



**Municipality of Huron East Council Meeting Minutes**  
**Council Chambers**  
**72 Main Street South, Seaforth, ON**  
**Tuesday, February 7, 2023**

**Members Present:**

Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

**Absent:**

Mayor Bernie MacLellan

**Staff Present:**

CAO Brad McRoberts; Director of Finance/Treasurer Stacy Grenier; Public Works Manager Barry Mills (Virtual); Fire Chief Kent Readman and Clerk Jessica Rudy (Virtual).

**Others Present:**

Huron County Planner Jenn Burns

**1. Closed Session at 6:00 p.m.**

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That a closed meeting of Council be held on Tuesday, February 7, 2023 at 6:00 p.m., in the Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purposes of considering the following matters:

**1.1** Adoption of January 10, 2023 Closed Session of Council Meeting Minutes

**1.2** Report under 239(2)(c), proposed or pending disposition of land.

And That CAO Brad McRoberts, Public Works Manager Barry Mills, Director of Finance Stacy Grenier, and Clerk Jessica Rudy remain in closed session.

And That Dan McCarter join the meeting for Item 1.2.

Carried

**2. Motion to Reconvene into Open Session and Reporting Out**

Moved by Councillor Chartrand and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East resume the Regular Council meeting at 7:01 p.m.

Carried

Deputy Mayor McLellan reported that Council went into Closed Session to discuss potential disposition of land.

### **3. Call to Order and Opening Remarks**

Deputy Mayor McLellan called the meeting to order at 7:01 p.m.

### **4. Land Acknowledgement**

Deputy Mayor McLellan provided the land acknowledgement.

### **5. Confirmation of the Agenda**

Moved by Councillor Diehl and Seconded by Councillor Dalton:

That the Agenda for the Regular Meeting of Council dated February 7, 2023 be adopted as circulated.

Carried

### **6. Disclosure of Pecuniary Interest**

Councillor Steffler declared a conflict in regards to Item 18.4, A By-law authorizing a lease for the Tanner Steffler Foundation due to being the President and Founder of the Tanner Steffler Foundation.

### **7. Minutes of Previous Meeting**

Moved by Councillor Morrison and Seconded by Councillor Wilbee:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as printed and circulated:

#### **7.1 Regular Meeting – January 10, 2023**

Carried

### **8. Public Meetings/Hearings and Delegations**

#### **8.1 Delegation:** Leanne VanLoo, Treasurer and Te-Anna VanDyke, Executive from Vanastra Curling Club re: Request on Lease Payments and Kitchen Rental

Leanne VanLoo, Treasurer and Te-Anna VanDyke, Executive Director from Vanastra Curling Club appeared before Council regarding lease payments for the Curling Club Building and potential rental of the kitchen. A background on the understanding with previous staff was explained in regards to perceived forgiveness of outstanding lease

payments due to the COVID-19 Pandemic along with the request for rental payments for the use of the centres kitchen. It was stated that lease payments recommenced in late 2021.

Council discussed the waiving of the lease payments and the precedent it may cause and noted that it is a building owned by the Municipality thus making it a unique situation which is unlikely to be replicated.

## **8.2 Public Hearing re: Minor Variance MV01-2023 for 66 William Street, Egmondville**

Moved by Councillor Morrison and Seconded by Council Wilbee:

That the Council of the Municipality of Huron East adjourn the regular meeting of Council at 7:25 p.m. to go into a Public Hearing to discuss the following:

- a) Minor Variance Application MV01-2023 for 66 William Street, Egmondville

Carried

Council reconvened at 7:36 p.m.

## **9. Planning**

### **9.1 Planner's Report re: Consent Application C112-2022**

Huron County Planner Jenn Burns provided an overview of the application and recommended the application for approval.

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East acknowledge the report of Huron County Planner Jenn Burns, dated January 18, 2023 and has no objection to severance application C112-2022 provided the conditions as outlined in the planner's report, are met.

Carried

## **10. Accounts Payable**

## **11. Reports & Recommendations of Municipal Officers**

### **11.1 CAO-23-04, Vanastra Curling Club Kitchen Rental**

Councillor Chartrand amended the motion to have the municipality pay \$500 a month for the use of the Vanastra Curling Club kitchen during the Vanastra Early Childhood Learning Centre renovation and waive the outstanding rent and financial charges.

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East waives the outstanding rent and financial charges owed by the Vanastra Curling Club in the amount of \$9,375.40

resulting from closures during the COVID-19 lockdowns in 2020 and 2021 subject to the condition that the Vanastra Early Childhood Learning Centre be permitted to use the kitchen facilities at the Vanastra Curling Club during the renovation of the Vanastra Early Childhood Learning Centre kitchen renovations for \$500 a month.

Carried, as Amended

#### **11.2 CAO-23-05, Agricultural Land Leases**

CAO Brad McRoberts provided an overview of the Agricultural land that the Municipality owns and noted that all three tenders are recommend to awarded to Mr. Shane McLeod.

Moved by Councillor Dalton and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East award all three (3) of the agricultural land leases to Mr. Shane McLeod for the years 2023 to 2026 and authorize the Deputy Mayor and Clerk to enter into the respective lease agreements.

Carried

#### **11.3 CAO-23-06, Child Care and Early Years Programs and Services Agreements**

CAO Brad McRoberts provided an overview of the agreement and responded to logistic questions such as the potential to add additional spaces and fee restrictions.

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East consider the By-law authorizing the Mayor and Clerk to sign a Service Agreement with the County of Huron for the Vanastra Early Childhood Learning Centre.

Carried

#### **11.4 CAO-23-08, Building and Maintenance Report for October to December 2022**

The report was received for information.

#### **11.5 CAO-23-09, Oversight Committee – Community Safety & Well Being**

Moved by Councillor Morrison and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East appoints the CAO or their designate to the Community Safety & Well Being Oversight Committee.

Carried

#### **11.6 CLK-23-02, Baker Municipal Drin, Branch A Tender Results**

Moved by Councillor Chartrand and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East award the contract associated with the Baker Municipal Drain to Robinson Farm Drainage for the amount of \$246,128.00.

Carried

**11.7 CLK-23-03, Citizen Appointments to Committees and Trusts**

Moved by Councillor Dalton and Seconded by Councillor Newell:

That the Council of the Municipality of Huron East appoint Chance Coombs, Cathy Elliott, Patti Hendriks, Hilary Machan and Neil Tam to the Heritage Advisory Committee for a four year term ending December 31, 2026;

And That the Council of the Municipality of Huron East appoint Chris Reeves, Georgina Reynolds, Anna Wilson and Barry Young to the Recreation Advisory Committee for a four year term, ending December 31, 2026;

And That the Council of the Municipality of Huron East appoint Maureen Agar, Zoeylln Onn and Kerri Ann O'Rourke to the Economic Development Committee for a four year term ending December 31, 2026;

And That the Council of the Municipality of Huron East appoint Jackie DeWit, Deborah Logue, and Zoellyn Onn to the Brussels Community Development Trust for two (2) four year terms, and reappoint Mike Thomas and Paul Mutter for a four year term;

And That the Council of the Municipality of Huron East appoint Michael Beuerman, and Reegan Price to the Seaforth Community Development Trust for two (2) four year terms, and reappoint Ann Bettles, Ray Chartrand and Cathy Elliott for a four year term.

Carried

**11.8 CLK-23-04, Revision to the 2023 Schedule of Meetings**

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East move the October meeting dates to October 3 and October 17, 2023 to align with the first and third Tuesday of the month.

Carried

**11.9 CLK-23-05, Records Management and Electronic Signatures Policies**

Moved by Councillor McGrath and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East adopt the Records Management and Electronic Signatures Policies.

Carried

**11.10 CBO-23-01, 2022 Year End Building Report**

Received for information.

**11.11 FIN-23-01, Electric Vehicle Charger Station Rate**

Director of finance/Treasurer Stacy Grenier noted the recommended rate aligns with the rate set by the County.

Moved by Councillor Diehl and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East set the rate for the two new Electric Vehicle charging stations to \$5 per hour for 2023.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Morrison:

That Huron East Council receive the following Reports of Municipal Officers as presented:

- (1) CAO
- (2) Clerk
- (3) CBO
- (4) Director of Finance/Treasurer

Carried

**12. Correspondence****13. Unfinished Business****14. Municipal Drains****15. Council Reports****15.1 Council Member Reports****15.1.1 County Council Report**

Deputy Mayor McLellan reported that the tender for the stop lights in Blyth will be going out this week and that there is public consultation open for a roundabout at Highway 83 and Airport Line.

Deputy Mayor McLellan reported that at the Bluewater Recycling Association meeting it was noted that all vehicles are operating on natural and that the first electric truck is expected by on the road by the end of the current Council Term.

Deputy Mayor McLellan stated that there is a new app called Recycle Coach from Bluewater Recycling Association where delays and reminders can be pushed to residents, it was asked that staff highlight the app in the upcoming taxes newsletter and social media.

At the request of Deputy Mayor McLellan, Kent Readman announced that the Seaforth Fire Hall received a \$5000 donation from an Enbridge Gas grant.

15.1.2 Other Boards/Committees or Meetings/Seminars

**15.2 Requests by Members**

**15.3 Notice of Motion**

**15.4 Announcements**

**16. Information Items**

**16.1** Maitland Valley Conservation Authority re: 2023 Draft Work Plan and Budget

Received for information.

**16.2** Huron County Library re: Libraries Transforming Communities (LTC) Project

Received for information.

**17. Other Business**

**18. By-laws**

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 078-2022, A By-law for the Baker Municipal Drain, Branch A be given final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Dalton:

That Be it Hereby Resolved By-law 007-2023, A By-law to Authorize a Lease Agreement with the Seaforth Optimist Club be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Steffler and Seconded by Councillor Morrison:

That Be it Hereby Resolved By-law 008-2023, A By-law to Dedicate Blocks 16 and 17 on Plan 22M-16 and Block 30 of Plan 621, as a Public Highway forming Parts of Briarhill Road and Linda Drive in the Municipality of Huron East be given first, second, third and

final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Fisher and Seconded by Councillor Newell:

That Be it Hereby Resolved By-law 009-2023, A By-law to Authorize a Lease Agreement with the Tanner Steffler Foundation be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried [Conflict: Councillor Steffler]

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 010-2023, A By-law to Authorize Agricultural Land Leases be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor McGrath:

That Be it Hereby Resolved By-law 011-2023, A By-law to Authorize a Service Agreement with the County of Huron for the Vanastra Early Childhood Learning Centre be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Steffler and Seconded by Councillor Wilbee:

That Be it Hereby Resolved By-law 012-2023, A By-law to Establish an Oversight Committee for the Huron County Community Safety and Well Being Plan and to Appoint Members to that Committee be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

## **19. Confirmatory By-Law**

Moved by Councillor Newell and Seconded by Councillor Dalton:

That Be It Hereby Resolved that By-law 013-2023, a By-law to confirm the proceedings of Council, be given first, second, third and final reading and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.



Carried

**20. Adjournment**

Moved by Councillor Diehl and Seconded by Councillor Fisher:

The time now being 8:23 p.m. That the regular meeting adjourn until February 21, 2023 at 7:00 p.m.

Carried

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Alvin McLellan, Deputy Mayor

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Jessica Rudy, Clerk