



**Municipality of Huron East Council Meeting Minutes
Council Chambers
72 Main Street South, Seaforth, ON
Tuesday, June 6, 2023**

Members Present:

Deputy Mayor Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

Absent:

Mayor Bernie MacLellan

Staff Present:

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Finance/Treasurer Stacy Grenier; Fire Chief Kent Readman; and Director of Community Services Lissa Berard

Others Present:

Huron County Planner Shae Stoll

1. Call to Order and Opening Remarks

Deputy Mayor McLellan called the meeting to order at 6:00 p.m.

Deputy Mayor McLellan welcomed Lissa Berard to her first Council meeting in her new position of Director of Community Services.

For opening remarks Deputy Mayor McLellan provided the following quote: "The best preparation for tomorrow is doing your best today".

2. Land Acknowledgement

Deputy Mayor McLellan provided the land acknowledgement.

3. Confirmation of the Agenda

Moved by Councillor Fisher and Seconded by Councillor Dalton:

That the Agenda for the Regular Meeting of Council dated June 6, 2023 be adopted as circulated.

Carried

4. Disclosure of Pecuniary Interest

Councillor Fisher declared a pecuniary interest in regards to Item 10.4, FIN-23-05,

Lion's Club Pools Comparison due to being a member of the Seaforth Lion's Club.

5. Minutes of Previous Meeting

Moved by Councillor Wilbee and Seconded by Councillor Chartrand:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

5.1 Regular Meeting – May 16, 2023

5.2 Public Meeting – May 16, 2023

Carried

6. Consent Agenda

There were no requests to remove any items from the Consent Agenda.

Deputy Mayor McLellan offered congratulations to Councillors Diehl and Newell as being appointed as Chair and Vice-Chair to the Recreation Advisory Committee.

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the following Consent Agenda items be received for information and approved.

- Recreation Advisory Committee Minutes from May 30, 2023

Carried

7. Public Meetings/Hearings and Delegations

7.1 **Committee of Adjustment Public Hearing re: Minor Variance Application MV05-2023**

Moved by Councillor Wilbee and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East adjourn the regular meeting of Council at 6:03 p.m. to go into a Public Hearing of Committee of Adjustment to discuss the following:

- a) Minor Variance Application MV05-2023 for 51 CN Road, Brussels

Carried

Council reconvened at 6:12 p.m.

8. Planning

8.1 **Planner's Report re: Consent Application C30-2023**

Huron County Planner Shae Stoll provided an overview of the application and property details and recommended the application for approval. A copy of the presentation is [appended](#) to the original minutes.

Moved by Councillor Fisher and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East acknowledge the report of Huron County Planner Shae Stoll, dated May 31, 2023 and has no objection to consent application C30-2023, provided the conditions, as outlined in the planning report, are met.

Carried

9. Municipal Drains

9.1 Notice of Request for Drain Improvement - Brewer Municipal Drain

Moved by Councillor Diehl and Seconded by Councillor Steffler:

That the Section 78 request for a Municipal Drain Improvement by Robert Van Nes (Concession 7, Lot 11, Concession 6 Part Lot 11) for the Brewer Municipal Drain be accepted;

And That Council instruct Headway Engineering to prepare a report 30 days after notification to the Conservation Authority.

Carried

10. Reports & Recommendations of Municipal Officers

10.1 CAO-23-14, Request to Purchase Unopened Road Allowance - Brussels

CAO Brad McRoberts provided a background and overview of the report, noting that notices will be sent in accordance with the policy and clarified that a requester, would only receive their portion of the road allowance, if there were no other interested parties.

Moved by Councillor Wilbee and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East declare the unopened road allowance located:

- a) Adjacent to properties described as Plan 192 Lot 318 to 320; Plan 192 Lot 347 to 353, Lot 365 to 366, & Pt Lane Closed, Part Stretton Street; Plan 192 Lot 317; Plan 192 Lot 316;
- b) Behind the properties described as Plan 192 Lots 336 to 338 and Lots 329 to 331;

As surplus and proceed with the process of issuing notices of the declaration of surplus and the intent to dispose of the lands.

Carried

10.2 CAO-23-15, Employee & Family Assistance Program

CAO Brad McRoberts provided a background and overview of the report and noted that employees do not have a current assistance program as part of their regular benefits package.

Council discussed future possibilities of having an assistance program as part of the benefits package and it was confirmed that if this were to become an option the current plan could be cancelled.

B. McRoberts confirmed that the purchase of the program was incorporated in the 2023 budget.

Moved by Councillor Diehl and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East approve the enrollment in an Employee & Family Assistance Program (EFAP) through Homewood Health at a rate of \$2.75 per month, per employee.

Carried

10.3 CAO-23-16, Ausable Bayfield Conservation Authority Category 3 Cost Apportionment Agreement

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East approve the Cost Apportionment Agreement between the Municipality of Huron East and the Ausable Bayfield Conservation Authority;

And That the Mayor and Clerk be authorized to sign and seal all necessary documents.

Carried

10.4 FIN-23-05, Lion's Club Pools Comparison

Director of Finance/Treasurer Stacy Grenier provided an overview of the report and financial analyst of the operation costs for the Lions Clubs.

In response to Council, staff confirmed that the grant budget would be reviewed so that the service clubs which maintain municipal land, would be part of a regular budget line and agreed to the fact that a lot of parks are run by volunteer groups which could be returned to the municipality at any point in time, thus the need to prepare the budgets accordingly.

Council discussed the operating costs of the Lion's club noting that they have a \$20,000 deficit, which the \$10,500 grant or the additional \$4,500 cover, and proposed to use \$20,000 of the capital reserve amount, for the Victoria Park playground, towards the Seaforth Lion's Club.

Staff cautioned Council on moving capital reserves to cover operating expenses and reminded Council that the request from the Lion's Club is for the additional \$4,500 only and reiterated the options presented which includes: granting the \$4,500 but delaying the payment until 2024; approving the \$4,500 for payment in the 2023 budget, and directing staff to investigate where the funds would come from; or denying the additional grant amount.

Councillor Morrison moved that the requested \$4,500 be granted from the 2023 budget and noted that an in-depth review of the operational costs for the Seaforth Lions Pool and Park be a part of budget discussions going forward.

Moved Councillor Morrison and Seconded Councillor Diehl:

That the Council of the Municipality of Huron East approve the additional grant funding of \$4,500 to the Seaforth Lion's Club for 2023 and reallocate budget and direct staff to find savings to fund the additional grant.

Carried [Conflict: R. Fisher]

10.5 CS-23-01, Ontario Trillium Foundation (OTF) Grant Application under the Community Capital Investment Grant

Community Services Director Lissa Berard provided an overview of the proposed application, noting it would be used for an all ages inclusive park in an empty green space, located in Vanastra, which would include outdoor fitness equipment, a play structure and a sports court. It was noted that the OTF would pay up to 85%, leaving the municipality to pay the remaining 15%, however applying for a 66% grant, with 33% paid by the Municipality, would create a more favourable application.

L. Berard noted that the proposed playground would be slightly over the 2023 budgeted amount, however the grant application could be spread over a two-year period, requiring Council to commit funding in the 2024 budget.

In response to Council, L. Berard clarified that the project would not move forward if the application was not successful and that there are no third-party investors. It was confirmed that the plan is to have these types of projects developed throughout the Municipality.

Council discussed the various funding scenarios for the application and agreed to the application with a 66% to 33% ratio funding model and that the Municipal portion be funded through the 2023 and 2024 budgets.

Moved by Councillor Fisher and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East approve the submission of an application to the Ontario Trillium Foundation to request financial support to create inspiring useful spaces within the Municipality at a 66% to 33% ratio, over the next two years.

Carried

10.6 CLK-23-13, Addition of a Fee Schedule to the Noise By-law (By-law 076-2022)

Clerk Jessica Rudy provided an overview of the report and responded to questions regarding ticket issuance and enforcement processes.

Council discussed the prohibitions of the By-law and directed the Clerk to investigate the addition of decibel readings to determine noise violations.

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East approve the addition of a fee schedule, and short form wording, as 'Schedule A' to By-law 076-2022, a By-law to Provide for the Regulation and Prohibition of Noise and Sound;

And That the short form wording be submitted to the Ministry of the Attorney General for approval under the Provincial Offences Act.

Carried

10.7 CLK-23-14, Citizen Appointment to the Huron East/Brussels Community Development Trust

Moved by Councillor Chartrand and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East approve the citizen appointment of Hilary Machan to the Huron East/Brussels Community Development Trust for a term ending December 31, 2026.

Carried

10.8 PW-23-05, Tender HE-05-2023, Asphalt Paving on Hensall Road & Beechwood Line

Moved by Councillor Wilbee and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East accept the tender of Lavis Contracting Co. Ltd. in the amount of \$927,162.50 plus applicable taxes for Asphalt Paving on Hensall Road from Chiselhurst Road to Highway 4 (London Road) in Tuckersmith Ward, and Beechwood Line from Highway 8 (Line 34) to Bridge Road in the McKillop Ward.

Carried

11. Correspondence

11.1 Ethel Minor Ball re: Mush Ball Tournament July 14-15, 2023

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That The Council of the Municipality of Huron East declare the Ethel Minor Ball Mush Ball Tournament being held on July 14, 2023 and July 15, 2023, at the Ethel Ball Park

as a significant event.

Carried

12. Unfinished Business

13. Council Reports

13.1 Council Member Reports

13.1.1 County Council Report

Deputy Mayor McLellan reported that County Council is undergoing renovations to the basement of the courthouse due to leaking; tenders have been issued for construction on the Wingham Patrol Yard for the salt and sand storage facility; and the Gibbons Street property has been purchased, with a stipulation that footings be in the ground within a two (2) year time span.

13.1.2 Other Boards/Committees or Meetings/Seminars

Councillor Fisher noted that he, and Councillor Chartrand, attended a Community Council Alliance in Seaforth, which was attended by various community groups, churches, the library, and service groups to coordinate and communicate on various community initiatives. It was noted that the group decided to meet quarterly. Councillor Chartrand commented on the informative presentation by Huron East Economic Development Officer Taralyn Cronin.

Deputy Mayor McLellan called attention to the recommendation on the agenda arising from the Recreation Advisory Committee regarding the initial term length for citizen appointments.

Moved by Councillor Dalton and Seconded by Councillor Newell:

The Council of the Municipality of Huron East approve the recommendation from the Recreation Advisory Committee to change the citizen appointment initial term length from two (2) years to four (4) years.

Carried

13.2 Requests by Members

Councillor Fisher expressed concern over the closures of various Emergency Departments within Huron County and the impact on the County's Paramedic Services. It was requested that the Mayor and/or Deputy Mayor bring forward a request to Jeff Horseman, Chief of Paramedic Services in regards to resources in the current situation and going forward.

Councillor Fisher requested that a request be made to have a member of Huron East Council sit on the Huron Perth Healthcare Alliance.

In conjunction with the requests from Councillor Fisher regarding the emergency room closures, Councillor Steffler requested that a member of the Huron Perth Health Care Alliance or Seaforth Hospital come to Council to provide an update on emergency room closures.

Councillor Fisher requested that the amount of funds allotted for the grant program be reviewed in the 2024 Budget, as it has remained at \$20,000 for over 15 years.

Councillor Fisher inquired as to why the fire alarm siren had stopped going off, noting that it would help in alerting drivers as to when they can expect to yield to the green flashing lights. Fire Chief Kent Readman noted that there is an error with the upgraded radio system.

Deputy Mayor McLellan brought forward labour concerns from farmers who hire worm pickers and the usage of the neighbouring farms.

13.3 Notice of Motion

13.4 Announcements

Councillor Wilbee noted that she will be attending the Pride Opening Ceremonies in Goderich on June 10th.

Councillor Chartrand stated that Seaforth lost one of their Veterans, Ross Smale, at almost 100 years old, leaving two living veterans in the area.

Deputy Mayor McLellan noted that the Firefighters breakfasts are starting in Brussels on June 18th, followed by June 25th in Ethel and July 2nd in Seaforth. In regards to the breakfasts, Councillor Diehl requested that a list of all Huron County breakfasts be circulated.

Councillor Chartrand announced that the Van Egmond House breakfast will be held on June 11th.

14. Other Business

15. By-laws

Moved by Councillor Wilbee and Seconded by Councillor Steffler:

That Be it Hereby Resolved By-law 042-2023, A By-law to Erect Stop Signs in the Grey Ward and Amend By-law 89-2009 be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 043-2023, A By-law to Repeal By-law 61-2013, Being a By-law to Establish Revised Policies for Sale and Disposition of Land, be given

first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Fisher:

That be it hereby resolved that By-law 044-2023, A By-law to Authorize the Signing of a Recreation Program Service Agreement with the Corporation of the County of Huron, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That be it hereby resolved that By-law 045-2023, A By-law to Authorize a Cost Apportionment Agreement with the Ausable Bayfield Conservation Authority, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

16. Closed Session and Reporting Out

17. Confirmatory By-law

Moved by Councillor Newell and Seconded by Councillor Fisher:

That Be It Hereby Resolved that By-law 046-2023, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

18. Adjournment

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

The time now being 8:00 p.m. That the regular meeting adjourn until June 20, 2023 at 6:00 p.m.

Carried

Consent C30-2023

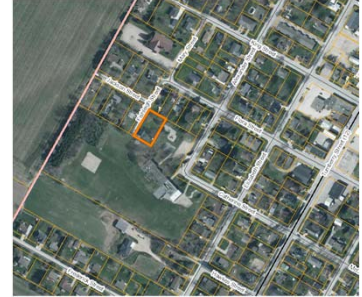
Subject Lands: Plan 197, Lot 602, subject to R174716 (storm sewer easement), Brussels Ward, Municipality of Huron East (649 Fishleigh Street, Brussels)

Applicant: Christine Welsh
Owner: Mary Susan Rushton



1

Subject Property



2

Proposed Lots

Area to be severed: approx. 944 square metres (10, 160 sq ft)

Area to be retained: approx. 535 square metres (5,760 sq ft)



3

Review

- Zoned R1 (Low Density Residential) in Huron East Zoning By-Law
- Designated Residential in Huron East Official Plan
- Huron East Official Plan Consent Policies

4



5

Comments Received

- Public Works: watermain needs to be extended down Fishleigh- development agreement included as a condition
- No concerns from staff or other agencies
- One neighbour inquired about potential for cars parked on street and nature of proposed development- no outstanding concerns

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Recommendation

- Application is consistent with the PPS, conforms to the Huron County Official Plan and Huron East Official Plan and complies with the Huron East Zoning By-Law.
- Application C30-2023 is recommended for approval with the attached conditions

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Conditions

Expiry Period

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

Municipal Requirements

2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedications, property maintenance, compliance with zoning by-law provisions for structures).
3. The sum of \$750 be paid to the Municipality as cash-in-lieu of parkland.
4. The applicant must enter into a development agreement with the Municipality addressing the extension of services to the property to the satisfaction of the Municipality.

Survey/Reference Plan

5. Provide to the satisfaction of the County and the Municipality:
 - a) a survey showing the lot lines of the severed parcel, and the location of any buildings thereon, and
 - b) a reference plan based on an approved survey.

Zoning

6. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

Entrance

7. The applicant shall obtain an entrance permit for the new lot to the satisfaction of the Municipality.

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