



Municipality of Huron East Council Meeting Minutes

Virtual Meeting

Tuesday, September 6, 2022

Members Present:

Mayor: Bernie MacLellan; Deputy Mayor: Robert Fisher; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Larry McGrath, Alvin McLellan, Justin Morrison, Zoey Onn, Joe Steffler, and Gloria Wilbee

Staff Present:

CAO Brad McRoberts; Director of Finance/Treasurer Stacy Grenier; Drainage Superintendent Ken McCallum; and Clerk Jessica Rudy

Others Present:

Caroline Baker, Baker Planning Group (Item 6.1 and 12.1)

Huron County Planner Jenn Burns

Shawn Loughlin, Editor, The Citizen

1. Call to Order and Opening Remarks

Mayor MacLellan called the meeting to order at 7:01 p.m.

2. Land Acknowledgement

Mayor MacLellan provided the land acknowledgement.

3. Confirmation of the Agenda

Moved by Deputy Mayor Fisher and Seconded by Councillor Chartrand:

That the Agenda for the Regular Meeting of Council dated September 6, 2022 be adopted as circulated with the addition of item 8.5: Report CAO-22-46 – Seaforth Lawn Bowling Club House Roof Replacement.

Carried

4. Disclosure of Pecuniary Interest

None declared.

5. Minutes of Previous Meeting

Moved by Councillor McLellan and Seconded by Councillor Onn:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

5.1 Regular Meeting – August 9, 2022

Carried

6. Public Meetings/Hearings and Delegations

6.1 Public Meeting re: Zoning By-law Amendment

Moved by Councillor Steffler and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:02 p.m. to go into a Public Meeting to discuss the following:

- a) Zoning By-law Amendment Application for Lands Legally known as Blocks 34, 35, & 44, Plan 596, Brussels Ward (Baker Planning Group)

Carried

Council reconvened at 7:17 p.m.

7. Accounts Payable - \$2,211,515.30

Moved by Councillor Chartrand and Seconded by Councillor Morrison:

That the accounts payable in the amount of \$2,211,515.30 be approved for payment.

Carried

8. Reports & Recommendations of Municipal Officers

8.1 CLK-22-16, Part Lot Control Exemption – 787 Sports Drive, Brussels – Henry Kroeker

Moved by Councillor Diehl and Seconded by Councillor Onn:

That the Council of the Municipality of Huron East consider the By-law to provide exemption from Part Lot Control for 787 Sports Drive, in Brussels, Municipality of Huron East.

Carried

8.2 CLK-22-17, Appointment of Municipal Investigators

Moved by Deputy Mayor Fisher and Seconded by Councillor McLellan:

That the Council of the Municipality of Huron East consider a By-law appointing Randy Scott and Sarah Shapton as Municipal Investigators for the Municipality of Huron East.

Carried

8.3 CLK-22-18, Revisions to the Animal Control and Noise By-laws

Council discussed the fees associated with the Animal Control offences and suggested incremental charges for reoccurring offences. It was noted that the Clerk and the By-law Enforcement Officer will investigate the feasibility and standard practices prior to the By-law coming forward for approval.

It was clarified that after hour complaints for the Noise By-law will go to the Ontario Provincial Police.

In regards to pest control not being addressed in the Animal Control By-law it was confirmed that the municipality will provide a listing of companies within Huron County who could be contacted.

Moved by Councillor Morrison and Seconded by Councillor Onn:

That the Council of the Municipality of Huron East consider the Animal Control and Noise By-laws for approval at the September 20, 2022 Council meeting.

Carried

8.4 FIN-22-09, Tax Collection Policy and Procedure

Director of Finance/Treasurer Stacy Grenier provided an overview of the policy noting that it enhances the accountability and transparency of the municipality.

Moved by Councillor Morrison and Seconded by Councillor Onn:

That the Council of the Municipality of Huron East approve the policy regarding Collection of Outstanding Property Taxes.

Carried

8.5 CAO-22-46, Seaforth Lawn Bowling Club House Roof Replacement

Moved by Councillor Steffler and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East authorize staff to proceed with the replacement of the roof on the Seaforth Lawn Bowling Club House;

And That the cost for the replacement be drawn from the Seaforth Recreation Reserve.

Carried

Moved by Councillor McLellan and Seconded by Councillor Diehl:

That Huron East Council receive the following Reports of Municipal Officers as presented:

(1) Clerk

(2) Director of Finance/Treasurer

(3) CAO

Carried

9. Correspondence

9.1 The Brussels Agriculture Society re: Request for Road Closure and Traffic Control for the Brussels Fall Fair on September 13th and 14th

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East approve the request for temporary road closures in Brussels from 5:00 p.m. on September 13th until 4:00 p.m. on September 14th and temporary intersection closures on September 14th from 11:15 a.m. until 11:50 a.m. for the Brussels Fall Fair activities and events.

Carried

10. Unfinished Business

11. Municipal Drains

11.1 DRAINS-22-01, Municipal Drain Status

In response to Council, Drainage Superintendent Ken McCallum noted that staff are aiming to provide quarterly reports regarding drain maintenance.

11.2 DRAINS-22-02, Watson Municipal Drain

Moved by Councillor Chartrand and Seconded by Deputy Mayor Fisher:

That the Council of the Municipality of Huron East appoint a Drainage Engineer under section 65(1) of the Drainage Act, R.S.O. 1990 to develop a new assessment schedule for the Main Drain of the Watson Drainage Works;

And That RJ Burnside & Associates Limited be appointed as the Drainage Engineer.

Carried

11.3 Notice of Requests for Drain Improvement - Municipal Drain #5 and Balfour Municipal Drain

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That the Section 78 request for a Municipal Drain Improvement Request by Robert Van Nes (Pt Lots 21 to 23 and Pt. Lots 26 & 27 Concession 1, Grey) Municipal Drain #5 and Balfour Municipal Drain, be accepted and that Council instruct Headway Engineering to prepare a report 30 days after notification to the Conservation Authorities.

Carried

12. Planning

- 12.1 Recommendation of Council re: Zoning By-law Amendment for Baker Planning Group for the Lands Legally known as Blocks 34, 3, & 44, Plan 596, Brussels Ward

Moved by Councillor Onn and Seconded by Councillor Morrison:

Whereas the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act, 1990 with respect to the proposed Zoning By-law 69-2022;

And Whereas no public comments were received on this application;

And Whereas no agency comments were received on this application;

Now Therefore, pursuant to Section 34(18) of the Planning Act, 1990, Council concurs with the August 24, 2022 Planning Report and recommends By-law 69-2022 for approval.

Carried

13. Council Reports

13.1 Council Member Reports

13.1.1 County Council Report

Deputy Mayor Fisher noted that he brought forward the 911 Address concerns reported by Councillor Steffler for Silver Creek Road and the citizens' concerns at 30 Wilson Street to Huron County and stated that the various departments will investigate.

13.1.2 Other Boards/Committees or Meetings/Seminars

Mayor MacLellan reported on the various topics covered at the Association of Municipalities of Ontario (AMO) conference which included the concerns with homelessness and the future of the electricity grid.

13.2 Requests by Members

In response to Councillor Chartrand regarding the electric vehicle charging stations, CAO Brad McRoberts noted that the contract was issued with ChargerCrew for the installation which should happen by the end of November.

13.3 Notice of Motion

13.4 Announcements

A reminder was provided for the upcoming Brussels and Seaforth Fall Fairs.

14. Information Items

14.1 Council Expenses from July 2022

Received for information.

14.2 Huron Perth Public Health re: Acknowledgement to Huron East during COVID-19 Pandemic

Received for information.

14.3 Huron Perth Public Health re: The Future of Public Health in Huron Perth and Ontario

Received for information.

14.4 Seaforth Community Hospital Foundation re: Summer Newsletter

Received for information.

Moved by Deputy Mayor Fisher and Seconded by Councillor Chartrand:

That Huron East Council receive the following Board and Committee meeting Committee minutes as submitted:

14.5 Huron East/Seaforth Community Development Trust – July 7, 2022

14.6 Vanastra Recreation Centre/Day Care Committee – August 29, 2022

Carried

15. Other Business

15.1 Return to In-Person Meetings

Council discussed the return to in person meetings on a regular basis and noted that accommodation or consideration should be given to a hybrid approach during the winter months or in the instance of illness.

In response, CAO Brad McRoberts noted that the Council Chambers is not currently well equipped for a hybrid approach to meetings; however, staff could accommodate a

hybrid meeting if needed. It was noted that staff are planning to make recommendations in the 2023 budget for Council Chambers audio visual upgrades.

Moved by Deputy Mayor Fisher and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East return to in person meetings as of September 20, 2022.

Carried

Council discussed the Candidate Information Sessions that are being held for the 2022 Municipal Election, noting that although four out of the six wards had the Councillors acclaimed, the sessions should still be held in all five wards.

16. By-laws

Moved by Councillor McLellan and Seconded by Councillor Morrison:

Be It Hereby Resolved that leave be given to introduce By-laws 68, 69, 70, 71, 72, 73, 74, and 75 for 2022.

By-law 068-2022 - A By-law to Prescribe Standards for the Maintenance and Occupancy of Property in the Municipality of Huron East and Repeal By-laws 39-2001 and 4-2017

By-law 069-2022 – A By-law to Amend the Zoning By-law on Blocks 34, 35, & 44, Plan 596, Brussels Ward

By-law 070-2022 – A By-law to Exempt Certain Lands from Part Lot Control, 787 Sports Drive, Brussels

By-law 071-2022 – A By-law to Appoint Municipal Investigators

By-law 072-2022 - A By-law to Authorize the Execution of a Lease Agreement with the Brussels Community Bible Chapel

By-law 073-2022 - A By-law to Temporarily Stop Up and Close Portions of Roads and Intersections in Brussels for the Brussels Fall Fair

By-law 074-2022 - A By-law to Authorize an Ontario Transfer Payment Agreement for Funding from Reconnect Ontario 2022

By-law 075-2022 – Confirm Council Proceedings

Carried

Moved by Councillor Steffler and Seconded by Councillor Wilbee:

That Be it Hereby Resolved By-law 068-2022, A By-law to Prescribe Standards for the Maintenance and Occupancy of Property in the Municipality of Huron East and Repeal

By-laws 39-2001 and 4-2017 be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor Onn:

That Be it Hereby Resolved By-law 069-2022, A By-law to Amend the Zoning By-law on Blocks 34, 35, & 44, Plan 596, Brussels Ward be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Diehl and Seconded by Councillor McLellan:

That Be it Hereby Resolved By-law 070-2022, A By-law to Exempt Certain Lands from Part Lot Control, 787 Sports Drive, Brussels, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That Be it Hereby Resolved By-law 071-2022, A By-law to Appoint Municipal Investigators, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor McLellan:

That Be it Hereby Resolved that By-law 072-2022, A By-law to Authorize the Execution of a Lease Agreement with the Brussels Community Bible Chapel, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 073-2022, A By-law to Temporarily Stop Up and Close Portions of Roads and Intersections in Brussels for the Brussels Fall Fair, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Deputy Mayor Fisher and Seconded by Councillor McLellan:

That Be it Hereby Resolved By-law 074-2022, A By-law to Authorize an Ontario Transfer Payment Agreement Funding from Reconnect Ontario 2022, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

17. Confirmatory By-Law

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That Be It Hereby Resolved that By-law 075-2022, A By-law to confirm the proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

18. Closed Session And Reporting Out (Section 239 Of The *Municipal Act*, 2001)

Moved by Councillor Diehl and Seconded by Councillor Onn:

That Council of the Municipality of Huron East, pursuant to Section 239(2) of the *Municipal Act*, adjourn the regular meeting of Council at 8:25 p.m. to go into Closed Session to discuss the following:

- 18.1 Adoption of August 9, 2022 Closed Session of Council Meeting Minutes
- 18.2 239(2)(c), proposed or pending acquisition of land
- 18.3 239 (2)(b) personal matters about identifiable individuals regarding the CAO Performance Evaluation

And that Clerk Jessica Rudy for items 18.1 and 18.2 only and CAO Brad McRoberts; remain in closed session.

Carried

Mayor MacLellan reported that Council is going into closed session to receive an update on a potential acquisition of land and to conduct the CAO Performance Evaluation.

19. Adjournment

Moved by Councillor Diehl and Seconded by Councillor Onn:

The time now being 9:20 p.m. That the regular meeting do adjourn until September 20, 2022 at 7:00 p.m.

Carried

Bernie MacLellan, Mayor

Jessica Rudy, Clerk