



**Municipality of Huron East Council Meeting Minutes**  
**Council Chambers**  
**72 Main Street South, Seaforth, ON**  
**Tuesday, May 21, 2024**

**Members Present:**

Deputy Mayor \*Alvin McLellan; Councillors: \*Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

**Absent:**

Mayor Bernie MacLellan

**Staff Present:**

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Community Services Lissa Berard; and Director of Public Works Barry Mills

**Others Present:**

Huron County Planner Shae Stoll (Virtually)

**1. Closed Session**

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That a closed meeting of Council be held on Tuesday, May 21, 2024 at 4:30 p.m., in Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purpose of considering the following matters:

- 1.1** Adoption of the May 7, 2024 Closed Session of Council Meeting Minutes
- 1.2** 239(2)(d) – a matter in relation to labour relations – employee matters

And that CAO Brad McRoberts, Fire Services Advisor Brad Patton and Clerk Jessica Rudy remain in closed session.

Carried

**2. Call to Order and Opening Remarks**

Deputy Mayor McLellan called the meeting to order at 6:08 p.m.

**3. Motion to Reconvene into Open Session**

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East reconvene into open session at 6:07 p.m.

Carried

Deputy Mayor McLellan reported that Council went into closed session for a labour relations matter in relation to employee matters.

#### **4. Land Acknowledgement**

Deputy Mayor McLellan provided the land acknowledgement.

#### **5. Confirmation of the Agenda**

Moved by Councillor Wilbee and Seconded by Councillor Newell:

That the Agenda for the Regular Meeting of Council dated May 21, 2024 be adopted as circulated.

Carried

#### **6. Disclosure of Pecuniary Interest**

Deputy Mayor McLellan declared a Conflict of Interest in relation to Item 8.2, Accounts Payable Summary, due to repairing a public works vehicle.

Councillor Morrison declared a Conflict of Interest in relation to Item 8.2, Accounts Payable Summary due to being a member of the Brussels Agricultural Society.

#### **7. Minutes of Previous Meeting**

Moved by Councillor Diehl and Seconded by Councillor Steffler:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

**7.1** Regular Meeting – May 7, 2024

**7.2** Committee of Adjustment Public Hearing – May 7, 2024

Carried

#### **8. Consent Agenda**

Deputy Mayor McLellan passed the Chair to Councillor Chartrand due to his conflict with item 8.2.

\*A. McLellan left the Chair and R. Chartrand assumed the Chair.

Moved by Councillor Diehl and Seconded by Councillor Steffler:

That Item 8.2, Accounts Payable Report from the Consent Agenda be received for information and approved.

Carried [Conflict: A. McLellan and J. Morrison]

\*R. Chartrand left the Chair and A. McLellan resumed the Chair.

There were no requests to remove any items from the Consent Agenda.

Councillor Wilbee provided recognition on Item 8.1, Huron County Library re: 2023 Annual Report by noting that one of the founders of McCall and MacBain Foundation, who donated money to the Huron County Library, was a former resident of McKillop.

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That Consent Agenda items 8.1 and 8.3 be received for information and approved.

**8.1** Huron County Library re: 2023 Annual Report

**8.3** Solicitor General re: Community Safety and Policing Act, 2019

Carried

## **9. Public Meetings/Hearings and Delegations**

### **10. Planning**

#### **10.1** Planner's Report re: Consent Application C24-2024

Huron County Planner Shae Stoll provided an overview of the application and property details and recommended the application for approval. A copy of the presentation is [appended](#) to the original minutes.

Moved by Councillor Diehl and Seconded by Councillor McGrath:

That the Council of the Municipality of Huron East acknowledge the report of Huron County Planner Shae Stoll, dated May 21, 2024 and has no objection to consent application C24-2024, provided the conditions, as outlined in the planning report, are met.

Carried

#### **10.2** Planner's Report re: Population and Housing Projections for County of Huron and Huron East

S. Stoll provided a detailed overview of the report, highlighting the forecasted changes over the next thirty (30) years in population and housing in Huron East, and suggested attention be paid to the areas of medium to high density housing, seniors housing, affordable housing and the need for infrastructure planning to address these projected changes. S. Stoll confirmed that there will be a gradual increase in seniors and young families projected for Huron East.

The report was received for information.

### **11. Municipal Drains**

## **12. Reports & Recommendations of Municipal Officers**

### **12.1 CAO-24-14, 2024 Christmas Schedule**

Moved by Councillor Chartrand and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East recognize Christmas and Boxing Day statutory holidays on December 25 and December 26, 2024, respectively;

And That New Years Day statutory holiday be recognized on January 1, 2025;

And Further That the municipal office be closed December 27 and December 30 to 31, 2024 with affected staff using vacation or banked time for these three days.

Carried

### **12.2 CAO-24-15, Breathing Air Compressor System Fill Station**

Moved by Councillor Wilbee and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East support the staff recommendation to purchase the Breathing Air Compressor System Fill Station from Firecheck Protection Services Inc. for the amount of \$54,815.69 plus applicable HST.

Carried

### **12.3 CS-24-10, Ontario Inclusive Community Grant Application**

Moved by Councillor Newell and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East approve the submission of an application to the Ontario Government to request financial support to create an accessible, safe and active park for all ages and abilities.

Carried

### **12.4 CS-24-11, Tender HE 0502024 ¾ Ton Truck**

Moved by Councillor Newell and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East accept the tender of Robinson Chevrolet, in the amount of \$63,202.00 plus applicable taxes for a ¾ ton Pickup Truck.

Carried

### **12.5 PW-24-09, Speed Concerns on Hensall Road between Front Road and Tile Road**

Director of Public Works Barry Mills provided a detailed overview of the report, the analytical process, and reiterated staff's recommendation to leave the speed at 80km per hour. It was stressed that if Council were to go forward with a change in the speed limit that a consultant should be engaged to conduct a detailed assessment.

Council discussed the report and noted the benefits of lowering the speed limit for pedestrians and the residents of Heritage Estates.

Councillor Chartrand moved that Hensall Road be reduced to 50km per hour from Front Road to Tile Road.

Moved by Councillor Chartrand and Seconded by Councillor McGrath.

That the Council of the Municipality of Huron East direct staff to lower the speed limit on Hensall Road to 50km per hour from Front Road to Tile Road.

Defeated

### **13. Correspondence**

#### **13.1 Seaforth BIA re: 2024 Main Street Summerfest Road Closure Request**

Moved by Councillor Dalton and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East approve the temporary closure of County Road 12 and Gouinlock Street, Seaforth, on July 27, 2024 for the Seaforth B.I.A.'s Annual Main Street Summerfest;

And That the Main Street Summerfest be declared as a Municipally sanctioned event.

Carried

#### **13.2 Pam Zeehuisen re: Seaforth Agricultural Society 2024 Grant Funding**

Received for information.

#### **13.3 Huron Perth Public Health and Huron County Pride re: Pride Flag Raising Requests**

Moved by Councillor Wilbee and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East declare the month of June as Pride Month;

And That Council agree to the raising of the rainbow Pride Flag for the month of June.

Carried

### **14. Unfinished Business**

### **15. Council Reports**

#### **15.1 Council Member Reports**

##### **15.1.1 County Council Report**

Deputy Mayor McLellan reported that Huron County Council heard from the Chief Executive Officer of Bruce Nuclear who provided an update on the extension of power

storage facilities to 2064 and the provincial and federal government funding increase of \$1,000,000. Deputy Mayor McLellan also County Council passed the consent application for the Four Winds Barn.

#### 15.1.2 Other Boards/Committees or Meetings/Seminars

CAO Brad McRoberts provided the highlights of his and Clerk Jessica Rudy's attendance at the Ontario Municipal Administrators Association (OMAA) Conference from May 14-16, 2024, including sessions on cybersecurity, battery storage, food waste diversion, service delivery reviews, strategies for nurturing the mental agility for teams, municipal law updates, advocacy for harassment of employees from the political level, diversity, equity and inclusion strategies (DEI) and enhancing Code of Conducts.

### 15.2 Requests by Members

### 15.3 Notice of Motion

### 15.4 Announcements

B. McRoberts announced that a Brussels, Morris & Grey Community Centre (BMGCC) donor appreciation event will be held on May 29, 2024, to show appreciation for those who made donations during the fundraising campaign and to unveil the donor wall.

## 16. Other Business

### 16.1 2024 Association of Municipalities of Ontario (AMO) Delegation Proposal

Councillor Fisher requested that a delegation be made to the Ministry of Municipal Affairs and Housing to request funding for housing and housing infrastructure, due to expected growth.

Moved by Councillor Fisher and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East request a delegation with the Minister of Municipal Affairs and Housing to request more funding for housing growth and housing infrastructure.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

Whereas Health Canada is a Federal body that issues licenses for cannabis growing operations in Canada;

And Whereas those licensed operations reside within the boundaries of municipalities;

And Whereas municipalities do not have a direct relationship with the Federal government;

Therefore the Municipality of Huron East asks for a delegation with the Ontario Minister

of Health to advocate that Health Canada undertake regular inspections of federally licensed cannabis operations to ensure compliance with licensing conditions.

Carried

## **17. By-laws**

Moved by Councillor Wilbee and Seconded by Councillor Fisher

That Be it Hereby Resolved By-law 043-2024, A By-law to Temporarily Stop Up and Close a Portion of Main Street (County Road 12) and Gouinlock Street, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Newell and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 044-2024, A By-law to Authorize the Signing of a Recreation Program Service Agreement with the Corporation of the County of Huron, be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Director of Community Services Lissa Berard responded to Council inquiries regarding the BMGCC lease for the gymnasium noting the security measures in place for all entrances/exits from the gymnasium to the main facility, the use of personal fobs for 24-hour entry, and the rental rate agreement process.

Moved by Councillor Newell and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 045-2024, A By-law to Authorize the Execution of a Lease Agreement with Finish Line Fitness Inc., be given first, second, third and final readings and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

## **18. Confirmatory By-law**

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That Be It Hereby Resolved that By-law 046-2024, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Deputy Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

## **19. Adjournment**

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Moved by Councillor Fisher and Seconded by Councillor McGrath:

The time now being 7:14 p.m. That the regular meeting adjourn until June 4, 2024 at 6:00 p.m.

Carried

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Alvin McLellan, Deputy Mayor

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Jessica Rudy, Clerk



## Consent C24-2024

Concession 1 London Road Survey, Part Lot 10, Concession 2 London Road Survey, Lot 10 Tuckersmith Ward, Municipality of Huron East (40273 Walnut Road)

Applicant/ Owner: Tom Bender



1

## Subject Property

Blue= severed  
Orange = Retained



2

## Purpose



Re-creation of original farm lots.

Severed land: approx. 52 acres (21 ha) of vacant farmland

Retained land: approx. 102 acres (41.6 ha) containing dwelling and vacant farmland

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## Review

- Zoned AG1 & NE2 in Huron East Zoning By-Law
- Designated Agriculture & Natural Environment in Huron East Official Plan
- Huron East Official Plan agricultural severance policies
  - Meets minimum farm size and continued agriculture use
- No concerns from staff or other agencies

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## Recommendation

- Application is consistent with the PPS, conforms to the Huron County Official Plan and Huron East Official Plan and complies with the Huron East Zoning By-Law.
- Application C24-2024 is recommended for approval with the attached conditions

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