation and cultural services	1,674,941	1,566,884	1,487,554
Planning and development	320,098	526,590	197,003
	<u>14,697,055</u>	<u>14,699,679</u>	<u>13,368,938</u>
Annual surplus (deficit)	1,776,254	1,626,330	1,308,738
Accumulated surplus, beginning of year	<u>79,428,553</u>	<u>79,428,553</u>	<u>78,119,815</u>
Accumulated surplus, end of year	<u>\$ 81,204,807</u>	<u>\$ 81,054,883</u>	<u>\$ 79,428,553</u>

The accompanying notes are an integral part of this financial statement

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

For the year ended December 31	2019 Budget	2019 Actual	2018 Actual
Annual surplus (deficit)	1,776,254	1,626,330	1,308,738
Amortization of tangible capital assets	2,291,714	2,325,709	2,257,719
Net acquisition of tangible capital assets	(7,299,010)	(4,090,708)	(2,641,209)
Decrease (increase) in inventory and prepaid expenses	-	22,600	91,291
	<u>(3,231,042)</u>	<u>(116,069)</u>	<u>1,016,539</u>
Net financial assets, beginning of year	<u>9,114,355</u>	<u>9,114,355</u>	<u>8,097,816</u>
Net financial assets, end of year	<u>\$ 5,883,313</u>	<u>\$ 8,998,286</u>	<u>\$ 9,114,355</u>

The accompanying notes are an integral part of this financial statement

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
CONSOLIDATED STATEMENT OF CASH FLOW

For the year ended December 31	2019	2018
Operating activities		
Annual surplus (deficit)	1,626,330	1,308,738
Amortization expense not requiring cash outlay	2,325,709	2,257,719
Decrease (increase) in taxes receivable	53,423	198,741
Decrease (increase) in accounts receivable	82,651	99,920
Increase (decrease) in accounts payable and accrued liabilities	915,294	(236,650)
Increase (decrease) in deferred revenue	755,175	66,371
Increase (decrease) in deferred revenue - obligatory reserve funds	(80,885)	189,959
Decrease (increase) in inventory and prepaid expenses	22,600	91,291
Cash provided by (used for) operating activities	<u>5,700,297</u>	<u>3,976,089</u>
Capital activities		
Net disposals (purchases) of tangible capital assets	<u>(4,090,708)</u>	<u>(2,641,209)</u>
Cash provided by (used for) capital activities	<u>(4,090,708)</u>	<u>(2,641,209)</u>
Investing activities		
Decrease (increase) in investments	(661,967)	(1,187,602)
Decrease (increase) in long-term receivables	14,198	21,213
Cash provided by (used for) investing activities	<u>(647,769)</u>	<u>(1,166,389)</u>
Financing activities		
Principal repayments on long-term debt	<u>(26,453)</u>	<u>(68,189)</u>
Cash provided by (used for) financing activities	<u>(26,453)</u>	<u>(68,189)</u>
Increase (decrease) in cash position	935,367	100,302
Cash (overdraft) beginning of year	<u>407,878</u>	<u>307,576</u>
Cash (overdraft) end of year	<u><u>\$ 1,343,245</u></u>	<u><u>\$ 407,878</u></u>

The accompanying notes are an integral part of this financial statement

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

NOTES TO FINANCIAL STATEMENTS

For the year ended December 31, 2019

1. Accounting policies

The consolidated financial statements of the Corporation of the Municipality of Huron East are the representation of management prepared in accordance with generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada as prescribed by the Ministry of Municipal Affairs and Housing for municipalities and their related entities.

Significant aspects of accounting policies adopted by the municipality are as follows:

a) **Reporting entity**

The consolidated financial statements reflect the financial assets, liabilities, operating revenues and expenditures, reserves, reserve funds, and changes in investment in tangible capital assets of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their financial affairs and resources to the Municipality and which are owned or controlled by the municipality. In addition to general government tax-supported operations, they include any water and sewer systems operated by the municipality and the municipality's proportionate share of joint local boards.

The following boards and municipal enterprises owned or controlled by Council have been consolidated:

Seaforth Business Improvement Area

Inter-departmental and inter-organizational transactions and balances are eliminated.

The statements exclude trust funds that are administered for the benefit of external parties.

b) **Accrual basis of accounting**

Sources of financing and expenditures are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable, and recognizes expenditures as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

c) **Long-term investments**

Investments are recorded at cost less amounts written off to reflect a permanent decline in value.

1. Accounting policies (continued)

d) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

- Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Category	Amortization Period	Capitalization Threshold
Land	not applicable	\$ 0
Land improvements	15 years	25,000
Buildings	7 - 40 years	5,000 - 25,000
Machinery and equipment	5 - 15 years	5,000 - 25,000
Furniture and fixtures	5 years	3,000
Information technology	3 - 7 years	3,000 - 5,000
Transportation infrastructure	15 - 75 years	5,000 - 100,000
Watermains infrastructure	15 - 80 years	15,000 - 100,000
Sewermain infrastructure	15 - 60 years	15,000 - 75,000

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

The municipality has a capitalized threshold of \$0 - \$100,000 dependent on the category, so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are computer systems, equipment, furniture and fixtures.

- Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

- Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

- Inventories

Inventories held for consumption are recorded at the lower of cost or net realizable value.

e) Reserves for future expenditures

Certain amounts, as approved by Council, are set aside in reserves for future operating and capital expenditure. Transfers to or from reserves are reflected as adjustments to the respective appropriated equity.

f) Government transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates can be made.

1. Accounting policies (continued)

g) Deferred revenue

Amounts received and required by legislation, regulation or agreement to be set aside for specific, restricted purposes are reported in the consolidated statement of financial position as deferred revenue until the obligation is discharged.

h) Landfill site closure and post-closure care

Landfill site closure and post-closure care costs are recognized over the operating life of the landfill site, based on capacity used. The liability is recorded at its discounted value, based on the average long-term borrowing rate of the municipality.

i) Amounts to be recovered in future years

Future years recoveries represent the requirement of the municipality to raise funds in subsequent periods to finance unfunded liabilities. A portion of the amounts to be recovered in future years will be recovered from deferred revenues earned.

j) Pensions

The municipality is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The municipality has adopted defined contribution plan accounting principles for this plan because insufficient information is available to apply defined benefit plan accounting principles. The municipality records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the plan for past employee service.

k) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, the reported amounts of revenues and expenditures during the period, and the accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

2. Operations of school boards and county

Taxation levied for school board and county purposes are not reflected in the financial statements. The amounts transferred were:

	2019	2018
County of Huron	\$ 6,038,861	\$ 5,767,489
School Boards	2,668,256	2,646,091

3. Trust funds

Trust funds administered by the municipality amounting to \$3,012,890 (2018 : \$2,993,425) have not been included in the consolidated statement of financial position nor have their operations been included in the consolidated statement of operations.

4. Investments

	2019	2018
Money market fund	1,467,610	1,570,899
Bond fund	<u>7,768,559</u>	<u>7,003,303</u>
	<u>\$ 9,236,169</u>	<u>\$ 8,574,202</u>

The investments have a market value of \$8,921,019 (2018 : \$8,235,406) at the end of the year.

5. Long-term receivables

	2019	2018
Due from residents and landowners	196,940	203,040
Tile loans, 6% - 8%, principal and interest receivable annually, due 2019 through 2028	<u>2,324</u>	<u>10,422</u>
	<u>\$ 199,264</u>	<u>\$ 213,462</u>

Amounts due in the next five years are as follows:

2020: \$7,100 2021: \$7,500 2022: \$7,900 2023: \$7,400 2024: \$7,800

6. Pension agreements

The municipality makes contributions to a multi-employer pension plan on behalf of members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. The amount contributed for 2019 was \$236,436 (2018 : \$216,785) for current services and is included as an expenditure on the consolidated statement of operations.

The contributions to the Ontario Municipal Employers Retirement System ("OMERS"), a multi-employer defined benefit pension plan, are expensed when contributions are due. Any pension surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit.

7. Municipal debt

The balance of the municipal debt reported on the consolidated statement of financial position is made up of the following:

	2019	2018
Health services debenture payable to Huron East/Seaforth Community Development Trust, 5% interest, due December 2038	196,940	203,040
Streetlight debenture payable to Brussels Cemetery Trust, 3% interest, due on demand	-	7,180
Streetlight debenture payable to Mount Pleasant Cemetery Trust, 3% interest, due on demand	-	2,575
Streetlight debenture payable to Huron East/Seaforth Community Development Trust, 3% interest, due on demand	2,500	5,000
Tile drain loans payable to Ministry of Finance, responsibility for payment of principal and interest charges have been assumed by individuals	<u>2,324</u>	<u>10,422</u>
	<u>\$ 201,764</u>	<u>\$ 228,217</u>

Principal payments for the next five years are as follows:

2020: \$9,600 2021: \$7,500 2022: \$7,900 2023: \$7,400 2024: \$7,800

8. Landfill closure and post-closure cost liability

The municipality will be required under provincial legislation to incur closure and post closure costs when landfill sites reach their capacity. The Seaforth landfill site has now been closed with the expenses of closure reported in 1995 to 2019 as incurred. Further expenditures will be expensed as incurred in 2020, and those amounts have not been accrued since they are not anticipated to be significant. No studies have been conducted on the Walton Landfill sites to determine estimates of closure and post closure costs. It is management's opinion that due to the significant capacity remaining at this site that the present value of any required expenditures would not be significant to these financial statements and therefore no accrual of these future costs has been included in these financial statements.

9. Tangible capital assets

The municipality's policy on accounting for tangible capital assets follows:

- i) **Contributed tangible capital assets**
The municipality records all tangible capital assets contributed by external parties at fair value.
- ii) **Tangible capital assets recognized at nominal value**
Certain assets have been assigned a nominal value because of the difficulty of determining a tenable valuation.

For additional information, see the Consolidated Schedule of Tangible Capital Assets information on the tangible capital assets of the municipality by major class and by business segment, as well as for accumulated amortization of the assets controlled.

10. Segmented information

The Municipality of Huron East is a diversified municipal government institution that provides a wide range of services to its citizens such as recreational and cultural services, planning and development, fire, and transportation services. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

This segment relates to the general operations of the municipality itself and cannot be directly attributed to a specific segment.

Protection to Persons and Property

Protection is comprised of fire protection, policing, court services, conservation authorities, protective inspection and control, building permit and inspection services, emergency measures and other protection services.

Transportation Services

Transportation services include road maintenance, winter control services, street light maintenance, parking lots, equipment maintenance and other transportation services.

Environmental Services

Environmental services include the sanitary sewer system, storm sewer system, waterworks, waste collection, waste disposal and recycling.

Health Services

This service area includes cemeteries and other health services.

Social and Family Services

This service area includes childcare and other social services.

Recreational and Cultural Services

This service area provides public services that contribute to the provision of recreation and leisure facilities and programs, the maintenance of parks and open spaces, library services, museums and other cultural services.

10. Segmented information (continued)

Planning and Development

This segment includes matters relating to zoning and site plan controls, land acquisition, development initiatives, agriculture and reforestation, municipal drainage and tile drainage.

For additional information, see the schedule of segmented information.

11. Accumulated surplus

The accumulated surplus consists of individual fund surplus/(deficit) amounts and reserve and reserve funds as follows:

	2019	2018
General revenue accumulated surplus		
and invested in tangible capital assets	\$ 70,778,239	\$ 69,089,021
Reserves and reserve funds	<u>10,276,644</u>	<u>10,339,532</u>
	<u>\$ 81,054,883</u>	<u>\$ 79,428,553</u>

For additional information, see the Consolidated Schedule of Continuity of Reserves, Reserve Funds, and Deferred Revenue.

12. Financial instrument risk management

Credit risk

The municipality is exposed to credit risk through its cash, trade and other receivables, loans receivable, and long-term investments. There is the possibility of non-collection of its trade and other receivables. The majority of the municipality's receivables are from ratepayers and government entities. For trade and other receivables, the municipality measures impairment based on how long the amounts have been outstanding. For amounts outstanding considered doubtful or uncollectible, an impairment allowance is setup.

Liquidity risk

Liquidity risk is the risk that the municipality will not be able to meet its financial obligations as they fall due. The municipality has a planning and a budgeting process in place to help determine the funds required to support the municipality's normal operating requirements on an ongoing basis. The municipality ensures that there are sufficient funds to meet its short-term requirements, taking into account its anticipated cash flows from operations and its holdings of cash and cash equivalents. To achieve this aim, it seeks to maintain an available line of credit balance as approved by the appropriate borrowing bylaw to meet, at a minimum, expected requirements.

Market risk

Market risk is the risk that changes in market prices, such as foreign exchange rates or interest rates will affect the municipality's income or the value of its holdings of financial instruments. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing return on investments.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The municipality is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the variable rate of temporary borrowings and long-term liabilities and the value of fixed rate long-term liabilities.

There has been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure risks.

13. Budget amounts

Under Canadian public sector accounting standards, budgets amounts are to be reported on the consolidated statement of operations for comparative purposes. The 2019 budget amounts for the Corporation of the Municipality of Huron East approved by Council are unaudited and have been restated to conform to the basis of presentation of the revenues and expenditures on the consolidated statement of operations. Budget amounts were not available for certain boards consolidated by the municipality.

Approved budget annual surplus (deficit)	\$ -
Acquisition of tangible capital assets	7,299,010
Amortization of tangible capital assets	(2,325,709)
Debt proceeds / repayments	-
Net reserve, reserve fund, and surplus transfers	<u>(3,197,047)</u>
Budgeted surplus (deficit) reported on consolidated statement of operations	<u>\$ 1,776,254</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
Consolidated Schedule of Tangible Capital Assets
For the Year Ended December 31, 2019

	Land	Buildings	Machinery & Equipment	Vehicles	Plants and Facilities	Roads	Underground and other Networks	Bridges and other Structures	Assets Under Construction	TOTAL Net Book Value 2019	TOTAL Net Book Value 2018
Cost											
Balance, beginning of year	1,232,093	10,827,778	3,976,881	3,752,991	11,593,862	53,535,812	13,438,371	10,128,547	1,778,435	110,284,770	108,136,714
Add: Additions during the year	397,375	11,194	801,596			1,449,222	1,265,500	737,577	188,930	4,851,394	2,994,314
Less: Disposals during the year	(1)	(18,000)	(94,855)	(28,060)	(191,250)	(355,705)	(92,316)	(226,119)	(264,112)	(1,270,418)	(866,258)
Balance, end of year	<u>1,629,467</u>	<u>10,820,972</u>	<u>4,683,622</u>	<u>3,724,931</u>	<u>11,402,612</u>	<u>54,629,329</u>	<u>14,611,555</u>	<u>10,640,005</u>	<u>1,703,253</u>	<u>113,845,746</u>	<u>110,264,770</u>
Accumulated Amortization											
Balance, beginning of year		3,976,998	1,823,712	1,608,786	3,762,120	19,380,863	5,447,796	3,975,253		39,975,528	38,230,962
Add: Amortization during the year		217,925	247,453	169,269	189,472	1,130,363	196,686	174,541		2,325,709	2,257,719
Less: Accumulated amortization on disposals		(17,540)	(81,619)	(27,060)	(49,270)	(227,086)	(56,825)	(50,332)		(509,732)	(513,153)
Balance, end of year	<u>-</u>	<u>4,177,383</u>	<u>1,989,546</u>	<u>1,750,995</u>	<u>3,902,322</u>	<u>20,284,140</u>	<u>5,587,657</u>	<u>4,099,462</u>	<u>-</u>	<u>41,791,505</u>	<u>39,975,528</u>
Net Book Value											
of Tangible Capital Assets	<u>1,629,467</u>	<u>6,643,589</u>	<u>2,694,076</u>	<u>1,973,936</u>	<u>7,500,290</u>	<u>34,345,189</u>	<u>9,023,898</u>	<u>6,540,543</u>	<u>1,703,253</u>	<u>\$ 72,054,241</u>	<u>\$ 70,289,242</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
Consolidated Schedule of Tangible Capital Assets
For the Year Ended December 31, 2019

	General Government	Protection	Transportation	Environmental	Health	Recreation and Cultural	Planning and Development	Work in Process	TOTAL Net Book Value 2019	TOTAL Net Book Value 2018
Cost										
Balance, beginning of year	2,105,999	3,135,148	68,348,433	25,461,805	1,907,258	7,093,162	434,530	1,778,435	110,264,770	108,136,714
Add: Additions during the year	81,821	11,194	2,746,631	1,358,048		67,395	397,375	188,930	4,851,394	2,994,314
Less: Disposals during the year	(28,773)		(612,568)	(311,626)	(32,163)	(21,176)		(264,112)	(1,270,418)	(866,258)
Balance, end of year	<u>2,159,047</u>	<u>3,146,342</u>	<u>70,482,496</u>	<u>26,508,227</u>	<u>1,875,095</u>	<u>7,139,381</u>	<u>831,905</u>	<u>1,703,253</u>	<u>113,845,746</u>	<u>110,264,770</u>
Accumulated Amortization										
Balance, beginning of year	493,937	1,292,538	25,450,706	9,245,258	354,417	3,138,672	-		39,975,528	38,230,962
Add: Amortization during the year	75,312	101,595	1,533,700	396,361	29,575	189,166			2,325,709	2,257,719
Less: Accumulated amortization on disposals	(28,313)		(295,925)	(133,155)	(32,163)	(20,176)			(509,732)	(513,153)
Balance, end of year	<u>540,936</u>	<u>1,394,133</u>	<u>26,688,481</u>	<u>9,508,464</u>	<u>351,829</u>	<u>3,307,662</u>	<u>-</u>	<u>-</u>	<u>41,791,505</u>	<u>39,975,528</u>
Net Book Value										
of Tangible Capital Assets	<u>1,618,111</u>	<u>1,752,209</u>	<u>43,794,015</u>	<u>16,999,763</u>	<u>1,523,266</u>	<u>3,831,719</u>	<u>831,905</u>	<u>1,703,253</u>	<u>\$ 72,054,241</u>	<u>\$ 70,289,242</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
Consolidated Schedule of Continuity of Reserves, Reserve Funds and Deferred Revenue
For the Year Ended December 31, 2019

	Balance, beginning of year	Revenues and contributions			Transfers out Utilized During Year	Balance, end of year
		Interest	From Operations	Other		
Reserves and reserve funds						
Reserves						
for general government	1,817,991		494,288		(860,362)	1,451,917
for protection services	264,425		56,392		(7,360)	313,457
for transportation services	378,677		287,311		(69,573)	596,415
for environmental services	6,672,911		904,761		(944,566)	6,633,106
for health services	106,619		36,206		-	142,825
for recreation and cultural services	1,098,909		110,100		(70,085)	1,138,924
	<u>10,339,532</u>	<u>-</u>	<u>1,889,058</u>	<u>-</u>	<u>(1,951,946)</u>	<u>10,276,644</u>
Deferred revenue						
Parkland	29,397	4,136	5,000		(1,000)	37,533
Brussels Landfill (Morris)	21,803	4,216				26,019
Walton Landfill	229,659	5,575				235,234
Federal Gas Tax Funds	1,011,211	18,993		577,775	(695,580)	912,399
	<u>1,292,070</u>	<u>32,920</u>	<u>5,000</u>	<u>577,775</u>	<u>(696,580)</u>	<u>1,211,185</u>
Total	<u>\$ 11,631,602</u>	<u>32,920</u>	<u>1,894,058</u>	<u>577,775</u>	<u>(2,648,526)</u>	<u>\$ 11,487,829</u>

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

Segmented Information

For the Year Ended December 31, 2019

	General Government	Protective Services	Transportation Services	Environmental Services	Health Services	Social and Family Services	Recreation and Culture	Planning and Development	Total 2019	Total 2018
Revenue										
Taxation	7,075,430	-	-	-	-	-	-	-	7,075,430	6,553,348
User charges	114,615	480,014	76,218	2,852,145	276,034	198,635	819,953	97,435	4,915,049	4,989,368
Government transfers	2,058,532	107,865	1,317,190	-	31,837	275,420	99,424	52,487	3,942,755	2,628,413
Interest and penalties	392,775	-	-	-	-	-	-	-	392,775	506,547
	<u>9,641,352</u>	<u>587,879</u>	<u>1,393,408</u>	<u>2,852,145</u>	<u>307,871</u>	<u>474,055</u>	<u>919,377</u>	<u>149,922</u>	<u>16,326,009</u>	<u>14,677,676</u>
Operating expenditure										
Wages, salaries and benefits	721,189	576,344	982,004	227,768	64,011	485,648	725,360	89,529	3,871,853	3,816,802
Contracted services	67,113	1,760,422	216,054	1,296,935	8,590	-	65,780	75,065	3,489,959	3,241,469
Supplies, materials and equipment	421,541	688,439	1,839,136	891,069	145,333	78,066	586,578	361,996	5,012,158	4,052,948
Amortization	75,312	101,595	1,533,700	396,361	29,575	-	189,166	-	2,325,709	2,257,719
	<u>1,285,155</u>	<u>3,126,800</u>	<u>4,570,894</u>	<u>2,812,133</u>	<u>247,509</u>	<u>563,714</u>	<u>1,566,884</u>	<u>526,590</u>	<u>14,699,679</u>	<u>13,368,938</u>
Net revenue (expense)	<u>8,356,197</u>	<u>(2,538,921)</u>	<u>(3,177,486)</u>	<u>40,012</u>	<u>60,362</u>	<u>(89,659)</u>	<u>(647,507)</u>	<u>(376,668)</u>	<u>1,626,330</u>	<u>1,308,738</u>

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INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Municipality of Huron East

Opinion

We have audited the accompanying financial statements of the trust funds of the Corporation of the Municipality of Huron East ("the Municipality"), which are comprised of the balance sheet as at December 31, 2019 and the statement of operations of trust funds for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2019, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Seebach & Company
Chartered Professional Accountants

P.O. Box 758, 41 Ontario Street
CLINTON, ONTARIO N0M 1L0
Tel: (519) 482-7979
Fax: (519) 482-5761
www.seebachandcompany.ca
vbs@vbsca.ca

INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
May 15, 2020

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
TRUST FUNDS
BALANCE SHEET

As at December 31, 2019

	Brussels		Grey			Seaforth		McKillop	Egmondville		
	Perpetual	Hydro	Cranbrook	Mount	Carnochan	Heritage	Hydro	Zion	Perpetual	2019	2018
	Care		Perpetual	Pleasant	Memorial			Cemetery	Care		
Assets											
Cash	41,540	7,179	6,765	11,927		39,835	96,401	1,023	11,299	215,969	221,742
Accounts receivable							5,658			5,658	-
Loans receivable										-	9,756
Investments	184,500	535,000	7,100	38,772	25,000		1,259,593	7,500	50,520	2,107,985	2,053,805
Prepaid expenses							2,500			2,500	5,000
Tangible capital assets, net							699,284			699,284	710,117
	<u>\$ 226,040</u>	<u>\$ 542,179</u>	<u>\$ 13,865</u>	<u>\$ 50,699</u>	<u>\$ 25,000</u>	<u>\$ 39,835</u>	<u>\$ 2,063,436</u>	<u>\$ 8,523</u>	<u>\$ 61,819</u>	<u>\$ 3,031,396</u>	<u>\$ 3,000,420</u>
Liabilities											
Accounts payable							18,506			18,506	6,995
	-	-	-	-	-	-	18,506	-	-	18,506	6,995
Trust fund balance	<u>226,040</u>	<u>542,179</u>	<u>13,865</u>	<u>50,699</u>	<u>25,000</u>	<u>39,835</u>	<u>2,044,930</u>	<u>8,523</u>	<u>61,819</u>	<u>3,012,890</u>	<u>2,993,425</u>
	<u>\$ 226,040</u>	<u>\$ 542,179</u>	<u>\$ 13,865</u>	<u>\$ 50,699</u>	<u>\$ 25,000</u>	<u>\$ 39,835</u>	<u>\$ 2,063,436</u>	<u>\$ 8,523</u>	<u>\$ 61,819</u>	<u>\$ 3,031,396</u>	<u>\$ 3,000,420</u>

STATEMENT OF OPERATIONS

For the Year Ended December 31, 2019

	Brussels		Grey			Seaforth		McKillop	Egmondville		
	Perpetual	Hydro	Cranbrook	Mount	Carnochan	Heritage	Hydro	Zion	Perpetual	2019	2018
	Care		Perpetual	Pleasant	Memorial			Cemetery	Care		
Revenue											
Sale of plots, vaults, opening charges	3,520			1,300					4,250	9,070	3,463
Interest earned	3,734	14,607	152	973	688	710	31,179	206	876	53,125	42,909
Rent							185,472			185,472	185,097
Other							5			5	-
	<u>7,254</u>	<u>14,607</u>	<u>152</u>	<u>2,273</u>	<u>688</u>	<u>710</u>	<u>216,656</u>	<u>206</u>	<u>5,126</u>	<u>247,672</u>	<u>231,469</u>
Expenses											
Expenditures		19,492					155,775			175,267	72,532
Administration fee							7,925			7,925	8,474
Transfers to cemetery operating	3,541		152	973	688			206	861	6,421	7,521
Community projects							27,761			27,761	44,910
Amortization							10,833			10,833	10,833
	<u>3,541</u>	<u>19,492</u>	<u>152</u>	<u>973</u>	<u>688</u>	<u>-</u>	<u>202,294</u>	<u>206</u>	<u>861</u>	<u>228,207</u>	<u>144,270</u>
Excess of revenue over expenses	<u>3,713</u>	<u>(4,885)</u>	<u>-</u>	<u>1,300</u>	<u>-</u>	<u>710</u>	<u>14,362</u>	<u>-</u>	<u>4,265</u>	<u>19,465</u>	<u>87,199</u>
Trust fund balance, beginning of year	<u>222,327</u>	<u>547,064</u>	<u>13,865</u>	<u>49,399</u>	<u>25,000</u>	<u>39,125</u>	<u>2,030,568</u>	<u>8,523</u>	<u>57,554</u>	<u>2,993,425</u>	<u>2,906,226</u>
Trust fund balance, end of year	<u>\$ 226,040</u>	<u>\$ 542,179</u>	<u>\$ 13,865</u>	<u>\$ 50,699</u>	<u>\$ 25,000</u>	<u>\$ 39,835</u>	<u>\$ 2,044,930</u>	<u>\$ 8,523</u>	<u>\$ 61,819</u>	<u>\$ 3,012,890</u>	<u>\$ 2,993,425</u>

For the Year Ended December 31, 2019

Trust fund investments have a market value equal to cost of \$ 2,107,985 (2018 : \$ 2,053,805).

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST
TRUST FUNDS

NOTES TO FINANCIAL STATEMENTS

2

December 31, 2019

5. Tangible Capital Assets

	Cost	Accumulated Amortization	Net Book Value 2019	Net Book Value 2018
Land	57,001	-	57,001	57,001
Buildings	<u>812,500</u>	<u>170,217</u>	<u>642,283</u>	<u>653,116</u>
	<u>\$ 869,501</u>	<u>\$ 170,217</u>	<u>\$ 699,284</u>	<u>\$ 710,117</u>

HURON EAST PUBLIC WORKS

MUNICIPALITY OF HURON EAST COUNCIL
Document No. 7-13-3, 2020
HOW DISPOSED OF

TO: Mayor MacLellan and Members of Council

FROM: Barry Mills, Public Works Manager

DATE: July 15, 2020

SUBJECT: T13 Tendering Process

RECOMMENDATION:

That Council authorize staff to prepare and issue a tender for the replacement of structure T13 on Kinburn Line, Tuckersmith for completion within the 2021 Budget.

BACKGROUND:

In May 2019, the Municipality submitted an application for the 2019 intake for the Rural & Northern Communities funding stream of the Investing in Canada Infrastructure Program (ICIP). The ICIP program consists of \$11.8 billion in federal funding over the next ten years with four funding streams (Public Transit; Green Infrastructure; Community, Culture and Recreation and Rural & Northern Communities). The focus for this stream is Roads, Bridges, Air and Marine projects for municipalities with a population of 100,000 or less.

Successful projects will be funded through 50% Federal, 33.33% Provincial and 16.67% Municipal funding with a maximum project amount of \$5 million.

This project includes removal of the existing structure T13 constructed in the 1930's, replace the structure with a wider concrete girder bridge that will accommodate larger vehicles and agricultural equipment and widening of existing road approaches.

In May of 2020, the Municipality received notification that our application was successful and a funding agreement was to follow. At the last meeting of Council, the funding agreement was authorized and signed committing the Municipality to this capital project in our 2021 Budget.

With this funding commitment, Municipal staff along with B.M. Ross Engineering would like to continue with preparation of this project for tendering to ensure replacement within the 2021 Budget year. The tender would be issued as soon as it can be prepared for release and this is anticipated to occur by the Fall of 2020.

OTHERS CONSULTED:

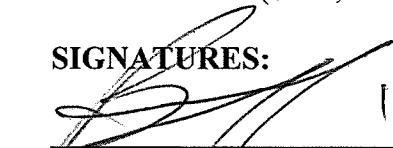
Brad Knight, CAO/Clerk

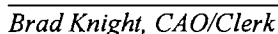
Paula Michiels, Finance Manager-Treasurer


BUDGET IMPACT:

This project will be incorporated into the 2021 Budget with anticipated total cost of \$2,564,100 with funding from the Federal Government (\$1,282,050), Provincial Government (\$854,614.53) and Huron East (\$427,435.47).

SIGNATURES:


Barry Mills, Public Works Manager


Brad Knight, CAO/Clerk


Paula Michiels, Finance Manager-Treasurer



July 7, 2020

RE: TAPMO Executive Meeting Minutes dated May 28, 2020.

Please be advised that Township of Puslinch Council, at its meeting held on June 17, 2020 considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2020-166: Moved by Councillor Bulmer and
Seconded by Councillor Sepulis

That the Intergovernmental Affairs correspondence item 4 listed for JUNE 17, 2020 Council meeting be received; and

WHEREAS previous assessment methodologies for aggregate resource properties valued areas that were used for aggregate resources or gravel pits at industrial land rates on a per acre basis of the total site and such properties were formally classified and taxed as industrial lands;

WHEREAS the Council of Puslinch supports a fair and equitable assessment system for all aggregate resource properties;

WHEREAS the Municipal Property Assessment Corporation determined, with the participation only of the Ontario Sand, Stone and Gravel Association, revised criteria for assessing aggregate resource properties;

AND WHEREAS the Council of Puslinch has concerns that the revised criteria does not fairly assess the current value of the aggregate resource properties;

NOW THEREFORE BE IT RESOLVED:

(a) That the Council of Puslinch does not consider the revised criteria for assessment of aggregate resource properties as a fair method of valuation for these properties; and

(b) The Council of Puslinch believes there is a need to review the current



assessment scheme for aggregate resource properties to address the inequity of property values;

(c) The Council of Puslinch hereby calls upon the Province to work with the Municipal Property Assessment Corporation to address the assessment issue so that aggregate resource properties are assessed for their industrial value; and

(d) The Council of Puslinch directs the Clerk to provide a copy of this motion to the Minister of Finance, Minister of Municipal Affairs and Housing, Minister of Natural Resources and Forestry, AMO, ROMA, and all Ontario municipalities and {the local MPP(s)}

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,
Courtenay Hoytfox
Deputy Clerk

July 14, 2020

Huron East Council;

The Brussels Legion would like to host a fundraising event on July 24/2020, from 4-8pm.

It will be outside one the parking lot area, close to the building on the concrete. We will be cooking burgers and fries and have the bar open. We estimate 14 tables, with 2 people per table for social distancing. We would like to borrow the town's barricades to put around the area for the evening, if possible. The cooking will be done outside at the back of the building and the bar will be set up inside the Legion doors. This way the bartender can monitor the one accessible washroom that will be open.

We will have a volunteer at the entrance and exit to sign people in, keep track of number of people and check ID. A hand sanitizer station will be there as well. We will also have people sanitizing the tables and chairs etc. between customers.

I hope we have met the requirements to have this evening of fundraising.

Sincerely, Debbie Ross, Brussels Legion

Cook
Station

87'

Entrance

EXIT

15'

tables

84'

elevator

BAR

In

Out

washroom

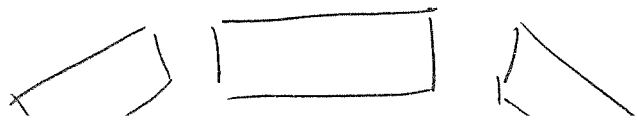
Barracades

Legion

12'

Parking lot

Main St.



Brussels Legion



1: 564



28.7 0 14.33 28.7 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere
© 2017 County of Huron

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Godenich

Legend

-  Parcel Fabric
-  Municipal Boundary
-  County Boundary
- Citations

Notes

13-13-1



President: *Ethan Wallace*

Office Administrator: *Lori Gordon*

42 First Ave, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph
519-482-1416 fax ofahuron@tcc.on.ca www.hcfa.on.ca

July 3, 2020

Warden Jim Ginn
Huron County
1 Courthouse Square
Goderich, Ontario N7A 1M2

Via: warden@huroncounty.ca

Dear Warden Ginn,

RE: Council decision on farm tax ratio

Huron County Federation of Agriculture (HCFA) is writing to you today in response to Huron county council's decision to not adjust the farm tax ratio for the 2020 tax year. In doing so, council has elected to shift more property tax burden onto Huron county farmers for the 9th consecutive year.

As disappointed as we are in this decision, we are more concerned with the staff report presented to council on April 15th, 2020. A central component of the staff report was focused on the Farm Tax Rebate Program, which ended 22 years ago. The staff report suggests that residents in Huron county are subsidizing farmers in 2020, due to the farm tax rebate program ending in 1998. When staff was asked during the council meeting to elaborate on the farm tax rebate program, they could not. Then admitting that this was information obtained from staff of another county.

Huron county has more high-valued farmland than any other county in Ontario. Staff in Huron county should be expected to have more knowledge about farm taxes. At the very least, if staff is going to make statements that residents are subsidizing farmers, they should be able to clearly defend that statement when asked for further details.

In 2002, Huron county collected 12.6% of its tax levy from the farm class and 73.4% of its tax levy from the residential class. In 2020, Huron county will collect approximately 21.7% of its tax levy from the farm class and 68.7% of its tax levy from the residential class. The tax burden on farmers in Huron increases each year and as a result the tax burden on residents decreases each year. We ask how anyone can look at those numbers and make the claim that residents are subsidizing farmers?

When discussing the distribution of the Huron county tax levy the staff report also states that although the tax shift onto farmland is evident from 2012 onward that other property classes have "also seen


significant increase in taxes". We find this statement to be misleading. Huron county's tax levy has increased by 49% since 2012. During that same time period:

- **Farm taxes have increased by 148%, three times the rate of the total tax levy.**
- Residential taxes have increased by 36%
- Commercial taxes have increased by 35%
- Industrial taxes have decreased by 2%
- Multi-Residential taxes have increased by 34%

All of the major property classes in Huron county have had their taxes increase at lower rate than the total tax levy since 2012 with the exception of the farm class which has seen it's taxes increase at three times the rate of the general tax levy in Huron county. Comparing a 36% increase in residential taxes to a 148% increase in taxes does not recognize the magnitude or the importance of the issue that HCFA has brought forward.

As a result of the COVID-19 crisis, MPAC has announced that it will be freezing its assessment values for 2021 at 2020 valuation levels. That means that each property class will pay roughly the same proportion of the county tax levy in 2021 as it did in 2020. That is, unless Huron county adjusts its tax ratio policy. HCFA asks that Huron County take that opportunity to adjust the farm tax ratio in 2021 and provide farmers in Huron county with much needed tax relief.

Sincerely,



Rob Vanden Hengel

Property & Land Use Chair

Huron County Federation of Agriculture



Ethan Wallace

President

cc. Huron County Lower Tier Municipalities-Ashfield-Colborne-Wawanosh, Bluewater, Central Huron, Goderich, Howick, Huron East, Morris-Turnberry, North Huron, South Huron

13-13-2

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



July 6, 2020

AMO Policy Update: United Call for Emergency Municipal Financial Relief and New provincial growth, renewal and economic recovery plan

Municipal call for emergency financial support

Standing together municipal leaders today have called for immediate provincial and federal support to cover lost revenue and additional costs caused by the COVID-19 pandemic in order to protect municipal services that people depend on for their daily lives.

AMO, LUMCO, MARCO and the City of Toronto, representing all municipal governments in the province, are calling for at least \$10 billion dollars in emergency relief for Canadian municipalities to be funded 100% by the federal and provincial governments. This call supports the national funding call led by the Federation of Canadian Municipalities (FCM).

The FCM proposal would provide approximately \$4 billion to Ontario municipalities to offset lost transit revenues and added service costs, but there has been no clear signal on the timing and level of a joint federal-provincial financial assistance program yet. Municipal leaders have been patient so far for this expected funding relief but the time for a commitment from the senior orders of government is running out.

Without these federal-provincial emergency funds now, municipal governments may have to significantly increase property taxes and/or make harmful cuts to frontline municipal services. Such cuts or property tax increases will unfairly hurt the very same people that the federal and provincial governments have spent billions helping during the pandemic.

Municipal services are key to safely re-opening the economy. Investing in municipalities now is necessary so they can continue to provide services needed to help restart their local economies.

New provincial growth, renewal and economic recovery plan

The province has announced the development of a made-in-Ontario plan for growth, renewal and economic recovery. This plan includes measures to make it easier and faster to build provincial highways, major transit infrastructure projects and quality, affordable housing, while making sure that there are meaningful public consultation opportunities.

As part of this plan, the government would also enter into new commercial agreements with partners to build transit-oriented communities. This would allow for the development of more housing around transit in an integrated manner with more job opportunities. We look forward to learning more details shortly.

AMO's COVID-19 Resources page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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**Huron East Economic Development Committee
Meeting Minutes
Monday February 21st, 2020
Huron East Committee Room, 2nd Floor, Town Hall**

Members in Attendance: Chair Dianne Diehl
Councillor Members Ray Chartrand, Zoey Onn, Joe Steffler, Gloria Wilbee

Regrets:

Staff Present: Brad Knight, CAO & Jan Hawley, EDO (Secretary)

1. **Call to Order:**

Chair Diehl called the meeting together at 9:30 am & Welcomed all Board Members & Staff.

2. **Declaration of Pecuniary Interest**

None

3. **Adopt Meeting Agenda**

Motion:

Moved by Councillor Gloria Wilbee and seconded by Councillor Ray Chartrand that the Agenda of the Economic Development Committee dated Friday, February 21st, 2020 be adopted, as presented. *Carried.*

No pecuniary interests were declared.

4. **Adopt Meeting Minutes:**

Minutes of August 26th, 2019 were circulated.

Motion:

Moved by Councillor Joe Steffler and seconded by Councillor Zoey Onn that the minutes of the meeting of August 26th, 2019 be adopted, as presented. *Carried.*

5. **Economic Development Report:**

EDO Hawley presented her report for period August 2019 to February 2020. (Enclosed)

Motion:

Moved by Councillor Ray Chartrand and seconded by Councillor Gloria Wilbee that the Economic Development Report dated February 19th, 2020 be adopted, as presented. *Carried.*

6. **Business Arising from Minutes:**

(i) Huron East Website Update

EDO Hawley reported that the new Huron East website is progressing well, and appears to be on track to launch in late spring of 2020. There has been input from all departments. The site is very user friendly, and much more manageable than the present website. The site has also been designed to allow the public to access forms and retrieve information easily making it a much more efficient tool for both staff and the public. The site will be circulated to a target audience for testing prior to the launch to identify any deficiencies, if any. The team involved in building the new site is proud of the work undertaken to date.

7. **New Business:**

(i) D-4 Study Requirements for Abandoned Landfill Sites

CAO Brad Knight presented report dated February 20th, 2020 (Enclosed)

(ii) Draft Economic Development Budget 2020

Following discussion of the first draft of the budget prepared by EDO Hawley, two amendments to the Economic Development budget were suggested as follow; (i) Eliminate Vanastra Signage - \$10,000 (ii) Eliminate Seaforth CIP - \$10,000. These changes would reduce the overall budget, as presented, from \$163,846 to \$143,846. Furthermore, since the funds allocated for the Brussels CIP have not been used since it was adopted in 2017, it was suggested that some of those funds be transferred to the proposed Seaforth CIP. This would need to be confirmed with Finance Manager Michiels.

Motion:

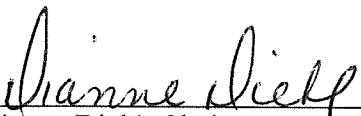
Moved by Councillor Ray Chartrand and seconded by Councillor Joe Steffler that the Draft Economic Development Budget for 2020 dated February 19th, 2020 be adopted with the suggested revisions, as agreed upon. *Carried.*

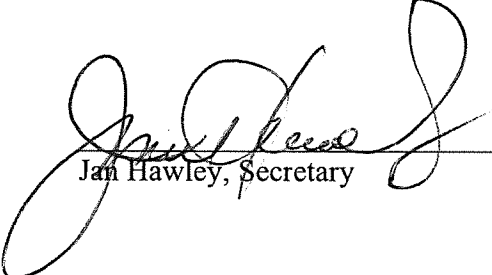
8. **Next meeting date: At the Call of the Chair**

9. **Adjournment**

Motion:

Moved by Ray Chartrand that the Huron East Economic Development meeting be adjourned at 11:00 AM. *Carried.*


Dianne Diehl, Chair


Jan Hawley, Secretary

HURON EAST ECONOMIC DEVELOPMENT DEPARTMENT

TO: MEMBERS OF HURON EAST ECONOMIC DEVELOPMENT COMMITTEE
FROM: JAN HAWLEY, HURON EAST EDO
SUBJECT: UPDATED EDO ACTIVITY REPORT TO INCLUDE PERIOD ENDING FEBRUARY 2020
DATE: WEDNESDAY, FEBRUARY 19TH, 2020

PROJECTS/REPORTS/FUNDING APPLICATIONS:

FUNDING APPLICATIONS:

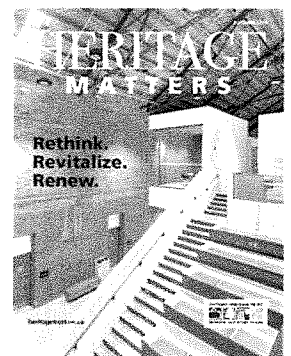
DIGITAL MAIN STREET – WHAT IS DMS? Digital Main Street is a program and service that helps businesses achieve digital transformation. The program is built around an online learning platform, structured training programs, and our Digital Service Squad, a team of highly trained recent graduates, who help main street businesses grow and manage their business through the adoption of digital tools and technology.

The Municipality of Huron East applied for funding through the Province of Ontario to educate and mentor its business' owners on the finer points of digital profiling. The funding application was approved in the amount of \$20,000 allowing the municipality to hire a DMS specialist for 3 months from October to December 2019 to assist in delivering the program. Huron East was fortunate to hire local business person, Kaleda Connell, former recipient of Seaforth's successful Win This Space and past owner of Degree Crossfit Seaforth to work with business owners throughout the communities of Seaforth, Brussels and Vanastra. In total, she connected with 90+ businesses, some who were eligible for individual DMS funding in the amount of \$2,500. Since finalizing the program, Kaleda has created instructional videos, which have now been uploaded to the Rediscovering Canada Television portal, and shared with OBIAA, who delivered the program for the province. There was no impact to the Huron East Economic Development Budget. <https://rediscoveringcanada.ca/2019/12/31/huron-east-digital-main-street/>

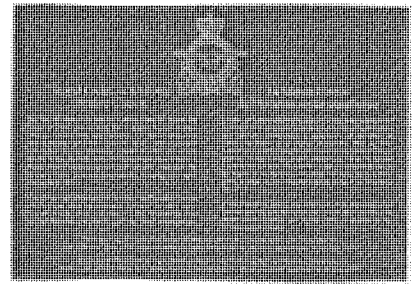
HERITAGE WALKING TRAIL SUPPORTED IN PART BY COUNTY OF HURON - The Municipality of Huron East's installation of a series of interpretive signs for the Village of Vanastra to build a tourist experience has been successful.

As a result, the trail has resulted in;

- Ontario Heritage Planners participating in a Heritage Symposium, which resulted in the publishing of a 4-page coloured article in the 2019 Fall Issue of Ontario Heritage Trust's magazine "Heritage Matters", with a circulation of 10,000+. It provided great exposure for Vanastra. The article was co-written by Jan Hawley & Carolyn Parks Mintz. For full article, visit: <http://online.fliphtml5.com/qnqes/uzbb/> Pages: 52-54
- Creation of an annual event, "Jane's Walk", which will be held May 2nd, 2020 in partnership with the Maitland Trail Association.



- As a result of the trail opening, EDO Hawley was contacted by the Communications and Electronics (C & E) Association & the Vimy Officers' Mess CFB Kingston, with a proposal to commemorate the former base with a bronze plaque. It is quite an honour for the community and the plans are to unveil the plaque during this year's upcoming Jane's Walk.

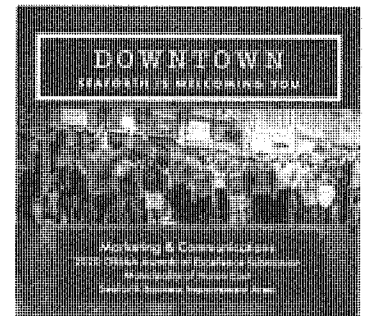


- The initiative continues to receive significant attention including radio, television and print.
- Riding on the success of the heritage trail and the community pride it is generating, the Vanastra Lions Club has stepped forward and have created gardens at the base of each sign at the club's expense. Furthermore, the Christian Reform Church, the Oud Family, and the Lions Club have purchased 1,000 tulip bulbs to commemorate the end of WWII and the liberation of Holland. One more step in the revitalization and beautification of the Village of Vanastra. The Vanastra Lions Club will also be providing a free BBQ during the 2020 Jane's Walk, which is open to all.

PARTNERSHIPS & AWARD RECOGNITIONS:

- Production of two videos in partnership with Dr. Christopher Cooper, Rediscovering Canada Television.
"Downtown....Seaforth is Welcoming You"

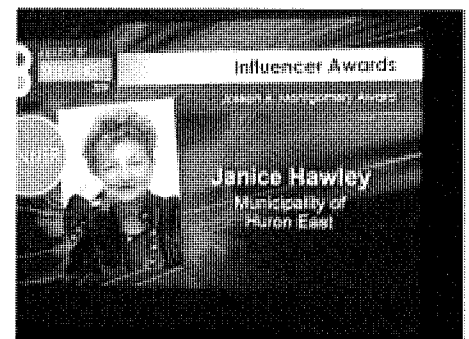
- In partnership with Rediscovering Canada Television/Edifice Studios and the Seaforth BIA, EDO Hawley co-produced a promotional video for downtown Seaforth to be used as the cornerstone for its marketing campaign during the construction of Main Street in 2020. It was nominated for an EDCO (Economic Developers' Council of Ontario) Award in Rural Excellence and was recognized at its President's Dinner at their 63rd Annual Conference. Recently, it was nominated for a National Award, which if given the nod, will be honoured at the OBIAA 50th Conference in Toronto on April 20th. As of Wednesday, February 19th, it has been viewed 305,160+ times.



- "Putting Vanastra on the Map – Through Adversity to the Stars" is another video produced by Rediscovering Canada on behalf of the Economic Development Department. This has been in the making for 2 years, and somewhat fitting to be released on the 75th Anniversary of the end of WWII. Since being released 2 weeks ago it has had 265,200+ views. This video has also been submitted for an OBIAA Award of Excellence. Both videos can be viewed at the link below.

<https://rediscoveringcanada.ca/rc-magazine-2020/>

- EDO Hawley was recently honoured at the EDCO President's Dinner and Awards Ceremony on February 6th, 2020 in Toronto receiving the Joseph A. Montgomery Economic Development Achievement Award. This was only the second time this has been awarded to a woman in the history of the award. (Award Submission enclosed)



This award is presented annually to a leader in the economic development profession to celebrate his or her significant contribution to the profession based on their demonstration of the following:

- ◇ a strong role in projects/initiatives with substantive impact on their community;
- ◇ employed a partnership approach to build effective relationships/collaboration with diverse stakeholder groups (e.g. levels of government, business, academia and the community)
- ◇ demonstrated effect of the economic development profession.

BUSINESS ACTIVITY – HURON EAST ECONOMIC DEVELOPMENT OFFICIER

- Continue to work closely with Small Business Enterprise Centre (County of Huron). Several new businesses within Huron East have been successful in receiving the Starter Company Plus grant for \$5,000 facilitated by SBEC as well as the Digital Main Street grant for \$2,500
- Continue to work with eSolutions on the development of the Huron East website. Attend weekly meetings and have also participated in ½ and full day training sessions. Business Directory has been brought up to date and forwarded to eSolutions for inclusion on the site. The project is progressing well and we are expected to make our deadline. Launch is scheduled for June 2020.
- Developing a back-alley streetscape for Downtown Seaforth with Christopher Cooper in response to the road construction this summer. Developing an inventory of rear door access for businesses and tenants.
- Developing a marketing strategy for when the Downtown of Seaforth is under construction.
- Working closely with the coordinators of the Seaforth Community Market prior to opening their door in late fall. Plans are to continue in the same location (Seaforth Agri-plex) every Thursday.
- Member of the Community Futures Huron loan's committee. The year 2019 proved to be one of the most successful lending years for CFHuron to date. I have been a member of this organization for 8 terms.
- Liaise with OMAFRA & Ministry of Economic Development, Job Creation and Trade
- Guest Panelist for a webinar sponsored by the Ministry of Municipal Affairs and Housing & Ontario Business Improvement Association. Participants were from across Canada. Re: Successful Initiatives undertaken in the Municipality of Huron East (i.e. Win This Space)
- Continue to work with the Public Works Department to coordinate construction efforts for Main Street Seaforth and facilitate Downtown Seaforth Road Construction Steering Committee.
- Assisted HMA Awards coordinator with event details for gala held in November 2019.
- Business assistance and new business inquiries/investment opportunities continue with an average of 2 to 3 calls or drop-ins a day.
- Prepared final reports for grants for SLED (Support Local Economic Development) and DMS (Digital Main Street)
- Assisted with the Holiday Shopping and Beautifications Initiatives in both Brussels & Seaforth
- Helped facilitate the Seaforth Legion Veteran's Banner program with Brent Day
- Finalized ordering with Public Works Manager of lights poles, flower baskets, banners & brackets for downtown Seaforth construction.
- Coordinated signage for communities of Brussels (Medical Dental Building & Entrance Signs) and Seaforth (Entrance Signage and Memory Lane)
- Prepared a submission to Inspiring Women Huron for Business Woman Jackie DeWit. She will be recognized at the Women's Shelter Annual event on March 6th, 2020
- Maintained all social media accounts for Huron East

Committee, Board Commitments & Speaking Engagements:

- Member of Huron East Municipal Heritage Committee
- Seaforth BIA Board Liaison
- Huron Manufacturing Association Director (Treasurer)
- Community Futures Huron Director (Treasurer)
- Working with the North Huron/Huron County Acute Labour Shortage Committee

SIGNATURE:

Jan Hawley, Economic Development Officer

**Huron East Economic Development Committee
Meeting Minutes
Tuesday, June 16th, 2020
Virtual Meeting**

Members in Attendance: Chair Dianne Diehl
Councillor Members Ray Chartrand, Joe Steffler, Gloria Wilbee

Regrets: Councillor Zoey Onn

Staff Present: Brad Knight, CAO & Jan Hawley, EDO (Secretary)

1. **Call to Order:**

Chair Diehl called the meeting together at 6:30 pm & Welcomed Committee Members and Staff.

2. **Declaration of Pecuniary Interest**

None

3. **Adopt Meeting Agenda**

Motion:

Moved by Councillor Ray Chartrand and seconded by Councillor Gloria Wilbee that the Agenda of the Economic Development Committee dated Tuesday, June 16th, 2020 be adopted, as presented.

Carried.

4. **New Business:**

(i) Review Proposal of a Recovery Action Group by the County of Huron (Enclosed)

Background:

The purpose of the Recovery Action Group is for leaders, connectors, and doers to participate in dialogue leading to actions that will create a stronger, more resilient community. The Group will identify community needs and opportunities, and take action.

Since Huron East has an economic development department and full-time EDO, overseen by a committee of council representatives from its 5 wards, it was felt that the present structure was serving the municipality well, even during these challenging times. Following further discussion, the Economic Development Committee made the decision to decline the County's Proposal to initiate a Recovery Action Group in the Municipality of Huron East. However, it was suggested that the committee meet in the near future to review actions since it last met in February, and discuss

a strategy going forward, as the municipality begins to recover from Covid. The EDO will send out a Doodle Poll to determine a convenient date for all.

Motion:

Moved by Councillor Ray Chartrand and seconded by Councillor Joe Steffler that the Huron East Economic Development decline Huron County's Proposal of a Recovery Action Group in the Municipality of Huron East.

Carried.

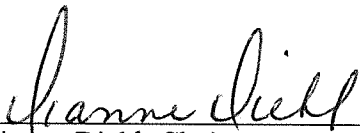
5. Next meeting date: At the Call of the Chair

6. Adjournment

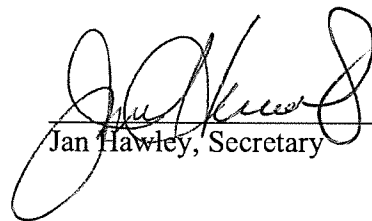
Motion:

Moved by Ray Chartrand that the Huron East Economic Development meeting be adjourned at 6:57 PM.

Carried.



Dianne Diehl, Chair



Jan Hawley, Secretary

HURON EAST ECONOMIC DEVELOPMENT DEPARTMENT

TO: MEMBERS OF HURON EAST COUNCIL
FROM: JAN HAWLEY, HURON EAST EDO
SUBJECT: EDO ACTIVITY REPORT FOR PERIOD FEBRUARY 21ST TO JUNE 23RD, 2020
DATE: JUNE 23RD, 2020

BUSINESS ACTIVITY - PROJECTS/REPORTS/FUNDING APPLICATIONS:

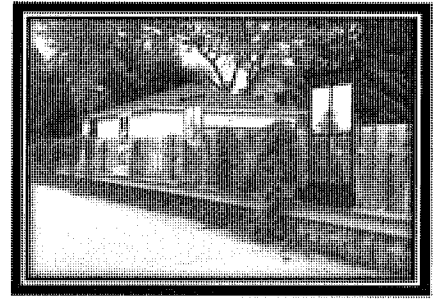
BUSINESS ARISING FROM COVID-19:

- Liaise directly with Huron East businesses RE: Financial support through Provincial and Federal programs via e-blasts, social media and one-on-one calls. Many Huron East businesses have taken advantage of at least one of these programs. (CERB, CEBA, Wage Subsidy, Rent Subsidy, Community Futures Relief Funding)
- Continue to field inquiries RE: New business start-ups, investment opportunities.
- Working closely with local realtors providing support documentation on local property inquiries. Interest is being received from across the province (Toronto, Stratford, Seaforth, Sarnia). Downtown Seaforth & Brussels, have had three (3) commercial properties sold in their cores during the past 2 months, and 4 new business start-ups announced during Covid-19.
- Administer six (6) Huron East social networking accounts and publish posts daily regarding educational opportunities, business & community information and municipal updates.
- Collaborating with Joan Brady, Food Hub & Farmers' Market Coordinator, Community Futures Huron to facilitate an on-line Farmers' Market involving the Seaforth Community Market. All markets in Huron County to be invited to participate.
- Member of the Community Futures Huron Board and its respective loan's and finance committees. The year 2019 proved to be one of the most successful lending years for CFHuron, and continues to be strong going into 2020. This year marks my 12th year as a member of the Board. Within the last month, CFHuron received an additional \$1 million in emergency funding of which \$600,000+ has been distributed to Huron County businesses, which in most cases were small & sole proprietors. Several Huron East businesses have been able to take advantage of this relief financing.

ROAD CONSTRUCTION:

- Continue to work closely with Public Works Manager to communicate and coordinate construction issues dealing with the Seaforth BIA and to facilitate recommendations of the Downtown Seaforth Road Construction Steering Committee.
- Assist with detour signage & routes.
- Develop and implement road construction marketing strategy. Assisted Seaforth BIA in the delivery of customer incentive program, "Shop To Win Campaign", which was launched May 1st through radio, print, video and social networking. To date, we have had 6 weekly draws for BIA Gift Certificates, with a total of 4,000+ purchase receipts entered.
- Assisting with facilitation of Seaforth Legion Veteran's Banner program with Legion Members to be installed along Main Street following construction.
- Finalized the ordering/delivery of lights poles, flower baskets, banners & brackets for downtown Seaforth.

- Created a downtown back alley beautification program “**Art That’s Right Up Your Alley**” to encourage use of back alleys and rear access to stores during and after construction. The murals and art displays will remain after construction. Sponsors to date include; Tuckersmith Communications, Community Futures Huron, BM Ross & Associates, Seaforth BIA, Huron East Economic Development Department, Seaforth/Huron East Community Development Trust & Lavis Contracting.
- To date, three art exhibits have been installed along the east alley parallel to Main Street. The project has generated excellent media attention, through print, radio and television with the message that “Seaforth is Open for Business”. The program is to continue with additional clean-up and visual improvements along the alley ways on the east and west sides. Link to CTV London newscast Monday, June 22, 2020 (See below)
<https://london.ctvnews.ca/seaforth-big-dig-sparks-innovative-back-alley-project-1.4994982?fbclid=IwAR0nNS66HIWwJd8itz9K0gpR7YMQCv7Q25JRxZsGrBXb3KrcVR7W6Wuin0Q>
- Signage has been installed throughout the construction zone and along major roads to help traffic navigate within and through the community. In particular, Foodland signage has been installed along many of the streets within town to direct, both residents and visitors, to the facility.
- Prepare weekly newsletters updating public, business owners and residents on the current road construction.
- Continue to liaise with Huron East Public Works and contractors on an ongoing basis, as well as attend weekly construction meetings.



MUNICIPAL BOARD & COMMITTEE COMMITMENTS:

- Member of Huron East Municipal Heritage Committee
- Seaforth BIA Board Liaison
- Community Futures Huron Director (Treasurer)
- North Huron/Huron County Acute Labour Shortage Committee
- OMAFRA/Huron County 2020 Municipal Ag Economic Development & Planning Committee Forum

PARTNERSHIPS & AWARD RECOGNITIONS:

Fight Unemployment:

New company start-up owned and operated by colleagues Janette MacDonald & Greg Plant both of London, Ontario have offered selected members of the Seaforth BIA, the opportunity to participate in a business pilot.

Details below;

- Fight Unemployment is specifically designed to assist small businesses to recover - post COVID - and continue to be sustainable going forward. There are many channels to it; however, the primary ones are: How to unite your community (ies) around a common goal, namely, “The 10% Challenge”. This will describe the economic impact of how community members can impact the success of the local economy, the success of small businesses, and hopefully their ability to hire additional employees – therefore, the embodiment of “Fight Unemployment.”
- To assist small businesses in their financial analysis to determine how and how long it will take for them to recover and grow their way out of this.
- The emphasis of the program will be on retention and sustainability of businesses as they move forward.

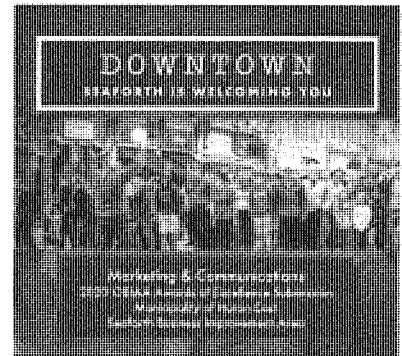
The complimentary pilot, **FIGHT UNEMPLOYMENT**, is offering selected members of the Seaforth BIA, the following:

- A financial analysis of 10 businesses of our choice. (Any additional businesses, who wish to participate will be at a cost based on the number.)
- The Fight Unemployment Team will be presenting to a select group of business owners from Seaforth (based upon COVID rules of the size of gatherings.) on Wednesday July 8th, 2020.

AWARD RECOGNITIONS 2020

Production of two videos in partnership with Dr. Christopher Cooper, Rediscovering Canada Television.
"Downtown....Seaforth is Welcoming You"

- In partnership with Rediscovering Canada Television/Edifice Studios and the Seaforth BIA, EDO Hawley co-produced a promotional video for downtown Seaforth, which will become the cornerstone for its road construction marketing campaign. In February, the initiative was recognized for Rural Excellence at the 63rd EDCO (Economic Developers' Council of Ontario) Conference in Toronto. Recently, it was nominated for a National Award, which if given the nod, will be honoured at the OBIAA 51th Conference in Hamilton, Ontario in 2021. To date, the video has been viewed 327,904+ times.

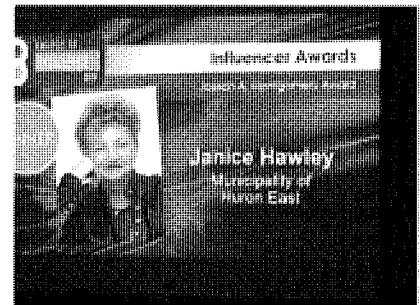


- "Putting Vanastra on the Map – Through Adversity to the Stars" is another video co-produced by Rediscovering Canada on behalf of the Economic Development Department. This has been in the making for 2 years, and is somewhat fitting to be released on the 75th Anniversary of the end of WWII. This video has also been submitted for an OBIAA Award of Excellence. Since being released the video has had one million views. Both videos can be viewed at the link below.

<https://rediscoveringcanada.ca/rc-magazine-2020/>

- EDO Hawley was also honoured at the EDCO Conference receiving the Joseph A. Montgomery Economic Development Achievement Award presented annually to a leader in the economic development profession to celebrate his or her significant contribution to the profession based on their demonstration of the following:

- ◇ a strong role in projects/initiatives with substantive impact on their community;
- ◇ employed a partnership approach to build effective relationships/collaboration with diverse stakeholder groups (e.g. levels of government, business, academia and the community)
- ◇ demonstrated effect of the economic development profession.



SIGNATURE:

Jan Hawley

Jan Hawley, Economic Development Officer

Huron East Economic Development Officer Report

13-13-4

June 2020 Council Expenses

Date	Meetings	Raymond Chartrand	Brenda Dalton	Dianne Diehl	Bob Fisher	John Lowe	Bernie MacLellan	Larry McGrath	Alvin McLellan	Zoey Onn	Joe Steffler	Gloria Wilbee	Total
June	Seaforth BIA				77.00								77.00
June 2	Council Meeting	159.59	159.59	159.59	159.59	159.59	159.59	159.59	159.59	159.59	159.59	159.59	1,755.49
June 9	Water & Sewer Meeting	77.00				77.00	77.00				77.00		308.00
June 9	VRC & Daycare Meeting		77.00 24.30										101.30
June 10	Emergency Control Group						77.00						77.00
June 10	BMGCC Recreation					77.00				77.00			154.00
June 11	Mayor & CAO Meeting						102.66						102.66
June 11	SDCC Meeting										77.00	77.00 17.10	171.10
June 16	Council Meeting	159.59	159.59	159.59	159.59		159.59	159.59	159.59		159.59	159.59	1,436.31
June 16	Economic Development Meeting	77.00		77.00									154.00
June 17	Emergency Control Group						77.00 10.35						87.35
June 18	HE/Brussels Community Trust					N/C				N/C			0.00
June 24	Emergency Control Group						77.00						77.00
June 25	Mayor & CAO Meeting						102.66						102.66
June 29	Economic Development Meeting	77.00		77.00 32.85							77.00		263.85
June 29	Brussels Medical Dental Meeting			77.00 9.00									86.00
		550.18	420.48	592.03	396.18	313.59	842.85	319.18	319.18	236.59	550.18	413.28	4,953.72

Media Release:

Municipalities to be granted approval rights for new landfills

Ontario Government introduces legislative changes to Environmental Assessment Process

TORONTO, ONTARIO, July 8, 2020 --- The Ontario Government today introduced legislation that will provide municipal governments with the right to approve new landfill projects. When the legislative process is complete, impacted communities will have a final say on whether a proposed project can move forward. The legislation provides that municipalities within 3.5km of a proposed landfill site – whether a host municipality, or a neighbouring municipality – will have the right to approve or reject these projects.

The Demand the Right Coalition of Ontario Municipalities (www.demandtheright.ca) has championed the need for municipalities to have approval rights over landfill projects beginning with the Wynne Government in 2017. Since that time, the Coalition has grown to over 148 municipalities across Ontario including both urban and rural communities, two Private Member's Bills were introduced by Oxford MPP Ernie Hardeman, followed by the provincial election in 2018 when then-candidate Doug Ford made an election promise to provide municipalities with landfill approval rights.

"The 148 members of the Demand the Right Coalition wish to express their sincere appreciation to Premier Ford for keeping his election promise and Environment Minister Yurek for his work to develop and introduce this legislation," said Mayor Ted Comiskey, Chair of the province-wide group, and Mayor of Ingersoll. "The Coalition members are especially appreciative for the efforts of Ernie Hardeman who first championed local approval, and then continued to pursue the issue as the Member of Provincial Parliament for Oxford."

The legislation proposes amendments to Ontario's Environment Assessment legislation. Once passed, the legislation will affect any new landfill project that has not already received the approval of the Ministry of Environment, Conservation, and Parks (MOECP).

"We fought hard to have adjacent municipalities included in the approval process," said Comiskey. "This is very important, as the new landfill proposals can have just as much or more impact on an adjacent community as the host community."

Comiskey said, "All the members of our coalition are anxious to see the legislative process completed as soon as possible. Once set into law, private waste management companies will finally have to respect the wishes of local communities."

"This does not mean the end of new landfills in Ontario," Comiskey said. "The legislation creates an even playing field for municipalities and the waste management companies that may want to develop a landfill in or near that community's jurisdiction."

-end-

For more information contact:

Ted Griffith
Campbell Strategies
tedg@campbellstrategies.com
416.518.8306

**Ministry of Municipal Affairs
and Housing**

Office of the Minister

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Toronto ON M7A 2J3
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et du Logement**

Bureau du ministre

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Tél.: 416 585-7000

234-2020-2680

July 8, 2020

Dear Head of Council:

The COVID-19 outbreak has touched everyone in the province, creating personal and financial hardship, and resulting in losses far greater than anyone could have imagined. We are making steady progress in the safe reopening of the province, and we acknowledge and celebrate those who went above and beyond through this crisis.

I am writing to inform you that on July 8, 2020, our government introduced the COVID-19 Economic Recovery Act, 2020, to help get Ontario back on track. Our proposed bill will address three critical needs Ontario faces: restarting jobs and development; strengthening communities; and creating opportunity for people.

Our government recognizes the key role that municipalities play in restarting the economy, and that their efficient functioning and economic sustainability is critical to Ontario's future success. We are also continuing to negotiate with our federal partners to ensure communities across Ontario receive the urgent financial support they need. We know that municipalities require fair and flexible investment to protect front line services and help restart the economy.

This bill includes proposals that will enable municipal councils and local boards to meet electronically on a permanent basis and allow municipal councils to decide if they wish to have proxy voting for their members. Our government also proposes to finalize the community benefits charges framework; enhance the Minister of Municipal Affairs and Housing's existing zoning order authority to provide more certainty when fast tracking the development of transit oriented communities; make it faster to update and harmonize the Building Code so that we can break down interprovincial trade barriers, and permanently establish the office of the Provincial Land and Development Facilitator to help solve complex land use issues. We are also working on optimizing provincial lands and other key provincial strategic development projects that will help facilitate economic recovery efforts.

My ministry will be hosting a technical information briefing on the proposed community benefits charges framework, including proposed changes to development charges and parkland dedication, so that municipal staff can gain a better understanding of the proposal. The technical briefing will take place in the near future and invitations from the Assistant Deputy Minister of Local Government and Planning Policy Division to municipal Chief Administrative Officers, Treasurers and Chief Planners will be forthcoming.

.../2

In addition to initiatives that I have outlined above from my ministry, there are several other proposals included in our proposed legislation that will support your communities. Changes proposed will modernize our outdated environmental assessment framework, provide more local say on future landfill sites, and ensure strong environmental oversight, while supporting faster build-out of vital transport and transit infrastructure projects to support our economy. Municipally-run courts will be able to use technology to deliver services remotely and we are also moving to fill justice of the peace vacancies faster and more transparently.

We will be extending the validity period of unused marriage licences and protecting the province's most vulnerable consumers who rely on payday loans, by proposing limits on related interest rates and fees.

Also proposed is the reduction of regulatory burdens on farming while preserving the environmental rules that will support this vital part of our economy. Businesses will be able to count on clear, focused and effective rules that do not compromise people's health, safety or the environment through our changes that continue to focus on cutting red tape. At the same time, our changes will allow health and safety standards to be updated more quickly to ensure worker safety in a changing economy.

As the province continues to reopen and the economy recovers, it's more critical than ever to position Ontario as a top-tier destination for investment, domestic growth, and job creation. A key measure to support this objective is the creation of a new investment attraction agency, Invest Ontario, that will promote the province as a key investment destination and work closely with regional partners to coordinate business development activities.

Our proposed changes will also help our communities respond in part to the challenges that this outbreak has brought to our education system. Changes proposed would allow school boards to select the best candidates for director of education for their respective communities. We will also reduce red tape that is preventing access to school for some First Nation students and by limiting unproductive suspensions for our very youngest students. Students with severe learning disabilities will have an opportunity to complete their studies in the upcoming school year and by broadening the mandates of TVO and TFO, our broadcasters will be able to support students' learning needs better during these challenging times.

Through this proposed legislation, we will take the first step towards a strong restart and recovery. More information on our proposals can be found on the Legislative Assembly of Ontario's [website](#).

Our greatest challenges lie ahead of us, and we know we cannot overcome them alone. It's time for everyone to play a role in rebuilding Ontario together. We will ensure no community or region is left behind. Every community must recover if all of Ontario is to grow and prosper again.

Head of Council
Page 3

Municipalities are encouraged to continue to review our Government's Emergency Information webpage at: Ontario.ca/alert. I thank you for your continued support and collaboration in these challenging times.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Clark". The signature is fluid and cursive, with the first name "Steve" and last name "Clark" clearly distinguishable.

Steve Clark
Minister of Municipal Affairs and Housing

c: Chief Administrative Officers
Municipal Clerks
Kate Manson-Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

13-13-8

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



July 8, 2020

AMO Policy Update: Federal Economic Statement and Initial Analysis of Ontario Omnibus COVID-19 Recovery Legislation

Federal Economic and Fiscal Update

Federal Finance Minister Bill Morneau presented an Economic and Fiscal Snapshot in the House of Commons today. The Minister noted that today's economic statement was predicated on the backdrop of a public health and economic crisis as it projected a sizeable deficit of \$343 billion dollars with a debt-to-GDP ratio of 49.1%.

The Minister noted the scale of the deficit is the result necessary measures that provided an appropriate response for dealing with the unexpected public health and economic impacts arising from the COVID-19 pandemic. The fiscal snapshot indicated several fiscal highlights including:

- Federal spending reduced the size of economic contraction by nearly 5 per cent and reduced unemployment figures by 2 per cent.
- A budget deficit of \$343.2 billion is projected for 2020-21 with a debt-to-GDP ratio of 49.1%.
- Direct support to Canadian businesses and individuals amounts to \$229 billion with the total value of the federal emergency response to date is 14 per cent of GDP.
 - o The Canadian Emergency Response Benefit (CERB) is set to cost \$73.1 billion this year.
 - o The Federal Wage Subsidy program is expected to cost \$82 billion this year.

Funding for Municipalities

AMO is disappointed that federal funding relief for municipalities was not contained in today's federal snapshot but remain hopeful that conversations continue on ensuring the provision of this necessary relief to municipalities. In his daily briefing, Premier Ford noted that Ontario had financial resources ready for municipal support but that he was working towards a deal with the federal government for flexible funding that reflects Ontario's proportion of the national population.

Ontario Introduces *COVID-19 Economic Recovery Act*

The Ontario Government introduced a broad omnibus legislation, Bill 197, *The COVID-19 Economic Recovery Act*, which the government says is aimed at giving municipalities and their communities the tools they need to spur recovery efforts. In introducing the legislation, the Minister of Municipal Affairs and Housing noted that the province had been working with municipal governments since the early days of the pandemic and acknowledged that municipalities would lead the recovery in their communities. The objective of the legislation is to get infrastructure and development projects up and running faster to create jobs and economic activity. The legislation is comprehensive and complex, totaling over 180 pages with 20 schedules amending other Acts. AMO will be evaluating the legislation and its elements more thoroughly and will communicate to members significant concerns or implications assessed.

In the meantime, this current update includes a description of major relevant sections and initial analysis from AMO. Municipal officials should begin a local review of the Bill to assess its impact on your municipal governments which can be identified during the legislative and regulatory processes.

Municipal Function: Governance

Electronic Participation in Meetings and Proxy Voting

This Bill proposes to continue provisions for municipal councils and local boards to meet electronically, as has been enabled temporarily through the pandemic. As well, the government is proposing that elected officials be allowed to vote by proxy in cases determined locally, such as when they are ill or must self-isolate.

AMO Comments:

Both changes are positive and reinforce that municipal governments are a mature level of government. AMO has requested that if the legislation passes, the government prepare guidance materials to assist their implementation in practice.

Municipal Function: Finance

Development Charges and Community Benefit Charges

After extensive consultation, the government is introducing an “all in one regime” for Development Charges (DC) and Community Benefit Charges (CBC). The *Development Charges Act* is being amended to further expand the list of eligible services funded through development charges and allows for a blended use with CBCs.

The full list of services eligible for development charge recovery now include:

- Libraries,
- Long-Term Care,
- Park Development,
- Public Housing,
- Recreation,
- Childcare,
- Housing Services (e.g. affordable housing & shelters),

- By-Law Enforcement and Court Services,
- Emergency Preparedness, and
- Airports (specific to only Waterloo Region).

The above services will see the elimination of the 10% discounting. Background study costs remain recoverable.

Parkland Dedication

Existing parkland provisions (including basic parkland dedication and alternative parkland rates) will be maintained. These provisions can now be used in conjunction with community benefit charges in respect to the same development. The legislation introduces a new public consultation requirement and the alternative rate is now subject to Local Planning Appeal Tribunal (LPAT) appeal.

Community Benefit Charges

The Community Benefit Charge can be used by single and lower tier municipalities as most upper-tier services are included under the development charge calculation. The CBC can only be applied for higher density residential developments for buildings of 10 units and five storeys or greater.

As a result of the consultations, the CBC is now a flexible tool that can fund any municipal service provided it is not being recovered through another mechanism (e.g. development charges). The CBC is subject to appeal to the LPAT. The CBC percentage of land value cap will be set by regulation at a future date.

Transition Period

Following sector advice, municipalities can continue under the current regime until 2 years after proclamation date.

AMO Comments:

AMO is pleased to see the addition of eligible services for development charge recovery being restored. Maintaining existing parkland provisions and the flexibility of CBCs as a tool to recover additional costs is welcomed along with moving toward a two-year transition period. The draft legislation does reflect significant municipal consultation feedback.

Under this new regime, AMO will continue to watch carefully that growth continues to pay for growth. This will include reviewing the potential for increased LPAT appeals, determination of land value caps for CBCs (to be set out in regulation), assessing the use land values and how that corresponds to the cost of municipal services.

The Ministry of Municipal Affairs and Housing will be hosting technical information sessions on the CBC framework soon and invitations to municipal officials should be out shortly.

Municipal Function: Infrastructure Development + Environmental Assessment (EA)

The Bill creates comprehensive changes to streamline and accelerate Environmental Assessments (EAs) to improve project timelines and build infrastructure in communities faster. Major provisions include a new process for projects going forward including class EAs; limiting requests for “bump up” decisions to the Minister to those affecting aboriginal treaty rights; requiring Minister's orders to be made within 30 days of the comment period; and establishing a 10-year limitation for project commencement after EA completion. These changes are in addition to previous amendments to exempt low risk projects made last year. The legislation also eliminates hearings of necessity under the *Public Transportation and Highway Improvement Act* for expropriations allowing the Minister to establish an alternative process to receive comments from property owners.

AMO Comments:

AMO supports a faster and less costly EA process in Ontario, especially when projects have already been through multiple studies and consultations through municipal planning processes. AMO and other others have long raised concerns that the EA process took too long to complete and added significant costs to projects in addition to time. In some cases, AMO understands, the cost of completing EAs has been in excess of building the infrastructure studied. AMO will work with the Municipal Engineers Association (MEA) and other municipal groups to ensure the new legislation is appropriate to municipal government requirements.

Environmental Assessment and Landfill Siting: Municipal Say on Landfill Approvals

While the Minister will still have final approval authority on all landfill environmental assessments (EAs), the Bill proposes that proponents of landfills must seek approval of the host municipality in which the landfill is located, as well as certain neighbouring adjacent municipalities within 3.5km that meet certain criteria as part of the approvals process.

AMO Comments:

There will be implications for municipal governments, both those who are preparing landfill proposals/expansions, as well as those in the host and in certain circumstances, adjacent municipalities. AMO will keep members informed of the consultation for those who want to comment on this section.

Municipal Function: Transit Development

The Bill also includes a schedule to deliver on the Premier's earlier commitment to develop transit-oriented communities and make it easier for developers to contribute to the development of this infrastructure to support land development in these areas. The legislation is limited to priority transit projects in the Toronto and York systems. The legislation proposes to allow regulations to designate transit-oriented communities, allowing the creation of corporations to invest in the development and processes for expropriating land.

AMO Comments:

As written, the legislation applies only to priority projects in Toronto and York as identified in the legislation. AMO understands that other municipal governments may be interested in a similar approach to transit development and encourages interested communities to assess the provisions.

Municipal Function: Land Use Planning

Ministers Zoning Order (MZO):

The Bill amends the Ministers Zoning Order provisions. The amendments to the *Planning Act* have been proposed to reflect the Provincial Government's desire to use this tool to fast track development where there is complexity and provincial interests. The MZO will not be used in the Greenbelt.

An example of how MZO's could be used would be requiring affordable housing, especially inclusionary zoning. The Bill also includes a new power to allow for ministerial approval of site plans.

AMO Comments:

While AMO supports the need for this tool in circumstances that are complex and accelerating the process is desirable, prior notice and support from the municipal government is essential. AMO will pursue greater clarification about the intent of this clause about notice.

Provincial Facilitator

The Bill also amends the provisions concerning a provincial facilitator, making the position permanent. The Provincial Facilitator is an advisory role related to growth, land use planning and provincial interest that has been in place in various capacities for decades. The Facilitator provides advice to the Minister and when assigned, will work through development proposals that have come to an impasse, prior to appeals to the LPAT.

AMO Comments:

Where the municipal council is supportive of the development, the Facilitator is a welcomed source of assistance. AMO will seek more information regarding the use of this office to advance developments in conflict with the Official Plan.

Municipal Function: Other Amendments

Municipal Courts Administration: *Provincial Offences Act* (POA)

Amendments to the POA will allow court filings and proceedings to proceed by electronic means, including meetings and hearings. The amendments will make it easier to contest charges and schedule appearances, increasing efficiency of administration.

AMO Comments:

AMO supports changes to the POA that increase access to justice and efficiency of proceedings and administration. Electronic filing and meetings are welcome modernizations in the justice system.

Building Code Act

Schedule 1 amends the *Building Code Act* and will permit regulations under the Act to be drafted by the Minister of Municipal Affairs and Housing instead of the Lieutenant Governor General in Council. The proposed changes will enable the Province to pursue necessary recovery-related regulatory changes to the Building Code in a timely fashion. As well, the amendments clarify the scope of certain regulation-making authorities, including the authority to make regulations by adopting certain documents by reference.

AMO Comments:

The amendments to the *Building Code Act* will streamline the ability to draft regulations that is necessary to facilitate municipal recovery. AMO continues to highlight the need to consult and engage with municipal governments and key stakeholders on any proposed changes in the future. Small, rural and northern municipal governments have limited capacity and resources and should be taken into consideration when moving forward.

Drainage Act

Schedule 4 amends the *Drainage Act*. The Ministry of Agriculture, Food and Rural Affairs (OMAFRA) recently posted a consultation paper on altering the *Drainage Act* to address three areas:

- Streamlining Approvals creates a new process for minor improvements.
- Simplifying Administrative Processes: simplify process to update the engineer's report and to account for changes to drain design during construction.
- Supporting Technical Proposals: incorporation of protocols by reference in a regulation.

AMO Comments:

AMO supports simplifying processes and making routine low risk activities easier to undertake. AMO also supports opportunities to introduce green infrastructure that will improve infiltration to reduce the potential for flooding. The proposed change would allow for more accurate information on final drain construction and have much shorter approval timelines. AMO will monitor the regulatory details when they are brought forward.

Marriage Licences

AMO and other municipal organizations have long called for updating the paper-based marriage license process to keep up with public expectation and improve administrative efficiencies. The pandemic emergency response has emphasized this and brought forward the need to address expiring licenses without financial penalties for members of the public that could not marry during the pandemic.

AMO Comments:

The rules for marriage licenses are the responsibility of the province but administered by municipal governments. These changes are welcome and will help to address an unexpected anxiety for couples planning to marry at an already often stressful time.

Payday Loans Act

Schedule 16 amends the *Payday Loans Act* and sets a new maximum interest rate of 2.5 percent that will be applied on any outstanding principal under a loan agreement that meets a set criteria. The provision can be changed by regulation. The amendments will also impose a limitation on the fee that can be charged for a dishonoured cheque, pre-authorized debit or other instrument of payment.

AMO Comments:

Although these proposed amendments do not have any municipal impacts, it should be noted that these changes will be helpful for the most vulnerable community members who often need to use these facilities.

Next Steps

Bill 197 is broad, omnibus legislation with many implications for municipal governments. AMO will be reviewing in greater detail each of the sections of this draft legislation and will report significant concerns or impacts to members.

Members and municipal staff are encouraged to review the Bill for local municipal or community effects to flag during the legislative and regulation-making processes. It is expected that this draft legislation will move quickly in this summer session.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Brad Knight

From: Minister, MECP (MECP) <Minister.MECP@ontario.ca>
Sent: Wednesday, July 8, 2020 7:11 PM
To: Brad Knight
Subject: Letter from the Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks regarding Environmental Assessment modernization

Good evening,

I am writing to inform you about the Ministry of the Environment, Conservation and Parks next steps in our government's Made-in-Ontario Environment Plan commitment to build an environmental assessment (EA) program that ensures strong environmental oversight and a strong economy.

The current process for environmental assessments is slow and ineffective. It can take up to six years for some projects, slowing down important infrastructure projects that help Ontario communities, such as installing electricity infrastructure. Even projects subject to a streamlined process, such as new roads and bridges, can be further delayed by administrative burden, impacting the timely construction of basic infrastructure.

That's why, last year our government released a [discussion paper](https://prod-environmental-registry.s3.amazonaws.com/2019-04/EA%20Discussion%20Paper.pdf) (<https://prod-environmental-registry.s3.amazonaws.com/2019-04/EA%20Discussion%20Paper.pdf>) outlining the challenges with our current framework and introducing our vision for a modernized EA program, as the first step in our plan to update the nearly 50-year-old *Environmental Assessment Act* (EAA).

As we committed in our Made-in-Ontario Environment Plan, we want to improve the environmental assessment program by eliminating duplication and reducing delays on projects that matter most to Ontario communities. To start, we amended the EAA through the *More Homes, More Choice Act, 2019* to exempt low-impact projects, such as constructing roadside parks and adding bike lanes from requiring an environmental assessment. Projects like these are routine activities that have benefits to communities but little to no environmental impacts.

As part of our government's proposed COVID-19 Economic Recovery Act, we are now proposing to move forward with the next phase of environmental assessment modernization, to further reduce delays and focus our resources on projects with a higher potential for environmental impacts so that we can help communities get important infrastructure projects built faster, while maintaining strong environmental oversight.

Building infrastructure projects faster, including transit and highways, will help boost Ontario's economic recovery, create thousands of jobs, put more opportunities within the reach of businesses, create more affordable housing, and ensure a higher standard of living in every community across the province.

The proposal includes the items outlined below:

Proposed amendments to the *Environmental Assessment Act* (EAA)

Through the COVID-19 Economic Recovery Act, our government has proposed amendments to the EAA, which allow us to move forward with our next phase of our modernization plans, while at the

same time supporting the government economic recovery goals by making it possible for us to find efficiencies in the environmental assessment process of important public works.

The legislation would allow us, through subsequent regulations and proclamations, to allow online submissions, reduce the average time by half for the largest projects and match the potential environmental impact of a project to the level of study required.

The proposed changes are aimed at getting important infrastructure projects built faster, while maintaining strong environmental oversight by focusing on projects that have the most potential to impact the environment.

We posted an information notice on the environmental registry to provide information about the proposed legislative changes to the EAA that will be proceeding through the legislative process. Please refer to <https://ero.ontario.ca/notice/019-2051> for more information.

Amendments to Class Environmental Assessments (Class EAs)

My ministry is also seeking input on proposed amendments to 8 Class EAs. These proposed changes would support our modernization initiative as they would exempt low-impact projects from the requirements of the *Environmental Assessment Act*, eliminate duplication and find efficiencies in the planning process. This would speed up projects that are important to communities, such as erosion, repair, or remediation initiatives, or important upgrades to machinery such as waterpower generators.

My ministry is seeking input on these proposed amendments during a **45-day** comment period, closing on **August 22, 2020**. Details of this proposal may be found at <https://ero.ontario.ca/notice/019-1712>.

Exempting Regulations

In addition, my ministry is also proposing regulatory exemptions from the *Environmental Assessment Act* to eliminate duplication and reduce delays for projects and activities related to Indigenous land claim settlements and other agreements with Indigenous communities dealing with land, projects within provincial parks and conservation reserves, and select highway projects being planned by the Ministry of Transportation. Some of these projects and activities are already subject to other legislation or planning processes that would provide the appropriate level of assessment and consultation. Other projects may be exempted from the EAA but would still be subject to conditions such as requirements to post notifications or undertake technical studies as appropriate.

My ministry is seeking input on these proposed amendments during a **45-day** comment period, closing on **August 22, 2020**.

For details of the proposal regarding land claim settlement activities and other agreements with Indigenous communities dealing with land, please refer to <https://ero.ontario.ca/notice/019-1805>.

For details of the proposal regarding projects in provincial parks and conservation reserves please refer to <https://ero.ontario.ca/notice/019-1804>.

For details of the proposals for select Ministry of Transportation projects, please refer to <https://ero.ontario.ca/notice/019-1882> and <https://ero.ontario.ca/notice/019-1883>.

Information about the proposed Class EA amendments can be found on the environmental registry. We ask that you submit any comments that you may have through the instructions provided, and by the deadlines listed above.

Should you have questions about any of the proposals, you can contact us at EAmmodernization.MECP@ontario.ca.

We look forward to your suggestions and comments on our modernization initiatives.

Sincerely,

Jeff Yurek
Minister of the Environment, Conservation and Parks

**NEWS RELEASE**

Date: July 9, 2020

FOR IMMEDIATE RELEASE

County of Huron creates Homelessness Task Force

[Huron County, Ontario] – On July 8, 2020, Huron County Council approved the formation of a regional County-led Homelessness Task Force.

The County of Huron continues to work diligently in addressing the challenges associated with homelessness, poverty and housing instability in Huron County. While much work is left to be done, the County remains committed to improving the quality of life for the people of Huron. Creating the Homelessness Task Force is one of many steps towards addressing this issue.

The County of Huron's Social and Property Services Department has a number of initiatives and programs that have been developed to address homelessness issues, create affordable housing units and support low income households to remain housed.

"Homelessness in Huron County affects all of our communities, however, with social and economic effects of the COVID-19 pandemic, it has only become more visible and could potentially increase when federal COVID-19 related relief funding, like CERB, ends in the fall," said Warden Jim Ginn. "Huron County Council, the Social Services team at the County of Huron and our partner agencies remain dedicated to addressing homelessness issues and supporting these people in need."

Many local municipalities are seeing the effects of homelessness in their communities and hearing from their constituents for calls to action. Town of Goderich Mayor, John Grace, said "No one organization can tackle the issues of homelessness on its own. By working together as different levels of governments, community agencies and compassionate members of the public, we can break down silos for coordinated solutions to addressing homelessness in our communities."

While Provincial and Federal funding partners provide annual allocations, locally, the County continues to make commitments for reducing the level of poverty in Huron, to encourage safe and affordable housing opportunities and to provide supports to those living with mental health issues so they may live independently.



“As a region, we look to our collective assets and must continue working together for supporting our most vulnerable,” added Huron County Warden Jim Ginn. “Thank you to our community partners for their work alongside us in this journey to make our communities the best they can be.”

The County of Huron has a *Long-term Affordable Housing and Homelessness Plan, 2014-2024*. This Plan provides guidance to the County and its partners in planning, coordinating and delivering housing and homelessness services through an integrated system. See the Plan and its *5-Year Review, 2014-2019* on the County’s website: [Huron County Housing Study Reports](#).

The County of Huron remains committed to working with local municipalities and partner agencies for addressing homelessness issues in Huron County.

-30-

Our spokesperson is: Jim Ginn, Warden. 519.524.8394 x 3224. warden@huroncounty.ca

Huron County continues to urge all residents to practice physical distancing and proper hygiene protocols outlined by the Provincial Medical Officer of Health. Stay informed on the Coronavirus (COVID-19) situation in Huron County by visiting the Huron-Perth Public Health website.



PLANNING & DEVELOPMENT

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www.huroncounty.ca

13-13-11

To: Mayor MacLellan and Members of Council
From: Laura Simpson, Planner & Sandra Weber, Director
Date: 15 July 2020
Subject: Planning Act Timeframes - Updates in Response to COVID-19

RECOMMENDATION

That Council receive the report titled Planning Act Timeframes - Updates in Response to COVID-19 for information.

BACKGROUND

In May of 2020, the Planning & Development Department provided a report, which outlined the impacts of Ontario Regulation 73/20 and 149/20 on the processing of applications under the Planning Act. In response to the evolving situation with COVID-19, the Planning Act has been amended again with the passing of Ontario Regulation 278/20, which came into effect on June 22, 2020.

Ontario Regulation 149/20 provided flexibility for municipalities to choose whether they were in a position to process planning applications while responding to the pandemic without the threat of an appeal for a non-decision. The County and local municipalities in Huron were among those in the province who largely chose to process planning applications and passed by-laws to do so via virtual or electronic meetings. As a result, there is not a backlog of planning applications waiting to be processed.

On June 12, 2020, the Minister of Municipal Affair and Housing wrote to Heads of Council to advise that the provincial government intended to end the temporary suspension of the Planning Act timelines as of June 22, 2020; this is the effect of Ontario Regulation 278/20. Minister Clark's letter encouraged municipalities to "continue to use electronic and virtual channels, as appropriate, to engage and provide the public with an opportunity to make representations on planning matters, while following the advice of Ontario's Chief Medical Officer of Health".

COMMENTS

The processing of planning applications via electronic meetings has overall, been working well within the County. Local municipalities are utilizing various means to allow public participation and input at meetings and approaches continue to evolve and improve in response to feedback.

Files that are more challenging to process through virtual public meetings include larger Plans of Subdivision/Condominium, Official Plan Amendments with significant impacts, Five Year Reviews of Official Plans and/or housekeeping amendments to local Zoning By-laws that require open houses. These types of files tend to have a large number of citizens impacted, which increases the difficulty of meeting statutory requirements through electronic means.

In light of the lifting of the suspension for Planning Act timeframes, the Planning & Development Department staff will work with the Clerks and CAOs of all local municipalities to determine what creative solutions can be employed to ensure that effective, inclusive public consultation is achieved. These solutions may include:

- Circulation of Notices of Application in advance of Notices of Public Meeting to allow an opportunity to gauge the level of public interest in a large file e.g. Plans of Subdivision. Should the interest be considerable, it may be beneficial to reduce the number of items on the Council agenda wherein the public meeting for that file is to be held.
- Open houses will need to occur in large spaces, such as community centre halls, where the public has ample opportunity to maintain physical distancing.
- Increased use of videos to explain the purpose and effect of planning applications and provide updates on the status of files;
- Increased information provided on the site of lands involved in planning application.

Overall, it is likely that planning applications with significant public interest will take longer to process than under typical circumstances. The Department will continue to research best practices and provide information to our local partners.

'Original signed by'

Laura Simpson,
Planner

'Original signed by'

Sandra Weber,
Director

13-13-12

MINUTES
BRUSSELS FIRE AREA COMMITTEE MEETING
BRUSSELS FIRE HALL
THURSDAY, JULY 2nd AT 7:00 P.M.

MEMBERS PRESENT: Municipality of Huron East – Chair - John Lowe, Zoey Onn
Municipality of Morris-Turnberry – Jim Nelemans

MEMBERS ABSENT: None

STAFF PRESENT: Huron East Fire Chief Marty Bedard
Brussels District Chief Max McLellan
Brussels District Deputy-Chief Brian Deitner

1. Call to Order

The meeting was called to order at 7:00 p.m. by Chair John Lowe.

2. Adoption of the Agenda

Moved by Zoey Onn and seconded by Jim Nelemans that the agenda be adopted as circulated. **Carried.**

3. Disclosure of Pecuniary Interests

No pecuniary interests were declared.

4. Meeting Minutes – November 14, 2019

Moved by John Lowe and seconded by Zoey Onn that the minutes of the November 14, 2019 Brussels & Area Fire Committee meeting be adopted as circulated. **Carried.**

5. Business arising from Minutes

None.

6. 2020 Budget

Chief Bedard reviewed the attached Year to Date 2020 budget for the Committee. It was noted that Account # 1-210-120-5019 – Tool/Equipment Purchases is not showing the recent bunker gear expense. Seven sets of gear was recently received at an approximate cost of \$15,000.

7. Station Chief Report

District Chief Max McLellan reported on the attached Station Chiefs Report.

8. 2019 Annual Report

Fire Chief Marty Bedard reported on the 2019 Annual Report. This report has been sent to both Huron East and Morris-Turnberry Council for their review.

9. Review of Incident Calls to Date

The attached list of incident calls to date was reviewed. A question was asked why the wages varied for calls of similar length. The wages would be higher due to the number of firefighters that attended the call. Daytime calls have fewer firefighters attend which lowers the cost. Our nighttime calls are normally very well attended.

10. Other Business

Chief Bedard reviewed 3 new draft guidelines with the Committee. These guidelines have been or will be reviewed by the Health and Safety Committee and the Station Officers before being officially adopted and included with the Operation Manual and Guidelines Document. The 3 draft guidelines include:

- i) Health and Safety Precautions during a Pandemic
- ii) Emergency Response during a Pandemic
- iii) Firefighters Cancer Prevention and Best Practices

It was reported that Huron Paramedic Services is using the Brussels Fire Station during the COVID-19 Pandemic Outbreak. They are normally stationed at Huronlea Home but are unable to enter due to the home lockdown. It is unknown how long the use of the fire station will be required. The daily shift is from 9:00 am to 9:00 pm. An agreement is being drafted for future review and approval.


11. Next Meeting Date

The next meeting of Brussels & Area Fire Committee will be in the fall. The date will be determined closer to the fall.

12. Adjournment

On a motion made by Zoey Onn and seconded by Jim Nelemans, it was moved that the Brussels & Area Fire Committee adjourn at 7:45 pm. **Carried.**

Chair, John Lowe


Secretary, Marty Bedard



BRUSSELS FIRE DEPARTMENT

Revenue and Expenditure Report

As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
PROTECTION TO PERSONS & PROPERTY							
BRUSSELS FIRE DEPARTMENT							
Revenue							
Federal							
1-210-120-3100 Fire - Brussels - Rev-HST Rebate	0	0	0	(4,500)	(4,800)	4,800	100.0%
Total Federal	0	0	0	(4,500)	(4,800)	4,800	100.0%
Other Municipalities							
1-210-120-3300 Fire - Brussels - Rev-Other Municipa	(61,179)	0	0	(63,946)	(74,299)	74,299	100.0%
Total Other Municipalities	(61,179)	0	0	(63,946)	(74,299)	74,299	100.0%
Donations							
1-210-120-3505 Fire - Brussels - Rev-Donations	(4,000)	0	0	(8,000)	(1,000)	1,000	100.0%
Total Donations	(4,000)	0	0	(8,000)	(1,000)	1,000	100.0%
User Fees							
1-210-120-3400 Fire - Brussels - Rev-Service Recov	(2,703)	(2,701)	(6,427)	(45,000)	(38,000)	31,573	83.1%
Total User Fees	(2,703)	(2,701)	(6,427)	(45,000)	(38,000)	31,573	83.1%
Total Revenue	(67,882)	(2,701)	(6,427)	(121,446)	(118,099)	111,672	94.6%
Expenditures							
Salaries & Benefits							
1-210-120-4000 Fire - Brussels - Salaries & Wages	0	0	0	60,000	65,000	(65,000)	(100.0%)
1-210-120-4750 Fire - Brussels - Employee Benefits	0	0	0	7,500	3,500	(3,500)	(100.0%)
Total Salaries & Benefits	0	0	0	67,500	68,500	(88,500)	(100.0%)
Operating							
1-210-120-5001 Fire - Brussels - Travel, Expenses &	0	0	0	1,000	1,000	(1,000)	(100.0%)
1-210-120-5002 Fire - Brussels - Training/Seminars/(7,634	0	2,916	20,000	20,000	(17,084)	(85.4%)



BRUSSELS FIRE DEPARTMENT

Revenue and Expenditure Report

As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
1-210-120-5004 Fire - Brussels - Telecommunication	1,233	0	976	2,275	2,500	(1,524)	(61.0%)
1-210-120-5005 Fire - Brussels - Utilities	2,031	400	1,899	4,050	3,800	(1,901)	(50.0%)
1-210-120-5008 Fire - Brussels - R & M - Bldg	894	10	606	4,000	3,000	(2,394)	(79.8%)
1-210-120-5009 Fire - Brussels - R & M - Equipment	3,518	37	2,794	5,000	7,000	(4,206)	(60.1%)
1-210-120-5010 Fire - Brussels - R & M - Vehicle	397	0	22	5,000	5,000	(4,978)	(99.6%)
1-210-120-5013 Fire - Brussels - Advertising	0	0	0	500	250	(250)	(100.0%)
1-210-120-5017 Fire - Brussels - Office/Meeting Supp	294	0	0	250	350	(350)	(100.0%)
1-210-120-5019 Fire - Brussels - Tools/Equipment Pt	25,801	0	9,258	30,000	35,000	(25,742)	(73.5%)
1-210-120-5020 Fire - Brussels - Fuel	530	0	429	1,850	1,500	(1,071)	(71.4%)
1-210-120-5035 Fire - Brussels - Radio Licenses	594	0	607	600	600	7	1.2%
1-210-120-5301 Fire - Brussels - Insurance	8,107	575	9,006	8,037	9,162	(156)	(1.7%)
1-210-120-5601 Fire - Brussels - Rent - Equipment	3,488	581	3,488	6,975	6,975	(3,487)	(50.0%)
1-210-120-6000 Fire - Brussels - Program Exp	505	0	225	1,500	1,500	(1,275)	(85.0%)
1-210-120-6006 Fire - Brussels - Mutual Aid	459	0	527	1,000	650	(123)	(18.9%)
1-210-120-6007 Fire - Brussels - Dispatch Costs	6,302	388	6,614	6,500	6,500	114	1.8%
1-210-120-6010 Fire - Brussels - Uniform	0	0	924	500	2,500	(1,576)	(63.0%)
1-210-120-7015 Fire - Brussels - Chrg from HE Fire (16,633	2,760	16,562	33,265	33,123	(16,561)	(50.0%)
Total Operating	78,420	4,751	56,853	132,302	140,410	(83,557)	(59.5%)
Capital							
2-922-100-8025 Capital - Brussels Fire - Bldg Renov.	9,769	0	0	15,000	0	0	0.0%
Total Capital	9,769	0	0	15,000	0	0	0.0%
Other Items							
Charge to Other Job	0	0	0	0	0	0	0.0%
Transfer to Reserves	0	0	0	0	0	0	0.0%

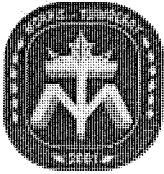


BRUSSELS FIRE DEPARTMENT

Revenue and Expenditure Report

As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
Transfer from Reserves	0	0	0	0	0	0	0.0%
Total Expenditures	88,189	4,751	56,853	214,802	208,910	(152,057)	(72.8%)
Sub-total	20,307	2,050	50,426	93,356	90,811	(40,385)	(44.5%)
Total PROTECTION TO PERSONS & PROPERTY	20,307	2,050	50,426	93,356	90,811	(40,385)	(44.5%)
Total BRUSSELS FIRE DEPARTMENT	20,307	2,050	50,426	93,356	90,811	(40,385)	(44.5%)



Brussels & Area Fire Committee
Thursday, July 2, 2020
7:00 pm
Brussels Fire Hall



Station Chiefs Report

Training

Training from December 2019 to June 2020 included:

- Annual Pre-Plan Tour of Huronlea
- Air management with SCBA
- Rope, Knots sign offs
- Forcible Entry, Rescue Randy Drags
- Firefighter Survival – breaching a roof ladder
- Hydrant hook ups
- IMS evolutions at old house we are able to use in Grey Township
- Portable Tank set up – Rural Call set up
- Use of Mutual Aid for water and staffing
- IFSTA Manual – Ventilation
- First Aid, CPR refresher
- First Aid and CPR practical training with patients – mock bus accident – different things to watch for as well as the functions on the bus
- Pumper Operations

During April and May while we were under the Provincial Regulation due to COVID-19, the firefighters completed IFSTA Manual Theory work at home.

We are pleased to announce that Firefighters Jamie Mitchell and Robert Cronin have both completed the requirements for Firefighter I and II certification and Firefighter Cody Subject only has a few more courses and the final exam and he will also be certified.

Equipment

Items purchased so far this year include a new Rescue Randy Manikin used for Search and Rescue Operations, a New RIT Kit (Rapid Intervention Team), and 8 new bunker gear suits have been replaced. Over the past year we have been replacing SCBA masks and now each firefighter has their own mask. Especially good during these pandemic outbreaks.

Last meeting it was noted the Extrication Tools need to be replaced and we plan to begin doing this year. We have applied for financial assistance through the Farm Credit Canada AgriSpirit Grant Program. The application form was submitted at the end of March and announcements regarding funding outcome will be received no later than the end of August. Each piece required (spreader and cutters) is approximately \$15,000 to purchase.

A new washing machine has been purchased and installed in the firehall so gear can be cleaned on a regular basis. We will still send out gear to be professionally cleaned and repaired when required.

Annual Equipment testing schedule for this year include Pump Testing and SCBA Annual Testing including bottle hydrostatic testing.

Building

Regular maintenance will be done on the firehall this year with no new items scheduled to be purchased. The apparatus floor will require some cement patch work which is being look into.

Fire Department Activities

Unfortunately, due to the COVID-19 Pandemic regulations the annual Steak Night with Community Groups and Fathers Day Breakfast were both cancelled. Fundraising social events are put on a hold until further notice.

[illegible]

MINUTES

13-13-13

SEAFORTH AREA FIRE BOARD MEETING

HELD AT THE SEAFORTH FIRE HALL

WEDNESDAY, JULY 8, 2020 AT 7:30 P.M.

MEMBERS PRESENT: Municipality of Huron East – Joe Steffler
Municipality of Huron East – Bob Fisher
Municipality of West Perth – Walter McKenzie

MEMBERS ABSENT: nil

OTHERS PRESENT: nil

STAFF PRESENT: District Fire Chief Tom Phillips
District Deputy Chief Doug Anstett
Captain Richard Verberne
Captain James Wilbee
Huron East Fire Chief/CEMC Marty Bedard

STAFF ABSENT: nil

1. **Call to Order**
The meeting was called to order at 7:35 pm by Chairperson Joe Steffler.
2. **Conflict of Interest**
No items of conflict of interest were declared.
3. **Minutes of Previous Meeting**
Moved by Walter McKenzie and seconded by Bob Fisher:
That the minutes of the November 27, 2019 meeting be adopted as circulated. Carried.
4. **Business Arising from Minutes**
None
5. **Old Business**
None
6. **New Business**
None
7. **Correspondence**
None
8. **District Fire Chief's Report**
The Board reviewed the attached District Fire Chief's Report.
District Chief Phillips announced that Captain Richard Verberne has submitted his letter of retirement from the Fire Department as of July 31, 2020. Both DC Phillips and Board Chair Steffler thanked Captain

Verberne for his 35 years of service. Richard will be awarded his fire service long service award at the formal banquet held next January.

Moved by Walter McKenzie and seconded by Bob Fisher:
That the Seaforth Fire Area Board receives the District Fire Chiefs attached report. Carried.

9. **Financial Report**

The Board reviewed the attached Financial Statement for the period of January 1 to June 30, 2020.

Moved by Bob Fisher and seconded by Walter McKenzie:
That the 2020 Financial Report to June 30, 2020 be approved as submitted. Carried.

10. **Other Business**

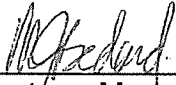
The attached list of incidents to date was reviewed in the District Chiefs Report.

Chair Joe Steffler mentioned well 2 has pump issues and will be out of service tomorrow. May affect firefighting operations.

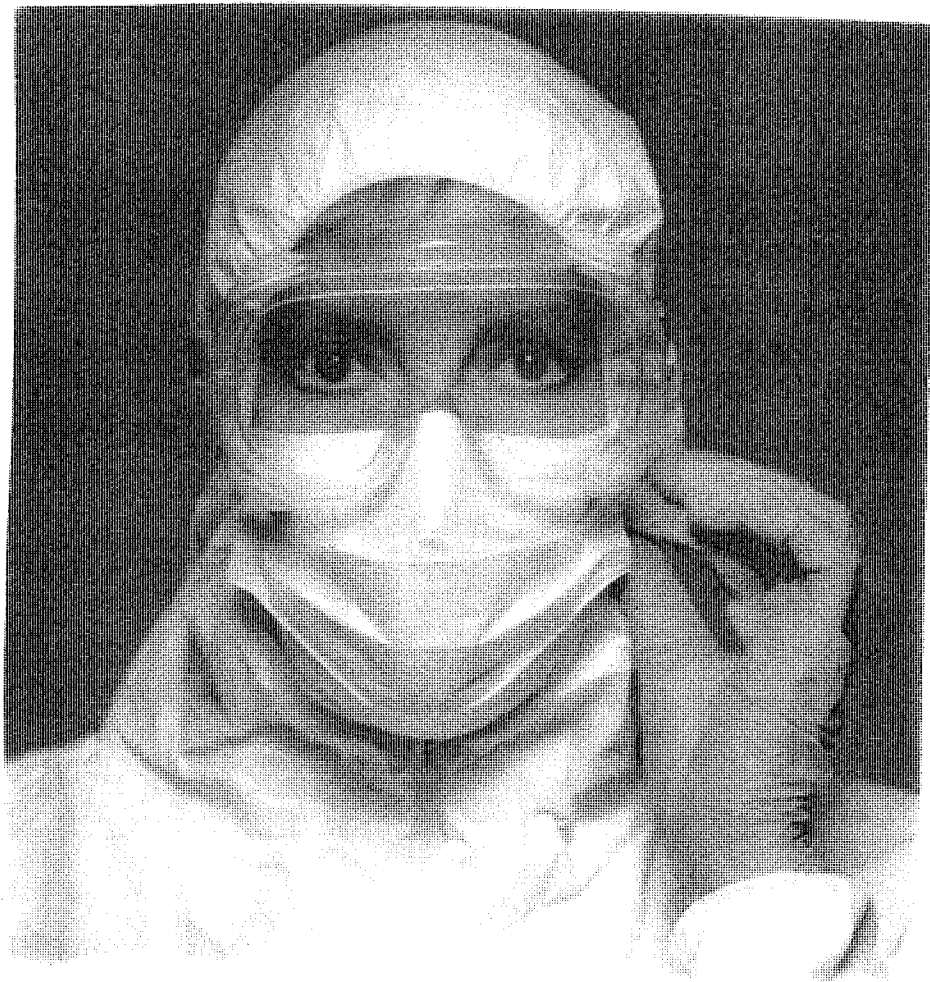
11. **Adjournment**

Moved by Walter McKenzie and seconded by Bob Fisher:
That the Seaforth Area Fire Board adjourns at 9:00 p.m. until the next meeting at the call of the Chair. Carried.

Chair, Joe Steffler


Secretary, Marty Bedard

Municipality
of
Huron East
District Chief's Report



Seaforth Fire Area Board
Meeting
July 8/2020

District Fire Chief's Report
July 8, 2020
Tom Phillips D.C. Station #3 Seaforth

1. **Fire Calls:**

- November 14, 2019 to June 22, 2020
- Total 37 calls for this period

2. **Practices:**

- Total practices for the year 22 - Copy of the 2020 practices included
- COVID-19 stopped practices mid March until the end of June
- Practices will resume July 14, 2020 until Sept. 15, 2020 – new copy attached
- Note: at practices the social distancing regulation will be enforced including PPE and masks
- Officers will meet the end of August 2020 to complete practice schedule till the end of Nov. 2020, if applicable

3. **Vehicle Maintenance:**

- Tanker 5 – no throttle on pressure gauge – throttle tested OK
 - data display incorrect
 - Transducer damaged – possibly from freezing
 - remove and replace pressure sensor
 - intake sensor - \$615.00 – discharge pressure sensor \$725.00
 - also batteries failed at the same time – been in since we purchased the truck in 2010 – price 199.09 discount of 99.99
 - tanker 5 safety in Dec 2019 at All Truck in Goderich
- Engine #1 – air conditioning line blew behind drivers seat – had to be repaired plus remove cabin insulation to get at repair area and bring in air conditioning personnel to recharge with Freon
 - repair valve drain and replace front hose bed
 - repair pump panel light – comes on when pump engaged
 - Engine 1 safety – Jan 2020 at All Truck in Goderich
- Tanker 6 – Break fluid leak – being looked after by Kelly Auto – part on order
 - Tanker 6 safety – Aug. 2020
- Pumper 2 – safety – December 2019
- Aerial 8 – anti freeze leak – sent to All Truck for repairs
 - Kelly Auto also noticed a manifold leak when assessing – All Truck to repair
 - Aerial still at All Truck – possible an expensive repair
 - Safety in Aug 2020 – may have them complete the safety when it's there
- Rescue 7 – safety in July 2020
 - Recall Notice from Freightliner
 - deliver to Team Truck in London – 2 hours of work
 - while at Team Truck they received another recall for 10 hours of work on the Cat engine
 - return to Seaforth and return with a driver
 - Team Truck called about PTO running generator – disconnect remote

throttle – PTO loose do not run – wired it up – take to London Drive Line to repair – had Kelly Auto remove PTO drive shaft – they can't repair
- take to Dependable to have repaired

4. **Equipment Maintenance:**

- SCBA fill station – air quality completed by Maxxam Analytics in January 2020, next scheduled test for July 2020
- General maintenance on SCBA's plus masks and batteries completed in house
- Ongoing repairs to pagers and charging racks – plus replacements
- Service TNT Extrication Tools in Feb. 2020 – oil, grease and clean – 5 tools plus pump and hose
- completed by Platinum 10 Rescue Systems of Milton
- Gas Monitoring Unit plus docking station – replacement parts plus upgrading
- replace sensor for ventus pro - \$269.00
- LEL sensor - \$383.00
- HCN Gas - \$429.00
- Calibration Gas – O2 LEL CO and H2S - \$378
- Upgrade docking station - \$1,047.20 – to be monitored 24/day from head office in Pittsburg – plus bump testing daily – ready to go
- SCBA (Scott Air Packs) – flow testing of all units plus repairs and battery replacements completed by M&L in Feb. 2020
Note – retirement of the air-pack 75 SCBA (which we use) to be replaced with Air pack x3 Pro SCBA
- SCBA Fill Station – general maintenance plus repairs – and changing of 2 filters completed by M&L in Feb. 2020
Note – will need a new fill station in the near future
- SCBA Air Bottles – will be sent in for H-Testing this summer – approx. 20
- Bunker Gear cleaning and repairs when needed

5. **Building Maintenance:**

- Washrooms – Mens and Ladies complete with new floors in both – Box's
- painting of walls and ceilings – Hildebrand Paint and Paper
- Floor in Meeting Room – waiting for Box's to install floor tile were needed then firemen will wax and polish
- Another fin touch in front of the fire hall with the planting of flowers
- COVID-19 – building signed as well as hand sanitizer – cleaning liquids, towels, gloves and masks available throughout hall
Note: D.C. wipes down hall daily plus radio room – firefighters wipe down all trucks and equipment used during call
- Flammable Material Bin – filled with all fluids and liquids in hall – Captain Wilbee and District Chief Phillips completing this project – in conjunction with Health and Safety Reps

- Continuing with maintenance program building inspection report
 - radio room and office upgrade
 - painting outside walls
 - Boiler replacement
 - SCBA fill station replacement
 - meeting room floor
 - cement pad at front door
- General clean up and dump run
 - old coats and boots
 - e-waste
 - paint and liquids not used anymore
 - used metal and old fire extinguishers
 - plus 181 fireworks containers not used anymore

6. **Firemen's Report**

- Officers meeting held bi-monthly - when required
- Because of COVID-19
 - Mutual Aid Meetings cancelled
 - Fire Dept monthly meetings cancelled
 - Practices up till now cancelled
 - Ontario Association of Fire Chiefs Annual Conference cancelled
 - Fire Dept Annual Breakfast on July 1st cancelled
- Carbon Fibre tanks – purchased in June of 2020 – 2 by the Association and 2 by the Fire Dept – yearly practice
- Bunker Gear replacement of 2 or 3 sets scheduled for the end of the year
- Controlled burn applications continue to be very active
- Purchase of a Trauma Bag (stocked) – First responder oxygen kit plus tank from Bluewater First Aid in Sarnia

7. **Inspection Report**

- Seaforth Community Hospital
- Seaforth Manor Nursing Home
- Seaforth Maplewood Manor
- Above locations included timed fire drills as per the Vulnerable Occupancy Legislation
- Dietz Farm Supply
- Additional inspections on request

8. **Report of Department Activities**

- July 1st – Officers did a Pancake and Sausage Breakfast for firefighters and spouses to thank them for their diligence during COVID-19 regulations – followed by Golf – social distancing adhered to
- Support our front line workers with a parade to our local Hospital, Nursing Homes and Community Living Housing “Thank you for your service”.

- Leanne McKay (Huronview) supply of 95 breakfast trays to serve residents in their rooms rather than the community hall to continue self-distancing
- Activities on hold due to COVID-19
 - Lawn Bowling
 - Muscular Dystrophy Boot Drive
 - Fall Fair Parade
 - Van Egmond Ciderfest
 - Fire Prevention Week
 - Nov. 11
 - Santa Clause Parade

9. **Programs in Progress**

- Vehicle safeties
- Pump Testing
- Return to practicing
- Continue training to NFPA Standards – its mandatory for all our firefighters
- Dispose of old SCBA aluminum and steel bottles – approx. 30

T. Phillips
District Chief
July 8, 2020

**Seaforth & Area Fire Department
2020 ADJUSTED Practice Schedule
Due to COVID-19 Interruption**

July 14, 2020	<ul style="list-style-type: none"> • Portable Pumps & K12 Saw – Operation and Maintenance • Portable Generators, Lights, Chainsaw, Electric and Gas Fans <p>Note: Change fuel in all units (premium fuel)</p>
July 21, 2020	<ul style="list-style-type: none"> • Vehicle Extrication – Cribbing
July 28, 2020	<ul style="list-style-type: none"> • Aerial Set up • Pumper Relays
August 11, 2020	<ul style="list-style-type: none"> • Hy Vol Practice (hydrant and pumper hookups) • Engine #1 and Pumper #2 – Time trials
August 18, 2020	<ul style="list-style-type: none"> • Vehicle Extrication – Cribbing and Tools
August 25, 2020	<ul style="list-style-type: none"> • Farm Extrication
Sept. 15, 2020	<ul style="list-style-type: none"> • Pump Practice – Hydrants and Portable Tanks • Hose Advancement

Note: The officers will be meeting in late August to plan the remainder of the practice schedule for 2020.

**Seaforth & Area Fire Department
2020 Practice Schedule**

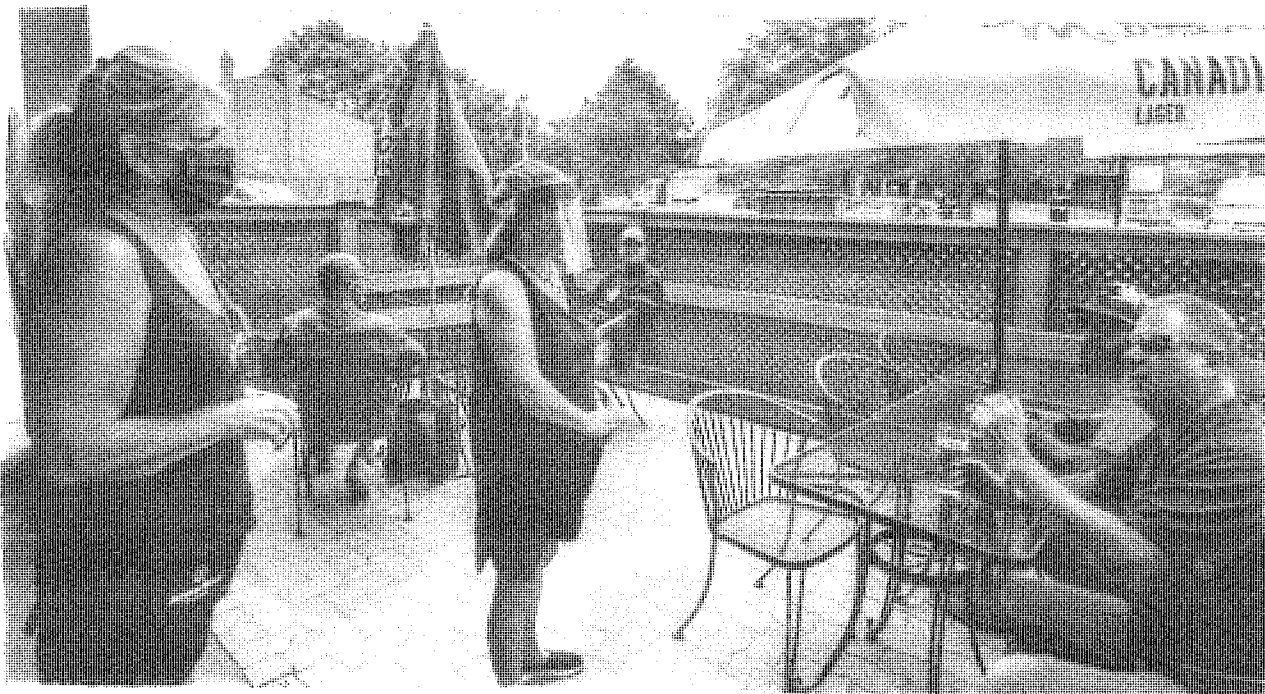
Jan. 2020	<ul style="list-style-type: none"> • Officers/Firemen - Each crew practice on their own
Feb. 2020	<ul style="list-style-type: none"> • Officers/Firemen - Each crew practice on their own
March 24, 2020	<ul style="list-style-type: none"> • Electric Hybrid plus New Car Technology
March 31, 2020	<ul style="list-style-type: none"> • Rural Layout – Pre-Planning • Hydrant Scenarios
April 21, 2020	<ul style="list-style-type: none"> • Portable Pumps & K12 Saw – Operation and Maintenance • Portable Generators, Lights, Chainsaw, Electric and Gas Fans Note: Change fuel in all units (premium fuel)
April 28, 2020	<ul style="list-style-type: none"> • Base Radio Procedures including portables and truck radios
May 12, 2020	<ul style="list-style-type: none"> • Vehicle Extrication – tools and cribbing
May 19, 2020	<ul style="list-style-type: none"> • Open
May 26, 2020	<ul style="list-style-type: none"> • Essentials of Firefighting - IFSTA Manual No. 6 – Skills Review <ul style="list-style-type: none"> ➤ Firefighter Survival and RIT
June 23, 2020	<ul style="list-style-type: none"> • Preplanning/Tours <ul style="list-style-type: none"> ➤ Eckert Farms, Post Office, Sun North, Nolan Cement Works, Smith Salt Works etc.
June 30, 2020	<ul style="list-style-type: none"> • Open
July 14, 2020	<ul style="list-style-type: none"> • Essentials of Firefighting – IFSTA Manual No. 6 – Skills Review <ul style="list-style-type: none"> ➤ Structural Search – with and without TIC
July 21, 2020	<ul style="list-style-type: none"> • Open
July 28, 2020	<ul style="list-style-type: none"> • Aerial Set up • Pumper Relays
August 11, 2020	<ul style="list-style-type: none"> • Hy Vol Practice (hydrant and pumper hookups) • Engine #1 and Pumper #2 – Time trials
August 18, 2020	<ul style="list-style-type: none"> • Open
August 25, 2020	<ul style="list-style-type: none"> • Farm Extrication
Sept. 15, 2020	<ul style="list-style-type: none"> • Pump Practice – Hydrants and Portable Tanks • Hose Advancement
Sept. 22, 2020	<ul style="list-style-type: none"> • Tours – Rural and Urban
Oct. 13, 2020	<ul style="list-style-type: none"> • Extrication/Lights (Tower)
Oct. 20, 2020	<ul style="list-style-type: none"> • Building Construction • Extinguishers
Nov. 17, 2020	<ul style="list-style-type: none"> • WHMIS (Globally Harmonized System – GHS)

COVID-19

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SEAFORTH FIRE AREA
Revenue and Expenditure Report
 As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
SEAFORTH FIRE AREA							
SEAFORTH FIRE AREA							
Revenue							
Prior Year (Surplus)/Deficit							
1-210-110-2700 Fire - Seaforth - Prior Yr (Surplus)/D	(23,118)	0	0	(23,116)	(8,713)	8,713	100.0%
Total Prior Year (Surplus)/Deficit	(23,118)	0	0	(23,116)	(8,713)	8,713	100.0%
Taxation							
1-210-110-3028 Fire - Seaforth - Rev - Levy	(79,216)	(15,194)	(91,163)	(158,432)	(182,326)	91,163	50.0%
Total Taxation	(79,216)	(15,194)	(91,163)	(158,432)	(182,326)	91,163	50.0%
Federal							
1-210-110-3100 Fire - Seaforth - Rev - HST Rebate	0	0	0	(8,700)	(8,700)	8,700	100.0%
Total Federal	0	0	0	(8,700)	(8,700)	8,700	100.0%
Other Municipalities							
1-210-110-3300 Fire - Seaforth - Rev - Other Municip	(11,195)	0	0	(11,195)	(12,884)	12,884	100.0%
Total Other Municipalities	(11,195)	0	0	(11,195)	(12,884)	12,884	100.0%
Donations							
1-210-110-3505 Fire - Seaforth - Rev - Donations	(2,500)	(2,000)	(2,000)	(2,500)	(2,500)	500	20.0%
Total Donations	(2,500)	(2,000)	(2,000)	(2,500)	(2,500)	500	20.0%
User Fees							
1-210-110-3400 Fire - Seaforth - Rev - Service Reco	(2,346)	0	(1,209)	(80,000)	(71,000)	69,791	98.3%
1-210-110-3525 Fire - Seaforth - Rev - Rent - Solar	(600)	(100)	(600)	(1,200)	(1,200)	600	50.0%
Total User Fees	(2,946)	(100)	(1,809)	(81,200)	(72,200)	70,391	97.5%
Total Revenue	(118,975)	(17,294)	(94,972)	(285,143)	(287,323)	192,351	66.9%
Expenditures							



SEAFORTH FIRE AREA
Revenue and Expenditure Report
 As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
Salaries & Benefits							
1-210-110-4000 Fire - Seaforth - Salaries & Wages	4,058	986	3,944	125,000	125,000	(121,056)	(96.8%)
1-210-110-4750 Fire - Seaforth - Employee Benefits	1,828	47	1,551	12,500	10,000	(8,449)	(84.5%)
Total Salaries & Benefits	5,886	1,033	5,495	137,500	135,000	(129,505)	(95.9%)
Operating							
1-210-110-5001 Fire - Seaforth - Travel, Expenses &	0	0	0	1,000	1,000	(1,000)	(100.0%)
1-210-110-5002 Fire - Seaforth - Training/Seminars/C	1,283	0	0	5,000	6,000	(6,000)	(100.0%)
1-210-110-5003 Fire - Seaforth - Marketing & Promot	0	0	0	1,000	1,000	(1,000)	(100.0%)
1-210-110-5004 Fire - Seaforth - Telecommunication	1,019	21	836	2,500	2,300	(1,464)	(63.7%)
1-210-110-5005 Fire - Seaforth - Utilities	3,810	403	3,556	6,300	6,000	(2,444)	(40.7%)
1-210-110-5008 Fire - Seaforth - R & M - Bldg	1,179	344	2,051	6,000	6,000	(3,949)	(65.8%)
1-210-110-5009 Fire - Seaforth - R & M - Equipment	5,137	37	7,611	10,000	10,000	(2,389)	(23.9%)
1-210-110-5010 Fire - Seaforth - R & M - Vehicle	5,690	3,271	9,051	8,000	8,000	1,051	13.1%
1-210-110-5017 Fire - Seaforth - Office/Meeting Supl	66	0	161	500	500	(339)	(67.8%)
1-210-110-5019 Fire - Seaforth - Tools/Equipment	32,781	1,940	10,109	40,000	42,000	(31,891)	(75.9%)
1-210-110-5020 Fire - Seaforth - Fuel	1,453	0	1,019	4,000	4,000	(2,981)	(74.5%)
1-210-110-5021 Fire - Seaforth - Memberships/Dues,	49	0	44	400	400	(356)	(89.0%)
1-210-110-5035 Fire - Seaforth - Radio Licenses	594	0	607	650	650	(43)	(6.6%)
1-210-110-5301 Fire - Seaforth - Insurance	10,468	658	11,175	8,934	10,185	990	9.7%
1-210-110-5601 Fire - Seaforth - Rent-Equipment	3,488	581	3,488	6,975	6,975	(3,487)	(50.0%)
1-210-110-6000 Fire - Seaforth - Program Exp	1,129	20	954	1,500	2,000	(1,046)	(52.3%)
1-210-110-6006 Fire - Seaforth - Mutual Aid	1,215	0	1,298	1,500	1,500	(202)	(13.5%)
1-210-110-6007 Fire - Seaforth - Dispatch Costs	6,302	388	6,614	7,000	7,000	(386)	(5.5%)
1-210-110-6010 Fire - Seaforth - Uniform	0	0	0	500	1,000	(1,000)	(100.0%)

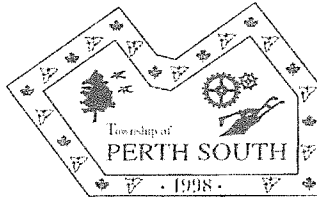


SEAFORTH FIRE AREA
Revenue and Expenditure Report
 As of June 30, 2020

	2019 YTD June	2020 June	2020 YTD June	2019 Budget	2020 Budget	\$ Variance	% Variance
1-210-110-7000 Fire - Seaforth - Charge from Admin	1,310	224	1,345	2,619	2,690	(1,345)	(50.0%)
1-210-110-7015 Fire - Seaforth - Chrg from HE Fire C	16,633	2,760	16,562	33,265	33,123	(16,561)	(50.0%)
1-210-110-8500 Fire - Seaforth - Amortization	3,680	613	3,680	7,360	7,360	(3,680)	(50.0%)
Total Operating	97,286	11,260	80,161	155,003	159,683	(79,522)	(49.8%)
Other Items							
Charge to Other Job	0	0	0	0	0	0	0.0%
Transfer to Reserves	0	0	0	0	0	0	0.0%
Transfer from Reserves							
1-210-712-9500 Fire - Seaforth Fire Area - Trans fror	(3,680)	(613)	(3,680)	(7,360)	(7,360)	3,680	50.0%
Total Transfer from Reserves	(3,680)	(613)	(3,680)	(7,360)	(7,360)	3,680	50.0%
Total Expenditures	99,492	11,680	81,976	285,143	287,323	(205,347)	(71.5%)
Sub-total	(19,483)	(5,614)	(12,996)	0	0	(12,996)	0.0%
Total SEAFORTH FIRE AREA	(19,483)	(5,614)	(12,996)	0	0	(12,996)	0.0%
Total SEAFORTH FIRE AREA	(19,483)	(5,614)	(12,996)	0	0	(12,996)	0.0%

2019-2020 INCIDENT CALL OUT REPORT - SEAFORTH FIRE												
FIRE #	DATE	MUN.	TRUCK CHARGES	WAGES	OTHER CHARGES	McKillop	Seaforth	Tucker smith	Central Huron	Other	TYPE	NAME/ADDRESS
19-122-S69	Nov. 28/19	Central Huron	300.00	276.10					576.10		MVC	Kinburn Line at Bridge
19-123-S70	Dec. 1/19	Huron East	300.00	496.98		796.98					CO in vehicle	Huron Road at Roxboro
19-126-S71	Dec. 12/19	Huron East	300.00	331.32				631.32			Medical - VSA	63 Carnochan St.
19-130-S72	Dec. 19/19	Central Huron	900.00	855.91						1,755.91	Mutual Aid - House Fire	82563 Burns Line
19-132-S73	Dec. 21/19	Huron East	300.00	496.98		796.98					Unauthorized Burn	44146 Line 34
19-133-S74	Dec. 25/19	Huron East	300.00	579.81				879.81			Medical - VSA	2 William St.
19-134-S75	Dec. 25/19	Huron East	300.00	414.15			714.15				Medical - Lift Assist	50 Goderich St.
20-003-S01	Jan. 14/20	West Perth	500.00	709.00						1,209.00	MVC - hydro pole hit	Line 32 at Rd 182
20-004-S02	Jan. 16/20	Central Huron	300.00	368.68					668.68		MVC - called off	41793 Huron Road
20-006-S03	Jan. 17/20	Central Huron	300.00	368.68					668.68		Chimney Fire	80256 Sancturary Line
20-009-S04	Jan. 23/20	Huron East	300.00	368.68			668.68				Possible Apt Fire	92 Goderich St. W.
20-010-S05	Jan. 31/20	Huron East	300.00	368.68			668.68				Medical - stairs fall	92 Goderich St. W.
20-011-S06	Feb. 7/20	Huron East	300.00	425.40			725.40				Medical - Lift Assist/DOA	17 Helen St.
20-013-S07	Feb. 21/20	Huron East	300.00	397.04		697.04					MVC - no action	44280 Line 34
20-015-S08	Mar. 2/20	Huron East	300.00	425.40			725.40				Chimney Fire	Helen St.
20-017-S09	Mar. 7/20	Huron East	300.00	482.12			782.12				Garbage Can Fire	74 Main St. N.
20-021-S10	Mar. 14/20	Huron East	300.00	453.76				753.76			MVC	81 Kippen Road
20-022-S11	Mar. 16/20	Huron East	300.00	283.60			583.60				Medical - VSA	81 Main St. South
20-024-S12	Mar. 17/20	Huron East	300.00	453.76			753.76				Burning Complaint	163 Jarvis St. South
20-027-S13	Mar. 23/20	West Perth	1,100.00	1,956.84						3,056.84	Mutual Aid - House Fire	4557 Road 180
20-030-S14	Mar. 27/20	Central Huron	700.00	1,474.72						2,174.72	Mutual Aid - House Fire	152 Rattenbury St.
20-035-S15	Apr. 13/20	Huron East	300.00	567.20				867.20			Smoke Smell in house	27 Harpurhey Road
20-036-S16	Apr. 15/20	Huron East	300.00	623.92			923.92				Medical - VSA	57 George St. E.
20-037-S17	Apr. 17/20	Huron East	300.00	567.20		867.20					Unauthorized Burn	Line 34 east of St.Col
20-042-S18	May 6/20	Huron East		368.68			368.68				Auto Alarm - cancelled	22 Briarhill Road
20-044-S19	May 13/20	Huron East	500.00	567.20			1,067.20				Auto Alarm smoke smell	92 Goderich St. W.
20-045-S20	May 13/20	Huron East	500.00	567.20		1,067.20					MVC	North Line at HydLi Rd.
20-047-S21	May 17/20	Central Huron	900.00	964.24						1,864.24	Mutual Aid - Barn Fire	78960 Whys Line
20-049-S22	May 23/20	Huron East	300.00	453.76			753.76				Medical - VSA	34 Silvercreek Cres.
20-050-S23	May 26/20	Huron East	300.00	397.04			697.04				Auto Alarm	58 Chalk St. N.
20-051-S24	June 6/20	West Perth	300.00	510.48						810.48		

FIRE #	DATE	MUN.	TRUCK CHARGES	WAGES	OTHER CHARGES	McKillop	Seaforth	Tucker smith	Central Huron	Other	TYPE	NAME/ADDRESS
19-122-S69	Nov. 28/19	Central Huron	300.00	276.10					576.10		MVC	Kinburn Line at Bridge
19-123-S70	Dec. 1/19	Huron East	300.00	496.98		796.98					CO in vehicle	Huron Road at Roxboro
19-126-S71	Dec. 12/19	Huron East	300.00	331.32				631.32			Medical - VSA	63 Carnochan St.
19-130-S72	Dec. 19/19	Central Huron	900.00	855.91						1,755.91	Mutual Aid - House Fire	82563 Burns Line
19-132-S73	Dec. 21/19	Huron East	300.00	496.98		796.98					Unauthorized Burn	44146 Line 34
19-133-S74	Dec. 25/19	Huron East	300.00	579.81				879.81			Medical - VSA	2 William St.
19-134-S75	Dec. 25/19	Huron East	300.00	414.15			714.15				Medical - Lift Assist	50 Goderich St.
20-003-S01	Jan. 14/20	West Perth	500.00	709.00						1,209.00	MVC - hydro pole hit	Line 32 at Rd 182
20-004-S02	Jan. 16/20	Central Huron	300.00	368.68					668.68		MVC - called off	41793 Huron Road
20-006-S03	Jan. 17/20	Central Huron	300.00	368.68					668.68		Chimney Fire	80256 Sancturary Line
20-009-S04	Jan. 23/20	Huron East	300.00	368.68			668.68				Possible Apt Fire	92 Goderich St. W.
20-010-S05	Jan. 31/20	Huron East	300.00	368.68			668.68				Medical - stairs fall	92 Goderich St. W.
20-011-S06	Feb. 7/20	Huron East	300.00	425.40			725.40				Medical - Lift Assist/DOA	17 Helen St.
20-013-S07	Feb. 21/20	Huron East	300.00	397.04		697.04					MVC - no action	44280 Line 34
20-015-S08	Mar. 2/20	Huron East	300.00	425.40			725.40				Chimney Fire	Helen St.
20-017-S09	Mar. 7/20	Huron East	300.00	482.12			782.12				Garbage Can Fire	74 Main St. N.
20-021-S10	Mar. 14/20	Huron East	300.00	453.76				753.76			MVC	81 Kippen Road
20-022-S11	Mar. 16/20	Huron East	300.00	283.60			583.60				Medical - VSA	81 Main St. South
20-024-S12	Mar. 17/20	Huron East	300.00	453.76			753.76				Burning Complaint	163 Jarvis St. South
20-027-S13	Mar. 23/20	West Perth	1,100.00	1,956.84						3,056.84	Mutual Aid - House Fire	4557 Road 180
20-030-S14	Mar. 27/20	Central Huron	700.00	1,474.72						2,174.72	Mutual Aid - House Fire	152 Rattenbury St.
20-035-S15	Apr. 13/20	Huron East	300.00	567.20				867.20			Smoke Smell in house	27 Harpurhey Road
20-036-S16	Apr. 15/20	Huron East	300.00	623.92			923.92				Medical - VSA	57 George St. E.
20-037-S17	Apr. 17/20	Huron East	300.00	567.20		867.20					Unauthorized Burn	Line 34 east of St.Col
20-042-S18	May 6/20	Huron East		368.68			368.68				Auto Alarm - cancelled	22 Briarhill Road
20-044-S19	May 13/20	Huron East	500.00	567.20			1,067.20				Auto Alarm smoke smell	92 Goderich St. W.
20-045-S20	May 13/20	Huron East	500.00	567.20		1,067.20					MVC	North Line at HydLi Rd.
20-047-S21	May 17/20	Central Huron	900.00	964.24						1,864.24	Mutual Aid - Barn Fire	78960 Whys Line
20-049-S22	May 23/20	Huron East	300.00	453.76			753.76				Medical - VSA	34 Silvercreek Cres.
20-050-S23	May 26/20	Huron East	300.00	397.04			697.04				Auto Alarm	58 Chalk St. N.
20-051-S24	June 6/20	West Perth	300.00	510.48						810.48	Mutual Aid - House Fire	3929 Road 181
20-052-S25	June 6/20	Huron East	300.00	453.76			753.76				Smoke Smell in house	84 Victoria St.
20-053-S26	June 7/20	Huron East	300.00	510.48			810.48				Burning Garbage Compl.	37 Jarvis St.
20-055-S27	June 15/20	Central Huron	700.00	680.64						1,380.64	Mutual Aid - Compost	40131 Hydro Line Rd.
20-056-S28	June 18/20	Huron East	300.00	510.48		810.48					Grass Fire in Ditch	43652 Bridge Road</



Corporation of the Township of Perth South
3191 Road 122
St. Pauls, ON N0K 1V0
Telephone 519-271-0619
Fax 519-271-0647

July 9, 2020

Agricorp
Attn: Board of Directors
1 Stone Road West
Box 360 Stn Central
Guelph, ON N1H 8M4

Re: Farm Property Class Tax Rate Program

Dear Board of Directors

The Farm Property Class Tax Rate program was developed by the province to support agriculture in Ontario. Through this program, farmland owners receive a reduced property tax rate. Eligible farmland is taxed at no more than 25% of the municipal residential tax rate. This program is administered by Agricorp, the Municipal Property Assessment Corporation (MPAC), and municipalities with farmland assessment within their municipality.

The Assessment Roll is returned by MPAC in December of each year for the following year. It is important that the assessment roll values on the returned roll received from MPAC are accurate as these values are used as the basis for the calculation and distribution of taxes. However, we have found that the 2020 Assessment Roll as returned

by MPAC requires many adjustments in the form of Tax Incentive Adjustments (TIA) for the Farm Property Class Tax Rate Program, each of which result in taxation write-offs for the Township.

The TIAs are required to transfer properties which have become eligible for the Farm Property Class Tax Rate Program from the Residential Class back to the Farmland Class. It is our understanding that the large number of TIAs that are processed by MPAC are necessary due to the number of farm properties that have sold their property, made a change to the ownership of the property, or failed to submit paperwork to Agricorp by the required deadline.

The result is that the Assessment Roll is returned with an overstated Residential Class assessment and an understated Farmland Class assessment and when used in the determination of the Residential Tax Rate at budget time results in a rate that is less than it would otherwise be. In addition, taxation write-offs of 75% of the residential amount must be refunded. These refunds are required for the current year, and in some instances, in the prior year as well, placing a financial burden on municipalities.

While these adjustments are not new, they certainly seem to be increasing in volume in more recent years and we anticipate that they will continue to increase as baby-boomer farmers continue to retire and sell their farmland.

In 2020 Perth South had \$34,606,000 of Farmland Class assessment transferred to Residential Class assessment. As a result of this transfer the total write-off is \$213,550.86 of which \$107,041.20 is Perth South's portion, \$66,799.27 is Perth County's portion and \$39,710.39 is the School Board's portion. While a tax write-off of \$107,041 may not seem like a large amount for many municipalities, in Perth South is it significant and would require a 3% levy increase to offset this amount.

Perth South is also concerned with the impact that these "misclassified" properties may be having on information used by other provincial departments. For example, the classification of Farmland assessment as Residential assessment negatively impacts the

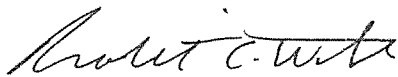
Ontario Municipal Partnership Fund (OMPF) calculation, specifically the Farm Area Measure, which could result in a financial loss in the form of reduced grant funding for the year. Despite the fact that there has been no development on farmland, Perth South's Farm Area Measure decreased from 91.7% to 90.8% in 2020, a decrease attributed to the transferring of property from the Farmland Class to the Residential Class. If the Farm Area Measure were to fall below 90% Perth South would incur a loss in grant funding, a loss we simply cannot afford. And should such a loss occur there does not appear to be a mechanism to allow for the correction of the OMPF allocation following the transfer of assessment back from Residential Class to Farmland Class.

It should also be recognized that the levy costs imposed on municipalities for maintenance and administration costs of conservation authorities is also impacted by this transfer of land from the Farmland Class to the Residential Class. The apportionment of costs is determined by multiplying Current Value Assessment (CVA) in the Residential Property Class by a Factor of 1 and multiplying the CVA in the Farmlands Property Class by a factor of .25. The inclusion of assessment from the Farmland Property Class in the Residential Property Class artificially increases our proportionate share of maintenance and administrative costs and represents another unreconcilable calculation for which we are financially penalized.

The current process places an administrative burden on municipalities and diverts staff time from other administrative work that we simply do not have to spare. In recent years the provincial government has been working with municipalities and other partners to improve service delivery and efficiencies. As part of their review, Managing Transformations: A Modernization Action Plan, there was a focus on strong leadership by the government to work with ministries and various partners to strengthen horizontal coordination and establish a renewed focus on improving the efficiency, productivity and outcomes of the Broader Public Sector, while at the same time delivering the most efficient Ontario Public Services possible. A similar review of the delivery of this program may be very beneficial.

Perth South understands that the province and MPAC need to ensure that each farm operation meets the requirements of the Farm Property Class Tax Rate Program, but we feel that there must be a more efficient and effective way for this to be achieved. Perth South would like to be part of the solution and suggests that all stakeholders to the Farm Property Class Tax Rate Program review the current program in an effort to find efficiencies and ultimately, a less disruptive classification process.

Yours Truly,



Mayor Robert Wilhelm
Township of Perth South

Cc: Hon. Vic Fedeli, Minister of Finance
Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
Randy Pettapiece, MPP Perth Wellington
Board of Directors, Municipal Property Assessment Corporation (MPAC)
Board of Directors, Rural Ontario Municipalities Association (ROMA)
County of Perth
Ontario Municipalities

13-13-15

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July 13, 2020

AMO Policy Update – Stage 3 Coming, Child Care Space Increases, and Standing Committee on COVID-19 Municipal Impacts Hearings

Stage 3 Announcement

The Ontario government has announced today that nearly all businesses and public spaces will reopen in Stage 3 of the Province's reopening framework with public health and workplace safety measures and restrictions in place.

On Friday, July 17th most of the province outside of the GTHA will be able to enter Stage 3. The public health unit regions that are remaining in Stage 2 at this time include: Durham Region, Halton Region, Haldimand-Norfolk, Hamilton, Lambton County, Niagara Region, Peel Region, Toronto, Windsor-Essex and York Region. At the start of each week, the Province will continue to reassess local trends in public health indicators to determine if additional public health unit regions can progress to Stage 3. As part of the Stage 3 reopening, Ontario is increasing gathering limits for those regions entering the next stage to the following:

- indoor gathering limits will increase to a maximum of 50 people;
- outdoor gathering limits will increase to a maximum of 100 people;
- gathering limits are subject to the two-metre distance physical distancing requirements.

Public gathering limits apply to indoor and outdoor events, such as community events or gatherings, concerts, live shows, festivals, conferences, sports and recreational fitness activities, fundraisers, fairs, festivals, or open houses.

Regions remaining in Stage 2 will maintain the existing gathering limit of 10. Social circles in **all** stages at this point will also be kept to a maximum of 10 people province-wide, regardless of stage.

The Chief Medical Officer of Health and other public health experts have advised the following, high-risk places and activities **are not yet safe to open**, even if a region has entered Stage 3, due to the likelihood of large crowds congregating, difficulties with

physical distancing, or challenges maintaining the proper cleaning and sanitation required to prevent the spread of COVID-19:

- amusement parks and water parks;
- buffet-style food services;
- dancing at restaurants and bars, other than by performers hired by the establishment;
- overnight stays at camps for children;
- private karaoke rooms;
- prolonged or deliberate contact while playing sports;
- saunas, steam rooms, bath houses, and oxygen bars;
- table games at casinos and gaming establishments.

Child Care Spaces to Increase

As child care is necessary to enable the continued restart of Ontario's economy, the Province also announced changes to child care restrictions. Beginning on July 27, 2020, child care centres will be permitted to operate with cohorts of 15 children, which is an increase from the current cohort cap of 10. This change has been made to allow parents to return to work, and it is estimated that it will bring the child care sector to approximately 90% of its pre-COVID operating capacity. We understand a Ministry of Education communiqué will be coming out shortly with additional details.

Standing Committee on Finance and Economic Affairs Hearings on Municipal COVID-19 Impact

AMO and many municipal governments will be presenting to the Standing Committee on Finance and Economic Affairs over the next three days to highlight both the urgent municipal fiscal need for relief as well as the municipal role in the province's economic recovery while still in a COVID-19 pandemic.

AMO's President, Jamie McGarvey, Mayor, Town of Parry Sound, will be presenting to the Standing Committee on Wednesday, July 15th at 3 pm. Brian Rosborough, AMO Executive Director, will be attending with President McGarvey.

The webcast for these hearings can be found at <https://www.ola.org/en/legislative-business/video/committees-room-no-151>.

Agendas for [July 13](#) and [July 14](#) are here. The agenda for July 15th was not available when this update was written.

Mandatory Mask Bylaws

AMO has an expanding section on its [COVID-19 Resources page](#) on mandatory face masks bylaws/directives for information to municipal governments considering similar bylaws.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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before printing this.

Association of Municipalities of Ontario
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Nearly All Businesses and Public Spaces to Reopen in Stage 3
Public Gatherings Will Increase in Size as the Province Continues its Path to Economic Recovery
July 13, 2020 1:00 P.M.

TORONTO — The Ontario government announced nearly all businesses and public spaces will reopen in Stage 3 of the province's reopening framework with public health and workplace safety measures and restrictions in place. As Ontario continues down the path to economic recovery, decisions on which regions will enter Stage 3 and when will be made in consultation with the Chief Medical Officer of Health and other health experts and based on trends of key public health indicators.

Details on the Stage 3 reopening framework were provided by Premier Doug Ford, Christine Elliott, Deputy Premier and Minister of Health, Rod Phillips, Minister of Finance, and Stephen Lecce, Minister of Education.

"Our success in reducing the spread of COVID-19 and getting Ontario to a place where we are ready to reopen most of the province is a testament to the hard work of business owners, individuals and families right across the province," said Premier Ford. "So many have stepped up and played by the rules, demonstrating that we can restart our economy safely and responsibly. Small actions can make a big difference. Now more than ever, we must continue to follow the public health advice to preserve the progress we have made together."

As part of the Stage 3 reopening, Ontario will be increasing gathering limits for those regions entering the next stage to the following:

- Indoor gathering limits will increase to a maximum of 50 people;
- Outdoor gathering limits will increase to a maximum of 100 people;
- Gathering limits are subject to physical distancing requirements.

Public gathering limits apply to indoor and outdoor events, such as community events or gatherings, concerts, live shows, festivals, conferences, sports and recreational fitness activities, fundraisers, fairs, festivals or open houses. A two metre distance must still be maintained at such events.

Regions remaining in Stage 2 will maintain the existing gathering limit of 10. Social circles in all stages at this point will also be kept to a maximum of 10 people province-wide, regardless of stage.

The Chief Medical Officer of Health, public health experts and other officials have advised the following, high-risk places and activities are not yet safe to open, even if a region has entered Stage 3, due to the likelihood of large crowds congregating, difficulties with physical distancing, or challenges maintaining the proper cleaning and sanitation required to prevent the spread of COVID-19:

- Amusement parks and water parks;
- Buffet-style food services;
- Dancing at restaurants and bars, other than by performers hired by the establishment following specific requirements;
- Overnight stays at camps for children;
- Private karaoke rooms;
- Prolonged or deliberate contact while playing sports;
- Saunas, steam rooms, bath houses and oxygen bars;
- Table games at casinos and gaming establishments.

For more information on the restrictions that will remain in place during Stage 3, as well as the public health guidance necessary to keep the people of Ontario safe, visit [Ontario.ca/reopen](https://ontario.ca/reopen).

The province is committed to working closely and collaboratively with businesses and sectors not yet able to reopen or who are experiencing significant challenges for reopening due to Stage 3 restrictions. These businesses can visit [Ontario.ca/reopen](https://ontario.ca/reopen) to work with the government on a reopening proposal that will enable them to safely resume or increase operations. Government and public health officials will review proposals and contact businesses for feedback or clarifications.

"With almost all businesses and services able to resume operations, Stage 3 is a major step forward in our plan to reopen the province," said Minister Phillips. "We have to keep treating each other with respect and acting responsibly to keep up the progress in our fight against COVID-19. Our government will continue working with our partners across Ontario to rebuild our economy so that our province is a place of economic strength and prosperity for every person and family."

The following public health unit regions will be allowed to move into Stage 3 first, on Friday, July 17, 2020:

- Algoma Public Health
- Brant County Health Unit
- Chatham-Kent Public Health
- Eastern Ontario Health Unit
- Grey Bruce Health Unit
- Haliburton, Kawartha, Pine Ridge District Health Unit
- Hastings Prince Edward Public Health
- Huron Perth Public Health
- Kingston, Frontenac and Lennox & Addington Public Health

- Leeds Grenville & Lanark District Health Unit
- Middlesex-London Health Unit
- North Bay Parry Sound District Health Unit
- Northwestern Health Unit
- Ottawa Public Health
- Peterborough Public Health
- Porcupine Health Unit
- Public Health Sudbury & Districts
- Region of Waterloo Public Health and Emergency Services
- Renfrew County and District Health Unit
- Simcoe-Muskoka District Health Unit
- Southwestern Public Health
- Thunder Bay District Health Unit
- Timiskaming Health Unit
- Wellington-Dufferin-Guelph Public Health

Businesses and municipalities will be permitted to enter Stage 3 based on their region and, as in the previous stages, may choose to take more time before reopening. For a list of regions that will remain in Stage 2, visit [Ontario.ca/reopen](https://ontario.ca/reopen).

At the beginning of each week, the province will continue to reassess local trends in public health indicators, including rates of transmission, hospital capacity, progress on testing and contact tracing, to determine if additional public health unit regions can progress to Stage 3. The Chief Medical Officer of Health and other public health experts will continue to closely monitor the evolving situation to advise when public health restrictions can be further loosened or if they need to be tightened or reapplied.

"Having seen a decline in the number of new COVID-19 cases as the province safely re-started over 90 per cent of economic activity with Stage 2, we now have the confidence to move certain regions into Stage 3, including expanding the size of gatherings indoors and outdoors," said Minister Elliott. "As we do, it's never been more important for all Ontarians to continue to practise physical distancing and wear a face covering when doing so is a challenge, such as safely visiting a favourite local store. Together, we'll continue to move Ontario forward."

As the province safely and gradually enters Stage 3, child care centres and home child care providers across Ontario will be able to continue to operate with strict safety and operational requirements in place. Beginning on July 27, 2020, child care centres will be permitted to operate with cohorts of 15 children, which is an increase from the current cohort cap of 10. This change will allow parents to return to work, and bring the child care sector to approximately 90 per cent of its operating capacity before the COVID-19 outbreak.

"Providing child care for parents is critical so that, as more Ontarians return to work, they can do so with confidence in knowing that their children are being safely cared for," said Minister Lecce.

"Child care is an integral enabler to the continued restart of Ontario's economy, and we remain committed to working to ensure child care remains accessible, affordable and, most importantly, safe as we gradually increase capacity of Ontario's child care sector."

The government, in partnership with health and safety associations, has released over 170 guidance resources at [Ontario.ca/COVIDsafety](https://ontario.ca/COVIDsafety) to help employers in multiple sectors – including fitness, restaurant and food services, and the performing arts – keep spaces safe for workers and customers. Guidance will be available for all spaces permitted to open in Stage 3. As they prepare to reopen, employers are strongly advised to review and implement appropriate measures to help protect their communities.

"As we enter Stage 3 and continue on the path to economic recovery, it is more important than ever that we support business owners and workers," said Vic Fedeli, Minister of Economic Development, Job Creation and Trade. "That is why we launched the [Workplace PPE Supplier Directory](#) to provide businesses with information on personal protective equipment suppliers so they can keep their employees, customers and clients safe as they resume their operations. By continuing to work together, we will ensure Ontario is prepared and well-supplied for any future challenges."

Based on community needs, some municipalities and local medical officers of health have implemented more restrictions or requirements, such as mandatory face coverings in commercial establishments and all indoor public places. Check your [local public health unit's](#) or local municipality's website.

QUICK FACTS

- The government invites businesses not able to open or resume full activities due to Stage 3 restrictions to visit [Ontario.ca/reopen](https://ontario.ca/reopen) to submit a reopening proposal.
- For questions on restrictions that will remain in place during Stage 3, review the Stage 3 Emergency Order on the [emergency information portal](#) or call the Stop the Spread Business Information Line at 1-888-444-3659.
- The Ontario government has launched a website to provide businesses with information on personal protective equipment (PPE) suppliers. The [Workplace PPE Supplier Directory](#) has an up-to-date list of Ontario companies and business associations that are ready to supply PPE.
- The government has also launched the \$50 million Ontario Together Fund to support the development of proposals submitted by businesses and individuals through the [Ontario Together web portal](#) to help businesses retool their operations.
- Free online workplace health and safety training is available through Employment Ontario for up to 100,000 job seekers, with topics such as infection control, conducting health and safety incident investigations, ladder safety, slips, trips and falls prevention. Contact an Employment Ontario [service provider](#) in your area to enroll.
- Peter Bethlenfalvy, President of the Treasury Board, is leading a new committee focused on strengthening the work of the Ontario government following the COVID-19 pandemic.

The committee will ensure public sector services are customer focused and digital- and data-driven, while increasing the speed of government operations and decisions.

- Find sector-specific guidelines and return-to-sport resources to help facilities, trainers and athletes safely return to play and recreation activities in Ontario at [Ontario.ca/returntoplay](https://ontario.ca/returntoplay).

LEARN MORE

- [Learn more about Stage 3 of reopening Ontario](#)
- [Submit your safe reopening proposal](#)
- [Get the facts from Public Health Ontario on how to protect yourself and others](#)
- [Find workplace safety guidance documents to prepare for reopening](#)
- [Learn more about *A Framework for Reopening our Province*](#)
- [Provide your input on the economic impacts of COVID-19](#)
- [See how your organization can help fight COVID-19](#)
- [Visit Ontario's website to learn more about how the province continues to protect the people of Ontario from COVID-19](#)

Ivana Yelich Premier's Office
Ivana.Yelich@ontario.ca
Emily Hogeveen Minister Phillips's Office
Emily.Hogeveen@ontario.ca
647 294-6166
Scott Blodgett Ministry of Finance
Scott.Blodgett@ontario.ca

Available Online
Disponible en Français

13-13-17

Brad Knight

Subject: FW: Walton Motocross

From: Pauline Linton <pflinton1430@gmail.com>
Sent: Monday, July 13, 2020 10:43 AM
To: csr@westperth.com; Tricia Thompson <accountspayable@huroneast.com>
Subject: Walton Motocross

Dear Municipalities of Huron East and West Perth,

This is an informational email that I think you should be aware of. I have sent this message to both Lisa Thompson and Randy Pettapiece, as well as the Huron Perth Public Health Unit, Miriam Klassen, Huron and Perth Counties and I am in the process of speaking to the OPP (as advised by the HPPH staff). Realizing the "Phase 3" announcement is expected today, I do not anticipate the guidelines to include an event such as this one.

I am writing to you as a concerned local resident about the upcoming Walton Motocross that is planned for Aug 12-16 (inclusive). This is an annual event that historically draws a very large crowd of people from across Canada. I don't know if you have ever attended this event. I have included the link to the website below:

<https://waltontranscan.ca/category/latest-news/>

I do not understand how this event is compliant with the Ontario Regulation 52/20: Order Under Subsection 7.0.2 (4) of the Act-Organized Public Events, Certain Gatherings. This will bring people from several provinces to our small community of Huron East. As a Registered Nurse who works in a nearby hospital, I can tell you that each year during this event, we see an increase in the number of patients that utilize our Emergency Department, as one would expect with any event that brings a large number of people to an area. The difference with this year is that we are in the midst of a pandemic. I have great concern with a sporting event in Huron East inviting hundreds of visitors with unknown travel and exposure (to Covid-19) history to Walton! I see no reference to social distancing whatsoever on the website, which advertises camping, a beer tent, and a bouncy castle to name only a few of the activities. Another concern that I have is the impact this will have on our local EMS Services and therefore the community at large. With the nature of this event, ambulances are required frequently. When ambulances are called to a trauma/accident during Covid-19, the paramedics (as well as the hospital staff) are required to don full PPE as every person is a "potential Covid positive" patient. When an ambulance has been used for a potential positive case, I understand it is taken off the road and requires what is called a "deep clean", as a necessary precaution, before being used for any other patients. With a higher than normal volume of trauma calls for the Huron County EMS crews (which will inevitably happen), along with the required deep cleaning period, there will be fewer ambulances to respond to medical emergencies elsewhere in the County. I live in West Perth, and I also know that when a County runs low on available ambulances, units from other communities are required to help cover calls. This in turn also puts residents of nearby communities at risk. I know and love many people who live in both Huron East and West Perth. I am asking you to, at the very least, research this event, and its potential implications on our communities.

We here in Huron and Perth Counties have worked very hard to keep our Covid-19 numbers at impressively low levels. I would hate to see our efforts to this point be all for naught.

Thank you in advance for your time, and I look forward to your reply.

Sincerely,

Pauline Linton, RN

156 St George Street
P.O. Box 703
Mitchell, Ontario
N0K 1N0
(519) 274-0544

**CORPORATION OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 14 – 2020**

Roll No. 4040 440 012 02141

BEING a by-law to amend the zoning on Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East.

WHEREAS the Council of the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006 of the Municipality of Huron East.

NOW, THEREFORE, the Council of the Corporation of the Municipality of Huron East ENACTS as follows:

1. This by-law shall apply to Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East and is comprised of the attached Schedules.
2. By-law 52-2006 is hereby amended by changing from R1 (Residential Low Density) to R2 (Residential Medium Density), the zone symbol on the lands designated 'R2' on the attached Schedule.
3. This by-law affects Zone Map 56 of By-law 52-2006, attached as Schedule A.
4. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

READ A FIRST TIME ON THE 21st DAY OF July 2020.

READ A SECOND TIME ON THE 21st DAY OF July 2020.

READ A THIRD TIME AND PASSED THIS 21st DAY OF July 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**SCHEDULE 2
CORPORATION OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 14 – 2020**

Roll No. 4040 440 012 02141

By-law No. 14 – 2020 has the following purpose and effect:

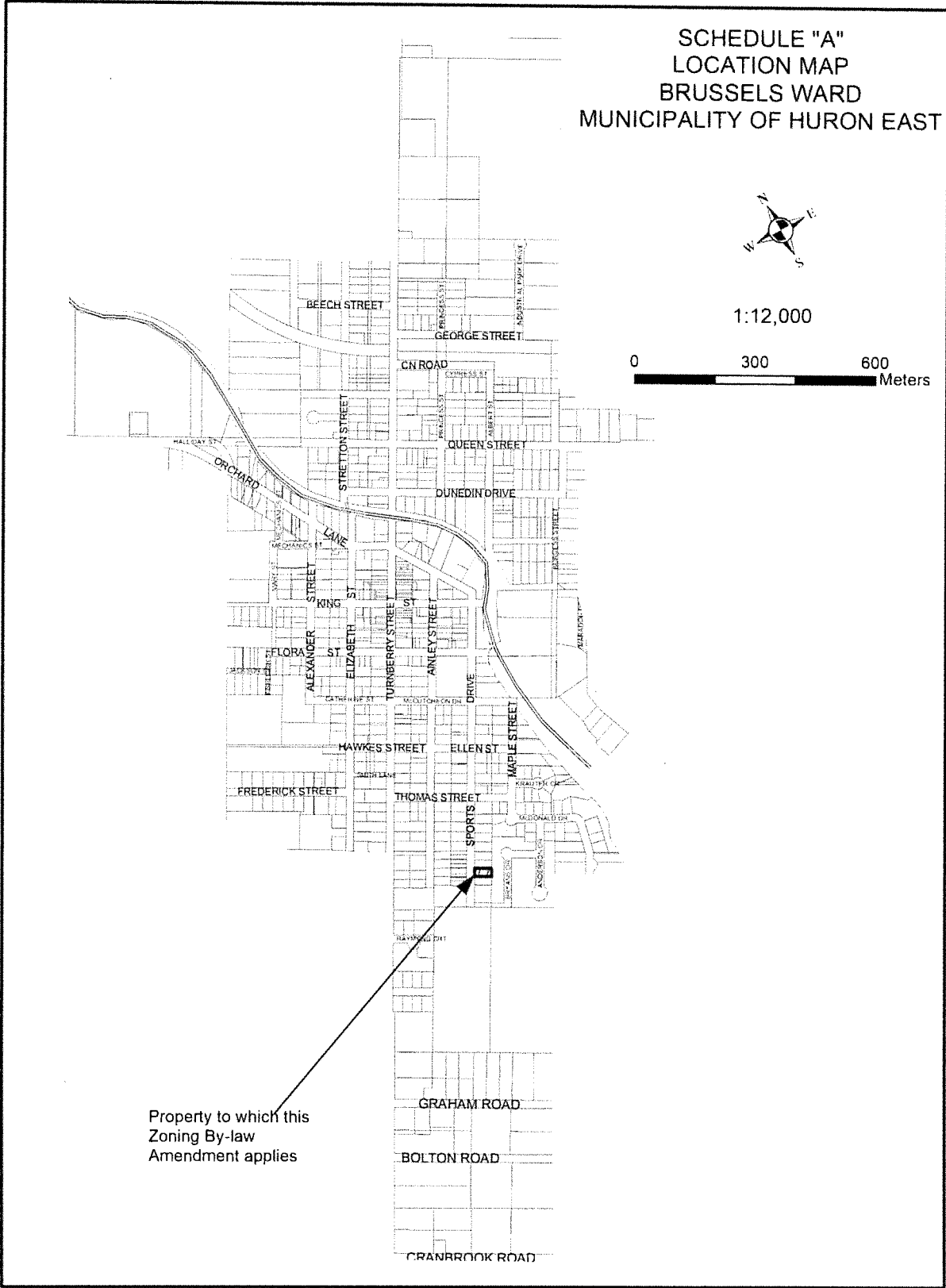
1. This proposed Zoning By-law Amendment affects Plan 194, Part Park Lot 9, as Registered Plan 22R1053, Part 2, Brussels Ward, Municipality of Huron East. The By-law proposes to change the zoning to 'Residential Medium Density Zone' (R2) from 'Residential Low Density Zone' (R1).

The subject lands require a zone change to permit a proposed semi-detached dwelling on the subject property. The subject property is 890 square metres (0.22 acres) in area. The subject property is designated Residential in the Huron East Official Plan.

The property is located at 789 Sports Drive.

2. The map showing the location of the lands to which this by-law applies is shown on the following page and is entitled Location Map, Schedule A.

SCHEDULE A
CORPORATION OF THE MUNICIPALITY OF HURON EAST
BY-LAW NO. 14 – 2020



READ A FIRST TIME ON THE 21st DAY OF July 2020.
READ A SECOND TIME ON THE 21st DAY OF July 2020.
READ A THIRD TIME AND PASSED THIS 21st DAY OF July 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BY-LAW NO. 40 – 2020

BEING a by-law to amend the zoning on Concession 14, Lot 35, Grey Ward, Municipality of Huron East, known municipally as 45411 St. Michaels Road.

WHEREAS Section 39.1(3) of the Planning Act, 1990, authorizes a municipality to pass a by-law under Section 34 of the Planning Act, 1990, for the purpose of authorizing the temporary use of lands, buildings, or structures for purposes otherwise prohibited by the by-law.

WHEREAS the Council of the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006, as amended.

NOW, THEREFORE, the Council of the Corporation of the Municipality of Huron East ENACTS as follows:

1. This Temporary Use by-law shall apply to Concession 14, Lot 35, Grey Ward, Municipality of Huron East (45411 St. Michaels Road).
2. The Temporary Use authorized by this by-law shall be in effect for a period of 20 years from the date of passing of this by-law.
3. The Council may, by by-law, grant further periods of not more than three years during which the Temporary Use is authorized.
4. The Temporary Use permitted by this by-law is as follows:
Notwithstanding the provisions of Section 7.1, 7.2., and 7.3. of By-law 52-2006, to the contrary, the lands to which this Temporary Use By-law applies may also be used for a temporary secondary dwelling unit for farm employees or farm family as outlined in the agreement with the Municipality of Huron East. The temporary dwelling unit must be either a mobile home or modular home, designed to be moveable, and will have a maximum floor area of 130 sq. metres (1400 sq. feet). The temporary dwelling will not be entitled to a severance from the existing parcel. All other provisions of By-law 52-2006 continue to apply.
5. This by-law affects Key Map 16 of By-law 52-2006, as attached as Schedule 3.
6. All other provisions of By-law 52-2006 shall apply.
7. This by-law shall come into effect upon final passing, pursuant to Section 34 and 39.1(3) of the Planning Act, RSO, 1990.

READ A FIRST TIME ON THE 21st DAY OF July, 2020.

READ A SECOND TIME ON THE 21st DAY OF July, 2020.

READ A THIRD TIME AND PASSED THIS 21st DAY OF July, 2020.

Bernie MacLellan, Mayor

Brad Knight, Clerk/CAO

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BY-LAW NO. 40 – 2020

1. By-law No. 40 – 2020 has the following purpose and effect:

The purpose of the proposed temporary use zoning by-law amendment is to recognize an existing temporary secondary dwelling unit on Concession 14, Lot 35, Grey Ward, Municipality of Huron East (45411 St. Michaels Road) as a condition of surplus dwelling severance C35-20. The subject land is to be rezoned AG4 (Agricultural Small Holding Zone) from the surplus dwelling severance C35-20 and designated Agriculture in the Huron East Official Plan.

The temporary secondary dwelling unit is to be used by farm employees or farm family. It will be required to be removed at the expense of the owner when it is no longer required or the temporary use by-law expires. In addition to the existing mobile home, the subject lands contain a residence, detached garage, and two sheds.

The temporary dwelling will not be entitled to a severance from the existing parcel. The proposed by-law can be in effect for up to 20 years, with the renewal of the by-law requiring a further public meeting.

This by-law amends the Zoning By-law of the Municipality of Huron East 52-2006.

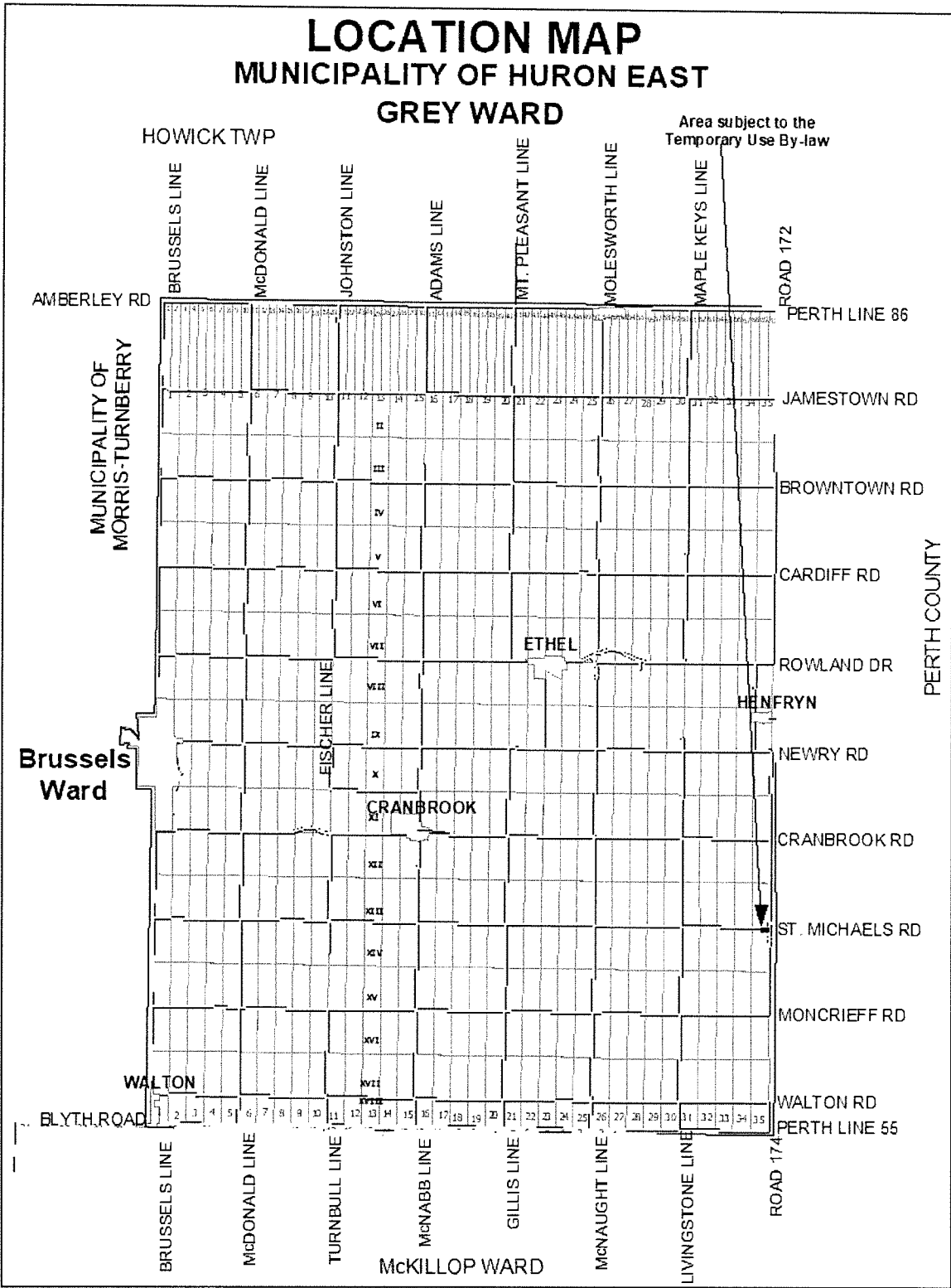
All other zone provisions apply.

2. A Location Map and Key Map 16 showing the location of the lands to which this by-law applies are shown on the following pages and are entitled Schedules 2 & 3.

SCHEDULE 2

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BY-LAW NO. 40 – 2020



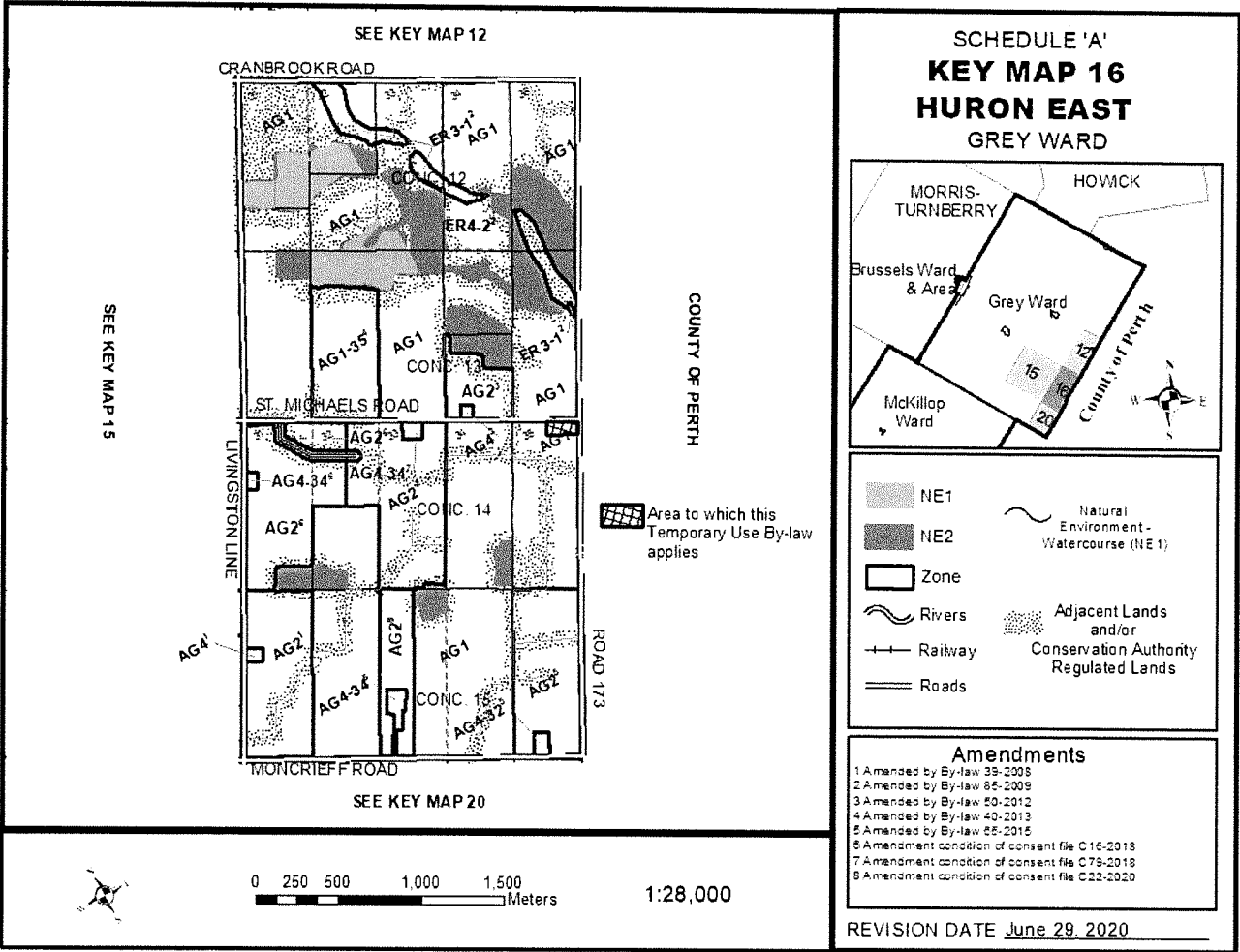
READ A FIRST TIME ON THE 21st DAY OF July, 2020.
READ A SECOND TIME ON THE 21st DAY OF July, 2020.
READ A THIRD TIME AND PASSED THIS 21st DAY OF July, 2020.

Bernie MacLellan, Mayor
Brad Knight, Clerk/CAO

SCHEDULE 3

CORPORATION OF THE MUNICIPALITY OF HURON EAST

BY-LAW NO. 40 – 2020



READ A FIRST TIME ON THE 21st DAY OF July, 2020.

READ A SECOND TIME ON THE 21st DAY OF July, 2020.

READ A THIRD TIME AND PASSED THIS 21st DAY OF July, 2020.

Bernie MacLellan, Mayor

Brad Knight, Clerk/CAO

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 41-2020**

Being a by-law to authorize a Subdivision
Agreement with Pol Quality Homes Inc.

WHEREAS Section 5 (3) of the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the County of Huron has granted Draft Approval for a Plan of Subdivision in the McKillop Ward, Municipality of Huron East (File 40T19001) to Pol Quality Homes Inc.;

AND WHEREAS Condition 14 of said Draft Plan Approval requires the Subdivider to enter into a Subdivision Agreement with the Municipality of Huron East;

WHEREAS Section 51 (26) of the Planning Act, S.O. 1990, Chapter provides that a municipality may enter into agreements imposed as a condition to the approval of a plan of subdivision and the agreements may be registered against the land to which it applies;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East **ENACTS AS FOLLOWS:**

1. That the Mayor and CAO/Clerk be and are hereby authorized and instructed to enter into a Subdivision Agreement with Pol Quality Homes Inc., a copy of which is attached hereto as Schedule "A".
2. That this by-law shall come into force and take effect on the date of final passing thereof.

READ a first and second time this 21st day of July, 2020.

READ a third time and finally passed this 21st day of July, 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

THE MUNICIPALITY OF HURON EAST

SUBDIVISION AGREEMENT

between

"POL QUALITY HOMES INC.

- and -

THE MUNICIPALITY OF HURON EAST

Dated July 21, 2020

The Municipality of
72 Main Street South, PO Box 610
Seaforth, ON N0K 1W0

THE MUNICIPALITY OF HURON EAST
SUBDIVISION AGREEMENT

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THE MUNICIPALITY OF HURON EAST

SUBDIVISION AGREEMENT

THIS AGREEMENT made in triplicate on the 21st day of July, 2020.

BETWEEN:

POL QUALITY HOMES INC.

hereinafter called the "Developer" of the FIRST PART

- and -

THE MUNICIPALITY OF HURON EAST

hereinafter called the "Municipality" of the SECOND PART

WHEREAS the Developer is the owner of the Land described in Schedule "A" to this Subdivision Agreement (hereinafter called the "Agreement") and proposes to subdivide it for the purpose of selling, conveying, or leasing it in lots, by reference to a Registered Plan of Subdivision.

AND WHEREAS the Developer declares that it is the registered owner of the lands and has applied to the County of Huron (hereinafter called the "County"), for approval of a Plan of Subdivision (hereinafter called the "Plan"), which is annexed hereto as Schedule "B" to this Agreement.

AND WHEREAS the Municipality has been authorized by the County to require the Developer to agree to construct and install certain municipal services as hereinafter provided and herein referred to as the "Works" set out in Schedule "D" and to make financial arrangements with the Municipality for the installation and construction of required services before final approval of the Plan by the County.

AND WHEREAS the Developer is required to dedicate for public purposes certain portions of the Lands or make a cash payment to the Municipality in lieu of dedicating such land.

AND WHEREAS the word "Developer" where used in this Agreement includes an individual, an Association, a Partnership, or a Corporation and wherever the singular is used herein, it shall be construed as including the plural.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of other good and valuable consideration and the sum of One Dollar (\$1.00) of lawful money of Canada, now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto hereby covenant, promise and agree with each other as follows:

SECTION 1 – INTERPRETATION

1.1 Definitions

The terms defined in this Section 1.1 shall have the following meanings unless the context expressly or by necessary implication otherwise requires:

"Agreement" means this Agreement titled "Subdivision Agreement".

“Business Day” means any day that is not a Saturday, Sunday or statutory holiday in the Province of Ontario.

“Certificate of Final Acceptance” means the certificate issued by the Municipality after satisfaction of the conditions identified in Section 4.3.

“Certificate of Inspection Re: Readiness for Occupancy” means the certificate issued by the Municipality after satisfaction of the conditions identified in Section 8.10.

“Certificate of Preliminary Acceptance” means the certificate issued by the Municipality after satisfaction of the conditions identified in Section 4.2.

“Chief Building Official” or “CBO” means the Chief Building Official, or designate for the Municipality of Huron East.

“Conservation Authority” means the Maitland Valley Conservation Authority and its successors and assigns.

“County” means the Corporation of the County of Huron and its successors and assigns.

“Damage/Lot Grading Compliance Deposit” means the amount of \$2000.00 per lot or block shall be paid by the Developer to the Municipality by way of cash or letter of credit as described in Section 8.9 of this Agreement.

“Developer” means, collectively, Pol Quality Homes Inc. and their respective successors and assigns.

“Manager of Operations” means the Manager of Operations for the Public Works Department of the Municipality of Huron East.

“Land and/or Lands” means the real property which is the subject of the Plan, the legal description of which is attached as Schedule “A”.

“Municipality” means the Municipality of Huron East, and its successors and assigns.

“Municipal Clerk” means the Clerk of the Municipality of Huron East.

“Municipal Engineer” means the Professional Engineer retained by the Municipality of Huron East.

“Municipal Treasurer” means the Director of Finance/Treasurer of the Municipality of Huron East.

“Owner” means the Owner of a lot or block and may include the “Developer”.

“Plan” means the plan of subdivision relating to the Land, a draft copy of which is attached as Schedule “B”.

“Works” means the works and services described in Schedule “D”.

1.2 List of Schedules

The following schedules are attached to and form part of this Agreement:

Schedule “A” -- Description of Lands being Subdivided

Schedule “B” -- Plan of Subdivision

Schedule “C” -- Municipal Servicing Standards

Schedule “D” -- Checklist of Works to be Constructed

Schedule “E” -- Itemized Estimate of Costs of Construction of Each Part of the Works

Schedule "F" -- List of Lots Unsuitable for Building Purposes

Schedule "G" -- Owner's Final Grading Certificate

Schedule "H" -- List of Lands for Municipal Purposes and Easements to be Granted to the Municipality

Schedule "I" -- No Occupancy Agreement

Schedule "J" -- Application for Reduction of Security

Schedule "K" -- Form of Partial Release

Schedule "L" -- Conditions of Draft Approval

Schedule "M" -- Approved Drawings from Pre-Servicing Agreement

Schedule "N" -- Special Provisions (Section 10)

SECTION 2 -- ORDER OF PROCEDURE

2.1 Upon application to the Municipality for the preparation of an Agreement the Developer

shall:

- (a) Pay to the Municipality the fee required by the Municipality's Tariff of Fees By-law.
- (b) Pay to the Municipal Treasurer the sum of ten thousand (\$10,000) dollars as a deposit in respect of the Municipality's legal and engineering costs referred to in Section 3.2 (a) herein.
- (c) Submit a General Plan outlining the services to be installed.

2.2 Prior to Registering the Agreement the Developer shall:

- (a) Pay in full any outstanding taxes or drainage, local improvement charges and charges under the Municipal Act including outstanding sewer rates and/or water rates.
- (b) Mutually agree with the Municipality on the parcel of land to be deeded to the Municipality for parkland or the amount of cash to be given to the Municipality in lieu of Parkland.
- (c) Pay the amount in lieu of parkland to the Municipal Treasurer or deposit the Transfers/Deeds of Land for the parkland with the Municipality.
- (d) Provide proof of postponement of any encumbrances on the lands.
- (e) Deposit with the Municipal Clerk, five (5) copies of this Agreement executed by the Developer, to be executed by the Municipality and retained by the Municipality's Solicitor for registration as hereinafter provided.
- (f) Deliver to the Municipal Clerk written authorization to register this Agreement or Notice of this Agreement both before and after registration of the Plan, and a cheque in respect of the cost of the said registrations where upon the Municipality's Solicitor shall register this Agreement.

APPENDIX “B”

STORMWATER MANAGEMENT GUIDELINES FOR SITE PLANS OR SMALL DEVELOPMENTS

SECTION A – STORM DRAINAGE AND STORMWATER MANAGEMENT

1.0 DRAINAGE POLICIES

1.1 Application

These drainage policies will apply to all development or redevelopment requiring site plans or other planning approvals. Where the local Conservation Authority determines the development is in their regulated area or they have an interest in the development, their guidelines and policies shall apply.

1.2 Drainage Objectives

The Municipality of Huron East has set the following objectives for the management of storm drainage within its boundaries:

- Reduce to acceptable levels, the potential risk of health hazards, loss of life and property damage from flooding.
- Reduce to acceptable levels, the incidence of inconvenience caused by surface ponding and flooding.
- Ensure that any development or redevelopment minimizes the impact of change to the groundwater regime; increased pollution; increased erosion or increased sediment transport, especially during construction; and impact to surrounding lands and areas of existing development.
- Maintain, where applicable, any natural stream channel geometry insofar as it is feasible while achieving the above objectives.

2.0 ATTAINMENT OF DRAINAGE OBJECTIVES

2.1 Major and Minor Systems

In general, the Municipality of Huron East supports the concept of drainage having two separate and distinct components – the minor drainage system and the major drainage system. The minor system comprises swales, street gutters, ditches, catch basins and storm sewers. The major system comprises the natural streams and valleys and man-made channels, roads, or other overland conveyance systems.

2.2 Run-off Quality Control

The Municipality requires developers, contractors and builders to plan and execute their operations so as to minimize sediment and debris pickup and transport to water bodies. The degree of control and methods used must meet the regulations and guidelines of the MECP, MNRF, MTO, and local conservation authorities. The Municipality will expect all erosion control works to be properly maintained throughout the duration of the project.

2.3 Master Drainage Plans

The Municipality requires a Master Drainage Plan for all proposed urban developments. The primary purpose of the Master Drainage Plan is to define the effects of urban development and to determine the solution that is compatible with the objectives for the watershed.

2.4 Conservation Authority Criteria

In the design of new drainage systems within areas regulated by the local Conservation Authority, the Developer's Engineer will be required to follow the most recent edition of the Authority's Stormwater Management Policies and Technical Guidelines.

3.0 MAJOR SYSTEM

3.1 Hazard Lands and Floodlines

The Municipality of Huron East requires that Hazard Lands be clearly defined on all watersheds and that no development other than necessary access or services be located herein. The

Municipality also requires that the floodplains that would result from the 1:100 and Regional storms be defined for predevelopment and post development conditions. Consultation with the local Conservation Authority will be necessary when dealing with Hazard Lands.

3.2 Detention Ponds

Detention Ponds shall be design so as to minimize any adverse effects to the environment as well as ensuring the safety of local residents. Unless noted otherwise, detention ponds are to be designed in accordance with the Ministry of the Environment, Conservation and Parks Stormwater Management Planning and Design Manual (March 2003), or the latest edition.

4.0 MINOR SYSTEM

4.1 Watershed Area

The watershed area shall be determined from the contour plans and shall include all areas that naturally drain into the system. Fringe areas not accommodated in adjacent drainage systems, and any areas which may become tributary by reason of regrading.

4.2 Storm Drainage Plans

External Areas

A plan shall be prepared to a scale dependent on the size of the watershed area, to show the nature of the drainage of the lands surrounding the development site. The area to be developed and all existing contours used to justify the design shall be clearly shown. This plan shall be prepared and submitted to the Municipality's Engineer at the functional report stage.

Internal Drainage Plan

All internal drainage plans shall be prepared and shall include all streets, blocks, lots and easements. The proposed storm sewer system shall be shown on this plan with all Maintenance Holes and the area contributing to each structure shall be clearly outlined on the plan. The area in hectares and the run-off coefficient shall be shown within the contributing area.

In determining the contributing area to each storm sewer structure, the proposed lot grading must be considered to maintain consistency in the design.

The length, size, and grade of each section of the minor system shall also be shown on the storm drainage plan. Arrows should depict the overland flow route and the extent of flooding from the major storm.

Rain water leaders shall not be connected directly to the storm sewer system. Leaders on all single family and semi-detached residential units shall be constructed in a manner so as to not interfere with adjacent properties. Sump pump discharge should discharge to the side yard swale.

5.0 HYDRAULIC DESIGN

5.1 Design Levels

The system of street gutters, catch basins, storm sewers or open ditches, where permitted, shall be designed for the 1:5 year storm. Culverts or sewers crossing major County roads or Provincial highways shall be designed and approved in accordance with the requirements of the County of Huron Highways Department or the Ministry of Transportation, respectively.

5.2 Rational Method

In general, the Rational Method shall be used for the sizing of the minor sewer system at the final design stage. Calculations based on a hydrologic simulation model are required for systems serving large areas or involving treatment and/or storage systems.

5.3 Stormwater Management Report

Hydrologic studies should describe the model parameters and criteria for their selection as well as input and output data. The Consulting Engineer has the responsibility for the computations, and the Municipality's Engineer shall check the main assumptions and the input data. All information required for this verification shall be submitted with the hydrologic computations. Copies of the report, where required, shall be provided to the local Conservation Authority and the MECP for approval purposes.

Each report shall include a section outlining the following:

- Run-off Quantity Control
 - Address the impact of the minor and major storm as required in these guidelines for both predevelopment and post development regimes.
- Run-off Quality Control
 - Address best management practices proposed to achieve desired treatment.
 - Make reference to MECPCC Stormwater Management Planning and Design manual.
- Erosion and Sediment Control Plan
 - Provide comments and detail on a Site Plan or a separate plan as part of the submission.
- Major System/Overland Flow Routes
 - Provide extent of flood for the Major Storm or Site Plan
 - Show major storm route
 - Comment on a right to access of major storm routes based on land ownership on adjacent lands
- Maintenance Considerations
 - Address ownership and obligation for maintenance
 - A maintenance manual outlining maintenance tasks and frequency of maintenance activities shall be provided as part of the Stormwater Management Report process.
- Facility Access
 - Access to all areas of any proposed facility needs to be detailed and commented on in the report.

6.0 STORM SEWER DESIGN

The requirements for storm sewer design shall be in accordance with the latest edition of the Ministry of the Environment, Conservation and Parks Design Guidelines, as summarized below.

6.1 Rainfall Intensity Data

Rainfall intensity data to be used in storm sewer design shall be the most current data provided by Environment Canada for the Stratford area.

6.2 Design Storm Events

a) Rational Method

Stormwater run-off rates to be computed using the Stratford area I.D.F. curve information.

b) Hydrologic Simulation Models

Stormwater run-off rates to be computed using the Chicago distribution for the 6 hour storm unless otherwise required by external review agencies (Conservation Authority or MTO, etc.).

6.3 Run-off or Imperviousness Coefficients

Run-off coefficients to be used in storm sewer design with the Rational Method shall be based upon soil types, slope, and initial moisture conditions within the following ranges:

Asphalt, concrete, roof areas	0.90 – 1.00
Grassed areas, parkland, agricultural	0.15 – 0.35
Commercial	0.75 – 0.85
Industrial	0.65 – 0.75

Residential:

- Single Family 0.40 – 0.45
- Semi-detached 0.45 – 0.60
- Row housing, Town housing 0.50 – 0.70
- Apartments 0.60 – 0.75
- Institutional 0.40 – 0.75

A ten minute entry time at the head of the system must be utilized unless large external drainage areas exist. (In this case, separate time of concentration calculations should be provided).

6.4 Pipe Capacities

Manning’s Formula shall be used in determining the capacity of all storm sewers. The capacity of the sewer shall be determined on the basis of the pipe flowing full.

The value of the roughness coefficient ‘n’ used in the Manning’s Formula shall be as follows:

- (a) Concrete/Plastic pipe all sizes 0.013
- (b) Corrugated Steel (culverts only) 0.024

6.5 Flow Velocities

Minimum → 0.80 m/s
Maximum → 6.00 m/s

6.6 Minimum Sizes

Minimum pipe size for storm sewers and catch basin leads shall be 300 mm.

6.7 Minimum Grades

Regardless of flow velocities obtained, the minimum design grades for pipe storm sewer shall be as follows:

Sewer Size (mm)	Minimum Slope in Metres Per 100 Metres
300 - 375	0.40
450 - 525	0.30
600 - 900	0.20
> 975	T.B.D.

6.8 Minimum Cover

The minimum cover to the top outside pipe barrel of a shallow storm sewer system shall in no case be less than 1.3 metres from the centerline of the roadway.

6.9 Location

Any storm sewers within road allowances shall be located as shown on the standard Municipality of Huron East road cross section drawings (Appendix ‘A’).

6.10 Limits

All sewers shall be terminated at the development limits when external drainage areas are considered in the design. Suitable provision shall be provided to allow for the future extension of the sewer (i.e., maintenance hole knock-outs, sewer stubs, etc.).

6.11 Sewer Alignment

All storm sewers shall be laid in a straight line between Maintenance Holes.

6.12 Pipe Crossings

A minimum clearance of 0.20 metres shall be provided between the outside of all pipes barrels at all points of crossing. In the event of watermain crossing, Ministry of the Environment, Conservation and Parks separation distances shall apply.

In cases where the storm sewer crosses a recent utility trench at an elevation higher than the elevation of the utility, a support system shall be designed to prevent settlements of the storm sewer, or alternatively the utility trench is to be excavated and backfilled with compacted crushed stone or concrete to adequately support the storm sewer. When the storm sewer passes under an existing utility, adequate support shall construction to prevent damage to that utility. In either case, the support system shall meet the minimum requirements provided by the utility company.

6.13 Changes in Pipe Size

No decrease of pipe size from a larger upstream pipe to a smaller downstream size will be allowed regardless of the increase in grade.

6.14 Sewer Pipe Materials

- a) Concrete Sewer Pipe (Rigid)
 - 150 mm to 375 mm Class 3
 - 375 mm or greater as specified in the tender form
- b) Polyvinyl Chloride (PVC) Pipe (Flexible)
 - Class SDR35 or Class V (320 kPa)
 - Annular ribbed profile for ribbed pipe
- c) Polyethylene Sewer Pipe (Flexible) – CSA certified Sewer Class to B 182.6
 - 150 mm to 600 mm
 - Smooth inner wall, annular corrugated profile (320 kPa), 15 PSI bell and spigot joints shall have elastomeric gaskets (CSA certified to B 182.6)

The Municipality shall be consulted for the material of any storm sewer > 900 mm or deeper than 5 metres.

6.15 Pipe Bedding

The class of pipe and the type of bedding shall be selected to suit loading and proposed construction conditions. Details and types of bedding are illustrated in OPS Drawing 802.03.

6.16 Backfill for Sewers

Backfill for sewers shall be in accordance with OPSD 803.04.

7.0 MAINTENANCE HOLES

7.1 Location

Maintenance Holes shall be located at each change in alignment, grade or pipe material, at all pipe junctions and at intervals along the pipe to permit entry for maintenance to the sewer.

7.2 Maximum Spacing of Maintenance Holes

Maintenance Hole spacing shall be as per MECP Design Guidelines as follows:

Pipe Size	Maximum MH Spacing
Up to 450 mm	120 m
500 and greater	150 m

7.3 Maintenance Hole Types

Maintenance Holes may be constructed of precast or poured concrete. The standard Maintenance Hole details as shown on the OPS Drawings shall be used for Maintenance Holes. In cases where the standard drawings are not applicable, the Maintenance Holes shall be individually designed and detailed.

Precast Maintenance Holes shall conform to ASTM specifications C-478 M latest revision.

A reference shall be made on all profile drawings to the type and size of all storm Maintenance Holes.

7.4 Maintenance Hole Design

- a) Safety gratings shall be provided in all Maintenance Holes when the depth of the structure exceeds 5.0 m.
- b) When the difference in elevation between the obvert of the inlet and outlet pipes exceeds 0.9 m, a drop structure shall be placed on the inlet pipe.
- c) All storm sewer Maintenance Holes shall be benched in accordance with the OPS Drawings.

7.5 Grades for Maintenance Hole Frames and Covers

All Maintenance Holes located within the traveled portion of a roadway shall have the rim elevation set flush to the base course of asphalt. Prior to the placement of the surface course asphalt the Maintenance hole frame shall be adjusted to the finished grade of asphalt. Steel adjusting rings will not be permitted. The concreting and setting of the frame and cover shall be in accordance with the details on the OPS Drawings. A maximum of 300 mm of modular rings shall be permitted on Maintenance Hole in new subdivisions.

7.6 Head Losses Through Maintenance Holes

Suitable drops shall be provided across all Maintenance Holes to compensate for the loss of energy due to the change in flow velocity and for the difference in the depth of flow in the sewers;

The minimum drops across Maintenance Holes shall be as follows:

Change of Direction	Minimum Drop (mm)
1 to 45 degrees	30 mm
46 to 90 degrees	60 mm

8.0 CATCH BASINS

8.1 Location and Spacing

Catch basins shall be generally located upstream of sidewalk crossings at intersections.

Double catch basins shall normally be required when the catch basin intercepts flow from more than one direction. Single catch basins may be used in the case where the total length of drainage to the catch basin does not exceed 95 metres, subject to the analysis of the major – minor system.

Rear lot catch basins and connections shall be located as outlined in the lot grading criteria and in all cases shall discharge/connect to a structure.

8.2 Catch Basin Types

Catch basins must be of the precast type with full depth sumps, as shown on the OPS Drawing 705.010.

Special catch basins and inlet structures shall be fully designed and detailed by the Consulting Engineer.

8.3 Catch Basin Connections

Type	Minimum Size of Connection	Minimum Grade of Connection
Single and Double Catch Basins	300 mm	1.0%
Rear Lot Catch Basin	250 mm	1.0%

8.4 Catch Basins Frame and Covers

The frame and cover for catch basins shall be as detailed in the OPS Drawing 400.110.

9.0 INLETS, OUTFALLS AND SPECIAL STRUCTURES

9.1 Inlets

Inlet structures must be fully designed and detailed on the Engineering Drawings.

Gabions, rip rap or concrete shall be provided at all inlets to protect against erosion and to channelize flow to the inlet structure.

9.2 Outlets

The OPSD 804.030 standard headwall shall be used for all storm sewers up to 900 mm in diameter. For sewers over 900 mm in diameter, the OPSD 804.040 headwall shall be used. All headwalls shall be equipped with a grating over the outlet as per OPSD 804.050.

Suitable erosion protection, which may include gabions, rip rap, concrete or other erosion protection shall be provided to the satisfaction of the regulatory agencies at all outlets to prevent erosion of the watercourse and the area adjacent to the headwall.

9.3 Open Channels

The proposed criteria for an open channel shall be submitted to the Municipal Engineer for his approval. The Consulting Engineer shall be responsible for obtaining the approval from the MNRF, MECP, and the local Conservation Authority, if the open channel concept is favourably considered.

The Conservation Authority shall be consulted during initial project planning in regard to any potential watercourse alterations associated with the development proposal.

Watercourse alterations are subject to permitting requirements under the Authority’s Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 147/06). Planned watercourse alterations may, in addition, be subject to other Agency requirements (Fisheries and Oceans, Canada (DFO), MNRF, Navigable Waters (Transport Canada), Drainage Act, etc.).

10.0 MAINTENANCE MANUAL

Prior to completion of the works a maintenance manual shall be provided. This manual shall address the obligations for maintenance, outline the appropriate tasks, and shall provide the frequency of maintenance measures required.

SECTION B – LOT GRADING

1.0 GENERAL

The lot grading of all lots and blocks in new subdivisions must be carefully monitored by the Consulting Engineer in order to provide sites that are suitable for the erection of buildings and to provide satisfactory drainage from all lands within the development.

2.0 LOT GRADING PLANS

All Lot Grading Plans for new development in the Municipality of Huron East shall be prepared in accordance with the criteria contained in this section and shall contain the following information and detail:

- Scale 1:500 (unless otherwise approved).
- All existing and proposed lot numbers and blocks.
- All proposed rear lot catch basins, leads, top elevations and inverts.
- Location of service connections.
- Existing contours at maximum 0.5 m intervals.
- Existing and proposed elevations at lot corners.
- Specified house grades.
- Proposed road grades, length and elevations on all streets.
- Proposed elevations along the boundary of all blocks abutting single family and semi-detached lots in the subdivision.
- Direction of the surface run-off by means of arrows.
- All proposed easements required for registration.

3.0 LOT GRADING DESIGN

- 3.1 Generally, the front yards of all lots shall be graded to drain towards the street.
- 3.2 All boulevards are to be graded with a constant slope from the curb to the street limit. (Minimum slope to be 2.0 percent and the maximum slope to be 8.0 percent).
- 3.3 All rear yard drainage is to be directed away from the houses in defined swales which outlet at the curb or a catch basin.
- 3.4 All lot surfaces shall be constructed to a minimum grade of 2.0 percent and a maximum grade of 12.0 percent.
- 3.5 The maximum slope on all embankments and terraces shall be 3:1 (4:1 preferred).
- 3.6 The maximum flow allowable to any side yard swale shall be that from two lots plus that from two adjacent lots.
- 3.7 The maximum number of rear lots contributing to a rear yard swale shall be that of four rear yards.
- 3.8 The maximum length of a rear yard swale between outlets shall be 90 metres. Where rear yard swales provide drainage for more than one lot, the swale must be located within a 4.0 metre drainage easement over the total length. Rear yard swales shall have a minimum slope of 1.5 percent.
- 3.9 Swales providing internal drainage from each lot shall have a minimum slope of 2.0 percent.
- 3.10 Minimum depth of any swale to be 150 mm.

- 3.11 Maximum depth of rear yard swales to be 500 mm.
- 3.12 Maximum depth of side yard swales to be 300 mm.
- 3.13 Maximum side slopes on any swale to be 3:1.
- 3.14 All drainage swales shall be located on the common lot line between adjacent lots.
- 3.15 Rear yard catch basins and outlet pipes are to be located entirely on the same lot and shall be located 1.0 metres from the lot line.
- 3.16 The minimum driveway grade shall be 1.0 percent and the maximum grade permissible shall be 8.0 percent.

4.0 INDIVIDUAL LOT GRADING PLAN

Prior to application for a building permit, individual lot grading plans for each lot shall be prepared and shall be submitted to the Municipal Building Department for approval. These lot grading plans shall include the following:

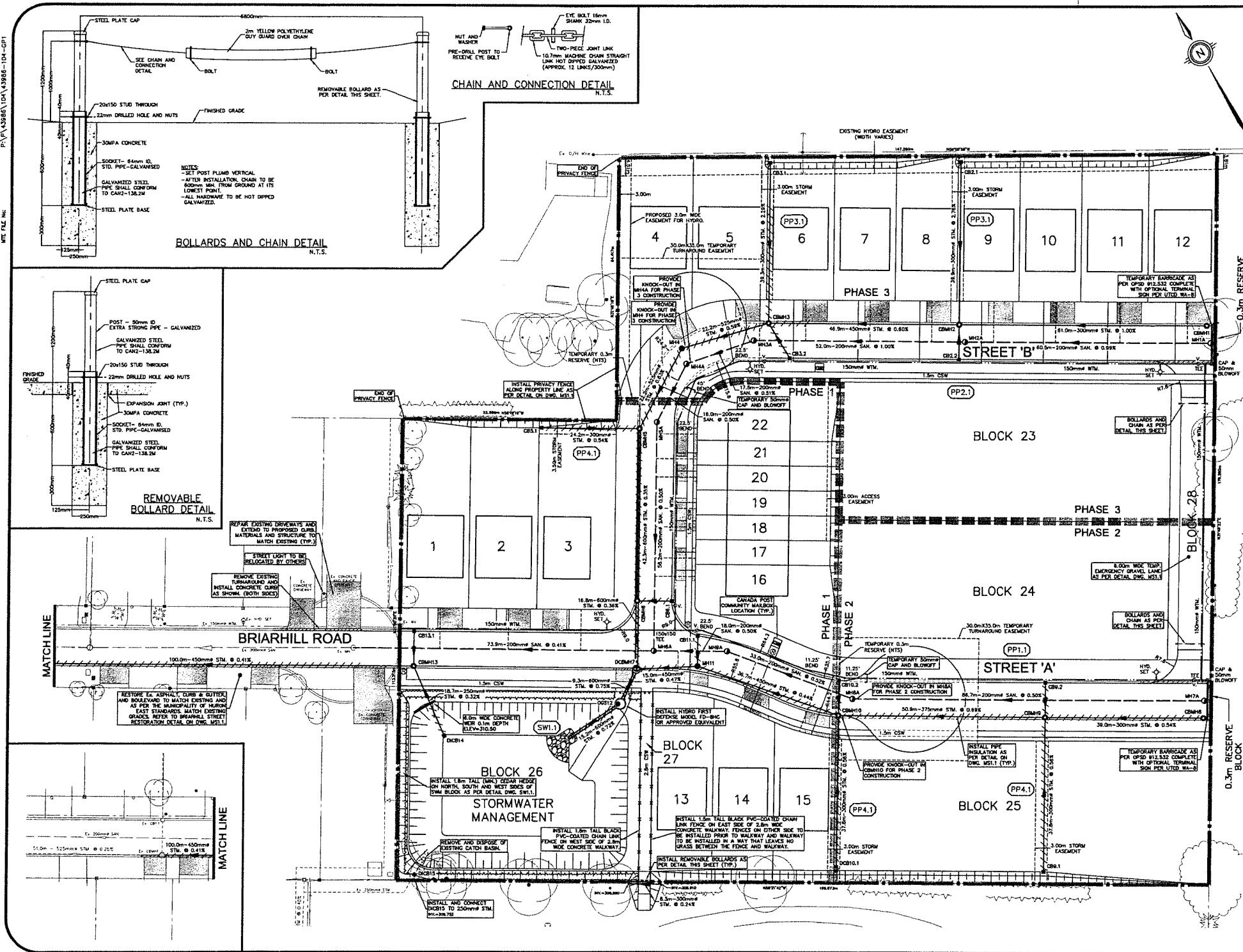
- Lot description including Registered Plan Number.
- Dimensioned property limits and house location.
- House type; normal, side split, back split, etc.
- Finished floor elevation.
- Finished garage floor elevation.
- Finished and original grades over septic tile beds.
- Finished basement floor elevation.
- Top of foundation wall elevations (all locations).
- Existing and proposed lot elevations.
- Existing trees to be maintained.
- Driveway location, width and proposed grades.
- All sidewalk locations, width and proposed grades.
- Arrows indicating the direction of all surface drainage and swales.
- Location and elevation of swales.
- Location of decks, porches and patios.
- Location of terraces and retaining walls.
- Location and type of any private sewage disposal systems, reserve areas and private wells.
- Location of engineered fill (where required).
- Lot grading certificate by Developer's Engineer in accordance with the subdivision agreement requirements.
- In the case where the lot falls within the Conservation Authority's regulatory limit, the Conservation Authority shall be consulted in regard to any additional information provided on the plan.

4.1 Certification

Prior to the release of any lot from the subdivision agreement, the Developer's Engineer shall provide certification to the Municipality of Huron East that the grading and drainage of the lot is in accordance with the approved lot grading and drainage plans.

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MTE FILE NO.



TOWN OF SEAFORTH

SITE

KEY PLAN

GEODEIC BM

HTCM-Ref (5372)

ELEV. = 310.472m

NOTE TO CONTRACTOR :

DO NOT SCALE DRAWINGS.

CONTRACTORS MUST CHECK AND VERIFY ALL DIMENSIONS AND REPORT ANY DISCREPANCIES TO THE ENGINEER BEFORE PROCEEDING WITH THE WORK.

ALL DRAWINGS REMAIN THE PROPERTY OF THE ENGINEER AND SHALL NOT BE REPRODUCED OR REUSED WITHOUT THE ENGINEER'S WRITTEN PERMISSION.

THE OWNER/ARCHITECT/CONTRACTOR IS ADVISED THAT MTE CONSULTANTS INC. CANNOT CERTIFY ANY COMPONENT OF THE SITE WORKS NOT INSPECTED DURING CONSTRUCTION. IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR TO NOTIFY MTE CONSULTANTS INC. PRIOR TO COMMENCEMENT OF CONSTRUCTION TO ARRANGE FOR INSPECTION.

LEGEND

 SITE BOUNDARY

 PHASE LIMIT

 EXISTING SANITARY SEWER

 EXISTING WATERMAIN

 EXISTING STORM SEWER

 SANITARY SEWER

 STORM SEWER

 WATERMAIN

 SHALLOW PIPE ISOLATION (SEE DETAIL)

 PLAN AND PROFILE

 DRAINAGE NUMBER

 SIDEWALK RAMP +/-

 TACTILE WARNING PLATES

 CANAL POST

 COMMUNITY MAILBOX

1

 REVISION

2

 REVISION

3

 REVISION

4

 REVISION

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MTE

Engineers, Scientists, Surveyors

(519) 271-7952

CLIENT

POL QUALITY HOMES INC.

BR 4805 LINE 32 STRATFORD, ONTARIO

PROJECT

NORTH SEAFORTH SUBDIVISION

BRIARHILL ROAD SEAFORTH, ONTARIO

DRAWING

GENERAL SERVICING PLAN

Project Manager

N. PREIKSCHAS

Project No.

43986-104

Design By

DMB

Checked By

JMD

Drawn By

DMB/THH

Checked By

JMD

Surveyed By

Drawing No.

GP1.1

Date

Jan. 10/19

Scale

1:400

Sheet 2 of 12

SCHEDULE “E”

Note: It is understood and agreed that this Schedule forms part of the Municipality's Agreement.

ITEMIZED ESTIMATE OF COSTS OF CONSTRUCTION OF EACH PART OF THE WORKS

1. Phase 1		
1.1 Storm water Management	\$161,160	
1.2 Water Mains & Appurtenances	2,750	
1.3 Road Works	<u>105,760</u>	
Sub-Total, Phase 1		\$269,670
2. Phase 2		\$236,400
3. Phase 3		\$344,400

REQUIRED SECURITIES (Section 9.2)

- | | |
|---|------------------|
| 1. Phase 1 – Securities held under the provisions of the Pre-Servicing Agreement (By-law 11-2020) will be applied to the required securities for Phase 1
(\$269,670 - \$157,467) | \$112,203 |
| 2. Phases 2 & 3 – Construction estimates will be updated and itemized for security calculations prior to the registration of Phases 2 and 3 | |

SCHEDULE "L"

Note: It is understood and agreed that this Schedule forms part of the Municipality's Agreement.

CONDITIONS OF DRAFT APPROVAL

The Conditions of Draft Approval for File No. 40T19001 for the Corporation of the County of Huron as attached hereto.

File: 40T19001

Subdivider: GSP Group – B. Flewwelling (Daryl Pol of Pol Quality Homes)
Lower Tier: Municipality of Huron East
Subject Lands: Parts 1 and 3 of Reference Plan 22R5599, Concession 1, Part Lot 25, McKillop Ward, Municipality of Huron East, County of Huron

Date of Draft Approval: September 4, 2019

WHEREAS, the application for the subdivision has been circulated according to the Delegation Orders of the Minister of Municipal Affairs and the County of Huron's Planning Procedures Manual;

AND WHEREAS the application affects an area designated for residential development in the Municipality of Huron East Official Plan;

AND WHEREAS any issues raised during the circulation of the application are addressed by the following conditions to draft approval;

NOW, THEREFORE the Council of the Corporation of Huron hereby issues draft approval to subdivision file 40T19001, Parts 1 and 3 of Reference Plan 22R5599, Concession 1, Part Lot 25, McKillop Ward, Municipality of Huron East, County of Huron, and the following conditions shall apply. The following conditions have been established by the County of Huron and must be met prior to the granting of final approval:

Draft Conditions

Description

1. This approval applies to Pol Quality Homes Draft Plan of Subdivision (Parts 1 and 3 of Reference Plan 22R5599, Concession 1, Part Lot 25, McKillop Ward, Municipality of Huron East, County of Huron), dated February 26, 2019 and referred to as Drawing Number dp19030b, as prepared by the GSP Group, hereafter referred to as 'draft plan'.

Phasing

2. The subdivision will be registered in three phases as per the phasing plan identified on the draft plan.
3. That any road or stormwater management and drainage infrastructure required for the independent development of any phase shall be completed to the satisfaction of the Municipality of Huron East prior to the registration of the respective Phase.

Roads

4. That roads be developed to a standard acceptable to the Municipality of Huron East.
5. The road allowances shown on the draft plan shall be dedicated to the Municipality of Huron East.
6. The roads shown on the draft plan be named and number for 911 purposes to the satisfaction of the Municipality of Huron East and the County of Huron
7. Any dead ends and/or open sides of road allowances created by this Plan of Subdivision shall be terminated in 0.3 metre reserve to be conveyed to and held in trust by the Municipality of Huron East until required for future road allowances or the development of adjacent land.

Easements and Blocks

8. Any easements required for municipal services will be provided by the Subdivider to the satisfaction of the Municipality of Huron East.
9. Easements will be created for the purpose of rear yard access affecting Lots 17-21.
10. Any easements as may be required for any utility purposes, including but not limited to electricity, telecommunications, cable and gas shall be granted by the Subdivider gratuitously to the appropriate authorities to their satisfaction.

11. The existing hydro easement as described in Plan 204-7124 (located along the northern extent of the lands) will be registered on title of each of the properties to be created in the affected area.
12. Block 28 will be dedicated to the Municipality of Huron East.
13. At the time of registration, Block 25 can be further subdivided into a maximum of 6 lots for the purpose of single detached dwellings or a maximum of 2 lots for multiple attached dwellings (to be further subdivided through Part Lot Control after construction). The Developer must provide the County and Municipality of their intentions with respect to Block 25 in advance of registration.

Subdivision Agreement

14. The Subdivider shall enter into a Subdivision Agreement with the Municipality of Huron East which shall list all requirements, including financial or otherwise for the development of the subdivision plan including but not limited to the following:
 - a. provisions for phases;
 - b. provision for roads to a standard acceptable to the Municipality of Huron East and for the naming of such roads;
 - c. provisions for the Owner to install "Access for Emergency and Municipal Vehicles Only" signs of a design satisfactory to the Municipality of Huron East to restrict access to Block 28;
 - d. provisions for the allocation of municipal reserve capacity for water and sewer that is coordinated with the phases;
 - e. provisions for the installation of and connection to municipal services (water, sanitary and storm systems) and confirmation of adequate domestic supply and fire-fighting pressures and flows in the local existing municipal water distribution system;
 - f. provision of storm water management and conveyance facilities including the facilities required to be built on lands currently owned by the Municipality of Huron East (within Briarhill Road right-of-way);
 - g. provision of grading and drainage plans and related installations;
 - h. provision of trees and landscaping on streets and any other public areas;
 - i. provision of sidewalks on one side of all roads;
 - j. provision of a temporary, gravel cul-de-sac being located at the east extent of Streets "A" and "B" within the Phase 2 and 3 areas including temporary easements and a temporary guiderail type barricade and sign installed as per OPSD 973.130;
 - k. The Municipality will not assume responsibility for the stormwater management pond until 2 years after the start of the Stage 3 maintenance period for the final phase.
 - l. provisions to address requirements by other review agencies;
 - m. see Condition 29 regarding Canada Post; and
 - n. other such matters as determined by the Municipality of Huron East.
15. A copy of the Subdivision Agreement shall be provided to the County of Huron, Planning and Development Department, prior to final approval.
16. The Subdivision Agreement shall be registered against the lands to which it applies by the Municipality of Huron East, and paid for by the Subdivider.

Engineering Drawings

17. Prior to final approval of each phase and sub-phase, the Subdivider shall submit for approval subdivision design drawings (including preliminary design sketches for all public works and services within the entire subdivision as per the Function Servicing Report), prepared and certified by a Professional Engineer to the satisfaction of the Municipality of Huron East.

Servicing

18. That the Subdivider agrees in writing to satisfy all requirements, financial and otherwise, of the Municipality of Huron East concerning the provision of roads, installation of services, drainage, and water and sewage capacity.
19. That a street lighting plan be submitted and approved by the Municipality of Huron East. The street lighting will be LED and similar to the design of the existing street light fixtures on Briarhill Road.
20. The owner/developer shall enter into an agreement with Hydro One Networks Inc. regarding electrical services and supply.
21. That Tuckersmith Communications, Bell Canada or any other communication provider selected by the Subdivider, advise the County that satisfactory arrangements have been made for the installation of underground telecommunication facilities on the site and connecting facilities to the site and the developer sign a letter of understanding with the communication provider. The developer shall confirm with Municipality the number and location of services provided.
22. The owner agrees to provide Enbridge Gas Inc. o/a Union Gas, the necessary easements and/or agreements required by Enbridge Gas Inc. o/a Union Gas for the provision of gas services for this project, in a form satisfactory to Enbridge Gas Inc. o/a Union Gas.

Storm Water Management

23. Prior to final approval, the Subdivider shall submit the following reports prepared by a qualified professional engineer, and completed to the satisfaction of the Municipality of Huron East:
 - a. A final storm water management plan;
 - b. Details regarding the maintenance of any stormwater management facilities.
 - c. A storm water management Maintenance Manual.
24. Prior to final approval, the Subdivider shall submit the following documents, prepared by a qualified professional engineer, and completed to the satisfaction of the Municipality of Huron East:
 - a. A final overall lot grading and drainage plan;
 - b. A final erosion and sedimentation control plan.
25. Block 26 be dedicated to the Municipality of Huron East for the purposes of stormwater management following the complete construction of all facilities outlined in the stormwater management plan.

Zoning

26. The subject lands be zoned to the satisfaction of the Municipality of Huron East.

Park Land

27. Cash in lieu of parkland be conveyed to the Municipality of Huron East as per Section 51.1 of the Planning Act.

Foundation Construction

28. That the Subdivider shall enter into an agreement with the Municipality of Huron East which ensures the foundations of each of the multiple attached dwelling units 16-22 are constructed in accordance with the draft plan; to the satisfaction of the Municipality of Huron East.

Fencing

29. That the Subdivider shall agree to fence the northern extent of Lots 1, 2, and 3 and western extent of Lot 4.

Canada Post

30. Prior to final approval, the Subdivider shall consult with Canada Post to determine suitable permanent locations for the Community Mail Boxes and that the locations will be indicated on the appropriate servicing plans.
31. The Subdivision Agreement shall contain the following clauses:
 - a. The Subdivider covenants and agrees to provide the Municipality of Huron East with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of Community mail Boxes (CMB) as required by Canada Post Corporation and as shown on the approved engineering design drawings/Draft Plan at the time of sidewalk and/or curb installation. The subdivider further covenants and agrees to provide notice to prospective purchasers of the locations of CMBs and that home/business mail delivery will be provided via CMB, provided the Subdivider has paid for the activation and equipment installation of the CMBs;
 - b. The developer agrees, prior to offering any units for sale, to display a map on the wall of the sales office in a place readily accessible to potential homeowners that indicates the location of all Community Mail Boxes within the development, as approved by Canada Post.
 - c. The developer agrees to include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mail Box. The developer also agrees to note the locations of all Community Mail Boxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the Community Mail Box.
 - d. The developer will provide a suitable and safe temporary site for a Community Mail Box until curbs, sidewalks and final grading are completed at the permanent Community Mail Box locations. Canada Post will provide mail delivery to new residents as soon as the homes are occupied.
 - e. The developer agrees to provide the following for each Community Mail Box site and to include these requirements on the appropriate servicing plans:
 - Any required walkway across the boulevard, per municipal standards;
 - Any required curb depressions for wheelchair access, with an opening of at least two metres (consult Canada Post for detailed specifications); and
 - A Community Mailbox concrete base pad per Canada Post specifications.

Financial Requirements

32. The Subdivider shall pay any outstanding charges to the Municipality of Huron East prior to final Approval.
33. The Subdivider agree to pay all connection fees association with water and sewer which will be connected at the time of building permit for each, individual unit.

- 34. Reimbursement of any legal, and/or engineering and consulting fees and disbursements incurred by the Municipality of Huron East in connection with the review or approval of this plan of subdivision and/or during construction thereof, shall be made.
- 35. Reimbursement of any legal, and/or engineering and consulting fees and disbursements incurred by the County of Huron in connection with the review or approval of this plan of subdivision, shall be made.

Clearances

- 36. The County is to be advised in writing by the appropriate agencies how the foregoing conditions have been satisfied.

NOTES TO DRAFT APPROVAL

- 1. It is the applicant's responsibility to fulfill the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the County of Huron.
- 2. An application for final approval of the Plan of Subdivision must be submitted to the County of Huron with copies of the required clearance letters. Be advised the County of Huron requires a **minimum of two weeks** to review an application for final approval of a Plan of Subdivision.
- 3. A copy of the final M-Plan is required by the County of Huron and the Municipality of Huron East as follows: 1 Mylar, 5 white prints (paper) and electronic (pdf).
- 4. Lapsing
The proponent has five (5) years from the date of draft approval of this plan of subdivision to obtain final approval from the County. If final approval is not obtained before five (5) years from the date of draft approval, and in the absence of an extension applied for by the Subdivider and approved by the County, then the draft approval shall be deemed to be void.
- 5. It is the responsibility of the Subdivider to provide the approval body with the required information and fees to extend this draft approval. Should this information and fees not be received prior to the lapsing date, the Draft Plan Approval will lapse. There is no authority to revise the approval after the lapsing date. A new subdivision application under Section 51 of the Planning Act will be required.
- 6. An updated review of the plan and revisions to the Conditions of Approval may be necessary if an extension is to be granted.
- 7. Clearances are required from the following:

CAO/Clerk
Municipality of Huron East
72 Main Street South
Seaforth ON N0K 1W0

Shirley Brundritt
Lands Support Analyst
Union Gas Limited
50 Keil Drive North, P.O. Box 2001
Chatham, Ontario, N7M 5M1
(Enbridge Gas operating as Union Gas Ltd.)

Canada Post
2701 Riverside Drive
Ottawa, ON, K1A 0B1

Hydro One Networks Inc., if applicable
483 Bay Street
South Tower, 8th Floor Reception
Toronto, Ontario M5G 2P5

County of Huron Planning & Development Department
57 Napier Street,
Goderich, Ontario, N7A 1W2

SCHEDULE "M"

Note: It is understood and agreed that this Schedule forms part of the Municipality's Agreement.

DRAWINGS AND REPORTS

Sheet	Dwg. No.	Description	Drawing Date	Revisions To
1	MS1.1	General Notes & Details Plan	2019-02-27	2020-02-07
2	GP1.1	General Servicing Plan	2019-01-10	2020-02-07
3	SA1.1	Sanitary Drainage Area Plan	2019-02-27	2020-02-07
4	ST1.1	Storm Drainage Area Plan	2019-02-27	2020-02-07
5	ES1.1	Erosion & Sedimentation Control Plan	2019-02-27	2020-02-07
6	LG1.1	Lot Grading Plan	2019-01-10	2020-02-07
7	LG1.2	Lot Grading Details	2019-01-10	2020-02-07
8	PP1.1	Street 'A' – STA. 0+000 to STA.0+301	2019-01-11	2020-02-07
9	PP2.1	Street 'B' – STA. 1.000 to STA.1+200	2019-02-27	2020-02-07
10	PP3.1	RYCB 2.1 – STA. 0+000 to STA. 0+055 RYCB 3.1 – STA. 0+000 to STA. 0+055	2019-02-27	2020-02-07
11	PP4.1	RYCB 5.1 – STA. 0+000 to STA.0+039 RYCB 9.1 – STA. 0+000 to STA. 0+055 RYCB 10.1 – STA. 0+000 to STA. 0+055	2019-05-31	2020-02-07
12	SWM1.1	Stormwater Management Plan	2019-02-27	2020-02-07
13	LP1.1	Phase 1 – Tree Planting Plan	2020-03-04	2020-03-06
14	E-1	Street Lighting Plan	2019-11-25	2020-01-06
15	E-2	Electrical Schedules, Details & Notes	2019-11-25	2020-01-06

SCHEDULE "N"

Note: It is understood and agreed that this Schedule forms part of the Municipality's Agreement.

SPECIAL PROVISIONS

The following special provisions apply to this Agreement:

1. Water and Sewage Capacity

Before the registration of Phases 2 and 3, the Developer shall request and receive from the Municipality written confirmation of an allocation of available water and sanitary sewage capacity and the Developer shall confirm the sufficiency of fire-fighting water pressure flows.

2. Water and Sewage Connection Charges

Connection fees will be required at the time of issuance for any building permit in the Subdivision. The connection fees (currently \$2,500 for municipal water and \$3,000 for municipal sewage) that are in effect at the time of issuance of building permits shall apply.

3. Storm Water Management Pond

The Municipality will not assume responsibility for the storm water management pond until 2 years after the start of the Stage 3 (Section 4.1) maintenance period for the final phase. Prior to accepting responsibility for the storm water management pond, the Developer shall provide the Municipality with a storm water management maintenance manual.

4. Canada Post

The Developer agrees to satisfy the requirements of Canada Post, consisting of the following:

- a. The Developer covenants and agrees to provide the Municipality of Huron East with evidence that satisfactory arrangements, financial and otherwise, have been made with Canada Post Corporation for the installation of Community mail Boxes (CMB) as required by Canada Post Corporation and as shown on the approved engineering design drawings/Draft Plan at the time of sidewalk and/or curb installation. The subdivider further covenants and agrees to provide notice to prospective purchasers of the locations of CMBs and that home/business mail delivery will be provided via CMB, provided the Subdivider has paid for the activation and equipment installation of the CMBs;
- b. The Developer agrees, prior to offering any units for sale, to display a map on the wall of the sales office in a place readily accessible to potential homeowners that indicates the location of all Community Mail Boxes within the development, as approved by Canada Post.
- c. The Developer agrees to include in all offers of purchase and sale a statement which advises the purchaser that mail will be delivered via Community Mail Box. The developer also agrees to note the locations of all Community Mail Boxes within the development, and to notify affected homeowners of any established easements granted to Canada Post to permit access to the Community Mail Box.
- d. The Developer will provide a suitable and safe temporary site for a Community Mail Box until curbs, sidewalks and final grading are completed at the permanent Community Mail Box locations. Canada Post will provide mail delivery to new residents as soon as the homes are occupied.

- e. The Developer agrees to provide the following for each Community Mail Box site and to include these requirements on the appropriate servicing plans:
 - Any required walkway across the boulevard, per municipal standards;-
 - Any required curb depressions for wheelchair access, with an opening of at least two metres as per Canada Post specifications ; and
 - A Community Mailbox concrete base pad as per Canada Post specifications.

5. Cash-in-Lieu of Parkland

Pursuant to Section 51.1 of the *Planning Act*, agrees to provide the Municipality prior to registration of the Plan, the sum of \$17,500 as cash-in-lieu of parkland dedication.

6. Pre-servicing Agreement

- a. Section 24 of the Pre-Servicing Agreement contained provisions that both the Municipality and the Developer would acknowledge any cost sharing on municipal lands. In the Subdivision Agreement. The Municipality and Developer covenant and agree that allowance described in the Pre-Servicing Agreement to be provided by the Municipality to the Developer is reduced from thirty-five thousand dollars (\$35,000) to zero (\$0).
- b. Section 26 of the Pre-Servicing Agreement contained provisions requiring the Developer to provide the Municipality with a twenty-five thousand dollar (\$25,000) allowance for engineering/legal fees incurred by the Municipality. The Municipality and the Developer covenant and agree that the said twenty-five thousand dollar (\$25,000) allowance is now included in the allowance for engineering/legal fees contained in Section 2.1 (b) of this Agreement
- c. Upon registration of the Subdivision Agreement, the pre-servicing agreement between Pol Quality Homes Inc. and The Municipality of Huron East registered as Instrument No. 12020 shall at the Developer's expense be removed from title.

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 42-2020**

Being a by-law to authorize the execution of a
Development Agreement between Pol Quality
Homes Inc. and the Municipality of Huron East.

WHEREAS Section 5 (3) of the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that a municipal power, including a municipality's capacity, rights, powers and privileges shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 9 of the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Corporation of the Municipality of Huron East deems it advisable and necessary to enter into a Development Agreement with Pol Quality Homes Inc.;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East **ENACTS AS FOLLOWS:**

1. That the Mayor and CAO/Clerk be and are hereby authorized and instructed to enter into a Development Agreement with Pol Quality Homes Inc., a copy of which is attached hereto as Schedule "A".
2. That this by-law shall come into force and take effect on the date of final passing thereof.

READ a first and second time this 21st day of July, 2020.

READ a third time and finally passed this 21st day of July, 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

DEVELOPMENT AGREEMENT made this 21st day of July, 2020

BETWEEN:

Pol Quality Homes Inc.

hereinafter called the "Developer"

and

The Corporation of the Municipality of Huron East,

hereinafter called the "Municipality",

WHEREAS:

A. Developer represents that it is the owner of and wishes to subdivide the lands as described in the Schedule A hereto, (the "Lands");

B. It is proposed under Phase I of a Plan of Subdivision to subdivide the Lands into 13 lots and to construct six (6) individual buildings and one (1) building containing seven (7) attached dwelling units with the foundation walls between each unit in the multi-unit building to be centered on the lot lines between each lot. Consequently, the party walls between the multiple attached dwelling units on adjoining lots must be placed on the lot boundary line between adjoining lots and other foundation walls must lie within lot line boundaries.

C. This Agreement is entered into in order to satisfy Condition 28 of Draft Approval of a Plan of Subdivision (40T19001)

NOW THEREFORE this Agreement witnesseth that in consideration of the premises, the sum of five dollars (\$5.00) now paid by each party hereto to the other (the receipt and sufficiency of which is hereby acknowledged by the parties), the parties hereto covenant and agree as follows:

1. The Developer shall, with respect to each building:
 - a. apply to receive a permit from the Municipality to construct only the foundations for said multiple attached building, (but not any other part of such structures);
 - b. provide a certificate issued by an Ontario Land Surveyor and addressed to the Municipality confirming:
 - (i) that the foundation party walls for all attached dwellings have been installed on the Lot boundaries between such Lots as set out in the Plan of Subdivision;
 - (ii) that the balance of the foundation walls for each dwelling Unit are located within the boundaries of such Lot as set out in the Plan of Subdivision; and

- (iii) that the elevations of the top of all foundation walls conform to the Grading Plan filed with the Municipality;
 - c. make application to the Municipality for a permit for the balance of the structure of the multiple attached building only after the certificate referred to in 1.b. above is filed with the Municipality.
2. It is agreed that the Municipality shall not issue the permit referred to in Paragraph 1c. above until such time as it has received, and is satisfied with, the certificate referred to in Paragraph 1.b. above. In addition to compliance with this Agreement, the issuance of all permits shall be subject to compliance with all other applicable law.
 3. If a foundation party wall is incorrectly located so that is not completely on the Lot boundary line between adjoining Lots and the said certificate referred to in the prior paragraph cannot be issued by an Ontario Land Surveyor, the Developer will be responsible to physically change the said foundation party wall so that the said certificate can be provided. The Developer acknowledges and agrees that neither the Municipality of Huron East, nor the County of Huron, is responsible for any increased costs or other repercussions of an incorrectly located foundation wall.
 4. The Developer covenants that none of the Lands will be conveyed by it to anyone other than homebuyers who are buying completed attached dwelling units on the Lands unless such other person enters into a counterpart of this Agreement with the Municipality.
 5. This Agreement shall bind and benefit the parties hereto and their respective successors and assigns.
 6. All obligations herein contained, although not expressed to be covenants, shall be deemed to be covenants and shall run with the Lands.
 7. The Parties Acknowledge that further Agreements pursuant to Section 51 of the Planning Act, R.S.O. 1990, c.P.13, as amended shall be required in order to satisfy all Conditions of Draft Subdivision Approval for the Lands.

DATED this 21st day of July, 2020

The Corporation of the Municipality of Huron East

Per _____

Office: Mayor

Name: Bernie MacLellan

Per _____

Office: CAO/Clerk

Name: Brad Knight

We have authority to bind the Corporation

Pol Quality Homes Inc.

Per _____

Office: President

Name: Daryl Pol

I have authority to bind the Corporation

Schedule A

the "Lands"

Part of Lot 25 Concession 1 McKillop, being Parts 1 & 2 on 22R6817; subject to an easement over Part 2 on 22R6817 as in MCA13364, Municipality of Huron East, County of Huron, being PIN 41295-0301 (LT).

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 43 FOR 2020**

Being a by-law to assign a names (Briarhill Road) (Linda Drive)
to highways in a Plan of Subdivision.

WHEREAS, Section 27 of the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that municipalities may pass by-laws over highways it has jurisdiction over;

AND WHEREAS a Plan of Subdivision (40T19001) in the McKillop Ward, Municipality of Huron East requires as a Condition of Draft Plan Approval, roads on the draft plan to be named and numbered for 911 purposes;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

1. That Street "A" on the General Servicing Plan prepared by MTE Engineering/Scientists/Surveyors dated February 27th, 2019 shall be named "Briarhill Road".
2. That Street "B" on the General Servicing Plan prepared by MTE Engineering/Scientists/Surveyors dated February 27th, 2019 shall be named "Linda Drive".
3. That this by-law shall come into force and take effect on the date of final passing thereof.

READ a first and second time this 21st day of July, 2020.

READ a third time and finally passed this 21st day of July, 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk

**THE CORPORATION
OF THE
MUNICIPALITY OF HURON EAST
BY-LAW NO. 44 FOR 2020**

Being a by-law to confirm the proceedings of the Council of
the Corporation of the Municipality of Huron East.

WHEREAS, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-Law;

NOW THEREFORE the Council of the Corporation of the Municipality of Huron East
ENACTS AS FOLLOWS:

1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 21st day of July, 2020 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

READ a first and second time this 21st day of July, 2020.

READ a third time and finally passed this 21st day of July, 2020.

Bernie MacLellan, Mayor

Brad Knight, CAO/Clerk