



**Municipality of Huron East  
Council Agenda**

**Tuesday, August 9, 2022 – 7:00 P.M.**

**2<sup>nd</sup> Floor, 72 Main Street South, Seaforth, ON**

**1. Call to Order & Mayor's Remarks**

**2. Closed Session**

That a closed meeting of Council be held on Tuesday, August 9, 2022 at 5:00 p.m., electronically, in accordance with Section 239 of the Municipal Act, 2001 for the purposes of the following matters:

**2.1** Adoption of July 19, 2022 Closed Session of Council meeting Minutes  
**(Distributed Separately)**

**2.2** 239 (2) (f) – Advice that is subject to solicitor-client privilege relating to an appeal – refusal of proposed Zoning By-law Amendment  
**(Distributed Separately)**

**2.3** 239 (2) (c) – disposition of land in the Brussels Ward **(Distributed Separately)**

**3. Motion to Reconvene into Open Session and Reporting Out**

**4. Land Acknowledgement**

We would like to acknowledge that the land we stand upon today is the traditional territory of the Anishinaabe, Haudenosaunee and Neutral Peoples.

**5. Confirmation of the Agenda**

**6. Disclosure of Pecuniary Interest**

**7. Minutes of Previous Meeting**

**7.1** [Regular Meeting – July 19, 2022](#)

**8. Public Meetings/Hearings and Delegations**

- 8.1**     [Delegation](#): Pam Zeehuisen re: Sidewalks or Speed Bumps on Bayfield Street

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- 8.2**     [Delegation](#): Louise Hays, and Marian Pullman on behalf of Neighbours of Wilson Street re: Concerns for Tenants

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**9. Accounts Payable****10. Planning**

- 10.1**     [Planner's Report](#) re: General Update to Huron East Official Plan & Zoning By-law

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**11. Reports & Recommendations of Municipal Officers**

- 11.1**     [CAO-22-38](#), Dog Catcher Shared Service Agreement

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- 11.2**     [CAO-22-39](#), Electric Vehicle Charging Station

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- 11.3**     [CAO-22-40](#), Workplace Harassment & Violence Policy

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- 11.4**     [CAO-22-41](#), 2<sup>nd</sup> Quarter Variance Report – 2022 Budget

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- 11.5**     [CAO-22-42](#), Brussels Subdivision

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- 11.6**     [CAO-22-43](#), Brussels Park & Recreation Equipment Replacement

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- 11.7**     [CLK-22-14](#), Property Standards By-law Revisions

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- 11.8 [CLK-22-15](#), Establishment of a Joint Municipal Election Compliance Audit Committee for the 2022 Municipal Election  
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- 11.9 [FD-22-04](#), Next Generation 911 Service Agreement with Huron County  
Page 216
- 11.10 [PW-22-08](#), Tender HE-10-2022 – Roadside Mowing  
Page 218
- 11.11 [PW-22-09](#), Tender for Seaforth WWTP Biosolids Removal  
Page 268
- 12. **Correspondence**
  - 12.1 [Min Com Solutions Realty Inc.](#) re: Agreement of Purchase and Sale for 30 Trailer Park Road in the Brussels Trailer Park  
Page 220
  - 12.2 [The Seaforth Agriculture Society](#) re: Request for Road Closure for the Fall Fair Parade on September 17, 2022  
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  - 12.3 [Minister for Seniors and Accessibility](#) re: Call for Nominations for the 2022 Ontario Senior Achievement Award  
Page 222
- 13. **Unfinished Business**
- 14. **Municipal Drains**
  - 14.1 [Notice of Withdrawal for a Drain Improvement Request](#) – Glanville Municipal Drain  
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- 15. **Council Reports**
  - 15.1 Council Member Reports
    - 15.1.1 County Council Report
    - 15.1.2 Other Boards/Committees or Meetings/Seminars
  - 15.2 Requests by Members

**15.3 Notice of Motions****15.4 Announcements****16. Information Items**

- 16.1** [Ausable Bayfield Conservation Authority \(ABCA\)](#) re: ABCA Five Year Forecast

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- 16.2** [Huron East Health Centre – Management Committee](#) re: August 3, 2022 Minutes

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**Recommendation:**

That the Huron East Health Centre Committee recommend that Council support the cost for the upgrades to the Huron East Health Centre lobby in the amount of \$15,100 and fund the upgrade costs beyond the existing 2022 Repairs & Maintenance Budget from the Huron East Health Centre Reserve.

**17. Other Business****18. By-laws**

- 18.1** [By-law 058-2022](#), A By-law to Amend By-law 47-2020 for the Cox Municipal Drain and Burrows “B” Drain Improvement 2020 – Actual Costs

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- 18.2** [By-law 059-2022](#), A By-law to Appoint a Treasurer and Repeal By-law 64-2011

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- 18.3** [By-law 060-2022](#), A By-law to Delegate Authority to the Chief Administrative Officer (CAO) and Director of Finance for the Execution of Listing Agreements and Purchase and Sales Agreements for the Brussels Subdivision Development

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- 18.4** [By-law 061-2022](#), A By-law to Establish and Appoint Members to a Joint Municipal Elections Compliance Audit Committee and Repeal



By-law 67-2018

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- 18.5** [By-law 062-2022](#), A By-law to Authorize a Shared Service Agreement with Central Huron and Morris-Turnberry for Dog Catcher Services

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- 18.6** [By-law 063-2022](#), A By-law to Appoint a Dog Catcher and Repeal By-law 56-2006

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- 18.7** [By-law 064-2022](#), A By-law to Authorize a Next Generation 911 Service Agreement with Huron County

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- 18.8** [By-law 065-2022](#), A By-law to Temporarily Close Main Street (County Road 12), Seaforth for the Fall Fair Parade

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- 18.9** [By-law 066-2022](#), A By-law to Authorize an Agreement with ChargerCrew Canada Inc., County of Huron and Town of Goderich for Electric Vehicle Charging Stations in Huron East

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- 18.10** [By-law 067-2022](#), A By-law to Confirm Council Proceedings

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**19. Confirmatory By-law**

- 19.1** By-law 067-2022, Confirm Council

**20. Adjournment**



**Municipality of Huron East Council Meeting Minutes**  
**Council Chambers**  
**2<sup>nd</sup> Floor, 72 Main Street, South, Seaford, ON**  
**Tuesday, July 19, 2022**

**Members Present:**

Mayor: Bernie MacLellan; Deputy Mayor: Robert Fisher; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Larry McGrath, Alvin McLellan, Justin Morrison, Zoey Onn, Joe Steffler, and Gloria Wilbee

**Staff Present:**

CAO Brad McRoberts; Public Works Manager Barry Mills; and Clerk Jessica Rudy

**Others Present:**

Emma MacNeil (Item 6.1)

Matt Denys (Item 6.2)

Doug Sholdice (Item 12.1)

Huron County Planner Jenn Burns

Huron County Planning Student Randi Burke

Shawn Loughlin, Editor, The Citizen

**1. Call to Order and Opening Remarks**

Mayor MacLellan called the meeting to order at 7:00 p.m.

**2. Land Acknowledgement**

Mayor MacLellan provided the land acknowledgement.

**3. Confirmation of the Agenda**

Moved by Deputy Mayor Fisher and Seconded by Councillor Morrison:

That the Agenda for the Regular Meeting of Council dated July 19, 2022 be adopted as circulated.

Carried

**4. Disclosure of Pecuniary Interest**

Councillor Onn declared a Conflict of Interest in regards to Item 12.2, Planners Report re: Consent Application C62-2022 Zoellyn Onn (433 Albert Street, Brussels Ward), due to her being the applicant.

## **5. Minutes of Previous Meeting**

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

### **5.1 Regular Meeting – July 5, 2022**

Carried

## **6. Public Meetings/Hearings and Delegations**

### **6.1 Delegation: Emma MacNeil, Sales and Event Manager, The HUB Family re: Seaforth Ribfest**

Emma MacNeil, Sales and Event Manager for The HUB Family appeared before Council providing an overview of the plans for the Seaforth Ribfest.

E. MacNeil highlighted the various vendors, food trucks, and ticketed concerts. It was also noted that the Seaforth BIA will be hosting a sidewalk sale on that same weekend.

Mayor MacLellan thanked E. MacNeil for bringing the event to the community.

### **6.2 Delegation: Matt Denys re: New Automated Waste Collection (Wheelie Bins)**

Matt Denys appeared before Council as a resident of Tuckersmith seeking clarification on the new automated waste collection. He questioned why residents are unable to opt out of the service, especially if their property operates a business; how the program is fair for all residents of Huron East; the difference of waste operations on rural properties; the current rate of property tax allocated for waste; why a tax payer would have to pay for waste collection when they don't use it; the request for proposal (RFP) timeline and the overall cost savings for an individual. He asked that future initiatives have more community outreach and stressed that waste collection should be an optional service.

In response to M. Denys, Mayor MacLellan and CAO Brad McRoberts provided a brief overview of the timeline and stated that residents have been asking for the service for approximately four years. It was clarified that the service brings all of Huron East into unison in terms of waste collection and that currently waste collection is a part of the tax levy, similar to education and street lights.

CAO Brad McRoberts noted that he would provide M. Denys with the final report which went to Council, as well as a detailed cost analysis.

**7. Accounts Payable - \$1,818,539.17**

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That the accounts payable in the amount of \$1,818,539.17 be approved for payment.

Carried

**8. Reports & Recommendations of Municipal Officers****8.1 CAO-22-37, Seaforth Ribfest Agreement**

CAO Brad McRoberts provided an overview of the agreement for the Seaforth Ribfest. In response to Council, it was confirmed that all amenities for the event will be located outdoors.

Moved by Councillor Morrison and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East consider the By-law to authorize the Mayor and Clerk to execute the Special Event Agreement between the Municipality of Huron East and The Hub for the Seaforth Ribfest being held at the Seaforth & District Community Centre parking areas on August 19-21, 2022.

Carried

**8.2 CLK-22-13, Accountability and Transparency Policy**

Clerk Jessica Rudy provided an overview of the report, noting that the policy outlines the current actions of the Municipality in terms of accountability and transparency. J. Rudy requested all future virtual Council meetings be web streamed to increase access to the meeting for the public and that the previously recorded meetings be posted to the website.

In response to Council, it was clarified that the web stream will not be available for in person meetings, as the municipality does not have the required technology in the Council Chambers.

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East adopt the policy regarding Accountability and Transparency;

And That Council approve the live streaming of virtual Council meetings and the uploading of any previously recorded Council meetings.

Carried

**8.3 CBO-22-03, Code Amendment/2022 Year to Date Building Report**

The report was received for information.

Moved by Councillor McLellan and Seconded by Councillor Onn:

That Huron East Council receive the following Reports of Municipal Officers as presented:

(1) CAO

(2) Clerk

(3) CBO

Carried

## **9. Correspondence**

### **9.1 Brussels Homecoming re: Request for Road Closure of Ainley Street, Brussels from July 28, 2022 – August 2, 2022**

CAO Brad McRoberts provided an overview of the request for road closure noting that it is required in order to enhance the secured area and limit the in and out activity after 9:00 p.m..

Moved by Deputy Mayor Fisher and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East approve the request for a temporary road closure of Ainley Street in the Brussels Ward from July 28, 2022 to August 2, 2022 for the Brussels Homecoming Events.

Carried

### **9.2 Township of Perry re: Support for Town of Aurora Council Resolution ‘Private Members Bill C-23 “Keira’s Law”’**

CAO Brad McRoberts provided an overview of the request from the Township of Perry and it was clarified that “Keira’s Law” is to mandate judges undergo training regarding domestic violence in children.

Moved by Deputy Mayor Fisher and Seconded by Councillor Onn:

That the Council of the Municipality of Huron East support the motion of support from the Township of Perry for the Town of Aurora Council Resolution regarding Private Members Bill C-233 “Keira’s Law”.

Carried

## **10. Unfinished Business**

### **10.1 Municipality of Shuniah Request for Support and Endorsement for the Release of all Federal and Provincial Documents Related to the Former Mohawk Institute Residential School – Information being released to the Survivors’ Secretariat.**

Moved by Councillor Wilbee and Seconded by Councillor McLellan:

That the Council of the Municipality of Huron East support the motion of support from Municipality of Shuniah to release all Federal and Provincial documents related to the former Mohawk Institute Residential School to the Survivors' Secretariat.

Carried

## **11. Municipal Drains**

### **11.1 Notice of Request for Drain Improvement - Smith Drainage Works Municipal Drain**

Councillor McLellan noted that there was a lack of contractors bidding on jobs, as indicated by the 14<sup>th</sup> Concession Municipal Drain Tender and requested a list of contractors be compiled to advise them when tenders are issued. CAO Brad McRoberts noted that in addition to the list, contractors are also able to subscribe to the Bids and Tenders webpage on the Municipal website and in turn, they will be notified when anything is added.

Moved by Councillor Onn and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East accept the Section 78 Request for a Municipal Drain Improvement from Mark Horst (Concession 1 North Part Lot 69, North Part Lot 70), for the Smith Drainage Works Municipal Drain and that Council instruct G.M. BluePlan Engineering Ltd. to prepare a report 30 days after notification to the Conservation Authorities.

Carried

## **12. Planning**

### **12.1 Planner's Report re: Removal of Holding Zone Application Z05-2022 from Doug Shouldice for Concession 10 PT Lot 3, Grey Ward**

Huron County Planner Jenn Burns provided an overview of the property and explained that the reason for removal of holding zone is that there no interest or intent to operate the beef processing plant, and the removal allows the applicant to build a house on the property. It was noted that staff also recommend that the rest of the property be rezoned to AG1 but due to time constraints on the building permit the removal of the holding zone was the most expedient.

In response to Council, J. Burns explained that if anyone would wish to use the abattoir on the property they would have to purchase the entire property and the house.

Moved by Councillor Diehl and Seconded by Councillor Onn:

That the Council of the Municipality of Huron East approve the holding zone application Z05-2022, as presented by Huron County Planner Jenn Burns and consider approval of a By-law to lift the 'H' holding symbol from the subject property described as GREY CONCESSION PT LOT 3.

Carried

**12.2 Planner's Report re: Consent Application C62-2022 Zoellyn Onn (433 Albert Street, Brussels Ward)**

Huron County Planning Student Randi Burke provided an overview of the application and property details noting approval for the application. A copy of the presentation is [appended](#) to the original minutes.

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East acknowledge the report of Huron County Planner Jenn Burns & Student Planner Randi Burke, dated June 28, 2022 and has no objection to severance application C62-2022 of Zoellyn Onn for 433 Albert Street, Brussels Ward, provided the following conditions are met:

- a) That the conditions imposed be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled within as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision;
- b) That all municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures.);
- c) That a survey showing the lot lines for the severed parcel, and the setbacks of the closest buildings on the retained property to the severed parcel, and a reference plan based on an approved survey for each retained parcel be provided to the satisfaction of the Municipality;
- d) That the severed land merge on title with the abutting property to the north upon issuance of the certificate under Section 53(442) of the Planning Act, RSO 1990, as amended:

A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:

- i) The severed land and the abutting property to the north will be consolidated into one P.I.N. under the Land Titles system; or
- ii) Where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Title system), a notice will be registered in both systems indicating the parcels have merged with one another and are considered to be one parcel with respect to Section 50(3) or (5) of the Planning Act, R.S.O. 1990, C P.13, as amended.

Section 50(3) or (5) of the Planning Act, R.S.O 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

- e) That where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the municipality.

Carried [Conflict: Z. Onn]

### **13. Council Reports**

#### **13.1 Council Member Reports**

##### **13.1.1 County Council Report**

Deputy Mayor Fisher reported that the County presented their long-term service awards and noted that there were two employees with 45 years of service. Mayor MacLellan commented that there was also an award presented to an individual with 50 years of service with the County.

In response to Councillor McGrath's statement on the news reporting charging stations in Goderich, Mayor MacLellan confirmed that there will also be charging stations in Brussels and behind Town Hall in Seaforth.

##### **13.1.2 Other Boards/Committees or Meetings/Seminars**

#### **13.2 Requests by Members**

Councillor Chartrand requested an update in regards to the Seaforth Manor and the potential of beds moving to Goderich. Mayor MacLellan noted he is awaiting response from the Huron-Bruce MPP Lisa Thompson. Council discussed the history of previous conversations with Southbridge in regards to the adding of beds and it was noted that Council is still awaiting response on the letters that were sent to the MPP in regards to adding more beds. Mayor MacLellan noted he will continue to seek clarification from the MPP on what is being done.

In response to Councillor McLellan's request for local contractors bidding on the Brussels Arena Renovations, CAO Brad McRoberts stated that the overall contract was awarded to Elgin Contracting and advised that local contractors reach out to them directly on any sub-contracting opportunities.

Council discussed the status of an Animal Control Officer in response to the letter sent to Council from Janice Murray. A copy of the letter is [appended](#) to the original minutes. In response to the discussion CAO Brad McRoberts noted that he will bring forward a report to the next Council meeting which addresses an option for a shared service agreement for the position. He also clarified that the Seaforth Animal Hospital is currently designated as Pound Keeper and he will be following up with them to clarify the various processes and associated costs when a dog is surrendered.

#### **13.3 Notice of Motion**



### **13.4 Announcements**

Councillor Onn announced that the Brussels Homecoming is to take place in two weeks which includes many organized activities.

Mayor MacLellan noted that Huron County recently updated their Procedural By-law and highlighted that delegations will be limited to one delegation on a specific topic over a six month time frame, unless there is new information being presented. He requested that staff review the delegation portion of the Huron East Procedural By-law as part of the ongoing policy and bylaw review being conducted .

### **14. Information Items**

#### **14.1 Council Expenses for June 2022**

Received for information.

#### **14.2 Invitation for a Huron East Councillor: Huron County Distribution Centre re: 9<sup>th</sup> Annual Better Together Gala on August 4, 2022 at 5:30 p.m.**

Received for information.

Moved by Deputy Mayor Fisher and Seconded by Councillor Morrison:

That Huron East Council receive the following Board and Committee meeting Committee minutes as submitted:

#### **14.3 Huron East/Seaforth Community Development Trust – June 6, 2022**

Carried

### **15. Other Business**

### **16. By-laws**

Moved by Councillor Wilbee and Seconded by Councillor Dalton:

That Be It Hereby Resolved that leave be given to introduce By-laws 50, 51, 54, 55, 56 and 57 for 2022.

By-law 050-2022 - A By-law to Permit and Regulate the Operation of Off-Road Vehicles on Municipal Highways within Huron East and to Repeal By-law 63-2010

By-law 051-2022 - A By-law to Regulate the Maintenance of Land known as the Clean Yards By-law within Huron East and Repeal By-law 21-2010

By-law 054-2022 - A By-law to Authorize a Special Event Agreement with The HUB Family for the Seaforth Ribfest

By-law 055-2022 - A By-law to Temporarily Close the North Section of Ainley Street, Brussels

By-law 056-2022 - A By-law to Amend By-law 52-2006 to Remove the 'H' Holding Zone on a Part of the Lands known as Grey Concession 10 PT Lot 3

By-law 057-2022 - A By-law to Confirm the Proceedings of Council

Carried

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That be it hereby resolved that By-law 050-2022, A By-law to Permit and Regulate the Operation of Off-Road Vehicles on Municipal Highways within Huron East and to Repeal By-law 63-2010, be given final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Dalton:

That be it hereby resolved that By-law 051-2022, A By-law to Regulate the Maintenance of Land known as the Clean Yards By-law within Huron East and Repeal By-law 21-2010, be given final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That be it hereby resolved that By-law 054-2022, A By-law to Authorize a Special Event Agreement with The HUB Family for the Seaforth Ribfest, be given final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That be it hereby resolved that By-law 055-2022, A By-law to Temporarily Close the North Section of Ainley Street, Brussels, be given final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Deputy Mayor Fisher:

That be it hereby resolved that By-law 056-2022, A By-law to Amend By-law 52-2006 to Remove the 'H' Holding Zone on a Part of the Lands known as Grey Concession 10 PT Lot 3, be given final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

**17. Closed Session And Reporting Out (Section 239 Of The *Municipal Act*, 2001)**

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of Council at 8:40 p.m. to go into Closed Session to discuss the following:

- 17.1 Adoption of July 5, 2022 Closed Session of Council Meeting Minutes
- 17.2 239(2)((b), personal matters about identifying individuals regarding CAO Evaluation

And that CAO Brad McRoberts and Clerk Jessica Rudy remain in closed session.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Onn:

That Council of the Municipality of Huron East resumes the regular Council meeting at 8:44 p.m.

Carried

Mayor MacLellan reported out from the Closed Session that Council discussed the performance evaluation form for the CAO.

**18. Confirmatory By-Law**

Moved by Councillor Onn and Seconded by Councillor McLellan:

That be It Hereby Resolved that By-law 057-2022, a by-law to confirm the proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

**19. Adjournment**

Moved by Councillor Chartrand and Seconded by Deputy Mayor Fisher:

The time now being 8:45 p.m. That the regular meeting do adjourn until August 9, 2022 at 7:00 p.m.

Carried

## Consent Application C62-22 in the Municipality of Huron East

Owner/Applicant: Zoellyn Onn  
433 ALBERT ST, PLAN 193 LOT 435, Brussels Ward.  
Municipality of Huron East



### Subject Property

- The purpose of this application is for a minor lot addition.
- The land being severed (outlined in yellow) is 0.13 acres. The lands to be retained (outlined in blue) is 0.20 acres.
- The severed lands are proposed to merge with the lands to the north owned by Riverside Funeral Home Inc. (outlined in red).
- The proposed retained portion has a house and open space, and there is a small shed on the severed portion.



### Retained Parcel



2020 Air Photo

View standing on Albert Street (Google Maps)

### Severed Parcel



2020 Air Photo

View standing on Albert Street (Google Maps)

### Review & Recommendation

- The property is designated Urban Natural Environment in the Huron East Official Plan and zoned FF-1 (Flood Fringe- Special Zone) in the Huron East Zoning By-law.
- This application meets the policy criteria in the Provincial Policy Statement (PPS), the Huron County and Huron East Official Plan.
- There are no outstanding concerns from staff, agencies (MVCA) or neighbours.
- As such, it is recommended that consent application C62-22 be recommended for **approval** with the conditions outlined in the Planning Report.

### Recommended Conditions

#### Expiry Period

- Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

#### Municipal Requirements

- All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).

#### Survey/Reference Plan

- Provide to the satisfaction of the County and the Municipality:

- a survey showing the lot lines for the severed parcel, and the setbacks of the closest buildings on the retained property to the severed parcel, and
- a reference plan based on an approved survey for each retained parcel.

#### Merging

- The severed land merge on title with the abutting property to the north upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended.
- A firm undertaking be provided to the satisfaction of the County from the solicitor acting for the parties indicating that:
- the severed land and the abutting property to the north will be consolidated into one P.I.N. under the Land Titles system; or
- where consolidation is not possible as the parcels to be merged are registered in two different systems (e.g. the Registry or Land Titles system), a notice will be registered in both systems indicating that the parcels have merged with one another and are considered to be one parcel with respect to Section 50 (3) or (5) of the Planning Act, R.S.O. 1990, c. P.13 as amended.

Section 50(3) or (5) of the Planning Act, RSO 1990, as amended, applies to any subsequent conveyance or transaction of the severed land.

#### Zoning

- Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Janice Murray

225 Main Street North

Seaforth, Ontario

**RECEIVED**

JUL 18 2022

MUNICIPALITY OF HURON EAST

Seaforth Council members:

First and foremost, I would like to thank each and every one of the council members for taking the time to read my letter concerning a matter close to my heart. Protecting animals!

I have been a lifelong resident of the town of Seaforth, putting in countless hours advocating, rescuing the lost, abandoned and feral animals along with my many volunteer hours with Bow Wow Rescue, a local canine shelter. Many of us are very concerned that the position of animal control officer has yet to be filled and feel that this should be a priority with the increase of animals being abandoned, lost or worse, irresponsible pet owners. At this time there is no direct course of action that can be taken for citizens who take the time and risk injury to themselves helping these animals. People who attempt to give aid to these animals are given instructions by the town hall to take the rescued animals to the Seaforth Veterinary Hospital only to be told by the employees that they, the rescuer is responsible for paying the boarding fee....." Only the animal control officer can drop off dogs for free!" Yet as you are aware there is no such person locally nor is there any continuity with the information or advice (differing) between the town hall and the Vet Clinic. This was brought to my attention by a good friend (and fellow rescue volunteer) who had managed to catch a loose St. Bernard at the Seaforth Public School during the time the children were being dismissed for the day. They proceeded to contact the town hall relaying the dogs tag number; the town hall attempted to contact the owner but was unable. Town hall proceeded to advise them to take the dog to the Seaforth Vet office. Upon arrival at the vets, they refused to take the animal unless the good Samaritans paid the boarding fee

up front. After 20 minutes of explaining we were following the course of action the town hall gave us and her calling the town hall to complain did she finally agree to assist the lost animal. Both the town hall and Vet had given us very different information.

Just last week (July 10) a family member of mine AGAIN caught a husky loose in her neighborhood but this time the owners refused to come to the door as she stood there with their dog. She contacted me asking for advice on what to do after calling and attempting to contact animal control to deal with ongoing issue with this poor dog. She contacted the town hall and was told there was no one to deal with this problem or problematic owners, and that there was nothing that could be done. I advised her not to bring the animal into her home around her children and her house pets due to the high probability (with the number of animals inside the irresponsible owner's residence and the dog having no dog tags) that the animal is probably unvaccinated. What are we to do? Release the dog to allow it to roam the neighborhood? Local rescues and the Vet Clinic demand a surrender/boarding fee! Our only avenue was to contact the local OPP detachment and a police officer attempt to get the owners to take their dog!

The problem we are facing is that irresponsible animal owners are fully aware of the lack of animal control, no one enforcing the local bi-laws therefore no consequences. The animals are at high risk of being injured by cars, animal cruelty from residents in the area who are frustrated with these loose animals and the possibility of the animal biting the citizens who are trying to help it.

An important fact I think worth mentioning, if an animal who has been successfully caught during the off hours when the vet is closed (after 5pm and weekends) the person giving assistance to this animal is "stuck" either caring for the animal until the vet is open (and as previously described she refuses to take without payment in advanced) or turn their backs on the animal in need! It's the animal who pays the ultimate price.

Animal abandonment has always been a problem in Huron County for years. Michelle Layton (founder of Bow Wow Rescue for nearly 30 Years) and myself, along with the other volunteers can attest too and now this new problem has exacerbated this dilemma even further.

It is my and many others opinion that the council members need to take a more proactive role in either appointing a new animal control officer (looking at the existing job criteria and promptly posting this position) or come up with a much more streamlined protocol on how to deal with this issue that citizens can follow and is clear on what the citizens of Seaforth, the town hall and the Seaforth vet are to do in these situations and go forth with, ensuring the safety for all involved ... Protecting residents and the animals

Sincerely

Janice Murray

Allan Chesney

Anne Furry

Bobbie Anne Scarrow

Michelle Layton

**From:** [noreply@esolutionsgroup.ca](mailto:noreply@esolutionsgroup.ca)  
**To:** [Jessica Rudy](#)  
**Cc:** [Tricia Thompson](#)  
**Subject:** New Response Completed for Council Delegation Request  
**Date:** Monday, July 18, 2022 8:52:49 PM

---

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST.

Hello,

Please note the following response to Council Delegation Request has been submitted at Monday July 18th 2022 8:52 PM with reference number 2022-07-18-002.

- **Date of Council Meeting**  
8/2/2022
- **Name of Person(s) Making Presentation (Please include Title/Position, if applicable)**  
Pam Zeehuisen - representing Bayfield Street
- **Group/Organization Delegation Represents**  
Citizen of Huron East
- **Full Mailing Address of Delegation(s)**  
5 Bayfield Street Egmondville
- **Phone Number**  
5195255319
- **Email Address**  
pamjewitt@hotmail.com
- **General Nature of Delegation**  
Sidewalks or speed bumps on Bayfield Street
- **Please indicate the action/decision being requested of Council.**  
Immediate action taken on our road. It is UNSAFE for any child/adult
- **I acknowledge that all presentation material must be submitted to the Clerk's office by Noon (12 pm) on the Thursday before the Council meeting date.**  
I agree



- **Council Meeting Date**  
8/2/2022

[This is an automated email notification -- please do not respond]

**RECEIVED**

JUL 27 2022

MUNICIPALITY OF HURON EAST

## Council Delegation Request

Required fields are marked with asterisks (\*)

Members of the public or citizen group may submit a Delegation Request to appear before Council or a Committee for the purposes of making a presentation.

Delegation Requests must be received no later than Noon (12 pm) on the Thursday preceding the Council Meeting.

See our Council Meeting (<https://calendar.huroneast.com/meetings>) calendar for upcoming meetings.

**Date of Council Meeting \***

Aug 09, 22 

**Name of Person(s) Making Presentation (Please include Title/Position, if applicable) \***

Louise Hays, Marian Pullman

**Group/Organization Delegation Represents \***

neighbours of Wilson St.

**Full Mailing Address of Delegation(s) \***

88 James St. (Marian Pullman)  
Seaforth Box 331

**Phone Number \***

xxx-xxx-xxxx 527-1554

**Email Address \***

example@email.com marpull@gmail.com

**General Nature of Delegation \***

Concerns for tenants,

300 remaining

**Please indicate the action/decision being requested of Council. \***

Help in doing what is necessary  
to get action.

300 remaining

Marian Pullman



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

[www.huroncounty.ca](http://www.huroncounty.ca)

To: Mayor and Members of Huron East Council  
 From: Jenn Burns, Planner & Denise Van Amersfoort, Manager of Planning  
 Date: August 9, 2022  
 Re: **General Update to Huron East Official Plan & Zoning Bylaw**

---

### RECOMMENDATION

It is recommended that Council initiate a General Update to the Huron East Official Plan and Zoning By-Law and direct staff to circulate the amendment for public review under the Planning Act.

### PURPOSE and DESCRIPTION

The purpose of the General Update Amendment is to update several policies and provisions in the Official Plan and Zoning Bylaw. The Huron East Official Plan was last reviewed in 2016 and since that time, the County of Huron Official Plan and Provincial Policy Statement have been updated (in 2021 and 2020, respectively). This update presents an opportunity to implement more flexible housing options which have been discussed with Council in recent months.

The proposed Official Plan and Zoning Bylaw Amendments are attached to this report; the Bylaws will be amended in response to public feedback received during the consultation process and fully reviewed with Council at the time of the Public Meeting.

The proposed General Update includes the following changes by designation/zone:

#### *Agriculture*

1. Incorporate policies and provisions to permit Additional Residential Units in the agricultural area as follows:
  - a. On commercial scale farms (AG1), an ARU is permitted in either or both of the main dwelling and detached unit provided the detached ARU is located within 60 metres of the existing building cluster and utilizes the same laneway.
  - b. On small agricultural holdings (AG4) and ARU is permitted in either the main dwelling or a detached structure provided the detached ARU is located within 60 metres of the main dwelling, in the rear or side yard, and utilizes the same laneway.
2. Clarify application of MDS to On-Farm Diversified Uses and Agricultural Commercial Industrial Uses.
3. Introduce setbacks for buildings containing livestock on properties zoned Agricultural Small Holding (AG4).
4. Expand permissions for on-farm accommodation for farm labour to building types other than a mobile home.

#### *Urban Settlement Areas*

1. Incorporate provisions for Additional Residential Units (ARU) in R1, R2 and R3 zones in fully serviced areas and in partially serviced areas where sufficient land base is available for septic system and nitrate considerations.

2. Permit mobile and modular homes as detached ARUs in R1, R2 and R3 zones.
3. Introduce definitions for rowhouse (in place of multiple attached), additional residential unit, multi-unit residential building (in lieu of apartment, stacked townhouse, etc), dwelling with supports (in lieu of hospice, group home, etc).
4. Permit dwelling with supports in R1, R2 and R3 zones
5. Encourage increased density in fully serviced settlement areas and wider range of residential building types to meet the housing needs.
6. Remove unit maximums in low, medium and high density residential areas where full services exist.
7. Require minimum density threshold of 15 units/hectare in newly developing areas.
8. Increase maximum lot coverage for single detached to 40% (from 35%) where the lot frontage is 15m or less.
9. Provisions for separating rowhouses into separately titled units to be clarified.
10. Clarify that lot creation and/or intensification is permitted based on MOE D-Series Guidelines for Nitrates and the County's Nitrate Terms of Reference. All new lots will be sized for conventional septic systems but there is no need to provide a contingency bed area.
11. Increase minimum lot size for semi-detached in unserviced settlement areas to account for septic.

#### *Core Commercial*

12. Clarify commercial requirements when a residential use is located to the rear of a ground floor commercial use.
13. Remove accessory residential from the Fringe Core Commercial (C2) Zone.

#### *Commercial/Industrial*

14. Remove accessory residential from the Vanastra Commercial Industrial Zone.

#### *Implementation*

15. Amend Section 3.32 (Setbacks from an Active or Closed Waste Disposal Site) to clarify that studies must be completed for all uses, not exclusively residential and/or livestock buildings.
16. Clarify 3.40 (Truck Bodies and Storage Containers) that this does not apply to storage containers which are disassembled and utilized as building materials which comply with the Ontario Building Code. This change is as a result of a recent Ontario Land Tribunal hearing decision in Bluewater.

### **Site Specific Amendments**

There are site specific amendments proposed for the Brussels and Tuckersmith Wards. In Brussels, two properties which have historically been used for residential purposes will be rezoned from industrial to low density residential. In Tuckersmith, a new landfill buffer has been applied around the former landfill that served the Vanastra Settlement Area during and in the years following the Second World War when the community was an RCAF Base.

During the public consultation process, it is possible that other site specific amendments will be identified. Planning staff will include for Council's consideration those proposed site specific amendments which are minor, address errors or facilitate improved development options.

### **Public Consultation & Communication**

Week of August 22nd	Advertisement in Local Newspapers
September 15, 2022	Open House at Seaforth Town Hall
September 2022	Planners available by appointment for additional consultation
October 4, 2022	Public Meeting at Regular Council Meeting

The draft amendment will be posted on the municipal website, advertised as per Planning Act requirements in the local newspapers, and promoted via the municipality's social media channels.

**CONCLUSION**

It is recommended that Council initiate a General Update to the Huron East Official Plan and Zoning By-Law and direct staff to circulate the amendment for public review under the Planning Act.

Planner Burns will be in attendance to answer any questions.

Sincerely,

‘Original signed by’

---

Jenn Burns, RPP MCIP  
Planner

‘Original signed by’

---

Denise Van Amersfoort, RPP MCIP  
Manager of Planning

**AMENDMENT NO. 13  
(GENERAL UPDATE)  
TO THE  
MUNICIPALITY OF HURON EAST  
OFFICIAL PLAN**

**SCHEDULE 1  
CORPORATION OF THE  
MUNICIPALITY OF HURON EAST  
BY-LAW - 2022**

**Being a By-law to adopt a 'General Update' amendment to the Huron East Official Plan;**

**Whereas** the Municipal Council of the Corporation of the Municipality of Huron East considers it advisable to adopt an amendment to the Huron East Official Plan, as amended; and

**Now Therefore** the Council of the Corporation of the Municipality of Huron East adopts the amendment as follows:

1. This by-law shall apply to all lands within the Municipality of Huron East.
2. This by-law affects the Huron East Official Plan, as attached as Schedule B.
3. That the Clerk is hereby authorized and directed to provide Notice of Adoption of the Amendment in accordance with Section 17(23) of the Planning Act, RSO 1990, as amended.
4. The plan authorized by this by-law shall come into effect pursuant to Section 17(27) of the Planning Act, RSO 1990, as amended.
5. This By-law shall come into force and take effect on the day of final passing thereof.

Read a first and second time this XX day of September, 2022.

Read a third time and finally passed this XX day of September, 2022.

---

Bernie MacLellan, Mayor

---

Jessica Rudy, Clerk



## CONSTITUTIONAL STATEMENT

### **PART 'A'**

Part 'A' is the preamble to Amendment No. 13 to the Official Plan for the Municipality of Huron East, and does not constitute part of this amendment. It provides general introductory information on the purpose, location and basis of the amendment.

### **PART 'B'**

Part 'B' consisting of the following maps (Schedule 'B') and text constitutes Amendment No. 13 to the Official Plan for the Municipality of Huron East. Part 'B' contains the housekeeping text amendment and land use designation change.

### **PART 'C'**

Part 'C' is the appendix and does not constitute part of this amendment. The appendices contain the background data, planning considerations and public participation associated with this amendment. Although the attached appendices do not constitute part of the formal amendment, they do provide explanatory material. In cases where a more detailed interpretation of the amendment is required, such an interpretation will be obtained from the appendices.

## PART 'A' PREAMBLE

### AMENDMENT NO. 13 TO THE OFFICIAL PLAN FOR THE MUNICIPALITY OF HURON EAST

#### **1. PURPOSE**

The purpose of the Official Plan Amendment is primarily to include direction in the Official Plan and Zoning By-law to allow for more flexible housing options including:

- Additional Residential Units (ARU) in town, village and agricultural settings; and
- intensification within existing urban neighbourhoods.

There are also several housekeeping type amendments proposed to maintain consistency with the Huron County Official Plan (2021) and Provincial Policy Statement (2020). This is an amendment under Sections 17 and 21 of the Planning Act and not a Five Year Review under Section 26 of the Planning Act.

This Amendment will:

#### **Agriculture**

1. Incorporate policies and provisions to permit Additional Residential Units in the agricultural area as follows:
  - a. On commercial scale farms (AG1), an ARU is permitted in either or both of the main dwelling and detached unit provided the detached ARU is located within 60 metres of the existing building cluster and utilizes the same laneway.
  - b. On small agricultural holdings (AG4) and ARU is permitted in either the main dwelling or a detached unit provided the detached ARU is located within 60 metres of the main dwelling, in the rear or side yard, and utilizes the same laneway.
2. Clarify that Minimum Distance Separation is not applicable to On-Farm Diversified Uses or Agricultural Commercial Industrial (AG3) uses.
3. Amend the application of MDS to cemeteries such that cemeteries are treated as a Type A Land Use (single distance) rather than a Type B Land Use (double distance).
4. Expand permissions for on-farm accommodation for farm labour to building types other than a mobile home.
5. Update On-Farm Diversified Use policies and provisions to reflect updated Provincial Policy and permit a wider range of on-farm businesses (on-farm markets, on-farm events facility, etc).

#### **Urban Settlement Areas**

6. Incorporate provisions for Additional Residential Units (ARU) in R1, R2 and R3 zones in fully serviced settlement areas and unserviced settlement areas subject to lot size and area for septic systems.
7. Permit mobile and modular homes to be utilized for detached ARUs in R1, R2 and R3 zones.
8. Introduce definitions for rowhouse (in place of multiple attached), additional residential unit, multi-unit residential building (in lieu of apartment, stacked townhouse, etc), residential with supports (in lieu of hospice, group home, emergency shelter, etc).
9. Amend the building types permitted and remove unit maximums in low, medium and high density residential areas.
10. Clarify that lot creation and/or intensification is permitted based on MOE D-Series Guidelines for Nitrates and the County's Nitrate Terms of Reference.

#### Core Commercial

11. Clarify commercial requirements when a residential use is located to the rear of a ground floor commercial use.

## 2. LOCATION

The amendment applies to all lands within the Municipality of Huron East.

## 3. BASIS

This is a municipally initiated amendment which seeks to update many policies in the Plan. The purpose and effect of the General Update is primarily to include direction in the Official Plan and Zoning By-law to allow for more flexible housing options including:

- additional residential uses in towns, villages and agricultural settings; and
- intensification within existing urban neighbourhoods.

There is a corresponding zoning By-law Amendment to implement these changes.

**PART 'B'**

**AMENDMENT NO. 29  
TO THE OFFICIAL PLAN  
FOR THE MUNICIPALITY OF HURON EAST**

**1. INTRODUCTION**

All of this part of the document entitled Part 'B' consisting of the following text, constitute Amendment No. 29 to the HURON EAST Official Plan.

**2. DETAILS OF THE AMENDMENT**

2.1 The text of the Municipality of Huron East Official Plan is hereby amended by:

- a) Amend Section 3.2 by the addition of the following:  
To recognize that a strong agricultural economy requires housing but not to allow the decentralization of general housing uses onto prime agricultural lands.
- b) Amend Section 3.3.1i. by replacing the second bullet of the third paragraph with the following:  
A maximum of two (2) additional residential units ancillary to a main dwelling may be permitted on farms engaged in commercial scale farming, either within the farm dwelling and/or in an accessory building. If located within an accessory building, the additional residential unit must:
  - meet MDS requirements;
  - be situated within close proximity to the existing dwelling or the existing cluster of buildings;
  - use the existing driveway for access as the main farm dwelling;
  - Have appropriate services available. The additional residence is encouraged but not required to share water and wastewater services with the existing dwelling.

Additional residential units will not be permitted to be severed onto a separate lot, and may not be considered for a surplus farmhouse severance.

In addition to the main dwelling and additional residential units, a farm parcel is also permitted to contain accommodations for additional farm labourers if demonstrated to be required by the farm operation. The accommodations can take multiple forms, are not limited to temporary forms of housing but must be located within close proximity to the building cluster.
- c) Amend Section 3.3.2. with the addition of the following:  
On parcels in the agricultural designation which are not engaged in commercial scale farming, a total of one (1) Additional Residential Unit is permitted within the main dwelling or within an accessory building which is located in the immediate vicinity of the main dwelling, complies with Minimum Distance Separation Formulae, utilizes the same access point and laneway, and shares either water or septic services with the existing dwelling. A consent for lot creation will not be permitted for Additional Residential Units.  
Garden suites are also permitted on a temporary basis in a moveable structure ancillary to the dwelling and subject to the policies outlined in the Settlement Area Section. Garden suites are also permitted on a temporary basis in a moveable structure ancillary to the dwelling and subject to the policies outlined in the Settlement Area Section.
- d) Section 3.3.12 is amended by the following:  
All cemeteries are considered low visitation and shall be considered a Type A Land Use for the purpose of MDS.
- e) Amend Section 3.1 by replacing the existing On Farm Diversified Use Definition with the following:  
On Farm Diversified Use: means uses that are secondary to the principal agricultural use of the property, and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products.

- f) Amend Section 3.3.6. with the addition of the following in the fifth paragraph:  
 “Unless where specified specifically by this Plan such as in reference to low visitation cemeteries, agricultural commercial or industrial uses and/or on farm diversified uses).

- g) Delete Section 3.3.4 and replace with the following:

**On-Farm Diversified Uses**

On-Farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products, including wineries. On-farm diversified uses are small-scale business uses and are permitted in the agricultural designation, provided they:

- Are secondary to the principal agricultural use of the property;
- Are operated by persons residing on the farm/small holding;
- Do not interfere with the farm operation and do not conflict with the surrounding uses;
- Do not occupy large amounts of farmland and are limited in area;
- Have adequate servicing:
  - i. If Municipal water and/or sewage services are available, the property shall be connected to municipal water and/or sewage services; or
  - ii. If Municipal services are not available, the property can be serviced by the water supply and sewage disposal system on the property;
- Do not cause a traffic or safety concern;
- Obtain relevant permits from the Health Unit;
- Provide safe access onto an open public road;
- Are not severed from the property onto their own lot; and
- Comply with the provisions of the zoning by-law which may regulate these uses.

On farm diversified uses shall be permitted in accordance with the definitions and provisions in the Zoning by-law.

On-Farm Diversified Uses are not subject to Minimum Distance Separation requirements and are encouraged to cluster with the on-farm residence where possible.

On-Farm Diversified Uses may be subject to Site Plan Control.

- h) Amend Section 3.3.3. with the addition of the following:  
 Agriculturally Related Commercial and Industrial Operations are not subject to Minimum Distance Separation requirements, nor are barns required to meet MDS requirements when siting in proximity to an agricultural related commercial or industrial use.
- i) Amending Section 5.1 by removing the following:  
 To promote architecturally compatible housing types and lot sizes in existing neighbourhoods.  
 To guide the location and development of Community Facility uses, ensuring their compatibility with surrounding land uses
- j) Amend Section 5.2 by replacing each reference to ‘Second Residential Units’ with ‘Additional Residential Units’.
- k) Amend Section 5.3.1.1. by removing the following:  
 To maintain stable and attractive neighbourhoods. New housing should be carefully designed to blend with the form, scale, character and architectural design of existing development.
- l) Amend Section 5.3.1.1. by the addition of the following:  
 All new residential developments should have consideration for the need for housing options for all income types and household sizes. A mix of housing tenures and forms is recognized for its benefits to the entire community.
- m) Amend Section 5.3.1.2. by deleting the definitions of ‘Low, Medium and High Density Housing’ and replacing with the following:

Low Density: permitted dwelling types includes single detached, semi-detached, duplex, triplex, quadraplex and converted dwellings and will generally be two storeys in height. In addition, low density residential uses are permitted to have additional residential units.

Medium Density: consists of low density uses, rowhouses and multi-unit buildings not exceeding three storeys.

High Density: consists of multi-unit residential uses generally greater than three storeys in height.

Additional Residential Unit: a self-contained residential unit with kitchen and bathroom facilities that is located within a single detached, semi-detached or rowhouse dwelling or within a building or structure which is accessory to single detached, semi-detached, or rowhouse dwelling.

- n) Amend Section 5.3.1.2. by deleting 'Group Home' and replacing with the following:  
Residential with Supports: means a residence for the short or long term accommodation of persons who, by reason of their emotional, mental, social or physical condition or legal status, require a group living arrangement for their well-being. This shall include, for example, a group home, crisis care facility, hospice, respite care, but shall not include a hotel or motel.
- o) Amending Section 5.3.1.2.2 by deleting the following:  
Low density housing will comprise most of the residential land area and the predominant housing type will be the single detached residence. Semi-detached and duplex dwellings will be sensitively integrated and sited to create a pleasing visual effect and balance in the residential environment.
- p) Section 5.3.1.2.1. with the addition of the following:  
There is a substantial supply of single detached dwellings in established neighbourhoods within Clinton. Single detached dwellings continue to meet some of the housing need but a broader range of housing forms will be permitted and promoted in low density areas. Intensification is considered compatible in established neighbourhoods; with respect to residential development, 'compatible' means development or redevelopment which may not necessarily be the same as or similar to the existing development in the vicinity, but shall not creating undue, adverse impacts on adjacent properties.
- q) Amending Section 5.3.1.2. by deleting subsections 2 (Low Density), 3 (Medium Density) and 4 (High Density) and replace with the following:

#### Residential Development (Low, Medium and High Density)

A variety and mix of housing will facilitate the provision of a full range of housing options including building type, size, tenure (eg. rental, ownership, life lease, etc) affordability, housing which contains supports and location.

New residential development, including infill and intensification, shall occur at a density which efficiently uses land, resources, infrastructure, public lands and community facilities. Intensification and the development of currently designated lands will form the primary method of meeting new housing need and demand which supports the preservation of farmland and natural areas, promotes energy efficiency and maximizes community investments in infrastructure.

New residential development will be directed to locations where adequate services are available. Services to be considered include but are not limited to water supply, wastewater disposal, stormwater management, roads, sidewalks, and public facilities (e.g. schools, parks and open spaces). Where appropriate, new or improved active transportation infrastructure such as walking trails and/or bike paths should be incorporated into the design of new developments.

Healthy neighbourhoods are inclusive of all housing needs. Uses such as group homes, hospice, overnight respite, emergency housing, transitional housing or others which are defined as Residential with Supports will be permitted in all residential areas.

Additional Residential Units (ARUs) shall be permitted either within the main dwelling and/or in a structure accessory to a residence. A maximum of two Additional Residential Units are permitted per dwelling unit in fully serviced residential areas.

Additional Residential Units shall:

- Be connected to municipal services (water and wastewater);
- Subject to the provisions of the Zoning Bylaw.

New developments in fully serviced greenfield areas are required to be developed to a higher density than existing residential neighbourhoods of the settlement areas. For example, including higher density building types, designing buildings with Additional Residential Units, establishing reduced lot area and frontage requirements, etc. All new developments of 10 or more units will demonstrate how market-based needs such as affordability have been addressed.

High density residential developments are encouraged to locate within or close to the Core Commercial Area or along arterial streets. Co-location of high density uses with parks and/or other community destinations such as community mailboxes is encouraged.

Higher density developments will be subject to Site Plan Control including exterior design control. Adherence to the County's Residential Intensification Guidelines shall be demonstrated.

- r) Amending 5.3.2.2.2e) by deleting the second bullet and replacing with the following:  
Residential development will be encouraged in the Core Commercial Area. Multi-unit forms of housing will be permitted in accordance with the policies of this Plan including conversion of existing commercial buildings and new residential construction. Residential uses will generally be located above and behind non-residential uses fronting onto Victoria and Albert Streets and at streetlevel and above elsewhere in the Core Commercial Areas.
- s) Section 5.4.2.3. is hereby deleted and replaced with the following:  
**Additional Residential Units**  
Additional Residential Units will be permitted in privately serviced settlement areas subject to appropriate standards of health and safety with respect to on-site sewage disposal and general lot planning. A total of one (1) Additional Residential Unit is permitted on a private serviced lot, either within the dwelling or in a building or structure accessory to the dwelling subject as per the requirements of the Zoning Bylaw. An Additional Residential Unit will not be permitted on a privately serviced lot that is less than 1.0 acres unless supported by a Nitrate Study completed in accordance with Provincial Guidelines and the County Terms of Reference for Nitrate Studies. Additional Residential Units will be further restricted by the Zoning Bylaw for settings with known sensitive hydrogeological conditions, such as Henfryn and Ethel. Additional Residential Units are not permitted on lots which are legal non-conforming with respect to minimum lot area.  
The Zoning Bylaw will establish the zones within which Additional Residential Uses may be permitted and shall include provisions to regulate the use.
- t) Section 5.4.3.4. is amended by the replacement of the term 'Group Homes' and replacement with the term 'Residential with Supports'.
- u) Amending Section 10.5 with the addition of the following  
Where new lots are proposed on partial or private servicing, the minimum lot size will reflect year round use and be as determined by the hydrogeological nitrate study completed in accordance with Provincial Guidelines and the County of Huron's Terms of Reference. All new lots will be sized for a conventional septic system but there is no requirement to provide a contingency tile bed.

**PART 'C'****APPENDICES**

The appendices do not form part of the amendment but are for information purposes only.

**Background**

The purpose of the Official Plan Amendment is primarily to include direction in the Official Plan and Zoning By-law to allow for more flexible housing options including:

- Additional Residential Units (ARU) in town, village and agricultural settings; and
- intensification within existing urban neighbourhoods.

There are also several housekeeping type amendments proposed to maintain consistency with the Huron County Official Plan (2021) and Provincial Policy Statement (2020). This is an amendment under Sections 17 and 21 of the Planning Act and not a Five Year Review under Section 26 of the Planning Act.

This Amendment will:

**Agriculture**

1. Incorporate policies and provisions to permit Additional Residential Units in the agricultural area as follows:
  - a. On commercial scale farms (AG1), an ARU is permitted in either or both of the main dwelling and detached unit provided the detached ARU is located within 60 metres of the existing building cluster and utilizes the same laneway.
  - b. On small agricultural holdings (AG4) and ARU is permitted in either the main dwelling or a detached unit provided the detached ARU is located within 60 metres of the main dwelling, in the rear or side yard, and utilizes the same laneway.
2. Clarify that Minimum Distance Separation is not applicable to On-Farm Diversified Uses or Agricultural Commercial Industrial (AG3) uses.
3. Amend the application of MDS to cemeteries such that cemeteries are treated as a Type A Land Use (single distance) rather than a Type B Land Use (double distance).
4. Expand permissions for on-farm accommodation for farm labour to building types other than a mobile home.
5. Update On-Farm Diversified Use policies and provisions to reflect updated Provincial Policy and permit a wider range of on-farm businesses (on-farm markets, on-farm events facility, etc).

**Urban Settlement Areas**

6. Incorporate provisions for Additional Residential Units (ARU) in R1, R2 and R3 zones in fully serviced settlement areas and unserviced settlement areas subject to lot size and area for septic systems.
7. Permit mobile and modular homes to be utilized for detached ARUs in R1, R2 and R3 zones.
8. Introduce definitions for rowhouse (in place of multiple attached), additional residential unit, multi-unit residential building (in lieu of apartment, stacked townhouse, etc), residential with supports (in lieu of hospice, group home, emergency shelter, etc).
9. Amend the building types permitted and remove unit maximums in low, medium and high density residential areas.
10. Clarify that lot creation and/or intensification is permitted based on MOE D-Series Guidelines for Nitrates and the County's Nitrate Terms of Reference.

**Core Commercial**

11. Clarify commercial requirements when a residential use is located to the rear of a ground floor commercial use.

## The Corporation of the Municipality of Huron East

### BY-LAW XX -2022

#### Being a By-Law to Amend Zoning By-Law 52-2006.

**WHEREAS** the Municipal Council of the Corporation of the Municipality of Huron East considers it advisable to amend Zoning By-law 52-2006, as amended, of the Corporation of the Municipality of Huron East and;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Huron East **ENACTS** as follows:

1. The text amendments of this by-law shall apply to all lands within the Municipality of Huron East.
2. The mapping amendments of this by-law shall apply to the property legally described as
  1. Part Lot 47, Concession 1 London Road Survey, Tuckersmith Ward, Municipality of Huron East (no municipal address assigned) to establish required buffer around former landfill immediately north of Settlement Area of Vanastra as shown on the attached Schedule "B"; and
  2. Lot 317 of Plan 192, Brussels Ward, Municipality of Huron East (210 Turnberry Street) from Industrial (IND) Zone to Residential Low Density (R1) as shown on the attached Schedule "B".
  3. Lot 316 of Plan 192, Brussels Ward, Municipality of Huron East (200 Turnberry Street) from Industrial (IND) Zone to Residential Low Density-Holding (R1-h) as shown on the attached Schedule "B".
3. Section 2 of Bylaw 52-2006 is hereby amended by the following:

‘Dwelling’ is hereby amended by the deletion of the words “or institutions”.

‘Dwelling, Multiple Attached’ is now referred to as ‘Dwelling, Rowhouse’ and replaced as such throughout the Bylaw.

‘Additional Residential Unit’

Means an accessory dwelling unit with its own kitchen, sanitary facilities and bedroom(s)/sleeping area in a single detached dwelling, semi-detached, rowhouse or accessory building to a single detached dwelling, converted dwelling, semi-detached dwelling, triplex, quadraplex or rowhouse.

‘Dwelling with Supports’ is defined as follows:

Means a residence for the short or long term accommodation of persons who, by reason of their emotional, mental, social or physical condition or legal status, require a group living arrangement for their well-being. This shall include, for example, a group home, transitional housing, hospice, respite care, crisis care facility but shall not include a hotel or motel. A dwelling with supports may be located in any building type including in combination with another land use such as community facility or commercial.

‘Dwelling, Multiple Unit’ replaces the definition of ‘Apartment’ and is defined as follows:



Means a residential building divided horizontal and/or vertically into five (5) or more dwelling units which may have shared entrances, halls, stairs and/or elevators or may feature private entrances, and is not considered to be a rowhouse dwelling for the purpose of this bylaw.

‘Livestock Unit’ is hereby amended by the deletion of the chart and associated notes.

‘Nutrient Unit’ is hereby deleted.

‘On-Farm Diversified Use’ is defined as follows:

Means uses that are secondary to the principal agricultural use of the property and are limited in area. On-farm diversified uses include, but are not limited to, home occupations, home industries, agri-tourism uses and uses that produce value-added agricultural products. On-farm diversified uses may include accessory retail of goods produced on the property or goods produced on farms located within a 50km radius to a limited scale.

Residential Use is amended by the deletion of the word “private”.

4. Section 3.2.2.3 is amended by the addition of “other than a detached Additional Residential Unit” between structure and shall.
5. Section 3.2.2 (Location of Accessory Building) is amended by the addition of the following:

“3.2.2.7. Accessory Building Containing Additional Residential Unit (ARU)

This provision applies in all zones where an ARU is a permitted uses with the exception of the General Agriculture (AG1) and Agricultural Small Holding (AG4) zones.

An accessory building containing an Additional Residential Unit (ARU) is permitted subject to the following:

- An accessory building containing an ARU shall be located in either the rear or interior side yard and shall be no closer than 3 metres to a property line and shall not be located closer to a street than the setback required for the main building;
- Compliance with Section 3.2.3 and 3.2.4. provided the ARU is no larger than 75% of the gross floor area of the main floor of the main dwelling including attached garages;
- One additional on-site parking space is provided for the ARU in addition to the parking requirements for the main dwelling; and
- The ARU must use the same entrance/driveway as the main dwelling.”

6. Section 3.5.1. is amended by the addition of the ‘Core Commercial Area’ after ‘Open Space Zone’.
7. Section 3.5.2 is amended by the addition of ‘Medium Density Zone (R2) and’ between ‘the’ and ‘High’.
8. Section 3.11 (Adjacent Lands) is amended by the moving of ‘Locally Significant Wetland’ from 120m to 50m column.
9. Section 3.13. (Garden Suites) is hereby amended by the addition of the following:

“Garden suites will be counted towards the maximum number of dwelling units per property.

Garden suites are permitted to transition to permanent Additional Residential Units provided they meet the policies of this Plan.”

10. Section 3.14 (Group Home Special Provisions) is hereby amended by the replacement of ‘Group Home’ with ‘Dwelling with Support’.
11. Section 3.18 (Lot Enlargement, Minor) is hereby amended by the addition of the following:
 

“This section also applies when lands are closed and conveyed by the Municipality (e.g. in the event of a road closure).”
12. Section 3.27. (Parking Area Regulations) is amended by the addition of the following:
 

“Notwithstanding any provision to the contrary, for units owned and operated by the Huron County Housing Corporation, 0.25 spaces per dwelling unit shall be provided”.
13. Section 3.27.11. (Off Site Parking) is amended by the deletion of “for a non-residential use”.
14. Section 3.27.10 (Parking Area Location on a Lot) is amended by the following:
 

3.27.10.3. Tandem parking spaces are acceptable for residential parking areas.
15. Section 3.30.5. (Mobile Homes) is amended as follows:
 

The prohibition on mobile homes does not apply to mobile homes utilized as Additional Residential Units (ARU) in any zone where ARUs are otherwise permitted.
16. Section 3.32 (Setback from Active or Closed Landfill) is amended by the deletion of ‘residential’ and the addition of ‘Concession 1 LRS, Pt Lot 47, Tuckersmith Ward affecting KM 37’ in the brackets.
17. Section 3.47 (Temporary Accommodation for Workers) is hereby deleted.
18. Section 3.48 (Truck Bodies and Storage Containers) is amended with the addition of the following:
 

Nothing in this section applies to shipping containers or similar structures which are disassembled and utilized as building materials which comply with the Ontario Building Code.
19. Section 3 is amended by the addition of Section 3.53 as follows:
 

**3.53 On Farm Diversified Uses**

  - Are secondary to the principal agricultural use of the property, are operated by the persons residing on the farm and do not interfere with the farm operation and do not conflict with the surrounding uses.
  - Do not cause a traffic or safety concern and provide safe access onto an open public road.
  - Obtain relevant permits from the Health Unit.
  - Agri-tourism uses and Value Added agricultural uses under 1 hectare in size are permitted in the AG1 zone. Uses larger than 1 hectare shall be permitted in the AG3 zone.
    - The area calculation should consider the total area of buildings, structures, outdoor storage, landscaped areas, wells and septic systems, berms, laneways and parking areas but discount those areas which are shared between the agricultural uses and the on-farm diversified use.

- Buildings can occupy a maximum of 20% of the allowable area calculation. Where a building is proposed to accommodate for on-farm events, the maximum is 120 persons seated capacity or 20% of the allowable area calculation, whichever is less.
- 25% of the floor area of a building containing an agri-tourism or value added agricultural uses be used for retailing products grown/produced on the farm and goods produced on farms within a 50km radius.
- Servicing (e.g. private and/or public water & sewage services) for the agri-tourism and value added agricultural uses must be located within the maximum 1 hectare area.
- Buildings for agri-tourism uses & value added agricultural uses shall be clustered together with buildings for the principle agricultural use of the property.
- MDS shall apply not apply to on-farm diversified uses and thus are encouraged to cluster with the on-farm dwelling.
- Site Plan Control will apply to all agri-tourism on-farm diversified uses.

20. Section 4.2. is amended by the deletion and replacement of the final bullet with the following:  
 “One Main Dwelling, Accessory to an agricultural use and Additional Residential Unit(s) (total of 2) with one (1) within the main dwelling and/or one (1) within a detached structure”.

21. Section 4.2 is amended by the addition of 4.2.11. as follows:  
 Residential units for farm labour, accessory to agriculture  
 On-Farm Diversified Uses subject to provisions of Section 3.

22. Section 4.3 is hereby deleted and replaced with the following:

- Building and structures for the permitted uses;
- One detached main dwelling (which may take the form of a mobile home) which may contain an Additional Residential Unit and a maximum of one (1) detached Additional Residential Unit
- One multi-unit residential building for farm labour including a rowhouse
- Other buildings and structure accessory to the permitted uses
- More than one agricultural building per lot is allowed.

23. Section 4.4 is hereby amended by the addition of Section as follows:  
 Additional Residential Unit in Accessory Structure

- Permitted with a maximum separation of 60m measured from the main dwelling;
- Must utilize the same laneway as the main dwelling;
- Comply with setbacks as listed in 4.4;
- Must comply with Minimum Distance Separation Formulae to barns on separately titled lots.

24. Section 4.4. is hereby amended by the deletion of the ‘Setback from an Active Waste Disposal Site’ section.

25. Section 4.5 is amended by the addition of the following:  
 “New and expanding barns are not required to apply MDS to AG3 uses or On-Farm Diversified Uses”.

26. Section 4.5.1. (Minimum Distance Separation for Expansions) is hereby deleted.

27. Section 4.5.2 is amended with deletion of ‘For Closed or Inactive Cemeteries’ and replaced with the following:

**Application of MDS to Cemeteries**

"All cemeteries located outside of the settlement areas of the Municipality are considered Low Visitation Cemeteries with the exception of Maitlandbank (42636 Hydro Line Road), St James (43048 Huron Road), Brussels Cemetery (84227 Brussels Line) and St Ambrose (84240 Brussels Line). Low Visitation Cemeteries (whether Closed or Open) shall be classified as Type A Land Use for purposes of MDS".

28. Section 4.7 is deleted and replaced with the following

#### 4.7 Farm Labour Housing

Where additional residential accommodation is demonstrated to be required by commercial scale farms, on-farm labour housing is permitted provided it:

- be located such that the farm labour dwelling is a maximum distance of 60 metres of the main dwelling or if no main dwelling exists, a maximum distance of 60 metres from the largest building (eg. livestock barn, greenhouse, etc);
- utilizes the same laneway as the dwelling and/or barn;
- comply with setbacks as listed in 4.5.4; and
- comply with Minimum Distance Separation Formulae to barns on separately titled lots.

Farm labour housing is not considered an Additional Residential Unit for the purpose of this Bylaw.

29. Amend Section 6.5 as follows:

Minimum Distance Separation (I and II) does not apply to Agricultural Commercial Industrial (AG3) uses.

30. Section 7.2 is amended by the addition of the following:

'Dwelling with supports'

One (1) Additional Residential Unit within/attached to main dwelling or within an accessory building.

31. Section 7.3 is amended by the addition of:

Additional Residential Unit in a detached dwelling, within a detached accessory building not containing livestock, or as a modular home dwelling or mobile home.

32. Section 7.2 is amended by the deletion of:

'limited scale livestock use in accordance with Section 7.7'

33. Section 7.3 is amended by the deletion of:

'barns in accordance with Section 7.7'

34. Section 7.4 is added as follows:

#### 7.4.1 Accessory Structures

##### 7.4.1.1. Accessory Building Containing Livestock

Notwithstanding any provision of this by-law to the contrary, an accessory building containing livestock may be established subject to the following:

- Front Yard (minimum): 17 metres
- Exterior Side Yard (minimum): 17 metres
- Interior Side Yard (minimum): 10 metres
- Rear Yard (minimum): 10 metres
- Building height (maximum): 9 metres

- Must be located in rear or interior side yard.
- Minimum Distance Separation Formula. Where the yard setbacks as required by MDS are not the same as above, the larger of the two setbacks applies.

#### 7.4.1.2 Accessory Structure containing Additional Residential Unit

- A single ARU is permitted within an accessory building;
- The accessory building containing the ARU must be located a maximum distance of 60 metres measured from the main dwelling or the shared well;
- Must utilize the same laneway as the main dwelling
- Comply with setbacks as listed in 4.5.4;
- Must locate in the rear or interior side yard.
- Must comply with Minimum Distance Separation Formulae to barns on separately titled lots.

#### 7.4.1.3. Accessory Structure Not Containing Livestock or ARU

Accessory buildings not containing livestock or an ARU are required to meet the following interior side and rear yard minimum setbacks:

For buildings 10 square metres or less: 1 metre

For buildings greater than 10 square metres but less than 100 square metres: 3 metres

For buildings 100 square metres or greater: 5 metres.

35. Delete Section 18 (Residential Low Density R1) and replace with the following:

#### **21.1 Permitted Uses**

21.1.1 Dwelling, single detached

21.1.2 Dwelling, semi-detached

21.1.3 Dwelling, duplex

21.1.4 Dwelling, triplex subject to Section 19.6

21.1.5 Dwelling, quadraplex subject to Section 19.6

21.1.6 Dwelling with supports

21.1.7 Dwelling, converted with full services

36. Section 18.2. is hereby amended by the removal of 'second unit in a single detached dwelling' and replaced with:

Additional Residential Unit(s) subject to Section 18.5

37. Section 18.3 is amended by the addition of the following:

A mobile home for the purposes of a detached Additional Residential Unit.

38. Section 18.4 is renamed "Single Detached Dwelling, Converted Dwelling & Dwelling with Supports".

39. Section 18.4 is amended by the deletion of 'Lot Depth' for Full Service Lots.

40. Section 18.4 is amended by the deletion and replacement of 'Lot Area minimums (Corner and Interior)' for Partially and Privately serviced lots with the following: 2000 square metres.

41. Section 18.4 is amended by the deletion and replacement of 'Interior Side Yard' for Full Service Lots with the following: 1.5 metres

42. Section 18.4 is amended for Full Service Lots by the addition of the following:

Where lot frontage is 15m or less, maximum lot coverage is 40%

Where lot frontage is greater than 15 metre, the maximum lot coverage is 35%

43. Section 18.4 is amended by the addition of a maximum height of main building for all service levels of: 11 metres.

44. Section 18.5 is deleted and replaced with the following:

#### 18.5. Additional Residential Units (ARU)

##### 18.5.1 Additional Residential Units – Fully Serviced

The following provisions apply:

18.5.1.1. A maximum of two (2) additional residential units shall be permitted per fully serviced lot with the ARUs either being located:

- Both within or attached to the main dwelling or
- One (1) within or attached to the main dwelling and one (1) within a detached accessory structure.
- A maximum of one (1) ARU is permitted in a single, detached accessory building.

18.5.1.2. One (1) on-site parking space shall be required per ARU in addition to standard residential parking space requirements of this By-law.

18.5.1.3. Where a single detached dwelling unit, semi-detached dwelling unit, or rowhouse dwelling unit contains an additional residential unit, a home occupation is permitted in the additional residential unit.

18.5.1.4. Where an additional residential unit is contained within an accessory building, notwithstanding the provisions of 21.6.4, the following applies:

- Must be located in the rear or interior side yard;
- Rear Yard (minimum): 3 metres
- Interior Side Yard (minimum): 3 metres
- Building Height (maximum): 6 metres
- Building size (maximum): no greater than 75% of the gross area of the main floor of the dwelling including attached garages provided the total buildings do not exceed the maximum lot coverage.

##### 18.5.2. Additional Residential Units (ARU) – Partially or Privately Serviced

The following provisions apply:

18.5.2.1 Where the property is 2 acres in size or larger, a single Additional Residential Unit is permitted either within the main dwelling or in an accessory building provided:

- It utilizes the same laneway as the main dwelling;
- One (1) on-site parking space shall be required per ARU in addition to standard residential parking space requirements of this By-law.

Where a property is less than 2 acres, an ARU may be permitted subject to re-zoning with a supportive hydrogeological nitrate study, completed in accordance with Provincial Guideline D-5-4 and the County Terms of Reference for Nitrate Studies.

18.5.2.2. Where an ARU is within an accessory building, notwithstanding the provisions of 3.2, the following applies:

- Must be located in the rear or interior side yard;
- Rear Yard (minimum): 3 metres
- Interior Side Yard (minimum): 3 metres
- Building Height (maximum): 6 metres

- Building size (maximum): no greater than 75% of the gross area of the main floor of the dwelling including attached garages provided the total buildings do not exceed the maximum lot coverage.

45. Section 18.8 is deleted.

46. Section 19.1 is deleted and replaced with the following:

Uses permitted in the R1 zone subject to provisions of Section 18;

Rowhouse Dwelling

Multiple Unit Dwelling

Retirement Home

Uses Accessory to the permitted uses.

47. Section 19.2 is amended by the deletion of the reference to 'second unit' and replaced with the following:

Additional Residential Unit(s) within a rowhouse subject to Section 19.7

48. Section 19.3 is amended by the addition of the following:

mobile dwelling unit for purposes of Additional Residential Unit.

49. Section 19.3 is amended by the deletion of the first two bullets.

50. Section 19.4 is deleted.

51. Section 19.5 is renumbered 18.4.1. and amended as follows:

"Lot Depth deleted" for both columns

"Interior Side Yard Depth reduced to 1.5m" in both columns

52. Section 19.6 is amended as follows:

"Lot Depth deleted" for both columns

"Interior Side Yard Depth reduced to 1.5m" in both columns

Deletion of 'Floor area minimums' under 'Boarding, Lodging or Rooming House Provision

53. Section 19.7 is renamed 'Dwelling, Rowhouse Zone Provisions' and amended as follows:

Deletion of 'Lot Depth'

Reduction of Interior Side Yard to 1.5 metres

Increase of Lot Coverage to 45%

Reduction of Rear Yard to 7.5 metres

Deletion of 'Number of dwelling units per building'

Deletion of 'Floor area per dwelling unit'

54. Section 19.8 is renumbered 18.4.2. and the chart within is hereby deleted.

55. A new Section 19.8 is as follows:

### 19.8 Multiple Unit Dwelling and Residential With Supports (Full Services)

Lot area minimum 740 square metres

Lot frontage minimum 20 metres

Lot coverage maximum 40 percent

Front Yard & Exterior Side Yard minimum

Local Road: 6 metres measured from lot line

County/Provincial Road: 10 metres measured from lot line or 25 metres measured from centre line of road, whichever is greater

Rear Yard (minimum) 7.5 metres

Interior Side Yard (minimum) 3 metres

Landscaped Open Space 30 percent

Height of Building 11 metres

A triplex, fourplex, rowhouse and/or multiple unit dwelling which is further subdivided in accordance with Section 50 or 51 of the Planning Act is deemed to comply with provisions of Section 19.

### 56. Section 20.1. is deleted and replaced with the following:

#### 23.1 Permitted Uses

##### 23.1.1. Rowhouse dwelling

##### 23.1.2. Multiple unit dwelling

##### 23.1.3. Dwelling with Supports subject to Section 19.8

##### 23.1.4 Retirement home or home for the aged

##### 23.1.5 Community facility within multiple unit residential dwelling

##### 23.1.6. Uses accessory to the permitted uses

### 57. Section 20.2. is amended by the deletion of 'second unit' provision and replaced with the following:

Additional Residential Unit within a rowhouse subject to Section 19.7

### 58. Section 20.4 is amended with the deletion of the term 'Multiple Attached Dwelling' and replaced with 'Rowhouse Dwelling'.

### 59. Section 20.4. is amended as follows:

Deletion of lot depth

Reduction of interior side yard to 1.5 metres

Increase of maximum lot coverage to 45%

Deletion of 'Number of dwelling units per building'

Deletion of 'Floor area per dwelling unit'

Reduction of Rear Yard to 7.5 metres

Deletion of Outdoor Common Amenity Area



60. Section 20.5 is amended with the replacement of the term 'Apartment Building' with 'Multiple Unit Dwelling and Dwelling with Supports'.
61. Section 20.5 is amended as follows:
- Deletion of Lot Depth
  - Increase in Lot Coverage to 45%
  - Deletion of 'Floor area per dwelling unit'
  - Deletion of 'no common walkway' provision
  - Deletion of Privacy Yards
  - Replacement of 'Outdoor Common Amenity Area' with the following: A communal amenity area of no less than 100 square metres with a square or rectangular orientation shall be provided.
62. Section 20.5 is amended by the addition of the following:
- Title Separation of Dwelling Units
- A rowhouse or multiple unit dwelling which is further subdivided in accordance with Section 50 or 51 of the Planning Act is deemed to comply with provisions of Section 20.
63. Section 20.8 is amended by the deletion of the following from the R3-1 zone:
- "the continuance of"
64. Section 27.1 is amended by the deletion of 'dwelling units secondary to a commercial use within the rear portion or upper stories of a commercial building'.
65. Section 27.2 and 27.3 are hereby deleted.
66. Section 29.2.4 is hereby amended by the addition of the following:
- 'The minimum depth within the building of the nonresidential use shall be 7 metres'.
67. Section 30 is amended by the deletion of 'dwelling units secondary to a commercial use within the rear portion or upper stories of a commercial building'.
68. Section 30.4 is hereby deleted.
69. This by-law affects Key Maps 37, 38, 38A and 53 of By-law 52-2006, as attached as Schedule B.
70. All other provisions of By-law 52-2006, as amended, shall apply.
71. This by-law shall come into force pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.
72. This by-law shall come into effect upon final passing, pursuant to Section 34 and 39(1) of the Planning Act, RSO, 1990.

**THAT THIS BY-LAW BE ENACTED, SIGNED AND SEALED THIS XX th DAY OF XXXXX, 2022.**

\_\_\_\_\_  
Bernie McLellan, Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

**PURPOSE AND EFFECT** of the General Update is primarily to include direction in the Official Plan and Zoning By-law to allow for more flexible housing options including:

- additional residential uses in towns, villages and agricultural settings; and
- intensification within existing urban neighbourhoods.

The proposed General Update Amendment proposes primarily text changes to the Official Plan and Zoning By-law and select mapping changes. A summary of the proposed changes is as follows:

#### *Agricultural Area*

1. Incorporate policies and provisions to permit Additional Residential Units in the agricultural area as follows:
  - a. On commercial scale farms (AG1), a maximum of two (2) ARUs are permitted in either or both of the main dwelling and detached unit provided the detached ARU is located within 60 metres of the existing building cluster and utilizes the same laneway.
  - b. On small agricultural holdings (AG4) and ARU is permitted in either the main dwelling or detached unit provided the detached ARU is located within 60 metres of the main dwelling, in rear or side yard, and utilizes the same laneway.
2. Clarify that MDS does not apply to On-Farm Diversified Uses and Agricultural Commercial Industrial Uses.
3. Amend the application of MDS to cemeteries such that select cemeteries are treated as a Type A Land Use (single distance) rather than a Type B Land Use (double distance).
4. Removal of livestock limitations in the Agricultural Small Holding (AG4) Zone and Special AG1 Zones.
5. Introduce setbacks for buildings containing livestock on AG4 properties.
6. Expand permissions for on-farm accommodation for farm labour to building types other than a mobile home.
7. Update On-Farm Diversified Use policies and provisions to reflect updated Provincial Policy and permit a wider range of on-farm businesses (on-farm markets, on-farm events facility, etc).

#### *Settlement Areas*

1. Incorporate provisions for Additional Residential Units (ARU) in R1, R2 and R3 zones in fully serviced settlement areas and unserviced settlement areas subject to lot size and area for septic systems in unserviced areas.
2. Permit mobile and modular homes to be utilized for detached ARUs in R1, R2 and R3 zones.

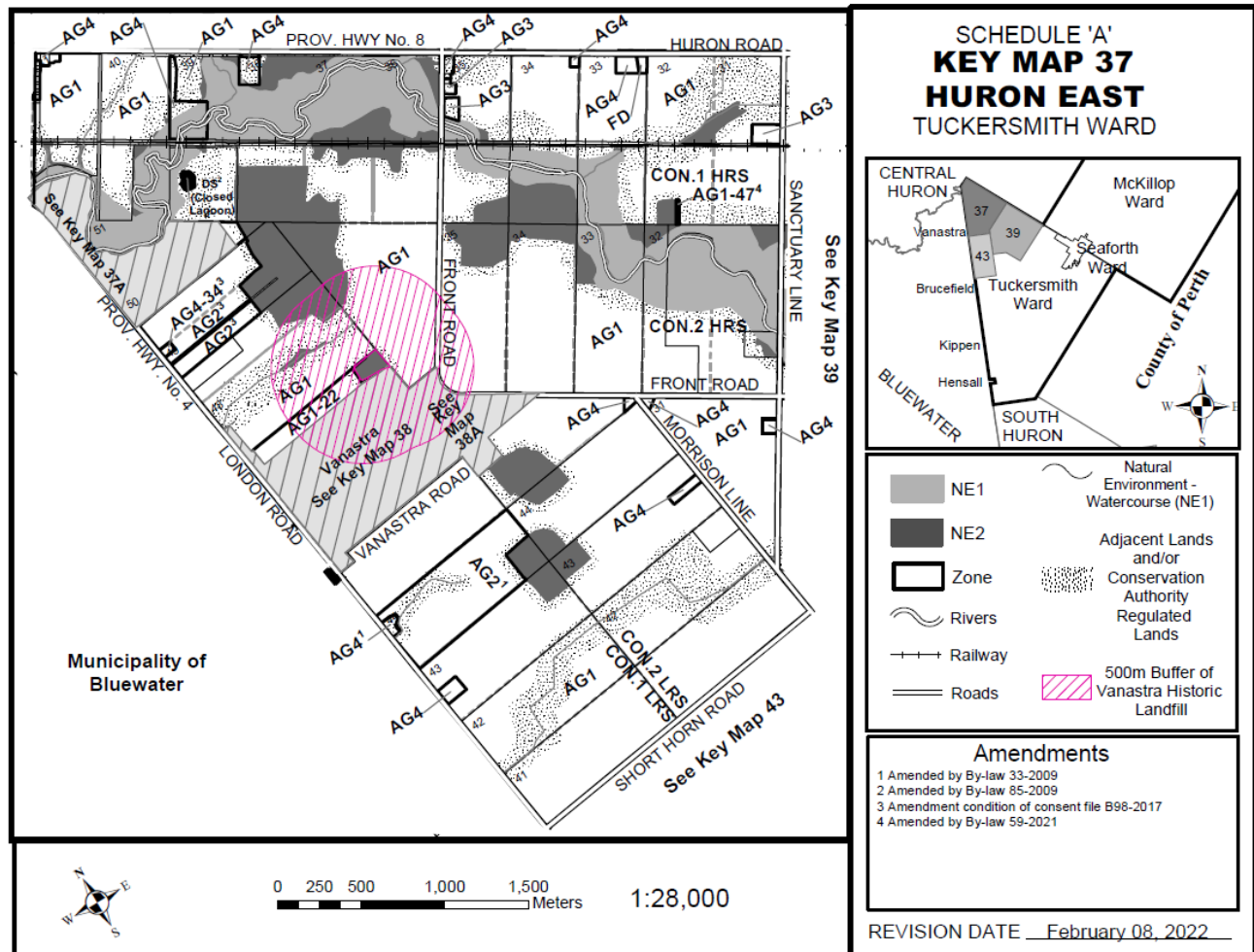
3. Introduce definitions for rowhouse (in place of multiple attached), additional residential unit, multi-unit residential building (in lieu of apartment, stacked townhouse, etc), residential with supports (in lieu of hospice, group home, transitional housing, overnight respite care, etc).
5. Permit residential with supports in R1, R2 and R3 zones.
6. Permit triplexes and quadraplexes in R1 zone.
7. Remove unit maximums in low, medium and high density residential areas.
8. Require minimum density threshold of 15 units/hectare in newly developing areas.
9. Reduce interior side yard setbacks from 3 metres to 1.5 metres for all building types except multi-unit residential buildings over 2 storeys.
10. Increase maximum lot coverage for single detached to 40% (from 35%) where the lot frontage is 15m or less.
11. Remove lot depth requirements for residential development in serviced areas.
12. Remove provisions regulating the location of common walkways.
13. In R3 zones, replace Privacy Yard with Communal Outdoor Amenity Space requirements.
14. Remove minimum ground floor area requirements for multiple unit residential buildings.
15. Amend provisions to allow for the separation of rowhouses and multiple unit dwellings into freehold units.
16. Increase maximum lot coverage for rowhouse dwellings to 45%.
- 17.
20. Amend Core Area Commercial (C4) to clarify that where dwelling is located to rear of main floor commercial use, the depth of the commercial (or non-residential) use must be a minimum of 7 metres.
28. Amend Section 3.32 (Setbacks from an Active or Closed Waste Disposal Site) to clarify that studies must be completed for all uses, not exclusively residential and/or livestock buildings.
29. Clarify 3.40 (Truck Bodies and Storage Containers) that this does not apply to storage containers which are disassembled and utilized as building materials which comply with the Ontario Building Code.

Changes to the zones maps or zone text for the following properties:

1. Part Lot 47, Concession 1 London Road Survey, Tuckersmith Ward, Municipality of Huron East (no municipal address assigned) to establish required buffer around former landfill immediately north of Settlement Area of Vanastra as shown on the attached Schedule "B"; and
2. Lot 317 of Plan 192, Brussels Ward, Municipality of Huron East (210 Turnberry Street) from Industrial (IND) Zone to Residential Low Density (R1) as shown on the attached Schedule "B".
3. Lot 316 of Plan 192, Brussels Ward, Municipality of Huron East (200 Turnberry Street) from Industrial (IND) Zone to Residential Low Density-Holding (R1-h) as shown on the attached Schedule "B".

The text amendment applies to all the lands within the Municipality of Huron East.

## Schedule B









## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Brad McRoberts, CAO

**Date:** August 9, 2022

**Subject:** Dog Catcher Shared Service Agreement

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**Recommendation:**

That the Council of the Municipality of Huron East consider the by-law to authorize the Mayor and Clerk to execute a Shared Service Agreement for Dog Catcher Services between The Municipality of Central Huron and the Municipality of Huron East and Municipality of Morris-Turnberry;

And that Council consider a by-law appointing Steve Jensen as the municipalities Dog Catcher as of September 6, 2022.

**Background:**

Several of the municipalities in Huron County used the services of Robert Trick as their animal control officer on a contract for service basis. In response to Mr. Trick's passing, the Huron County working group that was established to consider an alternate for animal control service delivery, posted an Expression of Interest for animal control services in local print media and on their respective websites. The intent was to hopefully identify a qualified and equipped individual that would be willing to provide this service on a contract for service basis.

The response to the Expression of Interest had seven (7) responses, however none of the responses were fully qualified or experienced in providing animal control services and would have required extensive investment in training and equipment before being able to provide animal control services to the participating Huron County municipalities.

The working group subsequently considered a different service delivery model that would include hiring up to two (2) individuals to be trained, as required, to provide animal control services to the members of the working group. The new positions would be hosted by one of the member municipalities of the working group. It is likely that more than one individual would be required in order to provide coverage for weekends, evenings, sick time, and vacation throughout the year. One position would be considered full-time and the second part-time for a total of 1.5 full time equivalents (FTE), although a combination to two (2) part-time positions could also be considered (Note: part-time positions may be more difficult to fill). The working group is optimistic that qualified individuals would be available to fill these positions if they were employed by a municipality.

While Huron East Council supported this approach, many of the member municipalities did not or chose to opt out of the approach and the cost to implement with a significantly smaller pool of municipalities was determined to be far too significant.



The remaining municipalities subsequently split the role into two separate roles, enforcement and dog catcher, in an effort to alleviate the stringent requirements for enforcement training. As such our existing by-law enforcement officer will provide enforcement with respect to the Animal Control By-law and the role of the dog catcher will be to manage lost, stay or at-large dogs.

Based upon the new Dog Catcher role, staff of the remaining municipalities undertook a search for an individual or individuals to undertake the role of dog catcher. The Municipality of Central Huron was able to connect with an interested individual who was interested and willing and negotiations were initiated on how this role would be undertaken. Originally the intent was to retain this service via a contractor arrangement. Upon further investigation it became apparent that the cost for liability insurance was far to significant. Subsequent discussions focused on Central Huron retaining the individual as an employee and offering the service to Huron East and Morris-Turnberry through a shared service agreement. Under the new shared service approach the call hours will be limited to 7:00 am to 9:00 pm with the exception of calls from emergency services which will be responded to as soon as possible. A copy of the draft Shared Service Agreement for a Dog Catcher is provided in Attachment 1.

Initially, Huron East will continue to use the services of the Seaforth Animal Hospital for pound services until the new Dog Catcher can be assured of the merits of the role at which time they will consider investing in a kennel on his own property. The Seaforth Animal Hospital has been designated as our interim Pound. Staff are awaiting further confirmation that the Seaforth Animal Hospital is willing to continue as the pound on an interim basis (confirmation not obtained at the time of writing this report). All non-recoverable costs will be borne by Huron East.

**Others Consulted:** Clerk, By-Law Enforcement Officer, Municipality of Central Huron and the Municipality of Morris-Turnberry.

#### **Financial Impacts:**

Huron East's 2020 Animal Control annual operating costs were \$14,017 but were offset by revenues of \$32,857 resulting in a net revenue of \$18,840.

Based upon historical calls the distribution of the shared service agreement is outlined below:

	Total	CH 40%	HE 40%	MT 20%
Stipend	8000	3200	3200	1600
Hourly	12,480	4992	4992	2496
Mileage	9,516	3806.40	3806.40	1903.20
Materials/Supplies	5000	2000	2000	2000
	<b>34,996.00</b>	<b>13998.40</b>	13,998.40	7,999.20
Admin 10%			1399.84	799.92
Year 1 Total			<b>15,398.24</b>	<b>8,798.40</b>
Year 2 Total (\$500 materials)	30,496.00	12,198.40	13,598.24	6,898.40

While there would be an increase in the previous contracted service cost there is more than sufficient revenue to offset the increased operating cost.

**Signatures:**

Brad McRoberts (Original Signed)

Jessica Rudy (original Signed)

Brad McRoberts, MPA, P. Eng., CAO

Jessica Rudy, AMP, Clerk

**Attachments:**

1. [Draft Shared Service Agreement](#)

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2022

BETWEEN:

The Corporation of the Municipality of Central Huron  
(Hereinafter called “Central Huron”)

THE PARTY OF THE FIRST PART

-and-

The Corporation of the Municipality of Huron East  
(Hereinafter called “Huron East”)

THE PARTY OF THE SECOND PART

and-

The Corporation of the Municipality of Morris-Turnberry  
(Hereinafter called “Morris-Turnberry”)

THE PARTY OF THE SECOND PART

**WHEREAS** Section 8(1) of the *Municipal Act*, 2001, S.O., c.25 as amended, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality’s ability to respond to municipal issues; and

**WHEREAS** Section 11(1) of the *Municipal Act* 2001, S.O., c25 as amended, provides that a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**WHEREAS** Section 11(3) 9 of the *Municipal Act*, 2001, S.O. 2001, c.25 as amended, provides that a municipality may pass by-laws respecting matters related to Animals; and

**WHEREAS** the Municipality of Central Huron on the \_\_\_\_\_(date) entered into a three (3) year employment contract with Steve Jensen, Dog Catcher; and

**WHEREAS** the Municipality of Central Huron, Municipality of Huron East and Municipality of Morris-Turnberry are desirous of providing the continued employment of Steve Jansen as a Dog Catcher with such employment and service being considered as a shared service;

**NOW THEREFORE**, in consideration of the mutual covenants, conditions, considerations and payments herein contained, Central Huron and Huron East and Morris-Turnberry mutually agree as follows:

1. **Definitions**

In this Agreement:

- a. "Dog Catcher" means a Dog Catcher appointed by By-Law by each of Central Huron, Huron East and Morris-Turnberry;

- b. "Central Huron CAO" means the Chief Administrative Officer for Central Huron;  
and
- c. "Huron East CAO" means the Chief Administrative Officer for Huron East.  
  
and
- d. "Morris-Turnberry CAO" means the Chief Administrative Officer for Morris-Turnberry.

2. **Term of Agreement**

The provision of the Services under this Agreement will commence on \_\_\_\_\_(date) and will automatically terminate on December 31, 2025 (the "Term"), subject to extension or earlier termination in accordance with this Agreement.

3. **Appointment of Dog Catcher**

Huron East Council has by By-Law 62-2022 appointed Steve Jansen as a Dog Catcher.

Central Huron Council has by By-Law 52-2022 appointed Steve Jansen as a Dog Catcher.

Morris-Turnberry Council has by By-law \_\_\_\_-2022 appointed Steve Jansen as "Dog Catcher".

4. **Employment Contract**

Central Huron shall enter into an employment contract with Steve Jansen as a permanent part-time employee effective \_\_\_\_\_(date) for a three year term.

5. **Obligations of Central Huron**

Central Huron represents and warrants to Huron East and Morris-Turnberry that Central Huron will be solely responsible for, and will ensure, the following:

- a. That for the purposes of payroll, that the Dog Catcher shall be considered as an Employee of Central Huron and that Central Huron will deduct and submit the required employee deductions as other Central Huron employees.
- b. That adequate liability coverage and WSIB will be maintained for the service of a Dog Catcher.

6. **Obligations of Huron East and Morris-Turnberry**

Huron East and Morris-Turnberry represents and warrants to Central Huron that they will individually be responsible for, and will ensure, the following:

- a. To submit, in response to an invoice from Central Huron, payment for Payroll & Stipend Costs, Operational Costs and Administration Costs in accordance with Schedule "A" attached here.
- b. That adequate liability coverage will be maintained for the service of a Dog Catcher.

7. **Adjustments**

Central Huron and Huron East and Morris-Turnberry concur and agree that either party may with 30 days' notice request a review of the cost sharing arrangements in Schedule

"A" and all municipalities agree to negotiate in good faith any request for an adjustment resulting from a temporary or permanent adjustment in work load of the Dog Catcher.

8. **Dispute Resolution**

- a. If, during the Term, a dispute or disagreement arises between the parties that cannot be resolved, then the parties agree to participate in the following dispute resolution procedure:
  - (i) Upon the written request by either party to the other party, the nature of the dispute or disagreement shall be brought to the attention of each party's Chief Administrative Officer (the "CAO"). The CAOs will meet with a view to amicably resolve any dispute or disagreement with respect to any matter in this Agreement, the interpretation thereof, or the performance by the parties.
  - (ii) If the CAOs fail to resolve the dispute within 15 calendar days following the date of their meeting, then they shall each prepare a written report to their respective Councils. The Council of Huron East and the Council of Central Huron and the Council of Morris-Turnberry each agree to appoint two (2) members to work with two (2) members of the other municipalities to resolve the dispute or disagreement.
  - (iii) All reasonable requests for information regarding the dispute or disagreement made by one participant of this dispute resolution process to that participant's counterpart in the process, except for any confidential information or information that has no relevance to the dispute or disagreement in question, shall be honoured in order that each of the parties may be fully advised of the other's position.
  - (iv) In the event that the designated Council representatives cannot resolve the dispute within 45 days of the first meeting between the parties, or within such other period of time as the parties may have agreed, either party may, with written notice to the other party, submit the dispute or disagreement to arbitration in accordance with the provisions of the *Arbitrations Act* (Ontario), subject to Subsection 12 b. below.
- b. The party wishing to commence arbitration shall give each of the other parties a written notice describing the dispute or disagreement to be arbitrated. Any arbitration will be carried out by a single arbitrator, who has been chosen jointly by all parties. The costs and expenses of arbitration will be allocated by the arbitrator between the parties, as the arbitrator determines in accordance with applicable law.

9. **General**

a. **Choice of Law**

The provisions of this Agreement shall be construed and interpreted in accordance with the laws of the province of Ontario and the laws of Canada

applicable therein.

b. **Interpretation**

This Agreement has been submitted to the scrutiny of all parties to this Agreement and shall be given as fair and reasonable interpretation as possible without consideration or weight being given to the Agreement having been drafted by any party to this Agreement or its counsel.

c. **Sections and Headings**

The division of this Agreement into Articles and Sections and the insertion of headings are for the convenience of reference only and will not affect the construction or interpretation of this Agreement. The terms "this Agreement", "hereof", "hereunder" or similar expressions refer to this Agreement and not to any particular Section or other portion hereof and include any Agreement or instrument supplemental or ancillary hereto. Unless something in the subject matter or context is inconsistent therewith, references herein to Sections and Schedules are to Sections and Schedules of this Agreement.

d. **Benefit of Agreement**

This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of Huron East and Central Huron and Morris-Turnberry, respectively.

e. **Entire Agreement**

This Agreement constitutes the entire Agreement between the parties with respect to the subject matter of this Agreement in respect of the period commencing \_\_\_\_\_ (date), and cancels and supersedes any prior understandings and Agreements between the parties hereto with respect to such subject matter. There are no representations, warranties, conditions, undertakings or collateral Agreements, express, implied or statutory, between the parties about such subject matter other than as expressly set forth in this Agreement.

f. **Amendment**

No amendment to this Agreement will be valid or binding, unless it is set forth in writing and duly executed by all parties. Similarly, no waiver of any breach of any provision in this Agreement will be effective or binding, unless it is made in writing and duly signed by the party purporting to give the same and, unless provided in the written waiver, will be limited to the specific breach waived.

g. **Severability**

In the event that any provision of this Agreement is determined by any court of competent jurisdiction to be invalid or unenforceable in whole or in part for any reason whatsoever, such invalidity or unenforceability shall attach only to such provision or part of such provision and the remaining part of such provision and all other provisions of this Agreement shall continue in full force and effect.

h. **Applicable By-laws**

Each of the parties hereby acknowledges and agrees that they will pass all necessary by-laws to give full force and effect to this Agreement.

i. **Independent Legal Advice**

Each of the parties hereby acknowledges that it has had an adequate opportunity to obtain independent legal advice prior to execution of this Agreement and has either obtained such advice or freely chosen not to do so, and that each of the parties executes this Agreement voluntarily and with full knowledge and understanding of the contents of this Agreement.

j. **Counterparts**

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument. Counterparts shall be accepted in original, electronic, or facsimile form, and the parties to this Agreement adopt any signatures received by receiving facsimile or electronic form as original signatures of the parties.

**IN WITNESS WHEREOF** the parties hereto have hereunto set their hands and seals as of the day and year first above written.

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

We have authority to bind the Corporation.

THE CORPORATION OF THE MUNICIPALITY OF CENTRAL HURON

\_\_\_\_\_  
Jim Ginn, Mayor

\_\_\_\_\_  
Kerri Ann O’Rourke, Clerk

We have authority to bind the Corporation.

THE CORPORATION OF THE MUNICIPALITY OF MORRIS-TURNBERRY

\_\_\_\_\_  
Jamie Heffer, Mayor

\_\_\_\_\_  
Trevor Hallam, CAO/CLERK

We have authority to bind the Corporation.



**SCHEDULE “A”**  
**“Dog Catcher Shared Services”**

- 1. **Payroll & Annual Stipend Costs** – The general Agreement in principle between Huron East and Central Huron and Morris-Turnberry is that Central Huron will be compensated on a semi-annual basis for all payroll and annual stipend costs associated with the employment of a Dog Catcher using the following formula:  
Central Huron:           40%  
Huron East:               40%  
Morris-Turnberry:       20%
  
- 2. **Operational Costs** – Operational costs (material & supplies, telecommunications, training/seminars) shall be shared using the following formula:  
Central Huron:           40%  
Huron East:               40%  
Morris-Turnberry:       20%
  
- 3. **Administrative Costs** – Administrative Fee in the amount of 10% of the total combined payroll and operational cost will be calculated by Central Huron and invoiced semi-annually to both Huron East and Morris-Turnberry.
  
- 4. **Mileage Costs** – Monthly mileage shall be recorded by the Dog Catcher and submitted to Central Huron for payment. Central Huron shall invoice Huron East and Morris-Turnberry for mileage incurred to perform the service in each municipality and such invoice will be included in the semi-annual invoice for Payroll, Operational and Administrative costs.

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Brad McRoberts, CAO

**Date:** August 9, 2022

**Subject:** Electric Vehicle Charging Station

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**Recommendation:**

That the Council of the Municipality of Huron East consider the by-law to authorize the Mayor and Clerk to execute an agreement between ChargerCrew Canada Inc. and the County of Huron, Town of Goderich, and the Municipality of Huron East for two (2) Level 2 electric vehicle charging stations in Huron East;

And that Council support the staff recommendation to obtain the 3-year pre-paid Cloud plans through ChargerCrew.

**Background:**

In June 2020, the County partnered with ChargerCrew and 3 local municipalities, including the Town of Goderich, the Municipality of Huron East, and the Township of North Huron to submit an application for the Zero Emission Vehicle Infrastructure Program (ZEVIP) by Natural Resources Canada (NRCan). An application was submitted and 50% funding, up to \$5,000 per charger port, was received to install 26 Level 2 electric vehicle charging ports in Huron County.

ChargerCrew offered to lead the ZEVIP application on behalf of the County and local municipalities, offering to provide the capital for a full turnkey installation. The County was notified that ChargerCrew had partnered with SparkPark, an organization that would be providing the remaining 50% financial investment for this project. A conflict of interest was identified and as a result SparkPark could no longer proceed as an investor in this partnership.

Based on the funding criteria for the ZEVIP, funding from all levels of government cannot exceed 75% of the total project cost. With NRCan's contribution, the County and local municipalities could contribute a maximum of 25% of project cost. The remaining 25% would have to be funded from a non-government source.

Late in 2021, Huron County, Town of Goderich and the Municipality of Huron East expressed interest in proceeding with the ZEVIP and confirmed a financial contribution to the project. Site assessments were conducted by staff from the County, local municipalities, ChargerCrew and utility companies to determine the financial and electrical feasibility of each of the selected locations.

Huron County has chosen four locations to install chargers that will promote community, and staff use at Huronview, Huronlea, the Museum, and the Planning and Economic Development office building next to the Historic Gaol. The Town of Goderich has selected 3 sites within the Town and Huron East has selected 2 sites being in Brussels

(Richmond Street Parking Lot on corner of Turnberry and Flora Streets) and Seaforth (municipal parking lot behind Town Hall).

With the local municipalities' partnership, the total cost of the project is \$258,352.38 (plus tax) for 22 Level 2 electric vehicle charging ports with a \$110,000 contribution from NRCan and a \$55,000 contribution towards the project from a private contributor, who will be announced during a future press release. The remaining project cost would be covered by the County and local municipalities, based on location specific additional costs and the number of charger ports each municipality selected. The Town of Goderich will contribute \$50,107.54; the Municipality of Huron East will contribute \$18,767; and Huron County will contribute \$32,580 after funding has been deducted.

Due to additional electrical infrastructure needs at the Brussels location there is an additional cost of \$4,867 required that will be paid directly to Festival Hydro.

An agreement is required to confirm the County and local municipalities' responsibility to own and operate the chargers for 10 years.

The NRCan deadline to have the chargers implemented is the end of November 2022.

**Others Consulted:** Public Works Manager, Director of Finance, and County of Huron.

**Financial Impacts:**

None. Cost was already funded in the 2002 capital budget using the Huron East Solar Reserve.

ChargerCrew is offering 2-year to 10-year pre-paid Cloud plans for managing the payment process for the charging stations. While staff see the value in the longer term pre-paid plans there is concern that if the municipality elects to install additional charging stations in the municipality through another vendor in the near future, we could potential have two or more payment processing systems. Staff are therefore only recommending a 3-year pre-paid Cloud plan at \$666/port or \$2,664. This cost will be recovered annually through the revenue of the charging stations.

**Signatures:**

Brad McRoberts (Original Signed)

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*Brad McRoberts, MPA, P. Eng., CAO*

**Attachments:**

1. [Agreement](#) (See By-laws)

## TURNKEY CONSTRUCTION, REPORTING AND INDEMNITY AGREEMENT

Installation of 22 x L2 EV Chargers at 9 Locations in the County of Huron under the Zero Emissions Vehicle Infrastructure Program.

THIS AGREEMENT (the “**Agreement**”) is made in duplicate

BETWEEN:

**County of Huron, Town of Goderich** and the **Municipality of Huron East**, corporations incorporated under the laws of Ontario (the “**Owners**”)

- and -

**CHARGERCREW CANADA INC.**, a corporation incorporated under the laws of Canada (the “**Contractor**”).

### RECITALS:

- A. The Contractor wishes to deploy a public network of twenty-two (22) public electric vehicle Level 2 EV Chargers (each an “**EVSE**”) at nine locations:
  1. 110 North Street, Goderich (4 ports)
  2. 57 Napier Street, Goderich (2 ports)
  3. 77722A London Road, Clinton ( 3 ports)
  4. 820 Turnberry Street, Brussels ( 3 ports)
  5. 52 Montreal Street, Goderich (2 ports)
  6. 352 Cove Road, Goderich (2 ports)
  7. 180 McDonald Street, Goderich (2 ports)
  8. 73 Victoria Street, Seaforth (2 ports)
  9. 589 Turnberry Street, Brussels (2 ports)
- B. The Contractor successfully requested funding under the Zero Emissions Vehicle Infrastructure Program (“**ZEVIP**”) to assist with the deployment of the EV Chargers at **WRH**.
- C. The Contractor has entered into a legally binding Repayable Contribution Agreement (Project/AMI No.: ZP-091 with Natural Resources Canada (the “**Contribution Agreement**”) and the Owners agree that it will comply with the Contribution Agreement pursuant to the terms of this Agreement, as outlined more fully in Article 6 herein.

- D. The Owners wish to own, operate and maintain 22 Level 2 EV Chargers (the “**Project**”) located in Huron County, as indicated on previous page, which will be connected to and supplied electricity from the local LDC. (the “**Utility**”).
- E. Pursuant to the terms and conditions of this Agreement, the Owners have agreed to contribute the funding described herein in exchange for Ownership of the Project, and the Contractor agrees to engineer, procure and construct the Project and deliver Ownership of the Project to the Owners upon substantial completion.

**NOW THEREFORE**, for good and valuable consideration, the parties agree as follows:

1. Services

- 1.1 Subject to Section 1.2, the Contractor will provide all of the services and equipment associated with constructing and commissioning and achieving commercial operation of the Project including, without limitation, engineering, procurement, installation, construction, commissioning and turnkey project management services (collectively, the “**Services**”) in accordance with the terms and conditions of this Agreement.
- 1.2 For greater certainty, the utility connection work, if applicable, shall be undertaken by the Utility, pursuant to the normal course of business for the connection of EVSEs in Ontario.

2. Land Rights

- 2.1 The Project will be located on the parcels of land described in Schedule A (the “**Project Locations**”).
- 2.2 If the Project Location is owned by a Landlord then the Owners is responsible for negotiating and maintaining a valid lease with the landlord establishing land rights with respect to the construction, Ownership and operation of the Project for a minimum of ten (10) years (the “**Lease**”). The Owners represents that the contents of the Lease will (a) satisfy the requirements of the Contribution Agreement and (b) contain industry standard terms and conditions with respect to site access by the Contractor during the construction of the Project.

3. Project Costs, Funding and Payment Terms

- 3.1 The total costs to complete the Project is quoted as \$258,352.38 DOLLARS, plus HST (the “**Total Project Costs**”). The Parties acknowledge and agree that Total Project Costs described in this Section 3.1 has been confirmed with site assessments. (less the NRCan Funding received as described in Section 3.2 below).

- 3.2 Pursuant to the terms of the Contribution Agreement, Natural Resources Canada (“**NRCan**”) has agreed to contribute Fifty Percent (50%) of the Eligible Project Costs up to a maximum of \$110,000 (the “**NRCan Funding**”). For clarification, all NRCan funding is pre-tax and will not pay out HST as a federal entity.
- 3.3 Conditional upon the Contractor remaining in compliance with the terms of the Contribution and pursuant to the terms of this Agreement, the Owners agree to contribute the Total Project Costs as per Schedule B (the “**Owners Funding**”) which shall be invoiced by the Contractor in accordance with the terms of this Article 3. The “**CONTRACTOR**” will provide a credit of the amount received from NRCan to the “**OWNERS**” and provide payment upon receipt of funding from NRCan as per Schedule B.
- 3.4 The Owners Funding is plus HST, any sales, use or other taxes or governmental charges.
- 3.5 The Owners agree to pay the Owners Funding as follows:
- a) Ten Percent (10%) of the Owners Funding upon execution of this Agreement;
  - b) Forty-Five Percent (45%) upon receipt of EV charger and other equipment; and
  - c) Forty-Five Percent (45%) upon substantial completion of the Project.
- 3.6 The Utility’s connection costs (if applicable) for the work described in Section 1.2 (the “**Connection Costs**”) will be billed to and paid as indicated in Quote 0206.

#### 4. Transfer of Ownership

- 4.1 Upon receipt of the final payment described in Section 3.5 above and subject to the Owner’s compliance with Section 6 below, the Contractor shall transfer Ownership of the Project to the Owners.

#### 5. Contractor’s Representations, Warranties and Indemnities

- 5.1 The Contractor will perform Services with all due diligence and in accordance with industry standards and practices for services of a similar nature, and it will use commercially reasonable efforts to achieve commercial operation of the Project no later than **Nov 30<sup>th</sup>, 2022**. In the absence of a mutually agreed target dates, the Contractor will complete the work within a commercially reasonable time period understanding that time is of the essence in respect this Agreement.

- 5.2 The Contractor represents that: (a) the Services will be performed in a professional and workmanlike manner in accordance with standard industry practice and in compliance with appropriate laws, regulations and by-laws; (b) it has the right and has obtained and holds all necessary licences, permits, consents and other authorizations in order to enable it to perform the Services; (c) there are no existing restrictions or constraints on its right and ability to perform the Services; (d) it has not improperly infringed upon the rights of any other persons with respect to the performance of the Services, and has not received notice of an impending dispute regarding such an infringement; and (e) materials or equipment manufactured or supplied by a third party will be supplied and installed in accordance with the third party's published literature or performance standards and will comply with the their product literature.
- 5.3 The Contractor shall defend, indemnify and save harmless the County of Huron, Town of Goderich and Municipality of Huron East along with its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury, sickness, disease or death or to damage to or destruction of tangible property including loss of revenue or incurred expense resulting from disruption of service, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or willful misconduct of the Contractor, its directors, officers, employees, agents, contractors and subcontractors, or any of them, in connection with or in any way related to the delivery or performance of this Agreement. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Contractor in accordance with this Agreement and shall survive this Agreement.

The Contractor agrees to defend, indemnify and save harmless the County of Huron, Town of Goderich, and Municipality of Huron East from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Contractor's status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the Contractor in accordance with this Agreement, and shall survive this Agreement.

## 6. Owner's Obligations and Indemnities

- 6.1 Any capitalized terms not defined in this Section 6 that are not otherwise defined herein shall have the meaning ascribed thereto in the Contribution Agreement.
- 6.2 For a period of ten (10) years commencing on the day immediately following the Project Completion (the "**Funding Period**"), the Owners agrees:
- 6.2.1 to track the use of the EVSE and any Profit arising from the Project;
  - 6.2.2 to pay to the Contractor annually the Profit arising from the Project in the same ratio as that of the NRCan Funding to the Total Project Costs (the aggregate of which is not to exceed the total amount of NRCan Funding) for remittance by the

Contractor to NRCan pursuant to the terms of the Contribution Agreement;

- 6.2.3 to submit financial reports and payments to the Contractor as described in Schedule C (Reports) of the Contribution Agreement for remittance by the Contractor to NRCan pursuant to the terms of the Contribution Agreement;
- 6.2.4 that all considerations to be received by the Owners in respect of the licensing, selling, marketing or commercialization of the Intellectual Property arising in the course of the Project to non-arms' length parties shall be that which would be established in bona fide arm's length transactions between the parties; and
- 6.2.5 to comply with all other terms and conditions set out in the Contribution Agreement within the control of the Owners.
- 6.3 The Owners shall pay to the Contractor (for reimbursement to NRCan) interest at the Interest Rate on any payment that is overdue from the date such amount becomes overdue and ending on the day before the day on which repayment to NRCan is received.
- 6.4 The Owners will indemnify, defend and hold the Contractor and its representatives harmless from and against any and all liabilities, losses, damages, costs, and expenses, and any legal fees and expenses relating to its defence, resulting from any suit or action brought against the Contractor and its representatives caused by the failure of the Owners to comply with this Article 6. For greater certainty, the Owners agrees to reimburse the Contractor for any monies (not to exceed the amount of the NRCan Funding) for remittance to NRCan if the Owners breaches Sections 6.2 and 6.3 above and, due to such breach, NRCan demands repayment of all or some of the NRCan Funding pursuant to the terms of the Contribution Agreement.
- 6.5 For the purposes of ensuring compliance with the terms of the Contribution Agreement, the Owners agree that, for the term of the Funding Period, the Contractor may register security on title with respect to the Project for an amount not to exceed the NRCan Funding Amount. Alternatively, upon mutual agreement of the Parties, the Owners may provide a letter of credit or other performance security in favour of the Contractor for the purposes of ensuring compliance with the terms of the NRCan Contribution Agreement.

## 7. Insurance

- 7.1 During the construction period, Contractor shall at all times maintain, at its sole cost and expense, and in the name of the Contractor with the Owners named as an additional insured, such insurance coverage of a minimum of \$2 million. Upon the Owner's request, the Contractor shall deposit certificates of all such insurance coverage with the Owners.
- 7.2 After commercial operation is reached and during the Funding Period, the Owners agree to insure the Project, at its sole cost and expense, and in the name of the Owners with the Contractor as an additional insured, at an amount that shall not be less than NRCan's Funding amount. Upon the Contractor's request, the Owners shall deposit



certificates of all such insurance coverage with the Owners.

- 7.3 Standard Form Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than \$ 2 million per occurrence for Third Party Liability, in respect of the use or operation of vehicles owned, operated or leased by the Contractor.
- 7.4 The Contractor shall, at their expense obtain and keep in force during the term of the Agreement, Commercial General Liability Insurance satisfactory to the County of Huron, the Town of Goderich and the Municipality of Huron East and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall provide coverage for Bodily Injury, Property Damage and Personal Injury and shall include but not be limited to:
  - (a) A limit of liability of not less than \$ 2 million/occurrence with an aggregate of not less than \$ 2 million
  - (b) Add County of Huron, Town of Goderich and Municipality of Huron East as an additional insured with respect to the operations of the Named Insured
  - (c) The policy shall contain a provision for cross liability and severability of interest in respect of the Named Insured
  - (d) Non-owned automobile coverage with a limit not less than \$2 million and shall include contractual non-owned coverage (SEF 96)
  - (e) Products and completed operations coverage
  - (f) Broad Form Property Damage
  - (g) Contractual Liability
  - (h) Work performed on Behalf of the Named Insured by Sub-Contractors
  - (i) The policy shall provide 30 days' prior notice of cancellation
- 7.5 Technology Errors and Omissions Insurance and Network Security Coverage shall be purchased in an amount not less than \$ 2 million per occurrence and \$ 2 million in the aggregate and coverage shall be underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall include coverage for claims resulting from network risks such as data breaches, unauthorized access, theft of confidential information, invasion of privacy, destruction, alteration or damage to electronic information, intellectual property infringement such as copyright, trademarks, service marks and trade dress. The policy shall be renewed for 3 years after agreement termination. Evidence of coverage must be provided to the Owners. If the policy is to be cancelled or non-renewed for any reason, 90-day notice of said cancellation or non-renewal must be provided to the Owners. The Owners have the right to request that an Extended Reporting Endorsement be purchased by the contractor at the contractor's sole expense.
- 7.6 The proponent's insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to the Owners.
- 7.7 The proponent shall provide a Certificate of Insurance evidencing coverage in force at least 10 days prior to agreement commencement.

8. Miscellaneous

- 8.1 This Agreement may be modified only by a written instrument duly executed by an authorized representative of all of the parties.
- 8.2 The parties acknowledge that they have read, understood and will be bound by this Agreement, and that this Agreement is the complete and exclusive statement of the agreement between the parties regarding the subject matter hereof, superseding all proposals, oral or written, and all other communications between the parties relating to such subject matter.
- 8.3 The failure of a party to enforce any provision of this Agreement will not constitute a waiver of such provision or the right of such party to enforce such provision or any other provision.
- 8.4 The parties shall keep confidential all matters respecting the technical, commercial and legal issues relating to and arising out of the work described herein.
- 8.5 If any dispute arises in connection with work done or payments claimed, such dispute shall be resolved by binding arbitration in accordance with the *Arbitration Act, 1991* (Ontario).
- 8.6 This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein.
- 8.7 Neither party may assign this Agreement without the prior written consent of the other party.
- 8.8 If any term or provision of this Agreement is determined to be invalid or unenforceable for any reason, it will be adjusted rather than voided, if possible, to achieve the intent of the parties to extent possible. In any event, all other terms and provisions will be deemed valid and enforceable to the maximum extent possible
- 8.9 Notices to be given or submitted by either party to other pursuant to this Agreement will be in writing and directed to the addresses set forth on the then current websites for each party.
- 8.10 The Contractor will perform the Services as an independent contractor, and nothing contained in this Agreement will be construed to create or imply a joint venture, partnership, principal-agent or employment relationship between the parties. Neither party will take any action or permit any action to be taken on its behalf that purports to be done in the name of or on behalf of the other party and will have no power or authority to bind the other party to assume or create any obligation or responsibility express or implied on the other party's behalf or in its name, nor will such party represent to anyone that it has such power or authority.

- 8.11 This Agreement may be executed in any number of counterparts and by different Parties hereto in separate counterparts, each of which when so executed shall be deemed to be an original and all of which taken together shall constitute one and the same instrument. Delivery of an executed signature page to this Agreement by any Party hereto by facsimile transmission shall be as effective as delivery of a manually executed copy of this Agreement by such Party.

THIS AGREEMENT is dated the \_\_\_\_\_ day of \_\_\_\_\_.

**COUNTY OF HURON**

**CHARGERCREW CANADA INC.**

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Name:  
Title:

**TOWN OF GODERICH**

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Name:  
Title:

**MUNICIPALITY OF HURON EAST**

\_\_\_\_\_  
Name:  
Title:

\_\_\_\_\_  
Name:  
Title:

**Schedule A****PROJECT LOCATIONS**

1. 110 North Street, Goderich (4 ports)
2. 57 Napier Street N, Goderich (2 ports)
3. 77722A London Road, Clinton ( 3 ports)
4. 820 Turnberry Street, Brussels ( 3 ports)
5. 52 Montreal Street, Goderich (2 ports)
6. 352 Cove Road, Goderich (2 ports)
7. 180 McDonald Street, Goderich (2 ports)
8. 73 Victoria Street, Seaforth (2 ports)
9. 589 Turnberry Street, Brussels (2 ports)

**Schedule B**  
**FUNDING**  
**CONTRIBUTION**

**Project Contributions**

Owners	25%
Contractor	25%
Natural Resource Canada (ZEVIP)	50%

**Project Funding**

The Contractor will submit all project invoices to Natural Resources Canada (NRCan) to receive the approved funding amount under the ZEVIP program.

The Contractor will invoice Owners 75% (Owners Funding) of the Total Project Costs as per Section 3.1 and the Contractor will contribute the remaining 25% of the Total Project Costs.

After receipt of funding from NRCan, funds will be divided equally between Owners and Contractor.

**Income Distribution**

As per Section 6.2, the Owners will share 25% of the income from the project with the Contractor until its net contributions are paid in full.

The Owners continues to pay annually the profit arising from the project in the same ratio as that of the NRCan Funding to the Total Project Costs (the aggregate of which is not to exceed the total amount of NRCan Funding) for remittance by the Contractor to NRCan pursuant to the terms of the Contribution Agreement.

## Huron East Administration

**To:** Mayor MacLellan and Members of Council  
**From:** Brad McRoberts, CAO  
**Date:** August 9, 2022  
**Subject:** Workplace Harassment & Violence Policy

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**Recommendation:**

That the Council of the Municipality of Huron East adopt the revised Workplace Harassment and Violence Policy.

**Background:**

The Municipality of Huron East last updated its Workplace and Harassment Policy in 2014. Since that time there have been changes and updates to the legislation on Workplace Violence and Harassment.

The changes to the legislation included the requirement to outline the investigation process and how the results of investigations would be reported and the requirement for employers to undertake workplace violence risk assessments.

A revised Workplace Harassment and Violence Policy is provided in Attachment 1. As requested by Council the new policy also includes the option for complainants to contact the County of Huron Human Resources Department to report any harassment.

All staff, full-time and part time, Committee members, and Council will be provided training on Workplace Harassment and Violence. This training will be completed in house. Volunteer firefighters will be provided training specific to the fire service by an independent consultant, with background in fire services and organizational behaviour, that will be retained by the municipality.

This training will be undertaken in the fall of this year with Council training being undertaken as part of 2022-2026 Council orientation process.

Based upon the revised policy, staff will need to undertake workplace violence risk assessments throughout the various workplaces within Huron East, have them reviewed by the Joint Health & Safety Committee, and, if necessary, implement new protocols as required.

**Others Consulted:** Department Heads, Joint Health & Safety Committee, County of Huron Human Resources, and Executive Assistant/Human Resource/Payroll.

**Financial Impacts:**

Cost of the consultant for the fire service has not been determined at this time.

**Signatures:**

Brad McRoberts (Original Signed)

Tricia Thompson (Original Signed)

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*Brad McRoberts, MPA, P. Eng., CAO*

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*Tricia Thompson, HR Assistant*

**Attachments**

1. [Revised Workplace Harassment and Violence Policy](#)



## MUNICIPALITY OF HURON EAST WORKPLACE VIOLENCE AND HARASSMENT POLICY POLICY 1.18

**APPROVED BY:** Huron East Municipal Council

**DATE APPROVED:**

**REVIEWED BY HEALTH & SAFETY COMMITTEE:** July 27, 2022

### **STATEMENT:**

The Municipality of Huron East is committed to providing a working environment which is safe, secure, and free from harassment, threats, intimidation and violence. The Municipality will not tolerate violent behaviour and will take all reasonable and practical measures to prevent violence and harassment and to protect workers, **job candidates, managers and clients** from acts of violence and harassment in the workplace. **This commitment applies to all areas of business, including training, performance, assessment, promotions, remuneration and all other employment practices and working conditions.**

**This policy outlines the Municipality of Huron East violence and harassment program, including how incidents of harassment and violence will be handled and investigated.**

~~All employees and others engaged in business with Huron East are responsible for preventing violence and harassment and reporting acts of violence or harassment that threaten or are perceived to threaten a safe working environment. The Municipality will make every reasonable effort to ensure that no employee is exposed to violence or harassment in the workplace and will take appropriate disciplinary measures against any employee of Huron East committing violence against or harassing another employee up to and including dismissal.~~

~~All employees and others engaged in business with the Municipality are responsible for promptly reporting any incidents that they believe to constitute violence or harassment. All reported incidents will be taken seriously and dealt with appropriately. Harassment is in no way to be construed as properly discharged management responsibilities including the delegation of work assignments, the assessment of discipline or any conduct that does not undermine the dignity of the individual. Neither is this policy meant to inhibit free speech or interfere with normal social relations.~~

### **DEFINITIONS:**

For the purpose of this policy:

**Complainant:** A person who has made a complaint about another individual who they believe committed an act of violence or harassment against them.

**Respondent:** A person whom another individual has accused of committing an act of violence or harassment.

**Workplace Harassment:** means Engaging in a course of vexatious comment or conduct against a worker in a workplace that is known or ought reasonably to be known to be unwelcome, **or workplace sexual harassment. Examples of Harassment include but are not limited to: a pattern of behavior of repeated words or actions, such as bullying, making jokes,**



offensive remarks or innuendos that demean, ridicule, intimidate, offend or serve to isolate a person in the workplace.

**Workplace Sexual Harassment:** Engaging in a course of vexatious comment or conduct against a worker in the workplace because of sex, sexual orientation, gender identity, or gender expression, where the course of comment or conduct is known or ought to be reasonably known to be unwelcome, or making sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant, or deny a benefit or advancement to the worker and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.

**Workplace Violence:** means (a) The exercise of physical force by a person against a worker in a workplace that causes, or could cause, physical injury to the worker; and/or (b) an attempt to exercise physical force against a worker in a workplace that could cause physical injury to the worker; and/or a statement or behavior that is reasonable for a worker to interpret as a threat to exercise physical force against the worker in a workplace that could cause injury to the worker. Examples of Workplace Violence include, but are not limited to: stalking, shaking fists, throwing objects, destroying a worker's property, verbal or written threats that express the intent to inflict physical harm, physical attacks, or other acts that would arouse fear in a reasonable person in similar circumstances.

**Working Alone:** When a person is on their own, or cannot be seen or heard by another person

### **GUIDELINES:**

This policy has been developed in consultation with the Joint Health & Safety Committee. In compliance with the *Occupational Health & Safety Act* (OHSA), it will be reviewed annually and posted in a conspicuous place in the workplace. Earlier review of this policy may occur if necessary to ensure that it accurately represents the Municipality of Huron East prevention program.

The Municipality of Huron East will provide all employees with appropriate training and information regarding its violence and harassment prevention practices and procedures. Employees are responsible to adhering to this policy, and should report every incident of violence or harassment immediately to management. This includes any incidents that have been witnessed, experienced by, or reported to an employee.

This policy applies to all members of Huron East Council, employees, volunteers, students, clients, visitors and any other persons engaged in business with the Municipality.

For the purposes of this policy, workplace and harassment or violence can occur:

- At the workplace;
- At employment-related social functions
- In the course of work assignments outside the workplace;
- During work-related travel;
- Over the telephone, if the conversation is work-related; or
- Elsewhere, if the person is there as a result of work-related responsibilities or a work-related relationship.

~~This policy is applicable at all workplace settings and at work-related business and social events that take place off-site. The Workplace Violence/Harassment Report Form will be used to record and report incidents or threats of violence or harassment.~~

Reasonable day-to-day actions by a manager or supervisor that help manage, guide, or direct workers or the workplace and appropriate employee performance reviews, counselling, or discipline by a manager or supervisor DO NOT constitute harassment.

### **VIOLENCE RISK ASSESSMENT**

The Municipality of Huron East will, in compliance with the Occupational Health & Safety Act (OHSA), conduct a risk assessment of the work environment to identify potential risks that could affect the organization and the health and safety of its employees, and will institute measures to eliminate or control any identified risks to employee safety.

The following factors will be considered during the assessment:

- Past incidents of violence;
- Violence that is known to occur in similar workplaces;
- The circumstances in which work takes place, including the type of work and conditions of work;
- The interactions that occur in the course of performing work; and
- The physical location and layout of the workplace.

The Municipality will provide the Joint Health & Safety Committee with a written copy of the assessment and advise of the results. The Violence Risk Assessment will be completed annually, or sooner if revisions are needed due to a change in the nature of the workplace, type of work, or conditions of work.

The Municipality will disclose information to workers who are likely to encounter a known person with a history of violence in the performance of their job duties, or if there is a known potential risk of workplace violence as a result of interactions with the person with a history of violence. However, the Municipality will only disclose personal information that is deemed reasonably necessary to protect the worker from physical harm.

### **WORKPLACE VIOLENCE AND HARASSMENT PROGRAM**

#### **PROCEDURES:**

##### **A. Reporting Procedures**

All employees who ~~are subject to~~, observe or become aware of an incident of violence or harassment ~~or a potentially dangerous situation~~, will notify a manager and/or a ~~supervisor~~ ~~alternate manager~~ as soon as possible following the incident using the Workplace Violence and Harassment Reporting Form.

~~A workplace violence/harassment reporting form should be filled out and given to your supervisor or manager.~~ If the complaint involves ~~your~~ the employees' supervisor or manager the ~~completed form report~~ should be given to the CAO. ~~you're~~ Joint Health and Safety Representative. If the complaint involves the CAO, the employee should give the completed form to either a Human Resources representative from Huron County or an independent third party.

Employees should also notify their manager ~~and/or supervisor~~ if a restraining order is in effect or if a potentially violent or harassing non-work related situation exists that could result in violence or harassment in the workplace.

#### **Immediate Assistance Procedures**

In the event of a violent incident that requires immediate assistance:

1. Place an immediate call to emergency services by calling 911;

2. Notify a manager/supervisor of the situation, as soon as possible.

## B. Investigation

All reports of workplace violence or harassment will be taken seriously and will be investigated promptly and thoroughly. ~~The Municipality of Huron East will ensure that, where practicable, the investigation will be completed within ninety (90) days. All parties involved in a report of workplace violence or harassment will be interviewed. Potentially dangerous situations and precautionary measures will be communicated to workers who are potentially affected.~~

The investigation will include:

- Informing the respondent of the complaint;
- Interviewing the complainant and any persons involved in the incident;
- Identifying and interviewing any witnesses; and
- Obtaining statements from all parties involved.

~~All of the above information will be documented and used to determine whether an incident of violence or harassment has occurred. If necessary, the Municipality of Huron East may employ outside assistance or request the use of legal counsel. The Joint Health & Safety Committee will not be involved in investigations and will not be provided with any identifying information of the parties involved.~~

~~A copy of the complaint, detailing the complainant's allegations will be provided to the respondent, who will be invited to reply in writing to the complainant's allegations. The reply will be made known to the complainant before the case proceeds.~~

~~The Municipality will take all measures to prevent any disclosure of the incident and the identities of the parties involved, unless the disclosure is necessary for the investigation, for taking corrective action or required by law.~~

## C. Results of Investigation

~~Upon completion of the investigation, the Municipality of Huron East will provide both the complainant and respondent a written summary of the findings of the investigation and any corrective action that has been or will be taken as a result of the investigation. This written notification will be provided within ten (10) days of the investigation being completed, and will not include the investigation report unless required by law.~~

## D. Corrective Action and Disciplinary Measures

~~Any disciplinary action will be determined by the manager/supervisor in concert with the CAO and a legal or human resource professional service, if required, and will be proportional to the seriousness of the behavior or action involved in the incident.~~

~~If the Municipality determines that an employee has engaged in been involved in an incident of workplace violence or harassment towards another employee, appropriate corrective immediate disciplinary action will be taken, up to and including termination. In addition, the Municipality may require that an employee participate in an anger management program or other form of counselling, either voluntarily or as a condition of continued employment.~~

If the violent or harassing behaviour is that of a non-employee, Huron East will take appropriate action in an effort to ensure that such behaviour is not repeated. However, not every complaint will warrant corrective action. Rather, corrective action will be determined on a case-by-case basis.

## E. Confidentiality

~~To the extent practical, the Municipality will maintain the confidentiality of the reporting employee and of the investigation. The results of the investigation will be shared only with those who are responsible for taking corrective action/discipline.~~ The Municipality of Huron East will not disclose the name of a complainant or a respondent or the circumstances related to the complaint to any person except where disclosure is necessary to investigate the complaint or take corrective action with respect to the complaint, or required by law. Only the minimum amount of personal information or details necessary for these purposes will be disclosed.

All records of harassment, and subsequent investigations, are considered confidential and will not be disclosed to anyone except to the extent required by law. The company will do everything reasonably possible to protect the privacy of any individuals involved and to ensure that complainants and respondents are treated fairly and respectfully.

## F. Incidents of Violence & Harassment involving Non-Employees

The Municipality recognizes that incidents of Workplace Harassment and Violence can involve non-employees. These incidents can occur remotely (via phone or email) or in-person. In the event that an employee is subject to an incident of violence or harassment that involves a non-employee the following steps should be taken.

### Phone

An employee whom experiences workplace violence or harassment via phone should:

1. Remain calm;
2. Try to talk to the individual;
3. If all else fails, disconnect the call;
4. Report the incident to their manager or supervisor;
5. Report the incident to the appropriate authorities, if necessary.

### Email

An employee whom receives harassing or threatening emails from a non-employee should:

1. Not respond to the email;
2. Forward the email to their manager or supervisor;
3. Report the email to the appropriate authorities, if necessary

### In-Person

Every effort will be made by the Municipality of Huron East to ensure that no employee is working alone. Any employee whom is confronted by or encounters a non-employee who is behaving in a threatening or violent manner, or seen with a weapon should:

1. Stay calm;
2. Not attempt to challenge or disarm the individual;
3. Co-operate and follow the instructions given.

Any employee witnesses should:

1. Place an immediate call to emergency services by dialing 911;
2. Notify a manager or supervisor as soon as possible;
3. Leave the immediate area if safe to do so.

## G. Domestic Violence

If the Municipality of Huron East becomes aware that domestic violence is likely to expose an employee to physical injury in the workplace, the Municipality will take every precaution reasonable in the circumstances for the protection of the worker.

## H. Recommendation to Victims

The Municipality of Huron East will provide appropriate assistance to any employee who is a victim of violence and harassment. The Municipality recommends that a worker who has been harmed as a result of an incident of violence at the workplace consult their healthcare provider for treatment or referral for post-incident counselling, if appropriate.

## I. Right to Refuse Unsafe Work

Employees have the right to refuse work if they have reason to believe that workplace violence is likely to endanger them. Upon refusing work, the employee must report the circumstance of the refusal to their manager/supervisor. An investigation will follow in the presence of a representative of the JHSC.

## F. No Reprisal

The Municipality will not tolerate any reprisal against an individual who, acting in good faith, reports workplace violence or harassment or acts as a witness, **or who refuses work that believe is unsafe**. Reprisals or threats of reprisals are considered a serious violation of an employee's rights, and will be dealt with accordingly. The employer shall not discharge, suspend, intimidate or impose any other penalty on, or otherwise discriminate against a person, because that person has made a complaint or given evidence or assisted in any way in the investigation and resolution of a complaint, **or has refused work they have reason to believe will likely endanger them**.

## J. Fraudulent or Malicious Complaints

It is a violation of this policy for anyone to knowingly make a false complaint, or to provide false information about a complaint. Unfounded or frivolous allegations may cause both the respondent and the Municipality significant damage. Any employee who knowingly makes a false allegation related to violence or harassment will be subject to immediate disciplinary action, up to and including termination of employment.

## K. Recordkeeping

The Municipality of Huron East will ensure that appropriate records of complaints and investigations relating to incidents of violence and workplace harassment are kept, including:

- A copy of the complaint or details about the incident;
- Any records related to the investigation, including notes;
- A copy of the investigation report;
- A summary of the investigation results, including reports provided to the complainant and respondent, and;
- A copy of any corrective action taken to address the complaint or incident.

## ~~D. Reporting to Police~~

~~All physical assaults will be reported to the police, as will any behaviour or threat of violence or harassment requiring police intervention or follow-up.~~

## ~~E. Intervention~~

~~The Municipality will intervene as appropriate at any indication of a potentially violent or harassing situation. In the event that an employee is considered to be at risk of violence or~~

harassment because of the nature of his/her job or because of threats from outside the workplace, a plan will be developed to minimize the risk and respond to any potential emergency situation.  
Should the Municipality become aware of an incident of or potential incident of domestic violence, it will take every precaution reasonable in the circumstances to protect the worker.

### **RESPONSIBILITIES:**

#### **Council of the Municipality of Huron East**

- Provide support for this policy through resources, training and education initiatives and appropriate control measures;
- Review all reports and investigations of incidents of workplace violence or harassment in a prompt, objective and sensitive manner. Huron East Council will be represented by the Personnel Committee;
- Take immediate measures to respond appropriately to all reported incidents of workplace violence or harassment or reports or suspicion of domestic violence;
- Facilitate medical attention and appropriate support for individuals directly or indirectly involved;
- Take appropriate corrective and disciplinary action to prevent recurrences.

#### **CAO/Clerk**

- Review all reports of workplace violence or harassment and ensure appropriate actions have been taken.

#### **Management/Supervisory Staff**

- Ensure awareness, enforcement and compliance with respect to this policy;
- Assess hazards related to the conditions and circumstances of jobs being performed and update assessment as changes occur in job responsibilities and working conditions;
- Consult with staff, the Joint Health and Safety Committee and external authorities on practical steps to minimize or eliminate risks of violence or harassment;
- Respond promptly to all reports of violence, harassment or domestic violence and address immediate threats to worker safety;
- Investigate, document and debrief any incidents of violence or harassment;
- Take all reasonable and practical measures to protect workers, acting in good faith, who report workplace violence or harassment or act as witnesses, from reprisal or further violence;
- Take appropriate corrective action based on the nature of each incident and the actual or potential threat posed to worker safety;
- Contact and consult with police as appropriate;
- Provide information including personal information to a worker about a person with “a history of violent or harassing behaviour” if the worker could be expected to encounter that person in the

course of his/her work; and there is a risk of workplace violence or harassment likely to expose the worker to physical or other injury.

### **Employees**

- Have the right to refuse work in various circumstances where health and safety is in danger;
- Not engage in or ignore violent, threatening, intimidating or other disruptive behaviours;
- Promptly report to management any incident of workplace violence or harassment or suspicion of domestic violence which is experienced, witnessed, or known of, or there is reason to believe may occur;
- Participate in and comply with strategies to prevent and reduce risk of workplace violence or harassment;
- Understand and comply with risk management protocols.

### **Joint Health and Safety Committee**

- Provide recommendations to management to reduce or eliminate the risk of violence or harassment;
- Participate in the investigation of workplace violence or harassment cases if required;
- Respond to employee concerns related to workplace violence or harassment; communicate the concerns to management;
- Review the effectiveness of this policy and recommend changes as appropriate.

MUNICIPALITY OF HURON EAST  
WORKPLACE VIOLENCE/HARASSMENT REPORTING FORM



Section A: REPORT DETAILS		
Date:	Report Completed by:	Department:
Section B: WORKER/COMPLAINANT INFORMATION		
Name:		
Department:	Phone	
Section C: ACCUSED INFORMATION		
Name of Accused:		
Department:	Position:	
Relationship between the Complainant and Accused (co-worker, student, member of public):		
Location of Incident:		
Section D: WITNESS INFORMATION (if any)		
Name:	Dept:	Phone #:
Name:	Dept:	Phone #:
Section E: COMPLAINANT DESCRIPTION OF THE INCIDENT		
Date(s) of Incident:		
Time(s) of Incident:	Location of Incident:	
Complainant's detailed explanation of events in order of sequence:		



**Section F: RESOLUTION (To be completed by Manager)**

Action(s) taken by Manager:

Resolutions discussed with Complainant/Accused:

Next Steps/Follow up Action Taken:

Managers Name (Please Print):

Signature:

Date:

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Brad McRoberts, CAO

**Date:** August 9, 2022

**Subject:** 2<sup>nd</sup> Quarter Variance Report – 2022 Budget

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**Recommendation:**

That the Council of the Municipality of Huron East receive the report on the 2<sup>nd</sup> Quarter Variance Report – 2022 Budget for information.

**Background:**

The 2<sup>nd</sup> Quarter Variance Report is provided in Attachment 1 enclosed.

Reviewing the variance report the following observations (highlighted on Attachment 1) can be made:

- Overall revenues and expenditures are tracking well and in line with budget figures;
- Seaforth Water – User Fees – Connections revenue is tracking above the total budget for the year – this increased revenue is a result of the number of new service connections being made for new residential properties in Seaforth;
- Seaforth Wastewater – User Fees – Service Recovery Fee and Connections revenue is significantly higher than budgeted and is a result of the number of new service connections being made for new residential properties in Seaforth;
- Brussels Wastewater Capital has a \$771,913 capital expenditure which is attributed to the Brussels Wastewater Treatment Building Renovation projects which was budgeted in 2021 and carried over into 2022;
- Seaforth User Fees – Service Recovery Fee – Egmondville debenture payments which will be reallocated at the end of the year;
- Brussels Wastewater – Capital – Brussels Wastewater – Building Renovations – \$771,913 – carry over costs from 2021 capital project
- In general, all the community centres and recreation centres are tracking well in terms of revenues and expenditures;
- BMGCC General – Other Items – BMG-Brussels Recreation Building Fund – Transfer to Reserves – Amount represents the current paid fundraising contributions to the projects;
- Brussels Sports Fields – User Fees – Service Recovery Fee & Rent - billed out at the end of the season;
- Administration – Interest – Investment Interest - accrued at year end;
- Administration – Salaries & Benefits – all employee bank time included and will be reallocated to the various departments – otherwise tracking below budget;
- Administration – Operating – Insurance – final invoiced costs were greater than budgeted;

- Administration – Capital – Land Acquisition – costs associated with the Brussels Subdivision engineering and planning;
- Protection to Persons & Property – Huron East Fire Chief – Other Municipality – the 2<sup>nd</sup> quarter invoices for various shared services have not been received as of the date of the variance report;
- Fire – Various Districts – Volunteer fire services are paid out annually at the end of the year;
- Fire – Various Districts – WSIB benefits costs for Brussels and Grey are much higher than budgeted and is attributed to WSIB corrections due to delays in processing during COVID;
- CBO – User Fees – Revenue – Building Permits – year to date permits fees are tracking well above the budget forecast estimates for the 2<sup>nd</sup> quarter – indications of the number/value of building permits in 2022;
- Transportation Services – Maintenance Activities – Roads – Gravel – as noted in the tender recommendation report the tenders were higher than budgeted;
- Transportation Services - Fuel & Oils – as expected fuel costs are tracking nearly double the budget estimate;
- Transportation Services – Winter Control – tracking at 80% of overall budget with 6-8 weeks of winter control remaining in 2022;
- Transportation Services - Capital – Bridges/Culverts – Tuckersmith – Repairs – carryover costs from the 2021 bridge capital construction project;
- Transportation Services - Capital – Combined – Connecting Link (Hwy 8) – Roads– carryover costs from the 2021 capital construction project;
- Wastewater Administration utility costs are tracking high – staff will continue to monitor;
- Water/Sanitary Sewer Administration – Operating – Supplies & Expenditure Recoverable – supplies and recoverable expenditures are tracking high – this will be reallocated to the various systems at the end of the year;
- Planning & Development – Planning and Zoning – Contracted Services – County invoices annually at the end of the fiscal year;
- Economic Development – Operating – Consultant/Professional Services – Budget included the Economic Development Plan, IT Audit, and the Municipal Service Review of which are being funded in part or in whole by the Municipal Modernization Funding – expenses will be reallocated accordingly.

**Others Consulted:** Department Heads and Finance Staff.

### **Financial Impacts:**

Staff continue to track and monitor their respective budgets. The 3<sup>rd</sup> Quarter Variance Report will provide a stronger indication of overall budget tracking and will be used by staff to assist in establishing 2023 budget estimates.

### **Signatures:**

Brad McRoberts (Original Signed)


Stacy Grenier (Original Signed)

*Brad McRoberts, MPA, P. Eng., CAO*

*Stacy Grenier, CPA, CGA, Treasurer*


### **Attachments:**


1. [2<sup>nd</sup> Quarter Variance Detailed Report – As of July 18, 2022](#)


<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
STREET LIGHTING SYSTEMS							
MOLESWORTH							
St Lght - Molesworth - Rev-Special Rate Area Levy	(383)	0	(400)	(500)	100	20.0%	
St Lght - Molesworth - Utilities	232	0	225	441	(216)	49.0%	
St Lght - Molesworth - Transfer to Reserves	0	0	0	59	(59)	100.0%	
Total - St Lghts Molesworth	(151)	0	(175)	0	(175)	0.0%	
ETHEL							
St Lght - Ethel - Rev-Special Rate Area Levy	(1,003)	0	(1,000)	(1,500)	500	(33.3%)	
St Lght - Ethel - Utilities	720	0	678	1,368	(690)	(50.4%)	
St Lght - Ethel - Transfer to Reserves	0	0	0	132	(132)	(100.0%)	
Total - St Lghts Ethel	(283)	0	(322)	0	(322)	0.0%	
CRANBROOK							
St Lght - Cranbrook - Rev-Special Rate Area Levy	(755)	0	(821)	(500)	(321)	(64.2%)	
St Lght - Cranbrook - Utilities	508	0	1,271	964	307	(31.8%)	
St Lght - Cranbrook - Transfer from Reserves	0	0	0	(464)	464	100.0%	
Total - St Lghts Cranbrook	(247)	0	450	0	450	0.0%	
WALTON							
St Lght - Walton - Rev-Special Rate Area Levy	(496)	0	(535)	(500)	(35)	7.0%	
St Lght - Walton - Utilities	330	0	319	633	(314)	(49.6%)	
St Lght - Walton - Transfer from Reserves	0	0	0	(133)	133	(100.0%)	
Total - St Lghts Walton	(166)	0	(216)	0	(216)	0.0%	
BRUSSELS							
St Lght - Brussels - Rev-Special Rate Area Levy	(7,698)	0	(7,778)	(10,000)	2,222	(22.2%)	
St Lght - Brussels - Rev - Other Municipality	(549)	0	(359)	(366)	7	(1.9%)	
St Lght - Brussels - Utilities	5,770	0	4,214	10,725	(6,511)	(60.7%)	
St Lght - Brussels - Inspections/Repairs/Upgrades	0	0	3,842	0	3,842	0.0%	
St Lght - Brussels - Transfer from Reserves	0	0	0	(359)	359	(100.0%)	
Total - St Lghts Brussels	(2,477)	0	(81)	0	(81)	0.0%	
DUBLIN							
St Lght - Dublin - Rev-Special Rate Area Levy	(255)	0	(250)	(250)	0	0.0%	
St Lght - Dublin - Utilities	0	0	0	336	(336)	(100.0%)	
St Lght - Dublin - Transfer from Reserves	0	0	0	(86)	86	(100.0%)	
Total - St Lghts Dublin	(255)	0	(250)	0	(250)	0.0%	
ST COLUMBAN							
St Lght - St Columban - Rev-Special Rate Area Levy	(600)	0	(618)	(600)	(18)	3.0%	
St Lght - St Columban - Utilities	0	0	1,026	616	410	66.6%	




	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
St Lght - St Columban - Transfer from Reserves	0	0	0	(16)	16	(100.0%)	
<b>Total - St Lghts St Columban</b>	<b>(600)</b>	<b>0</b>	<b>408</b>	<b>0</b>	<b>408</b>	<b>0.0%</b>	
<b>SEAFORTH</b>							
St Lght - Seaforth - Rev-Special Rate Area Levy	(37,554)	0	(53,774)	(40,000)	(13,774)	34.4%	
St Lght - Seaforth - Utilities	14,956	0	11,899	27,665	(15,766)	(57.0%)	
St Lght - Seaforth - Inspections/Repairs/Upgrades	0	0	2,413	0	2,413	0.0%	
St Lght - Seaforth - Transfer to Reserves	0	0	0	335	(335)	(100.0%)	
Capital - St Lght (Seaforth)	0	0	0	12,000	(12,000)	(100.0%)	
<b>Total - St Lghts Seaforth</b>	<b>(22,598)</b>	<b>0</b>	<b>(39,462)</b>	<b>0</b>	<b>(39,462)</b>	<b>0.0%</b>	
<b>HARPURHEY</b>							
St Lght - Harpurhey - Rev-Special Rate Area Levy	(766)	0	(738)	(1,000)	262	(26.2%)	
St Lght - Harpurhey - Utilities	607	0	851	1,165	(314)	(27.0%)	
St Lght - Harphurhey - Transfer from Reserves	0	0	0	(165)	165	(100.0%)	
<b>Total - St Lghts Harpurhey</b>	<b>(159)</b>	<b>0</b>	<b>113</b>	<b>0</b>	<b>113</b>	<b>0.0%</b>	
<b>EGMONDVILLE</b>							
St Lght - Egmondville - Rev-Special Rate Area Levy	(2,544)	0	(2,523)	(2,500)	(23)	0.9%	
St Lght - Egmondville - Utilities	1,853	0	1,580	3,537	(1,957)	(55.3%)	
St Lght - Egmondville - Transfer from Reserves	0	0	0	(1,037)	1,037	(100.0%)	
<b>Total - St Lghts Egmondville</b>	<b>(691)</b>	<b>0</b>	<b>(943)</b>	<b>0</b>	<b>(943)</b>	<b>0.0%</b>	
<b>BRIDGES</b>							
St Lght - Bridges - Special Area Levy	(5,691)	0	(2,502)	(2,500)	(2)	0.1%	
St Lght - Bridges - Utilities	1,704	0	1,618	3,232	(1,614)	(49.9%)	
St Lght - Bridges - Transfer from Reserves	0	0	0	(732)	732	(100.0%)	
<b>Total - St Lghts Bridges</b>	<b>(3,987)</b>	<b>0</b>	<b>(884)</b>	<b>0</b>	<b>(884)</b>	<b>0.0%</b>	
<b>VANASTRA</b>							
St Lght - Vanastra - Rev-Special Rate Area Levy	(2,527)	0	(2,533)	(2,500)	(33)	1.3%	
St Lght - Vanastra - Utilities	2,093	0	3,931	4,013	(82)	(2.0%)	
St Lght - Vanastra - Transfer from Reserves	0	0	0	(1,513)	1,513	(100.0%)	
<b>Total - St Lghts Vanastra</b>	<b>(434)</b>	<b>0</b>	<b>1,398</b>	<b>0</b>	<b>1,398</b>	<b>0.0%</b>	
<b>BRUCEFIELD</b>							
St Lght - Brucefield - Rev-Special Rate Area Levy	(520)	0	(503)	(500)	(3)	0.6%	
St Lght - Brucefield - Utilities	337	0	307	640	(333)	(52.0%)	
St Lght - Brucefield - Transfer from Reserves	0	0	0	(140)	140	(100.0%)	
<b>Total - St Lghts Brucefield</b>	<b>(183)</b>	<b>0</b>	<b>(196)</b>	<b>0</b>	<b>(196)</b>	<b>0.0%</b>	
<b>KIPPEN</b>							


<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
St Lght - Kippen - Rev-Special Rate Area Levy	(251)	0	(250)	(200)	(50)	25.0%	
St Lght - Kippen - Utilities	100	0	97	189	(92)	(48.7%)	
St Lght - Kippen - Transfer to Reserves	0	0	0	11	(11)	(100.0%)	
Total - St Lghts Kippen	(151)	0	(153)	0	(153)	0.0%	
OTHER ITEMS							
St Lght - Inventory	312	0	1,720	5,000	(3,280)	(65.6%)	
Total - St Lghts Other Items	312	0	1,720	5,000	(3,280)	(65.6%)	
Total STREET LIGHTING SYSTEMS	(32,070)	0	(38,593)	5,000	(43,593)	(871.9%)	


<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021 YTD	2022 YTD	2022	2022			Comments
		July	YTD	Budget	\$ Variance	% Variance	
SOLAR GENERAL							
Solar - General - Transfer to Reserves	0	0	0	25,450	(25,450)	(100.0%)	
Total - Solar General	0	0	0	25,450	(25,450)	(100.0%)	
TRACKER - BRUSSELS STP							
REVENUES							
USER FEES							
Solar Brussels STP - Revenue	(7,177)	(1,269)	(5,834)	(13,350)	7,516	(56.3%)	
Total Revenues	(7,177)	(1,269)	(5,834)	(13,350)	7,516	(56.3%)	
EXPENDITURES							
OPERATING							
Solar Brussels STP - R & M - Equipment	(2,112)	0	0	1,000	(1,000)	(100.0%)	
Solar Brussels STP - Rent	700	0	600	1,200	(600)	(50.0%)	
Solar Brussels STP - Monitoring Costs	1,851	0	0	1,870	(1,870)	(100.0%)	
Solar Brussels STP - Amortization	3,152	0	2,702	5,403	(2,701)	(50.0%)	
Total Operating	3,591	0	3,302	9,473	(6,171)	(65.1%)	
DEBT							
Solar Brussels STP - Debt Pymt-Interest	54	0	0	0	0	0.0%	
Total Debt	54	0	0	0	0	0.0%	
Total Expenditures	3,645	0	3,302	9,473	(6,171)	(65.1%)	
Total - Solar Tracker - Brussels STP	(3,532)	(1,269)	(2,532)	(3,877)	1,345	(34.7%)	
TRACKER (Single) - Seaforth WTP							
REVENUES							
USER FEES							
Solar Seaforth WTP (Single) - Revenue	(5,107)	(1,233)	(4,548)	(11,000)	6,452	(58.7%)	
Total Revenues	(5,107)	(1,233)	(4,548)	(11,000)	6,452	(58.7%)	
EXPENDITURES							
OPERATING							
Solar Seaforth WTP (Single) - Rent	700	0	600	1,200	(600)	(50.0%)	
Solar Seaforth WTP (Single) - Monitoring Costs	1,213	0	0	1,225	(1,225)	(100.0%)	
Solar Seaforth WTP (Single) - Amortization	2,125	0	1,822	3,643	(1,821)	(50.0%)	
Total Operating	4,038	0	2,422	6,068	(3,646)	(60.1%)	
DEBT							
Solar Seaforth WTP (Single) - Debt Pymt-Interest	40	0	0	0	0	0.0%	
Total Debt	40	0	0	0	0	0.0%	


<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
Total Expenditures	4,078	0	2,422	6,068	(3,646)	(60.1%)	
Total - Solar Tracker (Single) - Seaforth WTP	(1,029)	(1,233)	(2,126)	(4,932)	2,806	(56.9%)	
TRACKER (Twin) - Seaforth WTP							
REVENUES							
USER FEES							
Solar Seaforth WTP (Twin) - Revenue	(7,965)	(1,623)	(7,160)	(15,500)	8,340	(53.8%)	
Total Revenues	(7,965)	(1,623)	(7,160)	(15,500)	8,340	(53.8%)	
EXPENDITURES							
OPERATING							
Solar Seaforth WTP (Twin)- R & M - Equipment	(2,112)	0	0	1,000	(1,000)	(100.0%)	
Solar Seaforth WTP (Twin) - Rent	700	0	600	1,200	(600)	(50.0%)	
Solar Seaforth WTP (Twin) - Monitoring Costs	1,388	0	0	1,410	(1,410)	(100.0%)	
Solar Seaforth WTP (Twin) - Amortization	3,078	0	2,638	5,276	(2,638)	(50.0%)	
Total Operating	3,054	0	3,238	8,886	(5,648)	(63.6%)	
DEBT							
Solar Seaforth WTP (Twin) - Debt Pymt-Interest	53	0	0	0	0	0.0%	
Total Debt	53	0	0	0	0	0.0%	
Total Expenditures	3,107	0	3,238	8,886	(5,648)	(63.6%)	
Total - Solar Tracker (Twin) - Seaforth WTP	(4,858)	(1,623)	(3,922)	(6,614)	2,692	(40.7%)	
ROOFTOP							
REVENUES							
USER FEES							
Solar Rooftop - Rev - BBCC	(1,612)	(651)	(2,192)	(4,978)	2,786	(56.0%)	
Solar Rooftop - Rev - Brussels PW	(2,495)	0	(138)	(5,500)	5,362	(97.5%)	
Solar Rooftop - Rev - C4th Fire	(2,714)	(685)	(2,324)	(5,580)	3,256	(58.4%)	
Solar Rooftop - Rev - VRC	(3,248)	0	(2,234)	(5,814)	3,580	(61.6%)	
Solar Rooftop - Rev - Seaforth PW	(1,869)	(463)	(1,734)	(4,100)	2,366	(57.7%)	
Total Revenues	(11,938)	(1,799)	(8,622)	(25,972)	17,350	(66.8%)	
EXPENDITURES							
OPERATING							
Solar Rooftop - Utilities	818	0	770	1,493	(723)	(48.4%)	
Solar Rooftop - R & M - Equipment	0	0	0	250	(250)	(100.0%)	
Solar Rooftop - Rent	3,550	0	3,075	5,550	(2,475)	(44.6%)	
Solar Rooftop - Program Exp	67	0	234	185	49	26.5%	
Solar Rooftop - Amortization	4,939	0	4,234	8,467	(4,233)	(50.0%)	
Total Operating	9,374	0	8,313	15,945	(7,632)	(47.9%)	





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	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
DEBT							
Solar Rooftop - Debt Pymt - Interest	81	0	0	0	0	0.0%	
Total Debt	81	0	0	0	0	0.0%	
Total Expenditures	9,455	0	8,313	15,945	(7,632)	(47.9%)	
Total - Solar Rooftop	(2,483)	(1,799)	(309)	(10,027)	9,718	(96.9%)	
Total - SOLAR	(11,902)	(5,924)	(8,889)	0	(8,889)	0.0%	


<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
WATER SYSTEMS							
SEAFOORTH WATER SYSTEM							
REVENUES							
WATER / SEWER RATES							
W - Seaforth/Egmond - Rev-Mthly Flat Rates	(287,682)	1,320	(305,748)	(610,560)	304,812	(49.9%)	
W - Seaforth/Egmond - Rev-Metered Rates	(57,999)	132	(70,425)	(132,021)	61,596	(46.7%)	
Total Water/Sewer Rates	(345,681)	1,452	(376,173)	(742,581)	366,408	(49.3%)	
USER FEES							
W - Seaforth/Egmond - Rev-Service Recovery Fee	(4,849)	(118)	(3,475)	(7,532)	4,057	(53.9%)	
W - Seaforth/Egmond - Rev-Connections	(20,000)	0	(50,000)	(42,500)	(7,500)	17.6%	
W - Seaforth/Egmond - Rev-Rent	(14,743)	0	(20,159)	(18,649)	(1,510)	8.1%	
Total User Fees	(39,592)	(118)	(73,634)	(68,681)	(4,953)	7.2%	
OTHER REVENUE							
Total Other Revenue	0	0	0	0	0	0.0%	
Total Revenues	(385,273)	1,334	(449,807)	(811,262)	361,455	(44.6%)	
EXPENDITURES							
OPERATING							
W - Seaforth/Egmond - Operating Exp	2,246	0	459	5,000	(4,541)	(90.8%)	
W - Seaforth/Egmond - Telecommunications	294	0	257	620	(363)	(58.5%)	
W - Seaforth/Egmond - Utilities	33,284	0	23,948	58,438	(34,490)	(59.0%)	
W - Seaforth/Egmond - R & M-Bldg	0	1,205	1,743	30,000	(28,257)	(94.2%)	
W - Seaforth/Egmond - R & M-Equipment	14,693	0	5,587	28,000	(22,413)	(80.0%)	
W - Seaforth/Egmond - Materials	0	0	0	2,500	(2,500)	(100.0%)	
W - Seaforth/Egmond - Property Taxes	0	0	0	8,212	(8,212)	(100.0%)	
W - Seaforth/Egmond - Consultant/Prof Srvc	3,675	0	3,675	4,250	(575)	(13.5%)	
W - Seaforth/Egmond - Insurance	1,731	0	1,706	3,413	(1,707)	(50.0%)	
W - Seaforth/Egmond - Contracted Services	134,452	19,396	169,544	241,105	(71,561)	(29.7%)	
W - Seaforth/Egmond - Chrg from Administration	6,930	0	6,047	12,095	(6,048)	(50.0%)	
W - Seaforth/Egmond - Chrg from W/WW Admin	0	0	0	98,913	(98,913)	(100.0%)	
Total Operating	197,305	20,601	212,966	492,546	(279,580)	(56.8%)	
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	
OTHER ITEMS							
W - Seaforth Water Reserve - Trans to Reserve	0	0	0	257,660	(257,660)	(100.0%)	
W - Seaforth Sewer Reserves - Transfer to Reserves	30,180	0	0	61,056	(61,056)	(100.0%)	
Total Other Items	30,180	0	0	318,716	(318,716)	(100.0%)	

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
Total Expenditures	227,485	20,601	212,966	811,262	(598,296)	(73.7%)	
Total - Seaforth Water System	(157,788)	21,935	(236,841)	0	(236,841)	0.0%	
BRUSSELS WATER SYSTEM							
REVENUES							
OTHER MUNICIPALITIES							
W - Brussels - Rev-Other Municipality	(43,898)	0	(44,174)	(43,898)	(276)	0.6%	
Total Other Municipalities	(43,898)	0	(44,174)	(43,898)	(276)	0.6%	
WATER / SEWER RATES							
W - Brussels - Rev-Mthly Flat Rates	(148,853)	2,364	(149,226)	(284,832)	135,606	(47.6%)	
W - Brussels - Rev-Metered Rates	(8,364)	251	(11,016)	(23,503)	12,487	(53.1%)	
Total Water/Sewer Rates	(157,217)	2,615	(160,242)	(308,335)	148,093	(48.0%)	
USER FEES							
W - Brussels - Rev-Service Recovery Fee	(225)	25	(593)	(225)	(368)	163.6%	
W - Brussels - Rev-Connections	(2,500)	0	(5,000)	(7,500)	2,500	(33.3%)	
W - Brussels - Rev-Rent	(4,069)	0	(3,488)	(6,975)	3,487	(50.0%)	
Total User Fees	(6,794)	25	(9,081)	(14,700)	5,619	(38.2%)	
Total Revenues	(207,909)	2,640	(213,497)	(366,933)	153,436	(41.8%)	
EXPENDITURES							
OPERATING							
W - Brussels - Operating Exp	372	0	60	500	(440)	(88.0%)	
W - Brussels - Telecommunications	198	0	174	415	(241)	(58.1%)	
W - Brussels - Utilities	16,090	0	12,817	30,298	(17,481)	(57.7%)	
W - Brussels - R & M - Bldg	2,370	0	317	1,300	(983)	(75.6%)	
W - Brussels - R & M-Equipment	1,191	0	1,211	8,600	(7,389)	(85.9%)	
W - Brussels - Materials	94	0	0	1,200	(1,200)	(100.0%)	
W - Brussels - Property Taxes	0	0	0	1,123	(1,123)	(100.0%)	
W - Brussels - Consultant/Professional Services	2,810	0	2,810	3,272	(462)	(14.1%)	
W - Brussels - Insurance	1,043	0	1,028	2,056	(1,028)	(50.0%)	
W - Brussels - Contracted Services	51,800	7,641	66,563	92,671	(26,108)	(28.2%)	
W - Brussels - Chrg from Administration	2,650	0	2,383	4,765	(2,382)	(50.0%)	
W - Brussels - Chrg from W/WW Admin	0	0	0	38,966	(38,966)	(100.0%)	
Total Operating	78,618	7,641	87,363	185,166	(97,803)	(52.8%)	
CAPITAL							
Capital - Combined Project - Princess St - W	0	0	0	287,400	(287,400)	(100.0%)	
Total Capital	0	0	0	287,400	(287,400)	(100.0%)	
OTHER ITEMS							

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
Total Other Items	0	0	0	0	0	0.0%	
Total Expenditures	78,618	7,641	87,363	472,566	(385,203)	(81.5%)	
Total - Brussels Water System	(129,291)	10,281	(126,134)	105,633	(231,767)	(219.4%)	
BRUCEFIELD WATER SYSTEM							
REVENUES							
OTHER MUNICIPALITIES							
W - Brucefield - Rev-Other Municipality	(19,080)	9,222	(19,716)	(41,329)	21,613	(52.3%)	
Total Other Municipalities	(19,080)	9,222	(19,716)	(41,329)	21,613	(52.3%)	
WATER / SEWER RATES							
W - Brucefield - Rev-Mthly Flat Rates	(15,380)	744	(15,807)	(33,815)	18,008	(53.3%)	
Total Water/Sewer Rates	(15,380)	744	(15,807)	(33,815)	18,008	(53.3%)	
USER FEES							
Total User Fees	0	0	0	0	0	0.0%	
Total Revenues	(34,460)	9,966	(35,523)	(75,144)	39,621	(52.7%)	
EXPENDITURES							
OPERATING							
W - Brucefield - Operating Exp	34	0	34	100	(66)	(66.0%)	
W - Brucefield - Telecommunications	96	0	84	210	(126)	(60.0%)	
W - Brucefield - Utilities	4,591	0	4,031	7,447	(3,416)	(45.9%)	
W - Brucefield - R & M - Bldg	0	0	0	1,000	(1,000)	(100.0%)	
W - Brucefield - R & M - Equipment	0	0	1,961	2,000	(39)	(2.0%)	
W - Brucefield - Materials	0	0	0	500	(500)	(100.0%)	
W - Brucefield - Property Taxes	0	0	0	629	(629)	(100.0%)	
W - Brucefield - Consultant/Professional Services	721	0	721	745	(24)	(3.2%)	
W - Brucefield - Insurance	835	0	824	1,647	(823)	(50.0%)	
W - Brucefield - Contracted Service	8,233	1,176	17,360	14,583	2,777	19.0%	
W - Brucefield - Chrg from Administration	408	0	367	733	(366)	(49.9%)	
W - Brucefield - Chrg from W/WW Admin	0	0	0	5,995	(5,995)	(100.0%)	
Total Operating	14,918	1,176	25,382	35,589	(10,207)	(28.7%)	
CAPITAL							
Capital - Brucefield W - Equipment	0	2,969	16,656	25,000	(8,344)	(33.4%)	
Total Capital	0	2,969	16,656	25,000	(8,344)	(33.4%)	
OTHER ITEMS							
W - Brucefield Water Reserve - Trans to Reserve	0	0	0	14,555	(14,555)	(100.0%)	
Total Other Items	0	0	0	14,555	(14,555)	(100.0%)	
Total Expenditures	14,918	4,145	42,038	75,144	(33,106)	(44.1%)	
Total - Brucefield Water System	(19,542)	14,111	6,515	0	6,515	0.0%	

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021 YTD	2022 YTD	2022	2022			Comments
		July	YTD	Budget	\$ Variance	% Variance	
VANASTRA WATER SYSTEM							
REVENUES							
FEDERAL							
Total Federal	0	0	0	0	0	0.0%	
PROVINCIAL							
Total Provincial	0	0	0	0	0	0.0%	
WATER / SEWER RATES							
W - Vanastra - Rev - Metered Rates	(130,358)	265	(121,118)	(266,554)	145,436	(54.6%)	
Total Water/Sewer Rates	(130,358)	265	(121,118)	(266,554)	145,436	(54.6%)	
USER FEES							
W - Vanastra - Rev - Service Recovery Fee	(50)	0	0	0	0	0.0%	
W - Vanastra - Rev - Rent	(4,069)	0	(3,695)	(9,600)	5,905	(61.5%)	
Total User Fees	(4,119)	0	(3,695)	(9,600)	5,905	(61.5%)	
OTHER REVENUE							
Total Other Revenue	0	0	0	0	0	0.0%	
Total Revenues	(134,477)	265	(124,813)	(276,154)	151,341	(54.8%)	
EXPENDITURES							
OPERATING							
W - Vanastra - Operating Exp	146	0	60	500	(440)	(88.0%)	
W - Vanastra - Telecommunications	96	0	84	191	(107)	(56.0%)	
W - Vanastra - Utilities	11,025	0	10,549	14,944	(4,395)	(29.4%)	
W - Vanastra - R & M - Bldg	0	0	100	1,000	(900)	(90.0%)	
W - Vanastra - R & M-Equipment	983	0	0	2,000	(2,000)	(100.0%)	
W - Vanastra - Materials	56,154	0	39,554	101,043	(61,489)	(60.9%)	
W - Vanastra - Property Taxes	2,484	0	0	2,732	(2,732)	(100.0%)	
W - Vanastra - Insurance	490	0	483	966	(483)	(50.0%)	
W - Vanastra - Contracted Services	24,530	3,527	30,722	43,541	(12,819)	(29.4%)	
W - Vanastra - Chrg from Administration	1,223	0	1,100	2,199	(1,099)	(50.0%)	
W - Vanastra - Chrg from W/WW Admin	0	0	0	17,984	(17,984)	(100.0%)	
Total Operating	97,131	3,527	82,652	187,100	(104,448)	(55.8%)	
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	
OTHER ITEMS							
W - Vanastra - Transfer to Reserves	0	0	0	89,054	(89,054)	(100.0%)	

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
Total Other Items	0	0	0	89,054	(89,054)	(100.0%)	
Total Expenditures	97,131	3,527	82,652	276,154	(193,502)	(70.1%)	
Total - Vanastra Water System	(37,346)	3,792	(42,161)	0	(42,161)	0.0%	
Total - WATER SYSTEMS	(343.967)	50.119	(398.621)	105.633	(504.254)	(477.4%)	

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
SANITARY SEWER SYSTEMS							
SEAFORTH SANITARY SEWER SYSTEM							
REVENUES							
WATER / SEWER RATES							
WW - Seaforth - Rev-Mthly Flat Rates	(284,052)	1,584	(298,026)	(598,464)	300,438	(50.2%)	
WW - Seaforth - Rev-Metered Rates	(61,369)	144	(72,397)	(141,434)	69,037	(48.8%)	
Total Water/Sewer Rates	(345,421)	1,728	(370,423)	(739,898)	369,475	(49.9%)	
USER FEES							
WW - Seaforth - Rev-Service Recovery Fee	(93,172)	0	(80,297)	(1,000)	(79,297)	7,929.7%	
WW - Seaforth - Rev - Connections	(21,000)	0	(60,000)	(25,000)	(35,000)	140.0%	
WW - Seaforth - Rev - Rent-Land	(4,368)	0	(4,368)	(8,736)	4,368	(50.0%)	
Total User Fees	(118,540)	0	(144,665)	(34,736)	(109,929)	316.5%	
OTHER REVENUE							
Total Other Revenue	0	0	0	0	0	0.0%	
Total Revenues	(463,961)	1,728	(515,088)	(774,634)	259,546	(33.5%)	
EXPENDITURES							
OPERATING							
WW - Seaforth - Operating Exp	0	0	0	500	(500)	(100.0%)	
WW - Seaforth - Telecommunications	1,674	0	1,526	2,968	(1,442)	(48.6%)	
WW - Seaforth - Utilities	57,640	0	49,693	97,472	(47,779)	(49.0%)	
WW - Seaforth - R & M - Bldg	1,866	0	963	2,000	(1,037)	(51.9%)	
WW - Seaforth - R & M-Equipment	1,473	0	3,783	20,000	(16,217)	(81.1%)	
WW - Seaforth - Property Taxes	0	0	0	27,293	(27,293)	(100.0%)	
WW - Seaforth - Insurance	5,563	0	5,484	10,968	(5,484)	(50.0%)	
WW - Seaforth - Contracted Services	106,227	16,457	142,791	190,794	(48,003)	(25.2%)	
WW - Seaforth - Chrg from Administration	5,503	0	5,132	10,263	(5,131)	(50.0%)	
WW - Seaforth - Chrg from W/WW Admin	0	0	0	83,926	(83,926)	(100.0%)	
Total Operating	179,946	16,457	209,372	446,184	(236,812)	(53.1%)	
CAPITAL							
Capital - Seaforth WW - Plant Expansion	2,577	0	0	0	0	0.0%	
Total Capital	2,577	0	0	0	0	0.0%	
OTHER ITEMS							
WW - Seaforth Sewage Reserve - Trans to Reserves	0	0	0	328,450	(328,450)	(100.0%)	
Total Other Items	0	0	0	328,450	(328,450)	(100.0%)	
Total Expenditures	182,523	16,457	209,372	774,634	(565,262)	(73.0%)	
Total - Seaforth Sanitary Sewer System	(281,438)	18,185	(305,716)	0	(305,716)	0.0%	



	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
BRUSSELS SANITARY SEWER SYSTEM							
REVENUES							
OTHER MUNICIPALITIES							
WW - Brussels - Rev-Other Municipality	(30,791)	0	(34,617)	(33,100)	(1,517)	4.6%	
Total Other Municipalities	(30,791)	0	(34,617)	(33,100)	(1,517)	4.6%	
WATER / SEWER RATES							
WW - Brussels - Rev-Mthly Rates	(114,498)	2,470	(126,834)	(244,440)	117,606	(48.1%)	
WW - Brussels - Rev-Metered Rates	(6,505)	0	(9,048)	(15,841)	6,793	(42.9%)	
Total Water/Sewer Rates	(121,003)	2,470	(135,882)	(260,281)	124,399	(47.8%)	
USER FEES							
WW - Brussels - Service Recovery Fee	(7,490)	0	0	(12,000)	12,000	(100.0%)	
WW - Brussels - Rev-Connections	(3,000)	(3,000)	(6,000)	(7,500)	1,500	(20.0%)	
WW - Brussels - Rev-Rent	(1,231)	0	(1,131)	(2,262)	1,131	(50.0%)	
Total User Fees	(11,721)	(3,000)	(7,131)	(21,762)	14,631	(67.2%)	
INTEREST							
Total Interest	0	0	0	0	0	0.0%	
Total Revenues	(163,515)	(530)	(177,630)	(315,143)	137,513	(43.6%)	
EXPENDITURES							
OPERATING							
WW - Brussels - Utilities	23,203	0	23,203	40,466	(17,263)	(42.7%)	
WW - Brussels - R & M - Bldg	213	0	1,363	1,000	363	36.3%	
WW - Brussels - R & M-Equipment	861	0	5,722	15,000	(9,278)	(61.9%)	
WW - Brussels - Property Taxes	107	0	108	11,956	(11,848)	(99.1%)	
WW - Brussels - Insurance	3,456	0	3,407	6,814	(3,407)	(50.0%)	
WW - Brussels - Contracted Services	47,824	7,053	61,443	85,553	(24,110)	(28.2%)	
WW - Brussels - Chrg from Administration	2,446	0	2,199	4,398	(2,199)	(50.0%)	
WW - Brussels - Chrg from W/WW Admin	0	0	0	35,968	(35,968)	(100.0%)	
Total Operating	78,110	7,053	97,445	201,155	(103,710)	(51.6%)	
CAPITAL							
Capital - Brussels WW - Bldg Renovations	158,289	0	771,913	0	771,913	0.0%	
Total Capital	158,289	0	771,913	0	771,913	0.0%	
OTHER ITEMS							
WW - Brussels Sewage Reserve- Trans from Reserves	0	0	0	(124,212)	124,212	(100.0%)	
Total Other Items	0	0	0	(124,212)	124,212	(100.0%)	
Total Expenditures	236,399	7,053	869,358	76,943	792,415	1,029.9%	





Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Total - Brussels Sanitary Sewer System	72,884	6,523	691,728	(238,200)	929,928	(390.4%)	
VANASTRA SANITARY SEWER SYSTEM							
REVENUES							
TAXATION							
WW - Vanastra - Rev-Special Rate Area Levy	(27,573)	0	(24,908)	(56,941)	32,033	(56.3%)	
WW - Vanastra - Tax Write Offs/Supplementals	(643)	0	0	200	(200)	(100.0%)	
Total Taxation	(28,216)	0	(24,908)	(56,741)	31,833	(56.1%)	
FEDERAL							
Total Federal	0	0	0	0	0	0.0%	
PROVINCIAL							
Total Provincial	0	0	0	0	0	0.0%	
WATER / SEWER RATES							
WW - Vanastra - Rev - Mthly Flat Rates	(82,041)	167	(86,675)	(172,083)	85,408	(49.6%)	
Total Water/Sewer Rates	(82,041)	167	(86,675)	(172,083)	85,408	(49.6%)	
USER FEES							
Total User Fees	0	0	0	0	0	0.0%	
OTHER REVENUE							
Total Other Revenue	0	0	0	0	0	0.0%	
Total Revenues	(110,257)	167	(111,583)	(228,824)	117,241	(51.2%)	
EXPENDITURES							
OPERATING							
WW - Vanastra - Telecommunications	285	0	290	510	(220)	(43.1%)	
WW - Vanastra - Utilities	16,769	0	14,426	32,977	(18,551)	(56.3%)	
WW - Vanastra - R & M - Bldg	100	0	0	1,000	(1,000)	(100.0%)	
WW - Vanastra - R & M-Equipment	569	798	6,321	12,000	(5,679)	(47.3%)	
WW - Vanastra - Property Taxes	1,625	0	1,476	3,471	(1,995)	(57.5%)	
WW - Vanastra - Insurance	1,944	0	1,916	3,832	(1,916)	(50.0%)	
WW - Vanastra - Contracted Services	24,530	3,527	30,722	43,541	(12,819)	(29.4%)	
WW - Vanastra - Chrg from Administration	1,223	0	1,100	2,199	(1,099)	(50.0%)	
WW - Vanastra - Chrg from W/WW Admin	0	0	0	17,984	(17,984)	(100.0%)	
Total Operating	47,045	4,325	56,251	117,514	(61,263)	(52.1%)	
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	




Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
OTHER ITEMS							
WW - Vanastra - Transfer to Reserves	0	0	0	111,310	(111,310)	(100.0%)	
Total Other Items	0	0	0	111,310	(111,310)	(100.0%)	
Total Expenditures	47,045	4,325	56,251	228,824	(172,573)	(75.4%)	
Total - Vanastra Sanitary Sewer System	(63,212)	4,492	(55,332)	0	(55,332)	0.0%	
Total - SANITARY SEWER SYSTEMS	(271,766)	29,200	330,680	(238,200)	568,880	(238.8%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
WASTE MANAGEMENT							
SEAFORTH URBAN WASTE MANAGEMENT							
GENERAL							
REVENUES							
TAXATION							
WMgmt - Seaforth Urban - Rev - Special Rate Levy	(176,144)	0	(150,623)	(250,000)	99,377	(39.8%)	
Total Revenues	(176,144)	0	(150,623)	(250,000)	99,377	(39.8%)	
EXPENDITURES							
OPERATING							
Total Operating	0	0	0	0	0	0.0%	
OTHER ITEMS							
WMgmt - Seaforth Urban - Transfer to Reserves	0	0	0	18,794	(18,794)	(100.0%)	
Total Other Items	0	0	0	18,794	(18,794)	(100.0%)	
Total Expenditures	0	0	0	18,794	(18,794)	(100.0%)	
Total - General	(176,144)	0	(150,623)	(231,206)	80,583	(34.9%)	
COLLECTION							
REVENUES							
OPERATING							
WMgmt - Seaforth Urban-Collection - Rev - Bag Tags	(57,918)	(103)	(57,198)	(101,500)	44,302	(43.6%)	
Total Revenues	(57,918)	(103)	(57,198)	(101,500)	44,302	(43.6%)	
EXPENDITURES							
OPERATING							
WMgmt - Seaforth Urban - Collection - Materials	0	0	0	1,000	(1,000)	(100.0%)	
WMgmt -Seaforth Urban -Collection-Contracted Srvc	112,200	0	104,338	202,732	(98,394)	(48.5%)	
Total Expenditures	112,200	0	104,338	203,732	(99,394)	(48.8%)	
Total - Collection	54,282	(103)	47,140	102,232	(55,092)	(53.9%)	
DISPOSAL							
EXPENDITURES							
OPERATING							
WMgmt-Seaforth Urban-Disposal-Consult/Prof Srvc	11,782	0	7,344	12,000	(4,656)	(38.8%)	
Total Expenditures	11,782	0	7,344	12,000	(4,656)	(38.8%)	
Total - Disposal	11,782	0	7,344	12,000	(4,656)	(38.8%)	
COMPOST							
EXPENDITURES							
OPERATING							

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
Total Expenditures	0	0	0	0	0	0.0%	
Total - Compost	0	0	0	0	0	0.0%	
RECYCLING							
REVENUES							
USER FEES							
Total Revenues	0	0	0	0	0	0.0%	
EXPENDITURES							
OPERATING							
WMgmt -Seaforth Urban-Recycling - Contracted Srvcs	85,176	26,076	93,987	116,974	(22,987)	(19.7%)	
Total Expenditures	85,176	26,076	93,987	116,974	(22,987)	(19.7%)	
Total - Recycling	85,176	26,076	93,987	116,974	(22,987)	(19.7%)	
Total - SEAFORTH URBAN WASTE MANAGEMENT	(24,904)	25,973	(2,152)	0	(2,152)	0.0%	
BRUSSELS WASTE MANAGEMENT GENERAL							
PRIOR YEAR (SURPLUS) / DEFICIT							
Total Prior Year (Surplus) / Deficit	0	0	0	0	0	0.0%	
TAXATION							
WMgmt - Brussels - Rev - Special Rate Area Levy	(33,362)	0	(36,309)	(70,000)	33,691	(48.1%)	
Total Taxation	(33,362)	0	(36,309)	(70,000)	33,691	(48.1%)	
OTHER ITEMS							
WMgmt - Brussels - Transfer from Reserves	0	0	0	1,969	(1,969)	(100.0%)	
Total Other Items	0	0	0	1,969	(1,969)	(100.0%)	
Total - General	(33,362)	0	(36,309)	(68,031)	31,722	(46.6%)	
COLLECTION							
REVENUES							
USER FEES							
WMgmt - Brussels Collection - Rev-Bag Tags	(22,985)	585	(12,933)	(40,000)	27,067	(67.7%)	
Total Revenues	(22,985)	585	(12,933)	(40,000)	27,067	(67.7%)	
EXPENDITURES							
OPERATING							
WMgmt - Brussels - Collection - Materials	0	0	2,595	0	2,595	0.0%	
WMgmt - Brussels Collection - Collection Services	19,356	0	17,040	34,351	(17,311)	(50.4%)	
Total Expenditures	19,356	0	19,635	34,351	(14,716)	(42.8%)	
Total - Collection	(3,629)	585	6,702	(5,649)	12,351	(218.6%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
DISPOSAL							
EXPENDITURES							
OPERATING							
WMgmt - Brussels Disposal - Landfill Tipping Fees	8,172	0	9,369	17,800	(8,431)	(47.4%)	
WMgmt - Brussels Disposal - Consultant/Prof Srvces	0	0	0	22,000	(22,000)	(100.0%)	
Total Expenditures	8,172	0	9,369	39,800	(30,431)	(76.5%)	
Total - Disposal	8,172	0	9,369	39,800	(30,431)	(76.5%)	
COMPOST							
Total Expenditures	0	0	0	0	0	0.0%	
Total Compost	0	0	0	0	0	0.0%	
RECYCLING							
REVENUES							
USER FEES							
WMgmt - Brussels Recycling - Revenue	(2,897)	0	(7,598)	(11,587)	3,989	(34.4%)	
Total Revenues	(2,897)	0	(7,598)	(11,587)	3,989	(34.4%)	
EXPENDITURES							
OPERATING							
WMgmt - Brussels Recycling - Contracted Services	25,289	0	17,133	45,467	(28,334)	(62.3%)	
Total Expenditures	25,289	0	17,133	45,467	(28,334)	(62.3%)	
Total - Recycling	22,392	0	9,535	33,880	(24,345)	(71.9%)	
Total - BRUSSELS WASTE MANAGEMENT	(6,427)	585	(10,703)	0	(10,703)	0.0%	
GREY / MCKILLOP WASTE MANAGEMENT GENERAL							
REVENUES							
PRIOR YEAR (SURPLUS) / DEFICIT							
Total Prior Year (Surplus) / Deficit	0	0	0	0	0	0.0%	
TAXATION							
WMgmt - Grey/McKillop - Rev-Special Rate Area Levy	(83,911)	(2)	(85,293)	(165,000)	79,707	(48.3%)	
Total Taxation	(83,911)	(2)	(85,293)	(165,000)	79,707	(48.3%)	
Total Revenues	(83,911)	(2)	(85,293)	(165,000)	79,707	(48.3%)	
EXPENDITURES							
OTHER ITEMS							
WMgmt - Grey/McKillop - Transfer to Reserves	0	0	0	1,876	(1,876)	(100.0%)	
Total Expenditures	0	0	0	1,876	(1,876)	(100.0%)	
Total - General	(83,911)	(2)	(85,293)	(163,124)	77,831	(47.7%)	




Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
COLLECTION							
REVENUES							
USER FEES							
WMgmt - Grey/McKillop Collection - Rev-Bag Tags	245	0	(125)	0	(125)	0.0%	
Total Revenues	245	0	(125)	0	(125)	0.0%	
EXPENDITURES							
OPERATING							
WMgmt - Grey/McKillop Collection -Collection Svcs	27,804	3,888	28,077	49,525	(21,448)	(43.3%)	
Total Expenditures	27,804	3,888	28,077	49,525	(21,448)	(43.3%)	
Total - Collection	28,049	3,888	27,952	49,525	(21,573)	(43.6%)	
DISPOSAL							
REVENUES							
USER FEES							
WMgmt - Grey/McKillop Disposal - Tipping Fees	(12,015)	(500)	(17,310)	(40,000)	22,690	(56.7%)	
Total Revenues	(12,015)	(500)	(17,310)	(40,000)	22,690	(56.7%)	
EXPENDITURES							
SALARIES & BENEFITS							
WMgmt - Grey/McKillop Disposal - Salaries & Wages	4,079	701	4,406	11,771	(7,365)	(62.6%)	
WMgmt - Grey/McKillop Disposal - Benefits	286	49	309	826	(517)	(62.6%)	
Total Salaries & Benefits	4,365	750	4,715	12,597	(7,882)	(62.6%)	
OPERATING							
WMgmt - Grey/McKillop Disposal - R & M-Bldg	0	0	3,344	1,000	2,344	234.4%	
WMgmt - Grey/McKillop Disposal - R & M - Equip	0	0	0	1,000	(1,000)	(100.0%)	
WMgmt - Grey/McKillop Disposal - Materials	0	0	837	500	337	67.4%	
WMgmt - Grey/McKillop Disposal - Property Taxes	0	0	0	4,969	(4,969)	(100.0%)	
WMgmt - Grey/McKillop Disposal-Consultant/Prof Srv	17,079	0	17,509	42,802	(25,293)	(59.1%)	
WMgmt - Grey/McKillop Disposal - Insurance	994	0	980	1,960	(980)	(50.0%)	
WMgmt - Grey/McKillop Disposal-Contracted Srvces	0	0	280	9,917	(9,637)	(97.2%)	
Total Operating	18,073	0	22,950	62,148	(39,198)	(63.1%)	
Total Expenditures	22,438	750	27,665	74,745	(47,080)	(63.0%)	
Total - Disposal	10,423	250	10,355	34,745	(24,390)	(70.2%)	
RECYCLING							
REVENUES							
USER FEES							
WMgmt - Grey/McKillop Recycling - Revenue	(928)	0	0	(1,000)	1,000	(100.0%)	
Total Revenues	(928)	0	0	(1,000)	1,000	(100.0%)	
EXPENDITURES							
OPERATING							



Municipality of Huron East  
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	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
WMgmt - Grey/McKillop Recycling - Materials	0	0	0	400	(400)	(100.0%)	
WMgmt - Grey/McKillop- Recycling -Contracted Srvcs	57,855	17,712	53,136	79,454	(26,318)	(33.1%)	
Total Expenditures	57,855	17,712	53,136	79,854	(26,718)	(33.5%)	
Total - Recycling	56,927	17,712	53,136	78,854	(25,718)	(32.6%)	
Total - GREY / MCKILLOP WASTE MANAGEMENT	11,488	21,848	6,150	0	6,150	0.0%	
VANASTRA WASTE MANAGEMENT GENERAL							
REVENUES							
PRIOR YR (SURPLUS)/DEFICIT							
Total Prior Yr (Surplus)/Deficit	0	0	0	0	0	0.0%	
TAXATION							
WMgmt - Vanastra - Special Area Rate Levy	(38,419)	0	(17,734)	(30,000)	12,266	(40.9%)	
Total Taxation	(38,419)	0	(17,734)	(30,000)	12,266	(40.9%)	
Total Revenues	(38,419)	0	(17,734)	(30,000)	12,266	(40.9%)	
EXPENDITURES							
OTHER ITEMS							
WMgmt - Vanastra - Transfer to Reserves	0	0	0	3,922	(3,922)	(100.0%)	
Total Expenditures	0	0	0	3,922	(3,922)	(100.0%)	
Total - General	(38,419)	0	(17,734)	(26,078)	8,344	(32.0%)	
COLLECTION							
REVENUES							
USER FEES							
WMgmt - Vanastra Collection - Rev - Bag Tags	(13,210)	0	(11,657)	(23,500)	11,843	(50.4%)	
Total Revenues	(13,210)	0	(11,657)	(23,500)	11,843	(50.4%)	
EXPENDITURES							
OPERATING							
WMgmt - Vanastra Collection - Materials	0	0	0	500	(500)	(100.0%)	
WMgmt - Vanastra Collection - Contracted Services	13,934	0	13,654	24,800	(11,146)	(44.9%)	
Total Expenditures	13,934	0	13,654	25,300	(11,646)	(46.0%)	
Total - Collection	724	0	1,997	1,800	197	10.9%	
DISPOSAL							
EXPENDITURES							
OPERATING							
Total Expenditures	0	0	0	0	0	0.0%	
Total - Disposal	0	0	0	0	0	0.0%	

		<div>Municipality of Huron East</div> <div>2022 Revenue &amp; Expenditures</div> <div>as of July 18, 2022</div>					
	2021 YTD	2022 YTD	2022	2022			Comments
		July	YTD	Budget	\$ Variance	% Variance	
RECYCLING							
EXPENDITURES							
OPERATING							
WMgmt - Vanastra Recycling - Contracted Services	17,678	5,412	16,236	24,278	(8,042)	(33.1%)	
Total Recycling	17,678	5,412	16,236	24,278	(8,042)	(33.1%)	
Total - VANASTRA WASTE MANAGEMENT	(20,017)	5,412	499	0	499	0.0%	
TUCKERSMITH RURAL WASTE MANAGEMENT GENERAL							
REVENUES							
TAXATION							
WMgmt-Tuckersmith Rural-Rev-Special Rate Area Levy	(36,990)	0	(32,850)	(65,000)	32,150	(49.5%)	
Total Revenues	(36,990)	0	(32,850)	(65,000)	32,150	(49.5%)	
EXPENDITURES							
OTHER ITEMS							
WMgmt - Tuckersmith Rural - Transfer to Reserves	0	0	0	2,229	(2,229)	(100.0%)	
Total Expenditures	0	0	0	2,229	(2,229)	(100.0%)	
Total - General	(36,990)	0	(32,850)	(62,771)	29,921	(47.7%)	
COLLECTION							
REVENUES							
USER FEES							
WMgmt-Tuckersmith Rural - Collection-Rev- Bag Tags	(1,890)	(63)	(3,561)	(4,000)	439	(11.0%)	
Total Revenues	(1,890)	(63)	(3,561)	(4,000)	439	(11.0%)	
EXPENDITURES							
OPERATING							
WMgmt-Tuckersmith Rural-Collection-CollectionSrvcs	18,684	0	18,185	33,215	(15,030)	(45.3%)	
Total Expenditures	18,684	0	18,185	33,215	(15,030)	(45.3%)	
Total - Collection	16,794	(63)	14,624	29,215	(14,591)	(49.9%)	
DISPOSAL							
EXPENDITURES							
OPERATING							
WMgmt -Tuckersmith Rural-Disposal-Contracted Srvcs	11,782	0	3,147	12,000	(8,853)	(73.8%)	
Total Expenditures	11,782	0	3,147	12,000	(8,853)	(73.8%)	
Total - Disposal	11,782	0	3,147	12,000	(8,853)	(73.8%)	
RECYCLING							
REVENUES							
USER FEES							





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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
WMgmt - Tuckersmith Rural - Recycling - Revenue	(3,266)	0	(8,568)	(13,064)	4,496	(34.4%)	
Total Revenues	(3,266)	0	(8,568)	(13,064)	4,496	(34.4%)	
EXPENDITURES							
OPERATING							
WMgmt-Tuckersmith Rural-Recycling -Contracted Srvc	19,480	0	34,969	34,620	349	1.0%	
Total Expenditures	19,480	0	34,969	34,620	349	1.0%	
Total - Recycling	16,214	0	26,401	21,556	4,845	22.5%	
Total - TUCKERSMITH RURAL WASTE MANAGEMENT	7,800	(63)	11,322	0	11,322	0.0%	
SEAFORTTH/TUCKERSMITH MIDHURON & SEAFORTH LANDFILL							
EXPENDITURES							
OPERATING							
Total Operating	0	0	0	0	0	0.0%	
OTHER ITEMS							
Total Other Items	0	0	0	0	0	0.0%	
Total Seaforth/Tuckersmith MidHuron & Seaforth Landfill	0	0	0	0	0	0.0%	
Total - WASTE MANAGEMENT	(32.060)	53,755	5,116	0	5,116	0.0%	



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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
HEALTH SERVICES							
HURON EAST HEALTH CENTRE							
REVENUES							
PRIOR YEAR (SURPLUS) / DEFICIT							
Total Prior Year (Surplus) / Deficit	0	0	0	0	0	0.0%	
PROVINCIAL							
Total Provincial	0	0	0	0	0	0.0%	
USER FEES							
Huron East Health Care Cntr - Rev - Rent	(111,864)	0	(200,963)	(191,766)	(9,197)	4.8%	
Huron East Health Care Cntr - Rev - Rent - Equip	(1,249)	0	(2,142)	0	(2,142)	0.0%	
Huron East Health Care Cntr - Rev - Rent - Other	(10,917)	(1,502)	(11,029)	(18,029)	7,000	(38.8%)	
Total User Fees	(124,030)	(1,502)	(214,134)	(209,795)	(4,339)	2.1%	
Total Revenues	(124,030)	(1,502)	(214,134)	(209,795)	(4,339)	2.1%	
EXPENDITURES							
SALARIES & BENEFITS							
Huron East Health Care Cntr - Salaries & Wages	13,265	1,439	18,871	39,239	(20,368)	(51.9%)	
Huron East Health Care Cntr - Employee Benefits	930	119	1,535	4,699	(3,164)	(67.3%)	
Total Salaries & Benefits	14,195	1,558	20,406	43,938	(23,532)	(53.6%)	
OPERATING							
Huron East Health Care Cntr - Utilities	12,083	779	10,015	22,497	(12,482)	(55.5%)	
Huron East Health Care Cntr - Janitorial Exp	3,133	59	3,518	8,500	(4,982)	(58.6%)	
Huron East Health Care Cntr - R & M-Bldg	7,909	195	13,049	25,000	(11,951)	(47.8%)	
Huron East Health Care Cntr - Tools/Equipment	0	0	0	500	(500)	(100.0%)	
Huron East Health Care Cntr - Property Taxes	0	0	0	3,754	(3,754)	(100.0%)	
Huron East Health Care Cntr - Insurance	1,751	0	1,726	3,452	(1,726)	(50.0%)	
Huron East Health Care Cntr - Contracted Service	6,399	0	785	8,200	(7,415)	(90.4%)	
Huron East Health Care Cntr - Amortization	17,252	0	14,521	29,042	(14,521)	(50.0%)	
Total Operating	48,527	1,033	43,614	100,945	(57,331)	(56.8%)	
DEBT							
Huron East Health Care Cntr - Debt Pymt-Principal	0	0	0	100,000	(100,000)	(100.0%)	
Huron East Health Care Cntr - Debt Pymt-Interest	17,338	0	9,875	28,853	(18,978)	(65.8%)	
Total Debt	17,338	0	9,875	128,853	(118,978)	(92.3%)	
OTHER ITEMS							
HE Health Centre - Working Cap - Transfer from Res	0	0	0	(63,941)	63,941	(100.0%)	
Total Other Items	0	0	0	(63,941)	63,941	(100.0%)	
Total Expenditures	80,060	2,591	73,895	209,795	(135,900)	(64.8%)	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Total - HURON EAST HEALTH CENTRE	(43,970)	1,089	(140,239)	0	(140,239)	0.0%	
BRUSSELS MEDICAL DENTAL							
REVENUE							
PRIOR YEAR (SURPLUS) / DEFICIT							
Total Prior Year (Surplus) / Deficit	0	0	0	0	0	0.0%	
FEDERAL							
Total Federal	0	0	0	0	0	0.0%	
PROVINCIAL							
Total Provincial	0	0	0	0	0	0.0%	
DONATIONS							
Total Donations	0	0	0	0	0	0.0%	
USER FEES							
Brussels Med Dental - Rev - Rent	(28,621)	(526)	(26,761)	(44,292)	17,531	(39.6%)	
Total User Fees	(28,621)	(526)	(26,761)	(44,292)	17,531	(39.6%)	
INTEREST							
Brussels Med Dental - Rev - Interest	0	0	0	(500)	500	(100.0%)	
Total Interest	0	0	0	(500)	500	(100.0%)	
Total Revenues	(28,621)	(526)	(26,761)	(44,792)	18,031	(40.3%)	
EXPENDITURES							
SALARIES & BENEFITS							
Brussels Med Dental - Honorarium	0	0	0	1,848	(1,848)	(100.0%)	
Total Salaries & Benefits	0	0	0	1,848	(1,848)	(100.0%)	
OPERATING							
Brussels Med Dental - Utilities	3,278	0	2,789	5,954	(3,165)	(53.2%)	
Brussels Med Dental - Janitorial Exp	1,824	252	2,156	3,550	(1,394)	(39.3%)	
Brussels Med Dental - R & M-Bldg	4,581	293	4,058	15,000	(10,942)	(72.9%)	
Brussels Med Dental - Office/Meeting Supplies	0	0	0	100	(100)	(100.0%)	
Brussels Med Dental - Property Taxes	0	0	0	2,367	(2,367)	(100.0%)	
Brussels Med Dental - Insurance	312	0	308	615	(307)	(49.9%)	
Brussels Med Dental - Contracted Services	1,896	0	2,594	1,953	641	32.8%	
Total Operating	11,891	545	11,905	29,539	(17,634)	(59.7%)	
CAPITAL							
Capital - Brussels Med Dental - Bldg Renovations	28,111	0	0	0	0	0.0%	



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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Total Capital	28,111	0	0	0	0	0.0%	
OTHER ITEMS							
Brussels Med Dental - Transfer to Reserves	0	0	0	13,405	(13,405)	(100.0%)	
Total Other Items	0	0	0	13,405	(13,405)	(100.0%)	
Total Expenditures	40,002	545	11,905	44,792	(32,887)	(73.4%)	
Total BRUSSELS MEDICAL DENTAL	11,381	19	(14,856)	0	(14,856)	0.0%	



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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
BRUSSELS CEMETERY							
REVENUES							
PRIOR YEAR (SURPLUS) / DEFICIT							
Brussels Cemetery - Prior Year (Surplus)/Deficit	170,054	0	183,079	190,085	(7,006)	(3.7%)	
Total Prior Year (Surplus) / Deficit	170,054	0	183,079	190,085	(7,006)	(3.7%)	
OTHER MUNICIPALITIES							
Brussels Cemetery - Rev - Morris-Turnberry	0	0	(3,256)	(6,434)	3,178	(49.4%)	
Total Other Municipalities	0	0	(3,256)	(6,434)	3,178	(49.4%)	
DONATIONS							
Brussels Cemetery - Rev - Donations	0	0	(280)	0	(280)	0.0%	
Total Donations	0	0	(280)	0	(280)	0.0%	
USER FEES							
Brussels Cemetery - Rev - Sales	(2,500)	0	0	(3,800)	3,800	(100.0%)	
Brussels Cemetery - Rev - Grave Openings	(2,450)	(1,300)	(1,800)	(4,500)	2,700	(60.0%)	
Total User Fees	(4,950)	(1,300)	(1,800)	(8,300)	6,500	(78.3%)	
INTEREST							
Brussels Cemetery - Rev - Interest	0	0	0	(110)	110	(100.0%)	
Brussels Cemetery - Rev - Investment Interest	(3,303)	0	(2,287)	(4,500)	2,213	(49.2%)	
Total Interest	(3,303)	0	(2,287)	(4,610)	2,323	(50.4%)	
Total Revenues	161,801	(1,300)	175,456	170,741	4,715	2.8%	
EXPENDITURES							
SALARIES & BENEFITS							
Brussels Cemetery - Salaries & Wages	9,801	1,674	11,340	28,814	(17,474)	(60.6%)	
Brussels Cemetery - Honorarium	0	0	0	1,605	(1,605)	(100.0%)	
Brussels Cemetery - Employee Benefits	1,177	873	4,669	3,400	1,269	37.3%	
Total Salaries & Benefits	10,978	2,547	16,009	33,819	(17,810)	(52.7%)	
OPERATING							
Brussels Cemetery - Operating Exp	1,836	0	3,250	5,000	(1,750)	(35.0%)	
Brussels Cemetery - Utilities	218	0	214	413	(199)	(48.2%)	
Brussels Cemetery - R & M-Bldg	5	46	46	5,000	(4,954)	(99.1%)	
Brussels Cemetery - Tools/Equipment	441	0	108	14,000	(13,892)	(99.2%)	
Brussels Cemetery - Fuel/Oil/Lubricants	427	0	609	850	(241)	(28.4%)	
Total Operating	2,927	46	4,227	25,263	(21,036)	(83.3%)	
Total Expenditures	13,905	2,593	20,236	59,082	(38,846)	(65.7%)	
Total- BRUSSELS CEMETERY	175,706	1,293	195,692	229,823	(34,131)	(14.9%)	



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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
CRANBROOK CEMETERY							
REVENUES							
USER FEES							
Cranbrook Cemetery - Rev - Grave Openings	(1,000)	0	0	(500)	500	(100.0%)	
Total User Fees	(1,000)	0	0	(500)	500	(100.0%)	
INTEREST							
Cranbrook Cemetery - Rev - Investment Interest	(149)	0	(149)	(150)	1	(0.7%)	
Total Interest	(149)	0	(149)	(150)	1	(0.7%)	
Total Revenues	(1,149)	0	(149)	(650)	501	(77.1%)	
EXPENDITURES							
OPERATING							
Cranbrook Cemetery - Contracted Services	690	0	2,767	3,000	(233)	(7.8%)	
Total Expenditures	690	0	2,767	3,000	(233)	(7.8%)	
Total - CRANBROOK CEMETERY	(459)	0	2,618	2,350	268	11.4%	
MT PLEASANT (ETHEL) CEMETERY							
REVENUES							
DONATIONS							
Total Donations	0	0	0	0	0	0.0%	
USER FEES							
Mt Pleasant Cemetery - Rev - Sales	(375)	0	(750)	(1,575)	825	(52.4%)	
Mt Pleasant Cemetery - Rev - Grave Openings	(1,000)	0	(2,500)	(2,825)	325	(11.5%)	
Total User Fees	(1,375)	0	(3,250)	(4,400)	1,150	(26.1%)	
INTEREST							
Mt Pleasant Cemetery - Rev - Interest	(600)	0	0	(100)	100	(100.0%)	
Mt Pleasant Cemetery - Rev - Investment Interest	(194)	0	(120)	(846)	726	(85.8%)	
Total Interest	(794)	0	(120)	(946)	826	(87.3%)	
Total Revenues	(2,169)	0	(3,370)	(5,346)	1,976	(37.0%)	
EXPENDITURES							
OPERATING							
Mt Pleasant Cemetery - Operating Exp	0	0	0	2,500	(2,500)	(100.0%)	
Mt Pleasant Cemetery - Contracted Services	0	0	0	2,600	(2,600)	(100.0%)	
Total Expenditures	0	0	0	5,100	(5,100)	(100.0%)	
Total - MT PLEASANT (ETHEL) CEMETERY	(2,169)	0	(3,370)	(246)	(3,124)	1,269.9%	
Total HEALTH SERVICES	140,489	2,401	39,845	231,927	(192,082)	(82.8%)	



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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
VANASTRA EARLY CHILDHOOD LEARNING CENTRE							
REVENUES							
PROVINCIAL							
Day Care - Prov - Rev - Safe Restart	(34,075)	0	0	0	0	0.0%	
Total Provincial	(34,075)	0	0	0	0	0.0%	
OTHER MUNICIPALITIES							
Day Care - Rev - Cnty Subsidy	(55,965)	0	(72,961)	(140,825)	67,864	(48.2%)	
Day Care - Rev - County-One Time Funding	(22,542)	0	(12,000)	(12,000)	0	0.0%	
Day Care - Rev - County One Time	(1,231)	0	(1,669)	(25,000)	23,331	(93.3%)	
Day Care - Rev - Cnty - Wage Enhancement	(29,811)	(16,559)	(26,317)	(29,811)	3,494	(11.7%)	
Day Care - Rev - Cnty - Operating Grant	(55,416)	(8,013)	(40,063)	(94,012)	53,949	(57.4%)	
Day Care - Rev - Cnty - Program Assistant	(6,052)	(903)	(4,774)	(8,500)	3,726	(43.8%)	
Total Other Municipalities	(171,017)	(25,475)	(157,784)	(310,148)	152,364	(49.1%)	
DONATIONS							
Day Care - Rev - Donations	(1,000)	0	0	0	0	0.0%	
Total Donations	(1,000)	0	0	0	0	0.0%	
USER FEES							
Day Care - Rev - Day Care Fees	(66,802)	(9,632)	(120,360)	(141,418)	21,058	(14.9%)	
Total User Fees	(66,802)	(9,632)	(120,360)	(141,418)	21,058	(14.9%)	
Total Revenues	(272,894)	(35,107)	(278,144)	(451,566)	173,422	(38.4%)	
EXPENDITURES							
SALARIES & BENEFITS							
Day Care - Salaries & Wages	232,456	17,700	272,553	455,435	(182,882)	(40.2%)	
Day Care - Employee Benefits	61,866	5,225	67,630	111,878	(44,248)	(39.6%)	
Total Salaries & Benefits	294,322	22,925	340,183	567,313	(227,130)	(40.0%)	
OPERATING							
Day Care - Special County Funding Expenses	1,119	0	153	12,000	(11,847)	(98.7%)	
Day Care - Training/Seminars/Conferences	41	137	137	1,000	(863)	(86.3%)	
Day Care - Telecommunications	607	0	448	1,015	(567)	(55.9%)	
Day Care - Janitorial Exp	853	188	1,280	1,800	(520)	(28.9%)	
Day Care - R & M-Bldg	957	226	368	1,500	(1,132)	(75.5%)	
Day Care - R & M-Equipment	0	0	264	1,000	(736)	(73.6%)	
Day Care - Advertising	0	1,043	2,332	250	2,082	832.8%	
Day Care - Office/Meeting Supplies	401	17	336	1,500	(1,164)	(77.6%)	
Day Care - Licenses	0	0	0	150	(150)	(100.0%)	
Day Care - Special Events - COVID	891	0	0	0	0	0.0%	
Day Care - Rent-Bldg	19,833	0	17,000	34,000	(17,000)	(50.0%)	



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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Day Care - Program Exp	986	191	1,188	2,000	(812)	(40.6%)	
Day Care - Grocery Exp	9,210	1,777	13,306	24,000	(10,694)	(44.6%)	
Total Operating	34,898	3,579	36,812	80,215	(43,403)	(54.1%)	
Total Expenditures	329,220	26,504	376,995	647,528	(270,533)	(41.8%)	
Total - VANASTRA EARLY CHILDHOOD LEARNING CENTRE	56,326	(8,603)	98,851	195,962	(97,111)	(49.6%)	





Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
BMG COMMUNITY CENTRE GENERAL							
REVENUES							
PRIOR YEAR (SURPLUS) / DEFICIT							
BMG - Prior Yr (Surplus)/Deficit	109,489	0	44,725	222,369	(177,644)	(79.9%)	
Total Prior Year (Surplus) / Deficit	109,489	0	44,725	222,369	(177,644)	(79.9%)	
TAXATION							
BMG - Rev - Levy	(104,677)	0	(102,618)	(205,236)	102,618	(50.0%)	
BMG - Rev - Special Levy--Levy - Special	(19,031)	0	(16,300)	(32,600)	16,300	(50.0%)	
Total Taxation	(123,708)	0	(118,918)	(237,836)	118,918	(50.0%)	
PROVINCIAL							
BMG - Prov - Rev - Safe Restart	(48,981)	0	0	0	0	0.0%	
Total Provincial	(48,981)	0	0	0	0	0.0%	
OTHER MUNICIPALITIES							
BMG - Rev - Other Municipality	(26,169)	0	(25,655)	(51,309)	25,654	(50.0%)	
BMG - Rev - Other Municipality - Special Levy	(4,758)	0	0	(8,150)	8,150	(100.0%)	
BMG - Rev - Other Municipal - Special Capital Levy	(12,245)	0	(4,075)	0	(4,075)	0.0%	
Total Other Municipalities	(43,172)	0	(29,730)	(59,459)	29,729	(50.0%)	
DONATIONS							
BMG - Rev - Donations	(2,600)	0	(337,215)	(2,000)	(335,215)	16,760.8%	
Total Donations	(2,600)	0	(337,215)	(2,000)	(335,215)	16,760.8%	
USER FEES							
BMG - Rev - Save On Energy Grant	0	0	(2,595)	0	(2,595)	0.0%	
Total User Fees	0	0	(2,595)	0	(2,595)	0.0%	
INTEREST							
Total Interest	0	0	0	0	0	0.0%	
Total Revenues	(108,972)	0	(443,733)	(76,926)	(366,807)	476.8%	
EXPENDITURES							
OPERATING							
BMG - Amortization	3,781	0	3,241	6,482	(3,241)	(50.0%)	
Total Operating	3,781	0	3,241	6,482	(3,241)	(50.0%)	
CAPITAL							
Capital - BMG - Bldg Renovations	97,548	0	68,544	2,421,060	(2,352,516)	(97.2%)	
Total Capital	97,548	0	68,544	2,421,060	(2,352,516)	(97.2%)	

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021 YTD	2022 YTD	2022	2022			Comments
		July	YTD	Budget	\$ Variance	% Variance	
OTHER ITEMS							
BMG - Transfer from Reserves	0	0	0	(365,000)	365,000	(100.0%)	
BMG - BMG Rec Reserves - Trans from Reserves	(3,781)	0	(3,241)	(6,482)	3,241	(50.0%)	
BMG-Brussels Rec Bldg Fund-Transfer to Reserves	2,600	0	336,965	2,000	334,965	16,748.3%	
BMG-Brussels Rec Bldg Fund-Transfer from Reserves	0	0	0	(46,612)	46,612	(100.0%)	
Total Other Items	(1,181)	0	333,724	(416,094)	749,818	(180.2%)	
Total Expenditures	100,148	0	405,509	2,011,448	(1,605,939)	(79.8%)	
Total - General	(8,824)	0	(38,224)	1,934,522	(1,972,746)	(102.0%)	
ARENA							
REVENUES							
USER FEES							
BMG - Arena - Rev - Service Recovery Fee	(53)	0	(208)	(350)	142	(40.6%)	
BMG - Arena - Rev - Sales - Liquor	(1,834)	0	(16,628)	(25,000)	8,372	(33.5%)	
BMG - Arena - Rev - Admissions	0	0	0	(250)	250	(100.0%)	
BMG - Arena - Rev - Vending Machines/Booth	0	0	(1,269)	(2,500)	1,231	(49.2%)	
BMG - Arena - Rev - Sign Boards	150	0	0	(2,500)	2,500	(100.0%)	
BMG - Arena - Rev - Rent - Ice/Floor	0	0	(764)	(2,500)	1,736	(69.4%)	
BMG - Arena - Rev - Rent - Minor Hockey	(400)	0	(17,175)	(55,000)	37,825	(68.8%)	
BMG - Arena - Rev - Rent - Ind/Old Timer	0	0	(1,698)	(5,000)	3,302	(66.0%)	
BMG - Arena - Rev - Rent - Curling	0	0	(2,657)	(6,800)	4,143	(60.9%)	
BMG - Arena - Rev - Rent - Figure Skating	0	0	(2,817)	(9,000)	6,183	(68.7%)	
BMG - Arena - Rev - Rent - Broomball	0	0	(268)	0	(268)	0.0%	
BMG - Arena - Rev - Rent - Tournaments/Lakers	0	0	0	(5,000)	5,000	(100.0%)	
BMG - Arena - Rev - Rent - Auditorium	(225)	0	(5,814)	(4,000)	(1,814)	45.4%	
BMG - Arena - Rev - Special Events	(12,636)	0	(2,064)	(15,000)	12,936	(86.2%)	
Total Revenues	(14,998)	0	(51,362)	(132,900)	81,538	(61.4%)	
EXPENDITURES							
SALARIES & BENEFITS							
BMG - Arena - Salaries & Wages	57,475	3,410	64,314	137,809	(73,495)	(53.3%)	
BMG - Arena - Honorariums	0	0	1,288	8,400	(7,112)	(84.7%)	
BMG - Arena - Employee Benefits	16,155	1,017	20,175	37,219	(17,044)	(45.8%)	
Total Salaries & Benefits	73,630	4,427	85,777	183,428	(97,651)	(53.2%)	
OPERATING							
BMG - Arena - Travel/Expenses/Mileage	211	180	554	400	154	38.5%	
BMG - Arena - Training/Seminars/Conferences	0	0	1,628	2,500	(872)	(34.9%)	
BMG - Arena - Telecommunications	820	0	735	1,400	(665)	(47.5%)	
BMG - Arena - Utilities	48,004	2,232	36,681	88,000	(51,319)	(58.3%)	
BMG - Arena - Janitorial Exp	257	510	1,221	2,000	(779)	(39.0%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
BMG - Arena - R & M-Bldg	16,646	190	10,177	32,000	(21,823)	(68.2%)	
BMG - Arena - R & M-Equipment	17,542	0	18,121	20,000	(1,879)	(9.4%)	
BMG - Arena - Advertising	110	0	278	200	78	39.0%	
BMG - Arena - Office/Meeting Supplies	529	0	76	3,500	(3,424)	(97.8%)	
BMG - Arena - Fuel/Oil/Lubricants	218	0	1,286	2,000	(714)	(35.7%)	
BMG - Arena - Membership/Dues/Subscriptions	257	0	282	250	32	12.8%	
BMG - Arena - Licenses	149	0	133	1,000	(867)	(86.7%)	
BMG - Arena - Vending/Booth Supplies	0	0	362	1,000	(638)	(63.8%)	
BMG - Arena - Hall Supplies	0	808	3,446	2,500	946	37.8%	
BMG - Arena - Liquor Supplies	0	1,417	70,346	10,000	60,346	603.5%	
BMG - Arena - Special Events	9,132	0	75	5,000	(4,925)	(98.5%)	
BMG - COVID (Pandemic Expenses)	5,793	0	(470)	0	(470)	0.0%	
BMG - Arena - Insurance	7,326	0	7,221	14,442	(7,221)	(50.0%)	
BMG - Arena - Contracted Services	4,919	206	3,357	10,000	(6,643)	(66.4%)	
BMG - Arena - Program Supplies	27	0	0	500	(500)	(100.0%)	
BMG - Arena - Clothing Allowance	0	0	0	400	(400)	(100.0%)	
BMG - Arena - Chrg from Administration	2,453	0	2,206	4,411	(2,205)	(50.0%)	
Total Operating	114,393	5,543	157,715	201,503	(43,788)	(21.7%)	
Total Expenditures	188,023	9,970	243,492	384,931	(141,439)	(36.7%)	
Total - Arena	173,025	9,970	192,130	252,031	(59,901)	(23.8%)	
POOL							
REVENUES							
DONATIONS							
BMG - Pool - Rev - Donations	(1,000)	0	0	(1,000)	1,000	(100.0%)	
Total Donations	(1,000)	0	0	(1,000)	1,000	(100.0%)	
USER FEES							
BMG - Pool - Rev - Admissions	(1,286)	(1,340)	(2,099)	(4,800)	2,701	(56.3%)	
BMG - Pool - Rev - Swimming Lessons	(3,849)	(556)	(6,823)	(6,500)	(323)	5.0%	
BMG - Pool - Rev - Rent - Pool	(94)	(66)	(205)	(350)	145	(41.4%)	
Total User Fees	(5,229)	(1,962)	(9,127)	(11,650)	2,523	(21.7%)	
Total Revenues	(6,229)	(1,962)	(9,127)	(12,650)	3,523	(27.8%)	
EXPENDITURES							
SALARIES & BENEFITS							
BMG - Pool - Salaries & Wages	16,978	3,179	7,063	30,578	(23,515)	(76.9%)	
BMG - Pool - Employee Benefits	3,601	485	1,307	4,942	(3,635)	(73.6%)	
Total Salaries & Benefits	20,579	3,664	8,370	35,520	(27,150)	(76.4%)	
OPERATING							
BMG - Pool - Telecommunications	0	0	0	200	(200)	(100.0%)	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
BMG - Pool - Utilities	59	0	31	2,000	(1,969)	(98.5%)	
BMG - Pool - R & M-Bldg	2,542	100	4,102	3,500	602	17.2%	
BMG - Pool - R & M-Equipment	506	0	125	1,000	(875)	(87.5%)	
BMG - Pool - Advertising	126	0	0	500	(500)	(100.0%)	
BMG - Pool - Safety Devices	0	0	31	0	31	0.0%	
BMG - Pool - Supplies	334	0	56	800	(744)	(93.0%)	
<b>Total Operating</b>	<b>3,567</b>	<b>100</b>	<b>4,345</b>	<b>8,000</b>	<b>(3,655)</b>	<b>(45.7%)</b>	
<b>Total Expenditures</b>	<b>24,146</b>	<b>3,764</b>	<b>12,715</b>	<b>43,520</b>	<b>(30,805)</b>	<b>(70.8%)</b>	
<b>Total - Pool</b>	<b>17,917</b>	<b>1,802</b>	<b>3,588</b>	<b>30,870</b>	<b>(27,282)</b>	<b>(88.4%)</b>	
<b>SPORTS FIELDS</b>							
<b>REVENUES</b>							
<b>USER FEES</b>							
BMG - Sports Fields - Rev - Service Recovery Fee	0	0	0	(4,000)	4,000	(100.0%)	
BMG - Sports Fields - Rev - Rent	(300)	0	0	(2,000)	2,000	(100.0%)	
<b>Total Revenues</b>	<b>(300)</b>	<b>0</b>	<b>0</b>	<b>(6,000)</b>	<b>6,000</b>	<b>(100.0%)</b>	
<b>EXPENDITURES</b>							
<b>SALARIES &amp; BENEFITS</b>							
BMG - Sports Fields - Salaries & Wages	4,939	1,458	4,918	6,930	(2,012)	(29.0%)	
BMG - Sports Fields - Employee Benefits	1,341	820	1,939	1,964	(25)	(1.3%)	
<b>Total Salaries &amp; Benefits</b>	<b>6,280</b>	<b>2,278</b>	<b>6,857</b>	<b>8,894</b>	<b>(2,037)</b>	<b>(22.9%)</b>	
<b>OPERATING</b>							
BMG - Sports Fields - Utilities	0	0	0	1,000	(1,000)	(100.0%)	
BMG - Sports Fields - R & M	3,239	2,952	6,682	10,500	(3,818)	(36.4%)	
<b>Total Operating</b>	<b>3,239</b>	<b>2,952</b>	<b>6,682</b>	<b>11,500</b>	<b>(4,818)</b>	<b>(41.9%)</b>	
<b>Total Expenditures</b>	<b>9,519</b>	<b>5,230</b>	<b>13,539</b>	<b>20,394</b>	<b>(6,855)</b>	<b>(33.6%)</b>	
<b>Total - Sports Fields</b>	<b>9,219</b>	<b>5,230</b>	<b>13,539</b>	<b>14,394</b>	<b>(855)</b>	<b>(5.9%)</b>	
<b>Total - BMG COMMUNITY CENTRE</b>	<b>191,337</b>	<b>17,002</b>	<b>171,033</b>	<b>2,231,817</b>	<b>(2,060,784)</b>	<b>(92.3%)</b>	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
SEAFORTH & DISTRICT COMMUNITY CENTRE							
REVENUES							
PRIOR YEAR (Surplus) / Deficit							
SDCC - Prior Yr (Surplus)/Deficit	170,773	0	75,775	117,960	(42,185)	(35.8%)	
Total Prior Year (Surplus) / Deficit	170,773	0	75,775	117,960	(42,185)	(35.8%)	
TAXATION							
SDCC - Rev - Levy	(104,940)	0	(134,074)	(268,148)	134,074	(50.0%)	
SDCC - Rev - Deficit Reduction Levy - Special	(26,627)	0	(17,063)	(34,125)	17,062	(50.0%)	
Total Taxation	(131,567)	0	(151,137)	(302,273)	151,136	(50.0%)	
PROVINCIAL							
SDCC - Prov - Rev - Safe Restart	(78,796)	0	0	0	0	0.0%	
Total Provincial	(78,796)	0	0	0	0	0.0%	
OTHER MUNICIPALITIES							
SDCC - Rev - Other Municipality	(10,379)	0	(13,260)	(26,520)	13,260	(50.0%)	
SDCC - Other Municipality - Levy Deficit Reduction	(2,633)	0	(1,688)	(3,375)	1,687	(50.0%)	
SDCC - Rev - Other Municipal -Special Capital Levy	(7,793)	0	0	0	0	0.0%	
Total Other Municipalities	(20,805)	0	(14,948)	(29,895)	14,947	(50.0%)	
DONATIONS							
SDCC - Rev - Donations	0	0	(150)	0	(150)	0.0%	
Total Donations	0	0	(150)	0	(150)	0.0%	
USER FEES							
SDCC - Rev - Service Recovery Fee	0	0	506	0	506	0.0%	
SDCC - Rev - Sales - Liquor	(320)	(1,027)	(47,197)	(45,000)	(2,197)	4.9%	
SDCC - Rev - Admissions	0	0	0	(500)	500	(100.0%)	
SDCC - Rev - Vending Machines	0	0	(1,817)	(1,500)	(317)	21.1%	
SDCC - Rev - Sign Boards	0	0	0	(5,000)	5,000	(100.0%)	
SDCC - Rev - Rent - Ice	(553)	0	(4,580)	(5,000)	420	(8.4%)	
SDCC - Rev - Rent-Heat/Wave/Lakers/Other	0	0	(10,660)	(24,000)	13,340	(55.6%)	
SDCC - Rev - Rent - Senior Team	0	0	(4,423)	(5,500)	1,077	(19.6%)	
SDCC - Rev - Rent - Seaforth Minor Hockey	0	0	(23,184)	(50,000)	26,816	(53.6%)	
SDCC - Rev - Rent - Ind/Old Timer	0	0	(7,598)	(18,500)	10,902	(58.9%)	
SDCC - Rev - Rent - Ringette	0	0	(766)	(2,500)	1,734	(69.4%)	
SDCC - Rev - Rent - Broomball	0	0	(3,886)	(10,000)	6,114	(61.1%)	
SDCC - Rev - Rent - Tournaments	0	0	0	(2,500)	2,500	(100.0%)	
SDCC - Rev - Rent - Flr/Tables	0	0	(1,266)	(250)	(1,016)	406.4%	
SDCC - Rev - Rent - Auditorium	(3,811)	0	(5,764)	(6,000)	236	(3.9%)	
SDCC - Rev - Special Events	0	0	(1,707)	(2,500)	793	(31.7%)	



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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
SDCC - Rev - Rent - Kitchen	(97)	0	(112)	(500)	388	(77.6%)	
SDCC - Rev - Rent - Victim Services	(1,513)	0	(1,200)	(2,600)	1,400	(53.8%)	
SDCC - Rev - Rent - Booth	0	0	0	(1,200)	1,200	(100.0%)	
Total User Fees	(6,294)	(1,027)	(113,654)	(183,050)	69,396	(37.9%)	
INTEREST							
Total Interest	0	0	0	0	0	0.0%	
Total Revenues	(66,689)	(1,027)	(204,114)	(397,258)	193,144	(48.6%)	
EXPENDITURES							
SALARIES & BENEFITS							
SDCC - Salaries & Wages	64,530	5,213	88,828	182,242	(93,414)	(51.3%)	
SDCC - Honorariums	0	0	0	8,250	(8,250)	(100.0%)	
SDCC - Employee Benefits	19,258	1,738	24,204	45,065	(20,861)	(46.3%)	
Total Salaries & Benefits	83,788	6,951	113,032	235,557	(122,525)	(52.0%)	
OPERATING							
SDCC - Travel/Expenses/Mileage	0	0	522	100	422	422.0%	
SDCC - Training/Seminars/Conferences	125	0	1,391	1,000	391	39.1%	
SDCC - Telecommunications	2,077	0	1,564	3,680	(2,116)	(57.5%)	
SDCC - Utilities	42,330	2,381	58,137	110,000	(51,863)	(47.1%)	
SDCC - Janitorial Exp	2,595	0	8,240	8,000	240	3.0%	
SDCC - R & M-Bldg	15,607	236	16,015	40,500	(24,485)	(60.5%)	
SDCC - R & M-Equipment	2,375	75	5,871	25,000	(19,129)	(76.5%)	
SDCC - Office/Meeting Supplies	378	0	335	600	(265)	(44.2%)	
SDCC - Fuel/Oil/Lubricants	(90)	7	7	100	(93)	(93.0%)	
SDCC - Membership/Dues/Subscriptions	422	0	282	500	(218)	(43.6%)	
SDCC - Licenses	0	0	600	1,000	(400)	(40.0%)	
SDCC - Vending/Booth Supplies	0	0	1,358	0	1,358	0.0%	
SDCC - Hall Supplies	0	287	1,477	1,500	(23)	(1.5%)	
SDCC - Liquor Supplies	0	239	29,462	20,000	9,462	47.3%	
SDCC - COVID (Pandemic Expenses)	1,377	0	(613)	0	(613)	0.0%	
SDCC - Insurance	7,335	0	7,231	14,461	(7,230)	(50.0%)	
SDCC - Contracted Services	1,672	0	5,054	10,000	(4,946)	(49.5%)	
SDCC - Events Security	0	0	1,247	18,300	(17,053)	(93.2%)	
SDCC - Clothing Allowance	195	0	89	600	(511)	(85.2%)	
SDCC - Chrg from Administration	2,402	0	2,160	4,320	(2,160)	(50.0%)	
SDCC - Amortization	34,490	0	29,563	59,125	(29,562)	(50.0%)	
Total Operating	113,290	3,225	169,992	318,786	(148,794)	(46.7%)	
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	



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	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
OTHER ITEMS							
SDCC - Seaforth Rec Reserves - Trans to Reserve	0	0	0	20,000	(20,000)	(100.0%)	
SDCC - Seaforth Rec Reserves - Trans from Reserve	(34,490)	0	(29,563)	(59,125)	29,562	(50.0%)	
Total Other Items	(34,490)	0	(29,563)	(39,125)	9,562	(24.4%)	
Total Expenditures	162,588	10,176	253,461	515,218	(261,757)	(50.8%)	
Total SEAFORTH & DISTRICT COMMUNITY CENTRE	95,899	9,149	49,347	117,960	(68,613)	(58.2%)	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
VANASTRA RECREATION CENTRE GENERAL							
REVENUES							
TAXATION							
VRC - Rev - Levy	(107,837)	0	(97,054)	(194,107)	97,053	(50.0%)	
VRC - Rev - Special Levy	(11,788)	0	(10,104)	(20,208)	10,104	(50.0%)	
Total Taxation	(119,625)	0	(107,158)	(214,315)	107,157	(50.0%)	
FEDERAL							
VRC - Rev - Fed Employment Grant	0	0	0	(6,000)	6,000	(100.0%)	
Total Federal	0	0	0	(6,000)	6,000	(100.0%)	
PROVINCIAL							
VRC - Prov - Rev - Safe Restart	(51,111)	0	0	0	0	0.0%	
Total Provincial	(51,111)	0	0	0	0	0.0%	
OTHER MUNICIPALITIES							
VRC - Rev - Cnty	0	0	0	(500)	500	(100.0%)	
Total Other Municipalities	0	0	0	(500)	500	(100.0%)	
DONATIONS							
VRC - Rev - Donations	(3,222)	0	(3,204)	0	(3,204)	0.0%	
Total Donations	(3,222)	0	(3,204)	0	(3,204)	0.0%	
USER FEES							
VRC - Rev - Sales	0	(95)	(51)	(500)	449	(89.8%)	
VRC - Rev - Admissions	(3,315)	(1,766)	(16,806)	(8,000)	(8,806)	110.1%	
VRC - Rev - Vending Machines/Booth	0	0	(60)	0	(60)	0.0%	
VRC - Rev - Swimming Lessons	(21,626)	(2,570)	(56,061)	(45,000)	(11,061)	24.6%	
VRC - Rev - Memberships	(3,520)	(2,324)	(20,903)	(30,000)	9,097	(30.3%)	
VRC - Rev - Rent - Pool	(3,591)	0	(8,256)	(10,000)	1,744	(17.4%)	
VRC - Rev - Rent - Hall	0	0	(225)	0	(225)	0.0%	
VRC - Rev - Special Events	(513)	0	55	(500)	555	(111.0%)	
VRC - Rev - Rent - Day Care	(19,833)	0	(17,000)	(34,000)	17,000	(50.0%)	
VRC - Rev - Day Camp	(15,470)	(2,733)	(20,462)	(25,000)	4,538	(18.2%)	
VRC - Rev - Rent - Solar	(700)	0	(600)	(1,200)	600	(50.0%)	
Total User Fees	(68,568)	(9,488)	(140,369)	(154,200)	13,831	(9.0%)	
Total Revenues	(242,526)	(9,488)	(250,731)	(375,015)	124,284	(33.1%)	
EXPENDITURES							
SALARIES & BENEFITS							
VRC - Salaries & Wages	90,269	11,596	120,807	266,894	(146,087)	(54.7%)	



<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
VRC - Honorariums	0	0	0	2,500	(2,500)	(100.0%)	
VRC - Employee Benefits	20,505	2,481	25,076	61,030	(35,954)	(58.9%)	
Total Salaries & Benefits	110,774	14,077	145,883	330,424	(184,541)	(55.8%)	
OPERATING							
VRC - Travel/Expenses/Mileage	0	0	0	100	(100)	(100.0%)	
VRC - Training/Seminars/Conferences	1,225	0	613	2,400	(1,787)	(74.5%)	
VRC - Telecommunications	1,069	0	1,064	2,000	(936)	(46.8%)	
VRC - Utilities	22,486	3,220	24,766	44,633	(19,867)	(44.5%)	
VRC - Janitorial Exp	329	86	1,950	5,000	(3,050)	(61.0%)	
VRC - R & M-Bldg	15,838	432	24,602	30,400	(5,798)	(19.1%)	
VRC - R & M-Equipment	10	0	2,534	12,000	(9,466)	(78.9%)	
VRC - Advertising	150	0	0	1,000	(1,000)	(100.0%)	
VRC - Office/Meeting Supplies	863	0	2,498	1,500	998	66.5%	
VRC - Membership/Dues/Subscriptions	257	0	282	335	(53)	(15.8%)	
VRC - Safety Devices	342	0	0	450	(450)	(100.0%)	
VRC - Special Events	0	0	912	0	912	0.0%	
VRC - COVID (Pandemic Expenses)	961	0	125	3,000	(2,875)	(95.8%)	
VRC - Consultant/Professional Services	54	167	645	600	45	7.5%	
VRC - Insurance	3,538	0	3,488	6,975	(3,487)	(50.0%)	
VRC - Contracted Services	240	0	240	1,500	(1,260)	(84.0%)	
VRC - Program Exp	4,920	1,040	5,673	8,000	(2,327)	(29.1%)	
VRC - Supplies	2,594	0	2,621	5,500	(2,879)	(52.3%)	
VRC - Expenditure Recoverable	(67)	0	55	500	(445)	(89.0%)	
VRC - Clothing Allowance	0	0	693	1,000	(307)	(30.7%)	
Total Operating	54,809	4,945	72,761	126,893	(54,132)	(42.7%)	
CAPITAL							
Capital - VRC - Bldg Renovations	0	12,049	44,269	63,000	(18,731)	(29.7%)	
Total Capital	0	12,049	44,269	63,000	(18,731)	(29.7%)	
OTHER ITEMS							
VRC - VRC Rec Reserves - Trans from Reserves	0	0	0	(142,414)	142,414	(100.0%)	
Total Other Items	0	0	0	(142,414)	142,414	(100.0%)	
Total Expenditures	165,583	31,071	262,913	377,903	(114,990)	(30.4%)	
Total General	(76,943)	21,583	12,182	2,888	9,294	321.8%	
VANASTRA PARK MAINTENANCE							
EXPENDITURES							
OPERATING							
VRC - Park Maint - Utilities	371	0	372	700	(328)	(46.9%)	
VRC - Park Maint - R & M-Bldg	92	0	0	6,000	(6,000)	(100.0%)	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Total Expenditures	463	0	372	6,700	(6,328)	(94.4%)	
Total Vanastra Park Maintenance	463	0	372	6,700	(6,328)	(94.4%)	
VANASTRA HARLEY FUNDRAISER							
Total Vanastra Harley Fundraiser	0	0	0	0	0	0.0%	
VANASTRA FUNDRAISING							
VRC - Fundraising - Rev - Project Revenue	0	0	(599)	0	(599)	0.0%	
Total Vanastra Fundraising	0	0	(599)	0	(599)	0.0%	
Total VANASTRA RECREATION CENTRE	(76,480)	21,583	11,955	9,588	2,367	24.7%	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
GENERAL REVENUES							
REVENUES							
TAXATION							
HE - Levy/Taxation	(2,079,499)	0	(2,299,643)	(5,436,751)	3,137,108	(57.7%)	
Supplementals	(12,967)	(92)	(44,169)	(58,572)	14,403	(24.6%)	
Total Taxation	(2,092,466)	(92)	(2,343,812)	(5,495,323)	3,151,511	(57.3%)	
FEDERAL							
Roads - Rev - Gas Tax	(289,813)	0	0	(289,813)	289,813	(100.0%)	
Total Federal	(289,813)	0	0	(289,813)	289,813	(100.0%)	
PROVINCIAL							
Admin - Rev - OMPF Funding	(799,050)	0	(540,700)	(1,081,400)	540,700	(50.0%)	
Admin - Rev - Prov - Court Security Prisoner Trans	(1,528)	0	(1,177)	(6,345)	5,168	(81.4%)	
Admin - Rev - Prov - Cannabis	(5,000)	0	0	0	0	0.0%	
Admin - Prov - Modernization	0	0	(211,163)	0	(211,163)	0.0%	
Admin - Prov - Rev - Safe Restart 2020	(84,120)	0	0	0	0	0.0%	
Roads - Rev - Prov Aggregate Resources	(427)	0	0	(95,000)	95,000	(100.0%)	
Total Provincial	(890,125)	0	(753,040)	(1,182,745)	429,705	(36.3%)	
OTHER MUNICIPAL							
Total Other Municipal	0	0	0	0	0	0.0%	
DONATIONS							
Total Donations	0	0	0	0	0	0.0%	
USER FEES							
Admin - Rev - Bldg & Land Sales	(8,000)	0	0	0	0	0.0%	
Total User Fees	(8,000)	0	0	0	0	0.0%	
OTHER REVENUE							
Admin - Rev - Vibrancy Fund - Varna Wind	(49,000)	0	(49,000)	(49,000)	0	0.0%	
Admin - Rev - Vibrancy Fund - Northland	(51,475)	0	(51,475)	(51,475)	0	0.0%	
Admin - Rev - Vibrancy Fund - St Columban	(118,608)	0	(118,626)	(118,608)	(18)	0.0%	
Total Other Revenue	(219,083)	0	(219,101)	(219,083)	(18)	0.0%	
Total Revenues	(3,499,487)	(92)	(3,315,953)	(7,186,964)	3,871,011	(53.9%)	
EXPENDITURES							
OPERATING							
Admin - Tax Write Offs	15,564	0	40,425	175,000	(134,575)	(76.9%)	
Total Operating	15,564	0	40,425	175,000	(134,575)	(76.9%)	



Municipality of Huron East  
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	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
OTHER ITEMS							
Admin - Transfer to Reserve	219,083	0	0	335,240	(335,240)	(100.0%)	
Roads - Bridge Reserves - Transfer to Reserves	289,813	0	0	289,813	(289,813)	(100.0%)	
Roads - Bridges - Transfer to Reserves	0	0	0	95,000	(95,000)	(100.0%)	
Total Other Items	508,896	0	0	720,053	(720,053)	(100.0%)	
Total Expenditures	524,460	0	40,425	895,053	(854,628)	(95.5%)	
Total - GENERAL REVENUES	(2,975,027)	(92)	(3,275,528)	(6,291,911)	3,016,383	(47.9%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
COUNCIL							
EXPENDITURES							
SALARIES & BENEFITS							
Council - Honorarium/Meetings	68,383	6,190	72,861	140,422	(67,561)	(48.1%)	
Council - Employee Benefits	5,205	410	5,665	8,293	(2,628)	(31.7%)	
Total Salaries & Benefits	73,588	6,600	78,526	148,715	(70,189)	(47.2%)	
OPERATING							
Council - Travel, Expenses & Mileage	1,385	0	825	6,200	(5,375)	(86.7%)	
Council - Training/Seminars/Conference	1,628	0	2,427	23,500	(21,073)	(89.7%)	
Total Operating	3,013	0	3,252	29,700	(26,448)	(89.1%)	
Total Expenditures	76,601	6,600	81,778	178,415	(96,637)	(54.2%)	
Total - COUNCIL	76.601	6.600	81.778	178.415	(96.637)	(54.2%)	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
ADMINISTRATION							
REVENUES							
USER FEES							
Admin - Rev - Service Recovery Fee	(12,608)	(5)	(10,176)	(37,425)	27,249	(72.8%)	
Admin - Rev - Rent	(39,274)	(300)	(34,319)	(58,390)	24,071	(41.2%)	
Admin - Rev - Tax & Zoning Certificates	(19,120)	(1,597)	(20,262)	(30,906)	10,644	(34.4%)	
Admin - Rev - Marriage Lic/Burial Reg	(340)	(510)	(1,515)	(3,850)	2,335	(60.6%)	
Admin - Rev - Lottery License	(983)	(30)	(4,582)	(4,400)	(182)	4.1%	
Admin - Rev - License/Permits	(1,135)	0	(765)	(680)	(85)	12.5%	
WMgmt - Rev - Blue Boxes	(10)	0	0	(40)	40	(100.0%)	
Total User Fees	(73,470)	(2,442)	(71,619)	(135,691)	64,072	(47.2%)	
INTEREST							
Admin - Rev - A/R & Utilities Fines	(18,616)	(1,956)	(17,118)	(42,000)	24,882	(59.2%)	
Admin - Rev - Bank & Investment Interest	(20,456)	(1,929)	(17,594)	(32,000)	14,406	(45.0%)	
Admin - Rev - Investment Interest	0	0	0	(267,661)	267,661	(100.0%)	
Admin - Rev - NSF Fee	(350)	0	(105)	(650)	545	(83.8%)	
Admin - Rev - Tax Penalties	(81,873)	(12,454)	(74,332)	(137,000)	62,668	(45.7%)	
Total Interest	(121,295)	(16,339)	(109,149)	(479,311)	370,162	(77.2%)	
OTHER REVENUE							
Admin - Rev - FCM Grant	(50,000)	0	0	0	0	0.0%	
Total Other Revenue	(50,000)	0	0	0	0	0.0%	
Total Revenues	(244,765)	(18,781)	(180,768)	(615,002)	434,234	(70.6%)	
EXPENDITURES							
SALARIES & BENEFITS							
Admin - Salaries & Wages	315,778	18,468	378,292	628,520	(250,228)	(39.8%)	
Admin - Employee Benefits	73,217	5,982	90,794	170,981	(80,187)	(46.9%)	
Total Salaries & Benefits	388,995	24,450	469,086	799,501	(330,415)	(41.3%)	
OPERATING							
Admin - Travel, Expenses & Mileage	317	0	963	3,000	(2,037)	(67.9%)	
Admin - Training/Seminars/Conferences	3,377	575	8,243	17,000	(8,757)	(51.5%)	
Admin - Telecommunications	2,731	0	2,022	5,350	(3,328)	(62.2%)	
Admin - Utilities	7,685	276	5,224	13,702	(8,478)	(61.9%)	
Admin - Janitorial Exp	4,047	503	3,872	7,850	(3,978)	(50.7%)	
Admin - R & M - Bldg	12,751	567	5,961	28,500	(22,539)	(79.1%)	
Admin - Advertising	2,517	0	11,435	8,700	2,735	31.4%	
Admin - Postage	21,446	0	16,974	23,000	(6,026)	(26.2%)	
Admin - Computer Software/Support	53,885	5,469	67,822	80,947	(13,125)	(16.2%)	
Admin - Printing & Photocopying	2,424	0	3,088	5,300	(2,212)	(41.7%)	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Admin - Office/Meeting Supplies	8,724	87	15,455	21,600	(6,145)	(28.4%)	
Admin - Bank Charges & Interest	3,007	71	1,615	2,500	(885)	(35.4%)	
Admin - Memberships/Dues/Subscriptions	5,086	403	7,275	7,000	275	3.9%	
Admin - Property Taxes	0	0	0	6,324	(6,324)	(100.0%)	
Admin - Consultant/Professional Services	20,280	2,858	16,766	160,000	(143,234)	(89.5%)	
Admin - Insurance	220,952	0	274,151	169,731	104,420	61.5%	
Admin - Program Exp	15,772	0	147	26,000	(25,853)	(99.4%)	
Admin - Grants	17,950	0	20,750	20,000	750	3.8%	
Admin - Election Exp	1,603	(200)	4,147	37,103	(32,956)	(88.8%)	
Admin - Marriage Services	600	0	0	5,000	(5,000)	(100.0%)	
Total Operating	405,154	10,609	465,910	648,607	(182,697)	(28.2%)	
CAPITAL							
Capital - Gen Govt - Computer/Software	0	0	53,719	62,147	(8,428)	(13.6%)	
Capital - Gen Govt - Equipment	5,807	0	11,230	30,500	(19,270)	(63.2%)	
Capital - Gen Govt - Solar Panels/Trackers	0	0	7,566	0	7,566	0.0%	
Capital - Gen Govt - AMP Revision/Update	29,714	0	6,614	0	6,614	0.0%	
Capital - Gen Govt - Land Acquisition	1,349	11,420	77,993	0	77,993	0.0%	
Total Capital	36,870	11,420	157,122	92,647	64,475	69.6%	
OTHER ITEMS							
Admin - Charge to Other Job	(27,509)	0	(24,734)	(49,468)	24,734	(50.0%)	
Admin - Wrkg Capital - Transfer to Reserves	64,074	0	30,599	19,972	10,627	53.2%	
Total Other Items	36,565	0	5,865	(29,496)	35,361	(119.9%)	
Total Expenditures	867,584	46,479	1,097,983	1,511,259	(413,276)	(27.3%)	
Total - ADMINISTRATION	622,819	27,698	917,215	896,257	20,958	2.3%	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
SEAFORTH FIRE AREA							
REVENUES							
PRIOR YEAR (SURPLUS) / DEFICIT							
Fire - Seaforth - Prior Yr (Surplus)/Deficit	0	0	(962)	0	(962)	0.0%	
Total Prior Year (Surplus) / Deficit	0	0	(962)	0	(962)	0.0%	
TAXATION							
Fire - Seaforth - Rev - Levy	(131,214)	0	(110,573)	(221,147)	110,574	(50.0%)	
Total Taxation	(131,214)	0	(110,573)	(221,147)	110,574	(50.0%)	
FEDERAL							
Total Federal	0	0	0	0	0	0.0%	
OTHER MUNICIPALITIES							
Fire - Seaforth - Rev - Other Municipality	(15,895)	0	(15,627)	(15,627)	0	0.0%	
Total Other Municipalities	(15,895)	0	(15,627)	(15,627)	0	0.0%	
DONATIONS							
Fire - Seaforth - Rev - Donations	0	0	0	(2,000)	2,000	(100.0%)	
Total Donations	0	0	0	(2,000)	2,000	(100.0%)	
USER FEES							
Fire - Seaforth - Rev - Service Recovery Fee	(5,776)	0	(2,846)	(55,000)	52,154	(94.8%)	
Fire - Seaforth - Rev - Rent - Solar	(700)	0	(600)	(1,200)	600	(50.0%)	
Total User Fees	(6,476)	0	(3,446)	(56,200)	52,754	(93.9%)	
Total Revenues	(153,585)	0	(130,608)	(294,974)	164,366	(55.7%)	
EXPENDITURES							
SALARIES & BENEFITS							
Fire - Seaforth - Salaries & Wages	9,966	986	6,306	95,725	(89,419)	(93.4%)	
Fire - Seaforth - Employee Benefits	2,304	47	6,924	8,615	(1,691)	(19.6%)	
Total Salaries & Benefits	12,270	1,033	13,230	104,340	(91,110)	(87.3%)	
OPERATING							
Fire - Seaforth - Travel, Expenses & Mileage	0	0	0	1,000	(1,000)	(100.0%)	
Fire - Seaforth - Training/Seminars/Conferences	1,055	0	2,908	5,000	(2,092)	(41.8%)	
Fire - Seaforth - Marketing & Promotion	0	0	0	1,000	(1,000)	(100.0%)	
Fire - Seaforth - Telecommunications	1,214	0	1,141	2,200	(1,059)	(48.1%)	
Fire - Seaforth - Utilities	4,802	276	4,536	6,300	(1,764)	(28.0%)	
Fire - Seaforth - R & M - Bldg	1,200	0	914	26,000	(25,086)	(96.5%)	
Fire - Seaforth - R & M - Equipment	7,622	0	5,406	10,000	(4,594)	(45.9%)	
Fire - Seaforth - R & M - Vehicle	4,966	0	4,382	16,000	(11,618)	(72.6%)	





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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Fire - Seaforth - Office/Meeting Supplies	47	0	85	500	(415)	(83.0%)	
Fire - Seaforth - Tools/Equipment	9,771	0	14,104	42,000	(27,896)	(66.4%)	
Fire - Seaforth - Fuel	1,314	0	2,897	3,000	(103)	(3.4%)	
Fire - Seaforth - Memberships/Dues/Subscriptions	0	0	0	200	(200)	(100.0%)	
Fire - Seaforth - Radio Licenses	618	0	1,327	700	627	89.6%	
Fire - Seaforth - Insurance	13,615	0	13,026	12,497	529	4.2%	
Fire - Seaforth - Rent-Equipment	4,069	0	3,488	6,975	(3,487)	(50.0%)	
Fire - Seaforth - Program Exp	200	0	950	2,000	(1,050)	(52.5%)	
Fire - Seaforth - Mutual Aid	1,326	0	1,222	1,375	(153)	(11.1%)	
Fire - Seaforth - Dispatch Costs	6,285	0	5,420	7,000	(1,580)	(22.6%)	
Fire - Seaforth - Uniform	238	0	0	1,000	(1,000)	(100.0%)	
Fire - Seaforth - Charge from Admin	1,613	0	1,450	2,900	(1,450)	(50.0%)	
Fire - Seaforth - Chrg from HE Fire Chief	24,338	0	21,494	42,987	(21,493)	(50.0%)	
Fire - Seaforth - Amortization	4,293	0	3,680	7,360	(3,680)	(50.0%)	
Total Operating	88,586	276	88,430	197,994	(109,564)	(55.3%)	
CAPITAL							
Capital - Seaforth Fire - Vehicles	30,528	0	0	0	0	0.0%	
Total Capital	30,528	0	0	0	0	0.0%	
OTHER ITEMS							
Fire - Seaforth Fire Area - Trans from Reserves	(4,293)	0	(3,680)	(7,360)	3,680	(50.0%)	
Total Other Items	(4,293)	0	(3,680)	(7,360)	3,680	(50.0%)	
Total Expenditures	127,091	1,309	97,980	294,974	(196,994)	(66.8%)	
Total - SEAFORTH FIRE AREA	(26,494)	1,309	(32,628)	0	(32,628)	0.0%	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
PROTECTION TO PERSONS & PROPERTY HURON EAST FIRE CHIEF							
REVENUES							
PROVINCIAL							
Huron East Fire Chief - Prov - Grants	(6,800)	0	0	0	0	0.0%	
Total Provincial	(6,800)	0	0	0	0	0.0%	
OTHER MUNICIPALITY							
Huron East Fire Chief - Rev - Other Municipality	(14,174)	0	(17,214)	(65,600)	48,386	(73.8%)	
Total Other Municipality	(14,174)	0	(17,214)	(65,600)	48,386	(73.8%)	
USER FEES							
Huron East Fire Chief - Rev - Service Recovery Fee	(260)	0	(250)	(400)	150	(37.5%)	
Total User Fees	(260)	0	(250)	(400)	150	(37.5%)	
Total Revenues	(21,234)	0	(17,464)	(66,000)	48,536	(73.5%)	
EXPENDITURES							
SALARIES & BENEFITS							
Salaries & Benefits	68,789	5,085	67,511	121,418	(53,907)	(44.4%)	
Total Salaries & Benefits	68,789	5,085	67,511	121,418	(53,907)	(44.4%)	
OPERATING							
Huron East Fire Chief - Training/Seminars/Conf	204	0	0	1,000	(1,000)	(100.0%)	
Huron East Fire Chief - Telecommunications	216	0	117	350	(233)	(66.6%)	
Huron East Fire Chief - R & M - Equipment	453	0	0	750	(750)	(100.0%)	
Huron East Fire Chief - R & M - Vehicle	1,206	0	190	2,000	(1,810)	(90.5%)	
Huron East Fire Chief - Advertising	0	0	187	500	(313)	(62.6%)	
Huron East Fire Chief - Office/Meeting Supplies	205	0	0	400	(400)	(100.0%)	
Huron East Fire Chief - Fuel/Oil/Lubricants	1,052	0	284	2,000	(1,716)	(85.8%)	
Huron East Fire Chief-Memberships/Dues/Subscriptio	359	0	348	500	(152)	(30.4%)	
Huron East Fire Chief - Emergency Events	4,851	0	0	5,000	(5,000)	(100.0%)	
Huron East Fire Chief - Bluewater/Hensall	47,431	0	32,622	100,000	(67,378)	(67.4%)	
Huron East Fire Chief - Insurance	689	0	650	1,300	(650)	(50.0%)	
Huron East Fire Chief - Seaforth / Brussels	0	0	(3,567)	80,000	(83,567)	(104.5%)	
Huron East Fire Chief - Rent - Equipment	4,069	0	3,488	6,975	(3,487)	(50.0%)	
Huron East Fire Chief - Program Exp	1,698	0	2,010	2,000	10	0.5%	
Huron East Fire Chief - Program Exp-N Huron	14	0	742	250	492	196.8%	
Huron East Fire Chief - Fire Prevention Officer NH	3,239	0	3,974	16,000	(12,026)	(75.2%)	
Total Operating	65,686	0	41,045	219,025	(177,980)	(81.3%)	
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
OTHER ITEMS							
Huron East Fire Chief - Chrg to Other Job	(60,844)	0	(53,734)	(107,468)	53,734	(50.0%)	
Huron East Fire Chief - Transfer to Reserves	0	0	0	20,000	(20,000)	(100.0%)	
Total Other Items	(60,844)	0	(53,734)	(87,468)	33,734	(38.6%)	
Total Expenditures	73,631	5,085	54,822	252,975	(198,153)	(78.3%)	
Total - Huron East Fire Chief	52,397	5,085	37,358	186,975	(149,617)	(80.0%)	
BRUSSELS FIRE DEPARTMENT							
REVENUES							
FEDERAL							
Total Federal	0	0	0	0	0	0.0%	
OTHER MUNICIPALITIES							
Fire - Brussels - Rev-Other Municipality	(87,729)	0	(124,544)	(122,444)	(2,100)	1.7%	
Total Other Municipalities	(87,729)	0	(124,544)	(122,444)	(2,100)	1.7%	
DONATIONS							
Fire - Brussels - Rev-Donations	(8,330)	(1,530)	(1,530)	0	(1,530)	0.0%	
Total Donations	(8,330)	(1,530)	(1,530)	0	(1,530)	0.0%	
USER FEES							
Fire - Brussels - Rev-Service Recovery Fee	(5,052)	0	(7,050)	(35,000)	27,950	(79.9%)	
Total User Fees	(5,052)	0	(7,050)	(35,000)	27,950	(79.9%)	
Total Revenues	(101,111)	(1,530)	(133,124)	(157,444)	24,320	(15.4%)	
EXPENDITURES							
SALARIES & BENEFITS							
Fire - Brussels - Salaries & Wages	0	0	0	62,550	(62,550)	(100.0%)	
Fire - Brussels - Employee Benefits	0	0	5,225	2,897	2,328	80.4%	
Total Salaries & Benefits	0	0	5,225	65,447	(60,222)	(92.0%)	
OPERATING							
Fire - Brussels - Travel, Expenses & Mileage	0	0	0	500	(500)	(100.0%)	
Fire - Brussels - Training/Seminars/Conferences	1,480	0	2,931	20,000	(17,069)	(85.3%)	
Fire - Brussels - Telecommunications	1,366	0	1,183	2,500	(1,317)	(52.7%)	
Fire - Brussels - Utilities	2,527	264	2,726	4,355	(1,629)	(37.4%)	
Fire - Brussels - R & M - Bldg	4,553	0	1,411	4,000	(2,589)	(64.7%)	
Fire - Brussels - R & M - Equipment	2,489	0	4,173	7,500	(3,327)	(44.4%)	
Fire - Brussels - R & M - Vehicle	286	0	212	3,000	(2,788)	(92.9%)	
Fire - Brussels - Advertising	0	0	0	250	(250)	(100.0%)	
Fire - Brussels - Office/Meeting Supplies	0	0	0	250	(250)	(100.0%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Fire - Brussels - Tools/Equipment Purchase	11,503	0	10,013	35,000	(24,987)	(71.4%)	
Fire - Brussels - Fuel	318	0	1,158	1,500	(342)	(22.8%)	
Fire - Brussels - Radio Licenses	618	0	1,327	650	677	104.2%	
Fire - Brussels - Insurance	11,252	0	11,194	11,750	(556)	(4.7%)	
Fire - Brussels - Rent - Equipment	4,069	0	3,488	6,975	(3,487)	(50.0%)	
Fire - Brussels - Program Exp	1,081	0	551	1,500	(949)	(63.3%)	
Fire - Brussels - Mutual Aid	557	0	531	600	(69)	(11.5%)	
Fire - Brussels - Dispatch Costs	6,285	0	5,400	7,000	(1,600)	(22.9%)	
Fire - Brussels - Uniform	0	0	2,142	3,600	(1,458)	(40.5%)	
Fire - Brussels - Chrg from HE Fire Chief	24,338	0	21,494	42,987	(21,493)	(50.0%)	
<b>Total Operating</b>	<b>72,722</b>	<b>264</b>	<b>69,934</b>	<b>153,917</b>	<b>(83,983)</b>	<b>(54.6%)</b>	
<b>CAPITAL</b>							
Capital - Brussels Fire - Bldg Renovations	0	0	0	750,000	(750,000)	(100.0%)	
<b>Total Capital</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>750,000</b>	<b>(750,000)</b>	<b>(100.0%)</b>	
<b>OTHER ITEMS</b>							
<b>Total Other Items</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>Total Expenditures</b>	<b>72,722</b>	<b>264</b>	<b>75,159</b>	<b>969,364</b>	<b>(894,205)</b>	<b>(92.2%)</b>	
<b>Total - Brussels Fire Department</b>	<b>(28,389)</b>	<b>(1,266)</b>	<b>(57,965)</b>	<b>811,920</b>	<b>(869,885)</b>	<b>(107.1%)</b>	
<b>GREY FIRE DEPARTMENT</b>							
<b>REVENUES</b>							
<b>FEDERAL</b>							
<b>Total Federal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>DONATIONS</b>							
Fire - Grey - Rev - Donations	(300)	0	0	0	0	0.0%	
<b>Total Donations</b>	<b>(300)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	
<b>USER FEES</b>							
Fire - Grey - Rev - Service Recovery Fee	(2,930)	0	0	(1,500)	1,500	(100.0%)	
Fire - Grey - Rev - Sale of Equipment	0	0	0	(2,000)	2,000	(100.0%)	
<b>Total User Fees</b>	<b>(2,930)</b>	<b>0</b>	<b>0</b>	<b>(3,500)</b>	<b>3,500</b>	<b>(100.0%)</b>	
<b>Total Revenues</b>	<b>(3,230)</b>	<b>0</b>	<b>0</b>	<b>(3,500)</b>	<b>3,500</b>	<b>(100.0%)</b>	
<b>EXPENDITURES</b>							
<b>SALARIES &amp; BENEFITS</b>							
Fire - Grey - Salaries & Wages	0	0	0	45,600	(45,600)	(100.0%)	
Fire - Grey - Employee Benefits	0	0	6,061	2,553	3,508	137.4%	
<b>Total Salaries &amp; Benefits</b>	<b>0</b>	<b>0</b>	<b>6,061</b>	<b>48,153</b>	<b>(42,092)</b>	<b>(87.4%)</b>	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
OPERATING							
Fire - Grey - Travel, Expenses & Mileage	0	0	0	500	(500)	(100.0%)	
Fire - Grey - Training/Seminars/Conferences	825	0	932	10,000	(9,068)	(90.7%)	
Fire - Grey - Telecommunications	1,220	0	1,009	2,200	(1,191)	(54.1%)	
Fire - Grey - Utilities	3,378	0	4,905	4,720	185	3.9%	
Fire - Grey - R & M - Bldg	1,289	0	1,098	4,000	(2,902)	(72.6%)	
Fire - Grey - R & M - Equipment	1,498	0	1,359	7,000	(5,641)	(80.6%)	
Fire - Grey - R & M - Vehicle	2,574	0	2,514	5,000	(2,486)	(49.7%)	
Fire - Grey - Advertising	0	0	0	200	(200)	(100.0%)	
Fire - Grey - Office/Meeting Supplies	0	0	0	100	(100)	(100.0%)	
Fire - Grey - Tools/Equipment	1,871	0	15,796	35,000	(19,204)	(54.9%)	
Fire - Grey - Fuel	1,750	0	1,706	3,300	(1,594)	(48.3%)	
Fire - Grey - Radio Licenses	618	0	1,327	650	677	104.2%	
Fire - Grey - Insurance	10,828	0	10,765	12,595	(1,830)	(14.5%)	
Fire - Grey - Program Exp	0	0	253	1,000	(747)	(74.7%)	
Fire - Grey - Mutual Aid	728	0	685	750	(65)	(8.7%)	
Fire - Grey - Dispatch Costs	6,285	0	5,361	7,000	(1,639)	(23.4%)	
Fire - Grey - Uniform	0	0	114	3,000	(2,886)	(96.2%)	
Fire - Grey - Chrg from HE Fire Chief	12,169	0	10,747	21,494	(10,747)	(50.0%)	
Total Operating	45,033	0	58,571	118,509	(59,938)	(50.6%)	
CAPITAL							
Capital - Grey Fire - Vehicle	0	0	265,884	234,116	31,768	13.6%	
Total Capital	0	0	265,884	234,116	31,768	13.6%	
OTHER ITEMS							
Fire - Grey - Transfer to Reserves	0	0	0	2,000	(2,000)	(100.0%)	
Fire Grey - Transfer from Reserves	0	0	0	(234,116)	234,116	(100.0%)	
Total Other Items	0	0	0	(232,116)	232,116	(100.0%)	
Total Expenditures	45,033	0	330,516	168,662	161,854	96.0%	
Total - Grey Fire Department	41,803	0	330,516	165,162	165,354	100.1%	
POLICING							
REVENUES							
TAXATION							
Police - Levy/Taxation	(844,680)	0	(842,305)	(1,661,748)	819,443	(49.3%)	
Total Taxation	(844,680)	0	(842,305)	(1,661,748)	819,443	(49.3%)	
PROVINCIAL							
Police - Rev-Police Credits	(4,842)	0	(5,045)	(9,000)	3,955	(43.9%)	
Total Provincial	(4,842)	0	(5,045)	(9,000)	3,955	(43.9%)	
Total Revenues	(849,522)	0	(847,350)	(1,670,748)	823,398	(49.3%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
EXPENDITURES							
OPERATING							
Police - Telecommunications	1,658	0	1,461	2,925	(1,464)	(50.1%)	
Police - Utilities	1,202	0	1,142	2,232	(1,090)	(48.8%)	
Police - Tax Supp/Write Offs	(931)	(14)	(809)	15,000	(15,809)	(105.4%)	
Police - Janitorial Exp	1,300	225	1,255	2,627	(1,372)	(52.2%)	
Police - Property Taxes	0	0	0	853	(853)	(100.0%)	
Police - Contracted Service	697,660	138,479	692,395	1,661,748	(969,353)	(58.3%)	
Police - Rent-Bldg	6,132	0	0	6,206	(6,206)	(100.0%)	
Total Expenditures	707,021	138,690	695,444	1,691,591	(996,147)	(58.9%)	
Total Policing	(142,501)	138,690	(151,906)	20,843	(172,749)	(828.8%)	
Total - PROTECTION TO PERSONS & PROPERTY	(76.690)	142,509	158.003	1,184.900	(1.026.897)	(86.7%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
PROTECTIVE INSPECTION & CONTROL CONSERVATION AUTHORITY							
REVENUES							
PROVINCIAL							
Total Revenues	0	0	0	0	0	0.0%	
EXPENDITURES							
OPERATING							
Conservation Auth - ABC - Program Exp	31,374	0	32,126	64,253	(32,127)	(50.0%)	
Conservation Auth - MVC - Program Exp	175,522	0	188,569	180,788	7,781	4.3%	
Total Expenditures	206,896	0	220,695	245,041	(24,346)	(9.9%)	
Total Conservation Authority	206,896	0	220,695	245,041	(24,346)	(9.9%)	
CBO							
REVENUES							
USER FEES							
CBO - Rev - Parking Fines	(867)	0	(941)	(100)	(841)	841.0%	
CBO - Rev-Building Permits	(168,533)	(39,929)	(203,263)	(250,000)	46,737	(18.7%)	
CBO - Rev-Sign Permits	(70)	(35)	(105)	(70)	(35)	50.0%	
CBO - Rev-Sidewalk Cafe Permits	0	0	(75)	0	(75)	0.0%	
Total Revenues	(169,470)	(39,964)	(204,384)	(250,170)	45,786	(18.3%)	
EXPENDITURES							
SALARIES & BENEFITS							
Salaries & Benefits	86,019	6,398	82,791	155,832	(73,041)	(46.9%)	
Total Salaries & Benefits	86,019	6,398	82,791	155,832	(73,041)	(46.9%)	
OPERATING							
CBO - Travel, Expenses & Mileage	8,769	1,302	8,181	16,000	(7,819)	(48.9%)	
CBO - Training/Seminars/Conferences	1,928	1,321	1,321	7,000	(5,679)	(81.1%)	
CBO - Telecommunications	363	0	273	640	(367)	(57.3%)	
CBO - Computer Software/Support	2,552	0	3,719	5,650	(1,931)	(34.2%)	
CBO - Office/Meeting Supplies	4,024	0	1,733	2,000	(267)	(13.4%)	
CBO - Memberships/Dues/Subscriptions	401	0	521	1,200	(679)	(56.6%)	
CBO - Insurance	1,590	0	1,568	3,135	(1,567)	(50.0%)	
CBO - By Law Enforcement	12,100	0	12,113	30,000	(17,887)	(59.6%)	
CBO - Clothing Allowance	457	0	0	450	(450)	(100.0%)	
Total Operating	32,184	2,623	29,429	66,075	(36,646)	(55.5%)	
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
OTHER ITEMS							
Total Other Items	0	0	0	0	0	0.0%	
Total Expenditures	118,203	9,021	112,220	221,907	(109,687)	(49.4%)	
Total - CBO	(51,267)	(30,943)	(92,164)	(28,263)	(63,901)	226.1%	
BUILDING INSPECTOR							
REVENUES							
OTHER MUNICIPALITIES							
Bldg Inspector - Rec - Other Municipality	(9,942)	0	(11,917)	(49,609)	37,692	(76.0%)	
Total Other Municipalities	(9,942)	0	(11,917)	(49,609)	37,692	(76.0%)	
USER FEES							
Bldg Inspector - Rev - Plumbing Insp fees	(16,572)	(354)	(25,047)	(55,000)	29,953	(54.5%)	
Bldg Inspector - Rev - Septic Insp fees	(12,283)	(621)	(7,746)	(21,000)	13,254	(63.1%)	
Bldg Inspector - Revenue - Planning App Comments	(2,117)	0	(536)	(2,823)	2,287	(81.0%)	
Total User Fees	(30,972)	(975)	(33,329)	(78,823)	45,494	(57.7%)	
Total Revenues	(40,914)	(975)	(45,246)	(128,432)	83,186	(64.8%)	
EXPENDITURES							
SALARIES & BENEFITS							
Salaries & Benefits	45,913	3,444	45,085	86,024	(40,939)	(47.6%)	
Total Salaries & Benefits	45,913	3,444	45,085	86,024	(40,939)	(47.6%)	
OPERATING							
Bldg Inspector - Travel, Expenses & Mileage	1,569	0	2,195	4,800	(2,605)	(54.3%)	
Bldg Inspector - Training/Seminars/Conferences	926	0	0	2,500	(2,500)	(100.0%)	
Bldg Inspector - Telecommunication	391	0	285	643	(358)	(55.7%)	
Bldg Inspector - Computer Software/Support	1,094	0	0	3,600	(3,600)	(100.0%)	
Bldg Inspector - Office/Meeting Supplies	63	0	32	500	(468)	(93.6%)	
Bldg Inspector - Memberships/Dues/Subscriptions	659	0	359	750	(391)	(52.1%)	
Bldg Inspector - Clothing Allowance	0	0	0	400	(400)	(100.0%)	
Total Operating	4,702	0	2,871	13,193	(10,322)	(78.2%)	
Total Expenditures	50,615	3,444	47,956	99,217	(51,261)	(51.7%)	
Total - BUILDING INSPECTOR	9,701	2,469	2,710	(29,215)	31,925	(109.3%)	
BLDG & PROPERTY MAINTENANCE COORDINATOR							
REVENUES							
USER FEES							
Bldg & Prop Maint - Rev - Service Recovery Fees	(32,522)	0	(12,911)	(53,655)	40,744	(75.9%)	
Total Revenues	(32,522)	0	(12,911)	(53,655)	40,744	(75.9%)	
EXPENDITURES							





Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
<b>SALARIES &amp; BENEFITS</b>							
Salaries & Benefits	43,692	3,222	41,721	77,440	(35,719)	(46.1%)	
<b>Total Salaries &amp; Benefits</b>	<b>43,692</b>	<b>3,222</b>	<b>41,721</b>	<b>77,440</b>	<b>(35,719)</b>	<b>(46.1%)</b>	
<b>OPERATING</b>							
Bldg & Prop Maint - Travel, Expenses & Mileage	4,451	807	4,260	7,700	(3,440)	(44.7%)	
Bldg & Prop Maint - Telecommunication	137	0	117	241	(124)	(51.5%)	
Bldg & Prop Maint - Tools/Equipment Purchase	670	202	355	2,000	(1,645)	(82.3%)	
Bldg & Prop Maint - Fuel/Oil/Lubricants	0	0	0	150	(150)	(100.0%)	
Bldg & Prop Maint - Clothing Allowance	0	0	275	400	(125)	(31.3%)	
<b>Total Operating</b>	<b>5,258</b>	<b>1,009</b>	<b>5,007</b>	<b>10,491</b>	<b>(5,484)</b>	<b>(52.3%)</b>	
<b>Total Expenditures</b>	<b>48,950</b>	<b>4,231</b>	<b>46,728</b>	<b>87,931</b>	<b>(41,203)</b>	<b>(46.9%)</b>	
<b>Total - BLDG &amp; PROPERTY MAINTENANCE COORDINATOR</b>	<b>16,428</b>	<b>4,231</b>	<b>33,817</b>	<b>34,276</b>	<b>(459)</b>	<b>(1.3%)</b>	
<b>ANIMAL CONTROL</b>							
<b>REVENUES</b>							
<b>USER FEES</b>							
Animal Ctrl - Rev - Service Recovery Fee	(846)	0	(233)	(775)	542	(69.9%)	
Animal Ctrl - Rev - Dog Licenses	(25,800)	(90)	(22,695)	(32,793)	10,098	(30.8%)	
<b>Total Revenues</b>	<b>(26,646)</b>	<b>(90)</b>	<b>(22,928)</b>	<b>(33,568)</b>	<b>10,640</b>	<b>(31.7%)</b>	
<b>EXPENDITURES</b>							
<b>SALARIES &amp; BENEFITS</b>							
Salaries & Benefits	2,635	0	0	11,769	(11,769)	(100.0%)	
<b>Total Salaries &amp; Benefits</b>	<b>2,635</b>	<b>0</b>	<b>0</b>	<b>11,769</b>	<b>(11,769)</b>	<b>(100.0%)</b>	
<b>OPERATING</b>							
Animal Ctrl - Travel, Expenses & Mileage	935	0	0	3,600	(3,600)	(100.0%)	
Animal Ctrl - Consultant/Professional Services	0	0	1,003	500	503	100.6%	
Animal Ctrl - Livestock Claims	0	0	0	2,000	(2,000)	(100.0%)	
Animal Ctrl - Animal Boarding Fees	363	0	482	1,336	(854)	(63.9%)	
<b>Total Operating</b>	<b>1,298</b>	<b>0</b>	<b>1,485</b>	<b>7,436</b>	<b>(5,951)</b>	<b>(80.0%)</b>	
<b>Total Expenditures</b>	<b>3,933</b>	<b>0</b>	<b>1,485</b>	<b>19,205</b>	<b>(17,720)</b>	<b>(92.3%)</b>	
<b>Total Animal Control</b>	<b>(22,713)</b>	<b>(90)</b>	<b>(21,443)</b>	<b>(14,363)</b>	<b>(7,080)</b>	<b>49.3%</b>	
<b>CROSSING GUARDS</b>							
<b>EXPENDITURES</b>							
<b>SALARIES &amp; BENEFITS</b>							
Crossing Guards - Seaforth - Salaries & Wages	4,464	738	11,141	21,141	(10,000)	(47.3%)	
Crossing Guards - Seaforth - Employee Benefits	459	114	1,250	2,062	(812)	(39.4%)	
<b>Total Salaries &amp; Benefits</b>	<b>4,923</b>	<b>852</b>	<b>12,391</b>	<b>23,203</b>	<b>(10,812)</b>	<b>(46.6%)</b>	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
OPERATING							
Total Operating	0	0	0	0	0	0.0%	
Total Expenditures	4,923	852	12,391	23,203	(10,812)	(46.6%)	
Total Crossing Guards	4,923	852	12,391	23,203	(10,812)	(46.6%)	
Total - PROTECTIVE INSPECTION & CONTROL	154.267	(25.950)	153.296	259.894	(106.598)	(41.0%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
TRANSPORTATION SERVICES							
REVENUES							
FEDERAL							
Roads - Rev - Fed Employment Grant	0	0	0	(3,900)	3,900	(100.0%)	
Roads - Rev - Fed - Rural & Northern Communities	(83,723)	(209,617)	(590,870)	0	(590,870)	0.0%	
Total Federal	(83,723)	(209,617)	(590,870)	(3,900)	(586,970)	15,050.5%	
PROVINCIAL							
Roads - Rev - OCIF - Formula	(287,810)	(132,612)	(530,450)	(795,674)	265,224	(33.3%)	
Total Provincial	(287,810)	(132,612)	(530,450)	(795,674)	265,224	(33.3%)	
USER FEES							
Roads - Rev - Service Recovery Fee	(23,690)	(1,291)	(41,931)	(33,000)	(8,931)	27.1%	
Roads - Rev - Sale of Equipment	0	0	0	(9,000)	9,000	(100.0%)	
Roads - Rev - Rent - Solar	(1,400)	0	(1,200)	(2,400)	1,200	(50.0%)	
Total User Fees	(25,090)	(1,291)	(43,131)	(44,400)	1,269	(2.9%)	
OTHER REVENUE							
Total Other Revenue	0	0	0	0	0	0.0%	
Total Revenues	(396,623)	(343,520)	(1,164,451)	(843,974)	(320,477)	38.0%	
EXPENDITURES							
SALARIES & BENEFITS							
Roads - Salaries & Wages	475,706	30,027	438,235	835,709	(397,474)	(47.6%)	
Roads - Employee Benefits	144,907	10,576	122,753	248,355	(125,602)	(50.6%)	
Total Salaries & Benefits	620,613	40,603	560,988	1,084,064	(523,076)	(48.3%)	
OPERATING							
Roads - Training/Seminars/Conferences	6,220	0	5,449	11,500	(6,051)	(52.6%)	
Roads - Telecommunications	3,193	0	2,631	5,400	(2,769)	(51.3%)	
Roads - Utilities	21,663	0	20,025	32,015	(11,990)	(37.5%)	
Roads - Janitorial Exp	910	142	617	1,500	(883)	(58.9%)	
Roads - R & M - Bldg	21,990	0	6,571	63,000	(56,429)	(89.6%)	
Roads - Advertising	1,683	0	2,384	3,000	(616)	(20.5%)	
Roads - Office/Meeting Supplies	595	0	3,756	7,500	(3,744)	(49.9%)	
Roads - Tools/Equipment Purchase	3,611	203	3,703	19,000	(15,297)	(80.5%)	
Roads - Memberships/Dues/Subscriptions	2,162	158	3,495	2,200	1,295	58.9%	
Roads - Property Taxes	0	0	0	1,643	(1,643)	(100.0%)	
Roads - Licenses	22,680	0	7,142	30,000	(22,858)	(76.2%)	
Roads - Consultant/Professional Services	3,955	0	7,018	12,000	(4,982)	(41.5%)	
Roads - Insurance	44,203	0	41,677	83,354	(41,677)	(50.0%)	
Roads - Monitoring Costs	733	0	550	1,275	(725)	(56.9%)	



Municipality of Huron East  
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as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Roads - Supplies	10,396	(311)	11,339	18,000	(6,661)	(37.0%)	
Roads - Clothing Allowance	2,250	234	993	4,400	(3,407)	(77.4%)	
<b>Total Operating</b>	<b>146,244</b>	<b>426</b>	<b>117,350</b>	<b>295,787</b>	<b>(178,437)</b>	<b>(60.3%)</b>	
<b>MAINTENANCE ACTIVITIES</b>							
Roads - R & M - Bridge/Culvert	0	0	488	60,000	(59,512)	(99.2%)	
Roads - Roadside Maintenance	27,536	27,984	27,984	85,000	(57,016)	(67.1%)	
Roads - Tree Planting/Removal	41,303	6,237	13,233	55,000	(41,767)	(75.9%)	
Roads - Catch Basins/Curb & Gutter	4,410	0	4,237	10,000	(5,763)	(57.6%)	
Roads - Pavement Maintenance	8,278	0	2,742	40,000	(37,258)	(93.1%)	
<b>Roads - Gravel Resurfacing/Patching</b>	<b>701,299</b>	<b>325,189</b>	<b>632,829</b>	<b>596,600</b>	<b>36,229</b>	<b>6.1%</b>	
Roads - Dust Control	220,702	132,616	228,552	227,000	1,552	0.7%	
Roads - Signs/Safety Devices	16,197	0	11,357	15,000	(3,643)	(24.3%)	
Roads - Sidewalks	1,798	0	37	20,000	(19,963)	(99.8%)	
Roads - Materials	467	0	0	2,500	(2,500)	(100.0%)	
Roads - Municipal Drain Assessment	0	0	0	20,000	(20,000)	(100.0%)	
Roads - Contracted Services	6,845	106	8,071	15,000	(6,929)	(46.2%)	
<b>Total Maintenance Activities</b>	<b>1,028,835</b>	<b>492,132</b>	<b>929,530</b>	<b>1,146,100</b>	<b>(216,570)</b>	<b>(18.9%)</b>	
<b>MACHINERY &amp; EQUIPMENT</b>							
Grader Maintenance	24,935	600	26,834	72,000	(45,166)	(62.7%)	
Heavy Equipment (Truck) Maintenance	18,100	600	25,218	59,200	(33,982)	(57.4%)	
Pickup Truck Maintenance	9,063	0	8,808	15,000	(6,192)	(41.3%)	
Miscellaneous Equipment Maintenance	16,421	31	15,766	26,750	(10,984)	(41.1%)	
<b>Total Machinery &amp; Equipment</b>	<b>68,519</b>	<b>1,231</b>	<b>76,626</b>	<b>172,950</b>	<b>(96,324)</b>	<b>(55.7%)</b>	
<b>FUEL &amp; OILS</b>							
<b>Roads - Fuel/Oil/Lubricants</b>	<b>127,623</b>	<b>0</b>	<b>201,291</b>	<b>216,000</b>	<b>(14,709)</b>	<b>(6.8%)</b>	
<b>Total Fuel &amp; Oils</b>	<b>127,623</b>	<b>0</b>	<b>201,291</b>	<b>216,000</b>	<b>(14,709)</b>	<b>(6.8%)</b>	
<b>WINTER CONTROL</b>							
Winter Ctrl - Materials	15,776	0	20,241	22,000	(1,759)	(8.0%)	
Winter Ctrl - Contracted Service	154,790	0	171,712	200,000	(28,288)	(14.1%)	
Winter Ctrl - Rent - Equipment	15,909	0	15,875	30,000	(14,125)	(47.1%)	
Winter Ctrl - Sand & Salt	15,182	0	36,982	47,000	(10,018)	(21.3%)	
<b>Total Winter Control</b>	<b>201,657</b>	<b>0</b>	<b>244,810</b>	<b>299,000</b>	<b>(54,190)</b>	<b>(18.1%)</b>	
<b>CAPITAL</b>							
Capital - Turnberry St(Brussels) - Pavement	0	0	1,260	20,000	(18,740)	(93.7%)	
Capital - Elizabeth St (Brussels) - Pavement	0	0	789	0	789	0.0%	
<b>Capital - Bridges/Culverts - Tuckersmith - Repairs</b>	<b>785,760</b>	<b>0</b>	<b>97,636</b>	<b>15,000</b>	<b>82,636</b>	<b>550.9%</b>	
Capital - Bridge/Culverts - McKillop - Repairs	0	0	3,014	60,000	(56,986)	(95.0%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
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	2021	2022 YTD	2022	2022			
	YTD	July	YTD	Budget	\$ Variance	% Variance	Comments
Capital - Rds - Equipment - Misc	0	0	0	180,000	(180,000)	(100.0%)	
Capital - Rds - Vehicles	0	0	0	60,000	(60,000)	(100.0%)	
Capital-Combined-North & Thompson Project(18051A)	69,274	0	0	0	0	0.0%	
Capital-Combined-Main St (Cnty Rd 12) - Roads	39,876	0	3,521	0	3,521	0.0%	
Capital-Combined-Connecting Link(Hwy 8) - Rds	(556,910)	23,924	82,372	0	82,372	0.0%	
Capital - Drains - Municipal Assessment	202,861	0	0	388,608	(388,608)	(100.0%)	
Total Capital	540,861	23,924	188,592	723,608	(535,016)	(73.9%)	
DEBT							
Roads - Debt Pymt - Principal	39,492	0	39,782	80,444	(40,662)	(50.5%)	
Roads - Debt Pymt - Interest	6,229	0	5,939	10,998	(5,059)	(46.0%)	
Total Debt	45,721	0	45,721	91,442	(45,721)	(50.0%)	
OTHER ITEMS							
Roads - Bridge Reserves - Transfer from Reserves	0	0	0	(525,000)	525,000	(100.0%)	
Roads - Equipment - Transfer from Reserves	0	0	0	(100,000)	100,000	(100.0%)	
Total Other Items	0	0	0	(625,000)	625,000	(100.0%)	
Total Expenditures	2,780,073	558,316	2,364,908	3,403,951	(1,039,043)	(30.5%)	
Total - TRANSPORTATION SERVICES	2,383,450	214,796	1,200,457	2,559,977	(1,359,520)	(53.1%)	




Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
ENVIRONMENTAL SERVICES STORM SEWER SYSTEM							
EXPENDITURES							
OPERATING							
Storm Sewers - Materials	0	0	0	1,000	(1,000)	(100.0%)	
Storm Sewers - Consultant/Professional Services	0	0	7,813	9,200	(1,387)	(15.1%)	
Total Expenditures	0	0	7,813	10,200	(2,387)	(23.4%)	
Total Storm Sewer System	0	0	7,813	10,200	(2,387)	(23.4%)	
WATER / SANITARY SEWER ADMINISTRATION							
REVENUES							
USER FEES							
W/WW Admin - Service Recovery Fees	(25,806)	0	(6,603)	(10,000)	3,397	(34.0%)	
Total Revenues	(25,806)	0	(6,603)	(10,000)	3,397	(34.0%)	
EXPENDITURES							
SALARIES & BENEFITS							
W/WW Admin - Salaries & Wages	106,518	8,270	102,836	206,905	(104,069)	(50.3%)	
W/WW Admin - Employee Benefits	32,277	2,981	33,344	54,529	(21,185)	(38.9%)	
Total Salaries & Benefits	138,795	11,251	136,180	261,434	(125,254)	(47.9%)	
OPERATING							
W/WW Admin - Travel, Expenses & Mileage	0	0	0	200	(200)	(100.0%)	
W/WW Admin - Training/Seminars/Conferences	475	0	513	2,000	(1,487)	(74.4%)	
W/WW Admin - Telecommunications	324	0	238	553	(315)	(57.0%)	
W/WW Admin - Utilities	2,524	0	4,151	3,915	236	6.0%	
W/WW Admin - Janitorial Exp	0	66	229	100	129	129.0%	
W/WW Admin - R & M - Bldg	0	228	273	200	73	36.5%	
W/WW Admin - R & M-Vehicle	289	0	0	1,500	(1,500)	(100.0%)	
W/WW Admin - Advertising	209	0	0	434	(434)	(100.0%)	
W/WW Admin - Office/Meeting Supplies	275	0	1,000	500	500	100.0%	
W/WW Admin - Tools/Equipment	570	8	3,619	4,400	(781)	(17.8%)	
W/WW Admin - Fuel/Oil/Lubricants	4,083	0	3,908	8,000	(4,092)	(51.2%)	
W/WW Admin - Memberships/Dues/Subscriptions	1,089	0	1,013	2,200	(1,187)	(54.0%)	
W/WW Admin - Testing	20	0	150	500	(350)	(70.0%)	
W/WW Admin - Consultant/Professional Services	227	0	572	4,000	(3,428)	(85.7%)	
W/WW Admin - Supplies	1,801	122	7,440	4,000	3,440	86.0%	
W/WW Admin - Expenditure Recoverable	11,646	1,051	20,591	15,000	5,591	37.3%	
W/WW Admin - Clothing Allowance	0	0	92	800	(708)	(88.5%)	
W/WW Admin - Chrg from Administration	20,382	0	18,326	36,652	(18,326)	(50.0%)	
Total Operating	43,914	1,475	62,115	84,954	(22,839)	(26.9%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	
OTHER ITEMS							
W/WW Admin - Chrg to Other Job	(20,382)	0	(18,326)	(336,388)	318,062	(94.6%)	
Total Other Items	(20,382)	0	(18,326)	(336,388)	318,062	(94.6%)	
Total Expenditures	162,327	12,726	179,969	10,000	169,969	1,699.7%	
Total Water / Sanitary Sewer Administration	136,521	12,726	173,366	0	173,366	0.0%	
Total - ENVIRONMENTAL SERVICES	136,521	12,726	181,179	10,200	170,979	1.676.3%	

<div><div><div>Municipality of Huron East</div><div>2022 Revenue &amp; Expenditures</div><div>as of July 18, 2022</div></div></div>							
	2021	2022 YTD	2022	2022			Comments
	YTD	July	YTD	Budget	\$ Variance	% Variance	
RECREATION & CULTURAL SERVICES FACILITIES & RECREATION PROGRAMS							
REVENUES							
USER FEES							
Total Revenues	0	0	0	0	0	0.0%	
EXPENDITURES							
SALARIES & BENEFITS							
Facilities & Rec Programs -Salaries & Wages	0	0	0	5,672	(5,672)	(100.0%)	
Facilities & Rec Programs-Employee Benefits	0	0	0	2,074	(2,074)	(100.0%)	
Total Salaries & Benefits	0	0	0	7,746	(7,746)	(100.0%)	
OPERATING							
Facilities & Rec Programs - Materials	1,300	0	2,734	2,820	(86)	(3.0%)	
Facilities & Rec Programs - Program Exp	885	0	2,270	6,000	(3,730)	(62.2%)	
Facilities & Rec -Tennis Courts - Utilities	387	0	380	766	(386)	(50.4%)	
Facilities & Rec - Victoria Park-R&M-Bldg Bandshel	34	0	0	200	(200)	(100.0%)	
Total Operating	2,606	0	5,384	9,786	(4,402)	(45.0%)	
OTHER ITEMS							
Total Other Items	0	0	0	0	0	0.0%	
Total Expenditures	2,606	0	5,384	17,532	(12,148)	(69.3%)	
Total Facilities & Recreation Programs	2,606	0	5,384	17,532	(12,148)	(69.3%)	
LOCAL RECREATION BOARDS & COMMITTEES							
EXPENDITURES							
Grey Hall Boards	(1,061)	666	(3,050)	4,000	(7,050)	(176.3%)	
McKillop Rec Boards	(7,539)	0	(1,091)	3,000	(4,091)	(136.4%)	
Brussels Homecoming	0	15,788	(16,516)	0	(16,516)	0.0%	
Total Local Recreation Boards & Committees	(8,600)	16,454	(20,657)	7,000	(27,657)	(395.1%)	
Total - RECREATION & CULTURAL SERVICES	(5,994)	16,454	(15,273)	24,532	(39,805)	(162.3%)	





Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
LIBRARIES							
BRUSSELS LIBRARY							
REVENUES							
OTHER MUNICIPALITIES							
Brussels Library - Rev - County	(8,000)	0	(7,000)	(12,000)	5,000	(41.7%)	
Total Other Municipalities	(8,000)	0	(7,000)	(12,000)	5,000	(41.7%)	
DONATIONS							
Total Donations	0	0	0	0	0	0.0%	
USER FEES							
Brussels Library - Rev - Rent	0	(60)	(80)	(300)	220	(73.3%)	
Total User Fees	0	(60)	(80)	(300)	220	(73.3%)	
Total Revenues	(8,000)	(60)	(7,080)	(12,300)	5,220	(42.4%)	
EXPENDITURES							
SALARIES & BENEFITS							
Brussels Library - Salaries & Wages	2,584	509	2,831	4,913	(2,082)	(42.4%)	
Brussels Library - Employee Benefits	227	48	260	433	(173)	(40.0%)	
Total Salaries & Benefits	2,811	557	3,091	5,346	(2,255)	(42.2%)	
OPERATING							
Brussels Library - Operating Exp	0	0	63	0	63	0.0%	
Brussels Library - Utilities	2,907	264	3,028	4,906	(1,878)	(38.3%)	
Brussels Library - Janitorial Exp	504	178	765	1,126	(361)	(32.1%)	
Brussels Library - R & M-Bldg	1,338	0	659	2,100	(1,441)	(68.6%)	
Brussels Library - Insurance	286	0	282	564	(282)	(50.0%)	
Total Operating	5,035	442	4,797	8,696	(3,899)	(44.8%)	
Total Expenditures	7,846	999	7,888	14,042	(6,154)	(43.8%)	
Total Brussels Library	(154)	939	808	1,742	(934)	(53.6%)	
SEAFORTH LIBRARY							
REVENUES							
OTHER MUNICIPALITIES							
Seaforth Library - Rev - County	(10,000)	0	(8,750)	(15,000)	6,250	(41.7%)	
Total Revenues	(10,000)	0	(8,750)	(15,000)	6,250	(41.7%)	
EXPENDITURES							
OPERATING							
Seaforth Library - Utilities	3,405	276	3,486	5,795	(2,309)	(39.8%)	
Seaforth Library - Janitorial Exp	1,300	225	1,326	2,627	(1,301)	(49.5%)	
Seaforth Library - R & M-Bldg	85	0	54	4,000	(3,946)	(98.7%)	



Municipality of Huron East  
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	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Seaforth Library - Insurance	642	0	632	1,265	(633)	(50.0%)	
Seaforth Library - Contracted Services	3,188	0	2,112	4,430	(2,318)	(52.3%)	
Total Operating	8,620	501	7,610	18,117	(10,507)	(58.0%)	
CAPITAL							
Total Capital	0	0	0	0	0	0.0%	
Total Expenditures	8,620	501	7,610	18,117	(10,507)	(58.0%)	
Total Seaforth Library	(1,380)	501	(1,140)	3,117	(4,257)	(136.6%)	
Total - LIBRARIES	(1,534)	1,440	(332)	4,859	(5,191)	(106.8%)	
MUSEUM & LACAC							
REVENUES							
DONATIONS							
Total Donations	0	0	0	0	0	0.0%	
USER FEES							
Total User Fees	0	0	0	0	0	0.0%	
Total Revenues	0	0	0	0	0	0.0%	
EXPENDITURES							
SALARIES & BENEFITS							
Museum & LACAC - Honorariums	0	0	0	1,500	(1,500)	(100.0%)	
Total Salaries & Benefits	0	0	0	1,500	(1,500)	(100.0%)	
OPERATING							
Museum & LACAC - Training/Seminars/Conferences	0	0	0	100	(100)	(100.0%)	
Museum & LACAC - Membership/Dues/Subscriptions	750	0	0	750	(750)	(100.0%)	
Museum & LACAC - Program Exp	28	0	0	50	(50)	(100.0%)	
Total Operating	778	0	0	900	(900)	(100.0%)	
Total Expenditures	778	0	0	2,400	(2,400)	(100.0%)	
Total - MUSEUM & LACAC	778	0	0	2,400	(2,400)	(100.0%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
PLANNING & DEVELOPMENT PLANNING & ZONING							
REVENUES							
USER FEES							
Plng & Zoning - Rev-Rezoning/Minor Variance Fee	(29,348)	(561)	(16,343)	(40,000)	23,657	(59.1%)	
Plng & Zoning - Rev-Parkland & Development Charges	(6,000)	0	(4,502)	(8,000)	3,498	(43.7%)	
Total Revenues	(35,348)	(561)	(20,845)	(48,000)	27,155	(56.6%)	
EXPENDITURES							
OPERATING							
Plng & Zoning - Advertising	0	0	0	1,000	(1,000)	(100.0%)	
Plng & Zoning - Contracted Services	4,949	0	(2,371)	30,000	(32,371)	(107.9%)	
Total Operating	4,949	0	(2,371)	31,000	(33,371)	(107.6%)	
OTHER ITEMS							
Plng & Zoning - Transfer to Reserves	0	0	0	8,000	(8,000)	(100.0%)	
Total Other Items	0	0	0	8,000	(8,000)	(100.0%)	
Total Expenditures	4,949	0	(2,371)	39,000	(41,371)	(106.1%)	
Total Planning & Zoning	(30,399)	(561)	(23,216)	(9,000)	(14,216)	158.0%	
ECONOMIC DEVELOPMENT							
REVENUES							
OTHER MUNICIPALITIES							
Total Other Municipalities	0	0	0	0	0	0.0%	
DONATIONS							
Econo Dev - Rev - Donations	(12,500)	0	0	0	0	0.0%	
Total Donations	(12,500)	0	0	0	0	0.0%	
USER FEES							
Total User Fees	0	0	0	0	0	0.0%	
Total Revenues	(12,500)	0	0	0	0	0.0%	
EXPENDITURES							
SALARIES & BENEFITS							
Salaries & Benefits	37,553	0	0	57,740	(57,740)	(100.0%)	
Total Salaries & Benefits	37,553	0	0	57,740	(57,740)	(100.0%)	
OPERATING							
Econo Dev - Travel/Expenses/Mileage	34	0	0	1,200	(1,200)	(100.0%)	
Econo Dev - Training/Seminars/Conferences	0	0	0	1,500	(1,500)	(100.0%)	
Econo Dev - Marketing/Promotions	14,493	0	2,090	5,000	(2,910)	(58.2%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Econo Dev - Telecommunications	159	0	116	400	(284)	(71.0%)	
Econo Dev - Advertising	(3,004)	0	0	5,000	(5,000)	(100.0%)	
Econo Dev - Office/Meeting Supplies	96	0	0	1,500	(1,500)	(100.0%)	
Econo Dev - Tools/Equipment	295	0	0	1,200	(1,200)	(100.0%)	
Econo Dev - Membership/Dues/Subscription	1,342	0	393	1,550	(1,157)	(74.6%)	
Econo Dev - Consultant/Professional Services	0	8,548	105,275	25,000	80,275	321.1%	
Econo Dev - Program Exp	0	151	455	10,000	(9,545)	(95.5%)	
Econo Dev - Tourism Initiatives	0	0	0	2,000	(2,000)	(100.0%)	
Total Operating	13,415	8,699	108,329	54,350	53,979	99.3%	
Total Expenditures	50,968	8,699	108,329	112,090	(3,761)	(3.4%)	
Total Economic Development	38,468	8,699	108,329	112,090	(3,761)	(3.4%)	
WIN THIS SPACE							
Total Win This Space	0	0	0	0	0	0.0%	
DIGITAL SERVICE SQUAD							
Total Digital Service Squad	0	0	0	0	0	0.0%	
INTERNATIONAL PLOWING MATCH							
Total International Plowing Match	0	0	0	0	0	0.0%	
BRUSSELS BUILD							
Total Brussels Build	0	0	0	0	0	0.0%	
BRUSSELS BUSINESS & CULTURAL CENTRE							
REVENUES							
PRIOR YEAR (SURPLUS) / DEFICIT							
Total Prior Year (Surplus) / Deficit	0	0	0	0	0	0.0%	
USER FEES							
Total User Fees	0	0	0	0	0	0.0%	
Total Revenues	0	0	0	0	0	0.0%	
EXPENDITURES							
SALARIES & BENEFITS							
Total Salaries & Benefits	0	0	0	0	0	0.0%	
OPERATING							
Total Operating	0	0	0	0	0	0.0%	
DEBT							
Total Debt	0	0	0	0	0	0.0%	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
Total Expenditures	0	0	0	0	0	0.0%	
Total Brussels Business & Cultural Centre	0	0	0	0	0	0.0%	
Total - PLANNING & DEVELOPMENT	8,069	8,138	85,113	103,090	(17,977)	(17.4%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
SEAFORTH BIA							
REVENUES							
PRIOR YEAR (SURPLUS) / DEFICIT							
Total Prior Year (Surplus) / Deficit	0	0	0	0	0	0.0%	
TAXATION							
BIA - Rev - Levy/Taxation	(11,500)	0	(11,504)	(23,000)	11,496	(50.0%)	
Total Taxation	(11,500)	0	(11,504)	(23,000)	11,496	(50.0%)	
DONATIONS							
BIA - Rev - Donations	(11,000)	0	(1,000)	0	(1,000)	0.0%	
Total Donations	(11,000)	0	(1,000)	0	(1,000)	0.0%	
USER FEES							
BIA - Rev - Memberships	(1,560)	0	(1,680)	(1,560)	(120)	7.7%	
BIA - Rev - Gift Certificates	(2,425)	0	(295)	(5,000)	4,705	(94.1%)	
BIA - Rev - Special Events/Projects	0	0	(5,000)	0	(5,000)	0.0%	
Total User Fees	(3,985)	0	(6,975)	(6,560)	(415)	6.3%	
INTEREST							
BIA - Rev - Interest	0	0	0	(25)	25	(100.0%)	
Total Interest	0	0	0	(25)	25	(100.0%)	
OTHER REVENUE							
BIA - Rev - Proceeds from Debenture	(3,000)	0	0	0	0	0.0%	
Total Other Revenue	(3,000)	0	0	0	0	0.0%	
Total Revenues	(29,485)	0	(19,479)	(29,585)	10,106	(34.2%)	
EXPENDITURES							
OPERATING							
BIA - Training/Seminars/Conferences	0	0	2,214	2,000	214	10.7%	
BIA - Marketing/Promotions	0	0	1,303	4,500	(3,197)	(71.0%)	
BIA - Information Booth/Tourism	906	0	214	2,000	(1,786)	(89.3%)	
BIA - Advertising	525	147	731	3,000	(2,269)	(75.6%)	
BIA - Computer Software/Support	529	23	659	1,000	(341)	(34.1%)	
BIA - Office/Meeting Supplies	0	0	0	250	(250)	(100.0%)	
BIA - Property Taxes (Info Booth)	0	0	0	960	(960)	(100.0%)	
BIA - Other Events	200	0	1,107	500	607	121.4%	
BIA - Program Supplies	0	71	326	0	326	0.0%	
BIA - Gift Certificate Redemption Account	4,795	25	2,997	5,000	(2,003)	(40.1%)	
BIA - Summer Event	0	5,715	5,754	2,500	3,254	130.2%	
BIA - Christmas Event	0	0	0	6,000	(6,000)	(100.0%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
BIA - Garbage Recepticals/Furnishings/Decorations	11,505	353	3,322	12,000	(8,678)	(72.3%)	
BIA - Chrg from Administration	659	0	593	1,185	(592)	(50.0%)	
Total Operating	19,119	6,334	19,220	40,895	(21,675)	(53.0%)	
OTHER ITEMS							
BIA - Seaforth BIA Reserve - Trans from Reserves	0	0	0	(6,310)	6,310	(100.0%)	
Total Other Items	0	0	0	(6,310)	6,310	(100.0%)	
Total Expenditures	19,119	6,334	19,220	34,585	(15,365)	(44.4%)	
Total - SEAFORTH BIA	(10.366)	6.334	(259)	5.000	(5.259)	(105.2%)	



Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
AGRICULTURE & REFORESTATION GENERAL							
REVENUES							
PROVINCIAL							
Drains - Rev - Prov - Drainage Grants	0	0	41	0	41	0.0%	
Total Provincial	0	0	41	0	41	0.0%	
USER FEES							
Drains - Rev - Service Recovery Fee	(75)	0	0	0	0	0.0%	
Drains - Rev - Drains Recovered	(9,739)	0	(10,074)	(55,000)	44,926	(81.7%)	
Total User Fees	(9,814)	0	(10,074)	(55,000)	44,926	(81.7%)	
Total Revenues	(9,814)	0	(10,033)	(55,000)	44,967	(81.8%)	
EXPENDITURES							
OPERATING							
Drains - Municipal Maintenance	7,405	0	10,394	55,000	(44,606)	(81.1%)	
Total Expenditures	7,405	0	10,394	55,000	(44,606)	(81.1%)	
Total General	(2,409)	0	361	0	361	0.0%	
DRAINAGE SUPERINTENDENT							
REVENUES							
PROVINCIAL							
Drains Superintendent - Rev-Superintendent Grant	0	0	5,679	(32,500)	38,179	(117.5%)	
Total Revenues	0	0	5,679	(32,500)	38,179	(117.5%)	
EXPENDITURES							
SALARIES & BENEFITS							
Drain Superintendent - Salaries & Wages	0	1,728	1,728	0	1,728	0.0%	
Drain Superintendent - Employee Benefits	0	813	813	0	813	0.0%	
Total Salaries & Benefits	0	2,541	2,541	0	2,541	0.0%	
OPERATING							
Drain Superintendent - Materials	0	0	0	400	(400)	(100.0%)	
Drain Superintendent - Contracted Services	31,178	0	19,777	65,000	(45,223)	(69.6%)	
Total Operating	31,178	0	19,777	65,400	(45,623)	(69.8%)	
Total Expenditures	31,178	2,541	22,318	65,400	(43,082)	(65.9%)	
Total Drainage Superintendent	31,178	2,541	27,997	32,900	(4,903)	(14.9%)	
CAPITAL DRAINS							
Capital - Drains - Rev - Drains Recovered	(1,141,385)	0	(6,600)	(500,000)	493,400	(98.7%)	
Capital - Drains - Expenses	868,693	25,144	179,032	500,000	(320,968)	(64.2%)	
Total Capital Drains	(272,692)	25,144	172,432	0	172,432	0.0%	





Municipality of Huron East  
2022 Revenue & Expenditures  
as of July 18, 2022

	2021 YTD	2022 YTD July	2022 YTD	2022 Budget	\$ Variance	% Variance	Comments
TDL							
REVENUES							
USER FEES							
TDL - Rev - Service Recovery Fees	(870)	0	0	(870)	870	(100.0%)	
Total Revenues	(870)	0	0	(870)	870	(100.0%)	
EXPENDITURES							
OPERATING							
TDL - Debt Pymt - Principal	774	0	820	820	0	0.0%	
TDL - Debt Pymt - Interest	96	0	49	50	(1)	(2.0%)	
Total Expenditures	870	0	869	870	(1)	(0.1%)	
Total TDL	0	0	869	0	869	0.0%	
Total - AGRICULTURE & REFORESTATION	(243.923)	27.685	201.659	32.900	168.759	512.9%	
Total Municipality of Huron East	(232,016)	610,798	(81,886)	1,600,985	(1,682,871)	(105.1%)	

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Brad McRoberts, CAO

**Date:** August 9, 2022

**Subject:** Brussels Subdivision

---

**Recommendation:**

That the Council of the Municipality of Huron East delegate the authority to execute purchase and sale agreements and listing agreements to the CAO and Director of Finance for the lots within the municipality Brussels Subdivision Development.

**Background:**

Staff have been working towards initiating the marketing of the new residential lots as part of the Brussels Subdivision development. Work to install servicing and roads has been initiated and a registered plan is being prepared to create the lots within the first phase of the subdivision.

In order to ensure that purchase and sale agreements can be processed in a timely fashion it is required to delegate the authority to execute those sale agreements to the CAO and Director of Finance.

Details of the marketing strategy, purchase price and purchase & sale agreement terms and conditions will be discussed in camera under a separate report.

**Others Consulted:** Department Heads, Municipal Realtor, Municipal Solicitor, and Project Planner.

**Financial Impacts:**

While the project itself will generate additional revenue for the municipality to assist in funding for the municipality, this report itself will have no financial impacts.

**Signatures:**

Brad McRoberts (Original Signed)

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*Brad McRoberts, MPA, P. Eng., CAO*

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Brad McRoberts, CAO

**Date:** August 9, 2022

**Subject:** Brussels Parks & Recreation Equipment Replacement

---

### Recommendation:

That the Council of the Municipality of Huron East authorize the purchase of Kubota 25 HP Diesel Hydrostatic 4-wheel drive Sub-Compact Tractor with loader and a 60-inch mower deck from Roberts Farm Equipment in Lucknow for the amount of \$22,600 + applicable HST;

### Background:

The 2008 Simplicity 25 HP 52-inch mower used for the Brussels parks is no longer operating due to a transmission failure and in the opinion of the service technician not worth repairing. As such the equipment will need to be replaced as non-budgeted capital expense. The replacement cost for a similar mower is \$7325 + HST.

Staff have been exploring the option to acquire more versatile equipment. Staff regularly have to rent a tractor loader to repair the ball diamonds after heavy rains as the clay infield washes away. They rent this equipment 4-8 times per year depending on weather event costing \$2400-4800 per year.

Vendor	Model	Cost (excl. HST)
Bobcat of Huron	Bobcat CT1025 Compact Tractor	\$24,248.31
Roberts Farm Equipment	Kubota BX2680 Compact Tractor	\$22,600.00
Delta Power	Yanmar SA221BI-L Compact Tractor <sup>1</sup>	\$21,859.19
Delta Power	Yanmar SA324BI-L Compact Tractor	\$24,998.90

Notes: <sup>1</sup> SA221BI-L only has 21 HP

While Yanmar SA221BI-L has a lower price it also has a lower horsepower rating. Comparing specifications for the Kubota model at an extra \$740.81 + HST, the Kubota provides greater gross horsepower and greater horsepower at the PTO. It has a small engine size with lower overall weight than either of the Yanmar models which is more suitable for ball diamond maintenance, a larger fuel tank, a shorter wheelbase and less overall width and length making it more versatile and manoeuvrable in tighter spaces. Based upon this comparison staff are recommending the Kubota BX2680 Compact Tractor from Roberts Farm Equipment.

Replacing the existing mower with a sub-compact tractor with a loader and mower attachments would eliminate the need for the periodic rentals. The cost for a sub-compact tractor based upon the lowest of obtained quotes is \$22,600 + HST. Assuming an average rental of 6 times per year at an annual cost of \$3600 and considering the cost difference between the current style of mower the sub-compact tractor purchase

would have a payback of 4.25 years. Based upon this payback period staff are recommending the purchase of the sub-compact tractor.

The sub-compact tractor can also provide increased operational functionality as it can be used filling holes in the sports fields, clearing piles of snow in and around recreational facilities, and spreading mulch in gardens.

**Others Consulted:** Facility Manager, Public Works staff and Director of Finance.

**Financial Impacts:**

While the replacement of the mower was not budget in the 2022 capital budget there are sufficient reserves in the BMG Recreation Reserve and/or the Equipment Reserves to cover the capital expense.

**Signatures:**

Brad McRoberts (Original Signed)

Stacy Grenier

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*Brad McRoberts, MPA, P. Eng.*  
CAO

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*Stacy Grenier, CPA, CGA*  
Director of Finance

**Attachments:**

1. [Kubota BX Series Diesel Tractor Brochure](#)
2. [Yanmar SA221/324/424 Series Diesel Tractor Brochure](#)




Specifications

Model			BX1880		BX2380		BX2680		BX23S	
Engine			Liquid-cooled, 3-cylinder diesel							
Type										
Model			Kubota D722		Kubota D902		Kubota D1005		Kubota D902	
Engine gross HP at 3200 rpm <sup>1</sup>		HP (kW)	16.6 (12.4)		21.6 (16.1)		24.8 (18.5)		21.6 (16.1)	
PTO horsepower at 3200 rpm		HP (kW)	13.7 (10.2)		17.7 (13.2)		19.5 (14.5)		17.7 (13.2)	
Displacement		cu.in. (cc)	43.9 (719)		54.8 (898)		61.1 (1001)		54.8 (898)	
Fuel tank capacity		gal. (ℓ)	6.6 (25)							
Drive train			HST, High-Low gear shift (2 forward / reverse)							
Transmission										
Drive method			4WD							
Brakes			Wet disc							
PTO			Live independent PTO (with hydraulic clutch)							
Rear			STD (540rpm)							
Mid			STD (2500rpm)							
Hydraulics			6.2 (23.5)							
Pump output		gpm (ℓ/min.)								
3-point hitch			SAE Category I						Optional	
Lift capacity @ 24” behind pin		lbs. (kg)	680 (310)							
Steering			Hydrostatic Power Steering							
Tire size			16x7.5–8 / 16x7.5–8 / N.A.		18x8.5–10 / 18x8.5–10 / 18x8.5–10				18x8.5–10 / N.A. / 18x8.5–10	
Front	Turf/Bar/Industrial		24x12–12 / 24x12–12 / N.A.		26x12–12 / 26x12–12 / 26x12–12				26x12–12 / N.A. / 26x12–12	
Rear	Turf/Bar/Industrial									
Traveling speeds at		Forward mph (km/h)	0–7.8 (0–12.5)		0–8.4 (0–13.5)					
rated engine rpm (Turf)		Reverse mph (km/h)	0–5.9 (0–9.5)		0–6.5 (0–10.5)					
Dimensions			95.5 (2425)						99.0(2515) w/ Front guard	
Length with 3-point hitch		in. (mm)								
Width		in. (mm)	44.1 (1120)		45.1 (1145)					
Height with ROPS		in. (mm)	81.9 (2080)		83.1 (2110)				86.2 (2190)	
Wheelbase		in. (mm)	55.1 (1400)							
Ground clearance (front axle)		in. (mm)	7.6 (193)		8.4 (213)					
Tread		Front in. (mm)	36.6 (930)							
		Rear in. (mm)	32.2 (820)							
Turning radius (w/o brake)		feet (m)	7.5 (2.3)							
Tractor weight (w/ROPS)		lbs. (kg)	1336 (606)		1443 (650)		1521 (670)		1570 (712) <sup>*2</sup>	



\*1 SAE J1995 \*2 w/Front guard, w/control valve assy

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KUBOTA DIESEL TRACTOR  
BX Series  
BX1880 / BX2380 / BX2680 / BX23S  
Reliability. Comfort. Versatility.





# MEET THE BX SERIES



BX1880	16.6 ENGINE HP / 13.7 PTO HP
BX2380	21.6 ENGINE HP / 17.7 PTO HP
BX2680	24.8 ENGINE HP / 19.5 PTO HP
BX23S	21.6 ENGINE HP / 17.7 PTO HP



# EVOLUTION OF THE BX SERIES

## 20 YEARS IN THE MAKING

In 2000, Kubota established the sub-compact diesel tractor market so that even first time operators can comfortably and efficiently perform a variety of gardening, landscaping, and general property maintenance tasks. This series not only maximizes its performance and versatility, but also includes operator comfort and styling improvements thus being the best BX Series Kubota has built to date.



**BX00**  
2001

Kubota enters North America with the sub-compact tractor category.



**BX50 / BX24**  
2006

Further modern innovations and styling with the release of the BX50 Series.



**BX70 / BX25D**  
2013

Started offering drive over mower decks and moved the location of the brake pedal to the left side for more comfort. The BX70 also introduced the quick hitch.



**BX80 / BX23S**  
2017-Today

Introduced the Swift-Tach loader, single piece hood redesign and offers a third function valve kit. The R14 tires were also introduced in 2021.



**BX30 / BX230**  
2004

Kubota expands the offering of the sub-compact by introducing the BX30 Series and was one of the first TLB models.



**BX60 / BX25**  
2009

BX60 introduces a higher horsepower model within the BX Series.



**BX70 / BX25D-1**  
2015

Improved comfort by adding the reclining seat and foldable arm rests.

2000

2020



RELIABILITY

With a Kubota manufactured 3-cylinder diesel engine, HST transmission, all metal hood, fenders and chassis, the BX Series is Kubota engineered from front to rear making this a very reliable sub-compact tractor.

COMFORT

For a sub-compact tractor, the BX Series comfort is unmatched. With a flat operating station, tilt steering, ergonomic placement of levers and a deluxe seat, the BX Series prevents operator fatigue when working long hours on gardening, landscaping and property maintenance.

VERSATILITY

Kubota’s versatile multi-purpose tractor offers four affordable models ranging from 16.6 to 24.8 HP to help you achieve your everyday tasks. This sub-compact tractor comes with an assortment of Performance Matched Land Pride implements such as a box blade, quick hitch, and pallet fork just to name a few. The BX Series line up also offers the BX23S, a dedicated TLB to help you with all your digging jobs.



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*RELIABILITY*





# RELIABILITY



## KUBOTA DESIGNED, KUBOTA MANUFACTURED

Front to rear, the Kubota tractor is designed and built by Kubota for our Kubota customers. You won't find a "Kubota" re-branded tractor built by others, only Kubota quality through and through.



## PERFORMANCE-MATCHED KUBOTA DIESEL ENGINE

All the BX Series tractors are powered by reliable diesel engines built by Kubota exclusively for the BX Series. The BX1880 and BX2380/BX23S come with 16.6 and 21.6 horsepower diesel engines, while the BX2680 packs a 24.8-horsepower diesel engine under the hood. All three engines are 3-cylinder workhorses that offer enough muscle to tackle even your toughest jobs.



## EASY MAINTENANCE WITH ONE-PIECE METAL HOOD

Strong and durable, the BX Series' metal hood provides convenient access to the engine and protection ensuring that your BX tractor continues to look as good as it performs.



## RELIABLE 2-RANGE HST TRANSMISSION

HST offers fast and smooth forward and reverse speed and direction changes via treadle foot pedals that leave your hands free for steering and implement control for maximum performance.





*COMFORT*





COMFORT



### COMPACT SIZE

With an overall length similar to a standard garden tractor, BX-Series tractors are easy to drive and can work smoothly even in tight spaces. The BX-Series' compact size also means they're gentle on turf. But don't be fooled by their compact dimensions - these tractors are powerful and capable of handling a wide variety of chores and projects.

### ROPS HEIGHT

The BX80-Series has a ROPS height of less than 7 feet (except BX23S) so you can drive the BX through most standard garage door openings without folding down the ROPS.

### GROUND CLEARANCE

The BX Series provides plenty of ground clearance - 7.5 inches for the BX1880 and 8.4 inches for BX2380 / BX2680 / BX23S (without mid-mount mower) - to get you over rocks and other objects in your path.



### SPACIOUS OPERATOR AREA

Operator comfort has been enhanced by a fully flat deck layout with the brake on the left side, providing more room for your feet. The new design also improves operability.



### HIGH-BACK RECLINING DELUXE SEAT

A new deluxe seat helps keep the operator working comfortably and efficiently, even on the most demanding of tasks. The high-back reclining seat is fully adjustable and equipped with adjustable armrests. Soft cushioning supports the back and legs for optimum operator comfort. *(Excluding BX1880)*



### TILT STEERING WHEEL

Repositioned for greater comfort and steering control, the BX80 Series steering wheel also tilts to accommodate operators of all shapes and sizes. *(Excluding BX1880)*





# COMFORT



### EASY TO READ INSTRUMENT PANEL

The new BX Series' instrument panel offers easy to read indicators for all of the vital information you need to keep your tractor running smoothly, safely, and efficiently. A single glance at the redesigned instrument panel tells you everything you need to know about the major functions and condition of your BX Series tractor. The large tachometer in the center features a convenient orange indicator for the optimum rpm range for loader/backhoe operations.



### CRUISE CONTROL

Cruise control automatically maintains a constant speed, letting you take your foot off the forward pedal. It's the easy way to mow large areas or travel long distances. *(Optional on BX1880)*



### ADDITIONAL FEATURES:

- Hydraulic Power Steering
- Left Side Brake Pedal
- Flat Floor for Increased Legroom
- Cup Holder
- Hand Rail
- 12V Socket & Storage Compartment
- Deluxe Lever Guide
- Foldable ROPS
- Tool Box *(Optional)*



### OPTIONAL CAB AVAILABLE – BX4070CA AND BX4090CA

The best way to stay warm during your winter season applications is through the optional dealer installed BX cab. These new “A” version cabs are packed with the most popular optional features.

The new standard features for the new “A” version cabs include:

- Front LED Work Lights
- Front Windshield Wipers





*VERSATILITY*





PERFORMANCE MATCHED FRONT LOADERS - LA344 & LA340

Kubota’s front loaders are built by Kubota and specifically designed to maximize the performance of the front loader and tractor. The Kubota-built LA344 is designed for the BX1880, BX2380, and the BX2680 while the LA340 is designed for the BX23S. They offer a large lifting capacity, perfect for landscaping or light utility work. The curved boom matches the hood design for a sleek and modern appearance and offers a better field of vision during front loader operations.

UNIQUE SWIFT-TACH DESIGN

Attaching and detaching Kubota’s Swift-Tach front loader can be done in 4 easy steps all from the comfort of your seat. Simply follow the four steps listed below.



**Step 1:** Lift the loader boom and fully dump the bucket. Pull stand release lever to lower the front loader stand. Reposition the bucket so that it is in slightly dumped (20 degrees dump position) and lower the boom until the front axle is off the ground.



**Step 2:** Unlatch the loader latch levers to detach the front loader hooks.



**Step 3:** Use the loader lever to remove the loader frame from the mast. Turn off the engine and move the loader joystick lever to relieve the hydraulic pressure.



**Step 4:** Pull one lever to quickly and easily detach the hydraulic lines as a unit and store the coupler on the loader boom.



LOADER FEATURES

SIMULTANEOUSLY ATTACH & DETACH ALL FOUR HYDRAULIC LINES

The BX80 Series features a system for attaching and detaching all four hydraulic lines at the same time, making it even faster and easier to change front-mounted implements. The no-spill type coupler help keep your tractor’s frame clean and oil-free.

2-LEVER QUICK COUPLER

Kubota’s 2-lever quick couple speeds-up and simplifies the changing of front attachments.

HOSE PROTECTION

The loader hoses are tucked inside the boom for greater protection and better operator visibility. (LA344S)

3RD FUNCTION HYDRAULIC VALVE

The optional 3rd function hydraulic valves are used for front attachments that require hydraulic power such as grapples.

Front Loader Specifications							
Model Type		LA344 Pin-On		LA344S Quick Attach		LA340 Pin-On	LA340S Quick Attach
		BX1880	BX2380/BX2680	BX1880	BX2380/BX2680	BX23S	
Max Lift Height (to bucket pivot pin)	in. (mm)	70.7 (1795)	71.0 (1804)	70.7 (1795)	71.0 (1804)	71.0 (1804)	
Dumping Clearance	in. (mm)	51.8 (1316)	52.1 (1323)	50.4 (1281)	50.7 (1288)	52.1 (1323)	50.7 (1288)
Dumping Reach at Max. Lift Height	in. (mm)	25.3 (642)	25.4 (646)	26.5 (673)	26.7 (677)	25.4 (646)	26.7 (677)
Maximum Dump Angle	degrees	45					
Reach with Bucket on Ground	in. (mm)	55.0 (1398)	54.8 (1392)	56.9 (1445)	56.6 (1438)	54.8 (1392)	56.6 (1438)
Bucket Rollback Angle	degrees	30	29	30	29	29	
Digging Depth	in. (mm)	5.3 (134)	4.9 (125)	5.2 (132)	4.8 (122)	4.9 (125)	4.8 (122)
Bucket Width	in. (mm)	48 (1219)					
Lift Capacity (500mm fwd, max, height)	lbs. (kg)	509 (231)		423 (192)		509 (231)	423 (192)
Life Capacity (pivot pin, max, height)	lbs. (kg)	739 (335)		613 (278)		739 (335)	613 (278)
Loader with Standard Bucket Weight	lbs. (kg)	507 (230)		610 (277)		507 (230)	610 (277)
Breakout Force (500mm fwd)	lbf. (N)	978 (4389)		901 (4008)		987 (4389)	901 (4008)
Raising Time / Lowering Time (w/o load)	second	3.3 / 2.5					
Bucket Rollback Time / Dumping Time	second	2.3 / 2.7					





VERSATILITY



**BX23S**

From the moment you bring it home, the BX23S is ready to go to work loading, mowing, digging, and more. It comes with a performance-matched and fully integrated backhoe and front loader as standard equipment. Kubota's new Swift-Connect and Swift-Tach systems let you quickly and easily attach the backhoe (Swift-Connect) and front loader (Swift-Tach). A heavy-duty reinforced frame provides the durability, stability, and strength to complete any tough task.

**KUBOTA SWIFT-CONNECT**

A simple lever operation is all it takes to quickly detach the backhoe from the BX23S, letting you drive away. To reattach, just back the BX23S into the backhoe and let the auto-lock mechanism secure them together.

**REVERSIBLE SEAT**

When it's time to switch from using the tractor or loader to using the backhoe, simply lift the reversible seat and rotate it to the back. The seat can also be adjusted forward and backward for optimal operator comfort.

**BOOM & SWING CYLINDER CUSHION VALVES**

Standard on the BX23S, an integrated cushion valve ensures smooth movement both horizontally and vertically, minimizing the shock that's transmitted to the operator when the backhoe arm hits its range limits.

**NO-SPILL COUPLER**

The backhoe uses the same No-Spill coupler system as the front loader to help keep your backhoe clean and oil-free.

**WIDE VIEW**

The benefit of tucking the hydraulic hoses inside the backhoe boom provides greater protection for the hoses and greater visibility for the operator.



**MECHANICAL THUMB**

*(Optional)*  
A positionable mechanical thumb gives the BX23S the ability to grasp and move logs, landscaping materials, and other items with ease, greatly expanding the types of jobs you can do around your property.



BX23S** Backhoe Specifications		
Model		BT603
Bucket Cylinder Digging Force	lbf. (N)	1936 (8610)
Dipperstick Cylinder Digging Force	lbf. (N)	1171 (5209)
Boom Swing Mechanism		One Cylinder
Backhoe Weight (with 12" bucket)	lbs. (kg)	607 (275)
Transport Height	in. (mm)	6.7 (1719)
Loading Height	ft. (mm)	5' (1533)
Digging Depth	ft. (mm)	6'1" (1842)
Swing Pivot to Rear Axle Center Line	in. (mm)	28.6 (726)
Reach from Swing Pivot	ft. (mm)	8'7" (2612)
Bucket Rotation	degrees	180
Swing Arc	degrees	140
Angle of Departure	degrees	20.1

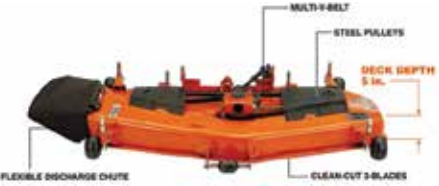
\*SAE J1995 \*\*The loader and backhoe come standard on the BX23S model.





MID-MOUNT MOWER

The versatile BX Series tractors are easy to drive and maneuver, letting you take on the most challenging mowing jobs with confidence and efficiency. BX Series tractors maneuver easily between trees and other tight places in the yard. Their compact size also means they’re gentle on turf. The Easy-Over mid-mount mower deck is quick to attach and detach, and is available in two sizes—54” and 60”—to match your specific mowing needs.



STANDARD DECK

This 3-blade mower offers a wide cutting area, allowing you to cut more grass in a single pass. Choose a 48” /54” deck for the BX1880 or a 54” / 60” deck for the BX2380 / BX2680 / BX23S.



**MOWING-HEIGHT ADJUSTMENT DIAL**  
A simple twist of the dial adjusts the mower height in 1/4” increments to your desired cutting level.



**EASY ATTACH/DETACH**  
The mower can be attached and detached quickly and easily— saving you time and effort.



HIGH CLEARANCE

With 6 inches of clearance, the BX Series tractors easily travel over uneven ground and protruding obstacles.



**DURABLE SHAFT DRIVE**  
The BX Series’ shaft drive delivers power smoothly from the mid-PTO to the mid-mount mower. Unlike belt drives, there is no slippage and maintenance is minimal.

Mid-Mount Mower Specifications				
Model		RCK48-18BX	RCK54-23BX	RCK60B-23BK
		BX1880	BX1880 BX2380 BX2680 BX23S	BX2380 BX2680 BX23S
Type		Side Discharge		
Number of Blades		3		
Mounting Method		Suspended-Linkage		Self Balance
Cutting Width	in. (mm)	48 (1219)	54 (1372)	60 (1524)
Cutting Height	in. (mm)	1.0 - 4.0 (25 - 102)		
Adjustment of Cutting Height		1/4” Dial Gauge		
Weight	lbs. (kg)	165 (75)	201 (95)	250 (115)
Ground Clearance in Transport Position	in. (mm)	6.0 (152)		

Easy-Over Mower Specifications			
RCK52D-26BX-1		RCK60D-26BX-1	
BX2380 BS2680	BX23S	BX2380 BX2680	BX23S
Side Discharge			
3			
Drive Over Suspended-Linkage			
54 (1372)		60 (1524)	
1.0 - 4.0 (25 - 102)			
1/4" Dial Gauge			
269 (122)	258 (117)	295 (134)	284 (129)
6.0 (152)			



VERSATILE 4-POINT HITCH



The Kubota 4-point front hitch enables front implements like blades, brooms and snow blowers to be easily attached and removed.

- Available Implements:
- 48” Commercial / Heavy Duty Snow Blower
  - 50” Standard / Heavy Duty Snow Blower
  - 55” Standard / Heavy Duty Snow Blower
  - 60” Heavy Duty Sweeper
  - 60” Heavy Duty Blade





From digging and scraping to mowing and plowing, there's a BX Series implement that can do it faster, easier, and more efficiently. Kubota's new hitch system lets you quickly and easily connect a much wider range of implements, including a Kubota pallet fork and snow blade, as well as implements from other manufacturers. Also available is the Land Pride 3-point quick hitch which will allow for easy attaching and detaching of approved 3-point implements, often without ever having to get off the tractor!



MID-MOUNT MOWER



GROOMING MOWER



ROTARY CUTTER



PALLET FORK



GRAPPLE



ROTARY TILLER



GRADING SCRAPER



POST HOLE DIGGER



4-IN-1 BUCKET



DISC HARROW



REAR BLADE



BOX SCRAPER



TRIP BLADE



SNOW BLOWER



SNOW BLADE

TIRES



R1 BAR/AGRICULTURAL  
(BX1880, BX2380, BX2680 only)



R3 TURF  
(All models)



R4 INDUSTRIAL  
(BX2380, BX2680, BX23S only)



R4 HYBRID  
(BX2380, BX2680, BX23S only)

TIRES OPTIONS

Kubota's BX Series offers a variety of tire tread types. Turf tires are designed for minimal ground disruption, and industrial tires are designed for a more every day use style tread. The Goodyear's new R14T hybrid is now available on the BX Series. This hybrid utilizes ag, turf, and industrial tread technology to provide powerful traction with minimal ground pressure.

AVAILABLE BX ACCESSORIES



WEIGHT BOX



QUICK HITCH



THIRD FUNCTION VALVE



CANOPY



WORK LIGHTS



CAB (Snow Broom Shown)



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YANMAR

YANMAR SA221/324/424 & Attachments



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EQUIPMENT DEALERS ASSOCIATION  
SURVEY | TRACTOR MANUFACTURERS

**PRODUCT  
QUALITY**

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**SA221/324/424**





# LOVE YOUR LAND **LOVE YOUR YANMAR**

We each have our own unique relationship to the land. Some of us tend to its creatures. Some of us rely on it for food. And some of us just enjoy basking in its endlessly evolving beauty. What we all share is a common dedication to the soil and a commitment to put back into it more than we take out of it.

This love of the land and a passion for the environment have guided YANMAR for more than 106 years. Our story began with one simple and powerful tenet: "To conserve fuel is to serve mankind."

Our commitment to the planet and our dedication to serving all of you who serve the land are supported by every bit of easy operation, versatility, and reliability built into every YANMAR SA Series tractor.

## HISTORY

**1912**

**Over 100 years in history,** founded as Yamaoka Hatsudoki Kosakusho, a company with a mission to build the most reliable, compact and efficient engines for farmers, fishermen and other trades and businesses.

**1933**

**Over 80 years of diesel engines,** developed the world's first commercially successful small horizontal water-cooled diesel engine with a cold-start system.

**1967**

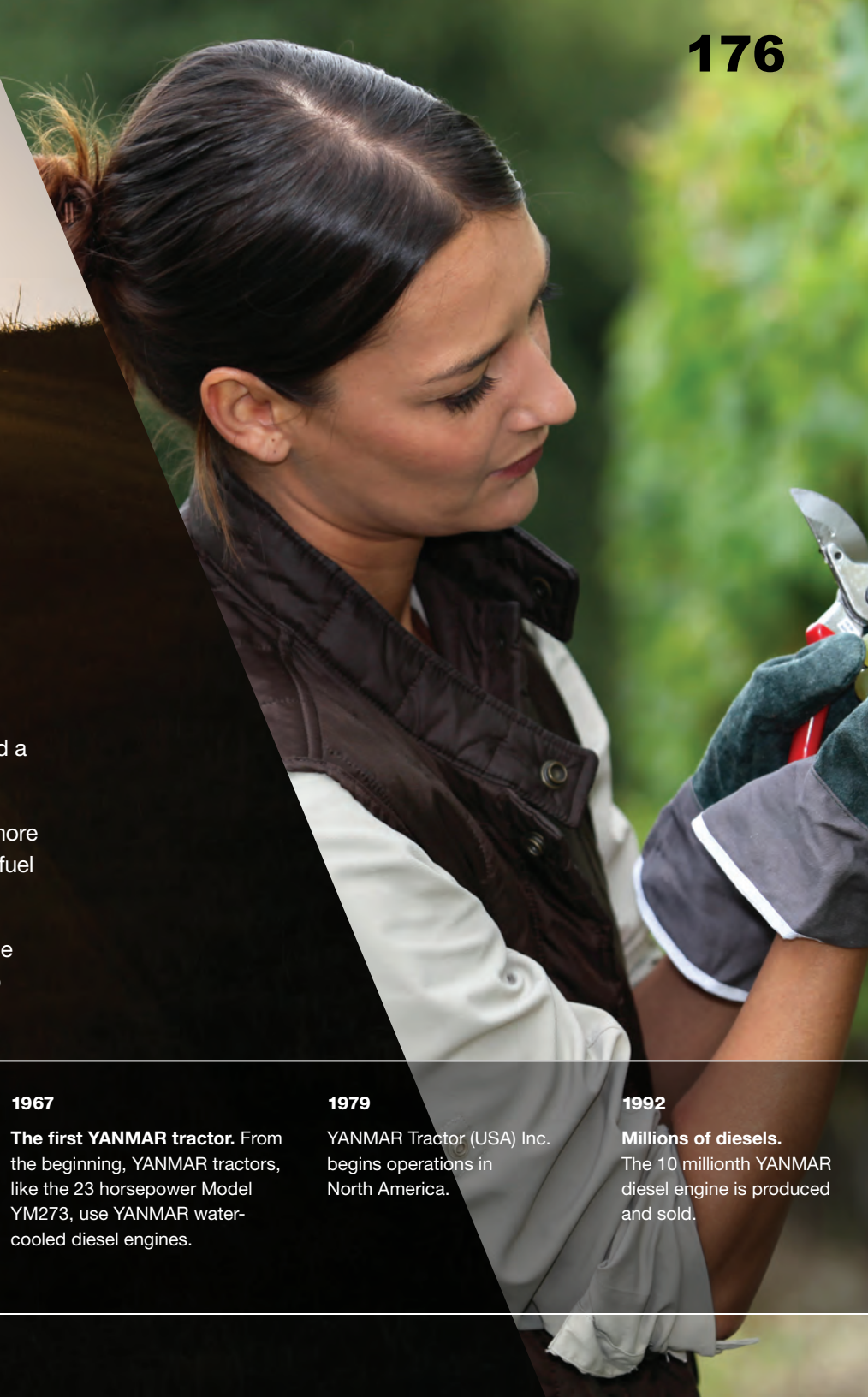
**The first YANMAR tractor.** From the beginning, YANMAR tractors, like the 23 horsepower Model YM273, use YANMAR water-cooled diesel engines.

**1979**

YANMAR Tractor (USA) Inc. begins operations in North America.

**1992**

**Millions of diesels.** The 10 millionth YANMAR diesel engine is produced and sold.





**2002**

Established YANMAR Agricultural Machinery Manufacturing Co., LTD., to integrate the group's agricultural businesses. It produced tractors targeted for the global market and their transmissions.

**2006**

Advancing tractor technology. The first generation of HMT (hydromechanical transmission) technology for YANMAR tractors is introduced.

**2014**

YANMAR America introduces the SA Series tractors.

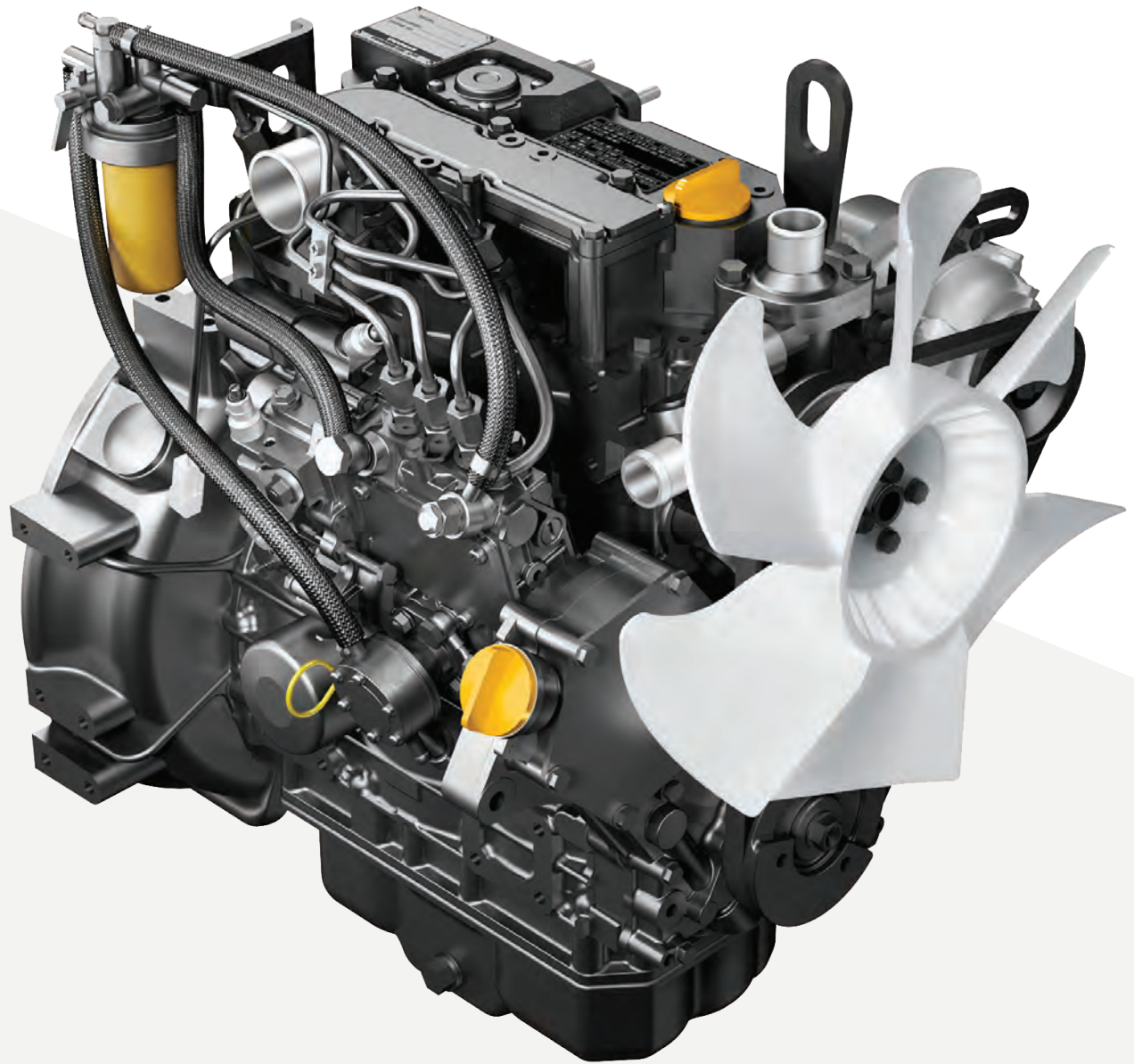
**2016**

YANMAR America introduces the YT2 and YT3 Series tractors. YT3 brings operator-labor-saving advancement to compact tractors with i-HMT transmission and programmable controls.

**2017**

YANMAR EVO//CENTER opens. Fall 2017, YANMAR America training and customer experience facility in Acworth, Georgia.





# Love your efficiency.

A famously reliable YANMAR diesel engine powers every YANMAR SA Series tractor so these tractors are ready to work as hard as you do.

# FOUNDER'S SPIRIT: “TO CONSERVE FUEL IS TO SERVE MANKIND.”

Magokichi Yamaoka, Founder of YANMAR



**2021 • 2020 • 2019 • 2018**

EQUIPMENT DEALERS ASSOCIATION  
SURVEY | TRACTOR MANUFACTURERS

**PRODUCT  
QUALITY**

## The Famously Reliable Diesel

After building tens of millions of compact diesel engines, over more than 80 years of compact diesel engine innovations, YANMAR diesel engines are famous among YANMAR owners—and hundreds of other manufacturers that use YANMAR diesels—for dependable, reliable operation in all kinds of applications and all kinds of conditions.

## Strength and Efficiency

Our three-cylinder liquid-cooled diesel engines rely on innovative fuel-injection systems and combustion chambers to create an unbeatable level of power and efficiency. The result is more power to get through the heaviest load and more efficiency to get every job done on less fuel.



180

180

# COMFORT AND CONTROL







Simple to operate; easy access to every control.



Switch seamlessly between forward and reverse with two side-by-side hydrostatic transmission pedals.



Differential lock is standard with foot pedal engagement for SA324 and SA424.



Work comfortably with armrest-mounted loader control lever, while True Position Control lever (below joystick) delivers precise operating height of rear implements.

# Love your productivity.

Designed with the operator in mind, the SA Series is built for comfort and ease of operation. One thing you can expect to hear first from many SA Series owners is that they really like the operator comfort and easy-to-use controls on their SA tractors. Wide-open sight lines and easy access to all instruments and controls make it more pleasurable to operate, while an isolation-mounted engine and the full-frame chassis lessens vibration for a smoother ride. This is the step up you deserve.

Love your **YANMAR.**

The SA Series. Multipurpose compact tractors, designed for tough jobs and challenging terrain.



# POWERFUL BY DESIGN



## Mid-mount Mower Specs

### For Models SA324/424

- Heavy-duty, welded, fabricated design
- Drive-over attach and detach
- 60" width
- Gear box driven mower deck

### For Model SA221

- Pivoting caster wheels for quick attach & detach
- 60" width
- Gear box driven mower deck

## Sleek New Look. Same Reliability.

This tractor is built for the people who share our passion for the land and believe in working that land the right way. Not only is it built with a powerful, fuel-efficient engine to work all day, its sleek design is engineered for comfort and efficiency. Now in red. The color of passion. Because when it comes to a love of the land, we know you're not alone.

## Technological Superiority.

The advanced design of the SA Series is only the beginning, from convenient operator controls to under-the-hood engineering. Every SA model is built to help you be more efficient and more productive every day.

## Built-in Versatility

- Tractor-style drawbar on Models SA324 & SA424
- Independent Mid & Rear PTO
- Choice of tires (R3 Turf, R4 Industrial)
- Category I / 3-point hitch
- Optional rear hydraulic remote
- Optional front hitch





# PERFORMANCE LINK TECHNOLOGY FROM YANMAR

## Twin Pedal Convenience

The SA models are equipped with two side-by-side hydrostatic transmission pedals that allow you to switch seamlessly between forward and reverse. You'll notice that jobs, particularly those in tight spaces, get taken care of in a snap. This unique pedal design improves overall ease of operation, and you'll get more done with less effort.

## Hydrostatic Transmission

The SA Series is equipped with a hydrostatic transmission that gives you an unlimited choice of tractor speeds. Quickly find the ideal speed for the easiest to the most demanding tractor operations. On Models 324/424 a 2-range transmission is standard equipment to further enhance the tractor's productivity and versatility.





Dual Pedal Hydrostatic  
Transmission



## Love your **reliability.**

SA Series tractors pack the power you'd expect from much larger tractors. YANMAR makes all the major drivetrain components — the engine, transmission and axles — in-house. And because they're made together to work perfectly together, you get a hardworking machine with more usable horsepower, less power loss and a smoother, more comfortable ride. We call it Performance Link Technology™. You'll quickly appreciate it as a tractor designed to work as hard as you do.





The Model SA424DHX offers an optional four-post roll-over protective structure (ROPS). The 4-post ROPS accommodates installation of optional soft-side cabs or a hardside cab with optional heater. With protection from the cold or rain, you'll be more comfortable and productive.

### Loader Attachments

YANMAR quick attachment system allows for easy use of loader attachments such as pallet forks and snow blades.

### Optional Front Attachments

- Front blade
- Snow blower
- Front hitch kit option with standard hydraulic lift
- Optional mid-PTO kit for snow blower & rotary broom
- Angle kit for front hitch mounted blade



# Love your versatility.

Built together to work together.

YANMAR smoothly integrates the major components and optional attachments so you can get more work done quickly. That means the SA Series can do serious work with a front-end loader, a hydraulic backhoe and three-point hitch attachments for mowing, tilling, planting, digging, plowing and so much more.



# YEAR-ROUND PERFORMANCE



## Optional Rear Attachments

- Quick hitch
- Landscape rakes
- Rear blades
- Rotary tillers
- Grading scrapers and box blades
- Disc harrows
- Stump grinder
- Rotary cutters
- Finish mowers
- Posthole digger
- Cultipacker
- Hay Harvest System including drum disc mower, tedder/rake and round baler\*\*
- 4-in-1 Bed shaper/rotary tiller

## B65 Backhoe

- Digging depth (2' flat bottom) 76"-78"
- Swing arc 180°
- Bucket cylinder digging force 2,800 lbf
- Dipper stick cylinder digging force 1,590 lbf
- Bucket widths 9"-24"
- Optional mechanical thumb kit available

The Model SA424 is outfitted with a larger, more aggressive tire package. This makes for a tractor with increased ground clearance and greater operational stability over challenging terrain.

\* Recommended for the SA424 due to extra ground clearance.

## SA221/324/424

Powertrain	SA221	SA324	SA424/424DHX
Maker	YANMAR	YANMAR	YANMAR
Model	3TNM74F	3TNV80F	3TNV80F
PTO power HP (kW)	15.6 (11.6)	18.1 (13.5)	18.1 (13.5)
Gross power HP (kW)*	21.5 (16.0)	23.9 (17.8)	23.9 (17.8)
Engine RPM	3,200	3,200	3,200
Bore and stroke in (mm)	2.92 x 3.03 (74 x 77)	3.15 x 3.30 (80 x 84)	3.15 x 3.30 (80 x 84)
Total displacement cu. in (L)	60.6 (0.993)	77.2 (1.266)	77.2 (1.266)
Type	4-Cycle inline, water-cooled diesel		
Aspiration	Naturally aspirated	Naturally aspirated	Naturally aspirated
Cooling system	Liquid cooled	Liquid cooled	Liquid cooled
Number of cylinders	3	3	3
Battery	540 CCA	540 CCA	540 CCA
Alternator	40 amp	40 amp	40 amp

**Capacity**

Fuel tank US Gal (L)	6.1 (23.0)	6.1 (23.0)	6.1 (23.0)
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**Dimensions**

Wheelbase in (mm)	57.9 (1,400)	63.0 (1,600)	63.0 (1,600)
Overall width in (mm) (with R4 tires)	47.3 (1,200)	54.6 (1,387)	54.1 (1,373)
Overall length in (mm) (with R4 tires)	102.1 (2,594)	105.8 (2,688)	105.8 (2,688)
Overall height in (mm) (ROPS/ R4 tires)	82.3 (2,090)	85.8 (2,180)	87.2 (2,215)
Top of steering wheel with R4 tires	51.1 (1,299)	55.3 (1,405)	56.7 (1,440)
Folded ROPS, top of steering wheel	66.3 (1,683)	70.4 (1,789)	71.8 (1,824)
Ground clearance in (mm) (with R4 tires)	6.4 (163)	8.5 (215)	9.9 (249)
Weight lb (kg) (with ROPS, R4 tires)	1,537 (697)	1,715 (778)	1,830 (830)

**Traveling Speeds**

Forward mph (km/h) (with R4 tires)	0-8.6 (0-13.8)	Low: 0-5.9 (0-9.4), High: 0-12.3 (0-19.6)	Low: 0-6.3 (0-10.0), High: 0-13.1 (0-21.0)
Reverse mph (km/h) (with R4 tires)	0-6.3 (0-10.0)	Low: 0-4.1 (0-6.6), High: 0-8.5 (0-13.7)	Low: 0-4.3 (0-7.0), High: 0-9.1 (0-14.7)

Drivetrain	SA221	SA324	SA424/424DHX
Transmission type	Hydrostatic	Hydrostatic, dual range speeds	Hydrostatic, dual range speeds
2WD/4WD	Selectable	Selectable	Selectable
Brake	Wet disc	Wet disc	Wet disc
Number of ranges	1	2	2
Rear PTO speed/engine RPM	554/3200	554/3200	554/3200
Mid PTO speed/engine RPM	2057/3200	2057/3200	2057/3200

**Hydraulics**

Pump capacity (steering) US gal/min (L/min)	3.7 (14.1)	3.7 (14.1)	3.7 (14.1)
Pump capacity (implement) US gal/min (L/min)	4.3 (16.1)	4.3 (16.1)	4.3 (16.1)
3-point hitch	Limited category 1	Limited category 1	Limited category 1
Control	Select control, open center	Position control, open center	Position control, open center
3-point lift capacity (standard) 24 in behind lift point lb (kg)	660 (300)	1,209 (548)	1,209 (548)
Power steering	Hydrostatic power	Hydrostatic power	Hydrostatic power

**Features and Options**

Loader control valve and joystick	Standard	Standard	Standard
Available options	Fan guard kit Valve guard kit Deluxe grille guard w/ worklight option Front/rear worklight option Soft- or hard-side cab Rear hydraulic remote valve (SCV)		

Tire Size		SA221	SA324	SA424/424DHX
Front	R3 Turf	18x8.50-10 4PR	23x8.50-12 4PR	23x8.50-12 4PR
	R4 Industrial	18x8.50-10 6PR	23x8.50-12 4PR	23x8.50-12 4PR
Rear	R3 Turf	26x12.0-12 4PR	33x12.5-16.5 4PR	36x14.00-15 4PR
	R4 Industrial	26x12.0-12 4PR	12-16.5 10PR	14-17.5 6PR

\*As rated by engine manufacturer. Values published are for descriptive purposes only and YANMAR reserves the right to change the values.



B75 Backhoe	SA221	SA324	SA424/424DX
Maximum digging depth (2' flat bottom) in (mm)	78.4 (1,991)	76.9 (1,953)	76 (1,930)
Swing arc	150°	150°	150°
Loading height (bucket at 60°) in (mm)	60 (1,524)	61.5 (1,562)	62.4 (1,585)
Reach from centerline of swing pivot in (mm)	102 (2,591)	104 (2,641.6)	102 (2,591)
Transport height max. overhang in (mm)	42.4 (1,077)	42.4 (1,077)	42.4 (1,077)
Bucket rotation	180°	180°	180°
Loading reach (bucket at 60°) in (mm)	35 (889)	35 (889)	35 (889)
Undercut in (mm)	25 (635)	25 (635)	25 (635)
Bucket cylinder digging force lb (kg)**	2,800 (1,270)	2,800 (1,270)	2,800 (1,270)
Dipperstick cylinder digging force lb (kg)**	1,590 (721)	1,590 (721)	1,590 (721)
Ramp angle (with industrial tires)	15°	15°	15°
Street pads	Optional	Optional	Optional
Bucket options	Various (9" – 24")		
Backhoe weight lb (kg)	677 (307)		
Available option	Mechanical thumb backhoe		

#### M60 Mid-Mount Mower

Discharge type	Side discharge	Side discharge	Side discharge
Mounting method	Ground following	Ground following	Ground following
Shell type	Stamped	Fabricated 10 gauge	Fabricated 10 gauge
Cutting width in (mm)	60 (1,524)	60 (1,524)	60 (1,524)
Cutting height in (mm)	1-4 (25.4-101.6)	1-4 (25.4-101.6)	1-4 (25.4-101.6)
Number of blades	3	3	3
Weight lb (kg)	283.8 (129)	363 (142)	363 (142)

YANMAR Loader Model	YL110	YL210
Maximum lift height (to pivot pin) in (mm)	71 (1,800)	79 (2,000)
Maximum lift height under level bucket in (mm)	51 (1,295)	58 (1,465)
Reach with attachment on ground in (mm)	47 (1,205)	53 (1,355)
Dump reach at maximum lift height in (mm)	24 (610)	36 (920)
Maximum dump angle	40°	40°
Bucket rollback angle	30°	30°
Digging depth at bucket level in (mm)	3.9 (100)	3.9 (100)
Bucket width in (mm)	48 (1,219)	53 (1,346)
Lift capacity at pivot pins lb (kg)	825 (375)	1,199 (545)
Breakout force at pivot pins lb (kg)	1,342 (610)	2,090 (950)
Raising time to full height without load	3 sec.	3.7 sec.
Lowering time without load (power down)	1.8 sec.	2.23 sec.
Bucket dumping time	1.5 sec.	1.6 sec.
Bucket rollback time	2.2 sec.	2.3 sec.
Bucket capacity lb (kg)	5.3 (0.15)	5.65 (0.16)
Bucket weight lb (kg)	156.5 (71)	136 (62)
Loader weight w/bucket lb (kg)	358 (162)	423 (192)
Loader valve, right-hand console mounted	Standard	Standard

#### Warranty Coverage for Your Tractor †

Tractor (private individual usage)	24 months or 2,000 hours
Power train (engine and transmission core components)	10 years or 3,000 hours
Attachments	1-year limited warranty

Note: Attachments sold separately. Please see your local dealer for details.

\*\*Based on backhoe manufacturer's relief setting.

†See your local YANMAR Independent Dealer for warranty coverage and any details.

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## Huron East Administration

**To:** Mayor MacLellan and Members of Council  
**From:** Jessica Rudy, Clerk  
**Date:** August 9, 2022  
**Subject:** Property Standards By-law Revisions

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### **Recommendation:**

That the Council of the Municipality of Huron East consider the Property Standards by-law for approval at the September 6, 2022 Council meeting.

### **Background:**

The current Property Standards By-law was approved in early 2001 with amendments made in 2014 and 2017 regarding the Order to Remedy Fee and Schedule 'C' Non-Compliance with an Order.

Due to the large amount of additions and changes, the proposed Property Standards By-law will repeal the current By-law (39-2001).

Incorporated in the By-law are detailed prohibitions on various property topics such as environment factors like lighting, yards, driveways, soil and storage. Other sections in the By-law cover building related standards such as foundations, roof structures, floors, ventilation etc.

While Section 6 briefly addresses vacant buildings, it is of note that staff are reviewing a separate by-law dealing specifically with vacant/derelict buildings.

Enforcement of the By-law is to be done by means of an Order issued by the Property Standards Officer. The fee of an Order of Compliance is set through the Fees and Charges By-law, currently set at \$100. The original By-law address the issuance of Certificate of Compliance and the Appeal of an Order. The proposed By-law has expanded on the processes and includes the Order process. Neither By-law included a Notice of Order prior to the Order being issued.

The Property Standards Committee, outlined in the By-law, will remain as all of Council sitting as the Committee, as it was with By-law 39-2001. The Committee is established to hear any appeals of an Order.

**Comments:**

At this time staff are seeking approval of the By-law for the next regular Council meeting on September 6, 2022. This will allow more time for public awareness and input. Any feedback received will be presented at the time of final reading.

**Others Consulted:**

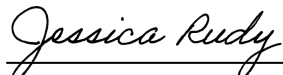
The CAO, By-law Enforcement Officer, Fire Chief and Chief Building Official were consulted during the By-law review process.

**Financial Impacts:**

Nil.

**Attachments:**

[Attachment A](#): Proposed Property Standards By-law

**Signatures:**

\_\_\_\_\_  
Jessica Rudy, AMP, Clerk



\_\_\_\_\_  
Brad McRoberts, MPA, P. Eng., CAO



**The Corporation  
of The  
Municipality of Huron East  
By-law No. 0XX for 2022**

Being a By-law to Prescribe Standards for the  
Maintenance and Occupancy of Property in  
the Municipality of Huron East and Repeal By-  
laws 39-2001 and 4-2017

**Whereas**, Sections 8, 9, and 11 of the *Municipal Act*, S.O. 2001, c. 25, as amended, permits a municipality to pass By-laws necessary or desirable for municipal purposes, and in particular paragraphs 5, 6 and 8 of Subsection 11 (2) authorize By-laws respecting the economic, social and environmental well-being of the municipality, the health, safety and well-being of persons, and the protection of persons and property;

**And Whereas** Section 127 of the *Municipal Act*, 2001, permits a municipality to pass By-laws requiring an owner or occupant of land to clean and clear the land, not including buildings; to clear refuse or debris from the land, not including buildings; for regulating when and how such matters shall be done; for prohibiting the disposal of refuse or debris on land without the consent of the owner or occupant of the land; and for defining “refuse”;

**And Whereas** Section 15.1(3) of the *Building Code Act*, 1992, S.O. 1992, C.23, permits the council of a municipality to pass a by-law to do the following things in an official plan that includes provisions related to property conditions is in effect in the municipality or if the council of the municipality has adopted a policy statement:

- a) Prescribing standards for the maintenance and occupancy of property within the municipality or within any defined area or areas and for prohibiting the occupancy or use of such property that does not conform with the standards.
- b) Requiring property that does not conform with the standards to be repaired and maintained to conform with the standards or the site to be cleared of all buildings, structures, debris or refuse and left in graded and levelled condition.;

**And Whereas** Section 425 of the *Municipal Act*, 2001 permits a municipality to pass By-laws providing that any person who contravenes any By-law of the municipally passed under the *Municipal Act*, 2001 is guilty of an offence;

**And Whereas** Section 436 of the *Municipal Act*, 2001 permits a municipality to pass By-laws providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection to determine whether or not a By-law passed under the *Municipal Act*, 2001, or a direction or order made under such a By-law are being complied with;

**And Whereas** Section 444(1) of the *Municipal Act*, 2001 permits a municipality, if satisfied that a contravention of a By-law of the municipality passed under the *Municipal Act*, 2001 has occurred, to make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to do work to correct the contravention.

**And Whereas** Section 445(1) of the *Municipal Act*, 2001 permits a municipality if satisfied that a contravention of a By-law of the municipality passed under this Act occurred, the municipality may make an order requiring the person who contravened the By-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to do work to correct the contravention.

**And Whereas** The Corporation of the Municipality of Huron East deems it desirable to prescribe and enforce standards for the maintenance and occupancy of property within the Municipality of Huron East;

**Now Therefore** the Council of the Municipality of Huron East **Enacts As Follows:**

1. Application and Interpretation

Short Title

1.1 This By-law may be referred to as the “Property Standards By-law”.

Application

1.2 This By-law applies to all property in the municipality

Interpretation

- 1.3 The standards set out in this By-law, unless otherwise stated, shall be held to be the minimum standards for the promotion of public health, safety, comfort, convenience and general welfare and are not indeed to derogate from the standard found in any other applicable municipal by-laws or federal or provincial legislation.
- 1.4 The owner of property which does not conform to the standards prescribed in this By-law shall repair and maintain the property to conform to the standards of this By-law or the property may be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition.

2. Definitions

“**Act**” means the Building Code Act, 1992, S.O. 1992, c.23, as amended.

“**Accessory building**” means a subordinate building or structure, on the same lot as the main building or a part of the main building devoted exclusively to a use naturally and normally incidental to, subordinate to, and devoted exclusively to the main use of the property.

“**Basement**” means a storey or storeys of a building located below the storey with its floor closest to grade which has a ceiling of more than 1.8 metres (6 feet) above grade.

“**Building**” means:

- a) a structure occupying an area greater than ten square metres consisting of a wall, roof and floor any of them or a structural system serving the function thereof including all plumbing, works, fixtures and service systems appurtenant thereto;
- b) a structure occupying an area of ten square metres or less that contains plumbing, including the plumbing appurtenant thereto;
- c) plumbing not located in a structure;
- d) a sewage system; or,
- e) structures designated in the Building Code.

“**Building Code**” means Ontario Regulation 332/12, as amended or other regulations made under s. 34 of the Act.

“**Certificate of Compliance**” means a certificate issued by a Property Standards Officer if they are of the opinion that the property, for which the certificate has been requested, is in compliance with the standards established in this By-law.

“**Chief Building Official (CBO)**” means a Chief Building Official appointed or constituted under Section 3 or 4 of the Act or their designate.

“**Council**” means the Council of the Municipality of Huron East.

“**Demolish/Demolition**” means to do anything in the removal of a building or any material part thereof.

“**Dwelling unit**” means a room, or suite of rooms, operated as a single housekeeping unit in a building, used or intended to be used as a domicile by one or more persons and usually containing cooking, eating, living, sleeping and sanitary facilities.

**“Floor area”** means the space on any storey of a building between exterior walls and required firewalls, including the space occupied by interior walls and partitions, but not including exits and vertical service spaces that pierce the storey.

**“Grade”** means the average level of proposed or finished ground adjoining a building at all exterior walls.

**“Ground Cover”** means organic or non-organic material applied to prevent soil erosion such as concrete, flagstone, gravel, asphalt, grass or other landscaping.

**“Guard”** means a protective barrier around openings in floors or at the open sides of stairs, landings, balconies, mezzanines, galleries, raised walkways or other locations to prevent accidental falls from one level to another.

**“Highway Traffic Act”** means Highway Traffic Act, R.S.O. 1990, c.H.8, as amended.

**“Landlord”** includes:

- a) the owner of a rental unit or any other person who permits occupancy of a rental unit, other than a tenant who occupies a rental unit in a residential complex and who permits another person to also occupy the unit or any part of the unit;
- b) the heirs, assigns, personal representatives and successors in title of a person referred to in clause a).

**“Motor Vehicle”** means an automobile, motorcycle, or any other vehicle propelled or driven otherwise than by muscular power; but does not include the cars of electric steam railways, or other motor vehicles running only upon rails, or a motorized snow vehicle, traction engine, farm tractor, self-propelled implement of husbandry or road building machine within the meaning of the Highway Traffic Act

**“Municipal Act, 2001”** means the Municipal Act, 2001, S.O. 2001, c.25, as amended.

**“Municipal Law Enforcement Officer”** means a person appointed by the Municipality under s.15 of the Police Services Act, R.S.O. 1990, c. P.15.

**“Non-residential property”** means a property not occupied, in whole or in part, for the purpose of human habitation.

**“Occupant”** means any person or persons over the age of eighteen (18) years occupying a property.

**“Owner”** includes:

- a) the registered owner of the property;
- b) the person for the time being managing or receiving the rent of the property, whether on the person’s own account or as agent or trustee of the any other person, or who would receive the rent if the property were let; and
- c) a lessee or occupant of the property who, under the terms of a lease, is required to repair and maintain the property in accordance with the standards for maintenance and occupancy of property as set out in this By-law.

**“Person”** means an individual, corporation, unincorporated association or partnership.

**“Pests”** means rodents, vermin or insects.

**“Property”** means a building or structure, or part of a building or structure, and includes the lands and premises appurtenant thereto and all mobile structures, outbuildings, fences and erections thereon, whether heretofore or hereafter erected as well as vacant land.

**“Property Standards Officer”** means a Municipal Law Enforcement Officer.

**“Recyclable material”** includes, but is not limited to, the following material:

- a) glass, including bottles and jars, but not broken glass, light bulbs, mirrors, plate glass or ceramics;
- b) tin and aluminum cans;
- c) plastic soft drink bottles;
- d) newspapers; and
- e) corrugated cardboard.

**“Refuse”** means any article or thing that:

- a) has been cast aside, discarded or abandoned, whether of any value or not;
- b) has been used up, in whole or in part, whether of any value or not; or
- c) has been expanded or worn out, in whole or in part, whether of any value or not.

**“Rental unit”** means a dwelling unit used, or intended to be used, as a residential rental property.

**“Repair”** includes the provision of facilities, the making of additions or alterations or the taking of any other action that may be required to ensure that a property conforms with the standards established in this By-law.

**“Residential rental property”** includes a rental unit and the yards.

**“Sewage System”** means the Municipalities sanitary sewer system or private sewage disposal system approved by the relevant approval authority.

**“Signs”** means any of the following:

- a) an advertisement, identification, promotion, direction, decoration or information by means of printing on or attaching bills, letters, logos, or numerals to any building including the frame, canopy, surface or device on which the advertisement, identification, promotion, direction, decoration, or information is painted, placed or attached;
- b) any structure used for the purpose of supporting a sign; and
- c) any marquees or posters.

**“State of good repair”** means:

- a) in good conformity with the Act and the Building Code;
- b) structurally sound;
- c) not broken, rusted, rotten or in a hazardous condition;
- d) not unsightly to the extent that it would be deleterious to abutting property owners or to the neighbourhood;
- e) in proper working order, if applicable; and
- f) adequately protected by weather-resistant material, if applicable.

**“Tenant”** means a person who pays rent in return for the right to occupy a rental unit and includes the tenant’s heirs, assigns and personal representatives.

**“Urban area”** means settlement areas within the Municipality such as cities, towns, villages, and hamlets.

**“Undesirable material”** includes:

- a) rubbish, garbage, brush, waste, litter and debris;
- b) injurious insects, termites, rodents, vermin and other pests;



- c) growth of weeds or grass in excess of 15.24 cm (6 inches) in height;
- d) ground cover, hedges, and brushes which overhang the sidewalk, impede pedestrian or vehicular traffic or cause a site obstruction;
- e) dead, decayed, or damaged trees or other natural growth and the branches and limbs thereof which may create an unsafe condition;
- f) wrecked, dismantled, inoperative, discarded, unused, or unpermitted vehicles or trailers, except in an establishment licensed or authorized to conduct or operate a wrecking business;
- g) stagnant water which provides a breeding place for mosquitos or other health hazards;
- h) machinery or parts thereof, or other objects or parts thereof, or accumulation of material that creates an unsafe condition;
- i) dilapidated or collapsed structures or erections;
- j) all furniture used for exterior use that becomes dilapidated; or
- k) all furniture designed for interior use.

**“Yard”** means land, other than publicly owned land, around and appurtenant to the whole or any part of a building that is lawfully used, intended to be used or capable of being used in connection with the building.

**“Zoning By-Law”** means a By-law passed by Council under the authority of the Planning Act

### 3. Prohibitions

- 3.1 No person shall use or occupy, or permit the use or occupancy of, any property, that does not conform to the standards prescribed in this By-law.
- 3.2 No owner shall fail to maintain their property in conformity with the standards prescribed in this By-law.
- 3.3 No owner shall fail to comply with an Order issued under this By-law.

### 4. Environment

#### Yards

- 4.1 Yards shall be maintained free of any undesirable material.

#### Driveways, Ramps, Etc.

- 4.2 Driveways, ramps, parking areas, paths, outside stairs and landings shall provide a uniform surface for pedestrian or vehicle use and shall be maintained so as to afford safe passage under normal use and weather conditions.

#### Unstable Soil

- 4.3 Exterior property areas shall be graded or provided with ground cover as appropriate to prevent unstable soil conditions or erosion and to prevent accumulations of dust or dirt from spreading to neighbouring properties.

#### Lighting

- 4.4 Lighting fixtures, lamps and their supports and connections shall be maintained in a safe and complete condition, without visible deterioration and in working order.
- 4.5 All exterior lights shall not cause light to trespass onto adjacent properties or shine directly into a dwelling unit.
- 4.6 Sensor activated lighting shall not be triggered by activity off the property.

**Conditions Maintained**

- 4.7 All approved site plan conditions including, but not limited to, drainage, ground cover, hedges, trees and landscaping shall be maintained.

**Accessory Buildings**

- 4.8 Accessory buildings, other than farm out-buildings, shall be:
- a) Protected by paint, preservative or other weather-resistant material;
  - b) Structurally sound;
  - c) Maintained in a state of good repair and free of accident hazards; and
  - d) So as not to present an unsightly appearance.

**Fences**

- 4.9 All fences shall be:
- a) Maintained in a state of good repair;
  - b) Protected from deterioration by the application of paint or other suitable protective material of uniform colour and constructed using a material that is inherently resistant to such deterioration and compatible with surrounding finishes; and
  - c) Constructed using suitable materials and designed and erected in a workmanlike manner and maintained so as not to appear unsightly.

**Storage of Refuse or Recyclable Material**

- 4.10 Where refuse or recyclable material is stored for disposal outside of the enclosed walls of a building, the refuse or recyclable material shall be stored in a container suitable for such purpose and in a manner that does not attract pests or create a health or safety hazard due to the nature of the storage or through deterioration or misuse of the storage facility.

**Sign Maintenance Standards**

- 4.11 A sign shall be maintained in a state of good repair.

**Motor Vehicle Storage**

- 4.12 No motor vehicle, other than a motor vehicle with a valid permit issued by the Ministry of Transportation and capable of being driven, shall be parked, other than in a building, unless the parking of the non-permitted or inoperative motor vehicle is a permitted use under a Zoning By-law.
- 4.13 No machinery, vehicle, boat, ATV, snowmobile, trailer or part thereof which is in an unusable, wrecked, discarded, dismantled, partially dismantled, or abandoned condition, shall be stored or allowed to remain on any property unless otherwise permitted by the Zoning By-law.
- 4.14 Section 4.13 shall not apply to prevent the occupants of the property from repairing a vehicle for their own use, the repair of which is actively being carried on.

**Miscellaneous**

- 4.15 Storm water run-off shall be drained from the grounds of a property, and any area below exterior grade, so as to prevent excessive ponding, erosion, or the entrance of water on to an abutting property in such a manner as to cause damage to the abutting property or buildings on that property.

## 5. Buildings

### Structural System

- 5.1 A building, and every structural system or component serving a part thereof, shall be capable of sustaining its own weight together with the loads that may be imposed by the use and occupancy therein and by natural causes such as snow and winds.

### Doubt as to Structural Condition

- 5.2 If, in the opinion of a Property Standards Officer, there is doubt as to the structural condition of a building or structure or parts thereof, a Property Standards Officer may issue an Order that such a building or structure, or parts thereof, be examined by a professional engineer licensed to practice in Ontario, at the owner's sole expense, and that a written report, which may include drawings for any recommended remedial work be provided to a Property Standards Officer.

### Engineer's Report Acceptance

- 5.3 A Property Standards Officer may accept the findings contained in the engineer's report pursuant to subsection 5.2 provided that the Property Standards Office is satisfied that all deficiencies have been identified and appropriately dealt with by the report.
- 5.4 Upon completion of all of the work required by the engineer's report, a further report prepared by the professional engineer shall be submitted to the Property Standard's Officer certifying that all of the work proposed in the written report has been completed and is in accordance with all applicable legislation.
- 5.5 No structural element may be added, removed, repaired, or modified in any manner until a required permit has been obtained from the Chief Building Official.

### Foundations, Walls, Etc.

- 5.6 The foundations, walls, columns, beams, floor and roof slabs of a building, including ancillary structures such as parking garages shall be maintained in a state of good repair.
- 5.7 A foundation wall, basement, cellar or crawl space floor, slab on grade, exterior wall and roof shall be structurally sound, weather tight and damp-proofed and shall be maintained so as to protect against deterioration caused by the elements, fungus, mold, dry rot, rodents, vermin or insects.
- 5.8 The foundations, walls, columns, beams, floors, roof slabs and balconies of all buildings, including parking garages and accessory buildings, shall be maintained:
- a) in a state of good repair;
  - b) free from decayed, damaged, or weakened sills, beams, piers, posts or other supports;
  - c) in a manner so as to prevent the entry of moisture into the building; and
  - d) in a manner so as to prevent settlement of the building.
- 5.9 The exterior walls of all buildings shall be maintained in a state of good repair and in a manner to prevent deterioration caused by the elements or pests and free from:
- a) Cracked or broken masonry;
  - b) Defective or deteriorated wood or metal siding or trim;
  - c) Cracked broken or loose stucco; or
  - d) Loose or unsecured objects
- 5.10 Where the masonry units forming an exterior wall, or part of an exterior wall, of any building, are faced with glazed or other decorative surface, all of those units from which

the surface has spalled or broken shall be removed and replaced with units having a facing similar to that of the original wall so that the wall presents a uniform and neat appearance or is finished with other materials approved by a Property Standards Officer.

- 5.11 All exterior surfaces which have been previously covered with paint or other protective or decorative materials shall be maintained in a state of good repair and the covering renewed when it becomes damaged or deteriorated.
- 5.12 Metal eaves troughs, rainwater pipes, flashings and all exterior metal ducts shall be kept free from rust by application of a suitable protective material such as paint, and shall be renewed or replaced when such application deteriorates or becomes ineffective.
- 5.13 The cladding on the exterior walls of all buildings shall consist of masonry, stucco, wood, plywood, metal or other materials equivalent strength, durability and fire endurance approved by a Property Standards Officer.
- 5.14 Balconies, porches, canopies, marquees, awnings, screens, grilles, stairways, fire escapes, pipes, ducts, air conditioners and all other similar equipment, attachments, extensions and their supporting members shall be:
  - a) Maintained in a state of good repair;
  - b) Free from refuse, undesirable material and recyclable material;
  - c) Properly and safely anchored;
  - d) Protected against deterioration and decay; and
  - e) Free from broken or missing glass.
- 5.15 Exterior doors, windows, skylights, basement highways, including storm and screen doors and storm windows, shall be maintained in a state of good repair and weather tight.
- 5.16 An owner shall repair or replace defective, damaged, or missing hardware or locking devices on a building.
- 5.17 Openings in exterior walls, other than doors and windows, shall be effectively protected by suitable materials to prevent entry of rodents, vermin and insects unless it can be shown, to the satisfaction of a Property Standards Officer, that the implementation of this section would adversely affect the normal operations in a non-residential property.
- 5.18 Dilapidated, collapsed, or unfinished structures and all accumulations of refuse, undesirable material, recyclable material, wood, or other objects on a property that creates an unsafe unsightly condition shall be removed by the owner.

### **Roof Structures**

- 5.19 All roofs including, but not limited to, chimneys, stacks, masts, lightning arrestors or antennae shall be maintained in a state of good repair.
- 5.20 No roof drainage shall be discharged on an entrance way, walkway, or stair, or discharged directly onto a neighbouring property, or onto any road allowance, or in such a manner that it will penetrate or damage a building or structure.

### **Stairs and Guardrails**

- 5.21 All stairs, porches, decks, landings, treads, risers, or other similar structures shall have guards or handrails which shall be maintained in a state of good repair and shall be capable of supporting all loads to which they might reasonably be subjected.
- 5.22 All guards and handrails shall be installed and maintained in accordance with the Building Code so as to afford reasonable protection against accident or injury to any person in or on a property.

**Floors**

- 5.23 Floors and floor coverings in all buildings shall be maintained in a state of good repair, and free from all warped or decayed boards, large cracks, depressions, protrusions, deterioration or other effects.
- 5.24 Wall, floor, ceiling and roof construction, fire protective closures, sprinkler systems and other means of fire protection shall be maintained in such a manner to afford the fire protective properties required by all relevant government regulations. The floors of rooms in which plumbing fixtures are installed shall be maintained reasonably impervious to water and in such a condition as to permit easy cleaning.

**Heating, Ventilation and Mechanical**

- 5.25 Heating equipment, vent pipes, exhaust hoods, chimneys, smoke stacks, flues, ducts and similar equipment shall be constructed, installed and maintained in a state of good repair and shall comply with all applicable governmental regulations.
- 5.26 Where a heating system, heating equipment or any auxiliary heating unit burns solid or liquid fuel, a receptacle for such fuel shall be provided and maintained in a state of good repair and in a location so as to be free from fire or accident hazards.
- 5.27 All piping for gas or oil fuel and all electrical connections to a heating system shall be installed and maintained in a state of good repair and in accordance with the requirements of all applicable governmental regulations.
- 5.28 Fuel burning heating equipment shall be effectively connected to a chimney or flue which leads to the exterior of the building in which the equipment is installed and shall be furnished with an adequate supply of air to ensure proper combustion of the fuel.
- 5.29 Every chimney, smoke-pipe, flue and gas vent in use or available for use in a building shall be:
- a) Installed and maintained so as to prevent the escape of smoke or gasses into a building;
  - b) Clear of obstructions;
  - c) Free from open joints;
  - d) Free from broken and loose masonry;
  - e) Maintained in a state of good repair; and
  - f) Plumbed.
- 5.30 A prefabricated chimney or flue shall be of a type suitable for the appliance for which it is being used and shall be kept in a state of good repair, properly secured and free from fire, health and accident hazards.
- 5.31 Mechanical ventilating equipment and the supports for such equipment shall be maintained in a state of good repair and in a safe mechanical condition.

**Sewage Discharge**

- 5.32 Sewage shall be discharged into a sewage system.

**6. Supplementary Standards for Vacant Property**

- 6.1 The following standards shall apply to vacant property:
- a) The owner shall maintain the property in such a manner as to protect the property against the risk of fire, accident, or other damage.
  - b) All materials used for boarding up vacant property shall be covered and maintained with a preservative which is similar in colour to the exterior finish of the building.



7. Supplementary Standards for Non-Residential Properties

- 7.1 The following additional standards shall apply to non-residential property:
- a) Every owner or occupant of a non-residential property shall maintain the property:
    - i) In a sanitary and safe condition free from litter, refuse and debris, and shall provide containers for the disposal of such litter or refuse;
    - ii) Free from objects or conditions which are health, fire or accident hazards; and
    - iii) Free from rodents, vermin, and injurious insects.

Means of Egress

- 7.2 All means of egress for a non-residential property shall be maintained free from all obstructions or impediments and provided with clean, clear, unobstructed and readily visible exit signs for every exit.

Interior Walls, Ceilings and Floors

- 7.3 Interior walls, floors and ceilings of a non-residential property shall be maintained:
- a) Free from health, fire, and accident hazards;
  - b) In a state of good repair and free from holes, large cracks, broken plaster and loose or broken masonry;
  - c) In a clean and sanitary condition which is reasonable considering the use or operations; and
  - d) Free from cracked and broken glass in door panels, glass, screens, and windows.
- 7.4 Cracked broken glass in door panels, glass screens and windows as outlined in 7.3(d) shall be replaced with suitable material.
- 7.5 Glazed doors, windows, and other transparent surfaces shall be kept in a reasonable clean condition. Interior doors and door frames including automatic door closers and all necessary hardware shall be maintained in a state of good repair to ensure the proper operation and integrity of the door.
- 7.6 All plumbing, drain pipes, water pipes, and plumbing fixtures and every connecting line to the sewage system shall:
- a) Be maintained in a state of good repair; and
  - b) Be free from leaks and defects.
- 7.7 All water pipes, drain pipes, and appurtenances thereto shall be protected from freezing.

8. Supplementary Standards for Residential Rental Properties

- 8.1 The following additional standards shall apply to any residential rental property:
- a) Subject to the tenant’s responsibility for ordinary cleanliness of the residential rental property, the landlord shall provide such facilities and take such action to ensure that the residential rental property is:
    - i) Safe;
    - ii) Clean;
    - iii) In state of good repair;
    - iv) Fit for habitation; and

- v) The tenant shall maintain, in a state of good repair and in a clean, safe condition, any facilities supplied by the landlord and all common areas intended for the use of the tenants.
- 8.2 All repairs and maintenance of property required by the standards prescribed in this part shall be carried out in a manner accepted as good craftsmanship in the trade concerned and with materials suitable and sufficient for the purpose.
- 8.3 Unless otherwise specified, the landlord, and not the tenant, shall be responsible for ensuring that all of the provisions of this part are being complied with.

### **Light and Ventilation**

- 8.4 An opening in the exterior surface of a building designed for a door, window, or skylight capable of performing the intended function and the landlord shall:
  - a) Ensure that the doors, windows, and skylights are weather tight;
  - b) Refit, replace, renew, caulk, and weather-strip any damaged, decaying defective or missing doors, windows, frames, sashes, casings, hatchways or screens;
  - c) Fit the door, window or skylight with locking devices; and
  - d) Replace any defective missing hardware.
- 8.5 Exterior doors, windows, skylights, basement hatchways, including storm and screen doors and storm windows, shall be:
  - a) Maintained in a state of good repair by the landlord and weather tight;
  - b) Free from rotted or defective members;
  - c) Free from rotted or defective hardware;
  - d) Free from torn, damaged, or where supplied, missing screens;
  - e) Free from defective or missing weather-stripping or caulking;
  - f) Free from defective storm or screen doors; and
  - g) Free from broken or missing glass.
- 8.6 A window or natural ventilation is not required in a kitchen or washroom if electrical lighting and mechanical means of ventilation is provided.
- 8.7 A window is not required in habitable space, other than a bedroom or dining room, if there is an opening in a dividing wall to an adjoining room and the adjoining room has a minimum of 5 percent window area of the combined floor areas, and if the required ventilation is provided.
- 8.8 All bedrooms, living rooms, and dining rooms shall have a window or a door which contains a window that faces directly to the outside of the building.
- 8.9 All habitable space shall have natural or mechanical means of ventilation.
- 8.10 At the request of a tenant, each window in a rental unit that is located above the storey that has its floor closest to grade and that has its ceiling more than 1.8 metre above grade, shall be equipped with a safety device to prevent any part of the window from opening so as to admit a sphere greater than 100 millimeters in diameter, except that the window must be capable being opened by an adult tenant in an emergency without the use of tools.
- 8.11 Artificial lighting shall be provided and maintained by the landlord in all habitable space and interior common areas of a residential rental property to permit safe use and passage.

- 8.12 All means of egress for a residential rental property shall be maintained free from all obstructions or impediments and provided with clean, clear, unobstructed to every exit.

### **Interior Walls**

- 8.13 Interior claddings and finishes of walls and ceilings, including elevator cars, shall be maintained by the landlord in a safe and sanitary condition, in a state of good repair free from holes, mold, loose, and broken boards, torn, damaged, decayed, leaks, deteriorating or missing materials.

### **Fuel Supply**

- 8.14 Unless required to be provided by the tenant, a landlord shall ensure a continuous and adequate supply of fuel, service or utility which provides light, heat, refrigeration, water, or cooking facilities for a rental unit occupied by a tenant, except for such reasonable period of time as may be required for the purpose of repair or replacement of the fuel service or utility.

### **Heating, Ventilation, Mechanical**

- 8.15 Heating, ventilating, and mechanical systems, including stoves, heating appliances, fireplaces, chimneys, fans, air conditioners, pumps, filtration, and other equipment provided to supply heat, air conditioning, ventilation or other service shall be properly maintained by the landlord and capable of being operated.
- 8.16 A space that contains a fuel-fired heating appliance shall have a natural or mechanical means of supplying the required combustion air.
- 8.17 Every residential rental property shall have heating facilities capable of being maintained at twenty degrees Celsius (20° C).
- 8.18 A rental unit shall not be equipped with a portable heating appliance as a primary source of heat.
- 8.19 Only heating appliances approved for use by a recognized standard testing authority shall be provided in a room used or intended for use for sleeping purposes.

### **Electrical**

- 8.20 A supply of electrical power, wiring, and receptacles acceptable to the Electrical Safety Authority shall be provided and properly maintained by the landlord to all habitable space and interior common areas in a residential rental property.
- 8.21 If the landlord supplies a meter for electricity for the purpose of billing the tenants individually, it shall be properly maintained by the landlord and kept accessible to tenants.
- 8.22 A kitchen shall be supplied with electrical power and shall have outlets suitable for a refrigerator and a cooking appliance.

### **Safety and Security**

- 8.23 Every residential rental property shall have a safe, continuous, and unobstructed passage from every part of the interior to an exterior open space at street or grade level.
- 8.24 All windows and exterior doors which are intended to be opened and which are accessible from outside a rental unit or a residential rental property shall have hardware that makes them capable of being secured.
- 8.25 At least one entrance door in a rental unit shall be capable of being both secured from inside and locked from the outside of the rental unit.
- 8.26 Where provided, a vestibule door locking release and the rental unit-to-vestibule communication system shall be properly maintained by the landlord.

- 8.27 Parking areas that are intended to be secured, shared locker rooms, and shared storage rooms shall be provided with a door equipped with a security device which prevents access to persons other than the landlord and tenants.
- 8.28 A mail delivery slot and other openings for deliveries that directly enter into a rental unit shall:
- a) Be located and maintained to prevent access to the lock on the entry door or any adjacent window; or
  - b) Be sealed, if other facilities for delivery have been made.
- 8.29 Mailboxes provided by the landlord shall be properly maintained and be capable of being secured.

#### **Indoor Storage of Refuse or Recyclable Material**

- 8.30 Every residential rental property shall have suitable containers or compactors provided by the landlord for refuse or recyclable material and shall be stored and regularly disposed of so as not to cause a risk to the health or safety of any person. The containers shall be maintained by the landlord in a clean and sanitary condition, accessible to tenants and shall not obstruct an emergency route, driveway or walkway.

#### **Outdoor Storage of Refuse or Recyclable Material**

- 8.31 Where refuse or recyclable material is permitted by an owner to be stored for disposal outside of the enclosed walls of a building, the refuse or recyclable material shall:
- a) Be stored in a container suitable for such purpose and in a manner that does not attract pests or create a health and safety hazard due to the nature of the storage or through deterioration or misuse of the storage facility; and
  - b) Be maintained in a clean, sanitary, or odor controlled condition.

#### **Pest Prevention**

- 8.32 Every residential rental property shall be kept free from rodents, vermin, and insects at all times, and methods used for exterminating rodents and insects shall be in accordance with any applicable legislation.
- 8.33 Openings and holes in a building containing rental units, including chimneys, windows, doors, vents, holes for pipes and electrical fixtures, cracks, and floor drains that might permit the entry of rodents, vermin, insects, birds, or other pests shall be screened or sealed as appropriate.

#### **Miscellaneous**

- 8.34 Every rental unit shall contain at least the following:
- a) A toilet;
  - b) A kitchen sink;
  - c) A washbasin; and
  - d) A bathtub or shower or a combination thereof.
- 8.35 A washroom in a rental unit shall be an enclosed space and shall have:
- a) A water-resistant floor;
  - b) Water resistant walls in a tub surround and a shower;
  - c) A door which can be secured from the inside and can be opened from the outside in an emergency; and
  - d) An artificial light fixture which is maintained.

- 8.36 No toilet or urinal shall be located in a room used for or intended to be used for sleeping or preparing or consuming or storing food.
- 8.37 Hot water shall be provided to a sink, basin, bathtub or shower by safe equipment operated to provide water at a temperature of not less than forty-three degrees Celsius (43° C).
- 8.38 An adequate and safe supply of potable water shall be provided at all times.
- 8.39 A residential rental property shall be insulated to minimize heat loss, air infiltration and moisture condensation on the interior surfaces of the walls, ceiling and floor.
- 8.40 Piped plumbing and drainage systems and appurtenances in a residential rental property shall be maintained free from leaks, defects, or obstructions and adequately protected from freezing.
- 8.41 All appliances such as refrigerators or cook stoves supplied by the landlord shall be maintained in a state of good repair and good working order by the landlord.
- 8.42 Locker and storage rooms shall be kept free of dampness, mold, or mildew by the landlord.
- 8.43 Elevators intended for use by the tenant shall be properly maintained by the landlord in accordance with the regulations under the Technical Standards and Safety Act, 2000, S.O. 2000, c. 16, as amended, and kept in operation except for such reasonable time as may be required to repair or replace them.

## **9. Demolition**

- 9.1 Where a building, accessory building, fence, or other structure on a property is demolished, the site shall be cleared of all undesirable material, brush, recyclable material and unsightly storage and left in a graded and levelled condition within thirty (30) days.

## **10. Damage by Fire, Storm or Other Causes**

- 10.1 Subject to the provisions of Part 10 of this By-law, if a building or structure is damaged by fire, a storm or by another cause:
  - a) Immediate steps shall be taken to prevent or remove a condition which might endanger persons in, on or near the property, building or structure;
  - b) The aforesaid building or structure shall be properly supported and barricaded until the necessary demolition or repair can be carried out; and
  - c) The aforesaid building or structure shall be demolished or repaired.

## **11. Enforcement**

- 11.1 This By-law may be enforced by a Property Standards Officer.

### **Powers of Entry**

- 11.2 A Property Standards Officer may, upon producing proper identification, enter upon any property at any reasonable time without a warrant for the purpose of inspecting the property to determine whether the property conforms to the standards prescribed in this By-law; or whether an Order made under the Act has been complied with.
- 11.3 For the purposes of an inspection, and in accordance with s. 15.8 of the Act, a Property Standards Officer may:
  - a) Require the production for inspection of documents or things, including drawings or specifications, that may be relevant to the property or any part thereof;
  - b) Inspect and remove documents or things relevant to the property or part thereof for the purpose of making copies or extracts;



- c) Require information from any person concerning a matter relate to a property or part thereof;
  - d) Be accompanied by a person who has special or expert knowledge in relation to a property or part thereof;
  - e) Alone, or in conjunction with a person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection; and
  - f) Order the owner of the property to take and supply at the owner's expense such tests and samples as are specified in the Order.
- 11.4 The Municipality may charge the owner of a property a fee to conduct an inspection if found in violation pursuant to the Municipality's current Fees and Charges By-law, including increased fees for multiple inspections.

### **Orders**

- 11.5 A Property Standards Officer who finds that a property does not conform to any of the standards prescribed in this By-law may make an Order:
- a) Stating the municipal address or the legal description of the property;
  - b) Giving reasonable particulars of the repairs to be made or stating that the site is to be cleared of all buildings, structures, debris or refuse and left in a graded and levelled condition;
  - c) Indicating the time for complying with the terms and conditions of the Order and giving notice that if the repair or clearance is not carried out within that time the Municipality may carry out the repair or clearance at the owner's expense; and
  - d) Indicating the final date for giving notice of appeal from the Order.
- 11.6 An Order shall be served on the owner of the property and such other persons affected by it, as the Property Standards Officer determines, and a copy of the Order may be posted on the property.
- 11.7 An Order may be registered in the proper Land Registry Office and, upon such registration, any person acquiring any interest in the land subsequent to the registration of the Order shall be deemed to have been served with the Order on the day on which the Order was served and, when the requirements of the Order have been satisfied, the Clerk of the Municipality shall forthwith register in the proper Land Registry Office a certificate that such requirements have been satisfied, which shall operate as a discharge of the Order.
- 11.8 The Municipality may charge the owner of a property a fee if an Order placed on a property is confirmed pursuant to the Municipality's current Fees and Charges By-law.

### **Appeals**

- 11.9 An owner or occupant who has been served an Order may appeal the Order to the Committee (hereinafter defined) by sending a Notice of Appeal by registered mail to the Secretary of the Committee within fourteen (14) days after being served with the Order along with the applicable fee pursuant to the Municipality's current Fees and Charges By-law.
- 11.10 An Order that is not appealed within the time frame referred to in Section 11.8 shall be deemed to be confirmed.
- 11.11 The Committee shall hear the appeal.
- 11.12 On an appeal, the Committee has all the powers and functions of the Property Standards Officer who made the Order and the Committee may do any of the following

things if, in the Committee’s opinion, doing so would maintain the general intent and purpose of the By-law and of the Official Plan or Policy statement:

- a) Confirm, modify, or rescind the Order to demolish or repair; or
- b) Extend the time for complying with the Order.

**Failure to Comply with an Order**

- 11.13 If an Order is not complied with, the Municipality may cause the property to be repaired, cleaned, cleared up or demolished, as the case may be.
- 11.14 For the purpose of Section 11.12 of this By-law employees or agents of the Municipality may enter the property at any reasonable time, without a warrant, in order to repair, clean, clear, or demolish the property.
- 11.15 The Municipality, or a person acting on its behalf, is not liable to compensate the owner, occupant or any other person by reason of anything done by or on behalf of the Municipality in the reasonable exercise of its powers under Section 11.13 of this By-law.
- 11.16 The Municipality shall have a lien on the land for the amount spent on the repair, cleaning, clearing, or demolition under Section 11.12 of this By-law and the amount shall have priority lien status as described in Section 1 of the Municipal Act, 2001.

**Certificate of Compliance**

- 11.17 A Property Standards Officer who, after inspecting the property, is of the opinion that the property is in compliance with the standards established by this By-law, may issue a Certificate of Compliance to an owner who requests one and who pays the applicable fee as set out in the Municipality’s current Fees and Charges By-law.

**Offences and Penalties**

- 11.18 A person who is found guilty of an offence under this By-law is subject to a fine pursuant to Section 36 of the Building Code.
- 11.19 Every corporation who is convicted of an offence is liable to a maximum fine of Fifty Thousand Dollars (\$50,000.00) for the first offence and One Hundred Thousand Dollars (\$100,000.00) for a subsequent offence.
- 11.20 In addition to the fine amounts set out in Sections 11.19 and 11.20 for each day or part of a day that an offence continues, the minimum fine shall be Five Hundred Dollars (\$500.00) and the maximum fine shall be Ten Thousand Dollars (\$10,000.00). The total of all daily fines for the offence is not limited to One Hundred Thousand Dollars (\$100,000.00).

**12. Property Standards Committee**

- 12.1 A Committee is hereby established to hear appeals of Orders, in accordance with Section 15.6.1 of the Act (the “Committee”).
- 12.2 The Committee shall be composed of such persons, not fewer than three (3), as Council considers desirable.
- 12.3 The members of the Committee shall hold office for four (4) years concurrent with the Term of Council. When a vacancy occurs in the membership of the Committee, Council s hall forthwith fill the vacancy.
- 12.4 The members of the Committee shall be paid such compensation as the Council may provide.
- 12.5 The members of the Committee shall elect a Chair from among themselves. When the Chair is absent, through illness or otherwise, the Committee may appoint another member as Acting Chair.

- 12.6 A majority of the members of the Committee constitutes a quorum for transacting the business of the Committee.
- 12.7 The members of the Committee shall provide for a Secretary for the Committee.
- 12.8 The Secretary of the Committee shall keep on file the records of all official business of the Committee, including records of all applications and minutes of all decisions respecting those applications.
- 12.9 The Committee may adopt its own rules of procedure and any member of the Committee may administer oaths.
- 12.10 The committee shall give notice or direct that notice be given of the hearing of an appeal to such persons as the Committee considers advisable.

13. Effect

- 13.1 If a Court of competent jurisdiction should declare any section or part of a section of this By-law to be invalid, such section or part of a section shall be construed as having persuaded or influenced Council to pass the remainder of this By-law and it is hereby declared that the remainder of this By-law shall be valid and shall remain in full force and effect.
- 13.2 The effective date of this By-law shall be the date of final passage thereof and repeal By-laws 39-2001 and 4-2017.

**Read** a first and second time this 6<sup>th</sup> day of September, 2022.

**Read** a third time and finally passed this 6<sup>th</sup> day of September, 2022.

\_\_\_\_\_  
Bernie MacLellan, Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Jessica Rudy, Clerk

**Date:** August 9, 2022

**Subject:** Establishment of a Joint Municipal Election Compliance Audit Committee for the 2022 Municipal Election

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### Recommendation:

That the Council of the Municipality of Huron East authorize the Clerk to proceed with the establishment of a Joint Municipal Election Compliance Audit Committee in accordance with the *Municipal Elections Act, 1996*, and;

And That Council consider approval of a By-law to establish and appoint members to the Compliance Audit Committee for the Corporation of the Municipality of Huron East and to adopt the Terms of Reference.

### Background:

Section 88.37 (1) of the Municipal Elections Act (MEA), 1996 states that every Council, before October 1 of an election year, shall establish a Municipal Compliance Audit Committee for the purposes of reviewing and hearing complaints regarding election campaign financing.

It was proposed following a meeting of the Huron County Election Working Group that a Joint Compliance Audit Committee be established to serve all member municipalities within the County of Huron as was done in the past three elections. The Compliance Audit Committee would serve the needs throughout the County should an audit application be received. Committee per diems and normal expenses would be paid by the host Municipality where an application for audit has been filed and host municipal staff would provide administrative support to the Committee. The term of the Committee is 4 years and will include any applications derived from the 2022 Municipal Election and any subsequent by-elections during the 2022-2026 term.

The powers and functions in accordance with Section 88 of the MEA include:

- Consider the compliance audit application received from an elector or clerk and decide whether it should be granted or rejected;
- If the application is granted, appoint an auditor;
- Receive the auditor's report;
- Consider the auditor's report and decide whether legal proceedings should be commenced within 30 days of receiving the auditor's report; and,

- Recover the costs of conducting the audit from the applicant if the auditor's report indicates there were no apparent contraventions and if there appears there were no reasonable grounds for the application.

Note: The committee composition cannot include Council members and must be established by October 1, 2022 in accordance with Section 88.37(1), (2) & (3).

### **Rationale for Establishing a Compliance Audit Committee:**

All Candidates and Third Party Advertisers are required to file provincially prescribed financial statements with the Clerk detailing their campaign financing activities. An eligible elector who believes on reasonable grounds that a candidate/third party advertiser has contravened the *Act* relating to campaign finances may apply for a compliance audit of the candidate's/third party advertiser's election campaign finances. The application must be made in writing to the Clerk, including the reasons for the elector's belief that the candidate/third party advertiser has contravened the *Act* and must be made within 90 days after the filing date of the candidate's financial statements Section 88.33(3).

### **Compliance Audit Committee Composition:**

Compliance audit committee members must possess an in-depth knowledge of the campaign finance rules of the *Act* so they can make independent decisions on the merits of the applications. As the committee will operate as a quasi-judicial committee, prior experience on a committee, task force or tribunal would be an asset.

The Committee shall be comprised of three members and one alternate member. Committee members will be appointed by Council in accordance with the established By-law and Terms of Reference. Specifically, the Committee shall appoint such executive positions as it deems necessary to ensure its operations but shall include a Chair and the Clerk shall act as Secretary to this Committee.

Advertisements for applications were placed on the area municipality websites and submissions were made to the Huron County Clerk. The Elections Working Group reviewed and discussed the four applications that were received.

The Working Group is seeking to appoint Jacquie Bishop, Nancy Michie and Tom Prout with Rhonda Fischer being appointed as the alternate member.

Please refer to Attachment A for the Compliance Audit Committee Terms of Reference.

### **Others Consulted:**

The Huron County Elections Working Group was involved in the committee selection process and the writing of this report.

### **Financial Impacts:**

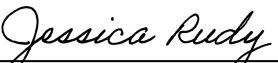
Nil.



**Attachments:**

[Attachment A](#): Compliance Audit Committee Terms of Reference

**Signatures:**

  
\_\_\_\_\_  
Jessica Rudy, AMP, Clerk

  
\_\_\_\_\_  
Brad McRoberts, MPA, P. Eng., CAO

**Terms of Reference  
Municipality of Huron East  
Election Compliance Audit Committee**

**1. Name**

The name of the Committee is the “Municipality of Huron East Compliance Audit Committee”.

**2. Mission**

The Municipality of Huron East Compliance Audit Committee has full delegation of the authority in the *Municipal Elections Act, 1996* (MEA) to address applications requesting an audit of a candidate’s election campaign finances.

**3. Mandate**

The responsibilities and functions of the Committee are set out in Section 88 of the MEA and are required and not limited to perform the following:

- (a) consider a compliance audit application received by an elector or clerk and decide whether it should be granted or rejected;
- (b) if the application is granted, appoint an auditor;
- (c) receive the auditor’s report;
- (d) consider the auditor’s report and decide whether legal proceedings should be commenced within 30 days of receiving the auditors report; and
- (e) recover the costs of conducting the compliance audit from the applicant if there were no apparent contraventions and if there appears to be no reasonable grounds for having made the application.

**4. Membership Composition**

The Committee will be composed of three (3) members and one (1) alternate member, with membership drawn from the following stakeholder groups:

- (a) accounting and audit – accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
- (b) academic – college or university professors with expertise in political science or local government administration;
- (c) legal;
- (d) professionals who in the course of their duties are required to adhere to codes or standards of their profession which may be enforced by disciplinary tribunals; and
- (e) other individuals with knowledge of the campaign financing rules of the Municipal Elections Act, 1996.

Note: Candidates, Members of Council and Municipal staff are not eligible to be appointed to the Committee as stipulated in Section 88.37(2) of the MEA.

**5. Membership Selection**

All applicants will be required to submit a letter outlining their qualifications and experience. The selection committee consisting of a sub-committee from the Huron County Municipal Clerks and Treasurers Association will select a short list of candidates for Council appointment. If a vacancy of more than two (2) occurs during the term of appointment the Huron County Compliance Audit Ad Hoc Committee will proceed with the process to fill these vacancies.

The selection process will be based upon clearly understood and equitable criteria. Members will be selected on the basis of the following:

- (a) demonstrated knowledge and understanding of municipal election campaign financing rules;
- (b) proven analytical and decision-making skills;
- (c) experience working on a committee, task force or similar setting;
- (d) availability and willingness to attend meetings;
- (e) would be willing to provide a Letter of Independence to confirm there would be no conflict with the undertaking;
- (f) excellent oral and written communication skills;
- (g) other skills as deemed necessary.

**6. Term of Membership**

The Committee must be established by October 1, 2022 and Committee members will be appointed to serve the same term of office of the Council or local board that takes office following the Municipal Election on October 24, 2022.

**7. Chair**

The Committee members will select a Chair from amongst its members at its first meeting and the Chair may rotate on an annual basis or as deemed necessary by the Committee members.

**8. Procedures**

Meetings of the Committee shall be governed by Robert’s Rules of Order Procedural By-Law and Legislation.

**9. Administration**

Any responsibilities not clearly identified within the Terms of Reference shall be in accordance with Section 88 of the MEA.

**10. Meetings**

An initial training session will be organized for the Committee, with this expense to be shared jointly by all lower tier Huron County Municipalities.

The Committee will meet as needed with meetings to be scheduled when a compliance audit application is received in accordance with Section 88.33(3) of the MEA. The Committee may also schedule meetings as necessary to organize and plan its work, as it deems necessary.

The Secretary will ensure that agendas, minutes and decisions are properly communicated using the Municipality’s website or other means necessary.

The records emanating from meetings of the Municipality of Huron East Compliance Audit Committee shall be retained and preserved by the municipality requesting the services of the Committee in accordance with that municipality’s Record Retention By-law.

**11. Closed Meetings**

The Committee, may, upon affirmative vote of the majority of its members present at a meeting, determine to hold any meeting or part of a meeting as a closed session in order to discuss sensitive issues in accordance with Section 239 of the *Municipal Act, 2001*.

**12. Staffing and Remuneration**

Where a Municipality has received application for audit, staff from the Municipal Clerk's Office will provide administrative support to the Committee and the Clerk, or designate, shall act as Secretary. Where the Clerk of a Municipality has submitted the application, an alternate Clerk from another municipality in the County shall act as Secretary. The appointment of the auditor will be the responsibility of the Municipality that has received the application for audit.

Committee members will receive remuneration on a per diem basis in the amount of \$200 for attendance at a meeting plus mileage expenses (at the Municipality's rate). Administration costs for such items as printing and mailing will be absorbed within the Municipal Clerks' operating budget and common costs of the Committee

### **13. Meeting Attendance**

Meetings will be convened with the attendance of three (3) committee members and may be held virtually as per the individual Municipality's Procedural By-Law. In the event of the absence of a member, the appointed alternate member will assume the duties of the committee member.

### **14. Conflict of Interest**

To avoid a conflict of interest, any auditor or accountant appointed to the Committee must agree in writing to not undertake the audits or preparation of the financial statements of any candidates seeking election to Council. Failure to adhere to this requirement will result in the individual being removed from the committee. Persons who have participated as candidates in municipal elections, or who have held roles on the campaigns for any such candidates which involved the giving of financial advice, will not be eligible for participation on the committee.

Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose the pecuniary interest to the Secretary and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

### **15. Errors/Omissions**

The accidental omission to give notice of any meeting of the Committee to its members or the non-receipt of any notice by any member, or any error in any notice that does not affect its substance, does not invalidate any resolution passed or any proceedings taken at the meeting. Any member of the Committee may at any time waive notice of any meeting.

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Marty Bedard, Fire Chief

**Date:** August 9, 2022

**Subject:** Next Generation 911 Service Agreement with Huron County

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**Recommendation:**

That the report of the Fire Chief, dated August 9, 2022 regarding a Next Generation 911 Service Agreement with Huron County, be received for information purposes,

Further, that Council hereby directs the Clerk to prepare a by-law authorizing the Mayor and Clerk to sign a Next Generation 911 Service Agreement with Huron County.

**Background:**

The Canadian Radio-television and Telecommunication Commission (CRTC) is a federal body that regulate telecommunications providers. Telecommunication providers are companies that create the networks that connect 911 calls to emergency call centres. When a 911 call is received, these centres dispatch emergency responders (police, fire and ambulance).

Telecommunications networks have greatly evolved since 911 services were first developed. In addition to phone calls, those reporting an emergency will also be able to send texts, videos and photos. The CRTC is going to be making changes over the coming years to ensure that emergency services can benefit from these advancements. These expanded services are called Next Generation 911 (NG911) services. To benefit from the advancements, the CRTC has directed all phone and cell service companies to update their networks from analog to digital. This direction will ensure telecommunication providers are ready to provide NG911 voice and text messaging services. The 911 system that services Huron East is administered by Huron County with support from lower tier municipalities. An agreement with Huron County is required to allow the transition to the new service.

**Comments:**

As noted above, the 911 system that services Huron East is administered by Huron County and effective March 4, 2025, the current 911 system will be replaced with the Next Generation 911 system. While the transition date is a few years away, significant work is required by County staff to ensure that addressing data is compliant with the new requirements. The County has been strongly encouraged to go through the process of standardizing and synchronizing their existing GIS data with the MSAG (municipal street addressing guide). MSAG is managed by a provincial 911 service provider and in Ontario that provider is Bell Canada. The goal is that MSAG and GIS data reach a 98% or greater match rate prior to March 2025. Huron County match rate is currently at 53%.



Additionally, the County is required to ensure that current Primary Public Safety Answering Points (P-PSAP) and Secondary Public Safety Answering Points (S-PSAP) are compliant with specifications and guidelines outlined in their agreement with Bell. When a person calls 911 it goes to the P-PSAP. The P-PSAP will then transfer the call to the S-PSAP, which in turn dispatches the required emergency service provider. The County manages the contract for the P-PSAP (currently Northern Communications in Sudbury) and lower tiers manage the S-PSAP with respect to our local Fire Dispatch agencies.

To ensure the County can demonstrate accountability in meeting their obligations with Bell Canada, they are asking all lower tiers enter into this agreement, and ensure our Fire Dispatch agencies will be meeting the NG911 requirements. Our new dispatch agency (Owen Sound Communications Centre) has committed to meet all these NG911 requirements as per the recent RFP received.

**Others Consulted:**

Brad McRoberts, CAO  
Huron County 911 staff

**Financial Impacts:**

None at this time.

**Signatures:**

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Marty Bedard, Fire Chief

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Brad McRoberts, MPA, P. Eng., CAO

## Huron East Public Works

**To:** Mayor MacLellan and Members of Council  
**From:** Barry Mills, Public Works Manager  
**Date:** August 9, 2022  
**Subject:** Tender HE-10-2022 Roadside Mowing

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### Recommendation:

It is recommended that the Council of the Municipality of Huron East accept the tender of 680085 Ontario Ltd. (McGregor Farms) for Roadside Mowing for a 1-year term (2023) at a tender price of \$56,000 (plus HST), to cut 14 feet of grass in June and 14 feet in August, on all roads, and to cut additional grass as directed by the Public Works Manager, at an hourly rate of \$100 plus HST.

### Background:

In 2020 we requested a 3-year tender for Roadside Mowing cutting 14 feet of grass in June and August. Due to COVID and supply chains, a one-year roadside mowing tender was issued for 2023. The municipality also participates in a vegetation management plan with Huron County.

Huron East called for tenders for Roadside Mowing. Two tenders were received prior to August 2<sup>nd</sup>, 2022 at 12:00 Noon and opened in the presence of Councillor Ray Chartrand, Director of Finance Stacy Grenier and Public Works Manager Barry Mills.

The results are as follows:

<u>To cut 14 feet in June and August in 2023</u>		<u>Hourly Rates</u>	
Vandriel Excavating Inc.	\$116,375.00 plus HST	\$175.00	plus HST
McGregor Farms	\$ 56,000.00 plus HST	\$100.00	plus HST

The 2022 roadside mowing contract by McGregor Farms was at a cost of \$54,000, plus \$100/hour for additional cuts, plus HST.

### Others Consulted:

Stacy Grenier, Director of Finance

Brad McRoberts, CAO

**Financial Impacts:**

This is an annual budget item and will be included in the proposed 2023 budget.

**Signatures:**

*Barry Mills*  
\_\_\_\_\_  
Barry Mills, Public Works Manager

*Brad McRoberts*  
\_\_\_\_\_  
Brad McRoberts, CAO

Date: July 28, 2022

To whom it may concern:

On behalf of my client/buyer Teresa DiNunzio (new buyer of 30 Trailer Park Rd. Brussels, ON.). Teresa has submitted a conditional Agreement of Purchase and Sale upon her being approved by the Municipality of Huron East to take over the land lease in regards to the current mobile home owned by Karl and Brenda Demmans. Closing date scheduled for September 29, 2022.

Teresa DiNunzio, birth date October 17, 1966, 55 years old, shall be purchasing the above mentioned property for her own personal use to live together along with her brother Robert Di Nunzio, age 58, and not for any rental purposes. Teresa and Robert are both recently retired, currently living in the City of Toronto and looking to downsize into a small town community setting.

If you have any further questions or need any further information in regards to the purchase/sale of the property above, please feel free to contact me at your earliest convenience. Thank you.

Regards,

Peter Manza  
Sales Rep  
Min Com Solutions Realty Inc.  
17 Main St. Miss., ON  
L5M 1X4  
905-812-1100 B.  
416-432-9985 C.  
pmanza@rogers.com

August 2, 2022

Hi Brad

September is coming and The Seaforth Agriculture Society are planning for a very eventful fair with many new attractions.

We hope to have our normal parade on the normal route and would ask for your help again with traffic control. That is at the corner of Brantford and Main St S and at the lights. Parade is usually about 35 minutes long.

The parade is Saturday September 17 leaving the Optimist park at 10:30 a.m.

We would be happy if Huron East would participate with a float/truck with dignitaries. Let me know if I could provide a convertible.

I always appreciate the cooperation we receive for this parade.

Thank you  
Joan Whyte  
[njwhyte@tcc.on.ca](mailto:njwhyte@tcc.on.ca)  
home 519 527 0349  
cell 519 525 288



**Ministry for Seniors  
and Accessibility**

Minister

College Park  
777 Bay Street  
5<sup>th</sup> Floor  
Toronto ON M7A 1S5

**Ministère des Services aux  
aînés et de l'Accessibilité**

Ministre

College Park  
777, rue Bay  
5<sup>e</sup> étage  
Toronto (Ontario) M7A 1S5



August 4, 2022

Dear Friends,

It is my pleasure to invite you to submit a nomination for the 2022 [Ontario Senior Achievement Award](#).

Each year, the program recognizes extraordinary seniors who, after the age of 65, have made significant contributions to their community and/or province.

**The deadline for nominations has been extended to September 9, 2022.** For more information about the program or to submit a nomination, please visit the [Ontario Senior Achievement Award webpage](#).

If you have questions about the Ontario Senior Achievement Award or how to submit a nomination online, please contact the Volunteer Recognition Unit at [OntarioVolunteerServiceAwards@ontario.ca](mailto:OntarioVolunteerServiceAwards@ontario.ca).

Thank you in advance for taking the time to consider putting forward the name of a special senior in your community.

Sincerely,

A handwritten signature in black ink that reads "Raymond Cho".

Raymond Cho  
Minister for Seniors and Accessibility



File F.6

July 19, 2022

Brad McRoberts, CAO/Clerk Administrator  
Municipality of Huron East  
72 Main St S  
Seaforth, ON, ON N0K 1W0

Adelaide Metcalfe

Bluewater

### Re: ABCA Five Year Forecast

Central Huron

At the July 14, 2022 Ausable Bayfield Conservation Authority (ABCA) Board of Directors meeting, the Board approved the attached *2023 - 2027 Five Year Forecast*. The Board asked that the Forecast be sent to our member municipalities for information purposes. Each year ABCA staff put together a list of projects that are needed or could be done over the next five years.

Huron East

Lambton Shores

Lucan Biddulph

Middlesex Centre

North Middlesex

In preparing the forecast, we ensure the general operations and projects are in line with *The Path Travelled: Watershed Management Strategy (2015)* and consistent with our Mission and Vision as presented in *The Path Forward: Your Community Conservation Strategy (2011)*.

**Mission** – *Protect, improve, conserve, and restore the watershed in partnership with our community.*

**Vision** – *Healthy watersheds where our needs and the needs of the natural environment are in balance.*

Perth South

South Huron

Warwick

West Perth

While the 2023 forecast may not be identical to what you will see in the proposed 2023 budget later this year, it will be used as a benchmark for initial preparations. The Forecast indicates a proposed 3.56% increase in the General Levy over the next five years and a 9.20% increase on the Project Levy. The combined levy increase is forecasted at 4.17% on average over the next five years. Enclosed are:

- Schedule 1 Combined Levy
- Schedule 2 General Levy Summary by Department Groupings
- Schedule 3 Summary of Project Levy Ongoing and Phased
- Schedule 4 Summary of New Projects
- Schedule 5 Summary of \$'s to Reserves and Capital Expenditures
- Schedule 6 Summary of \$'s from Reserves
- Schedule 7 Proposed Five Year Forecast 2023 – 2027 Consolidated
- Schedule 8 Combined Levy by Program and Breakdown by Category as Indicated by CA Act
- Schedule 9 CA Business Areas Program and Funding Summary



In preparing the annual budget and with direction from the Board of Directors, we look to prioritizing projects where needed and will phase or defer projects if possible. As the Conservation Authorities Act Regulations come into effect, we will continue to reach out to our member municipalities in accordance with our transition plan for moving forward.

Please contact me if you have any questions regarding the components of the *ABCA Five Year Forecast*.

*Adelaide Metcalfe*

*Bluewater*

Yours truly,

*Central Huron*

AUSABLE BAYFIELD CONSERVATION AUTHORITY

*Huron East*

Brian Horner, CPA,CA  
General Manager/Secretary-Treasurer

*Lambton Shores*

Encl.

*Lucan Biddulph*

cc: Ray Chartrand

*Middlesex Centre*

*North Middlesex*

*Perth South*

*South Huron*

*Warwick*

*West Perth*

Schedule 1

Ausable Bayfield Conservation Authority  
Proposed Five Year Forecast 2023 - 2027

July 14 '22

5 Year %  
Average  
Increase

Account	Approved	Proposed Five Year					
	2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	
General Levy	\$1,119,184	\$1,228,535	\$1,254,940	\$1,281,754	\$1,302,586	\$1,330,423	4.17
Project Levy	\$249,595	\$428,028	\$442,820	\$367,481	\$307,781	\$321,091	
	\$1,368,778	\$1,656,562	\$1,697,760	\$1,649,235	\$1,610,367	\$1,651,514	



## Ausable Bayfield Conservation Authority

## Proposed Five Year Forecast 2023 - 2027

July 14 '22

5 Year %  
Average

Description	Approved	Proposed Five Year					Increase
	2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	
<b>General Levy</b>							
Corporate Services	615,187	642,583	655,367	668,395	681,673	695,204	2.48
Education	78,859	116,393	119,233	122,130	125,086	128,100	11.46
Flood Plain Mgt	141,147	144,471	147,847	151,288	148,165	151,607	1.46
Environmental Monitoring	235,236	240,122	245,109	250,198	255,392	260,692	2.08
DWSP	0	0	0	0	0	0	
Property Management	(0)	(0)	(0)	(0)	(0)	(0)	
Recreation	0	13,074	14,046	15,062	16,073	17,131	
Stewardship	35,994	59,379	60,829	62,312	63,829	65,382	14.94
Vehicle and Equipment	0	0	0	0	0	0	
Amortization	5,411	5,162	5,158	5,018	5,018	4,957	(1.72)
Capital/Reserve	7,350	7,350	7,350	7,350	7,350	7,350	0.00
	<b>1,119,184</b>	<b>1,228,536</b>	<b>1,254,940</b>	<b>1,281,754</b>	<b>1,302,586</b>	<b>1,330,423</b>	<b>3.56</b>



Ausable Bayfield Conservation Authority  
**Proposed Five Year Forecast 2023 - 2027**

July 14 '22

Description	Project #	Approved	Proposed Five Year				
		2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Project Levy							
Ongoing Projects							
C.A. Mapping & Geoportal Maintenance	5120	2,930	5,243	5,342	5,444	5,547	5,651
Core Dataset Update	5121	29,015	29,839	30,427	34,527	35,139	32,264
Enhanced Water Quality Monitoring	5159	20,000	17,991	35,307	15,464	15,743	16,028
Fisheries & Drain Assesments	5140	23,000	22,761	23,214	23,676	24,148	24,628
Low Water Response	5155	1,780	1,816	1,852	1,889	1,927	1,965
Spills Response	5158	2,000	2,039	2,080	2,120	2,162	2,205
Port Franks Ice Mgt. & Erosion Control	4401 & 4403	3,232	3,222	3,268	3,315	3,363	3,411
Water Monitoring	5152, 5154, 5157	54,070	81,116	82,370	83,744	87,138	88,654
Sub Total Ongoing Projects		136,027	164,028	183,860	170,179	175,167	174,807
Phased Projects							
Ausable River Recovery	5170 & 5171	21,400	21,600	22,535	22,967	23,407	23,856
Morrison & Parkhill Dam Safety - WECl	4271 & 4272	0	250	7,750	1,501	250	249
CA Maintenance & Upgrades	6599	15,000	20,000	20,000	20,000	20,000	20,000
Natural Heritage Systems Update	5104	5,500	5,800	5,914	6,031	6,150	6,271
Sinkhole Study Annual Costs	5124	0	6,081	6,203	6,327	6,453	6,583
Farm Monitoring Demo - Huronview	5116	5,000	5,100	5,300	5,500	5,700	6,000
Admin Centre Upgrade Accesibility (Elevator)	1020	5,000	5,000	5,000	0	0	0
Community Groups - Water Sampling	5191	19,000	22,152	22,571	22,998	23,434	23,877
Management of Invasive Species on ABCA Land	6050	6,397	6,052	7,129	7,256	7,386	7,519
Watershed Report Cards	5198	20,000	17,500	0	0	0	20,000
Shoreline Management - Education	5122	0	5,151	5,244	5,339	5,436	5,534
Sub Total Phased Projects		97,297	114,687	107,646	97,920	98,217	119,890
Total Ongoing and Phased		233,325	278,714	291,507	268,099	273,384	294,697

5.59

5.01

5.16

Ausable Bayfield Conservation Authority  
**Proposed Five Year Forecast 2023 - 2027**

July 14 '22

Description	Project #	Approved	Proposed Five Year					
		2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	
New Projects								
Priority - High								
CA Act Update	1010	5,000	0	0	0	0	0	
Admin Centre - Major Capital Mtce.	1020	5,000	0	0	10,000	10,000	0	
General Morrison and Parkhill Dam WECI	4172 & 4272	0	1,272	1,294	1,316	1,340	1,364	
Walker Drain WECI	4173	0	0	0	375	0	0	
Gauge Maintenance - Nairn and Port Franks	4311	0	7,667	7,667	0	0	0	
Foecasting Models	4320	0	0	0	0	0	7,000	
HEC-HMS Watershed Model	4350	0	50,000	30,000	0	0	0	
Shoreline Erosion Station	5102	0	12,000	0	0	0	0	
Subwatershed Study	5110	0	6,000	6,082	6,164	6,248	6,333	
Watershed Based BMP Evaluation	5115	0	5,450	5,543	5,637	5,733	5,831	
Flood Forecasting & Warning System	5129	0	15,000	19,500	0	0	0	
Regulations Database and Drone	5125	0	6,500	10,000	0	0	0	
Regulations Policy & Mapping Updates	5136	0	0	30,000	40,000	0	0	
Sinkhole Study Investigation	5124	0	0	25,000	25,000	0	0	
Municipal Drain File Scanning	5123	0	5,424	5,424	0	0	0	
Climate Change Study	5127	6,270	0	0	0	0	0	
Stormwater Management Policy Review	5126	0	29,500	0	0	0	0	
ARR Monitoring & Community Action (Wetlands)	5173	0	5,500	5,610	5,694	5,780	5,866	
Natural Heritage SAR Inventory	6055	0	5,000	5,194	5,196	5,296	0	
Sub Total New Projects		16,270	149,313	151,313	99,382	34,397	26,394	
Total		249,595	428,028	442,820	367,481	307,781	321,091	



Ausable Bayfield Conservation Authority  
**Proposed Five Year Forecast 2023 - 2027**

Account	Project #	2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	5 Year % Average Increase
<b>Project Levy</b>								
<b>Corporate Services</b>								
Admin Centre Upgrades Accessibility (Elevator)	1020	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	
CA Act Update	1010	\$5,000	\$0	\$0	\$0	\$0	\$0	
Admin Centre Major Repairs	1020	\$5,000	\$0	\$0	\$10,000	\$10,000	\$0	
		15,000	5,000	5,000	10,000	10,000	0	(13.33)
<b>Flood Plain Mgt</b>								
Parkhill Dam General WECl	4172	\$0	\$636	\$647	\$658	\$670	\$682	
Walker Drain Major Mtce WECl	4173	\$0	\$0	\$0	\$375	\$0	\$0	
Morrison Dam Restoration WECl	4271	\$0	\$636	\$647	\$658	\$670	\$682	
Morrison Dam Restoration WECl	4271	\$0	\$0	\$3,750	\$625	\$0	\$0	
Parkhill Dam Restoration WECl	4272	\$0	\$250	\$4,000	\$875	\$250	\$250	
Gauge Maintenance	4311	\$0	\$7,667	\$7,667	\$0	\$0	\$0	
HEC-HMS Watershed model	4320	\$0	\$0	\$0	\$0	\$0	\$7,000	
Systems Plan	4350	\$0	\$50,000	\$30,000	\$0	\$0	\$0	
Pt Franks Monitoring	4401	\$300	\$309	\$316	\$323	\$330	\$337	
Pt Franks E.C.	4403	\$2,932	\$2,913	\$2,952	\$2,992	\$3,033	\$3,074	
		3,232	62,411	49,979	6,507	4,952	12,024	368.61
<b>Environmental Monitoring</b>								
Shoreline Erosion Stations	5102	\$0	\$12,000	\$0	\$0	\$0	\$0	
Natural Heritage Systems Study	5104	\$5,500	\$5,800	\$5,914	\$6,031	\$6,150	\$6,271	
Subwatershed Study	5110	\$0	\$6,000	\$6,082	\$6,164	\$6,248	\$6,333	
Watershed BMP Evaluation	5115	\$0	\$5,450	\$5,543	\$5,637	\$5,733	\$5,831	
Farm Monitoring Demo - Huronview	5116	\$5,000	\$5,100	\$5,300	\$5,500	\$5,700	\$6,000	
C.A. Mapping & Geoportal mtce	5120	\$2,930	\$5,243	\$5,342	\$5,444	\$5,547	\$5,651	
Core Data Base (Maintenance)	5121	\$29,015	\$29,839	\$30,427	\$34,527	\$35,139	\$32,264	
Shoreline Management Program (SMP)	5122	\$0	\$5,151	\$5,244	\$5,339	\$5,436	\$5,534	
Municipal Drain File Scanning	5123	\$0	\$5,424	\$5,424	\$0	\$0	\$0	
Sinkhole study Annual	5124	\$0	\$6,081	\$6,203	\$6,327	\$6,453	\$6,583	
Sinkhole Investigation	5124	\$0	\$0	\$25,000	\$25,000	\$0	\$0	
Regulations Database	5125	\$0	\$6,500	\$10,000	\$0	\$0	\$0	
Stormwater Management Policy Review	5126	\$0	\$29,500	\$0	\$0	\$0	\$0	
Climate Change Study	5127	\$6,270	\$0	\$0	\$0	\$0	\$0	
Flood Forecasting & Warning System	5129	\$0	\$15,000	\$19,500	\$0	\$0	\$0	
Regulations Policy Update	5136	\$0	\$0	\$30,000	\$40,000	\$0	\$0	
Fisheries & Drain Assessments	5140	\$23,000	\$22,761	\$23,214	\$23,676	\$24,148	\$24,628	
Water Monitoring - PGMN	5152	\$36,070	\$41,298	\$42,118	\$42,955	\$43,808	\$44,679	
Water Monitoring - PWQMN	5154	\$8,000	\$29,600	\$29,847	\$30,195	\$32,544	\$32,994	
Water Monitoring - Benthic	5157	\$10,000	\$10,219	\$10,404	\$10,593	\$10,786	\$10,982	
Low Water Response	5155	\$1,780	\$1,816	\$1,852	\$1,889	\$1,927	\$1,965	
Spills Response	5158	\$2,000	\$2,039	\$2,080	\$2,120	\$2,162	\$2,205	
Enhanced Water Quality Monitoring	5159	\$20,000	\$17,991	\$35,307	\$15,464	\$15,743	\$16,028	
Ausable River Recovery - Monitoring	5170	\$17,900	\$18,000	\$18,360	\$18,727	\$19,102	\$19,484	
Ausable River - Wetlands	5173	\$0	\$5,500	\$5,610	\$5,694	\$5,780	\$5,866	
OAC Mgt. Strategy	5171	\$3,500	\$3,600	\$4,175	\$4,240	\$4,306	\$4,373	
BSRA Water Sampling	5191	\$19,000	\$22,152	\$22,571	\$22,998	\$23,434	\$23,877	
Watershed Report Card	5198	\$20,000	\$17,500	\$0	\$0	\$0	\$20,000	
		209,965	329,564	355,518	318,522	260,146	281,548	8.87
<b>Property Management</b>								
Phragmites Management on ABCA Lands	6050	\$6,397	\$6,052	\$7,129	\$7,256	\$7,386	\$7,519	
Natural Heritage SAR Inventory	6055	\$0	\$5,000	\$5,194	\$5,196	\$5,296	\$0	
		6,397	11,052	12,322	12,452	12,683	7,519	9.29
<b>Recreation</b>								
CA Maintenance & Upgrades	6552	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
		15,000	20,000	20,000	20,000	20,000	20,000	6.67
<b>Total</b>		<b>249,595</b>	<b>428,028</b>	<b>442,820</b>	<b>367,481</b>	<b>307,781</b>	<b>321,091</b>	<b>9.20</b>

Ausable Bayfield Conservation Authority  
**Proposed Five Year Forecast 2023 - 2027**

July 14 '22

Description	Approved	Proposed Five Year				
	2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
<b>Capital/Reserve</b>						
<b>To Reserve</b>						
<b>Reserve Funded by General Levy \$</b>						
Maintaining Existing Structures	4,000	4,000	4,000	4,000	4,000	4,000
Specific Amortization - Building	3,592	3,458	3,456	3,427	3,427	3,426
Specific Amortization - Linear Assets	1,159	1,159	1,159	1,159	1,159	1,159
Specific Amortization - Land Improvements	464	403	401	290	290	251
Specific Amortization - Office furniture & Fixtures	196	142	142	142	142	121
Floodplain Structures - Annually	3,350	3,350	3,350	3,350	3,350	3,350
	12,761	12,512	12,508	12,368	12,368	12,307
<b>Funded by other \$'s</b>						
Floodplain Spec. Benefitting & Grant	15,000	15,000	15,000	15,000	15,000	15,000
IT Reserve - Internal Operations	5,050	0	0	0	0	-0
Vehicle Reserve - Internal Operations	12,244	35,854	36,461	19,073	37,192	17,317
Accessibility	0	5,000	5,000	0	0	0
	45,055	68,366	68,969	46,442	64,561	44,624
<b>Capital</b>						
<b>Vehicle/Equipment Purchases</b>						
Miscellaneous	0	20,000	20,000	0	0	0
Parkhill CA Gate	3,000	0	0	0	0	0
Rock Glen Museum - MMtce	22,000	0	0	0		
Rock Glen - Low Flow Crossing Mmtce	20,000					
Admin. Centre - Accessibility Renovation		25,000	50,000	0	0	0
Van	0				25,000	0
Ford F350 Replacement	0	0		0	0	40,000
Dodge Pick Up Replacement	0	0	0	35,000	0	
Ford F150 Replacement	40,000	0	0	0	0	0
	85,000	45,000	70,000	35,000	25,000	40,000
IT purchases funded through operations	9,000	24,400	17,300	24,900	17,700	18,430
	94,000	69,400	87,300	59,900	42,700	58,430



## Ausable Bayfield Conservation Authority

## Proposed Five Year Forecast 2023 - 2027

July 14 '22

Description	Approved	Proposed Five Year				
	2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
<b>From Reserves</b>						
Dep #1020 - Accessibility Improvements	5,000	12,500	25,000	0	0	0
Dep #1031 - Information Technology	0	10,000	0	5,000	0	0
Dep #1090 - HTLTC CA Lands	15,242	0	0	0	0	0
Dep #4272 & #4275- Parkhill Dam WECI	30,256	0	0	0	0	0
Dep #6599 - C.A. Major Maintenance	15,000	27,000	5,000	15,000	30,000	30,000
Dep #5132 - Exeter Stream Gauge Replacement	15,000	0	0	0	0	0
Dep #6020 - Farm Land	65,909	68,105	69,035	69,978	70,934	71,903
	<b>146,407</b>	<b>117,605</b>	<b>99,035</b>	<b>89,978</b>	<b>100,934</b>	<b>101,903</b>



**Ausable Bayfield Conservation Authority**  
**Proposed Five Year Forecast 2023 - 2027**

July 14 '22

5 Year %  
Average  
Increase

Description	Approved 2022 Budget	2023 Forecast	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast	
<b>ABCA - 5 Year</b>							
<b>REVENUE</b>							
<b>Revenue from Operations</b>							
Grant	\$341,706	\$446,957	\$449,356	\$375,413	\$316,755	\$316,849	(0.14)
Levy, General	\$1,119,184	\$1,228,535	\$1,254,940	\$1,281,754	\$1,302,586	\$1,330,423	3.56
Levy, Projects	\$249,595	\$428,028	\$442,820	\$367,481	\$307,781	\$321,091	9.20
Levy, Special Benefit	\$82,703	\$100,077	\$101,713	\$88,048	\$89,749	\$91,482	2.61
Levy, Special Benefit, WECI	\$6,000	\$4,566	\$27,132	\$11,825	\$4,769	\$4,840	71.15
Rental	\$62,700	\$62,717	\$63,670	\$64,639	\$65,624	\$66,625	1.22
Conservation Area User Fees	\$110,200	\$112,058	\$113,948	\$115,869	\$117,823	\$119,810	1.69
Sales & Service	\$639,009	\$656,533	\$668,599	\$681,856	\$693,105	\$704,961	1.98
Donations	\$400	\$203	\$207	\$210	\$214	\$217	(8.48)
Interest	\$18,400	\$18,333	\$18,384	\$18,660	\$19,071	\$19,421	1.09
Partnership Contributions	\$984,036	\$897,045	\$696,940	\$591,876	\$247,544	\$205,812	(24.25)
Deferred from Prior Year	\$1,167,733	\$564,661	\$183,051	\$50,422	\$45,914	\$41,885	(41.88)
From Reserve	\$146,407	\$117,605	\$99,035	\$89,978	\$100,934	\$101,903	(6.29)
<b>TOTAL REVENUE</b>	<b>\$4,928,073</b>	<b>\$4,637,318</b>	<b>\$4,119,796</b>	<b>\$3,738,031</b>	<b>\$3,311,869</b>	<b>\$3,325,320</b>	<b>(7.46)</b>
<b>EXPENSES</b>							
Purchased Services	\$419,228	\$450,465	\$421,758	\$393,876	\$320,144	\$307,492	(5.64)
Advertising	\$8,327	\$8,365	\$8,089	\$8,225	\$8,364	\$8,505	0.44
Memberships, Dues, Licenses	\$57,902	\$58,968	\$58,306	\$58,664	\$59,690	\$60,419	0.86
Maintenance & Repair	\$74,429	\$14,056	\$38,293	\$24,534	\$24,779	\$15,028	3.41
Property Taxes	\$62,096	\$63,138	\$64,197	\$65,275	\$66,370	\$67,484	1.68
Office Operations	\$125,406	\$166,247	\$148,258	\$120,853	\$112,147	\$116,744	0.03
Rental	\$11,244	\$10,848	\$10,371	\$10,226	\$10,306	\$10,345	(1.63)
Training and Development	\$22,963	\$20,388	\$19,444	\$18,431	\$18,665	\$18,933	(3.67)
Travel Costs & Accom	\$14,353	\$12,568	\$12,046	\$11,953	\$12,042	\$12,168	(3.11)
Uniforms	\$8,408	\$8,221	\$8,056	\$7,692	\$7,796	\$7,908	(1.19)
Utilities	\$38,597	\$39,105	\$39,327	\$39,912	\$40,570	\$41,228	1.33
Vehicles & Field Equipment	\$92,184	\$86,783	\$84,284	\$84,285	\$85,614	\$85,917	(1.36)
Program Costs	\$715,592	\$792,446	\$528,836	\$525,363	\$202,978	\$211,957	(16.02)
Board of Director's	\$25,221	\$24,778	\$24,441	\$24,534	\$24,934	\$25,173	(0.03)
Wages & Benefits	\$2,590,315	\$2,560,126	\$2,447,398	\$2,191,950	\$2,168,323	\$2,199,401	(3.13)
Capital Purchase	\$52,096	\$69,400	\$87,300	\$59,900	\$42,700	\$58,430	7.15
Amortization	\$178,955	\$166,428	\$163,136	\$166,159	\$171,783	\$173,848	(0.51)
Deferred to Future Year	\$564,661	\$183,051	\$50,422	\$45,914	\$41,885	\$33,563	(35.52)
To Reserves	\$45,055	\$68,365	\$68,970	\$46,442	\$64,561	\$44,624	5.62
<b>TOTAL EXPENDITURE</b>	<b>\$5,107,028</b>	<b>\$4,803,747</b>	<b>\$4,282,932</b>	<b>\$3,904,190</b>	<b>\$3,483,651</b>	<b>\$3,499,167</b>	<b>(7.19)</b>
<b>Surplus/(Deficit)</b>	<b>(\$178,955)</b>	<b>(\$166,429)</b>	<b>(\$163,136)</b>	<b>(\$166,159)</b>	<b>(\$171,782)</b>	<b>(\$173,847)</b>	

Schedule 8

Levy Funded				July 14, 2022					
CA Business Areas - Programs	Program & Services			2023 Forecast Programs & Services			2024 Forecast Programs & Services		
	Category 1	Category 2	Category 3	Category 1	Category 2	Category 3	Category 1	Category 2	Category 3
<b>Corporate Services</b>									
Corporate Services and Governance	637,045			654,241			667,025		
GIS/Information Management									
Communication & Outreach									
	<u>637,045</u>	<u>0</u>	<u>0</u>	<u>654,241</u>	<u>0</u>	<u>0</u>	<u>667,025</u>	<u>0</u>	<u>0</u>
<b>Education</b>									
Conservation/Outdoor Education			78,859			116,393			119,233
<b>Flood Plain Management</b>									
Flood & Erosion Control Prevention	147,729			210,233			201,177		
<b>Environmental Monitoring</b>									
Natural Hazard Mgt Programs	223,119	11,342		315,705	11,678		343,123	11,910	
Provincial Water Quality Monitoring	90,340			111,492			112,560		
Local Water Quality Monitoring			99,000			97,762			98,876
Sub Watershed Plans & Projects			21,400			33,050			34,159
	<u>313,459</u>	<u>11,342</u>	<u>120,400</u>	<u>427,197</u>	<u>11,678</u>	<u>130,812</u>	<u>455,682</u>	<u>11,910</u>	<u>133,035</u>
<b>Drinking Water Source Protection</b>	<u>0</u>			<u>0</u>			<u>0</u>		
<b>Property Management</b>									
Lands and Conservation Areas	7,558			12,213			13,483		
<b>Recreation</b>									
Lands and Conservation Areas	16,392			34,416			35,385		
<b>Stewardship</b>									
Watershed Stewardship & Restoration			35,994			59,379			60,829
<b>Vehicle &amp; Equipment</b>	<u>0</u>			<u>0</u>			<u>0</u>		
<b>Total</b>	<u>1,122,184</u>	<u>11,342</u>	<u>235,253</u>	<u>1,338,300</u>	<u>11,678</u>	<u>306,584</u>	<u>1,372,753</u>	<u>11,910</u>	<u>313,097</u>
	<b>1,368,778</b>			<b>1,656,562</b>			<b>1,697,760</b>		
Add: Special Benefitting Levy	<u>88,703</u>			<u>104,642</u>			<u>128,846</u>		
	<b>1,457,481</b>			<b>1,761,205</b>			<b>1,826,605</b>		



## Schedule 9

CA Business Areas - Programs & Funding Summary	2022 Budget		2023 Forecast		July 14 '22 2024 Forecast	
	\$	%	\$	%	\$	%
<b>Category 1</b>						
Municipal Levy	\$1,210,887	43.7%	1,450,942	48.2%	1,501,598	53.6%
Provincial and Federal Funded	\$306,079	11.0%	385,978	12.8%	398,377	14.2%
Self Generated	\$1,256,038	45.3%	1,174,774	39.0%	903,711	32.2%
	<b>\$2,773,003</b>		<b>3,011,695</b>		<b>2,803,687</b>	
<b>Category 2</b>						
Municipal Levy	\$11,342	26.1%	11,678	20.7%	11,910	23.7%
Provincial and Federal Funded	\$0	0.0%	0	0.0%	0	0.0%
Self Generated	\$32,071	73.9%	44,860	79.3%	38,399	76.3%
	<b>\$43,413</b>		<b>56,538</b>		<b>50,309</b>	
<b>Category 3</b>						
Municipal Levy	\$235,253	11.9%	306,584	20.6%	313,097	26.1%
Provincial and Federal Funded	\$469,665	23.8%	233,095	15.7%	350,000	29.2%
Self Generated	\$1,271,724	64.3%	946,430	63.7%	536,838	44.7%
	<b>\$1,976,642</b>		<b>1,486,109</b>		<b>1,199,935</b>	
<b>Total</b>						
Municipal Levy	\$1,457,481	30.4%	1,769,205	38.8%	1,826,605	45.1%
Provincial and Federal Funded	\$775,744	16.2%	619,073	13.6%	748,377	18.5%
Self Generated	\$2,559,833	53.4%	2,166,064	47.6%	1,478,948	36.5%
	<b>\$4,793,058</b>		<b>4,554,342</b>		<b>4,053,931</b>	

**Huron East Health Centre - Management Committee  
Minutes  
Virtual Meeting  
Wednesday, August 3, 2022 at 4:01 p.m.**

**Members Present:**

Huron East Councillors: Brenda Dalton and Gloria Wilbee

Huron East/Seaforth Community Development Trust: Neil Tam and Ann Bettles

**Absent:**

Huron Community Family Health Team: Tony Van den Hengel

**Staff Present:**

CAO Brad McRoberts; Clerk Jessica Rudy; Kelly Buchanan, Huron Community Family Health Team

**1. Adopt Agenda as Circulated or Amended**

Moved by Councillor Wilbee and Seconded by Neil Tam:

That the Agenda for the Huron East Health Centre Management Committee dated August 3, 2022 be adopted as circulated.

Carried

**2. Disclosure of Pecuniary Interest**

None declared.

**3. Minutes of Previous Meeting**

Moved by Neil Tam and Seconded by Councillor Wilbee:

That the minutes of the meeting of December 16, 2020 be approved as circulated.

Carried

**4. Property & Building Maintenance**

**4.1 CAO Report: 22-08-03 – Health Centre Upgrades**

CAO Brad McRoberts provided an overview and background to the report noting the suggested upgrades for lobby furniture and the proposed kiosk.

Kelly Buchanan provided a detailed overview of the proposed indoor kiosk, which replicates the existing outdoor kiosk noting that it would create a separate reception point, provide relief to the existing reception desk staff, create a more streamlined

system, eliminate the outdoor weather factors and create a more efficient office.

B. McRoberts provided a breakdown of the cost and funding details noting that staff are seeking a recommendation from the Committee to bring forward to Council seeking support for the costs of the upgrades through the existing budget and Huron East Health Centre reserves.

In terms of the usage of the existing outdoor kiosk, it was noted that if there is not any other municipal use for the structure, the Health Centre would be able to utilize it as part of future flu shot clinics or drive thru COVID immunizations.

Moved by Neil Tam and Seconded by Councillor Wilbee:

That the Huron East Health Centre Committee recommend that Council support the cost for the upgrades to the Huron East Health Centre lobby in the amount of \$15,100 and fund the upgrade costs beyond the existing 2022 Repairs & Maintenance Budget from the Huron East Health Centre Reserve.

Carried

## **5. Other Business**

CAO Brad McRoberts noted that a meeting will be scheduled in late October or early November, based on member availability, to discuss future budget needs for 2023. It was stated that anything beyond 2023 should be captured as the Committee will no longer be in operation with the new Term of Council, which commences November 15, 2022.

The Committee agreed to the proposed meeting, and stated that it would also be an opportunity to review the leased spaces and rents.

B. McRoberts and K. Buchanan provided a history of the Committee, property, building usage and tenants for the benefit of Ann Bettles, a newly appointed member as part of the Seaforth Trust. Summary sheets for leases and other budget information will be provided as part of the next agenda package.

## **6. Adjournment**

Moved by Councillor Wilbee and Seconded by Neil Tam:

That the meeting do adjourn at 4:41 p.m.

Carried



The Corporation  
of the  
Municipality of Huron East  
By-law No. 58 for 2022

Being a By-law to Amend By-law 47-2020, the Cox  
Municipal Drain and Burrows ‘B’ Drain Improvement  
2020 (Grey Ward) and to provide for the raising of a  
lesser amount than provided therein

**Whereas**, under and by virtue of By-law 47-2020 of the Municipality of Huron East there were, as appears therein, provisions for borrowing on the credit of the Municipality of Huron East a total of \$325,000.00 for the purpose of executing and completing the said Drainage Works and for the levying the required sum \$211,084.73 or such reduced required sum after taking into account allowances and applicable grants.

**And Whereas** it has transpired that the cost of executing and completing the said Drainage Works to date was less than that provided for in the said By-law and is \$295,816.25 which is 91.02% of \$325,000.00.

**And Whereas** it is expedient that said By-law shall be amended to provide for raising by assessment the amount after taking into account allowances and applicable grants.

**And Whereas** the Municipal Council of the Municipality of Huron East has determined to amend By-law 47-2020 accordingly and as in hereafter mentioned.

Schedule of Assessment

	Original Assessment	Present Assessment
Lands	\$ 186,180.00	\$ 87,799.84
Roads	<u>\$ 138,820.00</u>	<u>\$ 123,284.89</u>
Total	\$ 325,000.00	\$ 211,084.73

**Now Therefore** the Municipal Council of the Municipality of Huron East, pursuant to the provisions of the Drainage Act, R.S.O., 1990 as amended, enacts as follows:

- 1) That By-law 47-2020 of the said Municipality of Huron East be and it is hereby amended and that the Clerk of the said Municipality of Huron East be and he is hereby empowered and authorized to amend said By-law accordingly.
- 2) Assessments are due and payable on September 16, 2022. Property owners who wish to debenture their assessments, will have interest added to their assessment at a rate equivalent to tile drainage loan interest (6%) to the 16<sup>th</sup> day of September, 2022. On the 1<sup>st</sup> day of October, 2022, the Municipality of Huron East will issue a three year debenture calculated at a rate equivalent to the tile drainage loan interest (6%) with three equal annual payments due October 1, 2023, October 1, 2024 and October 1, 2025. Interest on defaulted annual payments shall be added on the first day of default and on the first day of each month thereafter at a rate of 1.25% (15% per annum) and shall be collected in a like manner as taxes.
- 3) Net assessments less than \$1,000.00 shall be due on September 16, 2022 and will not be debentured.
- 4) That this By-law shall come into force upon and after the final passing thereof.

**Read** a first time and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

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Robert Fisher, Deputy Mayor

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Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 059 for 2022

Being a By-law to Appoint a Treasurer for the  
Municipality of Huron East and Repeal By-law  
64-2011

**Whereas**, the Municipal Act, S. O. 2001, c. 25, as amended, s. 286 (1) provides that a municipality shall appoint a treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality, including,

- a) collecting money payable to the municipality and issuing receipts for those payments;
- b) depositing all money received on behalf of the municipality in a financial institution designated by the municipality;
- c) paying all debts of the municipality and other expenditures authorized by the municipality;
- d) maintaining accurate records and accounts of the financial affairs of the municipality;
- e) providing the council with such information with respect to the financial affairs of the municipality as it requires or requests;
- f) ensuring investments of the municipality are made in compliance with the regulations made under section 418; and
- g) complying with any requirements application to the treasurer under section 418.1 2001, c.25 s. 286(1); 2017, c. 10, Sched. 1, s. 35.

**Now Therefore** the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

- 1. That Stacy Grenier be and she is hereby appointed as Treasure of the Municipality of Huron East effective immediately.
- 2. That the said Stacy Grenier shall hold office during the pleasure of Council and, subject to the by-laws of Council, shall, with respect to the Municipality and the administration of its affairs; exercise all the authority, powers and rights and shall perform all duties and obligations which by statute or by By-law are or may be conferred or imposed upon her, and shall perform any other duties that may be imposed upon her from time to time by Council.
- 3. That By-law 64 for 2011 is hereby repealed.
- 4. This By-law shall come into effect upon final passage thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

Robert Fisher, Deputy Mayor

Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 060 for 2022

Being a By-law to Delegate Authority to the  
Chief Administrative Officer and Director of  
Finance for Executing Listing Agreements and  
Purchase and Sales Agreements for the  
Brussels Subdivision Development

**Whereas** Section 23.1 of the *Municipal Act, S.O. 2001, C 25* states that Council is authorized to delegation certain powers and duties;

**And Whereas** Section 5 of the *Municipal Act*, provides that a municipality’s power shall be exercised by by-law;

**And Whereas** listing agreements will need to be executed for each lot within the Brussels Subdivision Development;

**And Whereas** the agreements for purchase and sale will need to be executed for each lot within the Brussels Subdivision Development;

**And Whereas** Council deems it expedient to delegate authority to the Chief Administrative Officer and Director of Finance to execute the listing agreements and purchase and sale agreements;

**Now Therefore** the Council of the Municipality of Huron East enacts as follows:

1. That the Chief Administrative Officer and Director of Finance are hereby delegated authority to execute the listing agreements for the Brussels Subdivision Development.
2. That the Chief Administrative Officer and Director of Finance are hereby delegated authority to execute the purchase and sales agreements for the lots within the Brussels Subdivision Development.
3. That this by-law shall come into force and take effect on the date of final passing thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third and final time this 9<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Robert Fisher, Deputy Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 061 for 2022

Being A By-law to Establish and Appoint Members to a  
Joint Municipal Election Compliance Audit Committee  
and to repeal By-law 67-2018

**Whereas** section 88.37 of the Municipal Elections Act, 1996 requires municipalities to appoint an Election Compliance Audit Committee to deal with matters regarding election campaign finances before October 1<sup>st</sup> in an election year;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

- 1) That the Corporation of the Municipality of Huron East Election Compliance Audit Committee is hereby established to deal with the matters provided for in the Municipal Elections Act, 1996;
- 2) That the following members are hereby appointed to the Elections Compliance Audit Committee;
  - a. Jacquie Bishop
  - b. Nancy Michie
  - c. Tom Prout
  - d. Alternate Member: Rhonda Fischer
- 3) Should any of the members of the Election Compliance Audit Committee referred to in Section 2 resign or otherwise be unable to perform their duties, the following individual shall be called upon as alternate without the necessity of taking any further steps to constitute them as members of the Election Compliance Audit Committee;
  - a. Rhonda Fischer
- 4) That the business of the Municipality of Huron East Election Compliance Audit Committee be conducted in accordance with the Terms of Reference set out in Schedule “A” attached hereto and forming a part of this by-law;
- 5) That By-law 67-2018 is hereby repealed.
- 6) This by-law shall come into effect upon final passage thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

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Robert Fisher, Deputy Mayor

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Jessica Rudy, Clerk



Schedule A to By-law No. 60 of 2022

Terms of Reference  
Municipality of Huron East  
Election Compliance Audit Committee

1. Name

The name of the Committee is the “Municipality of Huron East Compliance Audit Committee”.

2. Mission

The Municipality of Huron East Compliance Audit Committee has full delegation of the authority in the *Municipal Elections Act, 1996* (MEA) to address applications requesting an audit of a candidate’s election campaign finances.

3. Mandate

The responsibilities and functions of the Committee are set out in Section 88 of the MEA and are required and not limited to perform the following:

- (a) consider a compliance audit application received by an elector or clerk and decide whether it should be granted or rejected;
- (b) if the application is granted, appoint an auditor;
- (c) receive the auditor’s report;
- (d) consider the auditor’s report and decide whether legal proceedings should be commenced within 30 days of receiving the auditors report; and
- (e) recover the costs of conducting the compliance audit from the applicant if there were no apparent contraventions and if there appears to be no reasonable grounds for having made the application.

4. Membership Composition

The Committee will be composed of three (3) members and one (1) alternate member, with membership drawn from the following stakeholder groups:

- (a) accounting and audit – accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates;
- (b) academic – college or university professors with expertise in political science or local government administration;
- (c) legal;
- (d) professionals who in the course of their duties are required to adhere to codes or standards of their profession which may be enforced by disciplinary tribunals; and
- (e) other individuals with knowledge of the campaign financing rules of the Municipal Elections Act, 1996.

Note: Candidates, Members of Council and Municipal staff are not eligible to be appointed to the Committee as stipulated in Section 88.37(2) of the MEA.

5. Membership Selection

All applicants will be required to submit a letter outlining their qualifications and experience. The selection committee consisting of a sub-committee from the Huron County Municipal Clerks and Treasurers Association will select a short list of candidates for Council appointment. If a vacancy of more than two (2) occurs during the term of appointment the Huron County Compliance Audit Ad Hoc Committee will proceed with the process to fill these vacancies.

The selection process will be based upon clearly understood and equitable criteria. Members will be selected on the basis of the following:

- (a) demonstrated knowledge and understanding of municipal election campaign financing rules;
- (b) proven analytical and decision-making skills;
- (c) experience working on a committee, task force or similar setting;
- (d) availability and willingness to attend meetings;
- (e) would be willing to provide a Letter of Independence to confirm there would be no conflict with the undertaking;
- (f) excellent oral and written communication skills;
- (g) other skills as deemed necessary.

**6. Term of Membership**

The Committee must be established by October 1, 2022 and Committee members will be appointed to serve the same term of office of the Council or local board that takes office following the Municipal Election on October 24, 2022.

**7. Chair**

The Committee members will select a Chair from amongst its members at its first meeting and the Chair may rotate on an annual basis or as deemed necessary by the Committee members.

**8. Procedures**

Meetings of the Committee shall be governed by Robert’s Rules of Order Procedural By-Law and Legislation.

**9. Administration**

Any responsibilities not clearly identified within the Terms of Reference shall be in accordance with Section 88 of the MEA.

**10. Meetings**

An initial training session will be organized for the Committee, with this expense to be shared jointly by all lower tier Huron County Municipalities.

The Committee will meet as needed with meetings to be scheduled when a compliance audit application is received in accordance with Section 88.33(3) of the MEA. The Committee may also schedule meetings as necessary to organize and plan its work, as it deems necessary.

The Secretary will ensure that agendas, minutes and decisions are properly communicated using the Municipality’s website or other means necessary.

The records emanating from meetings of the Municipality of Huron East Compliance Audit Committee shall be retained and preserved by the municipality requesting the services of the Committee in accordance with that municipality’s Record Retention By-law.

**11. Closed Meetings**

The Committee, may, upon affirmative vote of the majority of its members present at a meeting, determine to hold any meeting or part of a meeting as a closed session in order to discuss sensitive issues in accordance with Section 239 of the *Municipal Act, 2001*.

**12. Staffing and Remuneration**

Where a Municipality has received application for audit, staff from the Municipal Clerk's Office will provide administrative support to the Committee and the Clerk, or designate, shall act as Secretary. Where the Clerk of a Municipality has submitted the application, an alternate Clerk from another municipality in the County shall act as Secretary. The appointment of the auditor will be the responsibility of the Municipality that has received the application for audit.

Committee members will receive remuneration on a per diem basis in the amount of \$200 for attendance at a meeting plus mileage expenses (at the Municipality's rate). Administration costs for such items as printing and mailing will be absorbed within the Municipal Clerks' operating budget and common costs of the Committee

**13. Meeting Attendance**

Meetings will be convened with the attendance of three (3) committee members and may be held virtually as per the individual Municipality's Procedural By-Law. In the event of the absence of a member, the appointed alternate member will assume the duties of the committee member.

**14. Conflict of Interest**

To avoid a conflict of interest, any auditor or accountant appointed to the Committee must agree in writing to not undertake the audits or preparation of the financial statements of any candidates seeking election to Council. Failure to adhere to this requirement will result in the individual being removed from the committee. Persons who have participated as candidates in municipal elections, or who have held roles on the campaigns for any such candidates which involved the giving of financial advice, will not be eligible for participation on the committee.

Members shall abide by the rules outlined within the *Municipal Conflict of Interest Act* and shall disclose the pecuniary interest to the Secretary and absent himself or herself from meetings for the duration of the discussion and voting (if any) with respect to that matter.

**15. Errors/Omissions**

The accidental omission to give notice of any meeting of the Committee to its members or the non-receipt of any notice by any member, or any error in any notice that does not affect its substance, does not invalidate any resolution passed or any proceedings taken at the meeting. Any member of the Committee may at any time waive notice of any meeting.

The Corporation  
of the  
Municipality of Huron East  
By-law No. 062-2022

Being a By-law to Authorize a Shared Services Agreement for a Dog Catcher with the Municipalities of Central Huron and Morris-Turnberry

**Whereas** Section 20(1) of the Municipal Act, S.O. 2001, Chapter 25, as amended, provides that a Municipality may enter into an agreement with one or more Municipalities or local bodies, as defined in the Section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

**And Whereas** Section 2 of the Municipal Act, S.O. 2001, Chapter 25, as amended, permits Municipalities to provide services that the Municipalities deem necessary;

**And Whereas** Section 11(3) of the Municipal Act, S.O. 2001 allows municipalities to pass By-laws relating to animals;

**And Whereas** the Council of the Corporation of the Municipality of Huron East deems it desirable to enter into an agreement with the Municipality of Central Huron and the Municipality of Morris-Turnberry for Dog Catcher Services.

**Now Therefore** the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

- 1. That the Mayor and Clerk are hereby authorized and instructed to enter into an agreement with the Municipality of Central Huron and the Municipality of Morris-Turnberry for Dog Catcher services;
- 2. That this by-law shall come into force and take effect on the date of final passing thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Robert Fisher, Deputy Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 063 for 2022

Being a By-law to Appoint a Dog Catcher for  
the Municipality of Huron East and Repeal By-  
law 56-2006

**Whereas**, Section 11(2)8 of the Municipal Act, S.O. 2001, c.25, as amended, provides that a Municipality may pass By-laws respecting protection to persons and property;

**And Whereas** Section 11(3)9 of the Municipal Act provides that a Municipality may pass by-laws respecting animals;

**And Whereas** the Corporation of the Municipality of Huron East deems it necessary to appoint an individual as Dog Catcher;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

1. That Steve Jansen is hereby appointed as the Dog Catcher within the Municipality of Huron east to carry out the provisions in the Animal control By-law.
2. That By-law 56 for 2006 is hereby repealed.
3. This By-law shall come into effect upon final passage thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Robert Fisher, Deputy Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk



The Corporation  
of the  
Municipality of Huron East  
By-law No. 064 for 2022

Being a By-law to Authorize a Next Generation 911 Service Agreement with the County of Huron.

**Whereas** the *Municipal Act, S.O. 2001, c.25*, as amended, s. 8(1) contains broad authority to municipalities to enable municipalities to govern its affairs as it considers appropriate;

**And Whereas** pursuant to Section 9 of the *Municipal Act*, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

**And Whereas** the Corporation of the County of Huron administers the 911 system that services the Municipality of Huron East;

**And Whereas** the Council of the Corporation of the Municipality of Huron East is desirous of entering into a Next Generation 911 Service Agreement with the County of Huron;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East enacts as follows:

- 1. That the Mayor and Clerk are hereby authorized and instructed to enter into a Next Generation 911 Service Agreement with the Corporation of the County of Huron attached as ‘Schedule A’.
- 2. That this by-law shall come into force and take effect on the date of final passing thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Robert Fisher, Deputy Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk



## **9-1-1 Service Agreement**

between

The County of Huron

and

Municipality of Huron East

## 9-1-1 Service Agreement

This Agreement made shall be effective as of the     day of     , 2022.

BETWEEN:

THE CORPORATION OF THE COUNTY OF HURON  
(the "County")

and

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST  
(the "Municipality")

(each, a "Party" and, collectively, the "Parties")

### RECITALS

WHEREAS the County has entered into a Next Generation 9-1-1 Authority Service Agreement with Bell Canada as per Bell Canada National Services Tariff Item 601 as approved and amended from time to time by the Canadian Radio-Television and Telecommunications Commission or its successors;

AND WHEREAS the Bell Next Generation 9-1-1 Authority Service Agreement requires the County to implement and ensure the operation of a twenty-four (24) hours a day, seven (7) days per week Primary Public Safety Answering Point (P.P.S.A.P.) for the 9-1-1 Serving Area in a manner that meets quality standards generally accepted in North America for such services;

AND WHEREAS the County has obligations under the Bell Next Generation 9-1-1 Authority Service Agreement to ensure that correct and timely information is provided to a P.P.S.A.P. in order to correctly direct a 9-1-1 call to the appropriate Secondary Public Safety Answering Point (S.P.S.A.P.) as arranged by the Municipality;

AND WHEREAS the Parties have a joint interest in the proper operation of the County NG9-1-1 System;

NOW THEREFORE the Parties, in consideration of the mutual promises contained herein, agree as follows:

## 1. DEFINITIONS

1.1 For the purposes of this Agreement, capitalized terms have the meanings ascribed below:

- (a) **Bell PERS:** The Public Emergency Reporting Service - Ontario, which is a telecommunications service provided by Bell Canada pursuant to Bell Canada National Services Tariff Item 601 to municipalities for the delivery of 9-1-1 calls to the P.P.S.A.P. and S.P.S.A.P. and pursuant to the agreement between Bell Canada and the County.
- (b) **NG9-1-1:** means a secure, IP-based, open-standards based system comprised of hardware, software, data, and operational policies and procedures that (a) provides standardized interfaces from emergency call and message services to support emergency communications, (2) processes all types of emergency calls, including voice, text, data, and multimedia information, (3) acquires and integrates additional emergency call data useful to call routing and handling, (4) delivers the emergency calls, messages and data to the appropriate PSAP and other appropriate emergency entities based on the location of the caller, (5) supports data, video, and other communications needs for coordinated incident response and management and (6) interoperates with services and networks used by first responders to facilitate emergency response. NG9-1-1 and 9-1-1 are used interchangeably throughout this Agreement.
- (c) **Huron County 9-1-1 Coordinator:** A designated employee of the County with responsibilities relative to the County 9-1-1 System including management oversight of this Agreement.
- (d) **County 9-1-1 System:** An emergency response system that provides the public within Huron County with access via one easy 3-digit (9-1-1) telephone number to a P.P.S.A.P. with the capability of quickly transferring and conferencing calls to the appropriate S.P.S.A.P. The 9-1-1 System provides a Next Generation 9-1-1

service to the public within Huron County. Next Generation 9-1-1 makes it possible to display the 9-1-1 caller's location information and phone number and will allow the call taker to subsequently transfer the call to a S.P.S.A.P.

- (e) **Effective Date:** The date on which this Agreement is executed by the Parties or such other date as agreed to in writing by the Parties.
- (f) **Emergency Service Zone (E.S.Z.):** The geographic area served by designated police or ambulance services.
- (g) **Fire Polygon:** The geographic area served by a designated fire department(s).
- (h) **M.F.I.P.P.A.:** The Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c M. 56 and regulations, as amended, or any successor provincial legislation that governs access to public information and the protection of personal information and privacy.
- (i) **9-1-1 Serving Area:** The geographic area as determined by the County from which all 9-1-1 calls will be directed to a P.P.S.A.P.
- (j) **Primary Public Safety Answering Point (P.P.S.A.P.):** A 24 hour per day, 7 days per week, communication center that is the first point of reception of 9-1-1 calls, that in turn, transfers the 9-1-1 calls to the appropriate S.P.S.A.P. based on the need for fire, police or ambulance services.
- (k) **Secondary Public Safety Answering Point (S.P.S.A.P.):** The communication center to which 9-1-1 emergency calls are transferred from the P.P.S.A.P.; and which will be the police, fire or ambulance agency; within each E.S.Z. (police and ambulance) and/or Fire Polygon (fire).

## 2. OBJECT

- 2.1 Municipalities are required to ensure that access to 9-1-1 service is available to their communities and as such the County is responsible for the provision of the 9-1-1 service for all municipalities in the County.



- 2.2 9-1-1 service in the County of Huron is funded by the County and provided via a contract with a third party acting as the Primary Public Safety Answering Point. The P.P.S.A.P. is the first point of contact for people calling 9-1-1. The first question that is asked to people calling 9-1-1 is if their emergency is for police, fire or ambulance. Based on the initial information provided, the caller is then transferred to a Secondary Public Safety Answering Point as the most appropriate agency required for the response
- 2.3 In order for the County 9-1-1 System to operate it requires the County and the Municipality to work together.

### **3. CONSIDERATION**

- 3.1 The Parties agree that this Agreement is for their mutual advantage and is designed to meet the requirements of the served population within the 9-1-1 Serving Area.
- 3.2 No monetary consideration is payable under this Agreement.

### **4. MANAGEMENT OF COUNTY 9-1-1 SYSTEM**

- 4.1 The County may alter the manner in which the County 9-1-1 System is delivered including but not limited to the termination of a third party service, alteration of contract terms with a third party service etc. at its sole discretion. The County 9-1-1 System shall be delivered as a County function with the ultimate responsibility resting with the Council of the Corporation of the County of Huron.
- 4.2 The County may consult with the Municipality regarding changes to the County 9-1-1 System.

### **5. HURON COUNTY OBLIGATIONS**

- 5.1 The County agrees to:
- (a) Provide and operate a P.P.S.A.P. for the 9-1-1 Service Area on a twenty-four (24) hours a day, seven (7) days per week basis. The County may contract with a

third party service provider for the management and operation of the P.P.S.A.P. but in such event the County shall remain responsible for all aspects of the P.P.S.A.P. and shall not be relieved of its obligations under this Agreement.

- (b) Ensure that there is a designated back-up to the P.P.S.A.P. to which 9-1-1 calls will be directed in the event the primary P.P.S.A.P. is unable to accept the calls for any reason.
- (c) Co-ordinate participation of all S.P.S.A.P. as identified by the Municipality in the 9-1-1 Serving Area including:
  - i. determining the ESZ's and Fire Polygons served by the P.P.S.A.P. and S.P.S.A.P.;
  - ii. providing and validating to Bell Canada all geographical data, including street names, addresses, and borders of the 9-1-1 Serving Area and E.S.Z.'s;
  - iii. informing Bell Canada of all changes in the geographical data that may occur.

## **6. MUNICIPAL OBLIGATIONS**

### **6.1 The Municipality agrees to:**

- (a) Provide and operate a S.P.S.A.P. for the E.S.Z.'s and Fire Polygon's applicable to the Municipality on a twenty-four (24) hours a day, seven (7) days per week basis. The Municipality may contract with a third party service provider for the management and operation of the S.P.S.A.P. but in such event the Municipality shall remain responsible for all aspects of the S.P.S.A.P. and shall not be relieved of its obligations under this Agreement.
- (b) Ensure that there is a designated back-up to the S.P.S.A.P. to which 9-1-1 calls will be directed in the event the primary S.P.S.A.P. is unable to accept the calls for any reason.
- (c) Ensure that identified/contracted S.P.S.A.P. is conformant to the NENA i3 standard (NENA-STA-010), which is capable of receiving IP-based signaling and media for delivery of emergency calls.

- (d) Inform the County of changes in its identified/contracted S.P.S.A.P. in a timely manner.
- (e) Ensure that the Municipality S.P.S.A.P.(s) coordinate/co-operate, wherever required, with the P.P.S.A.P. as identified by the County.
- (f) Implement 9-1-1 addressing in conformity with the County of Huron Emergency Services 911 Policies and Procedures (as amended from time to time by the County) and provide such information to the County in a format acceptable to the County and in a timely manner.
- (g) Ensure that the Municipality communicates any municipal annexations/amalgamations to the County 9-1-1 Coordinator.
- (h) Send all necessary information about street name changes and new street names, change of civic addressing and extension of street addressing, new construction and new subdivisions to the Huron County 9-1-1 Coordinator.

## **7. COMPLAINTS**

- 7.1 Should a Municipality feel there is a problem or complaint with the County 9-1-1 System, a P.P.S.A.P. or the operation of a P.P.S.A.P., the problem shall be referred to the Huron County 9-1-1 Coordinator in writing.
- 7.2 The Huron County 9-1-1 Coordinator shall provide a response to the problem or complaint, in writing, within thirty (30) days.
- 7.3 If a Municipality reporting the problem or complaint is not satisfied with the response given by the Huron County 9-1-1 Coordinator, the problem or complaint may be referred to the County of Huron Clerk in writing.
- 7.4 The decision of the County of Huron will be final.

## **8. ACCESS TO RECORDED P.P.S.A.P. CALLS**

- 8.1 9-1-1 calls are recorded at the Primary Public Safety Answering Point from the time the call is answered until the P.P.S.A.P. releases the call to a S.P.S.A.P.
- 8.2 The Chief Administrative Officer or delegated senior staff member of a Municipality or legal counsel of a Municipality and/or a delegated staff member of a S.P.S.A.P. designated by the Municipality may listen to a recording(s) at a time and place as arranged by the P.P.S.A.P.
- 8.3 The County shall ensure that recordings of 9-1-1 calls received at a P.P.S.A.P. will be held for a minimum period of six (6) months, and for an indefinite period of time upon request from a Municipality for evidence or legal purposes.

## **9. FORCE MAJEURE**

- 9.1 Neither the County nor the Municipality shall be held responsible for any damages or delays as a result of any event that is beyond the County's or Municipality's reasonable control.
- 9.2 The County and Municipality agree that in the event of force majeure all involved Parties will co-operate and make all reasonable efforts to provide temporary replacement service until permanent service is completely restored.

## **10. INDEMNIFICATION & LIMIT OF LIABILITY**

- 10.1 Subject to force majeure, each Party shall, from time to time and at all times hereafter, save, defend, keep harmless and fully indemnify the other Party, its successors and assigns, from and against all actions, claims and demands whatsoever that may be brought against or made upon the other Party, and against all loss, liability, judgments, claims, costs, demands or expenses that the other Party may sustain, suffer or be put to, resulting from or arising out of the first Party's negligence or failure to exercise reasonable care, skill or diligence in the performance, non-performance or rendering of any work or service required to be performed or rendered by it, its agents, officials, employees or contract agencies or any of them in accordance with the provisions of this Agreement.

- 10.2 Notwithstanding any other provision in this Agreement, the County shall not be

responsible or liable for any injury, death or property damage to the Municipality, its employees, subcontractors or agents, or for any claim by any third party against the Municipality, its employees, subcontractors or agents arising from:

- (a) The accuracy or completeness, or lack thereof, of any information the County receives from the Municipality which the County relies on in providing services under this Agreement;
- (b) Equipment or services provided by any third party service provider, including the failure of any other third party service provider to provide equipment or services, which the County relies on to provide services under this Agreement.

## **11. INSURANCE**

### **11.1 General Liability Insurance**

General Liability Policy insuring against injury or damage to persons or property, underwritten by an insurer licensed to conduct business in the Province of Ontario with a limit of not less than \$ 5 million. The policy shall be endorsed to include each party to the agreement as an additional insured with respect to the Mutual Aid Ambulance Services as per the signed agreement. The policy shall further be endorsed to include:

- (a) cross-liability,
- (b) contractual liability,
- (c) personal injury, and
- (d) Non-owned Automobile Coverage with a limit of not less than \$ 5 million and shall include contractual non-owned coverage.

## **12. MEDIA CONTACT**

12.1 General Inquiries from the media about the Huron County 9-1-1 System will be handled by the County.

12.2 Inquiries regarding a specific emergency service S.P.S.A.P. will be directed to the Municipality.



### **13. TERM OF AGREEMENT**

13.1 This Agreement shall run for an indeterminate period.

13.2 The Parties further agree that this Agreement shall be considered null and void if the benefits to either Party are nullified by changes in directives or regulations issued by the C.R.T.C.; legislation or regulation enacted by the Province of Ontario; withdrawal by Bell Canada of the Next Generation 9-1-1 Authority Service Agreement.; or the termination or expiration of the Bell Next Generation 911 Authority Service Agreement between Bell Canada and the County.

### **14. AMENDMENTS**

14.1 This Agreement may be amended upon consent of the Parties as evidenced in writing refusal of such shall not be unreasonably denied.

### **15. NOTICE**

15.1 Any notice required to be given or served on either Party under this Agreement must be in writing and delivered personally, electronically, by facsimile transmission or by prepaid registered mail, addressed to the County or the Municipality respectively as set out below. Service of notice is effective on the next business day following the date of personal delivery, electronic delivery and facsimile transmission or, in the case of a registered letter, on the third business day following the date of mailing.

To the County at:

County of Huron  
1 Court House Square  
Goderich, ON N7A 1M2  
Attention:  
Phone: (519) 524-8394  
Fax:  
Email:

To the Municipality at:

Municipality of Huron East  
72 Main St., P.O. Box 610  
Seaforth, ON N0K 1W0  
Attention: CAO, Brad McRoberts  
519-527-0160

or to such other addresses as either Party may from time to time designate by written notice to the other Party.

## **16. ENTIRETY**

16.1 This Agreement and the Annexes attached form the entirety of the understanding between the Parties and supersede any other understanding or agreement, collateral, oral or otherwise, regarding the provision of 9-1-1 services, existing between the Parties at the date of execution of this Agreement. No supplement, modification, waiver or termination of this Agreement shall be binding unless executed in writing by the Party to be bound. No waiver of any provision of this Agreement shall be deemed to or shall constitute a waiver of any other provisions, whether or not similar, nor shall such waiver constitute a continuing waiver unless expressly provided.

## **17. CONFIDENTIALITY**

17.1 The County shall maintain the confidentiality of and shall not, except as required in order to carry out services, at any time during or following the term of this Agreement, use, disclose, release or permit the disclosure or release of any information disclosed by the Municipality or any information communicated to or acquired by the County during the course of providing services without obtaining the prior written consent of the Municipality.

17.2 The Municipality shall maintain the confidentiality of and shall not, except as required in order to carry out services, at any time during or following the term of this Agreement, use, disclose, release or permit the disclosure or release of any information disclosed by the County or any information communicated to or

acquired by the Municipality during the course of providing services without obtaining the prior written consent of the County.

17.3 The Parties agree that any information collected or exchanged between the Parties, pursuant to the terms of this Agreement, is subject to the provisions of M.F.I.P.P.A., as amended.

## **18. COMPLIANCE**

18.1 Both Parties shall comply with all legislation, regulations, bylaws, rules, orders, and other requirements enacted or imposed by federal, provincial, municipal or other government bodies, agencies, tribunals, or other authorities which may be applicable to this Agreement.

## **19. GOVERNING LAW**

19.1 This Agreement is governed by the laws of Ontario and the applicable laws of Canada.

## **20. NATURE OF RELATIONSHIP**

20.1 Nothing in this Agreement will be construed so as to imply a partnership between the Parties.

## **21. FURTHER ASSURANCES**

21.1 The Parties agree that they will at their own expense from time to time, and at all times, upon every reasonable request of the other, promptly make, do, execute and deliver or cause to be made, done, executed and delivered all such further acts, deeds or assurances as may be reasonably required for purposes of implementing the matters contemplated by this Agreement and establishing and protecting the rights, interests and remedies intended to be created by this Agreement.

## **22. SURVIVAL**

22.1 Section 10.0 shall survive any termination, expiration, nullification etc. of this

Agreement.

## **23. ANNEXES**

23.1 The following Annex/Annexes shall be incorporated in and form part of this Agreement:

- (a) Annex A – Municipal E.S.Z.'s and Fire Polygons served by the P.P.S.A.P. and S.P.S.A.P.
- (b) Annex B - Municipal S.P.S.A.P. Providers

## **24. COUNTERPARTS**

24.1 This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original but all of which taken together constitute an original understanding and will be effective when one or more counterparts have been signed by each of the Parties.

## **25. EXECUTION**

25.1 This Agreement may be executed in any number of counterparts with the same effect as if all Parties had signed the same document. All counterparts shall be construed together and shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement under the hands of their authorized signing officers in that behalf on the date indicated.

This Agreement is effective on the date stated in the introductory clause.

**IN WITNESS WHEREOF** each of the Municipality of Huron East and the Corporation of the County of Huron have caused this Agreement to be signed and delivered by its duly authorized representative:

**For the Municipality of Huron East:**

**For the County:**

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Name: Jessica Rudy  
Position: Municipal Clerk

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Name: Susan Cronin  
Position: County Clerk

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Name: Bernie MacLellan  
Position: Mayor

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Name: Glen McNeil  
Position: Warden



**Annex A - Municipal E.S.Z.'s and Fire Polygons served by the P.P.S.A.P. and  
S.P.S.A.P.**

**Annex B - Municipal S.P.S.A.P. Providers**

Huron East Fire Department – S-PSAP provider is Owen Sound Communications Centre (Owen Sound Police Services).

The Corporation  
of the  
Municipality of Huron East  
By-law No. 65 for 2022

Being a By-law to temporarily stop up Duke Street and Main Street (County Road 12), within the Seaforth Ward, Municipality of Huron East

**Whereas** the Municipal Act, S.O. 2001, c.25, s.42, as amended, authorizes a municipality to delegate to a committee of council or to an employee of the municipality, subject to any conditions which the municipality may impose, the power to close a highway temporarily for any purpose specified in the by-law;

**And Whereas** the Council of the Corporation of the Municipality of Huron East is desirous of closing specific roads in the Seaforth Ward of the Municipality of Huron East to accommodate the Seaforth Fall Fair parade being held September 17<sup>th</sup>, 2022;

**Now Therefore** the Council of the Corporation of the Municipality of Huron **East enacts as follows:**

- 1. Main Street (County Road 12) will be closed in accordance with the requirements of the County of Huron as follows:
  - a) Saturday, September 17, 2022 from 10:30 a.m. to 11:15 a.m. between Duke Street and Brantford Street, Seaforth Ward (Parade)
- 2. The following streets will be closed for the Seaforth Fall Fair Parade on Saturday, September 17, 2022 between the hours of 10:30 am to 11:15 a.m.:
  - a) Duke Street from Main Street North to Chalk Street North
- 3. This by-law shall come into force and take effect on the date of final reading thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

\_\_\_\_\_  
Robert Fisher, Deputy Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 066 for 2022

Being a By-law to enter into an Agreement with  
ChargerCrew Canada Inc., County of Huron and Town of  
Goderich for Electric Vehicle Charging Stations

**Whereas** the Municipal Act, S.O. 2001,c.25, as amended, s.8(1) contains broad authority to municipalities to enable municipalities to govern its affairs as it considers appropriate;

**And Whereas** pursuant to Section 9 of the Municipal Act, S.O. 2001,c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

**And Whereas** pursuant to Section 11(2)(3) and 11(2)(4) of the Municipal Act, S.O. 2001,c.25, as amended, a municipality, acting within its sphere of jurisdiction may pass bylaws pertaining to the financial management of the municipality and matters pertaining to public assets of the municipality;

**And Whereas** the Municipality of Huron East desires to enter into an Agreement with ChargerCrew Canada Inc., County of Huron and Town of Goderich for Electric Vehicle Charging Stations in the Municipality of Huron East;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East enacts as follows:

- 1. That the Mayor and Clerk are hereby authorized to sign and execute the Agreement, with ChargerCrew Canada Inc., County of Huron and Town of Goderich.
- 2. That this By-law shall come into force and take effect on the date of final passing thereof.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

Robert Fisher, Deputy Mayor

Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 067 for 2022

Being a By-law to Confirm the Proceedings of the Council of  
the Corporation of the Municipality of Huron East

**Whereas**, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality’s capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**And Whereas**, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And Whereas** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-law;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East **Enacts as Follows:**

- 1. The action of the Council of the Corporation of the Municipality of Huron East, at its meeting held on the 9<sup>th</sup> day of August, 2022 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
- 2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
- 3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

**Read** a first and second time this 9<sup>th</sup> day of August, 2022.

**Read** a third time and finally passed this 9<sup>th</sup> day of August, 2022.

<hr/> Robert Fisher, Deputy Mayor	<hr/> Jessica Rudy, Clerk
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I have requested a drain improvement on the Glenville Drain.

Brian McHavin is doing some draining in Sept. He would like the improvement done at that time, This would allow one more to clean up and no crop damage. I spoke to Ken McCallum, He stressed the point that there would be no way it would be done until fall of 2023.

The farmers involved decided to do the work privately and divide the cost among ourselves. We hope this does not inconvenience anyone.

Law Hill

**Huron East  
Public Works**

**To:** Mayor MacLellan and Members of Council

**From:** Barry Mills

**Date:** August 9, 2022

**Subject:** Seaforth WWTP Biosolids Removal Lagoon Cell 1

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**Recommendation:**

It is recommended that the Council of the Municipality of Huron East accept the tender of GFL Environmental Inc. in the amount of \$600,595 including HST, for the removal of Biosolids from Lagoon Cell 1 at the Seaforth Waste Water Treatment Plant, and that the cost be funded through the Seaforth Sewage Reserve.

**Background:**

A report was brought to the Water and Sewer Committee meeting on May 30, 2022 reviewing Seaforth Waste Water Treatment Plant (SWWTP) capacity and a phased approach for expansion to facilitate future growth, as follows

Phase 1: Commissioning of B.M. Ross and Associates to provide a preliminary design for the next phases of the SWWTP upgrades to increase the plant's rated capacity. This phase has been completed.

Phase 2: Sludge removal of Cell 1. This is a two year project to allow the successful bidder two seasons for land application of the sludge. Tender issued in 2022; land application to occur in 2022 and 2023.

Phase 3: Complete the final design and MECP approvals. This brings the project into a construction-ready position with pre-design in 2023-2024.

Phase 4: Construction upgrades in 2024-2025.

Phase 5: Sewage Pumping Station Upgrade.

The Water/Sewer Committee Authorized Phase two, the sludge removal of lagoon Cell 1, to be tendered.

Huron East called for tenders for the removal of biosolids from lagoon Cell 1 at the Seaforth Waste Water Treatment Plant. Three tenders were received prior to August 5th, 2022 at 12:00 Noon and opened in the presence of Councilor Larry McGrath, Director of Finance Stacy Grenier, Andrew Garland of BM Ross and Public Works Manager Barry Mills. Tender results are as follows:

	Tender Price HST Included
Bartels Environmental Services In.	\$1,279,261.70
GFL Environmental Inc.	\$ 600,595.00
Wessuc Inc.	\$ 601,808.62

The tender from GFL Environmental Inc. met the specifications of the Municipality of Huron East and was the lowest tender. BM Ross reviewed the tender documents and recommends GFL Environmental Inc. be awarded the tender (report attached).

**Others Consulted:**


Director of Finance Stacy Grenier  
Andrew Garland, BM Ross

**Financial Impacts:**

Project to be funded from the Seaforth Sewage Reserves.

**Signatures**

  
\_\_\_\_\_  
Barry Mills, Public Works Manager

  
\_\_\_\_\_  
Brad McRoberts, CAO

  
\_\_\_\_\_  
Stacey Grenier, Director of Finance

**B. M. ROSS AND ASSOCIATES LIMITED****Engineers and Planners**

62 North Street, Goderich, ON N7A 2T4

p. (519) 524-2641 [www.bmross.net](http://www.bmross.net)

File No. 16318,1

**VIA EMAIL ONLY**

August 5, 2022

Barry Mills, Public Works Manager  
 Municipality of Huron East  
 72 Main Street South, Box 610  
 Seaforth, ON N0K 1W0

**RE: Seaforth WWTP Biosolids Removal  
 Project 16318, Contract 1 - Tender Review**

Tenders were received on Friday, August 5, 2022 for the Seaforth WWTP Biosolids Removal project, as summarized by the following table:

<b>Tenderer</b>	<b>Tendered Amount (incl. 13% HST)</b>
GFL Environmental Limited	\$600,595.00
Wessuc	\$601,808.62
Bartels	\$1,279,261.70

All tendered values include a contingency allowance of \$20,000 + HST. All tenders were properly signed, were submitted with the specified tender deposit and Agreement to Bond, and acknowledged receipt of Addendums 1 through 4. All tender dollar amount entries and calculations were checked, and a minor error amounting to \$7.46 was found in the Wessuc tender, which appears to be due to rounding error on the single unit price item.

The pre-tender budget advertised for this project was \$790,000 including HST. Although the tender pricing is well under the budget, we note that with biosolids removal projects there is always some uncertainty regarding final material solids content, which can have a significant impact on quantity calculations and costs. We therefore suggest the Municipality considering maintaining additional budget for the project, in the event that quantities exceed pre-tender estimates.

As the lowest tender, we focused our review on the submission from GFL Environmental. We have not completed a biosolids removal project with GFL in the past, but have with a former company Terrapure which was acquired by GFL in 2021. During our project with Terrapure, the work was completed satisfactorily without any significant contract issues.

GFL has listed the following sub-contractors for the Seaforth WWTP tender:


- Pro-Lane Farming, of Dunnville, for field application of biosolids
- Birnam Excavating, of Arkona, for dozer use within the lagoon cell

Based on our review of the submitted tender, we are not aware of any reasons that the Municipality should not award the project to GFL Environmental Inc.

Should you have any questions, please contact the undersigned.

Yours very truly,

B. M. ROSS AND ASSOCIATES LIMITED

Per \_\_\_\_\_  
Andrew Garland, P. Eng.

AJG:sd