



Municipality of Huron East Council Meeting Minutes
Council Chambers
2nd Floor, 72 Main Street South, Seaforth, ON
Tuesday, August 9, 2022

Members Present:

Deputy Mayor: Robert Fisher; Councillors: Raymond Chartrand, Dianne Diehl, Larry McGrath (Virtual), Alvin McLellan, Justin Morrison, Zoey Onn, Joe Steffler, and Gloria Wilbee

Absent:

Mayor Bernie MacLellan and Councillor Brenda Dalton

Staff Present:

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Finance Stacy Grenier; Public Works Manager Barry Mills; and Fire Chief Marty Bedard

Others Present:

Pam Zeehuisen (Item 8.1)

Marian Pullman (Item 8.2)

Louise Hays (Item 8.2)

Huron County Planner Jenn Burns

Shawn Loughlin, Editor, The Citizen

1. Call to Order and Opening Remarks

Deputy Mayor Fisher called the meeting to order at 7:00 p.m.

2. Closed Session

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That a closed meeting of Council be held on Tuesday, August 9, 2022 at 5:00 p.m., in Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purposes of the following matters:

- 2.1 Adoption of July 19, 2022 Closed Session of Council Meeting Minutes
- 2.2 239(2)(f) - Advice that is subject to solicitor-client privilege relating to an appeal – refusal of proposed Zoning By-law Amendment

2.3 239 (2)(d) – disposition of land in the Brussels Ward

And that CAO Brad McRoberts, Clerk Jessica Rudy and Public Works Manager Barry Mills remain in closed session; And That Solicitor Greg Stewart remain in closed session for item 2.2.

Carried

3. Reconvene into Open Session and Reporting Out

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That Council of the Municipality of Huron East resumes the regular Council meeting at 7:00 p.m.

Carried

Deputy Mayor Fisher reported out from the Closed Session that Council received an update and legal advice in regards to a zoning by-law appeal and reviewed the terms and conditions for disposition of land in Brussels.

4. Land Acknowledgement

Clerk Jessica Rudy provided the land acknowledgement.

5. Confirmation of the Agenda

Moved by Councillor McLellan and Seconded by Councillor Onn:

That the Agenda for the Regular Meeting of Council dated August 9, 2022 be adopted as circulated.

Carried

Opening Remarks

Deputy Mayor welcomed Stacy Grenier to her first Council meeting as Director of Finance.

6. Disclosure of Pecuniary Interest

None declared.

7. Minutes of Previous Meeting

Moved by Councillor Wilbee and Seconded by Councillor Steffler:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

7.1 Regular Meeting – July 19, 2022

Carried

8. Public Meetings/Hearings and Delegations

8.1 Delegation: Pam Zeehuisen re: Sidewalks or Speed Bumps on Bayfield Street

Pam Zeehuisen appeared before Council seeking support and action in providing safety for those residing on Bayfield Street.

P. Zeehuisen suggested various actions that could potentially increase safety such as sidewalks on one side of the street, removable speed bumps, reduction of speed limit to 30 kilometers/hour and relocating the radar speed sign. In response to the suggestion from Council on placing signs, which indicate that children are playing in the area, P. Zeehuisen stated she would use them if provided, however it would not solve the issue.

Council directed staff bring forward a report in September on traffic calming options for consideration.

8.2 Delegation: Louise Hays and Marian Pullman on Behalf of Neighbours of Wilson Street re: Concerns for Tenants

Marian Pullman appeared before Council expressing concerns for the tenants living at 30 Wilson Street and provided a handout on the various rules and background to the owner. She highlighted the perceived poor living conditions and advocated for more licensed supportive housing in order to ensure proper and safe conditions. A copy of the handout is [appended](#) to the original minutes.

M. Pullman was advised that since the property is a private company it is out of jurisdiction for Council, however, staff and Council agreed to seek advice from Huron Perth Public Health, Huron County Housing Department and MPP Lisa Thompson.

9. Accounts Payable

10. Planning

10.1 Planner's Report re: General Update to Huron East Official Plan & Zoning By-law

Huron County Planner Jenn Burns appeared before Council providing a history of the report and proposed changes to the Official Plan and Zoning By-law. J. Burns explained that the next steps include public consultation, open houses and appointments with the planner over the month of September and that final approval would come forward for October 4, 2022.

In response to Council, J. Burns noted that the proposed amendments remove the group home zoning which will allow for more supportive living situations and licensed facilities within the municipality. It was clarified that residential apartments within commercial settings will remain to the rear of the buildings and that the conflict with commercial/industrial zoning in proximity to residential specifically in Vanastra will be reviewed. At the request of Council the AG-4 residential allowances was explained.

Moved by Councillor Morrison and Seconded by Councillor Diehl

That the Council of the Municipality of Huron East initiate a general update to the Huron East Official Plan and Zoning By-law;

And That Council direct staff to circulate the amendment for public review as prescribed under the Planning Act.

Carried

11. Reports & Recommendations of Municipal Officers

11.1 CAO-22-38, Dog Catcher Shared Service Agreement

CAO Brad McRoberts explained that Central Huron is in the process of hiring a Dog Catcher and the proposed agreement will allow for Huron East and Morris-Turnberry to utilize the service. It was stated that the By-law Enforcement Officer would handle the enforcement aspects of the Animal Control By-law and that the Seaforth Animal Hospital will remain as the interim Pound Keeper, while the Dog Catcher establishes a home based kennel.

In response to Council, it was stated that the public will be made aware of the service after September 6, 2022 via website updates, social media and advertisements.

B. McRoberts clarified that the Dog Catcher will not provide services for any other type of animal, as the former Animal Control Officer provided those additional services separately.

Moved by Councillor Onn and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East consider the by-law to authorize the Mayor and Clerk to execute a shared service agreement for Dog Catcher Services between the Municipality of Central Huron and the Municipality of Huron East and the Municipality of Morris-Turnberry;

And That Council consider a by-law appointing Steve Jensen as the municipality's dog catcher as of September 6, 2022.

Carried

11.2 CAO-22-39, Electric Vehicle Charging Station

CAO Brad McRoberts provided an overview of the agreement and the cost to the Municipality. It was noted that staff are recommending a three-year plan for the pre-paid program to allow more contract flexibility for future charging stations.

Moved by Councillor Chartrand and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East consider the by-law to authorize the

Mayor and Clerk to execute an agreement between ChargerCrew Canada Inc. and the County of Huron, Town of Goderich and the Municipality of Huron East for two (2) Level 2 electric vehicle charging stations in Huron East;

And That Council supports the staff recommendation to obtain the 3-year pre-paid Cloud plans through ChargerCrew.

Carried

11.3 CAO-22-40, Workplace Harassment & Violence Policy

CAO Brad McRoberts noted the various changes to the policy since the last update in 2014 and stated that mandatory Workplace Harassment training will be provided to all staff, volunteers and Council.

Moved by Councillor Onn and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East adopt the revised Workplace Harassment and Violence Policy.

Carried

11.4 CAO-22-41, 2nd Quarter Variance Report - 2022 Budget

The report was received for information.

11.5 CAO-22-42, Brussels Subdivision

Moved by Councillor Chartrand and Seconded by Councillor McLellan:

That the Council of the Municipality of Huron East delegate authority to execute purchase and sale agreements and listing agreements to the CAO and Director of Finance for the lots within the municipality's Brussels Subdivision Development.

Carried

11.6 CAO-22-43, Brussels Parks & Recreation Equipment Replacement

CAO Brad McRoberts provided an overview of the suggested equipment, noting that it will eliminate the need for rental equipment, which is currently utilized to maintain ball diamonds.

Moved by Councillor Steffler and Seconded by Councillor Onn:

That the Council of the Municipality of Huron East authorize the purchase of Kubota 25 HP Diesel Hydrostatic 4-wheel drive Sub-Compact Tractor with loader and a 60-inch mower deck from Roberts Farm Equipment in Lucknow for the amount of \$22,600 plus applicable HST.

Carried

11.7 CLK-22-14, Property Standards By-law Revisions

Clerk Jessica Rudy provided an overview of the revisions and noted that the By-law will be posted on the engagement platform for review, and staff will be seeking final approval at the September Council meeting.

CAO Brad McRoberts explained how a Vacancy/Derelict Building By-law would differ from the Property Standards By-law in terms of inspections and enforcement.

Councillor McLellan suggested that statistical reporting be brought forward to Council to provide information on how many Orders have been issued and compliancy rates.

Moved by Councillor Wilbee and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East consider the Property Standards By-law for approval at the September 6, 2022 Council meeting.

Carried

11.8 CLK-22-15, Establishment of a Joint Municipal Election Compliance Audit Committee for the 2022 Municipal Election

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East authorize the Clerk to proceed with the establishment of a Joint Municipal Election Compliance Audit Committee in accordance with the Municipal Elections Act, 1996;

And That Council consider approval of a By-law to establish and appoint members to the Compliance Audit Committee for the Corporation of the Municipality of Huron East and to adopt the Terms of Reference.

Carried

11.9 FD-22-04, Next Generation 911 Service Agreement with Huron County

Moved by Councillor McLellan and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East directs the Clerk to prepare a by-law authorizing the Mayor and Clerk to sign a Next Generation 911 Service Agreement with Huron County.

Carried

11.10 PW-22-08, Tender HE-10-2022 Roadside Mowing

Public Works Manager Barry Mills provided an overview of the report noting that two tenders were received and that staff are recommending the tender be awarded to McGregor Farms for a one-year contract. B. Mills explained that the one-year contract allows staff to re-evaluate roadside mowing alternatives for 2024.

Moved by Councillor Steffler and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East accept the tender of 680085 Ontario Ltd. (McGregor Farms) for Roadside Mowing for 1-year term (2023) at a tender price of \$56,000 (plus HST), to cut 14 feet of grass in June and 14 feet in August, on all roads, and to cut additional grass as directed by the Public Works Manager, at an hourly rate of \$100 plus HST.

Carried

11.11 PW-22-09, Seaforth WWTP Biosolids Removal Lagoon Cell 1

Public Works Manager Barry Mills provided an overview of the report noting that the sludge removal is part of phase 2 for the Seaforth WWTP capacity expansion. He noted that three responses were received for the tender and that staff and BM Ross are recommending the tender be awarded to GFL Environmental Inc.

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East accept the tender of GFL Environmental Inc. in the amount of \$600,595 including HST, for the removal of Biosolids from Lagoon Cell 1 at the Seaforth Waste Water Treatment Plant, and that the cost be funded through the Seaforth Sewage Reserve.

Carried

Moved by Councillor Onn and Seconded by Councillor McLellan:

That Huron East Council receive the following Reports of Municipal Officers as presented:

- (1) CAO
- (2) Clerk
- (3) Fire Chief
- (4) Public Works Manager

Carried

12. Correspondence

12.1 Min Com Solutions Realty Inc. re: Agreement of Purchase and Sale for 30 Trailer Park Road in the Brussels Trailer Park

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality enter into a lease agreement with Teresa DiNunzio for 30 Trailer Park Road in the Brussels Trailer Park, Lot 358 to 361, Plan 192, subject to signing of the said agreement and the finalizing of the necessary documentation.

Carried

12.2 The Seaforth Agriculture Society re: Request for Road Closure for the Fall Fair Parade on September 17, 2022

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East approve the request for temporary road closures in Seaforth from 10:30 a.m. until 11:15 a.m. for the Seaforth Fall Fair Parade on September 17, 2022.

Carried

12.3 Minister for Seniors and Accessibility re: Call for Nominations for the 2022 Ontario Senior Achievement Award

Received for information.

13. Unfinished Business

14. Municipal Drains

14.1 Notice of Withdrawal for a Drain Improvement Request - Glanville Municipal Drain

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East accept the withdrawal for a major improvement on the Glanville Municipal Drain;

And That Council direct staff to notify all affected parties to stop work on the Glanville Municipal Drain;

And That Dietrich Engineering be requested to submit an invoice for expenses to date to be billed to the original requestor.

Carried

15. Council Reports

15.1 Council Member Reports

15.1.1 County Council Report

Deputy Mayor Fisher noted that the County has approved construction of 1 39 unit apartment building which will contain 10 supportive housing units in Goderich.

15.1.2 Other Boards/Committees or Meetings/Seminars

Deputy Mayor Fisher remarked on the organization and success of the Brussels Homecoming event.

15.2 Requests by Members

15.3 Notice of Motion

15.4 Announcements

Deputy Mayor Fisher noted that the Huron Harvest will be held on October 2, 2022.

16. Information Items

16.1 Ausable Bayfield Conservation Authority (ABCA) re: ABCA Five Year Forecast

Received for Information.

Moved by Councillor Diehl and Seconded by Councillor Onn:

That Huron East Council receive the following Board and Committee meeting Committee minutes as submitted:

16.2 Huron East Health Centre – Management Committee – August 3, 2022

Carried

CAO Brad McRoberts highlighted the recommendation from the Huron East Health Centre Management Committee requesting approval for the lobby renovation, which creates an indoor kiosk and replacement of furniture.

Moved by Councillor Steffler and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East support the recommendation from the Huron East Health Centre Management Committee for the cost for the upgrades to the Huron East Health Centre lobby in the amount of \$15,100 and fund the upgrade costs beyond the existing 2022 Repairs & Maintenance Budget from the Huron East Health Centre Reserve.

Carried

17. Other Business

18. By-laws

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That Be It Hereby Resolved that leave be given to introduce By-laws 58, 59, 60, 61, 62, 63, 64, 65, 66 and 67 for 2022.

By-law 058-2022 – A By-law to Amend By-law 47-2020 for the Cox Municipal Drain and Burrows “B” Drain Improvement 2020- Actual Costs

By-law 059-2022 – A By-law to Appoint a Treasurer and Repeal By-law 64-2011

By-law 060-2022 – A By-law to Delegate Authority to the Chief Administrative Officer (CAO) and Director of Finance for the Execution of Listing

Agreements and Purchase and Sale Agreements for the Brussels Subdivision Development

By-law 061-2022 - A By-law to Establish and Appoint Members to a Joint Municipal Elections Compliance Audit Committee and Repeal By-law 67-2018

By-law 062-2022 - A By-law to Authorize a Shared Services Agreement with Central Huron and Morris-Turnberry for Dog Catcher Services

By-law 063-2022 - A By-law to Appoint a Dog Catcher and Repeal By-law 56-2006

By-law 064-2022, A By-law to Authorize a Next Generation 911 Service Agreement with Huron County

By-law 065-2022, A By-law to Temporarily Close Main Street (County Road 12), Seaforth for the Fall Fair Parade

By-law 066-2022, A By-law to Authorize an Agreement with ChargerCrew Canada Inc., County of Huron and Town of Goderich for Electric Vehicle Charging Stations in Huron East

By-law 067-2022 – Confirm Council Proceedings

Carried

Moved by Councillor McLellan and Seconded by Councillor Chartrand:

That Be it Hereby Resolved By-law 058-2022, A By-law to Amend By-law 47-2020 for the Cox Municipal Drain and Burrows “B” Drain Improvement 2020- Actual Costs be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor Onn:

That Be it Hereby Resolved By-law 059-2022, A By-law to Appoint a Treasurer and Repeal By-law 64-2011 be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Morrison:

That Be it Hereby Resolved By-law 060-2022, A By-law to Delegate Authority to the Chief Administrative Officer (CAO) and Director of Finance for the Execution of Listing Agreements and Purchase and Sale Agreements for the Brussels Subdivision Development be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor McLellan and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 061-2022, A By-law to Establish and Appoint Members to a Joint Municipal Elections Compliance Audit Committee and Repeal By-law 67-2018, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 062-2022, A By-law to Authorize a Shared Services Agreement with Central Huron and Morris-Turnberry for Dog Catcher Services, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Onn:

That Be it Hereby Resolved By-law 063-2022, A By-law to Appoint a Dog Catcher and Repeal By-law 56-2006, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor Onn:

That Be it Hereby Resolved By-law 064-2022, A By-law to Authorize a Next Generation 911 Service Agreement with Huron County, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor McLellan:

That Be it Hereby Resolved By-law 065-2022, A By-law to Temporarily Close Main Street (County Road 12), Seaforth for the Fall Fair Parade, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That Be it Hereby Resolved By-law 066-2022, A By-law to Authorize an Agreement with ChargerCrew Canada Inc., County of Huron and Town of Goderich for Electric Vehicle Charging Stations in Huron East, be given first, second, third and final readings and

signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

19. Confirmatory By-Law

Moved by Councillor Diehl and Seconded by Councillor McLellan:

That Be It Hereby Resolved that By-law 067-2022, a by-law to confirm the proceedings of Council, be given first, second, third and final reading and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

20. Adjournment

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

The time now being 8:56 p.m. That the regular meeting do adjourn until September 6, 2022 at 7:00 p.m.

Carried

Robert Fisher, Deputy Mayor

Jessica Rudy, Clerk

Wilson St. House "Assisted Living"

House Rules

- 1- NO SMOKING in the house, smoking is allowed outside at the rear of the home only.
 - 2- NO ALCOHOL OR DRUGS are allowed in the house or on the property. This includes marijuana.
 - 3- NOTIFY STAFF when you are out of the building, and when you return. This is for fire safety purposes. Staff at the home need to know who is in the building at all times.
 - 4- DOORS ARE LOCKED AT 10 P.M exceptions are allowed. Example, for work or special events you attend with your workers. Certain exceptions that cannot be avoided must be discussed with the supervisor on duty.
 - 5- NO BULLYING, name calling, Everyone deserves to feel safe and comfortable in their home.
 - 6- NO TOUCHING, GRABBING OR FIGHTING with another resident. If you have a situation that you cannot resolve with another resident, please speak with the supervisor on duty.
- Staff are on site within the home 24 hours a day, However, they are only available for emergency situations after 8 P.M
- 7- NO DESTRUCTION on White House Lodge furnishings/fixtures ECT. Inside or Outside the home.
 - 8- CIGARETTE BUTTS ARE TO BE DISPOSED of in the available containers and not thrown on the yard or driveway.
 - 9- THE LIVING ROOM TELEVISION is to be turned of at 10 P.M. exceptions are allowed for special events and should be discussed with supervisor on duty.
 - 10- BATHROOM TISSUE is not to be removed from bathrooms. If you need some in your room, please speak with staff at the home.
 - 11- COOKING APPLIANCES are not allowed in resident's rooms. coffee pots are on case by case basis.
 - 12- CANDLES/INCENSE or anything that has a flame or hot coal are not permitted in the rooms.
 - 13- EXTENSION CORDS and devices to change two plugs into several are not allowed. POWER CORDS with a built in circuit breaker are to be used only. By order of the FIRE MARSHAL.
 - 14- SNACKS are allowed in the rooms as long as there are no open packages/crumbs left lying around the room or on the floor that will attract ants and rodents.
 - 15- HALLWAYS and walkways are to be kept clear of debris at all times.

- 4 bedrooms - 1 per room

- William St. - 1 apt in basement

- full support 24/7

GROUP HOMES EDMONDVILLE
519 985 3467

LICENSED

each yr check
full inspection
of procedures

- William St.
- Kruse St.

Request ID: 024970886
Transaction ID: 76482856
Category ID: UN/E

Province of Ontario
Ministry of Government Services

Date Report Produced: 2020/09/04
Time Report Produced: 14:26:09
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CORPORATION PROFILE REPORT

Ontario Corp Number	Corporation Name	Incorporation Date
2014130	2014130 ONTARIO LTD.	2002/07/23
		Jurisdiction
		ONTARIO
Corporation Type	Corporation Status	Former Jurisdiction
ONTARIO BUSINESS CORP.	ACTIVE	NOT APPLICABLE
Registered Office Address	Date Amalgamated	Amalgamation Ind.
3325 NORTH SERVICE ROAD	NOT APPLICABLE	NOT APPLICABLE
Suite # 111A BURLINGTON ONTARIO CANADA L7N 3G2	New Amal. Number	Notice Date
	NOT APPLICABLE	NOT APPLICABLE
		Letter Date
		NOT APPLICABLE
Mailing Address	Revival Date	Continuation Date
VISHAL CHITYAL 3325 NORTH SERVICE ROAD	NOT APPLICABLE	NOT APPLICABLE
Suite # 11A BURLINGTON ONTARIO CANADA L7N 3G2	Transferred Out Date	Cancel/Inactive Date
	NOT APPLICABLE	NOT APPLICABLE
	EP Licence Eff.Date	EP Licence Term.Date
	NOT APPLICABLE	NOT APPLICABLE
	Date Commenced in Ontario	Date Ceased in Ontario
	NOT APPLICABLE	NOT APPLICABLE
Activity Classification	Number of Directors Minimum Maximum	
NOT AVAILABLE	00001 00010	

Can search: "Report on"
or

Supportive living.ca
(info. on how their
money is managed)

- Niagara Area - complaints
St Thomas - closed - food stored in basement
Oct 20/21 with mice etc