



Municipality of Huron East Council Meeting Minutes
Council Chambers
72 Main Street South, Seaforth, ON
Tuesday, February 21, 2023

Members Present:

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

Staff Present:

CAO Brad McRoberts; Director of Finance/Treasurer Stacy Grenier; Public Works Manager Barry Mills; and Clerk Jessica Rudy

1. Call to Order and Opening Remarks

Mayor MacLellan called the meeting to order at 7:00 p.m.

2. Land Acknowledgement

Mayor MacLellan provided the land acknowledgement.

3. Confirmation of the Agenda

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That the Agenda for the Regular Meeting of Council dated February 21, 2023 be adopted as circulated.

Carried

4. Disclosure of Pecuniary Interest

None declared.

5. Minutes of Previous Meeting

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

5.1 Regular Meeting – February 7, 2023

5.2 Public Hearing – February 7, 2023

Carried

6. Public Meetings/Hearings and Delegations

6.1 Engineers Report re: Charters 'H' Municipal Drain

Trevor Kuepfer, Project Engineer, R.J. Burnside Engineering Ltd appeared before Council and provided an overview of the drainage works for the Charters 'H' Municipal Drain, noting that the work includes 800 metres of channel deepening, laneway and road crossings and tree clearing for a total cost of \$155,000.

Moved by Councillor Chartrand and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East accept the Engineer's Report on the Charter's 'H' Municipal Drain 2023 and designate it as By-law 014-2023;

And That the Court of Revision be set for March 7, 2023 at 6:00 p.m. and that Deputy Mayor McLellan and Councillors Chartrand and McGrath be appointed as members with Deputy Mayor McLellan acting as Chair.

Carried

7. Accounts Payable

8. Reports & Recommendations of Municipal Officers

8.1 CAO-23-09, Huron East Succession Plan

CAO Brad McRoberts provided an overview of the report and background to the overall succession plan noting the various factors that have affected staff, the changes in the way work is performed and types of services offered. A detailed overview of the various departments benefiting from the succession plan was provided as well as the various avenues for staff advancement and leadership training.

In response to Council, B. McRoberts explained the pay equity process which would contain an internal review of the job descriptions and then an external review to set salary grid rates.

The report was received for information.

8.2 CLK-23-06, Legislated Policies Under the Municipal Act

Moved by Councillor Diehl and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East adopt the Pregnancy and Parental Leave for Members of Council and Notice Policies.

Carried

8.3 CLK-23-07, Procedural By-law

Clerk Jessica Rudy provided an overview of the report, and clarified that the current By-law will be placed on the municipal website and engagement platform for public feedback.

The report was received for information.

8.4 PW-23-01, Leaf Collection Program

Public Works Manager Barry Mills provided a background to report and an overview of the financial impacts of expanding the current collection or moving to a bagged collection model.

In response to Deputy Mayor McLellan, B. Mills noted that the collection will be for the more urban areas of the municipality and that after a year of running the program a review will be done to determine the feasibility of providing the services to the whole of the municipality including Ethel and Cranbrook.

Councillor Newell noted the importance of communication, through various avenues, prior to transitioning the service.

Moved by Councillor Fisher and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East change its current Leaf Collection Program from curbside collection of loose leaves to curbside collection of bagged leaves;

And Further That the 2008 leaf vacuum be retired from the fleet and sold on GovDeals.

Carried

8.5 PW-23-02, Tender Approval for Rural Paving and Culvert Replacement

Public Works Manager Barry Mills provided an overview and background of the report.

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East authorize the Public Works Manager to issue tenders for Culver T-19 Rodgerville Road and rural paving of Hensall Road from Chiselhurst Road to London Road (#4 Highway) and Beechwood Line from Highway #8 to Bridge Road.

Carried

8.6 EDO-23-01, Application to the Rural Economic Development Fund

Moved by Councillor Morrison and Seconded by Councillor Newell:

That the Council of the Municipality of Huron East support the application to the Rural Economic Development Fund for video and photo content creation to promote communities in Huron East.

Carried

Moved by Deputy Mayor McLellan and Seconded by Councillor McGrath:

That Huron East Council receive the following Reports of Municipal Officers as presented:

- (1) CAO
- (2) Clerk
- (3) Public Works Manager
- (4) Economic Development Officer

Carried

9. Correspondence

10. Unfinished Business

11. Municipal Drains

11.1 Notice of Request for Drain Improvement - Sinclair Drainage Works

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That the Section 78 request for a Municipal Drain Improvement by Scott MacGregor (Concession 2, North Part Lot 15) for the Sinclair Drainage Works be accepted;

And That Council instruct R. J. Burnside and Associates Limited to prepare a report 30 days after notification to the Conservation Authorities.

Carried

12. Planning

13. Council Reports

13.1 Council Member Reports

13.1.1 County Council Report

Deputy Mayor McLellan reported that Huron County is currently looking at their budget with the three main areas causing discussion which includes the large housing development in Goderich, the stop lights in Blyth and the roundabout on Line 83.

Mayor MacLellan noted that the request from Councillor Morrison was brought to the County in regards to the lack of communication during an emergency weather event, and noted that there was correspondence from the OPP received but no further action was taken. Councillor Morrison expressed his thanks in bringing the topic forward but

noted that he will continue to advocate for more communication from the County level, especially during emergency events.

13.1.2 Other Boards/Committees or Meetings/Seminars

Councillor Fisher stated that on Saturday, February 25, 2023 there is the Out of the Cold walk being held in Seaforth, and encouraged all to attend.

Councillor Wilbee noted that the last CHIP meeting there were YouTube videos on safe driving, sharing the road, installation of car seats and other driving education matters. She noted that she will circulate the link to the Clerk for Council circulation.

Deputy Mayor McLellan reported that he attended the general meeting of the Maitland Valley Conservation Authority which contained the election of Chair and Vice Chair.

Deputy Mayor McLellan stated that at the last Bluewater Recycling Director meeting there was a tour of the recycling plant and encouraged everyone to do a tour if they have the chance.

Councillor Chartrand noted that the Ausable Bayfield Conservation Authority held their first meeting, which contained the election of Chair and Vice Chair, stating that he has been elected as Vice Chair.

13.2 Requests by Members

Councillor Fisher requested that staff look into the agricultural land agreements to clarify what the intentions are and what type of controls there are for what is put on the lands.

13.3 Notice of Motion

13.4 Announcements

14. Information Items

14.1 Council Expenses for January 2023

Mayor MacLellan noted that he was paid for his ROMA conference attendance, however, that will be paid through the County. He stated that staff have been notified and it will be corrected for the February expenses.

Received for information.

15. Other Business

16. By-laws

Moved by Councillor Wilbee and Seconded by Deputy Mayor McLellan:

That Be it Hereby Resolved By-law 014-2023, A By-law for the Charters 'H' Municipal Drain be given first, and second, readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That Be it Hereby Resolved By-law 015-2023, A By-law to Stop Up, Close and Sell Unopened Road Allowance – Hydro Line be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

17. Closed Session and Reporting Out

18. Confirmatory By-law

Moved by Councillor Chartrand and Seconded by Councillor Fisher:

That Be It Hereby Resolved that By-law 016-2023, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

19. Adjournment

Moved by Councillor Fisher and Seconded by Councillor Diehl:

The time now being 8:10 p.m. That the regular meeting adjourn until March 7, 2023 at 7:00 p.m.

Carried

Bernie MacLellan, Mayor

Jessica Rudy, Clerk