



Municipality of Huron East Council Meeting Minutes
Council Chambers
72 Main Street South, Seaforth, ON
Tuesday, January 9, 2024

Members Present:

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

Staff Present:

CAO Brad McRoberts; Director of Finance/Treasurer Stacy Grenier; Director of Public Works Barry Mills; Director of Community Services Lissa Berard; and Deputy Clerk Aaly Broda

Others Present:

Paul Seebach, Seebach and Company (Item 9.1)

1. Closed Session and Reporting Out

Moved by Councillor Diehl and Seconded by Councillor Fisher:

That a closed meeting of Council be held on Tuesday, January 9, 2024 at 5:00 p.m., in Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purpose of considering the following matters:

1.1 Adoption of December 5, 2023 Closed Session of Council Meeting Minutes

1.2 239(2)(b) - personal matters about identifiable individuals regarding employee matters

And That CAO Brad McRoberts, Director of Finance/Treasurer Stacy Grenier, Director of Community Services Lissa Berard, and Executive Assistant/Communications Coordinator Aaly Broda remain in closed session.

Carried

Moved by Councillor Diehl and Seconded by Councillor Newell:

That Council of the Municipality of Huron East resumes the regular Council meeting at 6:00 p.m.

Carried

2. Call to Order and Opening Remarks

Mayor MacLellan called the meeting to order at 6:00 p.m.

3. Land Acknowledgement

Mayor MacLellan provided the land acknowledgement.

4. Motion to Reconvene into Open Session and Reporting Out

Moved by Councillor Diehl and Seconded by Deputy Mayor McLellan:

That the Council of the Municipality of Huron East reconvene into Open Session.

Carried

Mayor MacLellan reported that Council went into a closed session to discuss personal matters about identifiable individuals relating to employee matters.

5. Confirmation of the Agenda

Moved by Councillor Chartrand and Seconded by Councillor Wilbee:

That the Agenda for the Regular Meeting of Council dated January 9, 2024 be adopted as circulated.

Carried

6. Disclosure of Pecuniary Interest

None declared.

7. Minutes of Previous Meeting

Moved by Councillor Steffler and Seconded by Councillor Dalton:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

7.1 Regular Meeting – December 19, 2023

7.2 Committee of Adjustment Public Hearing – December 19, 2023

7.3 Special Council (Budget) - December 20, 2023

Carried

8. Consent Agenda

Deputy Mayor McLellan requested to remove item 8.2. Tay Township re: Provincial Cemetery Management Support Request from the consent agenda and moved that Council acknowledge the resolution with a letter of support.

Moved by Deputy Mayor McLellan and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East send a letter of support regarding Tay Township motion on Cemetery Management Support Request.

Carried

Moved by Deputy Mayor McLellan and Seconded by Councillor Fisher:

That the following Consent Agenda item be received for information and approved.

8.1 Council Expenses for 2023

Carried

9. Public Meetings/Hearings and Delegations

9.1 Presentation: Paul Seebach, Seebach and Company re: 2022 Financial Statements

Paul Seebach, Seebach and Company, appeared before Council to provide a summary of the 2022 Financial Statements. P. Seebach noted the financial position of the Municipality and its financial performance and cash flows for the year are in accordance with Canadian public sector accounting standards (PSAB), stating that internal controls are in good order with no concerns brought forward.

Moved by Councillor Fisher and Seconded by Deputy Mayor McLellan:

That the Council of the Municipality of Huron East receive and accept the 2022 Audited Financial Statements for the Municipality of Huron East and Trust Funds of the Municipality of Huron East as presented by Seebach & Company for information purposes.

Carried

10. Planning

11. Municipal Drains

12. Reports & Recommendations of Municipal Officers

12.1 CAO-24-01, Community Safety & Well Being

CAO Brad McRoberts provided a background and overview of the Huron Community Safety & Well Being Committee, noting that a contribution of \$3,550 has been requested as Huron East's portion of the proposed budget for the 2024 Community Safety and Well Being Plan.

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East concur with the staff recommendation to contract Lakeside Web to create and host a website for the Huron County Community Safety and Well Being Plan;

And That the Council of the Municipality of Huron East approve the proposed budget for the Community Safety and Well Being Plan for 2024 including Huron East's portion of \$3,550.

Carried

12.2 CAO-24-02, Regional Electric Vehicle Charger Network Funding Application

CAO Brad McRoberts provided an overview of the report, noting the proposed location be the Huron East Library, at 108 Main Street S, Seaforth. B. McRoberts emphasized that at this time, we are only submitting the application.

Mayor MacLellan noted that this charging site would be mapped out in the Regional Electric Vehicle Charger Network, and may be beneficial from an Economic Development standpoint, drawing people to our community.

Moved by Councillor Newell and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East support staff in submitting an application to the Ministry of Transportation (MTO) Electric Vehicle ChargeOn program in partnership with Community Energy Association (CEA) Ivy Charging Networks;

And That the Council of the Municipality of Huron East approve the proposed location at the Huron East Library, 108 Main Street South, Seaforth.

Carried

12.3 CS-24-01, Vanastra Early Childhood Learning Centre (VECLC) Invoicing

Director of Community Services Lissa Berard provided a detailed overview of the report, noting that they are shifting to a pre-payment process in 2024. L. Berard stated that moving forward to advance payments rather than after-service payments will ensure daycare is operating at full capacity and will prevent missed payments/arrears.

In response, Council has requested staff to use collection agencies for collection of arrears, as necessary.

Moved by Councillor Fisher and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East direct staff to investigate options to use collection services, as necessary.

Carried

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East support the invoicing of January 2024 daycare services to be issued on January 15, 2024 with payment due on January 31, 2024;

And That the February daycare services will be invoiced on February 1, 2024, with payment due on February 8, 2024;

And Further That as of March 1, 2024 all invoicing for daycare services will be issued on the first business day of each month with payment due within seven days.

Carried

12.4 CS-24-02, Community Services Recreation Rate Calculation Changes

Director of Community Services Lissa Berard provided background and a detailed overview of their proposal of simplified rental rate calculations for the use of Huron East auditorium space, noting that rate changes will be brought to Council for final approval.

Moved by Councillor Diehl and Seconded by Councillor Newell:

That the Council of the Municipality of Huron East unify similar recreation user/service fees for the 2024 budget.

Carried

12.5 PW-24-01, Dust Control Tender HE-04-2024

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East accept the tender HE-04-2024 of 552976 Ontario Limited (Clifford Holland) for Dust Control at a unit price of \$429.00 for a total contract price of \$338,910.00 (before taxes).

Carried

12.6 PW-24-02, Gravel Tender HE-01-2024 North Patrol (Kelly Pit); Gravel Tender HE-02-2024 North Area; and Gravel Tender HE-03-2024 South Patrol

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East accept tender HE-01-2024 from Joe Kerr Limited Ltd for the loading, weighing, hauling and spreading of 22,000 T of “M” gravel, for roads in the North Patrol at a tender price of \$262,900.00 (\$297,077.00 including taxes);

And That the Council of the Municipality of Huron East accept tender HE-02-2024 from Clarence Carter & Sons for the supply, crushing, loading, weighing, hauling and spreading of 28,000 T of “M” gravel for roads in the North Patrol at a tender price of \$336,000.00 (\$379,680.00 including taxes);

And Further That the Council of the Municipality of Huron East accept tender HE-03-

2024 from McKenzie & Henderson Ltd. for the supply, crushing, loading, weighing, hauling and spreading of 20,000 T of “M” gravel for roads in the South Patrol at a tender price of \$254,800.00 (\$287,924.00 including taxes).

Carried

12.7 CLK-24-01, Lease Agreement with Victim Services Huron County

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East consider a By-law to renew a lease agreement with Victim Services Huron County for space at the Seaforth and District Community Centre (SDCC).

Carried

13. Correspondence

14. Unfinished Business

15. Council Reports

15.1 Council Member Reports

15.1.1 County Council Report

Deputy Mayor McLellan reported that County Council had a presentation from Connie Townsend on the changing landscape of long-term care where it noted that there are over 40,000 people waiting for long term care. There is a waitlist of 187 at Huronview and 131 at Huronlea. It was also reported that the rental rates have been increased for Huron View apartments; one bedroom apartments were raised to \$1,300, and two bedroom apartments were raised to \$1,600.

Deputy Mayor McLellan noted that a motion was passed to take over the maintenance of the defibrillator at the Seaforth Optimist Park.

Deputy Mayor McLellan reported that Huron County Economic Development introduced a program to address labour concerns within the County. The program will target those who live in Huron County but drive outside of the County for work. The program is trying to stress, “Drive Less, Live More”.

It was reported that a motion was passed at County Council to discontinue the Huron Heritage Fund.

15.1.2 Other Boards/Committees or Meetings/Seminars

Mayor MacLellan provided a report for Mid-Huron Landfill Site Board, noting that BM Ross has been retained to review options for reducing the amount of leachate being generated at the landfill.

Mayor MacLellan reported that the Mid-Huron Recycling Centre Board is beginning to build reserves.

15.2 Requests by Members

Councillor Chartrand requested a detailed report explaining the Brussels, Morris, & Grey Community Centre pledge donation tracking process.

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East direct staff to provide a report regarding the Brussels, Morris, & Grey Community Centre (BMGCC) donation tracking process.

Carried

Councillor McGrath requested pricing for in-house roadside mowing; including salary, fuel, rental, etc.

Moved by Councillor McGrath and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East direct staff to provide a report on the detailed financial aspects of providing roadside mowing.

Carried

Councillor Steffler requested an updated on the status of returning the Seaforth and Brussels fire alarms

Moved by Councillor Steffler and Seconded by Deputy Mayor McLellan:

That the Council of the Municipality of Huron East direct staff to provide a report on the status of returning to the siren to the Brussels and Seaforth fire stations.

Carried

15.3 Notice of Motion

15.4 Announcements

16. Other Business

17. By-laws

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That Be It Hereby Resolved By-law 001-2024, A By-law to Authorize the Borrowing of Money to Meet Current Expenditures be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Deputy Mayor McLellan:

That Be It Hereby Resolved By-law 002-2024, A By-law to Provide for the Erection of Stop Signs be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Diehl and Seconded by Councillor Newell:

That Be It Hereby Resolved By-law 003-2024, A By-law to Authorize a Lease Agreement with Victim Services Huron County and to Repeal By-law 58-2021 be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

18. Confirmatory By-Law

Moved by Councillor Diehl and Seconded by Councillor Fisher:

That Be It Hereby Resolved that By-law 004-2023, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

19. Adjournment

Moved by Councillor Dalton and Seconded by Councillor Wilbee:

The time now being 7:22 p.m. That the regular meeting adjourn until January 23, 2024 at 6:00 p.m.

Carried

Bernie MacLellan, Mayor

Aaly Broda, Deputy Clerk