



## **Municipality of Huron East**

### **Council Agenda**

**Tuesday, July 19, 2022 – 7:00 P.M.**

### **Council Chambers**

**2<sup>nd</sup> Floor, 72 Main Street South, Seaforth, ON**

**1. Call to Order & Mayor's Remarks**

**2. Land Acknowledgement**

We would like to acknowledge that the land we stand upon today is the traditional territory of the Anishinaabe, Haudenosaunee and Neutral Peoples.

**3. Confirmation of the Agenda**

**4. Disclosure of Pecuniary Interest**

**5. Minutes of Previous Meeting**

**5.1 [Regular Meeting – July 5, 2022](#)**

Page 5

**6. Public Meetings/Hearings and Delegations**

**6.1** Delegation: Emma MacNeil, Sales and Events Manager, The HUB  
Family re: Seaforth Ribfest

**6.2** Delegation: Matt Denys re: New Automated Waste Collection  
(Wheelie Bins)

**7. [Accounts Payable](#) - \$1,818,539.17**

Page 18

**8. Reports & Recommendations of Municipal Officers**

**8.1 [CAO-22-37](#), Seaforth Ribfest Agreement**

Page 30

**8.2 [CLK-22-13](#), Accountability and Transparency Policy**

Page 31

- 8.3 [CBO-22-03](#), Code Amendment/2022 Year to date Building Report  
Page 36
9. **Correspondence**
- 9.1 [Brussels Homecoming](#) re: Request for Road Closure of Ainley Street, Brussels from July 28, 2022 – August 2, 2022  
Page 39
- 9.2 [Township of Perry](#) re: Support for Town of Aurora Council Resolution “Private Member’s Bill C-233 “Keira’s Law”  
Page 42
10. **Unfinished Business**
- 10.1 Municipality of Shuniah Request for Support and Endorsement for the Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School – **Information being released to the Survivors’ Secretariat**
11. **Municipal Drains**
- 11.1 [Notice of Request for Drain Improvement](#) - Smith Drainage Works  
Page 44
- Recommendation:**
- That the Section 78 Request for a Municipal Drain Improvement from Mark Horst (for Concession 1 North Part Lot 69, North Part Lot 70), Smith Drainage Works Municipal Drain, be accepted and that Council instruct G.M. BluePlan Engineering Ltd. to prepare a report 30 days after notification to the Conservation Authorities.
12. **Planning**
- 12.1 [Planner’s Report](#) re: Removal of Holding Zone Application Z05-2055 from Doug Shouldice for Concession 10 PT Lot 3, Grey Ward  
Page 47
- 12.2 [Planner’s Report](#) re: Consent Application C62-2022 from Zoellyn Onn for 433 Albert Street, Brussels  
Page 50

**13. Council Reports****13.1 Council Member Reports**

13.1.1 County Council Report

13.1.2 Other Boards/Committees or Meetings/Seminars

**13.2 Requests by Members****13.3 Notice of Motions****13.4 Announcements****14. Information Items****14.1 [Council Expenses – June 2022](#)**

Page 56

**14.2** Invitation for Huron East Councillor: Huron County Distribution Centre re: 9<sup>th</sup> Annual Better Together Gala on August 4, 2022 at 5:30 p.m.**14.3** [Huron East/Seaforth Community Development Trust](#) re: Minutes from June 6, 2022

Page 57

**15. Other Business****16. By-laws****16.1** [By-law 050-2022](#), A By-law to Permit and Regulate the Operation of Off-Road Vehicles on Municipal Highways within Huron East and to Repeal By-law 63-2010 (Final Reading)

Page 61

**16.2** [By-law 051-2022](#), A By-law to Regulate the Maintenance of Land known as the Clean Yards By-law within Huron East and Repeal By-law 21-2010 (Final Reading)

Page 67

**16.3** [By-law 054-2022](#), A By-law to Authorize a Special Event Agreement with The HUB Family for the Seaforth Ribfest

Page 78

**16.4** [By-law 055-2022](#), A By-law to Temporarily Close the North Section of Ainley Street, Brussels

Page 89

- 16.5** [By-law 056-2022](#), A By-law to Amend By-law 52-2006 to Remove the 'H' Holding Zone on a Port of the Lands known as Concession 10 PT Lot 3, Grey

Page 90

- 16.6** [By-law 057-2022](#), A By-law to Confirm Council Proceedings

Page 92

**17. Closed Session and Reporting Out (Section 239 Of The *Municipal Act*, 2001)**

- 17.1** Adoption of July 5, 2022 Closed Session of Council meeting Minutes (Distributed Separately)

- 17.2** 239 (2) (b) – regarding information about identifiable individuals in regards to the CAO evaluation

**18. Confirmatory By-Law**

- 18.1** By-law 057-2022, Confirm Council

**19. Adjournment**



**Municipality of Huron East Council Meeting Minutes**  
**Virtual Meeting**  
**Tuesday, July 5, 2022**

**Members Present:**

Mayor: Bernie MacLellan; Deputy Mayor: Robert Fisher; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Larry McGrath, Alvin McLellan, Justin Morrison, Zoey Onn, Joe Steffler, and Gloria Wilbee

**Staff Present:**

CAO Brad McRoberts; Executive Assistant Tricia Thompson (Item 1.2); Public Works Manager Barry Mills and Clerk Jessica Rudy

**Others Present:**

Lara Vanstone, County of Huron (Item 1.2)

Michael Blumhagen, County of Huron (Item 1.2)

Stacy Grenier (Item 1.2)

Candice Seulal (Item 1.2)

Nancy Johnston, McSweeney & Associates (Item 8.1)

Dan Fritz Chair of the Council Review Advisory Committee (Item 10.5)

Shawn Loughlin, Editor, The Citizen

**1. Closed Session**

Moved by Councillor Wilbee and Seconded by Councillor Chartrand:

That a closed meeting of Council be held on Tuesday, July 5, 2022 at 5:00 p.m., electronically, in accordance with Section 239 of the Municipal Act, 2001 for the purposes of considering the following matters:

- 1.1** Adoption of June 21, 2022 Closed Session of Council Meeting Minutes
- 1.2** 239 (2) (b) – Personal matters about identifiable individuals in relation to staffing regarding recruitment:
  - Director of Finance
  - Manager of Vanastra Early Childhood Learning Centre

And that CAO Brad McRoberts and Clerk Jessica Rudy remain in closed session;

And That Lara Vanstone, Michael Blumhagen, Stacy Grenier, and Candice Seulal shall join Closed Session when requested by the CAO.

Carried

## **2. Reconvene into Open Session and Reporting Out**

Moved by Councillor Diehl and Seconded by Deputy Mayor Fisher:

That Council of the Municipality of Huron East resumes the regular Council meeting at 7:00 p.m.

Carried

Mayor MacLellan reported out from the Closed Session that Council discussed the selection process and recommendations from the CAO regarding candidates for the positions of Director of Finance and Manager of Vanastra Early Childhood Learning Centre.

## **3. Call to Order and Opening Remarks**

Mayor MacLellan called the meeting to order at 7:00 p.m.

## **4. Land Acknowledgement**

Mayor MacLellan provided the land acknowledgement.

## **5. Confirmation of the Agenda**

Moved by Councillor McLellan and Seconded by Councillor Onn:

That the Agenda for the Regular Meeting of Council dated July 5, 2022 be adopted as circulated.

Carried

## **6. Disclosure of Pecuniary Interest**

## **7. Minutes of Previous Meeting**

Moved by Deputy Mayor Fisher and Seconded by Councillor Steffler:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

**7.1** Regular Meeting – June 21, 2022

**7.2** Special Meeting – June 23, 2022

Carried

## **8. Public Meetings/Hearings and Delegations**

**8.1 Delegation: Nancy Johnston, McSweeney & Associates re: Huron East Economic Development Strategic Plan**

Nancy Johnston, McSweeney & Associates provided a presentation to Council in regards to the proposed Economic Strategic Plan highlighting the process followed, community profile, situational analysis, consultation process, and the three main goals with associated actions. A copy of the presentation is [appended](#) to the original minutes.

In response to Council, N. Johnston stated that a starting point to having residents work where they live would be to approach the businesses regarding employee profiles and match that to the population.

Moved by Councillor Onn and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East accept the Economic Development Strategic Plan developed by McSweeney & Associates.

Carried

**9. Accounts Payable**

**10. Reports & Recommendations of Municipal Officers**

**10.1 CAO-22-35, Economic Development Strategic Plan**

CAO Brad McRoberts provided an overview of the report noting it was supplementary to the presentation from McSweeney & Associates and stated that the community profile and situational analysis should be posted on the Huron East website, making it readily available.

Next steps will include working with McSweeney & Associates to develop the Economic Development Officer (EDO) profile and job description. It was stated that the new position would have a lot of work ahead of them in terms of the implementation plan and creating connections with Huron County and community businesses.

Deputy Mayor Fisher expressed desire for the position to be a part time/temporary position or shared with a neighbouring municipality and suggested that the decision to hire a full time EDO be deferred.

The majority of Council noted that they were in favour of the full time position, stating that there is possibly enough work for more than position, however resources do not allow for that at this time. It was stressed that there is not capacity in current positions to supplement the work that would need to be completed, on a daily basis, by an EDO.

In response to Council, B. McRoberts clarified that the deliverables in association with the hire would be set out as part of the implementation plan and objectives would be identified within the first six months.

Moved by Councillor Diehl and Seconded by Councillor Onn:

That the Council of the Municipality of Huron East direct the CAO to initiate the process to recruit a new Economic Development Officer.

Carried

### **10.2 CAO-22-34, Canada Wide Early Learning & Child Care**

CAO Brad McRoberts provided a background to the report and the current funding agreement with the County of Huron. It was noted that the County of Huron has been involved on the implementation of the \$10 a day program and a high-level overview of the funding details was provided.

A By-law will be considered later in the agenda to accept the addendum to the services agreement with the County of Huron.

Moved by Councillor Steffler and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East opt into the Canada Wide Early Learning & Child Care system;

And That Council authorize the Mayor and Clerk to execute an Addendum to the Child Care Service Agreement with the County of Huron.

Carried

### **10.3 CAO-22-36, Employee Exit Interview Process**

CAO Brad McRoberts provided an overview of the report and the proposed process for an exit interview of all resigning employees. It was stated that the CAO would interview employees to gather knowledge on any potential organizational issues and that Department Heads, which report directly to the CAO, would have their exit interview conducted by the Human Resources Department within the County of Huron.

Council noted support for the overall approach, however, it was recommended that a third person be added to the exit interviews conducted by the CAO.

Council discussed situations where an employee may not feel comfortable talking to their supervisor or CAO and commented the possible use of Huron County or a third party in which an employee could call. B. McRoberts noted that a formalized process could be included in the Workplace Violence and Harassment Policy, since it is currently under review.

Moved by Councillor Wilbee and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East approve the amendment to the Employee Handbook to include an Exit Interview Strategy

And That a third person is to be included in the exit interview.

Carried



**10.4 CLK-22-10, Fourteenth Concession Municipal Drain Tender Results**

Clerk Jessica Rudy provided an overview of the report and tender process noting that two submissions were received and that staff, as well as, the Engineer from R.J. Burnside & Associates were recommending Horst Excavating Inc.

Moved by Councillor McLellan and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East award the contract associated with the Fourteenth Concession Municipal Drain to Horst Excavating Inc. for the amount of \$253,525.

Carried

**10.5 CLK-22-11, Council Review Public Advisory Committee - Recommendation**

Clerk Jessica Rudy provided an overview of the report, noting the process, and final recommendation from the Committee.

Councillor Chartrand thanked the Committee for their work, however, he expressed that there was not enough public input. He put forward a motion to have the recommendation deferred for decision for the new term of Council on March 7, 2023 and that two public input sessions be held prior to Council consideration; one in the North end and one in the South end.

Councillor McLellan noted that it was nice to see the different option presented and suggested that the topic be added to the All Candidate Sessions, which are held for the 2022 Election.

Council questioned the amount of interest in the topic and the ways in which the Committee and survey was advertised. In response, CAO Brad McRoberts outlined that advertising included newspaper advertisements, a newspaper article and multiple social media posts. A direct link to the engagement platform was also on the main page of the website.

In regards to the motion presented by Councillor Chartrand it was agreed that the All Candidate Sessions would be used as the public input sessions and that the recommendation, along with any new information, would come forward within the first half of the Term of the new Council.

Moved by Councillor Chartrand and Seconded by Deputy Mayor Fisher:

That the Council of the Municipality of Huron East receive the recommendation presented by the Council Review Advisory Committee;

And That Council present the recommendation at the All Candidate Sessions prior to the 2022 Election;

And That the recommendation, along with new information received, be brought to the new Council within the first half of 2023 for review and decision.

Carried

**10.6 CLK-22-12, Off-Road Vehicle and Clean Yard Enforcement By-laws**

Clerk Jessica Rudy provided an overview of the various changes to the By-laws.

Council discussed the various changes and questioned the complaint process noting that acknowledgement of a complaint needs to be more consistent. CAO Brad McRoberts noted the website complaint form and agreed that the acknowledgement piece needs to go through a review to ensure that the all complaints are formally acknowledged.

Moved by Deputy Mayor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East consider first and second readings for the Off-Road Vehicle and Clean Yard By-laws.

Carried

Moved by Councillor Morrison and Seconded by Councillor Wilbee:

That Huron East Council receive the following Reports of Municipal Officers as presented:

(1) CAO

(2) Clerk

Carried

**11. Correspondence**

**11.1 John Lowe, Brussels Homecoming Parade Coordinator re: Requests for Road Closures on July 30<sup>th</sup> for the Parade and Staging and July 31 for the Classic Car Show**

Moved by Councillor Wilbee and Seconded by Councillor Onn:

That the Council of the Municipality approve the request for temporary road closures in Brussels from 10:30 a.m. until 1:30 p.m. for parade staging and 12:00 p.m. until 2:00 p.m. for the parade route on July 30, 2022;

And The Council approve the request for temporary road closures in Brussels on July 31, 2022 from 12:00 until 4:00 p.m. for the Classic Car Show.

Carried

**11.2 Municipality of Shuniah re: Requests for Support and Endorsement for the Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School**

In response to Council's question on where the information would be going once released, CAO Brad McRoberts stated that staff would follow up with the City of Brantford to confirm, which was where the request originated.

**12. Unfinished Business**

**13. Municipal Drains**

**14. Planning**

**15. Council Reports**

**15.1 Council Member Reports**

**15.1.1 County Council Report**

Deputy Mayor Fisher reported that the By-law was going through for the charging stations in Brussels and Seaforth and reported that a presentation was received in regards to fiber optics which stated that by 2026, 97% of residents of Huron County would have a fiber connection.

**15.1.2 Other Boards/Committees or Meetings/Seminars**

**15.2 Requests by Members**

In response to Councillor Chartrand's request for an update on the Seaforth Manor beds Mayor MacLellan stated that there were preliminary discussions with Lisa Thompson, MPP, however a meeting still needs to be arranged between them and the CAO.

**15.3 Notice of Motion**

**15.4 Announcements**

Mayor MacLellan was happy to announce that Deputy Mayor Fisher and himself attended an event which welcomed Syrian refugees to Canada which are residents in Huron East.

**16. Information Items**

**17. Other Business**

**18. By-laws**

Moved by Deputy Mayor Fisher and Seconded by Councillor Diehl:

That Be It Hereby Resolved that leave be given to introduce By-laws 31, 47, 48, 49, 50, 51, 52 and 53 for 2022.

By-law 031-2022 – A By-law for the Fourteenth Concession Municipal Drain

By-law 047-2022 – A By-law to Temporarily Close a Portion of Main Street (County Road 12) and Gouinlock Street, Seaforth

By-law 048-2022 – A By-law to Appoint a Drainage Superintendent and Repeal By-law 17-2018

By-law 049-2022 – A By-law to Amend the Child Care And Early Years Programs and Service Agreement with the County of Huron and Amend By-law 94-2021

By-law 050-2022 - A By-law to Permit and Regulate the Operation of Off-Road Vehicles on Municipal Highways within Huron East and to Repeal By-law 63-2010

By-law 051-2022 - A By-law to Regulate the Maintenance of Land known as the Clean Yards By-law within Huron East and Repeal By-law 21-2010

By-law 052-2022 - A By-law to Temporarily Close Roads and Portions of Roads in Brussels for the Brussels Homecoming Parade and Classic Car Show

By-law 053-2022 – Confirm Council Proceedings

Carried

Moved by Councillor McLellan and Seconded by Councillor Diehl:

That be it hereby resolved that By-law 031-2022, A By-law for the Fourteenth Concession Municipal Drain, be given final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Morrison:

That be it hereby resolved that By-law 047-2022, A By-law to Temporarily Close a Portion of Main Street (County Road 12) and Gouinlock Street, Seaforth, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Steffler:

That be it hereby resolved that By-law 048-2022, A By-law to Appoint a Drainage Superintendent and Repeal By-law 17-2018, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That be it hereby resolved that By-law 049-2022, A By-law to Amend the Child Care And Early Years Programs and Service Agreement with the County of Huron and Amend By-law 94-2021, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Deputy Mayor Fisher:

That be it hereby resolved that By-law 050-2022, A By-law to Permit and Regulate the Operation of Off-Road Vehicles on Municipal Highways within Huron East and to Repeal By-law 63-2010, be given first, and second readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Dalton and Seconded by Councillor Onn:

That be it hereby resolved that By-law 051-2022, A By-law to Regulate the Maintenance of Land known as the Clean Yards By-law within Huron East and Repeal By-law 21-2010, be given first, and second, readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor McLellan:

That be it hereby resolved that By-law 052-2022, A By-law to Temporarily Close Roads and Portions of Roads in Brussels for the Brussels Homecoming Parade and Classic Car Show, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

## **19. Confirmatory By-Law**

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That Be It Hereby Resolved that By-law 053-2022, a by-law to confirm the proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

## **20. Adjournment**

Moved by Councillor Chartrand and Seconded by Deputy Mayor Fisher:

The time now being 9:06 p.m. That the regular meeting do adjourn until July 19, 2022 at 7:00 p.m.

Carried

---

Bernie MacLellan, Mayor

---

Jessica Rudy, Clerk



## Municipality of Huron East Economic Development Strategic Plan

July 5, 2022, Huron East Council



“What we call  
the beginning is  
often the end.  
And to make an  
end is to make a  
beginning. The  
end is where  
we start from.

T.S. Eliot



## Where is Huron East today?

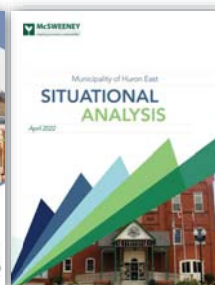
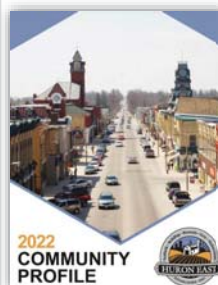


## Where is Huron East today?

- Opportunity to start fresh
- A new economic development strategic plan laid out for the next 5 years
- Building a foundation to be ready for investment and economic development
- Opportunity to focus on all the businesses in Huron East



## Process Followed



## Community Profile & Situational Analysis

Approximately

60

stakeholders were consulted

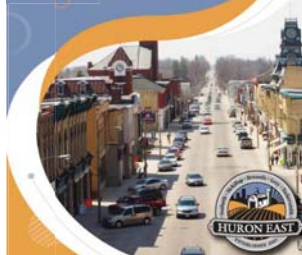
- Mayor and Council
- Economic Development Committee
- Huron East senior staff
- Huron County Economic Development and Planning staff
- Regional organizations representing agriculture, community, business, and labour
- Local businesses representing manufacturing, service, retail, transportation, farms, agriculture support, downtown Brussels, downtown Seaforth and tourism

Consultations were reflective of Huron East



## 2022 ECONOMIC DEVELOPMENT STRATEGIC PLAN

for the Municipality of Huron East





## Focusing on 3 Goals

- **Goal 1:** Better understand what economic development entails and collectively work towards Huron East being investment ready.
- **Goal 2:** Effectively build positive relationships through productive communication and engaged collaboration with the business community and various levels of government.
- **Goal 3:** Build a Huron East business retention program that supports local business.

9



## Goal 1: Better understand what economic development entails and collectively work towards Huron East being investment ready.



Business investment consists of **understanding the current state of the business community** as well as a targeted effort to attract new businesses to the area. Huron East **needs to be ready to capitalize on potential investment** opportunities with the right information, infrastructure, workforce, and lands and buildings in place.

10

## Goal 1 –Strategic Actions

1. Hire Economic Development Professional
2. Undertake Investment Readiness Coaching & Training
3. Undertake Investment Readiness Action Plan. (community profile, inventories, updated website, CIP, Target Sector Analysis, Business Mix Analysis, Competitive Land Analysis)

11

## Goal 2: Effectively build positive relationships through productive communication and engaged collaboration with the business community and various levels of government.



A vibrant community **works to nurture their business climate**. Creating a community that has the necessary infrastructure and regulatory environment for businesses to succeed is critical to both attracting and retaining business while building a cohesive community through communication, collaboration and coordination resulting in a **solid foundation for business to thrive**.

12

## Goal 2 –Strategic Actions

1. Create database of businesses.
2. Build relationships to support business.
3. Communicate the status of the Strategic Plan.
4. Establish a program that brings business together.
5. Develop a program to welcome new business.
6. Market the strengths of Huron East.

13

## Goal 3: Build a Huron East business retention program that supports local business.



The **majority of job growth and new investments come from existing businesses** (70 to 80% is a generally accepted percentage). Having a supportive business environment will keep local businesses loyal to the community. **Keeping businesses in Huron East and helping to ensure that they can thrive and grow** will ultimately benefit the community.

14

## Goal 3 –Strategic Actions

1. Understand the business community through a Business Visitation Program.
2. Communicate business successes.
3. Work with local business organizations for a 'Shop Local' campaign.
4. Current Business directory on website.
5. Consider a Vacant Building Bylaw.
6. Conduit with Huron County SBDC for Succession Planning.

15

## Goal 3 –Strategic Actions

7. Direct local business to digital business support programs.
8. Advocate for local business by providing information for grant opportunities.
9. Opportunities to increase local labour force.
10. Strengthening downtown commercial cores (Brussels and Seaforth)

16



## Goal 3 – Strategic Actions

### 11. Strengthening downtown commercial cores

- Develop stronger bylaws around ground floor conversions.
- Brussels
  - Consider development of a Brussels BIA
  - Support the existing CIP
  - Work with the building owners to convert ground floor residential to commercial
- Seaforth
  - Continue to support Seaforth BIA
  - Review existing bylaws
  - Update 2009 Heritage Conservation District

17

## Goal 3 – Strategic Actions

### 12. Increasing tourism

- Gateway and wayfinding signage.
- Inventory of tourism assets.
- Promote tourism assets.
- Feasibility study for accommodations.

### 13. Strengthening the Agriculture Sector

- Understand the agricultural sector.
- Determine spin off businesses best suited.
- Engage the farm community in discussions impacting their farm operations.

18

## Collaborating with Huron County

Huron County has an established **Economic Development Program** that strongly supports economic development in the County and directly in Huron East.

- Entrepreneurship programs
- Digital Service Squad
- Home childcare development program
- West Coast Signage Program
- Huron County Immigration Partnership
- Business success stories
- BusMap
- Business support newsletter
- COVID-19 business support
- New to Huron (newcomer settlement and healthcare)

19

## Collaborating with Huron County

The Huron County **Planning Department** is the lead planning agency for Huron East, with a well - established positive working relationship with the Municipality.

- Work closely with planning staff on all planning applications for Huron East.
- Understand the Huron County application process.
- Establish policies around development charges.

20

- Recruit an Economic Development Professional.
- Undertake an Investment Readiness Coaching and Training exercise.
- Continue to build relationships.
- Create and continually update a database of businesses.
- Develop an inventory of available properties.

### Top 5 Strategic Actions

21

Where does Huron East go from here?

With Objectives from Huron East Economic Development Strategic Plan

Goal 1: Better understand what economic development entails and to collectively work towards Huron East being investment ready.

Objective	Current Status	Target Status	Responsible Party	Timeline
1.1. Conduct an economic development audit to identify strengths and weaknesses.	In Progress	Completed	Planning Department	Q3 2021
1.2. Develop an economic development strategy.	Completed	Completed	Planning Department	Q4 2020
1.3. Establish an economic development committee.	Completed	Completed	Planning Department	Q1 2021
1.4. Develop an economic development action plan.	In Progress	Completed	Planning Department	Q2 2021

22

# THANK YOU!

Any questions?



**Municipality of Huron East**  
**Accounts Payable Listing for Council**  
**As of July 8, 2022**

Cheque Number	Date	Vendor Check Name	Invoice Description	Amount Paid
15651	6/21/2022	Equitable Life of Canada	GROUP BENEFITS JULY 2022	\$ 15,978.70
15652	6/21/2022	Home Trust	BCEM- PROPERTY CARE INVESTMENT	\$ 35,000.00
15653	7/4/2022	Petty Cash-Cash Drawer	BIA GC REDEEMED	\$ 25.00
15654	7/4/2022	Receiver General	PAYROLL REMITTANCE	\$ 31,432.02
15655	7/15/2022	Minister of Finance	EHT- JUNE2022	\$ 5,296.49
15656	7/20/2022	Jacobs Consultancy Canada Inc	W/WW- PROFESSIONAL SERVICES	\$ 65,268.33
15656	7/20/2022	Jacobs Consultancy Canada Inc	ANNUAL MONITORING WALTON LF	\$ 17,747.70
15656	7/20/2022	Jacobs Consultancy Canada Inc	W/WW - PROF SERVICES	\$ 65,268.33
15656	7/20/2022	Jacobs Consultancy Canada Inc	W/WW - REPAIRS/CHEMICALS	\$ 715.29
15657	7/20/2022	Joe Kerr Ltd	PW - CRUSHED GRAVEL	\$ 360,927.71
15658	7/20/2022	Minister Of Finance	MAY 2022 OPP COSTS	\$ 138,479.00
15659	7/20/2022	Acoustic Panels Canada Inc.	VRC - PANELS	\$ 13,615.83
15660	7/20/2022	Allin, Nancy	VRC - GENTLE FIT CLASSES	\$ 108.00
15661	7/20/2022	Aquam Aquatic Specialist Inc	VRC - DOLPHIN FLOATING SEAT	\$ 268.49
15662	7/20/2022	Bauer Lawn Services	BMG - LAWN MAINTENANCE	\$ 1,500.00
15663	7/20/2022	Beyond the Vines	BIA GC REDEEMED-BEYOND VINES	\$ 25.00
15664	7/20/2022	Bluewater Sanitation Inc.	BRSLs HOMEC - PORTA POTTIES	\$ 6,765.00
15665	7/20/2022	Brussels Optimist Club	BRSLs HOMEC-DRIVE THRU BBQ	\$ 1,975.00
15666	7/20/2022	Brussels Legion 218	BRSLs HOMEC- LEGION FISH FRY	\$ 1,440.00
15667	7/20/2022	Brenda Campbell	BIA - SUMMERFEST	\$ 6,346.76
15668	7/20/2022	CopperTree Solutions Inc.	ECON DEV - IT AUDIT	\$ 9,492.00
15669	7/20/2022	Croskill Overhead Doors Ltd	BMG- OVERHEAD DOOR REPAIR	\$ 197.75
15670	7/20/2022	Curt's Coolers Inc.	BRSLs HOMEC-COOLER TRAILER	\$ 966.15

15671	7/20/2022 Durst Tech Services	W-SECURITY SERVICES R&M	\$	462.17
15672	7/20/2022 Dwyer Manufacturing Ltd	W/WW - HYDRANTS NUTS	\$	18.58
15673	7/20/2022 Festival Hydro	HYDRO-240 TURNBERRY SOLAR	\$	5.14
15674	7/20/2022 Judith Fritzley	VRC - SWIMMING LESSON REFUND	\$	152.00
15675	7/20/2022 Valerie Gillies	BRSLs HOMECOMING-CLOWN	\$	230.00
15676	7/20/2022 Great Promotions	BRSLs HOMECOMING-MERCHANDISE	\$	4,163.46
15677	7/20/2022 Horst Excavating	CHARTER A DRAIN IMPROVEMENT	\$	16,862.76
15678	7/20/2022 Horton's Dairy	BMG - ICE	\$	172.00
15678	7/20/2022 Horton's Dairy	BMG - ORANGE JUICE	\$	268.56
15678	7/20/2022 Horton's Dairy	BMG - BAGS OF ICE	\$	86.00
15679	7/20/2022 Huron Bay Co-Operative Inc	BMG POOL - CHLORINE	\$	77.74
15680	7/20/2022 JUTZI WATER TECHNOLOGIES	WW - R&M EQUIPMENT	\$	386.46
15681	7/20/2022 KPMG LLP	ECO DEV-SERVICE DELIVERY REVIE	\$	28,250.00
15682	7/20/2022 McKenzie & Henderson Ltd.	PW - GRAVEL	\$	9,919.50
15682	7/20/2022 McKenzie & Henderson Ltd.	PW - GRAVEL	\$	8,732.70
15683	7/20/2022 Mighton Engineering	BRYANS & ANDERSON SUBDIVISION	\$	5,561.86
15684	7/20/2022 Mildmay tent Rentals	BRSLs HOMEC- TENT RENTAL	\$	2,155.60
15685	7/20/2022 MTE Consultants Inc	BMG-RENOS CONSULTANTS	\$	235.04
15686	7/20/2022 Liz Murtha	VRC - CLASSES	\$	189.00
15687	7/20/2022 Owen Riegling Music	BRSLSHOMECOMING-MUSIC	\$	1,200.00
15688	7/20/2022 Richer, Trent	BRSLs HOMEC-BAND FEE	\$	1,600.00
15689	7/20/2022 SGS Canada Inc.	WATER SAMPLES - VARIOUS	\$	161.59
15690	7/20/2022 Silver Creek Landscaping	BIA - MOVING TREES TO STORES	\$	339.00
15690	7/20/2022 Silver Creek Landscaping	BIA- STORAGE AND PICK UP POTS	\$	282.50
15690	7/20/2022 Silver Creek Landscaping	BIA - VARIOUS PLANTS	\$	1,691.61
15691	7/20/2022 Sound Dynamics Entertainment	BRSLs HOMEC - PA SOUND SYSTEM	\$	9,887.50
15692	7/20/2022 Heather Stewart	VRC - DAYCAMP REFUND	\$	128.00
15693	7/20/2022 Stratford Crane Rental Ltd	WW - CRANE LIFT GEAR BOX OUT	\$	886.37
15694	7/20/2022 Superior Memorials	BRSLs TRUST-BUTTERFLY GARDEN	\$	678.00
15694	7/20/2022 Superior Memorials	BRSLs TRUST-BUTTERFLY GARDEN	\$	7,887.39
15695	7/20/2022 Technical Standards & Safety Authority	SDCC - INSPECTION	\$	479.12
15696	7/20/2022 Timmins Martelle Heritage Consultants Inc	BRYANS ANDERSON SUBDIVISION	\$	3,104.39
15696	7/20/2022 Timmins Martelle Heritage Consultants Inc	BRYANS & ANDERSON SUBDIVISION	\$	2,531.20
15696	7/20/2022 Timmins Martelle Heritage Consultants Inc	BRYANS & ANDERSON SUBDIVISION	\$	1,483.41

15697	7/20/2022 Two Way Radio Rentals.ca	BRSLs HOMEC- RADIO RENTALS	\$	531.87
15698	7/20/2022 John Upshall	PW/SFD-VEHICLE&EQUIP REPAIRS	\$	870.68
15699	7/20/2022 Lauren VanderWall	VRC - DAYCAMP REFUND	\$	130.00
15700	7/20/2022 VWR International Co	W/WW-CHLORINE TEST KIT	\$	383.13
15701	7/20/2022 Wighty's Repairs Inc.	SFD - CHAIN	\$	37.23
15702	7/20/2022 Workplace Safety & Ins Board	WSIB-JUNE 2022	\$	7,768.26
15703	7/20/2022 Xerox Canada Ltd	ADMIN- PHOTOCOPYING & PRINTING	\$	829.80
<b>Total Cheques</b>			<b>\$</b>	<b>899,658.17</b>

DIRECT DEBIT	6/1/2022 Eastlink	CABLE/INTERNET/PHONE-VRC/TDN	\$	174.60
DIRECT DEBIT	6/1/2022 Hydro One Networks Inc	HYDRO - GFD	\$	91.38
DIRECT DEBIT	6/1/2022 Bell Canada	PHONE-SEAFORTH OPP	\$	129.22
DIRECT DEBIT	6/1/2022 Bell Canada	PHONE-SFD	\$	125.00
DIRECT DEBIT	6/1/2022 Bell Canada	JUNE22-SDCC	\$	70.21
DIRECT DEBIT	6/1/2022 Bell Canada	FAX LINE-SDCC	\$	46.84
DIRECT DEBIT	6/2/2022 Hydro One Networks Inc	HYDRO-GREY GARAGE	\$	357.97
DIRECT DEBIT	6/2/2022 Hydro One Networks Inc	HYDRO-STREETLIGHTS BRIARHILL	\$	24.88
DIRECT DEBIT	6/2/2022 Hydro One Networks Inc	HYDRO-VANASTRA STP	\$	3,300.83
DIRECT DEBIT	6/3/2022 The Beer Store	BMG - BEER SUPPLIES	\$	7,927.31
DIRECT DEBIT	6/7/2022 Union Gas	HEAT-BMG POOL	\$	33.28
DIRECT DEBIT	6/7/2022 Union Gas	BMD - HEAT	\$	60.94
DIRECT DEBIT	6/7/2022 Union Gas	HEAT - BMG	\$	517.60
DIRECT DEBIT	6/7/2022 Union Gas	HEAT - SDCC	\$	1,748.08
DIRECT DEBIT	6/7/2022 Union Gas	HEAT-FHT	\$	595.79
DIRECT DEBIT	6/7/2022 Union Gas	HEAT- BLIB	\$	169.49
DIRECT DEBIT	6/7/2022 Union Gas	HEAT-C4TH WTP	\$	28.70
DIRECT DEBIT	6/7/2022 Union Gas	HEAT - BFD	\$	97.91
DIRECT DEBIT	6/7/2022 Union Gas	HEAT - BRSLs SHED	\$	77.97
DIRECT DEBIT	6/7/2022 Bell Canada	PHONE-MCKILLOP SHOP	\$	58.14
DIRECT DEBIT	6/8/2022 Kincardine Cable	INTERNET - GFD	\$	41.75
DIRECT DEBIT	6/10/2022 Edward Fuels (A Division of McDougall Energy)	FUEL-SFD	\$	959.55
DIRECT DEBIT	6/10/2022 Edward Fuels (A Division of McDougall Energy)	PW - L2-19 FUEL	\$	150.00
DIRECT DEBIT	6/13/2022 Festival Hydro	HYDRO-BMG	\$	3,074.68

DIRECT DEBIT	6/13/2022 Festival Hydro	HYDRO-C4TH WELSH ST WELL	\$	2,962.52
DIRECT DEBIT	6/13/2022 Festival Hydro	HYDRO-C4TH PUMP STATION	\$	1,827.53
DIRECT DEBIT	6/13/2022 Festival Hydro	HYDRO - SDCC	\$	5,892.81
DIRECT DEBIT	6/13/2022 Hydro One Networks Inc	HYDRO- STREET LIGHTS	\$	646.04
DIRECT DEBIT	6/13/2022 The Beer Store	BMG - BEER SUPPLIES	\$	6,484.10
DIRECT DEBIT	6/15/2022 De Lage Landen Financial Serv	VRC- QUARTERLY CONTRACT	\$	319.64
DIRECT DEBIT	6/15/2022 Great-West Life Assurance Co	SFD- GROUP INSURANCE	\$	260.76
DIRECT DEBIT	6/15/2022 Union Gas	HEAT - VRC	\$	1,053.92
DIRECT DEBIT	6/17/2022 The Beer Store	BMG - BEER SUPPLIES	\$	8,460.22
DIRECT DEBIT	6/20/2022 Hensall District Co-op	PW/BFD - FUEL	\$	19,138.34
DIRECT DEBIT	6/20/2022 Hydro One Networks Inc	HYDRO-MCKILLOP SHOP	\$	301.19
DIRECT DEBIT	6/20/2022 Hydro One Networks Inc	HYDRO-MCKILLOP OFFICE	\$	373.62
DIRECT DEBIT	6/20/2022 Hydro One Networks Inc	HYDRO-C4TH STP	\$	6,406.80
DIRECT DEBIT	6/20/2022 Telizon Inc	LONG DISTANCE CHARGES JUNE 22	\$	8.30
DIRECT DEBIT	6/20/2022 Municipality Of Central Huron	VANASTRA WATER	\$	9,086.00
DIRECT DEBIT	6/21/2022 Union Gas	HEAT-TUCKERSMITH SHED	\$	105.16
DIRECT DEBIT	6/21/2022 Union Gas	HEAT-SFD	\$	27.29
DIRECT DEBIT	6/21/2022 Union Gas	HEAT-SLIB	\$	32.03
DIRECT DEBIT	6/21/2022 Union Gas	HEAT - TH	\$	93.57
DIRECT DEBIT	6/21/2022 Waste Management	WASTE RMVL-C4TH/BRSLs/VAN/TUCK	\$	34,236.61
DIRECT DEBIT	6/21/2022 Waste Management	WASTE RMVL- SDCC	\$	81.76
DIRECT DEBIT	6/21/2022 Waste Management	WASTE RMVL- SEAFORTH	\$	4,049.67
DIRECT DEBIT	6/21/2022 Waste Management	WASTE RMVL- TUCK SHED	\$	1,329.31
DIRECT DEBIT	6/21/2022 Waste Management	WASTE RMVL- BMG	\$	540.15
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-TUCKERSMITH SHED	\$	247.00
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-VANASTRA WATER	\$	1,444.13
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-VRC	\$	1,912.78
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-STREET LIGHTS	\$	492.16
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-POWERING CRES DR.	\$	10.83
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-STREET LIGHTS	\$	23.01
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-VAN BALL PARK	\$	35.49
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-VAN PARK FOOD BOOTH	\$	35.65
DIRECT DEBIT	6/23/2022 Hydro One Networks Inc	HYDRO-STREET LIGHTS	\$	342.09
DIRECT DEBIT	6/23/2022 Tuckersmith Comm Co-Op	BRSLs OPP- INTERNET	\$	73.45

DIRECT DEBIT	6/23/2022 Tuckersmith Comm Co-Op	PHONE/INTERNET-TUCK/GREY	\$	109.46
DIRECT DEBIT	6/23/2022 Tuckersmith Comm Co-Op	PHONE-MCKILLOP	\$	344.65
DIRECT DEBIT	6/23/2022 Tuckersmith Comm Co-Op	BMG - PHONE/ID/INTERNET	\$	117.50
DIRECT DEBIT	6/23/2022 Tuckersmith Comm Co-Op	PHONE/INTERNET-TH/SFD/BFD	\$	448.28
DIRECT DEBIT	6/23/2022 Tuckersmith Comm Co-Op	SDCC- INTERNET	\$	157.01
DIRECT DEBIT	6/23/2022 The Beer Store	BMG - BEER SUPPLIES	\$	6,122.32
DIRECT DEBIT	6/24/2022 Eastlink	TDN-PHONE	\$	38.83
DIRECT DEBIT	6/27/2022 Hydro One Networks Inc	HYDRO-BRUCFIELD WTP	\$	690.46
DIRECT DEBIT	6/27/2022 Bell Canada	PHONE-BRUSSELS OPP	\$	67.73
DIRECT DEBIT	6/27/2022 Bell Canada	PHONE-GREY SHED	\$	80.95
DIRECT DEBIT	6/27/2022 Bell Canada	PHONE-GREY TWP OFFICE	\$	59.88
DIRECT DEBIT	6/27/2022 Bell Canada	JUNE22-BFD	\$	162.18
DIRECT DEBIT	6/27/2022 Bell Canada	PHONE-GFD	\$	121.96
DIRECT DEBIT	6/27/2022 Bell Canada	PHONE-BRUSSELS SHED	\$	73.44
DIRECT DEBIT	6/29/2022 Hydro One Networks Inc	HYDRO-BRSLS CEMETARY	\$	40.08
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BFD	\$	118.25
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BRSLS SHOP	\$	117.56
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BLIB	\$	134.83
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BMD	\$	317.92
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-35 WELSH ST GRID ACCT	\$	35.66
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-35 OAK ST GRID	\$	33.73
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BRSLS WELL#2 TURNBERRY	\$	143.54
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO- C4TH WATER TOWER	\$	543.48
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-C4TH PUMP STN	\$	23.12
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO - 40 WELSH ST GRID ACCT	\$	36.05
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BRSLS OPTIMIST PARK BLDG	\$	34.71
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO- 72 MAIN ST S REAR	\$	868.52
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO - BRUSSELS STP	\$	3,518.61
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BRSLS SEWAGE PUMP STN	\$	411.15
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO - C4TH WATER PUMPHOUSE	\$	353.07
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-BRSLS WELL#1 CHURCH ST	\$	2,167.20
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO - TENNIS COURT	\$	38.35
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO - BANDSHELL	\$	33.75
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO- BRUSSELS GRID ACCT	\$	33.73

DIRECT DEBIT	6/30/2022 Festival Hydro	HOME - FHT	\$	1,087.78
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-S LIGHTS MAIN&GOUINLOCK	\$	146.86
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-S LIGHTS LLOYD EISLER	\$	13.99
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO-SFD	\$	200.29
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO - SLIB	\$	262.85
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO- C4TH OPP	\$	168.19
DIRECT DEBIT	6/30/2022 Festival Hydro	HYDRO - BRUSSELS WTP	\$	35.21
DIRECT DEBIT	6/30/2022 Hydro One Networks Inc	HYDRO-GFD	\$	78.72
DIRECT DEBIT	6/30/2022 Municipality of Morris-Turnberry	2ND QUARTER TAXES	\$	54.00
00000000000047427	7/6/2022 CIBC Visa	LIST005 00000000000055690	\$	316.40
00000000000047427	7/6/2022 CIBC Visa	LIST005 00000000000055687	\$	316.40
00000000000047427	7/6/2022 CIBC Visa	ASSO002 00000000000055727	\$	175.15
00000000000047427	7/6/2022 CIBC Visa	ONTA005 00000000000055729	\$	1,466.74
00000000000047427	7/6/2022 CIBC Visa	WUER001 00000000000055731	\$	259.84
00000000000047427	7/6/2022 CIBC Visa	DOCU001 00000000000055733	\$	447.48
00000000000047427	7/6/2022 CIBC Visa	STAP001 00000000000055735	\$	96.83
00000000000047427	7/6/2022 CIBC Visa	COUN003 00000000000055686	\$	500.00
00000000000047427	7/6/2022 CIBC Visa	LCBO001 00000000000055715	\$	270.45
00000000000047427	7/6/2022 CIBC Visa	WIGH001 00000000000055717	\$	84.74
00000000000047427	7/6/2022 CIBC Visa	CANA011 00000000000055719	\$	89.77
00000000000047427	7/6/2022 CIBC Visa	EDWA001 00000000000055721	\$	52.45
00000000000047427	7/6/2022 CIBC Visa	SEAF008 00000000000055723	\$	89.62
00000000000047427	7/6/2022 CIBC Visa	HILT001 00000000000055725	\$	638.73
00000000000047427	7/6/2022 CIBC Visa	LCBO001 00000000000055703	\$	1,365.92
00000000000047427	7/6/2022 CIBC Visa	CANA011 00000000000055705	\$	112.77
00000000000047427	7/6/2022 CIBC Visa	SAUG002 00000000000055708	\$	203.40
00000000000047427	7/6/2022 CIBC Visa	CANA011 00000000000055710	\$	451.99
00000000000047427	7/6/2022 CIBC Visa	ULIN001 00000000000055707	\$	215.17
00000000000047427	7/6/2022 CIBC Visa	WALM002 00000000000055713	\$	92.02
00000000000047427	7/6/2022 CIBC Visa	BRUS022 00000000000055693	\$	16.94
00000000000047427	7/6/2022 CIBC Visa	WHOL001 00000000000055695	\$	718.26
00000000000047427	7/6/2022 CIBC Visa	HOME005 00000000000055697	\$	70.23
00000000000047427	7/6/2022 CIBC Visa	LCBO001 00000000000055699	\$	223.72
00000000000047427	7/6/2022 CIBC Visa	BRUS006 00000000000055701	\$	10.00

00000000000047427	7/6/2022 CIBC Visa	HRDO001 00000000000055737	\$	5,818.37
<b>Direct Debits For Approval</b>			<b>\$</b>	<b>161,945.29</b>
EFT000000004791	7/20/2022 552976 Ontario Limited	PW - ROAD DUST CONTROL	\$	147,263.75
EFT000000004792	7/20/2022 Maureen Agar	EXPENSES - M. AGAR	\$	417.89
EFT000000004793	7/20/2022 Arbor-aide	PW - TREE REMOVALS	\$	6,271.53
EFT000000004794	7/20/2022 Artech Signs & Graphics	BIA - WEBSITE UPDATE	\$	45.20
EFT000000004794	7/20/2022 Artech Signs & Graphics	BIA-WEBSITE CHANGES	\$	28.25
EFT000000004795	7/20/2022 Barmy Tech	BRSLs HOMECOMING-MERCHANDISE	\$	156.51
EFT000000004795	7/20/2022 Barmy Tech	BRSLs HOMECOMING- MERCHANDISE	\$	6,682.82
EFT000000004796	7/20/2022 Bayshore Broadcasting Corp	BIA- SHOP TO WIN ADS	\$	162.72
EFT000000004797	7/20/2022 Marty Bedard	EXPENSES - M. BEDARD - FRAMES	\$	31.02
EFT000000004798	7/20/2022 B. Edwards Transfer	W/WW - CATCH BASIN CLEANING	\$	8,675.57
EFT000000004799	7/20/2022 Birnam Excavating Ltd.	HIGHWAY GODERICH ST RECONSTR	\$	26,566.67
EFT000000004800	7/20/2022 Blackburn Media Inc	BIA SHOP TO WIN RADIO ADS	\$	122.04
EFT000000004801	7/20/2022 Bluewater Recycling Association-MARS	2022 Q3 RECYCLING	\$	54,634.27
EFT000000004801	7/20/2022 Bluewater Recycling Association-MARS	JULY AUTOMATED	\$	4,317.76
EFT000000004802	7/20/2022 Municipality of Bluewater	HEFD - BRUCEFIELD FIRE CALL	\$	400.00
EFT000000004803	7/20/2022 BluMetric Environmental Inc.	BRUCEFIELD WATER WELL REPORT	\$	3,296.78
EFT000000004804	7/20/2022 B M Ross & Associates Limited	W/WW-CLI DOCUMENTATION	\$	48.82
EFT000000004804	7/20/2022 B M Ross & Associates Limited	PRINCESS STREET RECONSTRUCTION	\$	10,119.72
EFT000000004804	7/20/2022 B M Ross & Associates Limited	PRINCESS ST RECONSTRUCTION	\$	12,172.82
EFT000000004805	7/20/2022 Brussels Agromart Ltd	BCEM - GRASS SEED	\$	281.09
EFT000000004806	7/20/2022 Carson Supply	RDS/WW-CATCH BASIN/MANHOLE	\$	2,795.07
EFT000000004806	7/20/2022 Carson Supply	PW - CATCH BASIN	\$	3,579.84
EFT000000004807	7/20/2022 Comco Fasteners	PW - SUPPLIES	\$	380.70
EFT000000004808	7/20/2022 ContinulT Corp	ADMIN- NETWORK SUPPORT	\$	1,824.95
EFT000000004808	7/20/2022 ContinulT Corp	ADMIN-DRAIN SUPER COMPUTER	\$	2,291.07
EFT000000004808	7/20/2022 ContinulT Corp	ADMIN - IT SUPPORT	\$	254.36
EFT000000004809	7/20/2022 Abi Corbett	EXPENSE CLAIM - A. CORBETT	\$	163.83
EFT000000004810	7/20/2022 Country Air & Repair Inc	PW- G1-07	\$	1,833.71
EFT000000004811	7/20/2022 D & D Glass & Mirror	VRC - DEAD BOLT	\$	117.51
EFT000000004812	7/20/2022 Delta Power Equipment	PW - W4-10	\$	629.00



EFT000000004812	7/20/2022 Delta Power Equipment	PW- CARBON LINE	\$	17.50
EFT000000004813	7/20/2022 Brad Dietrich	CBO - MILEAGE	\$	1,446.31
EFT000000004814	7/20/2022 Charlene Dietrich-Illsley	BMD - JUNE 2022 CLEANING	\$	280.00
EFT000000004815	7/20/2022 Donnelly & Murphy Barristers & Solicitors	ADMIN - LEGAL SERVICES	\$	310.75
EFT000000004815	7/20/2022 Donnelly & Murphy Barristers & Solicitors	ADMIN - LEGAL SERVICES	\$	332.22
EFT000000004815	7/20/2022 Donnelly & Murphy Barristers & Solicitors	ADMIN - LEGAL SERVICES	\$	553.70
EFT000000004815	7/20/2022 Donnelly & Murphy Barristers & Solicitors	ADMIN - LEGAL SERVICE	\$	1,977.50
EFT000000004816	7/20/2022 Educational Toy Outlet	VRC - CRAFT SUPPLIES	\$	174.84
EFT000000004817	7/20/2022 Elligsen Electric Ltd	WW-C4TH PUMP BLDG LIGHTS R&M	\$	700.68
EFT000000004818	7/20/2022 Eric Cox Sanitation Equipment & Supplies	BMG - BATTERY	\$	1,201.11
EFT000000004819	7/20/2022 Fairholme Dairy Ltd - Evans Wholesale	TDN - MILK	\$	188.90
EFT000000004819	7/20/2022 Fairholme Dairy Ltd - Evans Wholesale	TDN - GROCERIES	\$	288.45
EFT000000004820	7/20/2022 Food Basics- Store # 632	TDN - GROCERIES	\$	14.70
EFT000000004820	7/20/2022 Food Basics- Store # 632	TDN - GROCERIES	\$	183.21
EFT000000004820	7/20/2022 Food Basics- Store # 632	TDN - GROCERIES	\$	222.00
EFT000000004820	7/20/2022 Food Basics- Store # 632	TDN - GROCERIES	\$	262.11
EFT000000004820	7/20/2022 Food Basics- Store # 632	TDN - GROCERIES	\$	265.34
EFT000000004821	7/20/2022 Georgian Bay Fire & Safety Ltd	BMG - GLOBE BL FUSIBLE LINK	\$	232.78
EFT000000004821	7/20/2022 Georgian Bay Fire & Safety Ltd	BFD - EXTINGUISHER INSPECTION	\$	162.72
EFT000000004822	7/20/2022 GM BluePlan Engineering Limited	COATES MUNICIPAL DRAIN	\$	1,310.80
EFT000000004822	7/20/2022 GM BluePlan Engineering Limited	BAKER MUNICIPAL DRAIN	\$	2,138.53
EFT000000004822	7/20/2022 GM BluePlan Engineering Limited	BAILLIE MUNICIPAL DRAIN	\$	454.83
EFT000000004822	7/20/2022 GM BluePlan Engineering Limited	BAKER MUNICIPAL DRAIN	\$	6,375.23
EFT000000004823	7/20/2022 Irene Hallahan	EXPENSE CLAIM - I. HALLAHAN	\$	259.75
EFT000000004824	7/20/2022 John Hill	MILEAGE - J. HILL	\$	895.85
EFT000000004825	7/20/2022 H.O. Jerry (1983) Ltd	TDN - CLEANING SUPPLIES	\$	209.19
EFT000000004825	7/20/2022 H.O. Jerry (1983) Ltd	FHT - CLEANING SUPPLIES	\$	456.89
EFT000000004825	7/20/2022 H.O. Jerry (1983) Ltd	BMG-CUPS/NAPKINS/UTENSILS/SUGA	\$	300.59
EFT000000004826	7/20/2022 Huron Tire & Auto Inc.	PW - T1-4	\$	2,356.73
EFT000000004827	7/20/2022 Huron Tractor Ltd	BCEM - BRACKET	\$	51.63
EFT000000004828	7/20/2022 Huronia Welding & Industrial	SFD - FIRE EXTINGUISHER REFILL	\$	61.02
EFT000000004828	7/20/2022 Huronia Welding & Industrial	SFD- FIRE EXTINGUISHER REFILL	\$	91.53
EFT000000004828	7/20/2022 Huronia Welding & Industrial	GDF - MEDICAL OXYGEN	\$	72.00
EFT000000004829	7/20/2022 County of Huron	BRUSSELS BAG TAG RETURNS	\$	595.00

EFT000000004830	7/20/2022 Ideal Supply Inc	W/WW-SAFETY VESTS	\$	14.68
EFT000000004830	7/20/2022 Ideal Supply Inc	VRC- LIGHTS	\$	186.38
EFT000000004831	7/20/2022 Peter Jaycock	BMD - LAWN MAINTENANCE	\$	240.00
EFT000000004832	7/20/2022 JPW Systems Inc	FHT - SECURITY SYSTEM REPAIRS	\$	197.75
EFT000000004833	7/20/2022 Keppel Creek	JUNE 2022 BYLAW ENFORCEMENT	\$	2,166.05
EFT000000004834	7/20/2022 King, Tammy	BRSLs HOMEC- TUMBLERS	\$	52.00
EFT000000004835	7/20/2022 KMM Farm Drainage	ST COLUMBIAN SOCCER FIELD	\$	2,297.12
EFT000000004835	7/20/2022 KMM Farm Drainage	ETHEL BALL PARK MAINTENANCE	\$	739.13
EFT000000004836	7/20/2022 Kurtis Smith Excavating Inc	PRINCESS STREET RECONSTRUCTION	\$	52,831.12
EFT000000004837	7/20/2022 Lavis Contracting Co Ltd	PW - GRANULAR M	\$	87,162.59
EFT000000004837	7/20/2022 Lavis Contracting Co Ltd	PW - GRANULAR M LAB COST	\$	180.80
EFT000000004838	7/20/2022 Laura Leeming	EXPENSE CLAIM- L. LEEMING	\$	89.08
EFT000000004839	7/20/2022 Lifesaving Society	VRC - BRONZE AWARDS VIDEO	\$	27.51
EFT000000004839	7/20/2022 Lifesaving Society	VRC-BRONZE VIDEO/INST MATERIAL	\$	983.54
EFT000000004840	7/20/2022 The Looking Glass	BIA GC REDEEMED-LOOKING GLASS	\$	30.00
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	VRC - BOOTH DOORS	\$	2,379.78
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	VRC- BOOTH CEILING REPAIRS	\$	821.57
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	W/WW - SUPPLIES	\$	32.74
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	W/WW - 30 WELSH ST R&M	\$	1,338.29
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	W/WW- COUPLING/CLAMP	\$	30.58
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	BLIB - CLEANING SUPPLIES	\$	197.55
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	WW - BRUSSELS STP R&M	\$	451.44
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	BFD - PAPER TOWELS	\$	67.75
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	BFD - TIMER	\$	22.02
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	BFD - TOILET PAPER	\$	40.65
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	W/WW-HOSE NOZZLE/SPRINKLER	\$	38.40
EFT000000004841	7/20/2022 McDonald Home Hardware Building Centre	VRC - BOOTH CEILING REPAIR	\$	101.69
EFT000000004842	7/20/2022 McGavin Farm Equipment Ltd	PW - W1-07	\$	37.76
EFT000000004842	7/20/2022 McGavin Farm Equipment Ltd	PW - MOWER R&M	\$	34.41
EFT000000004842	7/20/2022 McGavin Farm Equipment Ltd	PW-LAWN MOWER REPAIR	\$	22.54
EFT000000004843	7/20/2022 McGregor Farms	PW - GRASS CUTTING	\$	31,075.00
EFT000000004844	7/20/2022 Helen McNaughton	TH - JUNE 22 CLEANING	\$	1,107.20
EFT000000004845	7/20/2022 Brad McRoberts	MILEAGE - B. MCROBERTS	\$	231.80
EFT000000004846	7/20/2022 McSweeney & Associates Consulting Inc	ECON DEVELOPMENT-STRAT PLAN	\$	11,274.01

EFT000000004847	7/20/2022 Dave Meriam	MILEAGE- D. MERIAM	\$	518.50
EFT000000004848	7/20/2022 M G M Townsend Tire	PW - M5-18	\$	67.24
EFT000000004848	7/20/2022 M G M Townsend Tire	PW - W1-07	\$	77.97
EFT000000004848	7/20/2022 M G M Townsend Tire	PW - G5-15	\$	666.19
EFT000000004849	7/20/2022 M & L Supply	SFD - TOOLS & EQUIPMENT	\$	311.54
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	78.25
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	BLDG MAINTENANCE - SAW HORSE	\$	196.62
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	ECON DEV - PHONE BOOTH	\$	116.62
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	ECON DEV - PHONE BOOTH	\$	11.29
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	ECON DEV - PHONE BOOTH	\$	39.29
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	85.28
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TDN - SHELF	\$	134.06
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TDN - R&M BUILDING	\$	116.53
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	23.83
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	18.96
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	60.96
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	65.98
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	21.78
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	32.76
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	21.41
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	139.40
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	TH - WINDOW	\$	74.76
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	PW - SCREWS/BITS	\$	25.93
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	W/WW - DOWEL/DUCT TAPE	\$	15.46
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	VRC - BP BOOTH	\$	59.73
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	VRC - BP BOOTH	\$	247.32
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	VRC - SOFTENER SALT	\$	61.63
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	BMD - SIDEWALK	\$	86.69
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	W/WW - PINE WOOD	\$	171.20
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	W/WW - STAPLES	\$	66.65
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	PW - WATER NOZZLES	\$	42.24
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	W/WW - BATTERY	\$	8.92
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	W/WW - STAKES	\$	32.49
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	HENSALL ROAD PAVING	\$	16.89

EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	SDCC - OIL	\$	7.45
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	SDCC - CONNECTORS	\$	26.53
EFT000000004850	7/20/2022 Moffat & Powell - Seaforth	PW - TREE STAKES	\$	32.49
EFT000000004851	7/20/2022 Kevin Moore	BFD - FLOOR CLEANING	\$	200.00
EFT000000004852	7/20/2022 Municipal Finance Officers' Assoc	ADMIN-JOB POSTING-DEP TREASURE	\$	259.90
EFT000000004853	7/20/2022 NICOLE DUQUETTE CONSULTING	BMG - FUNDRAISING CONSULTANCY	\$	8,521.31
EFT000000004854	7/20/2022 Ontario One Call	PW - ASSESSED NOTIFICATIONS	\$	117.21
EFT000000004855	7/20/2022 Orkin Canada Corporation	FHT - PEST CONTROL	\$	83.11
EFT000000004856	7/20/2022 P E Inglis Holdings Inc	BMG - SANITIZER	\$	576.30
EFT000000004857	7/20/2022 Pete's Paper Clip	ADMIN - OFFICE SUPPLIES	\$	65.02
EFT000000004857	7/20/2022 Pete's Paper Clip	TDN - CALENDAR	\$	11.29
EFT000000004857	7/20/2022 Pete's Paper Clip	TDN - COLORED COPIES	\$	7.91
EFT000000004857	7/20/2022 Pete's Paper Clip	PW/ADMIN-OFFICE SUPPLIES	\$	128.13
EFT000000004857	7/20/2022 Pete's Paper Clip	BIA - SUMMERFEST FLYERS	\$	42.94
EFT000000004857	7/20/2022 Pete's Paper Clip	HEFD - FILE FOLDERS	\$	23.83
EFT000000004858	7/20/2022 Postmedia Network Inc.	TDN - MANAGER JOB ADS	\$	1,158.25
EFT000000004859	7/20/2022 PSD Citywide Inc.	ADMIN-ANNUAL CITYWIDE SUPPORT	\$	5,031.86
EFT000000004860	7/20/2022 Radar Auto Parts - Brussels	PW - M5-18	\$	191.09
EFT000000004860	7/20/2022 Radar Auto Parts - Brussels	BRSLs HOMECOMING-PLUG/SOCKET	\$	71.60
EFT000000004860	7/20/2022 Radar Auto Parts - Brussels	PW - GREASE	\$	125.70
EFT000000004860	7/20/2022 Radar Auto Parts - Brussels	BFD - EPOXY	\$	10.16
EFT000000004860	7/20/2022 Radar Auto Parts - Brussels	PW - GREASE	\$	69.83
EFT000000004860	7/20/2022 Radar Auto Parts - Brussels	BFD-DIESEL EXHAUST FLUID	\$	26.70
EFT000000004860	7/20/2022 Radar Auto Parts - Brussels	PW - MIRRORS	\$	28.00
EFT000000004861	7/20/2022 Radar Auto Parts - Clinton	PW- L9-13	\$	4.86
EFT000000004861	7/20/2022 Radar Auto Parts - Clinton	PW - SUPPLIES	\$	4.47
EFT000000004862	7/20/2022 RCAP Leasing Inc	SDCC - FLOOR SCRUBBER	\$	1,199.30
EFT000000004863	7/20/2022 R J Burnside & Associates Ltd	COX MUNICIPAL DRAIN	\$	5,085.00
EFT000000004863	7/20/2022 R J Burnside & Associates Ltd	CHARTERS MUNICIPAL DRAIN	\$	2,943.49
EFT000000004864	7/20/2022 Robinson Farm Drainage Ltd	COX & BURROWS B DRAIN IMPROVE	\$	4,683.62
EFT000000004865	7/20/2022 Jessica Rudy	EXPENSE CLAIM- J. RUDY	\$	340.79
EFT000000004866	7/20/2022 Safety-Kleen Canada Inc	PW-OLD OIL RECYCLE	\$	316.40
EFT000000004866	7/20/2022 Safety-Kleen Canada Inc	PW-OLD OIL RECYCLE	\$	316.40
EFT000000004867	7/20/2022 Seaforth Animal Hospital	ANIMAL CNTRL-BOARDING-WOELKE	\$	271.61

EFT000000004868	7/20/2022 Sills Home Hardware	FHT - CLEANING SUPPLIES	\$	66.96
EFT000000004868	7/20/2022 Sills Home Hardware	SDCC - BUILDING R&M SUPPLIES	\$	267.04
EFT000000004868	7/20/2022 Sills Home Hardware	VRC - CLEANING SUPPLIES	\$	95.52
EFT000000004868	7/20/2022 Sills Home Hardware	TH/W/PW/BIA - VARIOUS SUPPLIES	\$	144.21
EFT000000004869	7/20/2022 Sunbelt Rentals of Canada Inc	TURNBERRY ST PARKING LOT	\$	1,398.84
EFT000000004870	7/20/2022 Swan Dust Control Ltd	TH - MAT SERVICE	\$	84.75
EFT000000004870	7/20/2022 Swan Dust Control Ltd	FHT - MAT SERVICE	\$	68.76
EFT000000004870	7/20/2022 Swan Dust Control Ltd	TH - MAT SERVICE	\$	84.75
EFT000000004870	7/20/2022 Swan Dust Control Ltd	FHT - MAT SERVICE	\$	68.76
EFT000000004870	7/20/2022 Swan Dust Control Ltd	SDCC - MAT SERVICE	\$	151.86
EFT000000004871	7/20/2022 Sysco - Southwestern Ontario	TDN - GROCERIES	\$	399.80
EFT000000004872	7/20/2022 Twins Lawn Care Service	FHT - GARDEN MAINTENANCE	\$	209.05
EFT000000004872	7/20/2022 Twins Lawn Care Service	FHT - LAWN MAINTENANCE	\$	220.35
EFT000000004872	7/20/2022 Twins Lawn Care Service	PW - SHAPE HEDGES/BRANCHES	\$	621.50
EFT000000004873	7/20/2022 Wolseley Canada Inc	W/WW- SUPPLIES	\$	271.24
<b>Total EFT's for Approval</b>			\$	556,362.90

**Total Payroll-Pay Period 13 & 14 - Full-time, Part-time and Monthly \$ 200,572.81**

**TOTAL FOR APPROVAL BY COUNCIL \$ 1,818,539.17**

---

Mayor, Bernie MacLellan

---

CAO, Brad McRoberts

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Brad McRoberts, CAO

**Date:** July 19, 2022

**Subject:** Seaforth Ribfest Agreement

---

**Recommendation:**

That the Council of the Municipality of Huron East consider the by-law to authorize the Mayor and Clerk to execute the Special Event Agreement between the Municipality of Huron East and The Hub for the Seaforth Ribfest being held at the Seaforth & District Community Centre parking areas on August 19 to 21, 2022.

**Background:**

The Hub, a local restaurant chain, will be hosting a Ribfest at the Seaforth & District Community Centre parking areas on August 19<sup>th</sup> to the 21<sup>st</sup>, 2022.

Staff have had several site coordination meeting with The Hub over the past few months in preparation for the event. To ensure the protection of the municipality during the event a formal agreement has been prepared.

The Agreement outlines the responsibility for costs, damages, security, and use of the lands.

**Others Consulted:** The Hub, and SDCC Manager.

**Financial Impacts:** None.

**Signatures:**

Brad McRoberts (Original Signed)

---

*Brad McRoberts, MPA, P. Eng., CAO*

## Huron East Administration

**To:** Mayor MacLellan and Members of Council  
**From:** Jessica Rudy, Clerk  
**Date:** July 19, 2022  
**Subject:** Accountability and Transparency Policy

---

### **Recommendation:**

That the Council of the Municipality of Huron East adopt the policy regarding Accountability and Transparency;

And That Council approve the live streaming of virtual Council meetings and the uploading of any previously recorded Council meetings.

### **Background:**

Section 270 of the Municipal Act, 2001 states that a municipality shall adopt and maintain required policies. Item 5 of Section 270 states the following:

“The manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public.”

Staff have developed the Accountability and Transparency policy in response to this requirement ([Attachment A](#)).

The policy outlines the ways in which the municipality is accountable, transparent and open to the public in areas such as financial matters, internal governance, and public participation/information sharing.

In relation to the policy the Clerk is making enhancements to the website by adding an Accountability and Transparency webpage under the Council heading. Content would include a link to the approved policy, a public listing of all Councillor Declarations of Pecuniary Interest (as required under the Municipal Conflict of Interest Act), the annual remuneration report and information on the Integrity Commissioner.

### **Virtual Council Meetings**

The Ontario Ombudsman has provided case studies involving municipalities and the use of virtual meetings. It was noted that although virtual meetings were added to the Municipal Act at the onset of COVID the definition of open meetings did not change which is meetings need to be open to the public, minutes must be recorded and a resolution must be passed in open session before a meeting can be in closed. As a

result the municipality is required to either livestream and/or provide information on how the public can access the meeting.

Currently staff provide a meeting link to any individual that wishes to attend, however, if Council were to live stream the Council meetings it would ensure that anyone wishing to observe the decisions of Council would be able to do so in a real-time and open format, bypassing the need to contact staff, thus going beyond the current basic standard. It is felt by the Clerk that uploading previously recorded Council meetings, although not legislatively required, is best practice and enhances transparency.

**Comments:**

Through a policy review it is apparent that there are legislatively required policies which need to be either adopted or updated. The Clerk will continue to bring forward policies as they are completed.

**Financial Impacts:**

There will be no financial impacts to livestream virtual Council meetings as the subscription to YouTube is free and integrates with our current Zoom license.

**Attachments:**

[Attachment A: Accountability and Transparency Policy \(1-28\)](#)

**Signatures:**

---

Jessica Rudy, AMP, Clerk

---

Brad McRoberts, MPA, P. Eng., CAO





## Accountability and Transparency Policy No. 1-28

Approved by: Council

Date: July 19, 2022

Last Review by:

Date:

### Purpose/Application:

The Municipal Act, 2001 (the Act) requires that all municipalities adopt and maintain a policy with respect to the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public. The purpose of this policy is to provide guidance for the delivery of the municipality's activities and services in accordance with the principles outlined herein.

### Statement:

The Municipality of Huron East acknowledges that it is responsible to provide good government for its stakeholders in an accountable and transparent manner by:

- Encouraging public access and participation to ensure that decision making is responsive to the needs of its constituents and receptive to their opinions;
- Delivering high quality services to our citizens; and
- Promoting efficient use of public resources.

Accountability, transparency and openness are standards of good government that enhance public trust. They are achieved through the municipality adopting measures ensuring, to the best of its ability, that all activities and services are undertaken utilizing a process that is open and accessible to its stakeholders. In addition, wherever possible, the municipality will engage its stakeholders throughout its decision making process which will be open, visible, and transparent to the public.

## Accountability and Transparency Policy

### Definitions:

**Accountability:** The principle that the municipality will be responsible to its stakeholders for decisions made and policies implemented, as well as its actions or inactions.

**Transparency:** The principle that the municipality actively encourages and fosters stakeholder participation and openness in its decision making processes; additionally, transparency means that the municipality's decision making process is open and clear to the public.

### Policy Requirements:

The principles of accountability and transparency shall apply equally to the political process and decision making and to the administrative management of the municipality.

#### 1. Financial Matters

The municipality will be open, accountable and transparent to its stakeholders in its financial dealings as required under the Act. Some examples of how the municipality provides such accountability and transparency are as follows:

- Internal/external audit
- Reporting/statements
- Long term financial planning
- Asset management
- Purchasing/procurement
- Sale of land
- Budget process

#### 2. Internal Governance

The municipality's administrative practices ensure specific accountability on the part of its employees through the following initiatives:

- Code of conduct for staff
- Performance management and evaluation
- Hiring policy
- Orientation/continuing education
- Health and safety
- Work/life balance
- Compensation/benefit

## Accountability and Transparency Policy

- Responsibility for ensuring that administrative procedures recognize Council's commitment to accountability and transparency

### 3. Public Participation and Information Sharing

The municipality ensures that it is open and accountable to stakeholders through implementing processes outlining how, when and under what rules meetings will take place. The municipality's meetings will be open to the public when and as required under the Act, and members of the public will have an opportunity to make delegations or comments in writing on specific items at these meetings. In addition, the municipality has adopted policies which ensure that participation by the public can be meaningful and effective, through timely disclosure of information by various means including print, media, websites, etc. Some specific examples include:

- Procedure By-law
- Council Code of Conduct
- Integrity Commissioner
- Records Retention By-law
- Sale and Disposition of Land
- Procurement of Goods and Services
- Closed Meeting Investigator
- Posting of complete Agenda packages and Minutes
- Regular website updates
- Social Media
- Community Engagement Platform

Other Accountability measures that the Municipality follows which contribute to ensuring an accountable and transparent Council include:

- Municipal Conflict of Interest Act
- Municipal Freedom of Information and Protection of Privacy Act
- Performance and outcome measurements and reporting requirements

**Huron East  
Administration**

**To:** Mayor MacLellan and Members of Council  
**From:** Brad Dietrich C.B.O.  
**Date:** July 19, 2022  
**Subject:** Code Amendment / 2022 Year to date Building Report

---

**Report:**

For Information.

**Amendment to the Building Code:**

This amendment that applies to SHEDS ONLY states the following:

“ (6) A shed is exempt from the requirement to obtain a permit under section 8 of the Act and is exempt from compliance with this code, provided that the shed,

- (a) is not more than **15m<sup>2</sup>** in gross floor area,
- (b) is not more than one storey in building height,
- (c) is not attached to a building or any other structure,
- (d) is used only for storage purposes ancillary to a principal building on the lot, and
- (e) does not have plumbing”

Previously sheds were limited to **10m<sup>2</sup>** the same as any other structure. A shed will need to comply with the zoning by-law provisions such as setbacks / lot coverage etc. regardless if under 15m<sup>2</sup>.

**2022- 2021 Comparison Building Permit Report**

The following table is a permit summary for 2022-2021.

**Annual Permit Activity by Type**

Yearly activity up to the month of July

**2022 Permit Activity**

Type	Count	Work Value	Fees
AA - Agri. Additions	3	\$0.00	\$3,642.50
ANC - Agri. New Construction	26	\$427,000.00	\$37,168.25
AR - Agri. Reno.	1	\$304,000.00	\$1,375.95
CA - Commercial Addition/Alteration	9	\$7,528,000.00	\$11,810.00
Class 4-New Installation	10	\$0.00	\$6,210.00
DEMO - Demolition	1	\$0.00	\$0.00
IA - Industrial Addition/Alteration	1	\$0.00	\$2,550.00
INC - Industrial New	1	\$600,000.00	\$4,260.00
Manure Storage - Round	1	\$200,000.00	\$1,140.00
MR - Multiple Residential	4	\$650,000.00	\$22,046.70
Plumbing Permit	46	\$0.00	\$25,975.00
RA - Residential Additions	19	\$348,500.00	\$10,795.40
RAB - Residential Accessory Bldg.	18	\$164,000.00	\$8,977.20
Repair-Alteration	1	\$0.00	\$303.00
SFD - Single Family Dwelling	33	\$3,761,810.00	\$77,010.60
			<b>174 \$13,983,310.00 \$213,264.60</b>

**2021 Permit Activity**

Type	Count	Work Value	Fees
AA - Agri. Additions	4	\$543,000.00	\$6,181.25
ANC - Agri. New Construction	37	\$9,761,685.00	\$73,396.75
AR - Agri. Reno.	2	\$150,000.00	\$1,250.00
CA - Commercial Addition/Alteration	8	\$226,843.00	\$2,072.00
Class 4-New Installation	19	\$0.00	\$11,481.00
CNC - Comm. New Construction	2	\$35,000.00	\$372.00
DEMO - Demolition	4	\$5,000.00	\$0.00
IA - Industrial Addition/Alteration	2	\$767,204.00	\$5,572.99
INC - Industrial New	2	\$1,126,674.00	\$345.00
MR - Multiple Residential	5	\$3,600,000.00	\$93,448.80
Plumbing Permit	37	\$0.00	\$16,243.00
RA - Residential Additions	17	\$1,268,000.00	\$9,571.90
RAB - Residential Accessory Bldg.	18	\$423,500.00	\$6,631.60
Repair-Alteration	2	\$0.00	\$606.00
SFD - Single Family Dwelling	24	\$9,078,340.37	\$57,964.90
SPIG - In Ground Swimming Pool	5	\$325,000.00	\$1,268.40
			<b>188 \$27,310,246.37 \$286,405.59</b>

**Others Consulted:**

Cathy Garrick, Building Department Assistant

**Financial Impacts:**

n/a.

## Signatures:

A handwritten signature in blue ink, appearing to read "Brad Dietrich", is positioned above a horizontal line.

---

Brad Dietrich, C.B.O.

---

Brad McRoberts, MPA, P.Eng, CAO

Mayor & Council  
The Municipality of Huron East

In consultations with Huron East staff and as a result of recommendations from the Ontario Provincial Police and the Alcohol and Gaming Commission of Ontario the Brussels Homecoming event has amended its site layout to encompass a larger area than originally intended so as to meet the recommendations of our enforcement agencies

In order to comply with these recommendations the "beer tent" area will be required to encompass the North Section of Ainley Street between Flora and McCutcheon. Huron East has already allowed us to do this on Flora Street and this is simply an extension of this request

I do apologize for the amount of requests the council has received and time that our event has taken on your agenda. This will be the last one.

I have attached an image of what our new site will consist of. Note google maps has "Flora" Street incorrectly labeled as "Market"

We are requesting that Huron East allow us to close the North Section of Ainley Street shown in the attached drawing from July 28, 2022 straight through until August 2, 2022

Thank you,

Dan Fritz









## Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON POA 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

[www.townshipofperry.ca](http://www.townshipofperry.ca)

July 12<sup>th</sup>, 2022

Via Email

[justin.trudeau@parl.gc.ca](mailto:justin.trudeau@parl.gc.ca)

[karina.gould@parl.gc.ca](mailto:karina.gould@parl.gc.ca)

The Right Honourable Justin Trudeau, P.C., M.P.  
Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON L1A 0A2

The Honourable Karina Gould, P.C., M.P.  
Minister of Families, Children and Social Development  
House of Commons  
Ottawa, ON K1A 0A6

Dear Prime Minister Trudeau and Minister Gould,

**RE: Township of Perry – Support Town of Aurora Council Resolution  
“Private Member’s Bill C-233 “Keira’s Law””**

Please be advised that at their last regular meeting of Council on Wednesday July 6<sup>th</sup>, 2022, the Council of the Corporation of the Township of Perry supported the following resolution:

***“Resolution #2022-286***

***Moved By: Margaret Ann MacPhail***

***Seconded By: Joe Lumley***

***Be it resolved that*** the Council of the Corporation of the Township of Perry hereby supports the Town of Aurora’s Resolution, Motion 10.1, dated May 24, 2022 re: Private Member’s Bill C-233 “Keira’s Law”;

***And further that*** Council directs staff to provide a copy of this resolution of support to the Right Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Karina Gould, MP, Minister of Families, Children, and Social Development; The Honourable Candice Bergen, Interim Leader of the

-2-

*Conservative Party of Canada; Yves-Francois Blanchet, MP, Leader of the Bloc Quebecois; Jagmeet Singh, MP, Leader of the New Democratic Party; MP Tony Van Bynen; MP Leah Taylor Roy; MP Scott Aitchison; Town Clerk Michael de Rond, Town of Aurora, and all Ontario municipalities.*

***Carried."***

Your attention to this matter is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Bm', is positioned above the printed name of the sender.

Beth Morton  
Clerk-Administrator

cc: Candice Bergen, Interim Leader of the Conservative Party of Canada  
Yves-Francois Blanchet, Leader of the Bloc Quebecois  
Jagmeet Singh, Leader of the New Democratic Party  
MP Tony Van Bynen  
MP Leah Taylor Roy  
MP Scott Aitchison  
Michael de Rond, Clerk, Town of Aurora  
All Ontario Municipalities

BM/ec



## Notice of Request for Drain Major Improvement *Drainage Act, R.S.O.* 1990, c. D.17, subs. 78 (1.1)

To: The Council of the Corporation of the Municipality of Huron East

Re: Smith Drainage Works

(Name of Drain)

In accordance with section 78 (1.1) of the *Drainage Act*, take notice that I, as owner of land affected, request that the above mentioned drain be improved.

The Major Improvement Project work being requested is (check all appropriate boxes):

- ☐ Changing the course of the drainage works;
- ☐ Making a new outlet for the whole or any part of the drainage works;
- ☐ Constructing a tile drain under the bed of the whole or any part of the drainage works;
- ☐ Constructing, reconstructing or extending bridges or culverts;
- ☐ Extending the drainage works to an outlet;
- ☐ Improving or altering the drainage works if the drainage works is located on more than one property;
- ☒ Covering all or part of the drainage works;
- ☐ Consolidating two or more drainage works; and/or
- ☐ Any other activity to improve the drainage works, other than an activity prescribed by the Minister as a minor improvement.

Provide a more specific description of the proposed drain major improvement you are requesting:

Close in the open ditch from Road 172 to the west side of N Pt. Lot 69 Concession 1 Grey.

### Property Owners

- Your municipal property tax bill will provide the property description and parcel roll number.
- In rural areas, the property description should be in the form of (part) lot and concession and civic address.
- In urban areas, the property description should be in the form of street address and lot and plan number, if available.

Property Description

CON 1 N PT LOT 69 N PT LOT;70

Ward or Geographic Township

Grey

Parcel Roll Number

404042000109300

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner of the property may request a drain improvement.

## Ownership

## Corporation

If you need to provide additional information, please attach along with this form.

## Corporation (The individual with authority to bind the corporation must sign the form)

Name of Signing Officer (Last, First Name) (Type/Print)

Horst, Mark

Position Title

President

Name of Corporation

Marcrest Manufacturing Inc.

I have the authority to bind the Corporation.

Signature



Date (yyyy/mm/dd)

2022-07-05

## Enter the mailing address and primary contact information of property owner below:

Last Name

Horst

First Name

Mark

Middle Initial

## Mailing Address

Unit Number

Street/Road Number

Street/Road Name

PO Box

City/Town

Listowel

Province

ON

Postal Code

N4W 3G6

Telephone Number

Cell Phone Number (Optional)

Email Address (Optional)

To be completed by recipient municipality:

Notice filed this

5<sup>th</sup>

day of

July

20

22

Name of Clerk (Last, First Name)

Rudy, Jessica




Signature of Clerk



# Smith Drainage Works



## Legend

-  Parcel Fabric - Secure
-  Municipal Boundary
-  County Boundary



1: 9,028



458.6 0 229.31 458.6 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
© 2017 County of Huron

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

## Notes



57 Napier Street. Goderich, Ontario N7A 1M2  
www.HuronCounty.ca  
[planning@huroncounty.ca](mailto:planning@huroncounty.ca)  
Phone: 519.524.8394 x3 | Toll Free: 1.888.524.8394

---

To: Doug Shouldice & the Municipality of Huron East  
From: Jenn Burns, Planner  
RE: Removal of a Holding Zone  
Location: *GREY CON 10 PT LOT 3*  
Owner/Applicant: Doug Shouldice  
Date: July 13, 2022

---

## Recommendation

It is recommended that the Municipality of Huron East approve the application and pass the necessary by-law to lift the holding symbol from the subject property described as GREY CON 10 PT LOT 3.

## Purpose

The purpose of the application is to allow for the construction of a residential dwelling on a neighbouring property to the rear of the Brussels Livestock Facility.

The property is currently zoned AG3-8-H. The –H is in place to require a development agreement and plan for a beef processing plant. The proponents are wishing to build their home on the property.

This by-law amends Zoning By-law 52-2006, of the Municipality of Huron East. Maps showing the general location of the lands to which this by-law applies are shown on the following pages.



## Airphotos showing location of property, proposed house & shed

(2 acre area in yellow showing future house and shed to be constructed 1100 ft from Brussels Livestock facility).





## Review

The subject property was rezoned AG3-8-H in 2005 to allow for a beef processing facility to be constructed, subject to a development agreement and confirmation of no issues from the federal and provincial governments. The applicant has indicated that they are no longer planning to pursue a beef processing facility; they plan to build a home and continue to crop the surrounding farmland.

The owner submitted a site sketch (see airphotos above) to illustrate the proposed use on the property and demonstrate that the house will be sufficiently set back from the Brussels Livestock facility. Given the proposed location of the new house, there are no concerns from a Minimum Distance Separation perspective.

The existing holding zone is not relevant to the proposed house accessory to agriculture (cropping) on the property. The owners do not have any intention or desire to construct a beef processing plant, and therefore, staff are of the opinion that it is appropriate to lift the holding in the location shown on the attached maps.

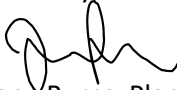
It is recommended that the zoning on the remainder of the property be updated to AG1 from the AG3-8-H at a future date. This recommended rezoning does not impact the applicant's request to lift the holding.

## Consistency with PPS and Conformity with Official Plans

The application is consistent with the Provincial Policy Statement, and conforms to the Huron County and Huron East Official Plans.

As such, and as staff are supportive and are recommending approval of the application.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenn Burns', with a stylized, flowing script.

Jenn Burns, Planner



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: The Municipality of Huron East  
 From: Jenn Burns, Planner  
 Randi Burke, Student Planner  
 Date: June 28, 2022  
 Re: **Consent Application File C62-2022**  
 433 ALBERT ST; PLAN 193 LOT 435  
 Owner/Applicant: Zoellyn Onn

### RECOMMENDATION

It is recommended that consent application C62-22 be recommended for **approval** with the attached conditions.

### PURPOSE

The purpose and effect of this application is for a minor lot addition in Brussels. The existing use of the subject property is Residential. The proposed vacant land to be severed is approximately 530m<sup>2</sup> (0.13 acres). The land to be retained is approximately 820m<sup>2</sup> (0.20 acres) with a house. It is proposed that the land being severed will be added to the abutting lands to the north owned by Riverside Funeral Home Inc. described as Lot 433, 434, Plan 193, Brussels Ward, Municipality of Huron East. The proposed severed lands will be used as green space for Riverside Funeral Home Inc.

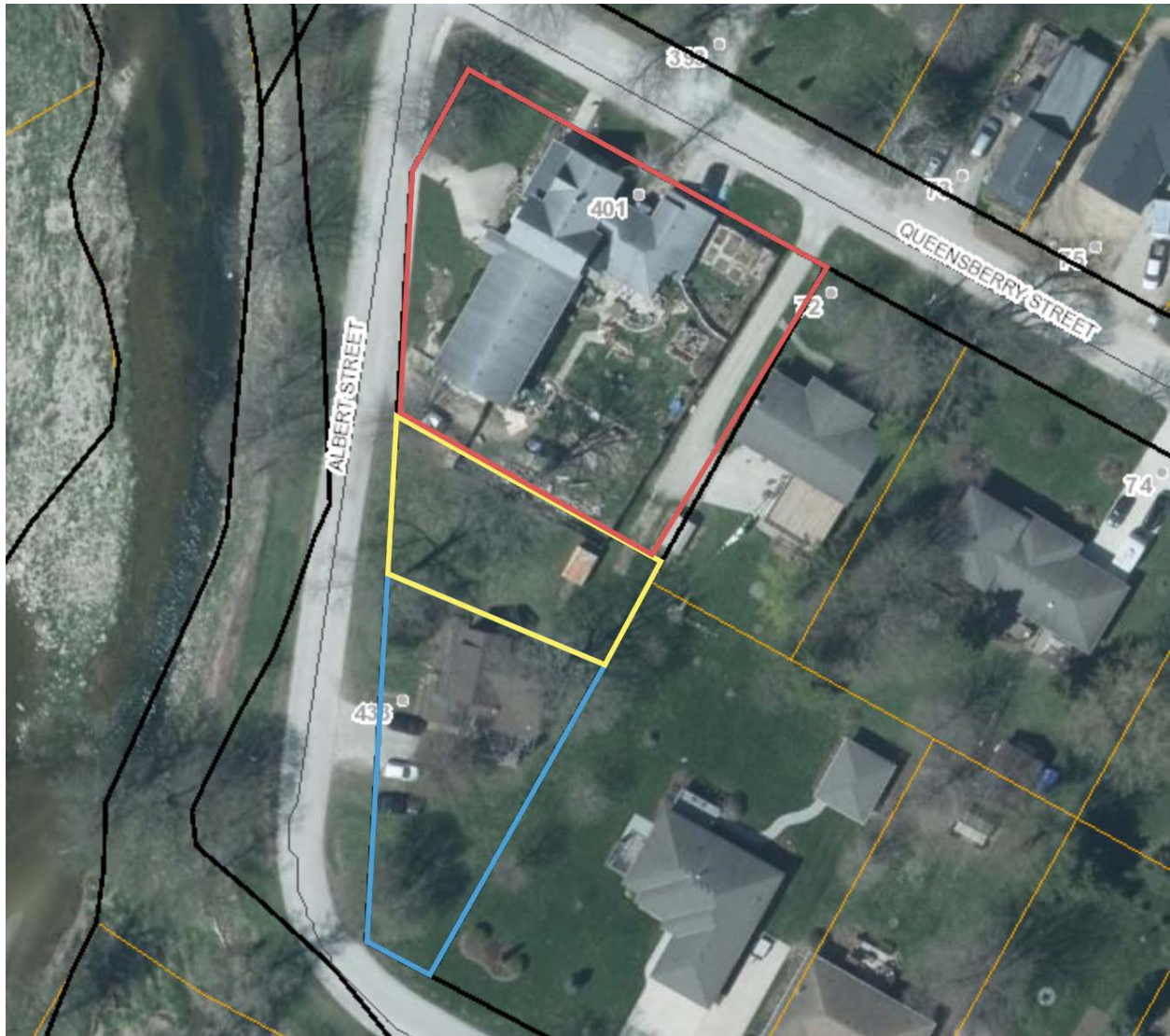
The subject property is designated Urban Natural Environment in the Huron East Official Plan and zoned FF-1 (Flood Fringe – Special Zone) in the Huron East Zoning By-Law.

### REVIEW

This application meets the following criteria:

- ✓ Is consistent with the Provincial Policy Statement (Section 3(5) Planning Act)
- ✓ Does not require a plan of subdivision for the proper and orderly development of the municipality (Section 53(1) Planning Act)
- ✓ Conforms with section 51(24) of the Planning Act
- ✓ Conforms to the Huron County Official Plan
- ✓ Conforms to the Huron East Official Plan
- ✓ Complies with the Huron East Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance)
- ✓ Has no unresolved objections/concerns raised (to date) from agencies or the public.

**Figure 1.** **2020 Air Photo of Subject Property** (severed vacant 0.13 acres shown in yellow, retained 0.2 acres with a house shown in blue, lands to which the severed will merge shown in red- Riverside Funeral Home).



**Figure 2.** Close up air photo of the Severed land shown in yellow and the retained land outlined in blue with the existing house.





**Figure 3. Sketch to show how both properties will look after the minor lot addition (red= funeral home property and blue= residential property)**



**AGENCY/PUBLIC COMMENTS**

There were no comments or concerns received from members of the public or staff during circulation and at the time of writing this report. Comments received from the Huron East Building Inspector are included in the recommended condition for septic inspection.

## **ADDITIONAL COMMENTS**

- The Huron East Official Plan and the Huron County Official Plan provide policies for the use of land that support the principle of promoting the long term future and flexibility of agriculture, the land resource, the economy and the community. The Huron East Official Plan and the Provincial Policy Statement 2020 (PPS) direct residential development to settlement areas. This ensures that the agricultural land is used for agriculture and that the settlement areas are the focus of commercial/residential/industrial development.
- The Huron East Official Plan provides general Urban Settlement Area goals, including that urban natural environment areas are to be used for parks and open space, to create recreational opportunities within the community. The Official Plan requires that natural landscapes and hazardous land be protected; land uses should promote compatibility and minimize conflict through the creative use of landscaping, site and building design, and setbacks. The proposed use of the severed land conforms to the goals of the urban natural environment laid out in the Huron East Official Plan. The proposed retained land is sufficient in size for the continuation of the residential land use. The PPS Section 1.1.3.1 states that settlement areas shall be the focus of growth and development. The PPS also encourages the efficient use of land, infrastructure and public service facilities. This application will make use of settlement area lands and there is no proposed extension to any Municipal Infrastructure. The severance will allow for additional outdoor space for funeral services. The retained residential parcel meets the Huron East Zoning By-law and there are no outstanding concerns.
- The Huron East Zoning By law states that areas zoned FF-1 may be used for existing residential and accessory uses. The lot addition will be used for open space for the existing funeral home and complies with the Huron East Zoning By-law.
- This application conforms to the Huron County Official Plan, the Morris-Turnberry Official Plan and is consistent with the Provincial Policy Statement.
- As a result of the review above, this application is consistent with the PPS, conforms to the policies in the Huron County Official Plan, Huron East Official Plan and the Huron East Zoning By-law. It is therefore recommended that this application be recommended for approval with the conditions outlined below:

## **Recommended Conditions**

### **Expiry Period**

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

### **Municipal Requirements**

2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).

### **Survey/Reference Plan**

3. Provide to the satisfaction of the County and the Municipality:
  - a) a survey showing the lot lines for the severed parcel, and the setbacks of the closest buildings on the retained property to the severed parcel, and
  - b) a reference plan based on an approved survey for each retained parcel.

### Merging

4. The severed land merge on title with the abutting property to the north upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.

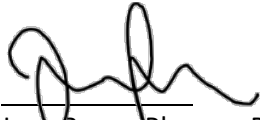
A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:

- a) the severed land and the abutting property to the north will be consolidated into one P.I.N. under the Land Titles system; or
- b) where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, C P.13 as amended.

Section 50(3) or (5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

### Zoning

5. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.



Jenn Burns, Planner, RPP

## June 2022 Council Expenses

Date	Meetings	Raymond Chartrand	Brenda Dalton	Dianne Diehl	Bob Fisher	Bernie MacLellan	Larry McGrath	Alvin McLellan	Justin Morrison	Zoey Onn	Joe Steffler	Gloria Wilbee	Total
June 7	Council Meeting - Virtual	171.93	171.93	171.93	171.93		171.93	171.93	171.93	171.93	171.93	171.94	1,719.31
June 8	CHIP Meeting											82.95	82.95
June 13	Administration Meeting	82.95			82.95	82.95	82.95	82.95 42.70					457.45
June 13	Brussels 75th Celebration					25.00 68.32							93.32
June 14	Mid Huron Recycling Board - Virtual					82.95							82.95
June 15	SDCC Committee Meeting										82.95	82.95	165.90
June 21	Council - Virtual	171.93	171.93	171.93	171.93	171.93	171.93	171.93	171.93	171.93	171.93		1,719.30
June 22	Brussels Trust								82.95	82.95			165.90
June 23	Special Council Meeting	171.93	171.93 18.30	82.95 44.53	171.93	171.93 18.30		171.93 42.70	171.93	171.93 30.50	171.93		1,612.72
June 28	New Citizen Greeting					25.00 18.30							43.30
June 29	BMD Committee Meeting			82.95 12.20					82.00				177.15
	Seaforth BIA Meeting				82.95								82.95
May 31	Economic Development Strategic Plan Meeting - Missed on May Timesheet		82.95										82.95
<b>Total</b>		<b>598.74</b>	<b>617.04</b>	<b>566.49</b>	<b>681.69</b>	<b>664.68</b>	<b>426.81</b>	<b>684.14</b>	<b>680.74</b>	<b>629.24</b>	<b>598.74</b>	<b>337.84</b>	<b>6,486.15</b>



Minutes of the Huron East/Seaforth Community Development Trust Meeting



Monday June 6, 2022  
10 a.m. by Zoom

**To use the reserve funds to promote the health, safety, morale, and welfare of the rate payers of the former Town of Seaforth; and to promote Economic Development of the geographic area known as the former Town of Seaforth.**

**Trust members present:** Christie Little, Joe Steffler, Bob Fisher, Ray Chartrand, Cathy Elliott, Neil Tam

**Other present:** Chance Coombs

1. The meeting was called to order by Chair Christie Little @ 10 a.m. The usual June 2, 7 pm meeting conflicted with provincial election so meeting was moved to Monday June 6 @ 10 am.

2. Deputation/Requests/Presentations/Correspondence

- Correspondence from TD Bank stated that a monthly discounted rate of \$13 will now be charged to our account as “bank fees”. Previously, the trust was not charged a bank fee on our account.
- Request from Seaforth BIA to provide \$3500 funding for July 2022 Summerfest event. This annual event has not been held since 2019, due to Covid. Request form attached.
- Bob asked amount of our previous donations, which were \$500. Cathy pointed out that we have not been asked for a donation the past two years, the cost of everything has increased and it's the first event since our Main Street dig.

Moved by Cathy, seconded by Bob to donate \$3500 to BIA Summerfest event. Carried.

3. Additions to Agenda & Approval of Agenda

**Moved by Ray, seconded by Neil for approval of agenda. Carried.**

4. Disclosure of Trustees' Pecuniary Interest - None

5. Accounts Payable – Financial Reports

- Current bank balance is \$197,512.56
- Payables this month are \$ 6,347.55
- We have a MCU GIC maturing in June. The non-redeemable renewal rates are:

9 months – 3.25%      1 yr. - 3.50%      18 months – 3.75%      2 yr. - 4.00%

- Bob has heard from several sources that two more rate hikes are likely by autumn.
- It was decided to reinvest for 9 months, as we have major work on the post office coming up.

**Moved by Bob, seconded by Neil that the financial reports be approved. Carried.**

6. Property Manager's Report – Chance (see attached)

- Chance suggested that the trees at the front of 32A Centennial Drive be trimmed as they are rubbing on the steel roof. She knows someone who works in the business. Chance will have this work hired out.

**Moved by Bob, seconded by Neil to approve PM's report. Carried.**

7. Huron East Health Centre Report -None

8. Minutes of Thursday, May 5, 2022 meeting

**Moved by Ray, seconded by Bob for approval of the minutes. Carried.**

Unfinished Business

- Christie has not yet contacted tenant in unit 201 about rent increase but will do so.

Clock Tower Repair/Brickwork

- Cathy spoke with Christopher Mayberry about the crumbling steps at northeast side of post office building. He looked at them. The cement has completely crumbled and needs to be replaced, not repaired. Christopher can remove and replace the bottom two steps and resurface the third step for \$500.

**Moved by Bob, seconded by Ray to have Christopher Mayberry hired to replace/resurface northeast steps. Carried.**

- Jamie Stowe, clock repairman, is booked into 2025. Dr. Chris Cooper and Tom Cross will look at the clock and provide a quote for repair. Caulking that was placed at the bottom of clock faces has caused moisture retention and possible rot to clock interior.
- Chance will be replacing floodlights in clock tower and will take photos while she's up there.
- Cathy noticed crumbling mortar in the rusticated stone base of the post office building. She spoke with Dr. Cooper about this. He has generously offered to spend time with Chance and Cathy viewing an instructional video he has produced on how to repair the mortar so that they can carry out the necessary repairs. This must be done prior to July 17, as he is unavailable after that date.

Vacant Position

- Huron East clerk Jessica Rudy has posted the vacancy on the HE website and had it placed in the newspaper (Expositor?). Christie posted it on social media.

- One applicant has come forward and this will be dealt with at the June 7 council meeting.

#### Post Office Ramp

- Cathy contacted Derrick Vandriel about the ramp. He looked at it and felt it had a bit of life left but best to start the replacement process immediately.
- Cathy explained that she and Bob had attended an accessibility webinar last week.
- At present, there are no known available accessibility grants for this project.
- The county accessibility committee is available to visit the site and offer their suggestions. Ray suggested that having the accessibility committee meet with the contractor would be wise.
- Bob stated that the regulations require one foot of run for one inch of rise.
- Bob spoke with CAO Brad McRoberts about this and was advised to obtain three quotes. Joe stated that since the trust is not governed by the Municipal Act, three quotes are not required. Christie shared that we have two local contractors, Vandriel Excavating and Smith Construction. Neil felt that with the time constraints we are under, three quotes aren't necessary.
- Chance wondered if the ramp would require painting. As it will be galvanized steel, the answer is no.
- Bob would like both the north and south sides of the post office entrance to be considered for ramp placement. Cathy pointed out that there must have been a reason the ramp was placed on the north side. The south side replacement would require relocating radiator in the foyer, removing concrete in courtyard and possible relocation of flagpole, bike rack and telephone booth.
- Much discussion took place about whether an engineer and/or an architect should be consulted prior to hiring a contractor. It was decided that since an engineer would be consulted by the contractor, it would not be necessary for the trust to do so.

**ACTION: Bob will contact Smith Construction, Cathy will contact Vandriel Excavating for a quote on a galvanized steel ramp.**

**ACTION: Bob will contact MP Ben Lobb and MPP Lisa Thompson about accessibility grant monies available.**

#### New Business

- The dumpster at 32A Centennial Drive will be left in place until the current tenant vacates. Then Christie will contact Scrapper Dave about its removal.
- The parking signs are in place at 32A Centennial Drive.

#### 9. In Camera – Not Required

**Next meeting – Thursday July 7, 2022 @ 7:00 pm. (or at call of Chair) in the post office boardroom. Bob moved for adjournment at 11 am. Carried.**

Chair Christie Little \_\_\_\_\_

## PROPERTY MANAGER'S REPORT - MAY 2022

### POST OFFICE

I was contacted by Post Mistress about a complaint she received from a customer regarding the condition of the Ramp. Cathy and I scraped, sanded and painted lower hand rail to prevent slivers from rust spots.

I was informed of a bird in the clock tower again. I installed screening on 4 different locations in tower. Screen needs replaced on outside.

I received a call from Post Mistress complaining new cooling unit making a noise. Investigated, all good. Also cleaned other AC filters.

I was asked to provide hydro at back of building for Mason doing brick work. Checked out breakers and hydro running to GFCI box in window well. GFCI faulty. Called Electrician. Replaced, Done.

I shut the boiler down.

I checked and recorded all Fire extinguishers and Emergency lights.

I continue to monitor dehumidifier and sump pump.

I am adding salt to conditioner as needed.

I continue to monitor loose bricks on front/side of building and clean up.

I continue to clean up garbage, etc. on property.

I check in regularly with Post office employees. (issues?)

All good.

### L.H.I.N

I received a call from Election office complaining too cold. I worked on Master control for a couple hrs and turned all the heat zones back up manually.

I met with Bell Telephone again to open electrical room door. There now is a key at front desk.

I called Matt Gale to come have a look at Master control and we found that HVAC heat wasn't working 100%. I called Seaforth Plumbing & Heating and they ordered a part (under warranty) for it.

I cleaned out eaves trough (down spout was plugged) and checked trough all the way around building.

Very busy month here!

PROPERTY MANAGER

Chance Coombs

**The Corporation  
of The  
Municipality of Huron East**

**By-law No. 050 for 2022**

Being a By-law to Permit and Regulate the Operation  
of Off-Road Vehicles on Municipal Highways within  
The Corporation of the Municipality of Huron East and  
Repeal By-law 63-2010

**Whereas** pursuant to Section 191.8(1) of the *Highway Traffic Act*, R.S.O. 1990, c.H.8, as amended, no person shall drive an off-road vehicle on a highway except in accordance with the Highway Traffic Act regulations and any applicable municipal by-laws;

**And Whereas** pursuant to Section 191.8 (3) of the *Highway Traffic Act*, the Council of a municipality may pass by-laws,

- a) permitting the operation of off-road vehicles or classes of off-road vehicles on any highway within the municipality that is under the jurisdiction of the municipality, or on any part or parts of such highway;
- b) prohibiting the operation of off-road vehicles on any highway within the municipality that is under the jurisdiction of the municipality, or on any parts of such highway; and
- c) prescribing a lower rate of speed for off-road vehicles than that prescribed for off-road vehicles by regulation on any highway within the municipality that is under its jurisdiction, or on any part or parts of such highway, including prescribing different rates of speed for different highways or parts of highways;

**And Whereas** Section 191.8 (4) of the *Highway Traffic Act* provided that a by-law passed under Section 191.8(3) may apply only during specified times to allow for municipalities to regulate times of operation;

**And Whereas** the operation and the equipment and safety requirements for off-road vehicles are defined in Ontario Regulation 316/06, as amended;

**And Whereas** pursuant to the Municipal Act, 2001, S.O. C.25, as amended, the Council of the Corporation of the Municipality of Huron East may pass by-laws with respect to the municipality owned roads including parking and traffic on such highways;

**Now Therefore**, the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

**1. Definitions**

In this By-law:

**“All-Terrain Vehicle (ATV)”** means an off-road vehicle that

- a) has four wheels, the tires of which are in contact with the ground;
- b) has steering handlebars;
- c) has a seat that is designed to be straddled by the driver; and

- d) is designed to carry a driver and no passengers, or a driver and only one passenger, if the vehicle has one passenger seat that is designed to be straddled by the passenger while sitting facing forward behind the driver and is equipped with foot rests for the passenger that are separate from the foot rests for the driver.

**“Extreme terrain vehicle”** means an off-road vehicle that:

- a) has six or eight wheels, the tires of which are all in contact with the ground;
- b) has no tracks that are in contact with the ground;
- c) has seats that are not designed to be straddled; and
- d) has a minimum cargo capacity of 159 kilograms.

**“Highway”** means a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

**“Multi-purpose off-highway utility vehicle (UTV)”** means an off-road vehicle that;

- a) has four or more wheels, the tires of which are all in contact with the ground;
- b) has a steering wheel for steering control;
- c) has seats that are not designed to be straddled; and
- d) has a minimum cargo capacity of 159 kilograms.

**“Municipality”** means the Corporation of the Municipality of Huron East

**“Off-road motorcycle (ORM)”** means an off-road vehicle, designed primarily for recreational use, that:

- a) has steering handlebars;
- b) has two wheels, the tires of which are all in contact with the ground;
- c) has a minimum wheel rim diameter of 250 millimetres;
- d) has a minimum wheelbase of 1,016 millimetres;
- e) has a seat that is designed to be straddled by the driver;
- f) is designed to carry a driver on and no passengers; and
- g) does not have a sidecar.

**“Off-Road Vehicle (ORV)”** means an off-road vehicle within the meaning of the *Off-Road Vehicles Act* and the various vehicles as defined under this section of the By-law.

**“Recreational off-highway vehicle”** means an off-road vehicle that:

- a) has four wheels, the tires of which are all in contact with the ground;
- b) has a steering wheel for steering control;
- c) has seats that are not designed to be straddled; and
- d) has an engine displacement equal to or less than 1,000 cubic centimeters.

**“seat belt assembly”** means a device or assembly composed of a strap or straps, webbing or similar material that restrains the movement of a person in order to prevent or mitigate injury to the person.

**“Urban Area”** means any area in the Municipality of Huron East where the highway speed limit is 50 km/hr or less.

## **2. Regulation of Off-Road Vehicles on Highways**

- a) The types of off-road vehicles that are applicable to this by-law are the following:
  - i. All-terrain vehicles (ATV), including both single rider ATVs and two-up ATVs;
  - ii. Recreational off-highway vehicles (ROV);
  - iii. Multi-purpose off-highway utility vehicles (UTV);
  - iv. Extreme terrain vehicles (ETV); and
  - v. Off-road motorcycles (ORM).
- b) No person shall operate an off-road vehicle on any highway within the Municipality except in accordance with, and subject to the provisions of this by-law. Every person shall comply with the following:
  - i. Off-road vehicles shall be permitted upon the highways under the jurisdiction of the Municipality, in accordance with Ontario Regulation 316/03 of the Highway Traffic Act, as amended, and the Off-Road Vehicles Act, as amended.
  - ii. In any urban area, operation of an off-road vehicle shall only be permitted on highways to allow the operator to depart or return from inside/outside the urban limits by the closest and most direct route for the sole purpose for the operator to depart or return to their residence or abode; or the operator stopping at an eating establishment to obtain meals/refreshment, and/or at a service station refuel.
- c) No person shall operate an off-road vehicle on highways unless it meets the equipment and safety requirements of sections 7 and 15 of Ontario Regulation 316/3, as amended, and is operated in accordance with the operation requirements of sections 16-24 of Ontario Regulation 316/03, as amended.
- d) No person shall operate an off-road vehicle at a rate of speed greater than,
  - i. 20 kilometers per hour, if the speed limit established under the Highway Traffic Act or Municipal By-law for that part of the highway is not greater than 50 kilometers per hour, or
  - ii. 50 kilometers per hour, if the speed limit established under the Highway Traffic Act or by Municipal By-law for that part of the highway is greater than 50 kilometers per hour.
- e) No person shall operate an off-road vehicle within the Municipality between the hours of 11:00 p.m. and 7:00 a.m. the following day.
- f) No person shall operate an off-road vehicle on any of the following under the jurisdiction of the Municipality: Community Centre; park, sports field, playground or trail; cemeteries; municipal public property within the municipality without the consent of the Municipality; any unopened road allowance unless such vehicle is

required for emergency response purposes or unless prior permission has been obtained by the Municipality; and any sidewalk or boulevard.

- g) No person shall operate an off-road vehicle on the roadway, except where the shoulder of the road is not present or is unsafe for operation of an off-road vehicle.
- h) No person shall operate an off-road vehicle in such a way to disrupt or destroy the natural environment, or create a nuisance by method of frequency of operation on any municipal property or upon any highway with the municipality.
- i) No person shall operate an off-road vehicle near churches and funeral homes when services are in progress and shall keep completely away from hospitals and nursing homes unless absolutely necessary.
- j) No person shall leave an off-road vehicle within the municipal road allowance unless it is in within designated parking lot spaces and or designated on-street parking spaces or where otherwise authorized signage is displayed indicating that off-road vehicle parking is permitted.
- k) No person shall operate an off-road vehicle on private property within the limits of the Municipality of Huron East, except if authorized to do so by the owner of the private property.
- l) All persons purporting to operate off-road vehicles under the permission granted in this by-law shall have adequate insurance at all times. In the event that such insurance is inadequate in terms of deductibles, terminated or limited coverage or otherwise, any and all losses and costs, which the Municipality may incur as a result of such inadequate insurance coverage, are a debt due to the Municipality, which the person shall pay on demand forthwith.

### **3. Warranty and Indemnity**

- a) In recognition that the permission granted in this by-law is privilege, every person purporting to exercise the permission shall be deemed to have agreed to all of the terms and conditions in this by-law.
- b) Each person exercising the permission granted in this by-law acknowledges and accepts that the Municipality does not, in any way, warrant, represent or undertake that the public highways to which the permission applies are suitable for or maintained to permit use of off-road vehicles. Each such person shall not, at any time, under any circumstances, claim or attempt to claim, at any time, in any proceedings whatsoever that the public highway was not suitable for off-road use or not maintained properly.
- c) Where the Municipality incurs any loss, costs, or damages as a result of any person exercising the permission in this by-law, each such person shall, upon request, reimburse the Municipality for all such loss, costs and damages.

### **4. Penalties**

Any person who contravenes any section of this By-law is guilty of an offence and upon conviction is liable to a fine as provided for in the Provincial Offences Act and attached as Schedule A to this By-law.

### **5. General**


The operation of off-road vehicles shall be permitted upon the highways under the jurisdiction of the Municipality of Huron East and in accordance with Ontario Regulation



No person shall hinder or otherwise obstruct , nor attempt to hinder or obstruct, either directly or indirectly, an Officer, employee and/or agent of the Municipality in the lawful exercise of a power or duty under this By-law.

a) That By-law 63-2010, A By-law to Regulate the Operation of Off-Road Vehicles on Municipal Highways within the Corporation of the Municipality of Huron East is hereby repealed.

**Read** a first and second time this 5<sup>th</sup> day of July, 2022.

  
Jessica Rudy, Clerk

**Jessica Rudy, Clerk**

The Corporation of the Municipality of Huron East  
Schedule A to By-law 050 of 2022: Off-Road Vehicles  
Set Fine Schedule – Part 1 Provincial Offences

Item	Short Form Wording	Provision for Creating or Defining Offence	Set Fine
1	Operating an ORV in/on a prohibited area	Section 2(b)	\$200
2	Operate an ORV on highway – fail to meet equipment and safety requirements	Section 2(c)	\$200
3	Operating an ORV above speed limits	Section 2(d)(iv)	\$200
4	Operating an ORV during prohibited hours	Section 2(e)	\$200
5	Operate an ORV on municipal property without authorization	Section 2(f)	\$200
6	Failure to operation ORV on shoulder when safe to do so	Section 2(g)	\$200
7	Operating an ORV in a disruptive or destructive manner	Section 2(h)	\$200
8	Operating an ORV during a church or funeral service or near a hospital or nursing home	Section 2(i)	\$200
9	Leaving an ORV on a municipal road allowance	Section 2(k)	\$200
10	Operating an ORV without proper insurance	Section 2(l)	\$200

Note: The penalty provision for the offences indicated above is section 4 of By-law 050-2022, a certified true copy of which has been filed.

**The Corporation  
of The  
Municipality of Huron East  
By-law No. 051 for 2022**

Being a By-law to Regulate Maintenance of Land  
known as the Clean Yards By-law for the  
Municipality of Huron East and repeal By-law 21-  
2010.

**Whereas**, Sections 8, 9, and 11 of the *Municipal Act*, S.O. 2001, c. 25, as amended, permits a municipality to pass By-laws necessary or desirable for municipal purposes, and in particular paragraphs 5, 6 and 8 of Subsection 11 (2) authorize By-laws respecting the economic, social and environmental well-being of the municipality, the health, safety and well-being of persons, and the protection of persons and property;

**And Whereas** Section 11(3) of the *Municipal Act*, 2001 provides that local municipality may pass By-laws regulating highways under its jurisdiction;

**And Whereas** Section 122 of the *Municipal Act*, 2001 provides that a municipality may require the owners or occupants of buildings to remove snow and ice from roofs of the buildings, and may regulate when and how the removal shall be undertaken;

**And Whereas** Section 127 of the *Municipal Act*, 2001, permits a municipality to pass By-laws requiring an owner or occupant of land to clean and clear the land, not including buildings; to clear refuse or debris from the land, not including buildings; for regulating when and how such matters shall be done; for prohibiting the disposal of refuse or debris on land without the consent of the owner or occupant of the land; and for defining “refuse”;

**And Whereas** Section 128 of the *Municipal Act*, 2001 permits a municipality to pass By-laws to prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council, are or could become or cause public nuisances and in the opinion of Council are or could become public nuisances;

**And Whereas**, Section 129 of the *Municipal Act*, 2001 permits a municipality to pass By-laws to prohibit and regulate with respect to odor, dust, and outdoor illumination including indoor lighting that can be seen outdoors;

**And Whereas** Section 131 of the *Municipal Act*, 2001, permits a municipality to prohibit and regulate the use of any land for the storage of used motor vehicles for the purpose of wrecking or dismantling them or salvaging parts from them for sale or other disposition;

**And Whereas** Section 425 of the *Municipal Act*, 2001 permits a municipality to pass By-laws providing that any person who contravenes any By-law of the municipally passed under the *Municipal Act*, 2001 is guilty of an offence;

**And Whereas** Section 436 of the *Municipal Act*, 2001 permits a municipality to pass By-laws providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not a By-law passed under the *Municipal Act*, 2001, or a direction or order made under such a By-law are being complied with;

**And Whereas** Section 444(1) of the *Municipal Act*, 2001 permits a municipality, if satisfied that a contravention of a By-law of the municipality passed under the *Municipal Act*, 2001 has occurred, to make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to do work to correct the contravention.

**And Whereas** Section 445(1) of the *Municipal Act*, 2001 permits a municipality if satisfied that a contravention of a By-law of the municipality passed under this Act occurred, the municipality may make an order requiring the person who contravened the By-law or who caused or

permitted the contravention or the owner or occupier of the land on which the contravention occurred to do work to correct the contravention.

**And Whereas** Section 446(1), of the Municipal Act, 2001 provided that if a municipality has the authority under the Municipal Act, 2001 or any other Act, or under a By-law under the Municipal Act, 2001, or any other Act to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person’s expense;

**And Whereas** Section 446(2) of the Municipal Act, 2001 provides that a municipality may enter upon land at any reasonable time for the purposes of Subsection 446(1);

**And Whereas** Section 446(3) of the Municipal Act, 2001 permits a municipality to recover the costs of doing a matter or thing under Subsection 446(1) from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

**And Whereas** The Corporation of the Municipality of Huron East deems it desirable to regulate the cleaning and clearing of land, maintenance of boulevards and the clearing of snow and ice from sidewalks and roof of buildings within the municipality;

**Now Therefore** the Council of the Municipality of Huron East **Enacts As Follows:**

**1. Administration and Interpretation**

**Short Title**

This by-law may be cited as the “Clean Yards By-Law”.

**Administration**

- 1.1 This By-law will be administered by the Clerk and may be enforced by the By-law Enforcement Officer.

**Interpretation:**

- 1.2 For the purpose of this By-law:
  - a) In the interpretation and application of the provisions of this By-law, unless otherwise stated to the contrary, the provisions shall be held to be the minimum requirements for the promotion of the public, health, safety, comfort, convenience and general welfare.
  - b) Council and the Municipality deems standing water, loose rubbish and debris on lands and unkempt property a nuisance that could create a health and safety hazard for the public.

**Word Usage**

- 1.3 Words in singular shall be deemed to include plural and words in plural shall be deemed to include singular and shall read with all changes in gender or number as the context require.

**Reference to Legislation**

- 1.4 Reference to any Act, Regulation or By-law is reference to that Act, Regulation or By-law as it is amended, or re-enacted from time to time.

**Conflict**

- 1.5 Where there is a conflict between a provisions of this By-law and a provision of any other Municipal By-law, the provisions that establishes the highest standards to protect the health and safety of the public shall apply.
- 1.6 Where the provisions of this By-law conflicts with any Act, the provisions of the provincial standards shall prevail.

- 1.7 In the case of a conflict between this By-law and the permitted uses of Municipal Zoning By-law, the provisions that establish the highest standards to protect the health and safety of the public shall apply.

## 2. Definitions

**“Adjacent Boulevard”** means the boulevard immediately adjacent to the front, side, rear or exterior side yards used for driveway access and or sidewalk.

**“Adjacent Sidewalk”** means a public sidewalk located on a boulevard immediately adjacent to the front side, rear and/or exterior side yard of a property.

**“By-law”** means this Clean Yards By-law.

**“Boulevard”** means that portion of every road allowance within the limits of the Municipality which is not used as a sidewalk, driveway access, traveled roadway or shoulder.

**“Clear water waste”** means waste water containing no impurities or contaminants that are harmful to a person’s health, plant or animal life or that impart the quality of the natural environment.

**“Clerk”** means the Clerk appointed on behalf of the Municipality and includes his/her designate.

**“Costs”** means all monetary expenses incurred by the Municipality during and throughout the process of any redial work, including interest, and may include additional fees as determined by the Municipality’s Fees and Charges By-law.

**“Council”** means the Council of the Municipality of Huron East.

**“Composting”** means the biological degradation or breakdown of organic material into a dark soil-like material called humus.

**“Derelict motor vehicle”** means a used vehicle or the body or chassis of a used vehicle that is not in an operating condition and is rusted, wrecked or partly wrecked or is dismantled or partly dismantled; or does not have affixed to it a license plate with a current permit validation as required under the Highway Traffic Act, R.S.O 1990 c.H.8..

**“Dwelling unit”** means a room or rooms in which a kitchen, living quarters and sanitary conveniences are provided for use of the residents and their guests with a private entrance from the outside of the building or from a common hallway or stairway.

**“Fill”** means any type of material capable of being removed from or deposited on lands, such as soil, stone, sod, turf, concrete, and asphalt either singly or in combination.

**“Graffiti”** means writing, drawing, or symbols applied to any surface, and includes scribbles, scratches and/or sprayed illicitly on a wall or other surface. Graffiti ranges from simple written words to elaborate wall paintings.

**“Highway”** means a common and public walkway, lane, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by, the general public for the passage of vehicles and pedestrians and includes the untraveled portion of a road allowance, a street as defined in the Municipal Act, 2001 and the Highway Traffic Act and a highway as defined in the Municipal Act, 2001 and the Highway Traffic Act.

**“Infestation”** means the overrunning of a property by vermin, rodents, and insects.

**“Medical Officer of Health”** refers to the Medical Officer of Health for Huron and Perth County.

**“Motor Vehicle”** means an automobile, truck, motorcycle, snowmobile, trailer, recreational vehicle and any other vehicle propelled or driven by other than muscular power, but does not include the cars of an electric or steam railways, or other motor vehicles running solely upon rails, or a traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the Highway Traffic Act

**“Municipality”** means the Corporation of the Municipality of Huron East.

**“Natural garden”** means a defined area of vegetation that has been deliberately planted or cultivated with species of wildflowers, shrubs, perennials, ornamental grasses or combinations of them, consistent with a managed and natural landscape.

**“Notice”** shall mean a Notice as set out in Schedule “A” of this by-law.

**“Officer”** means a person appointed and/or responsible for the enforcement of provisions of Municipal By-laws and may include his/her designate(s).

**“Owner”** means a registered owner of land or the occupant, tenant, lessee or the person for the time being managing or receiving the rent of the property, whether on its own account or on account of an agent or trustee of any other person or anyone of the aforesaid.

**“Person”** includes an individual, association, firm, partnership, corporation, trust, organization, trustee, agent or legal representative of an individual.

**“Property”** means land and includes a parcel or tract of land capable of being conveyed as a separate parcel pursuant to the provisions of the Planning Act, or is described in accordance with a registered Plan of Condominium.

**“Public Nuisance”** means an activity or activities, intentional or negligent in origin, which have a detrimental impact on the use and enjoyment of properties in the vicinity of the premises and for the purposes of this By-law includes odor, dust and illumination.

**“Recreational Vehicle”** means a specially designed vehicle used for recreation purposes, whether or not it is required to be licensed, including an all-terrain vehicle, a snowmobile, a camper, a motor home, a boat or trailer.

**“Refuse” or “Debris” or “Rubbish”** means waste material of any kind whatsoever and without limiting the generality of the foregoing includes: inoperative or non-permitted vehicles or boats and mechanical equipment, automobile and mechanical parts, tires, furnaces, water and fuel tanks, furniture, glassware, plastic, cans, garden refuse, grass clippings, trees, tree branches, earth or rock fill, animal feces, materials from construction or demolition projects, old clothing and bedding, refrigerators, freezers, or similar appliances, whether operable or inoperative, containers of any kind and unmaintained garden fixtures and any objects or conditions that might create a health, fire or accident hazard.

**“Remedial work”** means all work necessary for the correction or elimination of a contravention of this By-law as cited in any order issued under this By-law, including any such condition or health hazard, actual or potential, that the contravention may pose.

**“Sewage”** means a liquid or water borne waste, of industrial or commercial origin, or of domestic origin, including human body waste, toilet or other bathroom waste, and shower, tub, culinary, sink and laundry waste, or liquid or water borne waste discharged from a pool to a drain. ‘Grey water’ means sanitary sewage of domestic origin that is derived from fixtures other than sanitary units.

**“Sidewalk”** means a Municipal or County sidewalk located on a boulevard.

**“Standing Water”** means any water, other than a natural body of water that exists on a permanent basis that is found on the ground.

**“Trailer”** means a vehicle that is at any time drawn upon a highway by a motor vehicle, except an implement of husbandry, another vehicle or any device or apparatus not designed to transport persons or property, temporarily drawn, propelled or moved upon such highway, and except a side car attached to a motorcycle, and shall be considered a separate vehicle and not part of the motor vehicle by which it is drawn.

**“Waste”** means any waste of any kind whatsoever and without limiting the generality of the foregoing includes: rubbish and debris, refuse, sewage, effluent, garbage, or litter of any type including household waste.

**“Weed(s)”** means a noxious weed designated by or under the Weed Control Act, R.S.O. 1990, C.W.5, including any weed designated as a local or noxious weed under a By-law.

**“Yard”** means an open, uncovered space on a lot appurtenant to a main building and unoccupied by buildings or structures except as specifically permitted elsewhere in this By-law. In determining yard measurements, the minimum horizontal distance from the respective lot lines shall be used; and

- a) **“Exterior Side Yard”** means the side yard of a corner lot which side yard extends from the front yard to the rear yard between the street line and the nearest wall of any building or structure. The minimum exterior yard means the minimum depth of an exterior side yard on a lot between the exterior side lot line and the nearest wall of any building or structure on the lot.
- b) **“Front Yard”** means a yard extending across the full width of a lot between the front lot line and the nearest wall of any building or structure on the lot. The minimum front yard means the minimum depth of a front yard on a lot between the front lot line and the nearest wall of any building or structure on the lot.
- c) **“Rear Yard”** means a yard extending across the full width of a lot between the rear lot line and the nearest wall of any building or structure on the lot. The minimum rear yard means the minimum depth of a rear yard on a lot between the rear lot line and the nearest wall of any building or structure on the lot.

**“Zoning By-Law”** means a By-law passed by Council under the authority of the Planning Act

### **3. Standards for all Properties**

#### **Property Maintenance**

- 3.1 Every owner of property shall keep their property maintained free of accumulation of rubbish, debris, discarded objects, and shall also keep their property free from conditions such as holes or excavations that might create a health, safety or accident hazard.

#### **Landscaping**

- 3.2 Every owner shall ensure suitable ground cover be provided to prevent erosion of the soil.
- 3.3 Every owner shall ensure where grass forms part of the ground cover, it shall be re-sodded or reseeded as often as required to maintain the grass in a living condition and not allowed to grow at a height of more than six (6) inches.

#### **Trees, Plants, Vegetation**

- 3.4 Notwithstanding 3.3, where a natural garden forms part of the ground cover, it shall be maintained in a living condition.
- 3.5 Every person shall ensure that vegetation on his/her property be kept trimmed and from becoming unreasonably overgrown or in a fashion that may affect safety, visibility, or the passage of the general public.
- 3.6 Every person shall keep his/her property clear from weeds, heavy growth, dead or dying trees, shrubs, and all trees on the property shall be pruned so as to be free from dead or dying branches.
- 3.7 No person shall plant, grow, maintain or permit on his/her property; a hedge, shrub, plant or tree which:
  - a) Interferes with the safety of the public;
  - b) affects the safety of vehicular or pedestrian traffic;
  - c) constitutes an obstruction of view for vehicular or pedestrian traffic;

- d) wholly or partially conceals or interferes with the use of any hydrant or water valve, or other utility;
- e) encroaches upon any sidewalk or pavement or traveled portion of any street or highway; or
- f) overhangs over any sidewalk, pavement or traveled portion of any street or highway.

### **Dirt Piles**

- 3.8 Every person shall keep their property graded, any fill placed on property shall be levelled within fourteen (14) days of placement of such fill material. No fill shall be left in an uncovered state, meaning not covered by sod, or seed on any property for longer than thirty (30) days unless the property is actively being farmed.
- 3.9 Notwithstanding Section 3.8, any dirt placed or levelled must be done to the satisfaction of the By-law Enforcement Officer.

### **Waste**

- 3.10 Every person shall:
  - a) keep his/her property free and clear of all refuse, debris, rubbish, or waste of any kind, including from any objects or conditions that may create a health, fire or accident hazard;
  - b) ensure that his/her land is free and clear of infestation;
  - c) ensure garbage, rubbish, are promptly stored in receptacles and removed in a timely manner.

### **Garbage Refuse and Disposal**

- 3.11 Every owner of property shall store household waste in rigid, watertight containers, which are maintained in good condition without holes or spillage and with secure lids when stored outdoors, and household waste shall not be stored in the front yard of a residential property where the property has a garage, side yard or designated storage facility.
- 3.12 Notwithstanding Section 3.11, garbage may be placed in a front yard in accordance with the Municipal garbage collection and regular scheduled pick up.
- 3.13 Materials of a flammable nature shall, if they are lawfully on the property, be safely stored or else removed at once from the property.
- 3.14 Containers shall be made available in a prominent position on non-residential property for the disposal of waste which may be discarded by customers and others, and land shall be kept free of such waste.
- 3.15 Where waste is to be stored or placed for disposal outside the enclosing walls of a building on a non-residential property, the storage and placement of such receptacles shall:
  - a) be maintained at all times in a litter free condition and in a manner that will not attract pests or create a health concern through its storage or through deterioration, wind or misuse of the storage facility; and
  - b) be screened if less than sixty (60) metres (195.85 ft.) from a highway, walkway, park, or residential property so as not to be visible from such location.
- 3.16 A balcony, porch, deck, or landing shall be maintained free from accumulation of refuse, debris or rubbish and any conditions that might create a health, fire or accident hazard.



- 3.17 In multiple dwellings, every garbage chute, garbage disposal room, garbage storage area, garbage container or receptacle shall be washed and disinfected as often as is necessary to maintain a clean and odor free condition.

#### **Littering**

- 3.18 No person shall throw, place or deposit refuse, debris, rubbish, or waste of any kind on any property highway.
- 3.19 No person shall throw, place or deposit leaves, grass clippings, dirt or snow on a highway, or sidewalk unless authorized by the Municipality.

#### **Unsafe/Hazardous**

- 3.20 Every owner shall:
- a) keep their property free of holes or excavations which may create health or accident hazards;
  - b) ensure an excavation or other declivity, pit or hole is enclosed with a fence; and
  - c) ensure any open well is enclosed with a proper fitting lid.

#### **Derelict Motor Vehicles/Trailers**

- 3.21 No owner shall use any property for the parking, storage, keeping or placement of the following:
- a) derelict motor vehicles or motor vehicles that are unfit to be operated on a highway due to damage or poor repair;
  - b) motor vehicles that are not currently permitted for operation pursuant to the provisions of the Highway Traffic Act;
  - c) motor vehicle parts or components unless otherwise expressly permitted; and
  - d) wrecked, dismantled, discarded, inoperative, or abandoned vehicles, machinery, trailers or boats.
- 3.22 Any vehicle, including without limitation of the generality of the foregoing, trailer, tractor, farm implements, truck camper, camper, boat, or motorcycle, or remnant of part or parts thereof or mechanical equipment, which is in a wrecked, discarded, dismantled or inoperative condition vehicle or trailer that does properly display thereon a valid and current permit or marker shall, for the purpose of this By-law be deemed to be discarded, inoperative or abandoned.
- 3.23 In the case of farm machinery or equipment on property where the 'use' or keeping same is permitted in accordance with the Zoning By-law, all such vehicles or equipment shall be parked or stored in a neat and orderly manner.

#### **Utility Trailer/Trailer/Boats/Vehicle**

- 3.24 No owner shall park, store, keep or place a recreational vehicle, utility trailer, trailer, boat, mobile home or similar vehicle in an exterior side yard of a property in an area identified residential, pursuant to the Municipal Zoning By-law.

#### **Parking and Paved Areas**

- 3.25 Every owner shall ensure that all steps, walks, driveways, parking spaces, and similar areas of yards shall be maintained in good repair so as to afford safe passage there along.
- 3.26 Every owner shall remove from the roof(s) and eave(s) of every building on the property any snow and ice that could pose a health and safety hazard to persons or property below, in the normal use of walkways, driveways, and parking areas adjacent to, and entrances to, such building(s).

- 3.27 Every owner shall ensure that parking areas other than those for residential properties but including those for apartment buildings shall be provided with secured perimeter curb stops or other restraining devices to prevent vehicles from damaging fences, lamp standards, poles or other structures adjacent to the parking lot or adjoining property and from encroaching onto adjoining property.

### **Screening**

- 3.28 The owner of any outdoor salvage yard, outdoor storage yard where permitted pursuant to the Zoning By-law, shall ensure the property be obscured by screening or fencing from surrounding property and the street.

### **Composting**

- 3.29 No owner shall permit composting of any kind other than in accordance with this By-law.
- 3.30 All composting shall be carried out in accordance with the following requirements:
- a) composting is permitted only in a rear yard of a dwelling unit;
  - b) composting shall take place only in a container, pile or digester and only on land which a dwelling unit is located;
  - c) any compost containers or digesters used for composting shall be kept covered tightly at all times, except when being emptied or filled;
  - d) there shall be no more than two (2) compost containers, piles or digesters used for composting on each parcel of land on which a dwelling unit is located, for a total composting capacity on the land of not more than two (2) cubic metres;
  - e) no feces shall be placed in a compost container, pile or digester used for composting;
  - f) no offensive odor shall be permitted to emanate from the compost container pile or digester used for composting;
  - g) maintained in such a manner to deter animals, rodents or vermin;
  - h) organic materials placed in a compost container shall be kept covered with yard waste, soil or humus;
  - i) any compost container, pile or digester used for composting shall be set back at least 1.2 metres (3.93 ft.) from any lot line; and
  - j) in a pile no larger than one square metre and 1.2 metres (3.93 ft.) in height which shall be enclosed on all sides by concrete block, or lumber, or in a forty-five gallon container, a metal frame building with concrete floor, or a commercial plastic enclosed container designed for composting.
- 3.31 Section 3.30 does not apply to a property if composting is necessary for the operation of a permitted 'use' lawfully situated on the property pursuant to the Zoning By-law.

### **Dust**

- 3.32 Every owner shall maintain his/her property in a manner to prevent accumulations of dust or dirt from spreading to neighbouring properties.
- 3.33 Section 3.32 does not apply to agricultural property if the dust is necessary in the operation of a permitted 'use' lawfully situated on the property pursuant to the Zoning By-law.

### **Light**

- 3.34 No owner of property shall allow an outdoor light to shine directly into the living or sleeping areas of an adjacent dwelling house.

- 3.35 No owner of property shall cause or permit light to be broadcast directly from that property onto another property.
- 3.36 An outdoor light shall not constitute a violation under Sections 3.34 and 3.35 if the owner or occupier of the property shields the light from shining directly at the living or sleeping areas of the adjacent dwelling house.

#### **Graffiti**

- 3.37 No person shall place, cause or permit graffiti to be placed on any property within the Municipality.
- 3.38 Every owner shall at all times maintain property free of graffiti.

#### **Standing Water**

- 3.39 No owner shall permit standing water for a period in excess of three (3) days on property including but not limited to on the ground, in waste, debris accessory structures or property.
- 3.40 Every owner of property containing a swimming pool, hot tub, wading pool or artificial pond shall maintain such swimming pool, hot tub, wading pool or artificial pond in good repair and working condition and free of standing water.
- 3.41 Any person owning property in the Municipality where a natural pond or marsh exists, when ordered by the Medical Officer of Health that significant medical hazard exists, take the steps outlined by the Medical Officer of Health to remedy the situation. Not limiting the foregoing, it may include the filling or draining of the body of water or the treatment of the same with a larvicide.

#### **Sanitary Sewage**

- 3.42 No owner shall discharge or permit the discharge of sanitary sewage onto the surface of the ground whether into a natural or artificial surface drainage system.

#### **Drainage**

- 3.43 Every owner shall ensure that all storm water, run-off from downspouts and impervious surfaces on the property is contained within the limits of the property until absorbed by the soil or drained to a swale, watercourse or storm sewer.
- 3.44 Every owner shall ensure that all storm water, including roof drainage is drained from the property so as to prevent recurrent or excessive ponding or the entrance of water to a basement or cellar.
- 3.45 Every owner shall ensure that roof drainage is not to be discharged directly onto sidewalks, stairs or neighbouring property.
- 3.46 Every owner shall ensure catch basins and storm drains installed on property, be maintained in a good state of repair and free from conditions which would impede the natural flow of water.
- 3.47 No owner of property shall obstruct or permit the obstruction of a watercourse on such property.
- 3.48 Every owner of property shall:
- a) if there is reoccurring excessive ponding, ensure adequate drainage is installs; and
  - b) ensure that the property is not filled, graded, re-graded or altered in any way that would change existing surface drainage patterns or create additional storm water run-off onto any adjacent property.

### **Swimming Pools**

- 3.49 Every owner shall ensure that any swimming pool, hot tub or sump pump discharge from property is drained so as to prevent ponding or entrance of water into a basement or cellar; not discharged onto walkways, boulevards stairs or neighbouring properties and if chlorinated or chemically treated shall be dechlorinated before being discharged to a storm sewer.
- 3.50 Every owner shall keep a swimming pool, hot tub, wading pool or artificial pond in good repair and working condition.

### **Boulevards**

- 3.51 Every owner of a property shall ensure that all boulevards adjacent to their property are kept free from:
- a) long grass and weeds;
  - b) hazardous objects or materials;
  - c) domestic animal excrement; and
  - d) rubbish or other debris.
- 3.52 Section 3.51 does not apply to owners of property zoned rural or agricultural, pursuant to the Zoning By-law.

### **Snow on Roofs**

- 3.53 Every owner of a building which is located in close proximity to a sidewalk or highway shall remove snow and ice from the roof of the building to prevent snow and ice from falling upon the sidewalk or highway.
- 3.54 Every owner of a building which is located in close proximity to a sidewalk or highway shall take sufficient care while removing snow and ice from the roof of the building to protect the safety of pedestrian and vehicle traffic.

## **4. Enforcement**

- 4.1 This by-law shall be enforced by a By-law Enforcement Officer.
- 4.2 A By-law Enforcement Officer shall determine what shall constitute a health, fire or safety hazard.
- 4.3 Where any property is not maintained in compliance with the provisions of this By-law, a By-law Enforcement Officer may give an Order to the owner, in writing, directing that the Property be brought into compliance with the requirements of this By-law within a defined time period but such time period shall not be less than seventy-two (72) hours from date of the Order, save and except that which constitutes a safety, health or fire hazard.
- 4.4 Said Order shall be delivered to the last known address as shown on the last revised assessment rolls of the Municipality.
- 4.5 In the case of a health, fire or safety hazard, a By-law Enforcement Officer may compel that said hazard be removed forthwith without the Order as described in Section 4.3.

## **5. Biosecurity procedures**

- 5.1 With regard to inspections being conducted on agricultural lands where biosecurity measures are in effect and the lands are posted as such, By-law Enforcement Officers shall follow accepted provincial guidelines for conducting inspections on lands with active livestock operations.

- 5.2 All such inspection as described in Section 5.1 of this By-law will be conducted as the last scheduled inspection of the working day and only one such inspection will be conducted per working day.
- 5.3 All such inspections as described in Section 5.1 of this by-law shall be conducted in the company of the owner/operator of the livestock operation or his/her designate.

## 6. Penalty

- 6.1 Every person who contravenes this By-law and who fails to comply with the written Order of an Officer is guilty of an offence and upon conviction is liable to a fine as set out in the Provincial Offences Act, R.S.O. 1990, C. P. 33. Sec. 61, as amended.
- 6.2 In addition to the foregoing penalty, failure to comply with the provisions of this By-law may result in the Municipality undertaking to complete the work and any costs associated with the work shall be billed and collected to the person in a like manner as real taxes. A 15% administration fee shall also be applied to this process.

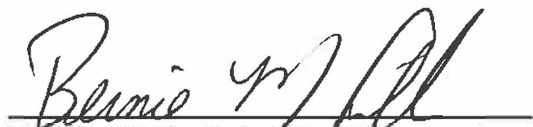
## 7. Severability

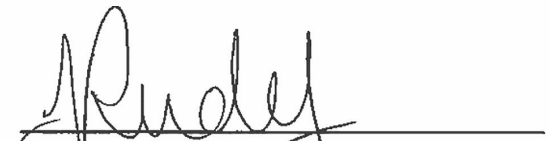
In the event that any of the provisions of this By-law are deemed ultra vires by any Court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

## 8. Effective Date

The effective date of this By-law shall be the date of final passage thereof and repeal By-law 21-2010.

**Read** a first and second time this 5<sup>th</sup> day of July, 2022.

  
Bernie MacLellan, Mayor

  
Jessica Rudy, Clerk

**Read** a third time and finally passed this 19<sup>th</sup> day of July, 2022.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 054 for 2022

Being a By-law to enter into a Special Event Agreement with  
HG Media (The HUB) for the Seaforth Ribfest

**Whereas** the Municipal Act, S.O. 2001,c.25, as amended, s.8(1) contains broad authority to municipalities to enable municipalities to govern its affairs as it considers appropriate;

**And Whereas** pursuant to Section 9 of the Municipal Act, S.O. 2001,c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

**And Whereas** pursuant to Section 11(2)(3) and 11(2)(4) of the Municipal Act, S.O. 2001,c.25, as amended, a municipality, acting within its sphere of jurisdiction may pass bylaws pertaining to the financial management of the municipality and matters pertaining to public assets of the municipality;

**And Whereas** the Municipality of Huron East desires to enter into a Special Event Agreement with HG Media (The HUB) for the Seaforth Ribfest being held at the Seaforth & District Community Centre parking areas on August 19-21, 2022;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East enacts as follows:

- 1. That the Mayor and Clerk are hereby authorized to sign and execute the Special Event Agreement, attached hereto as Schedule “A”, with HG Media (The HUB).
- 2. That this By-law shall come into force and take effect on the date of final passing thereof.

**Read** a first and second time this 19<sup>th</sup> day of July, 2022.

**Read** a third time and finally passed this 19<sup>th</sup> day of July, 2022.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

## **Special Event Agreement**

**Made as of the 19th day of July, 2022**

**Between:**

**The Corporation of the Municipality of Huron East  
(Hereinafter referred to as the "Municipality")**

**-and-**

**HG Media  
A corporation incorporated pursuant to the laws of Ontario  
(Hereinafter referred to as "Promotor")**

### **WHEREAS:**

- A. The Municipality and the Promoters understand that the Promoters intend to hold a Ribfest running from August 19 to August 21 (hereinafter referred to as "**Ribfest**") on the municipally-owned property municipally known as the Seaforth & District Community Centre lands, and as more particularly described on Schedule "A" attached hereto (hereinafter collectively referred to as the "**Subject Lands**").
- B. The Promoters acknowledge and agree that Ribfest shall not take place on the Subject Lands unless all requirements of this Agreement are met.
- C. The Ribfest event is considered a significant event and is designated as such thereby requiring the issuance of a Special Event Permit by the Municipality.
- D. The Promoters expressly acknowledge and agree that nothing in this Agreement shall or can be construed as providing permission, authorization, consent or approval for Ribfest to occur contrary to Municipality by-laws.

**NOW THEREFORE** the Municipality and Promoters agree as follows:

### **1. No Events Without Compliance with Applicable Law**

The Promoters expressly agree that no concerts, music festivals, or other events, including Ribfest, shall occur or be permitted to occur on any of the Subject Lands unless all applicable laws have been complied with, including, but not limited to licensing by-laws and the issuance of a Special Event Permit which is conditional upon the entering into of this Agreement with the Municipality by the Promoters.

### **2. Municipality Not Having Any General Financial Obligations**

Except as expressly agreed within this Agreement, the Promoters acknowledge and agree

that the Municipality shall have no responsibility, financial or otherwise, with respect to any events held or to be held at the Subject Lands, other than the services expressly specified in this Agreement in relation to Ribfest.

### **3. Obligation of Promoters to Pay All Costs**

The Promoters expressly agree that they shall be jointly and severally responsible for any and all costs incurred by the Municipality that are the obligation of the Promoters pursuant to this Agreement or otherwise, as determined by the Municipality as in their sole discretion, which shall be invoiced to the Promoters at the Municipality's normal rate as identified by Municipality by-law or on the basis of the Municipality's cost. In this regard, the Promoter agrees to maintain with the Municipality an deposit in the amount of \$5,000.00 to cover administrative, legal costs and enforcement costs prior to and for a period of sixty (60) days following the Ribfest event.

### **4. Emergency Services**

The Promoters agree that:

- (a) Any required emergency services agreement(s) shall be in place prior to the holding of Ribfest, during Ribfest and during any and all clean-up relating to Ribfest, including, but not limited to, the Huron County Paramedic Services, St John's First Aid, Ontario Provincial Police and the Municipality's Fire Department;
- (b) any services required outside of endorsed agreement(s) made with the Municipality's Fire Department, Huron County Paramedic Services and Ontario Provincial Police shall be invoiced at full cost recovery, including any costs associated with emergency management and responses required as a result of an emergency that is directly attributable to Ribfest, and the Promoters jointly and severally agree to reimburse the Municipality and the County as the case may be upon receipt of invoice; and
- (c) should there be a life safety emergency during the course of Ribfest, the Fire Chief of the Municipality shall have the absolute and unfettered authority to shut down Ribfest following discussions with other agency officials.

### **5. Compliance Requirements**

The Promoters shall comply with all federal, provincial and municipal laws and all applicable legislation meeting all requirements of applicable agencies, providing proof, including, but not limited to:

- Occupational Health and Safety & First Aid CPR
- The Workplace Safety and Insurance Board
- Alcohol and Gaming Commission of Ontario
- Ministry of Transportation



- Ministry of the Environment, Conservation and Parks
- Any Federal Laws including Aviation Laws that may apply

The Promoters agree that:

- They shall obtain all building permits and other such federal, provincial and municipal or agency approvals required for the construction on any temporary structures or works on the Subject Lands.
- They shall perform all required waste cleanup following Ribfest, as determined by the Municipality in its absolute discretion, whether occurring on the Subject Lands or elsewhere within the Municipality, if in the Municipality's sole discretion such waste is as a result of Ribfest or created by the Promoters, their agents, invited guests or attendees of Ribfest. It is acknowledged that as this is a private event, Ribfest is not entitled to any services of the Municipality;
- They shall pay for all emergency services related to Ribfest including: policing, fire department, ambulance and paramedic services. The Promoters further agree to reimburse the Municipality and County if any costs are incurred by the Municipality or County in relation to any additional emergency services required as a result of Ribfest;
- They shall reimburse the Municipality and County for all expenses incurred by the Municipality in connection with any additional staffing requirements related to Ribfest; and
- They shall reimburse the Municipality and County for all expenses incurred by the Municipality in connection with the hiring of any contractors or other personnel in relation to Ribfest, whether such costs be related to preventative maintenance, repairs, increases in the capacity of any Municipality infrastructure, or any other reason.

## **6. Infrastructure, Pre/Post Inspections and Rehabilitation**

The Promoters agree:

- That the Municipality will undertake a pre/post event inspection of Subject Lands; and
- To reimburse the Municipality for all expenses incurred in relation to damage to lands or property owned by the Municipality, including but not limited to the cost to repair any damage caused to Subject Lands which has been attributed by the Municipality to the Promoters, their agents and permitted invitees, or any attendees of Ribfest arising prior to, during or following Ribfest;

## **7. Refreshment Vehicles and Food Service Venues**

The Promoters shall require all refreshment vehicles and food service venues that will be

operating on the Subject Lands during the course of Ribfest to pass a fire inspection by the Municipality's designated Fire Inspector and to be validly licensed prior to Ribfest occurring on the Subject Lands.

#### **8. Noise**

The Promoters agree to comply with the Municipality's Noise By-law and any approved exemption and shall cooperate and comply with Municipality Municipal Law Enforcement Staff.

#### **9. Site Clean-up**

The Promoters agree to complete a full clean-up of the Subject Lands, or any other lands used for Ribfest, to their pre-event state, ensuring that they are clean and safe within ten (10) business days of the conclusion of Ribfest. The Promoters agree to be responsible for any and all costs associated with the depositing of sewage or refuse, and/or damage occurring on private, municipal property or highway and roadsides that is directly attributable to Ribfest and to reimburse to the Municipality upon receipt of invoice.

#### **10. Security**

The Promoters agree to provide adequate security and take necessary measures to ensure that patrons attending and leaving the Ribfest event site enter and exit only through designated travel routes and that they do not illegally enter on or trespass onto neighbouring properties.

#### **11. Traffic Management and Parking**

The Promoters shall make every effort to ensure that all vehicles are properly directed to the designated parking areas within the Subject Lands.

#### **12. Indemnification and Release**

The Promoters agree, before, during and after Ribfest, at their own cost, expense and risk, to, jointly and severally, save, defend and keep completely harmless and fully indemnify the Municipality and each of their respective elected officials, officers, employees, volunteers, sponsors and agents of, from and against all manner of actions, suits, claims, executions and demands which may be brought against or made upon the Municipality or each of their respective elected officials, officers, employees, volunteers and agents or any of them and of, from and against all loss, costs, charges, damages, liens and expenses which may be sustained, incurred or paid by the Municipality or each of their respective elected officials, officers, employees, volunteers and agents, or any of them, by reason of, or on account of, or in consequence of the use of the Subject Lands by the Promoters and their invitees, guests or attendees of Ribfest, however, such indemnity shall not apply to any action, suit, claim, execution or demand made upon the indemnified parties arising directly or consequentially from the Promoters having fully complied with any orders or directions issued by the indemnified parties.

The Promoters jointly and severally agree to pay to the Municipality and to each such elected official, officer, employee, volunteer or agent on demand any loss, costs, damages

and expenses which may be sustained, incurred or paid by the Municipality or by any of their respective elected officials, officers, employees, volunteers, sponsors and agents in consequence of any such action, suit, claim, lien, execution or demand and any monies paid or payable by the Municipality or any of their respective elected officials, officers, employees, volunteers or agents in settlement of or in discharge or on account thereof.

The Promoters also release the Municipality and each of their respective elected officials, officers, employees, volunteers, sponsors and agents of, from and against all manner of actions, suits, claims, executions and demands which could be brought against or made upon the Municipality or their respective elected officials, officers, employees, volunteers and agents or any of them and of, from and against all loss, costs, charges, damages, liens and expenses which may be sustained, incurred or paid by the Promoters by reason of, or on account of, or in consequence of the use of the Subject Lands by the Promoters and their invitees, guests or attendees of Ribfest, provided, however, that such release shall not apply to any loss, costs, charges, damages, liens and expenses incurred by the Promoters arising directly from the gross negligence and/or willful misconduct of the Municipality or their respective officers, employees, agents, volunteers, or agents.

### 13. Insurance

The Promoters shall maintain liability insurance acceptable to the Municipality for itself, its affiliates and any and all subsidiaries, from the date of this Agreement until one year from the date of the Ribfest, being August 21, 2023. Coverage shall consist of a comprehensive policy of public liability and property damage insurance, with all available coverage extensions/ endorsements, in an amount of not less than \$5,000,000 per occurrence. Such insurance shall name **The Corporation of the Municipality of Huron East** and any other person or party identified in the contract documents, as an additional insured with a cross liability endorsement and severability of interest provision. The policy SIR/deductible shall not exceed \$10,000 per claim and if the policy has an aggregate limit, the amount of the aggregate shall be double the required per occurrence limit. The policy shall include a specific endorsement confirming coverage for any offsite damage claims arising with respect to properties located within a one (1) kilometer radius of the Ribfest event due to vandalism or theft which occurs during the course of the event.

The Promoters shall maintain liability insurance on all owned, non-owned and leased automobiles or other vehicles used in the performance of this project to a limit of \$5,000,000 per occurrence until one year after the date of the Ribfest, being August 21, 2023.

Prior to the commencement of any work in relation to the Subject Lands or Ribfest, the Promoters shall forward a Certificate of Insurance (Commercial) on the Municipality's standard form evidencing this insurance with the executed Agreement. The Certificate of Insurance (Commercial) shall state that coverage will not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days (ten (10) days if cancellation is due to non-payment of premium) prior written notice by certified mail to the Municipality.

Prior to the commencement of the Ribfest event, the Promoters shall further provide a Certificate of Insurance (Festival) evidencing the insurance coverage for the Ribfest event itself, which shall be binding as of 12:01 a.m. on August 19<sup>th</sup>, 2022 and which shall provide for release as of 11:59 p.m. on August 21<sup>st</sup>, 2019 with coverage in accordance with the

general liability insurance provisions set out above. For greater certainty, the insurance coverage shall continue to apply to any claim that arises from activities that took place or incidents which occurred during the course of the Ribfest event notwithstanding the release of coverage as of 11:59 p.m. on August 21<sup>st</sup>, 2022.

It is also understood and agreed that in the event of a claim, any deductible or self-insured retention under these policies of insurance shall be the sole responsibility of the Promoters and that this coverage shall preclude subrogation claims against the Municipality and any other person insured under the policy and be primary insurance in response to claims. Any insurance or self-insurance maintained by the Municipality and any other person insured under the policy shall be considered excess of the service provider's insurance and shall not contribute with it. The minimum amount of insurance required herein shall not modify, waive or otherwise alter the Promoters obligation to fully indemnify the Municipality under this Agreement.

#### 14. General Provisions

- (a) **Notice** - Any notice or other writing required or permitted to be given hereunder or for the purposes hereof to any party shall be sufficiently given if delivered personally, or if sent by prepaid registered mail, electronic mail or if transmitted by facsimile or other form of recorded communication tested prior to transmission to such party:

to the Municipality at:  
72 Main Street South  
P.O. Box 610  
Seaforth, ON N0K 1W0  
Fax: (519) 527-2561

to the Promoters at:  
25 Market Place  
Stratford, ON N5A 1A4  
Phone: (519) 508-508-2337

or at such other address as the party to whom such writing is to be given shall have last notified to the party giving the same in the manner provided in this section. Any notice delivered to the party to whom it is addressed as hereinbefore provided shall be deemed to have been given and received on the day it is so delivered at such address, provided that if such day is not a business day, then the notice shall be deemed to have been given and received on the business day next following such day. Any notice given by prepaid registered mail shall be deemed given and received on the third business day after its mailing. Any notice transmitted by electronic mail, facsimile or other form of recorded communication shall be deemed given and received on the first Business Day after its transmission.

- (b) **Governing Law** - This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada

applicable therein.

- (c) **Index and Headings** - The headings in this Agreement are inserted for convenience of reference only and shall not reflect the interpretation hereof.
- (d) **Counterparts** - This Agreement may be executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute but one and the same instrument. Counterparts may be executed either in original, faxed or electronic mail PDF form and the parties may adopt any signatures received by a receiving fax machine or electronic mail PDF as original signatures of the parties; provided, however, that any party providing its signature in such manner shall promptly forward to the other party an original of the signed copy of this Agreement which was so faxed or emailed.
- (e) **Benefit and Binding Nature of Agreement** - This Agreement shall enure to the benefit of and be binding upon the Parties and their respective successors and assigns. **Entire Agreement** - This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, oral or written, by and between any of the parties with respect to the subject matter hereof.
- (f) **Further Assurances** - The parties shall with reasonable diligence do all such things and provide all such reasonable assurances as may be required to consummate the transactions contemplated hereby, and each party shall provide such further documents or instruments required by the other party as may be reasonably necessary or desirable to effect the purpose of this Agreement and carry out its provisions.
- (g) **Amendments** - No supplement, modification, amendment, waiver or termination to this Agreement or election made pursuant to this Agreement shall be binding upon the parties unless agreed to by the parties in writing.
- (h) **Agreement Without Prejudice** – Nothing in this Agreement shall be deemed to be an admission on the part of any party as to any legal or factual position surrounding the event being promoted and produced by Ribfest. Further, and also without limiting the generality of the foregoing, the agreement of Ribfest to the provisions of paragraphs 8 and 9 herein shall not be deemed an admission of any legal or factual situation requiring that it undertake the remediation or compensation outlined in those paragraphs.
- (i) **Severability** - Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to that jurisdiction, be ineffective to the extent of such prohibition or unenforceability and shall be severed from the balance of this Agreement, all without affecting the remaining provisions of this Agreement or affecting the validity or enforceability of such provision in any other jurisdiction.

- (j) **Assignment** - Neither party may assign or transfer, whether absolutely, by way of security or otherwise, all or any part of its respective rights or obligations under this Agreement without the prior written consent of the other parties.
- (k) **Independent Legal Advice** - Each party to this Agreement acknowledges and agrees that it has had an opportunity to obtain independent legal advice in relation to the drafting, negotiating and signing of this Agreement and each has either obtained such advice or has satisfied itself as to the contents of this Agreement and each party entering into this Agreement freely, without any coercion of any type.

#### **15. Agreement Conditional Upon Council Approval**

This Agreement is conditional upon approval of all applicable government authorities and agencies and is specifically conditional upon final approval by Council for the Municipality of Huron East.

Execution page follows on next page ....

**The Parties Hereto** have set their hands under the hands of their proper officers on the date first above written.

**The Corporation of the Municipality of Huron East**

Per: \_\_\_\_\_  
Name: Bernie MacLellan  
Title: Mayor

Per: \_\_\_\_\_  
Name: Jessica Rudy  
Title: Clerk  
*We have authority to bind the Corporation*

**HG Media**

Per: \_\_\_\_\_  
Name: Emma MacNeil  
Title: Sales and Events Manager  
*I have authority to bind the Corporation*

**SCHEDULE 'A'**  
**SUBJECT LANDS**

**McKillop Concession 1, Part Lot 25**



The Corporation  
of the  
Municipality of Huron East  
By-law No. 055 for 2022

Being a By-law to Temporarily Stop Up and Close the North  
Section of Ainley Street within the Brussels Ward,  
Municipality of Huron East

**Whereas** the Municipal Act, S.O. 2001, c.25, s.42, as amended, authorizes a municipality to delegate to a committee of council or to an employee of the municipality, subject to any conditions which the municipality may impose, the power to close a highway temporarily for any purpose specified in the by-law;

**And Whereas** the Council of the Corporation of the Municipality of Huron East is desirous of closing the North section of Ainley Street in the Brussels Ward of the Municipality of Huron East to accommodate the Brussels Homecoming from July 28, 2022 and August 2, 2022;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East enacts as follows:

- 1. North end of Ainley Street between Flora Street and McCutcheon Drive be temporarily closed from Thursday July 28, 2022 to August 2, 2022 for the Brussels Homecoming.
- 2. This By-law shall come into force and take effect on the date of final reading thereof.

**Read** a first and second time this 19<sup>th</sup> day of July, 2022.

**Read** a third time and finally passed this 19<sup>th</sup> day of July, 2022.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

**The Corporation  
of The  
Municipality of Huron East  
By-law No. 056 for 2022**

Being a By-law to Amend By-law 52-2006, as amended, of the Municipality of Huron East to Remove the ‘H’ Holding Zone on a Portion of the Lands Known as *GREY CON 10 PT LOT 3*, Municipality of Huron East, County of Huron

**Whereas** Council of the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006, as amended, of the Municipality of Huron East;

**Now Therefore**, Council of the Corporation of the Municipality of Huron East ENACTS as follows:

- 1. This by-law shall apply to a portion of the lands known as *GREY CON 10 PT LOT 3*, Municipality of Huron East, County of Huron.
- 2. By-law 52-2006, as amended, is hereby further amended by changing the zone symbol of the lands so designated on the attached Schedule ‘A’ to remove the ‘-H’ Holding Symbol.
- 3. Key Map 9, Schedule A, By-law 52-2006 as amended, is hereby further amended and replaced with amended Key Map 9, attached hereto, which is declared to be part of this by-law.
- 4. Schedule A attached hereto is declared to be part of this by-law.
- 5. This by-law shall come into effect upon final passing, pursuant to Section 36(4) of the Planning Act, 1990.

Read a first and second time this 19<sup>th</sup> day of July, 2022.

Read a third time and finally passed 19<sup>th</sup> day of July, 2022.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

**SCHEDULE 'A'**  
**KEY MAP 9**  
**HURON EAST**  
**GREY WARD**

**LEGEND**

- NE1
- NE2
- Zone
- Rivers
- Railway
- Roads
- Natural Environment - Watercourse (NE1) and/or Adjacent Lands
- Conservation Authority Regulated Lands
- Sinkhole Area
- Sinkhole 30m Buffer

**AMENDMENTS**

1. Amended by By-law 56-2007
2. Amended by By-law 67-2008
3. Amended by By-law 63-2008
4. Amended by By-law 85-2009
5. Amended by By-law 57-2010
6. Amended by By-law 92-2011

**REVISION DATE:** July 13, 2022

The Corporation  
of the  
Municipality of Huron East  
By-law No. 057 for 2022

Being a By-law to Confirm the Proceedings of the Council of  
the Corporation of the Municipality of Huron East

**Whereas**, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality’s capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**And Whereas**, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And Whereas** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-law;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East **Enacts as Follows:**

- 1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 19<sup>th</sup> day of July, 2022 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
- 2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
- 3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

**Read** a first and second time this 19<sup>th</sup> day of July, 2022.

**Read** a third time and finally passed this 19<sup>th</sup> day of July, 2022.

---

Bernie MacLellan, Mayor

---

Jessica Rudy, Clerk