



## **Municipality of Huron East**

### **Council Agenda**

**Tuesday, May 21, 2024 at 6:00 P.M.**

### **Council Chambers**

**2<sup>nd</sup> Floor, 72 Main Street South, Seaforth, ON**

#### **1. Closed Session**

That a closed meeting of Council be held on Tuesday, May 21, 2024 at 4:30 p.m., in the Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purpose of the following matters:

- 1.1** Adoption of May 7, 2024 Closed Session of Council meeting minutes  
**(Distributed Separately)**
- 1.2** 239(2)(d) – matters about labour relations – employee matters  
**(Distributed Separately)**

#### **2. Call to Order & Mayor's Remarks**

#### **3. Motion to Reconvene into Open Session**

#### **4. Land Acknowledgement**

We would like to acknowledge that the land we stand upon today is the traditional territory of the Anishinaabe, Haudenosaunee and Neutral Peoples.

#### **5. Confirmation of the Agenda**

#### **6. Disclosure of Pecuniary Interest**

#### **7. Minutes of Previous Meeting**

- 7.1** [Regular Meeting](#) – May 7, 2024

**7.2 [Committee of Adjustment Public Hearing](#) – May 7, 2024**

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**8. Consent Agenda**

Items listed under the Consent Agenda are considered routine and are enacted in one motion. However, any Council Member may request one or more items be removed from the Consent Agenda for separate discussion and/or action.

**Consent Agenda Items****8.1 [Huron County Library](#) re: 2023 Annual Report****8.2 [Accounts Payable Report](#)****8.3 [Solicitor General](#) re: Community Safety and Policing Act, 2019****9. Public Meetings/Hearings and Delegations****10. Planning****10.1 [Planning Report](#) re: Consent C24-2024**

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**10.2 [Planning Report](#) re: Population and Housing Projections for County of Huron & Huron East**

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**11. Municipal Drains****12. Reports & Recommendations of Municipal Officers****12.1 [CAO-24-14](#), 2024 Christmas Schedule**

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**12.2 [CAO-24-15](#), Breathing Air Compressor System Fill Station**

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**12.3 [CS-24-10](#), Ontario Inclusive Community Grant Application**

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**12.4 [CS-24-11](#), Tender HE-0502024 ¾ Ton Truck**

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- 12.5** [PW-24-09](#), Speed Concerns on Hensall Road between Front Road & Tile Road

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**13. Correspondence**

- 13.1** [Maureen Agar](#) re: 2024 Main Street Summerfest Road Closure Request

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- 13.2** [Pam Zeehuisen](#) re: Seaforth Agricultural Society 2024 Grant Funding

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- 13.3** [Huron Perth Public Health & Huron County Pride](#) re: Pride Flag Raising Requests

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**14. Unfinished Business**

**15. Council Reports**

- 15.1** Council Member Reports

15.1.1 County Council Report

15.1.2 Other Boards/Committees or Meetings/Seminars

- 15.2** Requests by Members

- 15.3** Notice of Motions

- 15.4** Announcements

**16. Other Business**

- 16.1 2024 Association of Municipality of Ontario (AMO) Delegation Proposal**

16.1.1 Whereas Health Canada is the federal body that issues licenses for cannabis growing operation in Canada

And Whereas those licensed operations reside within the boundaries of municipalities

And whereas municipalities do not have a direct relationship with the Federal government

The Municipality of Huron East asks for a delegation with the

Ontario Minister of Health to advocate that Health Canada undertake regular inspections of federally licensed cannabis operations to ensure compliance with licensing conditions.

**17. By-laws**

- 17.1 By-law 043-2024**, A By-law to Temporarily Stop Up and Close a Portion Main Street (County Road 12) and Gouinlock Street

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- 17.2 By-law 044-2024**, A By-law to Authorize the Signing of a Recreation Program Service Agreement with the Corporation of the County of Huron

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- 17.3 By-law 045-2024**, A By-law to Authorize the Execution of a Lease Agreement with Finish Line Fitness Inc.

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**18. Confirmatory By-law**

- 18.1 By-law 046-2024**, A By-law to Confirm the Proceedings of Council

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**19. Adjournment**





**Municipality of Huron East Council Meeting Minutes**  
**Council Chambers**  
**72 Main Street South, Seaforth, ON**  
**Tuesday, May 7, 2024**

**Members Present:**

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

**Staff Present:**

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Finance/Treasurer Stacy Grenier; Director of Community Services Lissa Berard; and Economic Development Officer Taralyn Cronin

**Others Present:**

Huron County Planner Shae Stoll

**1. Closed Session**

Moved by Councillor Chartrand and Seconded by Councillor Wilbee:

That a closed meeting of Council be held on Tuesday, May 7, 2024 at 5:00 p.m., in Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purpose of considering the following matters:

- 1.1 Adoption of the April 16, 2024 Closed Session of Council Meeting Minutes
- 1.2 239(2)(f) – advice that is subject to solicitor-client privilege
- 1.3 239(2)(b)(d) – personal matters about identifiable individuals and labour relations – employee matters

And that CAO Brad McRoberts and Clerk Jessica Rudy remain in closed session.

Carried

**2. Call to Order and Opening Remarks**

Mayor MacLellan called the meeting to order at 6:00 p.m.

**3. Motion to Reconvene into Open Session**

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East reconvene into open session at 6:00 p.m.

Carried

Mayor MacLellan reported that Council went into closed session for a matter subject to solicitor-client privilege and personal information about identifiable individuals and labour relations in relation to employee matters.

#### **4. Land Acknowledgement**

Mayor MacLellan provided the land acknowledgement.

Mayor MacLellan provided highlights on his attendance at the Ontario Good Roads Association (OGRA) Conference regarding gravel road paving, tree conservation, and the overall employment issues across the country in both private and public sectors.

#### **5. Confirmation of the Agenda**

Moved by Councillor Wilbee and Seconded by Councillor Newell:

That the Agenda for the Regular Meeting of Council dated May 7, 2024 be adopted as circulated.

Carried

#### **6. Disclosure of Pecuniary Interest**

Councillor Fisher declared a Conflict of Interest in relation to Item 12.2. FIN-24-07, Lions Club Pools Comparison, due to being a Lions Club Member.

#### **7. Minutes of Previous Meeting**

Moved by Councillor Diehl and Seconded by Councillor Chartrand:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

##### **7.1 Regular Meeting – April 16, 2024**

Carried

#### **8. Consent Agenda**

No items were removed from the Consent Agenda.

Deputy Mayor McLellan commented on Item 8.6, Ontario Federation of Agriculture re: Agriculture at a glance stating how important agriculture is to Huron East and the County of Huron.

Moved by Councillor Diehl and Seconded by Deputy Mayor McLellan:

That Consent Agenda items 8.1 to 8.11 be received for information and approved.

- 8.1 The Town of Plympton-Wyoming re: Securing Access to Natural Gas for our Community and Ontario
- 8.2 Conservation Ontario re: Update on Conservation Authority Exceptions for the Drainage Community
- 8.3 Nuclear Innovation Institute re: Leadership Change
- 8.4 Municipality of St. Charles re: Social and Economic Prosperity Review
- 8.5 Municipality of St. Charles re: Household Food Insecurity
- 8.6 Ontario Federation of Agriculture re: Agriculture at a Glance
- 8.7 Municipality of Huron Shores re: Urging the Government to Promptly Resume Assessment Cycle
- 8.8 Bluewater Recycling Association re: 2023 BRA Annual Report
- 8.9 City of St. Catharines re: Provincial Regulations Needed to Restrict Keeping of Non-native Wild Animals
- 8.10 CAO-24-12, Huron East Fire Services Update
- 8.11 Ausable Bayfield Maitland Valley Source Protection Region re: Municipal Newsletter

Carried

## **9. Public Meetings/Hearings and Delegations**

### **9.1 Presentation: Linton Consulting re: Strategic Plan**

Kelly Linton, Linton Consulting provided an overview of the strategic plan, highlighting the project objectives, key success factors, consultants approach, engagement feedback, strategic goals/priorities/actions, and next steps.

In response to Council, CAO Brad McRoberts confirmed that Council will receive quarterly updates on the progress of the strategic plan and that staff will be working together to assign departmental responsibilities.

### **9.2 Committee of Adjustment Public Hearing re: Minor Variances MV02-2024 and MV03-2024**

Moved by Councillor Morrison and Seconded by Councillor Wilbee:

That the Council of the Municipality of Huron East adjourn the regular meeting of Council at 6:29 p.m. to go into a Public Hearing of Committee of Adjustment to discuss the following:

- a) Minor Variance Applications MV02-2024 and MV03-2024

Carried

Council reconvened at 6:43 p.m.

## **10. Planning**

### **10.1 Planner's Report re: Bill 185, Cutting the Red Tape to Build More Homes Act, 2024 and Revised Draft Provincial Planning Statements**

Huron County Planner Shae Stoll provided an overview of the proposed changes noting that the Huron County Planning Department is satisfied with the changes and have no concerns.

The report is received for information.

### **10.2 Huron County Planning Fees Working Group re: Planning Application Fees Review**

In response to Council, Clerk Jessica Rudy confirmed that the new fees do not equate to a full cost recovery and that the review was done, prior to 2026, due to legislation changes, amount of staff time spent on applications, and the introduction of the central permitting system. It was confirmed that annual increases year over year were adjusted to reflect the October Ontario Consumer Price Index (CPI), as it is the common standard across the municipalities.

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East accept the report from the Planning Fees Working Group and are in support of the proposed fee changes to come into effect on July 1, 2024.

Carried

## **11. Municipal Drains**

## **12. Reports & Recommendations of Municipal Officers**

### **12.1 CAO-24-13, Huron East Strategic Action Plan**

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East accept and endorse the Huron East Strategic Action Plan, as presented.

Carried

### **12.2 FIN-24-07, Lions Club Pools Comparison**

In response to Council, B. McRoberts clarified that staff will be meeting with the Seaforth Lions Club to determine the amount of funding that should be provided in the 2025 budget.

Moved by Councillor Steffler and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East support the recommendation from the Huron East Recreation Advisory Committee and direct staff to consider additional operational funding for the Seaforth Lions Pool operation for the 2025 budget;

And That the operational funding be determined based upon audited financial statements from the Seaforth Lions Club and agreed upon through a formal operational

Carried [Conflict: R. Fisher]

### **12.3 CS-24-08, 2024 Rates and Charges By-law Fees and the Effects on Community Service Groups**

An overview of the discussion at the Huron East Recreation Advisory Committee was provided and Council offered various cost saving solutions for consideration, including, reduced fees for set up, Council foregoing conferences to offset the costs, reduced rental fees for service clubs included in the fees and charges by-law and seasonal rates.

Director of Community Services Lissa Berard confirmed that all rates increased by the cost of living and that the Brussels area was increased to match the fees of the rest of the municipality. It was confirmed that although the Brussels community was mostly impacted, it is a result of ensuring all groups are treated the same and aligns with best practices such as having staff present when individuals are utilizing the facilities. Council requested that staff investigate insurance liability in the event someone is injured while staff are not present.

Staff confirmed that solutions will be presented to the Committee for discussion and their recommendation will be brought forward to Council in July or August 2024.

Moved by Councillor Wilbee and Seconded by Councillor McGrath:

That the Council of the Municipality of Huron East agree with the recommendation from the Huron East Recreation Advisory Committee and direct that the Fees and Charges By-law remain the same, as approved on January 23, 2024 that reflects report CS-24-02, approved on January 9, 2024 approving the unification of rates;

And That Council, in support of the recommendation from the Huron East Recreation Advisory Committee, directs staff to prepare a report regarding alternative approaches to support the local service groups.

Carried

**12.4 CS-24-09, Purchase of a Zero Turn Lawn Mower for the Parks and Recreation Department**

Moved by Councillor Fisher and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East accept the quote from Arva Grain Corporation of \$27,741.50, including HST, for the purchase of a 2024 3574 KW XCALIBER DIXIE CHOPPER for use by the Parks and Recreation staff for municipal grass cutting services.

Carried

**12.5 EDO-24-07, 2024 Community Improvement Program**

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East approves the 2024 Community Improvement Program, as described in report EDO-24-07;

And Further That Council establishes a Community Improvement Program Committee utilizing the Economic Development Committee for this purpose, to develop the program guidelines and administer the program.

Carried

**12.6 CBO-24-02, Repeal of Heritage Designation under By-law 18-1985 re 31 Goderich Street West, Seaforth**

As Chair of the Heritage Committee, Councillor Wilbee, provided an overview of the discussion at the Heritage Committee and the reasoning behind the recommendation to accept the de-designation request and reported on the various efforts the Heritage Committee is taking to improve relationships and communications within the community.

Moved by Councillor Wilbee and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East approves the recommendation from the Heritage Advisory Committee to accept the request for de-designation of 31 Goderich Street West, Seaforth and Repeal of By-law 18-1985;

And that the Clerk be directed to issue a Notice of Intention to Repeal By-law 18-1985, as prescribed in the Ontario Heritage Act.

Carried

**13. Correspondence****14. Unfinished Business****15. Council Reports****15.1 Council Member Reports**

### 15.1.1 County Council Report

In response to Councillor Steffler's request to the County on the movement of the location for the 'out of the cold' program, Mayor MacLellan confirmed that the location had changed to a new location, however, no explanation was available at the time.

Deputy Mayor McLellan reported that County Council discussed the traffic lights in Blyth, noting that they operate on battery power for up to four hours and the County Engineer is currently investigating an extended battery life. It was reported that County approved improvements to County owned housing units; a Memorandum of Understanding with the G2G for the tunnel under a County Road West of Blyth; and that tenders for the tunnel replacement and Dashwood reconstruction were awarded.

### 15.1.2 Other Boards/Committees or Meetings/Seminars

Deputy Mayor McLellan reported that the Mayor, himself and several staff partook in a County wide emergency planning training session in Clinton, alongside all local municipalities and emergency response groups.

Councillor Wilbee noted she attended an event for Big Brothers and Sisters, as a representative for Huron East.

## 15.2 Requests by Members

## 15.3 Notice of Motion

## 15.4 Announcements

## 16. Other Business

## 17. By-laws

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 040-2024, A By-law to Stop Up and Close Part of Bryans Drive and Anderson Drive, Brussels be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor Wilbee:

That Be it Hereby Resolved By-law 041-2024, A By-law to Dedicate Part of Block 34 on Plan 596 Brussels as a Public Highway forming Parts of Bryans Drive and Anderson Drive be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

## 18. Confirmatory By-law

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Moved by Councillor Diehl and Seconded by Deputy Mayor McLellan:

That Be It Hereby Resolved that By-law 042-2024, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

## **19. Adjournment**

Moved by Councillor Fisher and Seconded by Councillor Dalton:

The time now being 8:12 p.m. That the regular meeting adjourn until May 21, 2024 at 6:00 p.m.

Carried

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Bernie MacLellan, Mayor

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Jessica Rudy, Clerk





**Municipality of Huron East Committee of Adjustment Meeting Minutes**  
**Council Chambers**  
**72 Main Street South, Seaforth, ON**  
**Tuesday, May 7, 2024**

**Members Present:**

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

**Staff Present:**

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Finance/Treasurer Stacy Grenier; Director of Community Services Lissa Berard; and Economic Development Officer Taralyn Cronin

**Others Present:**

Huron County Planner Shae Stoll

**1. Call to Order**

Mayor MacLellan called the meeting to order at 6:30 p.m.

**2. Confirmation of the Agenda**

Moved by Councillor Diehl and Seconded by Councillor Fisher:

That the Agenda for the Public Hearing of the Committee of Adjustment dated May 7, 2024, be adopted as circulated.

Carried

**3. Disclosure of Pecuniary Interest**

None declared.

**4. Minor Variance Applications**

**4.1 Planning Report re: MV02-2024 for 4 Nicholson Drive, Egmondville**

Huron County Planner Shae Stoll provided an overview and background to the application and details on the proposed variance recommending the application for approval. A copy of the presentation is [appended](#) to the original minutes.

The Mayor asked for comments from the public and the applicant and none were received.

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East, acting as Committee of Adjustment, has held a public meeting pursuant to Section 45 of the Planning Act, 1990 with respect to minor variance application MV02-2024;

Whereas no comments from the public were received.

And Whereas no agency comments were received.

Now Therefore, the Committee of Adjustment approves the minor variance application MV02-2024, Plan 233 East Part Lot 30, Egmondville, Tuckersmith Ward to permit the following variance from By-law 52-2006:

1. That the variance approved is valid for a period of 18 months from the date of the Committee's decision.
2. The garage addition is constructed as proposed in the submitted site plan.

Carried

#### **4.2 Planning Report re: MV03-2024 for 42936 Hydro Line Road, McKillop**

Huron County Planner Shae Stoll provided an overview and background to the application and details on the proposed variance recommending the application for approval. A copy of the presentation is [appended](#) to the original minutes.

The Mayor asked for comments from the public and the applicant and none were received.

Moved by Deputy Mayor McLellan and Seconded by Councillor McGrath:

That the Council of the Municipality of Huron East, acting as Committee of Adjustment, has held a public meeting pursuant to Section 45 of the Planning Act, 1990 with respect to minor variance application MV03-2024;

Whereas no comments from the public were received.

And Whereas no agency comments were received.

Now Therefore, the Committee of Adjustment approves the minor variance application MV03-2024, Concession 3, Part Lot 24, McKillop Ward, to permit the following variance from By-law 52-2006:

1. That the variance approved is valid for a period of 18 months from the date of the Committee's decision.
2. The dwelling be constructed within the general footprint and be of the approximate size denoted on the sketch that accompanied the application.

Carried

**5. Adjournment**

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That the Committee of Adjustment adjourn at 6:43 p.m.

Carried

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Bernie MacLellan, Mayor

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Jessica Rudy, Clerk

in the Municipality of Huron East

Plan 233, East Part Lot 30, Egmondville, Municipality of Huron East



1



2

-Application previously applied for and approved in August 2020 (now expired)

3

4

## A photograph of a blue building with a white door and a window, next to a large brown tarp-covered object. The building has a gabled roof and a small porch area. The tarp-covered object is on the right side of the frame. The ground is dirt and grass.



5

- meets the intent of the Huron East Official Plan
- meets the intent of the Huron East Zoning By-Law
- is desirable for the appropriate development of the lands
- is minor in nature

6

### Recommendation


It is recommended that minor variance amendment application MV02-24 be **approved** with the following conditions:

1. The variance approval is valid for a period of 18 months from the date of the Committee's decision;
2. The garage addition is constructed as proposed in the submitted site plan.

## Minor Variance Application MV03-24

in the Municipality of Huron East

Owner/Applicant: Henry & Lori Meinen  
Property Location: 42936 Hydro Line Road  
Concession 3, Part Lot 24, McKillop Ward, Municipality of Huron East



1



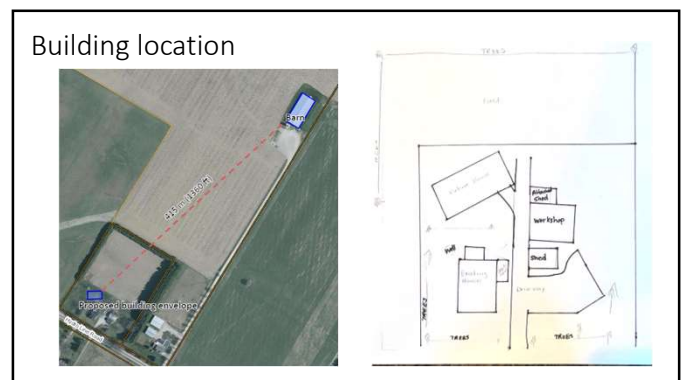
2

### Application Details

One minor variance is being requested for this development:

- Reduce the required MDS I setback from 564m to 415m (26% reduction)
- The subject property is zoned AG4 (Agriculture Small Holdings)
- The subject property is designated Agriculture
- No concerns received from staff at time of report submission

3



4



5



6

### Policy Review

Satisfies four tests of a minor variance under section 45 of the Planning Act;

- meets the intent of the Huron East Official Plan
- meets the intent of the Huron East Zoning By-Law
- is desirable for the appropriate development of the lands
- is minor in nature

7

### Recommendation

It is recommended that minor variance amendment application MV03-24 be **approved** with the following conditions:

1. The variance approval is valid for a period of 18 months from the date of the Committee's decision;
2. The dwelling be constructed within the general footprint and be of the approximate size denoted on the sketch that accompanied the application.

8





# HURON COUNTY LIBRARY 2023 ANNUAL REPORT







“ The library is such a valuable resource to our community. I had no idea all that the library offers.





# 2023 Annual Report

## Huron County Library

The Huron County Library is a county-wide library system with 12 convenient locations serving residents throughout the County. The Library serves as an inclusive and vibrant community hub that offers the traditional library services with new and innovative offerings to meet the changing needs of our diverse communities.

In 2023, the Library adopted the following vision, mission and values statements as part of its new strategic plan that will serve as guiding principles for delivering Library services in Huron County for 2024-2028.

### Vision

Imagine More: a place to learn, connect, create, and grow.

### Mission

Huron County Library brings people, information, and ideas together to enrich lives and support a thriving community.

### Values

- Respect
- Inclusivity
- Literacy
- Collaboration
- Curiosity
- Fun!

### 2023 in numbers...

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**17,107**

Library card  
holders

---

**279,125**

Items  
circulated

---

**47,583**

Catalogue  
visits

“

I just wanted to comment about how many good books have come out over the last year. I don't know what we would do without the library.



**Beth Rumble**  
County Librarian and  
Director of Cultural  
Services

## A Message from the Director

What a great year it was for Huron County Library!

In 2023, the library developed a new Strategic Plan. At the heart of the plan is connection. Connecting Huron County residents to information, one another, new ideas, new skills and more. It is our hope that the library can help residents fulfill their many diverse needs. We offer Snap Circuits and Cubelets to develop STEAM skills, programs such as puzzle competitions to develop social connections or 'Remember When' discussions to share memories. We also have resources such as PressReader which allow you to read news from all over the world and materials in a variety of languages. We hope that in 2024 you visit a branch, go to our website, follow us on social media, or subscribe to our eNewsletter to learn about all that's happening.

At the beginning of 2023 we were delighted to win an Ontario Public Library Service Award for the In Your Backyard program which was selected for the Minister's Award for Innovation. This award recognizes successful new approaches that demonstrate a positive impact in the community and are of continued value to public libraries. This program (and recognition) demonstrates the ingenuity of staff as well as their collaborative approach.

Lastly, the library is excited to be receiving an extremely generous donation of \$195,000 from the McCall MacBain Foundation. These funds will be received over a three year period and will be used to create teen spaces in several library branches and support dedicated programming for teens across Huron County. Both the County and the Library have recognized youth as a priority over the coming years and this funding will help accelerate our commitment to engaging with youth.

## A Message from the Board Chair

2023 was a very exciting year for the Huron County Library with the development of a new Strategic Plan that will guide the Library through the next five years. The new plan invites Huron County residents of all ages to imagine more from their Library and the Library Board couldn't be more pleased to support the priorities laid out in this plan. As the new vision states, libraries are places for learning, connecting, creating, and growing. We recognize the vital role our 12 library branches play in their communities, and we look forward to learning, connecting, creating, and growing together in 2024.



**Doug Harding**  
Huron County Library  
Board Chair

### 2023 in numbers...

**67,287**

Adult Fiction  
checkouts

**29,277**

Adult Non-  
fiction checkouts

**35,803**

Picture book  
checkouts



I am so grateful  
for this service and  
all you do to keep  
books coming my  
way!

# Strategic Plan 2024-2028

Developing a new Strategic Plan to help guide the Huron County Library was a focus for much of 2023. Through public consultation early in the year, library staff gathered feedback from the community to help shape the plan that will guide library services, resources and programs for the next five years.

Completed and launched in early 2024, the new plan invites the public to explore all the creative ways libraries bring people, information, and ideas together to enrich lives and support thriving communities.

## Strategic Priorities:

- **Welcoming and Inclusive Communities:** Huron County Library champions equity, diversity, and inclusion to reduce barriers and create welcoming spaces within our communities.
- **Innovation:** Huron County Library is a learning organization; trying new things, embracing failure, and engaging in feedback.
- **Communications:** Huron County Library ensures that individuals are aware of the services, resources, and spaces available to them.
- **Youth:** Huron County Library actively seeks out input from youth to ensure they feel welcome and represented at the library.
- **Literacy:** Huron County Library advocates for the spirit of lifelong learning and provides access to resources that promote various forms of literacy.

Imagine More:  
a place to learn,  
connect, create,  
and grow.



## 2023 in numbers...

85,063

Audio & E-book  
checkouts

714

Classes taken through  
Creativebug

8,110

Movies & TV  
streamed

“

I use the library all the time, but you won't see me. I use the CloudLibrary app and love the convenience.

# Libraries Transforming Communities

Libraries Transforming Communities (LTC) resumed in 2023 after the first round of this project was interrupted during the COVID-19 pandemic.

Based off the method developed by the American Library Association, the library hosted roundtable community conversations and interviews across Huron County in an effort to identify what people's concerns and aspirations are for their communities. Information gathered from these conversations was shared with community partners and used to help achieve the aspirations identified by the community.

The information gathered through these community conversations was also used to help shape the library's 2024-2028 Strategic Plan.

## Outcomes to date from the LTC project:

- **Welcome to the Neighbourhood:** Welcome to the Neighbourhood packages were created and distributed through select library branches to provide community information to newcomers.
- **Community Calendars and Newsletters:** A lack of community event and service information was identified as a barrier to community participation. Several community calendars were created.
- **Networked Community Groups:** Two community groups formed to address community concerns.



## 2023 in numbers...

**4,009**

Facebook  
followers

**1,166**

Instagram  
followers

**289,288**

Website  
page views

“Thank you for this online experience! ...I don't have to leave my fireplace, lounge chair & steaming coffee to complete library business.”

# Celebrating our successes

The Huron County Library was very pleased to be the 2023 recipient of the Minister's Award for Innovation in recognition of the In Your Backyard program. The award was presented to staff at the Ontario Library Association Super Conference in February.

In 2022, inspired by Ontario's West Coast tourism program, library staff hosted In Your Backyard, a virtual local travel series that highlighted several hidden gems found across Huron County. Building on the popularity of the program, the library partnered with Huron County Economic Development to offer a summer giveaway that further encouraged people to explore these hidden gems for a chance to win a Huron County weekend get-away. Locations represented each municipality and were chosen to ensure they were accessible and free for everyone to enjoy.

## In 2023, the library also celebrated:

- **McCall MacBain Foundation:** The library was awarded \$195,000 from the McCall MacBain Foundation over three years to support dedicated programming for teens and to create teen spaces in several branches.
- **International Dyslexia Association Ontario:** \$500 was received from IDA Ontario to purchase selection of decodable books that were added to the accessible collection.



## 2023 in numbers...

**19,766**

Digitized  
Newspaper page  
views

**1,466**

Internet hub  
checkouts

**20,481**

DVD  
checkouts

“ I think it is great that you have the new decodable books.



# Programming

Library programs returned in a big way in 2023! With all branches fully open to the public, staff rolled out a wide variety of programs for a range of ages and interests. Virtual programs continued to be offered, giving patrons options based on comfort level and accessibility.

## Highlights of programming offered through the year:

- **Passport to Discovery:** Young patrons were invited to pick up a passport from their local branch to begin a full year of learning, reading, doing, and having a whole lot of fun! They were encouraged to visit their branch each month to pick up a themed craft kit and activity sheet.
- **Huron County Author Talk:** The library launched a podcast for writers, readers, and all those intrigued by the art of the written word. Each episode features local authors discussing a number of topics. In the fall, the library partnered with the Huron County Museum to host a live event and book fair.
- **The Tiny Art Show:** The Clinton Branch made 5"x5" boards available to artists of all abilities and invited them to get creative making tiny art. The art was displayed at the branch through the month of April.
- **Remember When:** This interactive storytime for older adults was held at several branches and was designed to engage participants in sharing their own stories and memories from growing up in their communities.
- **Puzzle Competitions:** Several branches hosted competitions to determine who was the fastest puzzlemaker around!



## 2023 in numbers...

**1,631**  
Programs

**16,419**  
Program  
participants

**392**  
Tech tutoring  
participants

“Thanks for being a big part of my social life with all the amazing activities!”

# Celebrating Diversity

Each year, staff work hard to find unique ways to help make people feel welcomed and supported in our communities. Staff frequently shared reading recommendations to help expand our understanding of one another. Highlights from our collection were shared to honour Black History Month, Alzheimer Awareness, Pride Month, Mental Health Awareness, Autism Acceptance, Transgender Day of Visibility, Ramadan, National Indigenous History Month, and more.

## Some highlights of supporting our diverse communities:

- The Huron County Library made it easier to identify First Nation materials with the addition of an orange feather to book spines.
- Staff partnered with the Huron County Museum to support the first ever Huron County Pride event held in Goderich.
- In celebration of Newcomer Welcoming Week, Seaforth, Goderich and Brussels Branches hosted Meet Your Neighbour evenings to help build social connections in our communities.
- Exeter Branch partnered with St. John's Ambulance and Canadian Mental Health Association to host Paws and Play, a therapy dog game night.
- The library supported Huron County Immigration Partnership and Cultural Programs to host English Conversation Circles and the publication of the Tastes Like Home community cookbook.



## 2023 in numbers...

### 349

Newcomer  
outreach  
participants

### 20,455

Large print  
checkouts

### 1,073

Accessible  
resource  
checkouts

“

You and your staff really show kindness to everyone and make sure everyone knows they are welcome.

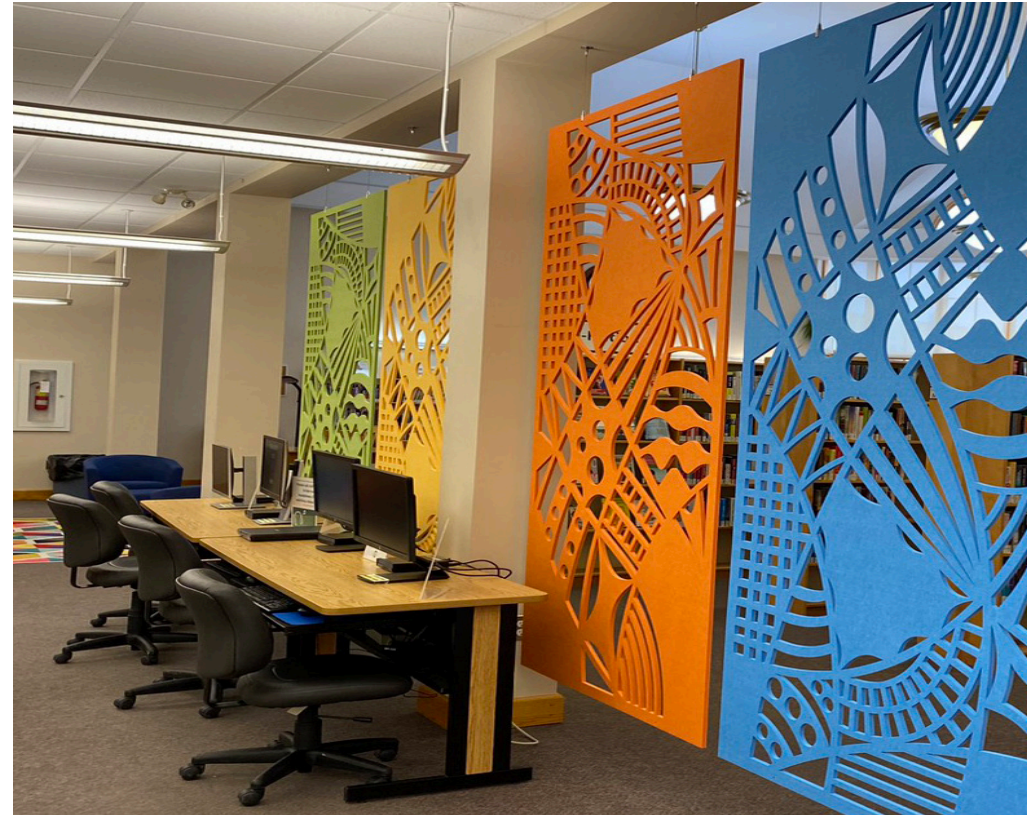


# Improving services

The Huron County Library is always working to improve the services we offer to our patrons, whether through improving our physical spaces, building our collections, or supporting the needs of our communities.

## Service improvements included:

- Exeter Branch underwent a space refresh with the addition of a comfortable, colourful teen lounge, improved play and storytime area, centralized public computers and new colourful acoustic baffles, and updated office space to create a more efficient workspace for staff.
- Since October 2023, the Huron County Library has made free period products available at all branches as part of a pilot project started by the Huron-Perth Period Poverty Task Force.
- Holds pick-up lockers were installed at Goderich and Bayfield, giving patrons the ability to pick up their holds when it's convenient to them. Once fully operational in 2024, the lockers will be accessible to patrons 24/7.
- In an effort to move away from the use of plastic bags, the library made reusable tote bags available to patrons to borrow to carry home their library items.



## 2023 in numbers...

**572**

Reusable tote  
bag checkouts

**170,588**

In-branch visits

**19,708**

Hours of service

“

I am so thankful my son and I have the library to come to. We are new to this country and are trying to meet new people and find things to do.

# 12 Branches serving Huron County

## Alice Munro Branch

**Address:** 281 Edward St., Wingham  
**Phone:** 519-357-3312  
**Email:**  
 WinghamLibrary@HuronCounty.ca

## Bayfield Branch

**Address:** 18 Main St., Bayfield  
**Phone:** 519-565-2886  
**Email:**  
 BayfieldLibrary@HuronCounty.ca

## Blyth Branch

**Address:** 392 Queen St., Blyth  
**Phone:** 519-523-4400  
**Email:**  
 BlythLibrary@HuronCounty.ca

## Brussels Branch

**Address:** 402 Turnberry St.,  
 Brussels  
**Phone:** 519-887-6448  
**Email:**  
 BrusselsLibrary@HuronCounty.ca

## Clinton Branch

**Address:** 27 Albert St. S., Clinton  
**Phone:** 519-482-3673  
**Email:**  
 ClintonLibrary@HuronCounty.ca

## Exeter Branch

**Address:** 330 Main St. S., Exeter  
**Phone:** 519-235-1890  
**Email:**  
 ExeterLibrary@HuronCounty.ca

## Goderich Branch

**Address:** 52 Montreal St., Goderich  
**Phone:** 519-524-9261  
**Email:**  
 GoderichLibrary@HuronCounty.ca

## Hensall Branch

**Address:** 108 King St., Hensall  
**Phone:** 519-262-2445  
**Email:**  
 HensallLibrary@HuronCounty.ca

## Howick Branch

**Address:** 45088 Harriston Rd., RR 1  
 Gorrie  
**Phone:** 519-335-6899  
**Email:**  
 HowickLibrary@HuronCounty.ca

## Kirkton Branch

**Address:** 70497 Perth Road 164,  
 RR 1 Kirkton  
**Phone:** 519-229-8854  
**Email:**  
 KirktonLibrary@HuronCounty.ca

## Seaforth Branch

**Address:** 108 Main St. S., Seaforth  
**Phone:** 519-527-1430  
**Email:**  
 SeaforthLibrary@HuronCounty.ca

## Zurich Branch

**Address:** 10 Goshen St. N., Zurich  
**Phone:** 519-236-4965  
**Email:**  
 ZurichLibrary@HuronCounty.ca



[www.HuronCountyLibrary.ca](http://www.HuronCountyLibrary.ca)

77722B London Rd, RR5 Clinton, ON

**Phone:** 519-482-5457

**Email:** libraryadmin@huroncounty.ca



@HuronCountyLibrary



**Accounts Payable Report**  
**Municipality of Huron East**  
**As of May 9th, 2024**

Cheque Number	Date	Vendor Check Name	Invoice Description	Amount Paid
16697	3/13/2024	Receiver General	MARCH 1-15	\$ 55,510.67
16698	3/15/2024	Minister Of Finance	JAN OPP BILLING	\$ 135,680.00
16699	3/15/2024	Acklands - Grainger Inc	TH SIDEWALK ICE	\$ 564.44
16700	3/15/2024	Action Healthcare	VRC-POOL LIFT SERVICE	\$ 100.00
16701	3/15/2024	Arctic Glacier Premium ice	SDCC- ICE	\$ 192.00
16702	3/15/2024	Blyth Printing Inc	FISH FRY TICKETS-CRANBROOK HALL	\$ 28.25
16703	3/15/2024	Canadian Rink Services	SDCC- ICE PAINT	\$ 1,364.03
16703	3/15/2024	Canadian Rink Services	SDCC- TEMPERED GLASS	\$ 4,908.72
16704	3/15/2024	EMERGENCY MANAGEMENT GROUP	HEFD CAPITAL STUDY	\$ 26,837.50
16705	3/15/2024	Pickfield Law Professional Corporation	ADMIN LEGAL FEES	\$ 1,305.15
16706	3/15/2024	Town of Goderich	ADMIN- MENTAL HEALTH MAGNETS	\$ 226.13
16707	3/15/2024	GRIT Engineering Inc	BFH EXPANSION SOIL SAMPLES	\$ 2,920.15
16708	3/15/2024	Groves TV & Appliance Centre	VECLC NEW DRYER	\$ 2,348.14
16709	3/15/2024	Hensall Major Appliances & Mattress Centre	VECLC- DRYER SERVICE CALL	\$ 180.80
16710	3/15/2024	Montgomery Bob	ECDEV BANNER	\$ 180.00
16711	3/15/2024	Ontario Road Builders' Association	PW- DRIVERS LISC STAT CHECK PR	\$ 81.16
16712	3/15/2024	Receiver General For Canada	PW- RADIO LICENCE RENEWAL	\$ 2,708.16
16712	3/15/2024	Receiver General For Canada	HEFD- RADIO LICENCING 2024	\$ 2,220.07
16713	3/15/2024	Salliss Plumbing & Heating Inc	W/WW BACKFLOW TESTING	\$ 3,209.20
16714	3/15/2024	Seaforth Foodland	SDCC VENDING SUPPLIES	\$ 24.48
16714	3/15/2024	Seaforth Foodland	SDCC VENDING SUPPLIES	\$ 37.53
16715	3/15/2024	Stop Restaurant Supply	BMGCC- FLAT RACK FOR KITCHEN	\$ 230.18
16715	3/15/2024	Stop Restaurant Supply	BMGCC- BUS BINS	\$ 127.87
16715	3/15/2024	Stop Restaurant Supply	BMGCC- KITCHEN SUPPLIES	\$ 1,833.45
16716	3/15/2024	Ten Pas Decor Centre Ltd	CRANBROOK HALL RENO	\$ 364.01
16716	3/15/2024	Ten Pas Decor Centre Ltd	CRANBROOK HALL- DECOR ITEMS	\$ 293.75
16717	3/15/2024	Thomas International Inc.	ADMIN- HPTI/PPI REPORTS	\$ 2,657.76
16718	3/15/2024	Transnomis Solutions Inc	PW-PERMIT PRO SUBSCRIPTION	\$ 6,780.00
16720	3/27/2024	Receiver General	RECIEVER GENERAL MAR 16-31	\$ 54,385.27
16721	3/27/2024	Workplace Safety & Ins Board	2023 RECONCILIATION	\$ 15,343.14
16722	3/27/2024	DOMM Construction Ltd	BFH EXPANSION	\$ 135,261.00
16723	3/27/2024	Minister Of Finance	FEB OPP BILLING	\$ 135,680.00
16724	3/27/2024	OMERS	APRIL OMERS CONTRIBUTION	\$ 63,576.84
16725	3/27/2024	Acklands - Grainger Inc	PW- LANYARDS	\$ 69.19
16726	3/27/2024	Allan Avis Architects Inc	ADMIN- PROFESSIONAL FEES	\$ 16,520.60

16727	3/27/2024 Equitable Life of Canada	BENEFITS APR1-30 PREMIUM	\$	24,707.70
16728	3/27/2024 Purolator Inc	PW- SHIPPING FEES	\$	7.90
16729	3/27/2024 Receiver General	2023 PIER REVIEW	\$	179.20
16730	3/27/2024 SGS Canada Inc.	MULTIPLE DEPTS WATER TESTING	\$	162.73
16731	3/27/2024 Tech Forward Fire Solutions Ltd	BFD- LANYARDS	\$	112.98
16732	3/27/2024 Thomas International Inc.	BMGCC- PPA/HPTI REPORTS	\$	1,866.76
16733	3/27/2024 John Upshall	W/WW SEWAGE PUMP R&M	\$	468.86
16736	4/2/2024 SLOAN TRAVIS	Refund of PAP overpayment	\$	527.95
16737	4/2/2024 Minister of Finance	EHT Payment-March 2024	\$	6,971.54
16738	4/2/2024 Receiver General	482885738RI-APR2ND	\$	409.32
16739	4/8/2024 Adam Clark	BMGCC- HALL RENTAL REFUND	\$	321.93
16740	4/1/2024 Receiver General	APRIL 1-15	\$	54,190.57
16742	4/15/2024 Burchill Truck & Trailer Equip	PW- SHOP MATERIAL	\$	129.77
16743	4/15/2024 Harkes Industries Inc	GFD SUPPLIES	\$	355.95
16744	4/15/2024 The Huron LawnMaster	PW- GRASS SEED	\$	630.20
16745	4/15/2024 Keller Roofing & Sheet Metal Inc	VRC- ROOF R&M	\$	22,317.50
16746	4/15/2024 Petty Cash-Robyn McClinchey	VRC PETTY CASH	\$	286.68
16747	4/15/2024 Scott Townsend Plumbing & Heating Inc	VECLC- EQUIPMENT R&M	\$	107.35
16748	4/15/2024 Seaforth Foodland	TH-SUPPLIES	\$	15.99
16748	4/15/2024 Seaforth Foodland	SDCC VENDING SUPPLIES	\$	17.00
16748	4/15/2024 Seaforth Foodland	TH- SUPPLIES	\$	6.99
16748	4/15/2024 Seaforth Foodland	SDCC- VENDING SUPPLIES	\$	64.43
16748	4/15/2024 Seaforth Foodland	ADMIN- OFFICE SUPPLIES	\$	7.90
16749	4/15/2024 Sinco Commercial Equipments Inc	BMGCC SINK	\$	959.65
16750	4/15/2024 TALBOT MARKETING	SFD- UNIFORMS	\$	2,797.73
16750	4/15/2024 TALBOT MARKETING	SFD- UNIFORMS	\$	2,246.51
16751	4/15/2024 Brad Van Bakel	ADCC- MEMORIAL TOURNAMENT	\$	2,811.00
16752	4/15/2024 Bell Canada	W/WW SCADA PHONE	\$	160.78
16753	4/18/2024 Robinson Chevrolet	VEHICLE LEASE	\$	1,382.89
16755	3/28/2024 Acklands - Grainger Inc	PW- WHEEL CHOCK	\$	116.30
16756	4/28/2024 Acklands - Grainger Inc	PW- HARNESS	\$	137.27
16757	4/29/2024 DOMM Construction Ltd	BFD EXPANSION	\$	153,567.00
16758	4/29/2024 Larry Dolmage	THE BIG BUCK SHOW	\$	193.00
16759	4/29/2024 Image Advantage Solutions Inc	ADMIN- FILEHOLD LICENCES	\$	1,957.73
16760	4/29/2024 JR's Gas Bar & Family Rest.	BFD- FUEL	\$	17.95
16761	4/29/2024 Purolator Inc	ECDEV- SHIPPING CHARGES	\$	1,036.49
16762	4/29/2024 Seaforth Foodland	TH-SUPPLIES	\$	24.99
16763	4/29/2024 Seaforth Ind Hockey League	SDCC- YOUNG BUCKS TOURNAMENT	\$	193.00
16764	4/29/2024 SGS Canada Inc.	ETHEL/WALTON HALL WATER TESTIN	\$	184.48
16765	4/29/2024 Kelsey Strong	BMG- BUCK N DOE PAYSHARE	\$	2,315.00
16766	4/29/2024 TALBOT MARKETING	BFD- CLOTHING	\$	5,184.75
16767	4/29/2024 Xerox Canada Ltd	ADMIN- PHOTOCOPIER FEES	\$	1,251.43
16769	4/30/2024 Philip Kelly	KELLY PIT 2023 GRAVEL REMOVAL	\$	1,807.44
16770	5/2/2024 Seaforth Foodland	BIA GIFT CARD REDEMPTION	\$	500.00
16771	5/6/2024 Receiver General	APRIL 16-30 RECIEVER GENERAL	\$	51,772.38

16772	5/7/2024 OMERS	OMERS CONTRIBUTION MAY 2024	\$	45,993.14
16773	5/7/2024 Brenda Campbell	BIA EGG HUNT EXPENSES	\$	1,979.10
16774	5/7/2024 Carrier Centres	PW- M1-14 R&M	\$	246.68
16775	5/7/2024 Coombs Chance	HERITAGE COMMITTEE MTG PAY	\$	550.20
16776	5/7/2024 Dwayne's Lawn Care	BMGCC- LAWN CARE	\$	2,983.20
16777	5/7/2024 Greg Pfaff Services	PW- CHAINSAW COURSE X8	\$	1,446.40
16778	5/7/2024 Huron County Mutual Fire Aid	MFA 2024 DUES	\$	1,702.78
16779	5/7/2024 Metzger Meat Products Inc	VECLC- FOOD FOR FUNDRAISING	\$	4,147.61
16780	5/7/2024 Ron H Williams Drainage Inc	BREMNER MD WORK	\$	1,798.96
16781	5/7/2024 Seaforth Foodland	TH-SUPPLIES	\$	5.99
16781	5/7/2024 Seaforth Foodland	BMG- LIQUOR/VENDING SUPPLIES	\$	65.97
16781	5/7/2024 Seaforth Foodland	BMG- LIQUOR/VENDING SUPPLIES	\$	50.32
16781	5/7/2024 Seaforth Foodland	SDCC- VENDING/LIQUOR SUPPLIES	\$	34.84
16781	5/7/2024 Seaforth Foodland	SDCC- VENDING/LIQUOR SUPPLIES	\$	26.49
16782	5/7/2024 St. Annes Catholic Secondary School	BIA- SCHOLARSHIP AWARD	\$	100.00
16783	5/7/2024 Top Shelf Carpentry	SFD- BLDG R&M	\$	621.50
16784	5/7/2024 Tree Tech & Property Maintenance Specialists Inc	W/WW TREE REMOVAL	\$	6,375.46
16785	5/7/2024 Workplace Safety & Ins Board	WSIB APRIL 2024	\$	8,109.37
16786	4/30/2024 Minister of Finance	APRIL EHT	\$	6,757.90
16787	5/8/2024 Brussels Agricultural Society	2024 GRANT	\$	1,000.00
16788	5/8/2024 Brussels Horticultural Society	2024 GRANT	\$	550.00
16789	5/8/2024 Brussels Santa Claus Parade	2024 GRANT-PARADE	\$	1,000.00
16790	5/8/2024 Ethel Minor Ball	2024 GRANT	\$	500.00
16791	5/8/2024 Huron County Plowmen's Assoc.	2024 GRANT	\$	250.00
16792	5/8/2024 Seaforth Santa Claus Parade	2024 GRANT-PARADE	\$	1,000.00
16793	5/8/2024 Seaforth Lions Park & Pool	2024 GRANT	\$	13,500.00
16794	5/8/2024 Maitland Bank Cemetery	2024 GRANT	\$	400.00
16795	5/8/2024 Royal Canadian Legion-Hensall Branch 468	2024 GRANT	\$	55.00
16796	5/8/2024 St Columban Soccer	2024 GRANT	\$	2,290.39
16797	5/8/2024 Seaforth Food Bank	2024 GRANT	\$	375.00
16798	5/8/2024 Seaforth Horticultural Society	2024 GRANT	\$	750.00
16799	5/8/2024 Van Egmond Foundation	2024 GRANT	\$	1,000.00
16800	5/8/2024 Walton Area Sports Club	2024 GRANT	\$	500.00
			<b>TOTAL CHEQUES</b>	<b>\$ 1,124,400.91</b>
DIRECT DEBITS	3/2/2024 Bell Canada	SFD OFFICE PHONE	\$	151.50
DIRECT DEBITS	3/25/2024 Bell Canada	BRUSSELS OPP PHONE	\$	70.99
DIRECT DEBITS	3/1/2024 Bell Canada	SDCC PHONE	\$	87.13
DIRECT DEBITS	3/25/2024 Bell Canada	GREY TWP OFFICE	\$	61.55
DIRECT DEBITS	3/7/2024 Bell Canada	MCKILLOP SHOP PHONE	\$	67.04
DIRECT DEBITS	3/25/2024 Bell Canada	GFD OFFICE	\$	126.89
DIRECT DEBITS	3/2/2024 Bell Canada	C4TH OPP PHONE	\$	151.18
DIRECT DEBITS	3/25/2024 Bell Canada	BRUSS SHED PHONE	\$	75.11
DIRECT DEBITS	3/1/2024 Bell Canada	SDCC FAX LINE	\$	54.16
DIRECT DEBITS	3/25/2024 Bell Canada	BFD OFFICE PHONE	\$	159.94

DIRECT DEBITS	3/2/2024 Bell Canada	GREY SHED PHONE	\$	83.47
DIRECT DEBITS	3/19/2024 Bell Mobility	MULTIPLE DEPTS CELLPHONE	\$	676.32
DIRECT DEBITS	3/15/2024 Bell Mobility	MULTIPLE DEPTS CELLPHONE	\$	1,034.64
DIRECT DEBITS	3/1/2024 Eastlink	VRC/VECLC PHONE/TV/INTERNET	\$	185.35
DIRECT DEBITS	3/11/2024 Edward Fuels (A Division of McDougall Energy Inc.)	SFD- FUEL	\$	5,531.64
DIRECT DEBITS	3/6/2024 Enbridge Gas Inc	BFD GAS	\$	364.45
DIRECT DEBITS	3/7/2024 Enbridge Gas Inc	BRUSS LIBRARY GAS	\$	431.66
DIRECT DEBITS	3/21/2024 Enbridge Gas Inc	SFD GAS	\$	651.17
DIRECT DEBITS	3/7/2024 Enbridge Gas Inc	BRUSS SHED GAS	\$	271.51
DIRECT DEBITS	3/6/2024 Enbridge Gas Inc	C4TH WTP GAS	\$	28.42
DIRECT DEBITS	3/7/2024 Enbridge Gas Inc	SDCC GAS	\$	3,766.77
DIRECT DEBITS	3/6/2024 Enbridge Gas Inc	BMG POOL GAS	\$	27.10
DIRECT DEBITS	3/21/2024 Enbridge Gas Inc	TH GAS	\$	873.33
DIRECT DEBITS	3/21/2024 Enbridge Gas Inc	TUCK SHED GAS	\$	783.87
DIRECT DEBITS	3/21/2024 Enbridge Gas Inc	HEHC GAS	\$	983.31
DIRECT DEBITS	3/7/2024 Enbridge Gas Inc	BMD GAS	\$	119.67
DIRECT DEBITS	3/15/2024 Enbridge Gas Inc	VRC GAS	\$	2,960.15
DIRECT DEBITS	3/21/2024 Enbridge Gas Inc	C4TH LIBRARY GAS	\$	363.58
DIRECT DEBITS	3/6/2024 Enbridge Gas Inc	BMG GAS	\$	1,213.31
DIRECT DEBITS	3/1/2024 Festival Hydro	STREETLIGHT HYDRO	\$	277.38
DIRECT DEBITS	3/1/2024 Festival Hydro	BRUSSELS SHOP HYDRO	\$	192.36
DIRECT DEBITS	3/1/2024 Festival Hydro	360 TURNBERRY ST HYDRO	\$	60.63
DIRECT DEBITS	3/1/2024 Festival Hydro	31 OAK ST HYDRO	\$	2,800.29
DIRECT DEBITS	3/1/2024 Festival Hydro	C4TH WATER TOWER HYDRO	\$	667.96
DIRECT DEBITS	3/1/2024 Festival Hydro	35 OAK ST HYDRO	\$	37.81
DIRECT DEBITS	3/1/2024 Festival Hydro	56 VICTORIA ST HYDRO	\$	37.81
DIRECT DEBITS	3/1/2024 Festival Hydro	BMD HYDRO	\$	429.43
DIRECT DEBITS	3/1/2024 Festival Hydro	BRUSS EV CHARGER HYDRO	\$	38.43
DIRECT DEBITS	3/1/2024 Festival Hydro	290 STRETTON ST HYDRO	\$	841.61
DIRECT DEBITS	3/1/2024 Festival Hydro	35 WELSH ST HYDRO	\$	40.61
DIRECT DEBITS	3/1/2024 Festival Hydro	SDCC HYDRO	\$	9,837.17
DIRECT DEBITS	3/1/2024 Festival Hydro	40 WELSH ST HYDRO	\$	41.73
DIRECT DEBITS	3/1/2024 Festival Hydro	BRUSS LIBRARY HYDRO	\$	175.85
DIRECT DEBITS	3/1/2024 Festival Hydro	C4TH EV CHARGER HYDRO	\$	35.19
DIRECT DEBITS	3/1/2024 Festival Hydro	BRUSS SEWAGE HYDRO	\$	12,587.45
DIRECT DEBITS	3/1/2024 Festival Hydro	WELSH ST WELL HYDRO	\$	3,217.21
DIRECT DEBITS	3/1/2024 Festival Hydro	650 ALEXANDER ST HYDRO	\$	37.81
DIRECT DEBITS	3/12/2024 Festival Hydro	BMG HYDRO	\$	9,228.63
DIRECT DEBITS	3/1/2024 Festival Hydro	SEAFORTH LIBRARY HYDRO	\$	287.70
DIRECT DEBITS	3/12/2024 Festival Hydro	BRUSS ST LIGHT HYDRO	\$	1,041.09
DIRECT DEBITS	3/1/2024 Festival Hydro	66 CHURCH ST HYDRO	\$	3,007.56
DIRECT DEBITS	3/20/2024 Festival Hydro	BMGCC- HYDRO	\$	9,899.27
DIRECT DEBITS	3/1/2024 Festival Hydro	31 OAK ST HYDRO	\$	24.29
DIRECT DEBITS	3/1/2024 Festival Hydro	C4TH ST LIGHT HYDRO	\$	2,004.46
DIRECT DEBITS	3/1/2024 Festival Hydro	HEHC HYDRO	\$	1,184.77

DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/12/2024 Festival Hydro
DIRECT DEBITS	3/1/2024 Festival Hydro
DIRECT DEBITS	3/15/2024 Great-West Life Assurance Co
DIRECT DEBITS	3/31/2024 Hensall District Co-op
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/19/2024 Hydro One Networks Inc
DIRECT DEBITS	3/21/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/4/2024 Hydro One Networks Inc
DIRECT DEBITS	3/4/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/21/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/21/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/25/2024 Hydro One Networks Inc
DIRECT DEBITS	3/4/2024 Hydro One Networks Inc
DIRECT DEBITS	3/28/2024 Hydro One Networks Inc
DIRECT DEBITS	3/4/2024 Hydro One Networks Inc
DIRECT DEBITS	3/21/2024 Hydro One Networks Inc
DIRECT DEBITS	3/15/2024 Infrastructure Ontario (OILC)
DIRECT DEBITS	3/20/2024 Municipality Of Central Huron
DIRECT DEBITS	3/28/2024 Municipality of Morris-Turnberry
DIRECT DEBITS	3/1/2024 Otis Canada Inc
DIRECT DEBITS	3/22/2024 Telizon Inc
DIRECT DEBITS	3/25/2024 The Beer Store
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op

BFD HYDRO	\$	241.93
C4TH OPP HYDRO	\$	268.27
TOWN HALL HYDRO	\$	1,325.41
240 TURNBERRY ST HYDRO	\$	308.92
BRY&AND SUBDIV HYDRO	\$	84.38
36 CHALK ST HYDRO	\$	39.62
BRUSS OPTIMIST BLDG HYDRO	\$	55.09
SFD HYDRO	\$	386.95
LLOYD EISLER ST LIGHTS HYDRO	\$	17.92
30 WELSH ST HYDRO	\$	1,168.69
HEFD- INSURANCE	\$	237.48
MULTIPLE DEPTS FUEL/PROPANE	\$	25,273.76
VRC HYDRO LIGHTS AND GEN SERV	\$	2,712.01
C4TH STP HYDRO	\$	7,345.30
ST LIGHT HYDRO	\$	477.23
TUCK SHED HYDRO	\$	360.71
BCEM HYDRO	\$	49.27
ST LIGHT HYDRO	\$	766.03
KENT&ADELAIDE ST LIGHT HYDRO	\$	18.43
ST LIGHT HYDRO	\$	21.83
MCKILLOP SHED HYDRO	\$	530.04
VANASTRA WATER HYDRO	\$	2,129.15
ST LIGHT HYDRO	\$	20.96
MCKILLOP OFFICE HYDRO	\$	599.66
BRUCEFIELD WTP HYDRO	\$	829.82
CRES DR HYDRO	\$	9.97
VRC BALL PARK HYDRO	\$	30.92
VRC FOOD BOOTH HYDRO	\$	65.18
BRIARHILL ST LIGHT HYDRO	\$	28.90
GFD HYDRO	\$	226.28
GREY SHED HYDRO	\$	671.11
STREETLIGHT HYDRO	\$	332.49
DEBENTURE PMT	\$	45,721.11
VANASTRA WATER	\$	9,331.00
QUARTERLY TAXES	\$	66.00
SLIBRARY QUARTERLY CONTRACT	\$	1,243.42
MULTIPLE DEPTS LONG DISTANCE	\$	2.96
SDCC- LIQUOR ORDER	\$	4,367.54
HEHC AMP	\$	33.90
SDCC AMP	\$	33.90
BRUSSELS OPP INTERNET	\$	73.45
W/WW TELECOMMUNICATIONS	\$	378.55
SFD AMP	\$	33.90
TUCK SHED AMP	\$	33.90
SDCC TV/INTERNET	\$	171.76

DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Tuckersmith Comm Co-Op
DIRECT DEBITS	3/25/2024 Waste Management
DIRECT DEBITS	3/25/2024 Waste Management
DIRECT DEBITS	3/25/2024 Waste Management

BRUSSELS LIBRARY AMP	\$	33.90
GREY WARD AMP	\$	33.90
BMG POOL LOCAL SERVICE	\$	15.71
SEAFORTH LIBRARY AMP	\$	33.90
TOWN HALL AMP	\$	33.90
MULTIPLE DEPTS TELECOMMUNICATI	\$	526.87
BMG AMP	\$	33.90
MCKILLOP SHED AMP	\$	33.90
BMG TELECOMMUNICATIONS	\$	223.68
TUCK/GREY SHED TELECOMM	\$	109.49
VRC AMP	\$	33.90
BRUSS ARENA AMP	\$	33.90
BRUSS SHED WASTE REMOVAL	\$	1,120.36
BMG WASTE REMOVAL	\$	659.53
TUCK SHED WASTE REMOVAL	\$	1,994.79

**TOTAL DIRECT DEBITS \$ 192,436.44**

EFT000000007588	3/15/2024 Howes Lawn & Landscape
EFT000000007588	3/15/2024 Howes Lawn & Landscape
EFT000000007589	3/15/2024 Huron Fuel Injection Ltd
EFT000000007589	3/15/2024 Huron Fuel Injection Ltd
EFT000000007590	3/15/2024 Huronia/Perfectpint Ltd
EFT000000007591	3/15/2024 Huron Motor Products
EFT000000007592	3/15/2024 Jacobs Consultancy Canada Inc
EFT000000007593	3/15/2024 Jade Equipment Co Ltd
EFT000000007594	3/15/2024 J A Porter Holdings (Lucknow) Ltd
EFT000000007595	3/15/2024 Jeffrey Environmental Consultants Inc
EFT000000007596	3/15/2024 Josh's Gas Service
EFT000000007597	3/15/2024 JUTZI WATER TECHNOLOGIES
EFT000000007597	3/15/2024 JUTZI WATER TECHNOLOGIES
EFT000000007597	3/15/2024 JUTZI WATER TECHNOLOGIES
EFT000000007598	3/15/2024 Listowel Jeep Dodge Ram
EFT000000007599	3/15/2024 MacDonald Automotive Performance
EFT000000007600	3/15/2024 Bernie MacLellan
EFT000000007601	3/15/2024 McCallum, Ken
EFT000000007601	3/15/2024 McCallum, Ken
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre

W/WW SNOW REMOVAL VANAstra	\$	169.50
W/WW SNOW REMOVAL VANAstra	\$	135.60
PW- T2-03 R&M	\$	124.53
PW- G1-16 R&M	\$	108.42
BFD- OXYGEN	\$	40.00
W/WW NEW TRUCK	\$	70,245.21
W/WW HYDRANT MAINTENANCE	\$	68,368.60
PW- GRADER RENTAL	\$	6,215.00
PW- CATCH BASIN MODULOC	\$	952.64
ADMIN-CONSULTING SERVICES	\$	1,350.35
VRC- POOL SERVICE CALL	\$	802.30
W/WW DECHLORINATING AGENT	\$	402.73
W/WW CAPTOR	\$	402.73
BMGCC- MONTHLY SERVICE WATER	\$	319.63
PW- L11-22 R&M	\$	273.52
PW- VEHICLE R&M L2-19	\$	6,619.33
COUNCIL MILEAGE	\$	44.80
DRAIN SUPER HK MILEAGE	\$	1,250.90
DRAIN SUPER MILEAGE HUR EAST	\$	264.60
BMGCC SUPPLIES	\$	4.51
BMD- JANITORIALS	\$	16.94
VECLC- PLYWOOD	\$	50.85
CRANBROOK CEM SUPPLIES	\$	1,405.35
BMG- GARDEN HOSE	\$	44.06
GPW- BRUSHES AND ROLLERS	\$	44.02
PW- SUPPLIES	\$	58.31
BLIB JANITORIAL SUPPLIES	\$	48.56
BMGCC SUPPLIES	\$	18.85



EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007602	3/15/2024 McDonald Home Hardware Building Centre
EFT000000007603	3/15/2024 Alvin McLellan
EFT000000007604	3/15/2024 Helen McNaughton
EFT000000007605	3/15/2024 M G M Townsend Tire
EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
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EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
EFT000000007606	3/15/2024 Moffat & Powell - Seaforth
EFT000000007607	3/15/2024 Kevin Moore
EFT000000007608	3/15/2024 Justin Morrison
EFT000000007609	3/15/2024 MRC Systems Inc
EFT000000007610	3/15/2024 Murray McKercher Professional Corporation
EFT000000007611	3/15/2024 Liz Murtha
EFT000000007612	3/15/2024 Newell, Jeff
EFT000000007613	3/15/2024 North Huron Publishing Inc
EFT000000007614	3/15/2024 Orkin Canada Corporation
EFT000000007614	3/15/2024 Orkin Canada Corporation
EFT000000007615	3/15/2024 Owen Sound Highway Maintenance
EFT000000007616	3/15/2024 OWEN SOUND POLICE SERVICE
EFT000000007617	3/15/2024 Kim Parker
EFT000000007618	3/15/2024 Jackie Paterson
EFT000000007619	3/15/2024 Bradley Patton
EFT000000007620	3/15/2024 Pete's Paper Clip
EFT000000007620	3/15/2024 Pete's Paper Clip
EFT000000007620	3/15/2024 Pete's Paper Clip
EFT000000007621	3/15/2024 Primitive Creek
EFT000000007621	3/15/2024 Primitive Creek
EFT000000007621	3/15/2024 Primitive Creek
EFT000000007621	3/15/2024 Primitive Creek
EFT000000007621	3/15/2024 Primitive Creek
EFT000000007622	3/15/2024 PSD CITYWIDE INC
EFT000000007623	3/15/2024 Radar Auto Parts - Brussels
EFT000000007623	3/15/2024 Radar Auto Parts - Brussels

CRANBROOK CEM PAINT	\$	33.88
PW- SUPPLIES	\$	4.85
PW BATTERIES	\$	131.06
BMG- SUPPLIES	\$	143.31
VRC POOL SUPPLIES	\$	7.90
BMGCC SSUPPLIES	\$	15.80
GFD-SUPPLIES	\$	152.66
COUNCIL-MILEAGE	\$	98.00
TH CLEANING	\$	1,114.15
PW- M1-14 TIRES	\$	745.24
PW- ADHESIVE	\$	46.56
HEHC- TOOLS	\$	27.60
PW OFFICE RENOS	\$	44.96
PW OFFICE RENOS DRYWALL	\$	66.17
TH PW OFFICE RENOS SUPPLIES	\$	53.10
PW-M1-14 SUPPLIES	\$	71.78
PW- CEMENT	\$	62.64
TH PW OFFICE RENOS	\$	48.32
TH OFFICE RENOS	\$	78.40
PW- SIGNS	\$	69.55
BFD- FIREHALL CLEANING	\$	200.00
COUNCIL-MILEAGE	\$	72.24
GFD BATTERY PACK	\$	197.75
ADMIN- SITE PLAN CONTROL	\$	427.22
VRC AQUAFIT CLASSES	\$	351.00
COUNCIL-FEBRUARY MILEAGE	\$	70.00
ADMIN ADVERTISING	\$	303.02
BMGCC- PEST CONTROL	\$	169.50
VRC- PEST CONTROL	\$	79.08
PW- ROAD MAINTENANCE HWY 8	\$	4,063.75
2024 Q1 FIRE PAGING SERVICES	\$	8,403.57
STAY HOME STAY SAFE REFUND	\$	65.00
STAY HOME CLASS REFUND	\$	65.00
HEFD- FIRE SERVICE ADVISING	\$	1,300.00
ADMIN- OFFICE SUPPLIES	\$	50.38
MULTIPLE DEPTS OFFICE SUPPLIES	\$	761.16
ADMIN- OFFICE SUPPLIES	\$	8.76
BIA GIFT CARD REDEMPTION	\$	50.00
BIA GIFT CARD REDEMPTION	\$	100.00
BIA GIFT CARD REDEMPTION	\$	100.00
BIA GIFT CARD REDEMPTION	\$	55.00
BIA GIFT CARD REDEMPTION	\$	125.00
ADMIN- ASSET MGMT PLAN	\$	5,169.75
PW- WIRE BRUSHES	\$	61.94
PW- LUG NUT COVERS	\$	2.25

EFT000000007623	3/15/2024 Radar Auto Parts - Brussels
EFT000000007624	3/15/2024 Kelsey Renning
EFT000000007625	3/15/2024 Robert's Farm Equipment Inc
EFT000000007625	3/15/2024 Robert's Farm Equipment Inc
EFT000000007626	3/15/2024 Ryan Enterprises Truck Repair
EFT000000007626	3/15/2024 Ryan Enterprises Truck Repair
EFT000000007626	3/15/2024 Ryan Enterprises Truck Repair
EFT000000007626	3/15/2024 Ryan Enterprises Truck Repair
EFT000000007627	3/15/2024 Seaforth Plumbing & Heating
EFT000000007627	3/15/2024 Seaforth Plumbing & Heating
EFT000000007628	3/15/2024 Mark Sheardown
EFT000000007629	3/15/2024 Stericycle ULC
EFT000000007630	3/15/2024 Sills Home Hardware
EFT000000007630	3/15/2024 Sills Home Hardware
EFT000000007630	3/15/2024 Sills Home Hardware
EFT000000007631	3/15/2024 SJ Fritzley Auto Repair
EFT000000007632	3/15/2024 Sparling's Propane
EFT000000007632	3/15/2024 Sparling's Propane
EFT000000007632	3/15/2024 Sparling's Propane
EFT000000007633	3/15/2024 Stonetown Supply Services Inc
EFT000000007634	3/15/2024 Swan Dust Control Ltd
EFT000000007635	3/15/2024 Sysco - Southwestern Ontario
EFT000000007636	3/15/2024 Meaghan Theophilopoulos
EFT000000007637	3/15/2024 Valley Blades Ltd
EFT000000007638	3/15/2024 VANDEN HEUVEL DERIC
EFT000000007639	3/15/2024 Van Driel Excavating Inc
EFT000000007639	3/15/2024 Van Driel Excavating Inc
EFT000000007640	3/15/2024 Watsons Home Hardware
EFT000000007640	3/15/2024 Watsons Home Hardware
EFT000000007641	3/15/2024 Gloria Wilbee
EFT000000007642	3/15/2024 WPCI Cedar Pointe
EFT000000007643	3/15/2024 Brittany Wood
EFT000000007644	3/15/2024 Work Equipment Ltd
EFT000000007645	3/15/2024 Jennette Zimmer
EFT000000007645	3/15/2024 Jennette Zimmer
EFT000000007646	3/28/2024 A. J. Stone Company Ltd
EFT000000007647	3/28/2024 AMP Security
EFT000000007648	3/28/2024 Chris Armstrong
EFT000000007649	3/28/2024 Artech Signs & Graphics
EFT000000007651	3/28/2024 Black & McDonald Limited
EFT000000007652	3/28/2024 Bloom's and Rooms
EFT000000007653	3/28/2024 Municipality of Bluewater
EFT000000007654	3/28/2024 Carson Supply
EFT000000007655	3/28/2024 Clearview Renovations
EFT000000007656	3/28/2024 Coca-Cola Bottling Co

PW- UTILITY KNIFE BLADE	\$	38.82
VECLC RECE MEMBERSHIP RETURN	\$	160.00
PW- BEARINGS M1-14	\$	90.35
PW TOOLS/SUPPLIES	\$	153.37
PW- T8=09 R&M	\$	1,551.50
PW- T6-13 R&M	\$	1,534.62
PW-T8-09 R&M	\$	530.43
SFD- VEHICLE R&M	\$	261.88
TH- HEAT UNIT R&M	\$	315.27
VRC- THERMOSTAT REPLACEMENT	\$	457.65
STAY HOME STAY SAFE COURSE REF	\$	65.00
ADMIN- SHREDING FEES	\$	208.59
SFD SUPPLIES	\$	188.88
MULTIPLE DEPTS SUPPLIES	\$	338.03
SDCC- JANITORIAL SUPPLIES	\$	119.38
PW- L10-09 R&M	\$	345.92
BPW- PROPANE	\$	978.00
BPW- PROPANE	\$	1,490.01
BPW- PROPANE	\$	90.34
VECLC- JANITORIAL SERVICES	\$	505.43
SDCC MAT RENTAL	\$	118.14
VECLC- GROCERIES	\$	1,171.94
BRONZE MEDALLION COURSE RFUND	\$	252.64
PWW- WINTER MAINT MATERIALS	\$	1,803.48
PW- EMPLOYEE CLOTHING	\$	216.96
PW- FEB SNOW REMOVAL	\$	10,242.55
PW- FEB SNOW REMOVAL	\$	7,430.10
VRC-KEY CUTTING	\$	9.03
VRC SUPPLIES	\$	5.62
FEB MILEAGE	\$	75.60
HEFD PHONE CASE AND CHARGER	\$	135.56
PW OFFICE SUPPLIES	\$	67.80
PW- SPRING AND CHAIN ASEMBLY	\$	109.16
BLDG INSP MILEAGE	\$	305.90
BLDG INSP HE MILEAGE FEB	\$	463.40
GFD-VEHICLE PARTS	\$	134.80
BMGCC- SECURITY UPGRADES	\$	25,099.93
SDCC MILEAGE	\$	131.60
GFD- FIRE TAGS	\$	1,287.97
BMGCC- OIL COOLER REPLACEMENT	\$	10,215.69
VECLC- EMPLOYEE FLOWER ARRANGE	\$	70.06
TUCKERSMITH DRAIN MAINTENANCE	\$	3,681.73
W/WW- SUPPLIES	\$	1,027.72
CRANBROOK HALL DRYWALL/CONCRET	\$	12,094.22
BMGCC VENDING SUPPLIES	\$	156.73

EFT000000007656	3/28/2024 Coca-Cola Bottling Co
EFT000000007657	3/28/2024 ContinulT Corp
EFT000000007657	3/28/2024 ContinulT Corp
EFT000000007657	3/28/2024 ContinulT Corp
EFT000000007657	3/28/2024 ContinulT Corp
EFT000000007658	3/28/2024 Dietz Agri Centre Inc
EFT000000007659	3/28/2024 Heather Dunbar
EFT000000007660	3/28/2024 Elgin Contracting & Restoration Ltd
EFT000000007661	3/28/2024 ESL Utility & Municipal Prod.
EFT000000007662	3/28/2024 Fluent IMS
EFT000000007663	3/28/2024 GM BluePlan Engineering Limited
EFT000000007663	3/28/2024 GM BluePlan Engineering Limited
EFT000000007664	3/28/2024 Headway Engineering
EFT000000007665	3/28/2024 H.O. Jerry (1983) Ltd
EFT000000007666	3/28/2024 Kelly Homes
EFT000000007667	3/28/2024 County of Huron
EFT000000007667	3/28/2024 County of Huron
EFT000000007668	3/28/2024 Ideal Supply Inc
EFT000000007668	3/28/2024 Ideal Supply Inc
EFT000000007669	3/28/2024 Jaydens Mechanical
EFT000000007670	3/28/2024 Josh's Gas Service
EFT000000007670	3/28/2024 Josh's Gas Service
EFT000000007671	3/28/2024 Keppel Creek
EFT000000007672	3/28/2024 Lifesaving Society
EFT000000007673	3/28/2024 Linton Consulting Services Inc
EFT000000007674	3/28/2024 MacDonald Automotive Performance
EFT000000007675	3/28/2024 McDonald Home Hardware Building Centre
EFT000000007675	3/28/2024 McDonald Home Hardware Building Centre
EFT000000007675	3/28/2024 McDonald Home Hardware Building Centre
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EFT000000007675	3/28/2024 McDonald Home Hardware Building Centre
EFT000000007676	3/28/2024 Moffat & Powell - Seaforth
EFT000000007676	3/28/2024 Moffat & Powell - Seaforth
EFT000000007676	3/28/2024 Moffat & Powell - Seaforth
EFT000000007676	3/28/2024 Moffat & Powell - Seaforth
EFT000000007676	3/28/2024 Moffat & Powell - Seaforth
EFT000000007677	3/28/2024 Orkin Canada Corporation
EFT000000007678	3/28/2024 Pete's Paper Clip
EFT000000007678	3/28/2024 Pete's Paper Clip
EFT000000007678	3/28/2024 Pete's Paper Clip
EFT000000007678	3/28/2024 Pete's Paper Clip
EFT000000007678	3/28/2024 Pete's Paper Clip

SDCC VENDING SUPPLIES	\$	743.72
ADMIN- WIRELESS SUPPORT	\$	127.13
PW OFFICE IT SYSTEM SETUP	\$	563.87
PW OFFICE IT SYSTEM SETUP	\$	739.80
ADMIN- WIFI TROUBLESHOOTING	\$	197.19
PW- M3-19 R&M	\$	31.11
BFD- FIRST AID TRAINING	\$	43.30
BMGCC RENOVATIONS PMT# 18	\$	55,318.78
W/WW CLAMPS	\$	432.79
HEFD- MEMBERSHIP SUBSCRIPTIONS	\$	2,147.00
SMITH DRAIN IMPROVEMENTS	\$	621.50
BAKER MD IMPROVEMENTS	\$	593.25
CLARK&MCTAGGART MD	\$	4,204.14
BMGCC- JANITORIAL SUPPLIES	\$	46.87
VRC- SWIM LESSON REFUND	\$	248.00
COUNCIL TRAINING EDI SESSION	\$	480.82
ADMIN- CONSULTING SERVICES	\$	540.75
SDCC- OIL/FILTERS	\$	46.01
SDCC- SERVICE KIT	\$	36.15
W VANASTRA SERVICE CALL	\$	339.14
VRC POOL R&M	\$	709.08
VRC- POOL SERVICE	\$	801.19
CBO- BYLAW ENFORCEMENT	\$	2,994.89
VRC- WORKBOOKS	\$	325.88
ADMIN- STRAT PLAN CONSULTANTS	\$	23,832.44
PW L9-13 R&M	\$	406.59
BLDG SUPPLIES	\$	109.61
CRANBROOK HALL TOOLS	\$	54.60
TH PW OFFICE RENOS	\$	45.18
TH- PW OFFICE RENO	\$	1,253.08
BMGCC SUPPLIES	\$	29.36
CRANBROOK HALL RENO BATHROOMS	\$	48.58
PW TH OFFICE RENOS	\$	1,117.57
CRANBROOK HALL SCREWS	\$	22.58
PW OFFICE RENOS SUPPLIES	\$	4.51
TH PW OFFICE GRILLE BASEBOARD	\$	64.61
TH PW OFFICE RENOS	\$	228.19
BIA BRIDGE BOXES	\$	102.77
PW OFFICE SUPPLIES	\$	522.74
WMGMT- PEST CONTROL	\$	48.82
HEFD OFFICE SUPPLIES	\$	90.95
ADMIN- OFFICE SUPPLIES	\$	83.15
ADMIN-FILE FOLDERS	\$	80.42
ADMIN- PAPER	\$	79.05
ADMIN-PAPER	\$	79.05

EFT000000007679	3/28/2024 PIPE JACK
EFT000000007680	3/28/2024 PSD CITYWIDE INC
EFT000000007681	3/28/2024 Radar Auto Parts - Brussels
EFT000000007681	3/28/2024 Radar Auto Parts - Brussels
EFT000000007681	3/28/2024 Radar Auto Parts - Brussels
EFT000000007681	3/28/2024 Radar Auto Parts - Brussels
EFT000000007682	3/28/2024 Radar Auto Parts - Clinton
EFT000000007683	3/28/2024 Realtax Inc
EFT000000007683	3/28/2024 Realtax Inc
EFT000000007683	3/28/2024 Realtax Inc
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EFT000000007683	3/28/2024 Realtax Inc
EFT000000007683	3/28/2024 Realtax Inc
EFT000000007684	3/28/2024 Robert's Farm Equipment Inc
EFT000000007685	3/28/2024 Robinson Fresh Cafe
EFT000000007686	3/28/2024 Ryan Enterprises Truck Repair
EFT000000007687	3/28/2024 Stonetown Supply Services Inc
EFT000000007688	3/28/2024 Swan Dust Control Ltd
EFT000000007688	3/28/2024 Swan Dust Control Ltd
EFT000000007689	3/28/2024 Ten Pas Decor Centre Ltd
EFT000000007690	3/28/2024 Vanastra Community CRC
EFT000000007691	3/28/2024 Watsons Home Hardware
EFT000000007692	3/28/2024 Wighty's Repairs Inc.
EFT000000007692	3/28/2024 Wighty's Repairs Inc.
EFT000000007693	3/28/2024 Avon Maitland Dist School Bd
EFT000000007694	3/28/2024 Conseil Scolaire Catholique Providence
EFT000000007695	3/28/2024 Huron-Perth Cathol Dist Sch Bd
EFT000000007696	3/28/2024 County of Huron
EFT000000007697	3/28/2024 Conseil scolaire Viamonde
EFT000000007698	3/28/2024 Off The Lens Media Inc
EFT000000007699	4/16/2024 Allin, Nancy
EFT000000007700	4/16/2024 Altruck Int'l Truck Centres
EFT000000007701	4/16/2024 Artech Signs & Graphics
EFT000000007701	4/16/2024 Artech Signs & Graphics
EFT000000007702	4/16/2024 Barmy Tech
EFT000000007703	4/16/2024 Bloom's and Rooms
EFT000000007704	4/16/2024 Bluewater Recycling Association-MAR

PW- EMPLOYEE CLOTHING JPIPE	\$	278.44
ADMIN ASSET MANAGEMENT PLAN	\$	5,169.75
PW- T6 SUPPLIES	\$	8.34
PW- SUPPLIES	\$	117.44
PW WASHER FLUID	\$	27.07
PW- RING CONNECTORS	\$	2.64
PW- T8-09 SUPPLIES	\$	250.80
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	751.45
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
ADMIN- TAX SALE PROPERTY FEES	\$	536.75
PW- ST SWEEPER PARTS	\$	2.92
COUNCIL MEETING DINNER	\$	355.09
PW- T5-17 R&M	\$	485.84
SDCC JANITORIAL SUPPLIES	\$	682.33
HEHC MAT RENTAL	\$	136.46
TOWN HALL MAT RENTAL	\$	89.84
CRANBROOK HALL RENOS	\$	66.66
VRC- CHURCH RENTAL	\$	100.00
PW OFFICIE RENOS	\$	316.22
PW- CHAINSAW PARTS	\$	88.08
PW- SUPPLIES	\$	180.79
Q1 LEVY INSTALLMENT	\$	563,165.34
CSCP Q1 LEVY PMT	\$	103.66
HPCSB Q1 LEVY	\$	133,537.91
Q1 TAX INSTALLMENT	\$	1,829,723.00
CSV Q1 LEVY PMT	\$	33.95
COUNTY PROMOTIONAL VIDEO	\$	2,825.00
VRC AUQUAFIT CLASSES	\$	81.00
SFD- VEHICLE R&M	\$	77.96
W/WW- L6-24 HURON EAST LOGO	\$	82.49
PW- SIGNS	\$	665.57
BFD VEHICLE R&M	\$	54.24
BIA- GIFT CARD REDEMPTION	\$	130.00
WMGMT- MARCH DISPOSAL	\$	5,483.61

EFT000000007704	4/16/2024 Bluewater Recycling Association-MARS
EFT000000007704	4/16/2024 Bluewater Recycling Association-MARS
EFT000000007705	4/16/2024 B M Ross & Associates Limited
EFT000000007705	4/16/2024 B M Ross & Associates Limited
EFT000000007706	4/16/2024 Michael Burwell
EFT000000007707	4/16/2024 Central Huron Secondary School
EFT000000007708	4/16/2024 Cochrane's Repairs
EFT000000007709	4/16/2024 ContinulT Corp
EFT000000007710	4/16/2024 Cronin, Taralyn
EFT000000007711	4/16/2024 Dale Pump & Farm Service Ltd
EFT000000007711	4/16/2024 Dale Pump & Farm Service Ltd
EFT000000007712	4/16/2024 Brenda Dalton
EFT000000007713	4/16/2024 Dianne Diehl
EFT000000007714	4/16/2024 Brad Dietrich
EFT000000007715	4/16/2024 Charlene Dietrich-Illsley
EFT000000007715	4/16/2024 Charlene Dietrich-Illsley
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007716	4/16/2024 Elligsen Electric Ltd
EFT000000007717	4/16/2024 Elma Steel & Equipment Ltd
EFT000000007718	4/16/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007718	4/16/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007718	4/16/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007718	4/16/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007718	4/16/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007718	4/16/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007718	4/16/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007719	4/16/2024 ESL Utility & Municipal Prod.
EFT000000007720	4/16/2024 Excel Business Systems
EFT000000007721	4/16/2024 EXETER CHRYSLER DODGE JEEP RAM
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007722	4/16/2024 Food Basics- Store # 632
EFT000000007723	4/16/2024 Gabel Electric
EFT000000007724	4/16/2024 Pickfield Law Professional Corporation
EFT000000007725	4/16/2024 GB Architect Inc

WMGMT- SERVICE FEES	\$ 40.00
WMGMT- COLLECTION FEES	\$ 26,817.33
C4TH WWTP EXPANSION	\$ 3,919.06
PW- STRUCTURE M13 R&M	\$ 519.69
BEAUCHAMP DRN BEAVER TRAPPING	\$ 1,642.68
BIA SCHOLARSHIP DONATION	\$ 100.00
PW- L8-19 R&M	\$ 362.45
ADMIN- LAPTOPS/SETUP	\$ 9,255.60
ECDEV- EXPENSES	\$ 50.26
PW- HYDRAULIC HOSE	\$ 26.83
PW- HYDRAULIC HOSE	\$ 102.88
MARCH MILEAGE	\$ 86.80
MARCH MILEAGE	\$ 204.40
MARCH MILEAGE	\$ 1,547.66
BMD- CLEANING	\$ 475.00
BLIB- CLEANING	\$ 480.00
VRC- POOL EMERG LIGHT WIRING	\$ 449.82
VRC- GUY GUARD INSTALL	\$ 304.78
BRUSS LIB LIGHT REPAIR	\$ 1,006.50
STREET LIGHT MAINTENANCE	\$ 1,160.49
SLIB- REPAIR LIGHTS	\$ 164.42
SDCC EQUIPMENT R&M	\$ 251.43
VRC- HEATER R&M	\$ 289.44
PW- STOP SIGNS	\$ 268.94
BMGCC JANITORIAL SUPPLIES	\$ 454.71
BMGCC JANITORIAL SUPPLIES	\$ 323.12
BMGCC JANITORIAL SUPPLIES	\$ 298.75
SDCC- JANITORIAL SUPPLIES	\$ 1,513.23
BMGCC JANITORIAL SUPPLIES	\$ 2,825.00
BMD- JANITORIAL SUPPLIES	\$ 1,766.87
VRC- JANITORIAL SUPPLIES	\$ 445.85
W/WW SUPPLIES	\$ 2,908.22
CBO- COPIER	\$ 83.55
PW- VEHICLE R&M	\$ 125.79
VECLC GROCERIES	\$ 254.38
ADMIN- SUPPLIES	\$ 15.99
VECLC GROCERIES	\$ 257.76
VECLC GROCERIES	\$ 307.37
VECLC GROCERIES	\$ 325.95
VECLC GROCERIES	\$ 37.09
VECLC GROCERIES	\$ 23.56
VECLC GROCERIES	\$ 126.76
CRANBROOK HALL RENOVATIONS	\$ 743.65
ADMIN- PROFESSIONAL SERVICES	\$ 5,531.35
BMG- ROOF CONSULTINIG	\$ 11,653.70

EFT000000007726	4/16/2024 G. Heard Construction Ltd	PW- C4TH CORE SNOW REMOVAL	\$	2,847.60
EFT000000007727	4/16/2024 Stacy Grenier	ADMIN- MISC EXPENSES	\$	115.20
EFT000000007728	4/16/2024 HICKS MORLEY HAMILTON STEWART STORIE LLP	HEFD- PROF FEES	\$	971.24
EFT000000007729	4/16/2024 John Hill	BLDG MILEAGE	\$	612.71
EFT000000007730	4/16/2024 H.O. Jerry (1983) Ltd	HEHC JANITORIALS	\$	264.89
EFT000000007730	4/16/2024 H.O. Jerry (1983) Ltd	HEHC- SUPPLIES	\$	322.63
EFT000000007731	4/16/2024 Homewood Health Inc	HEFD- COMPREHENSIVE INSURANCE	\$	2,806.92
EFT000000007732	4/16/2024 Howes Lawn & Landscape	PW- MARCH 20 SNOW RMV VANASTRA	\$	45.20
EFT000000007733	4/16/2024 Huron Transmission & Automotive Repair	PW- LUBRICANTS	\$	406.80
EFT000000007734	4/16/2024 Ideal Supply Inc	GPW- SUPPLIES	\$	341.24
EFT000000007735	4/16/2024 JPW Systems Inc	HEHC- SUPPLIES	\$	887.05
EFT000000007736	4/16/2024 JUTZI WATER TECHNOLOGIES	VRC- POOL CHEMICALS	\$	2,164.23
EFT000000007736	4/16/2024 JUTZI WATER TECHNOLOGIES	BMGCC- MONTHLY SERVICE	\$	319.63
EFT000000007737	4/16/2024 KMM Farm Drainage	BOYD DRAIN EXCAVATING	\$	5,115.23
EFT000000007738	4/16/2024 KTI Limited	W/WW FLANGE KIT	\$	143.06
EFT000000007738	4/16/2024 KTI Limited	W/WW SUPPLIES	\$	27.12
EFT000000007739	4/16/2024 Lloyd Burns McInnis LLP	CBO-LEGAL FEES	\$	1,024.91
EFT000000007740	4/16/2024 The Looking Glass	BIA- GIFT CARD REDEMPTION	\$	150.00
EFT000000007741	4/16/2024 McCallum, Ken	DRN SUPER HK MILEAGE	\$	775.60
EFT000000007741	4/16/2024 McCallum, Ken	DRN SUPER HE MILEAGE	\$	539.70
EFT000000007742	4/16/2024 Robyn McClinchey	VRC SWIM INSTRUCTOR COURSE	\$	85.00
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BRUSS LIBRARY JANITORIALS	\$	73.05
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- TOOLS/SUPPLIES	\$	670.04
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- KITCHEN SUPPLIES	\$	15.80
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- ADHESIVE	\$	10.84
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC SUPPLIES	\$	228.63
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	PW-SIGNS	\$	110.15
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	CRANBROOK HALL PAINT	\$	82.48
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	PW- MISC SUPPLIES	\$	41.04
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- SUPPLIES	\$	25.39
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- PRIMER/PLYWOOD	\$	67.61
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- PAINTING SUPPLIES	\$	38.37
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- SUPPLIES	\$	52.50
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	BMGCC- SUPPLIES	\$	43.37
EFT000000007743	4/16/2024 McDonald Home Hardware Building Centre	PW- MISC SUPPLIES	\$	11.21
EFT000000007744	4/16/2024 Alvin McLellan	MARCH MILEAGE	\$	245.00
EFT000000007744	4/16/2024 Alvin McLellan	PW-VEHICLE R&M	\$	744.16
EFT000000007745	4/16/2024 Brad McRoberts	CAO MILEAGE	\$	529.90
EFT000000007746	4/16/2024 Dave Meriam	SDCC TRAVEL	\$	271.60
EFT000000007747	4/16/2024 M G M Townsend Tire	PW- M3-19 R&M	\$	745.24
EFT000000007748	4/16/2024 M & L Supply	BFD- BRUSS CAPITAL EQUIPMENT	\$	5,019.86
EFT000000007748	4/16/2024 M & L Supply	GFD- CAPITAL EQUIPMENT	\$	9,064.72
EFT000000007749	4/16/2024 Kevin Moore	BFD- CLEANING	\$	200.00
EFT000000007750	4/16/2024 Justin Morrison	MARCH MILEAGE	\$	180.60
EFT000000007751	4/16/2024 Liz Murtha	VRC- AQUAFIT CLASSES	\$	324.00

EFT000000007752	4/16/2024 My Broadcasting Corp.
EFT000000007753	4/16/2024 Jeff Newell
EFT000000007754	4/16/2024 North Huron Publishing Inc
EFT000000007755	4/16/2024 Orkin Canada Corporation
EFT000000007755	4/16/2024 Orkin Canada Corporation
EFT000000007755	4/16/2024 Orkin Canada Corporation
EFT000000007755	4/16/2024 Orkin Canada Corporation
EFT000000007756	4/16/2024 Bradley Patton
EFT000000007757	4/16/2024 Pete's Paper Clip
EFT000000007757	4/16/2024 Pete's Paper Clip
EFT000000007757	4/16/2024 Pete's Paper Clip
EFT000000007758	4/16/2024 Postmedia Network Inc.
EFT000000007759	4/16/2024 PPE Solutions Inc.
EFT000000007760	4/16/2024 Radar Auto Parts - Brussels
EFT000000007760	4/16/2024 Radar Auto Parts - Brussels
EFT000000007760	4/16/2024 Radar Auto Parts - Brussels
EFT000000007760	4/16/2024 Radar Auto Parts - Brussels
EFT000000007760	4/16/2024 Radar Auto Parts - Brussels
EFT000000007760	4/16/2024 Radar Auto Parts - Brussels
EFT000000007760	4/16/2024 Radar Auto Parts - Brussels
EFT000000007761	4/16/2024 Radar Auto Parts - Clinton
EFT000000007761	4/16/2024 Radar Auto Parts - Clinton
EFT000000007761	4/16/2024 Radar Auto Parts - Clinton
EFT000000007761	4/16/2024 Radar Auto Parts - Clinton
EFT000000007762	4/16/2024 Terri Rau
EFT000000007763	4/16/2024 RCAP Leasing Inc
EFT000000007764	4/16/2024 Resqtech Systems Inc
EFT000000007765	4/16/2024 Resurface Corp
EFT000000007766	4/16/2024 Robert's Farm Equipment Inc
EFT000000007767	4/16/2024 Seaforth Plumbing & Heating
EFT000000007767	4/16/2024 Seaforth Plumbing & Heating
EFT000000007767	4/16/2024 Seaforth Plumbing & Heating
EFT000000007768	4/16/2024 CANDICE SEULAL
EFT000000007769	4/16/2024 Stericycle ULC
EFT000000007770	4/16/2024 Sills Home Hardware
EFT000000007770	4/16/2024 Sills Home Hardware
EFT000000007771	4/16/2024 Sparling's Propane
EFT000000007771	4/16/2024 Sparling's Propane
EFT000000007772	4/16/2024 Stinson Equipment Ltd
EFT000000007773	4/16/2024 Sunbelt Rentals of Canada Inc
EFT000000007774	4/16/2024 Swan Dust Control Ltd
EFT000000007774	4/16/2024 Swan Dust Control Ltd
EFT000000007774	4/16/2024 Swan Dust Control Ltd
EFT000000007775	4/16/2024 Sysco - Southwestern Ontario

ECDEV- ADVERTISING	\$	126.56
MARCH MILEAGE	\$	70.00
BMGCC- ADVERTISING	\$	35.60
SFD- PEST CONTROL	\$	56.50
HEHC- PEST CONTROL	\$	89.76
BMGCC- PEST CONTROL	\$	84.75
VRC- PEST CONTROL	\$	85.41
HEFD- FIRE ADVISING	\$	3,250.00
HEFD OFFICE SUPPLIES	\$	4.50
BLDG OFFICE SUPPLIES	\$	18.24
ADMIN- OFFICE SUPPLIES	\$	25.98
W/WW- ADVERTISING	\$	83.87
HEFD- FLAME FIGHTER GEAR	\$	80,854.89
GPW- DRILL BIT	\$	15.93
PW- SUPPLIES	\$	5.14
BMGCC - SUPPLIES	\$	12.45
PW- SUPPLIES	\$	846.29
PW- SUPPLIES	\$	56.64
GPW-SUPPLIES	\$	40.68
PW-FITTINGS	\$	7.77
PW- SUPPLIES	\$	23.24
PW-G4-19 R&M	\$	103.79
PW- SUPPLIES G1-16	\$	97.80
PW- SUPPLIES	\$	254.31
PW- SUPPLIES	\$	256.49
ADMIN- CONSULTING SERVICES	\$	2,606.91
SDCC FLOOR SCRUBBER	\$	303.50
SFD SUPPLIES	\$	572.91
SDCC BLADE SHARPENING	\$	50.85
BMGCC- BOBCAT RENTAL	\$	395.50
BMG- FAUCET INSTALL	\$	665.57
VRC- BUILDING R&M	\$	265.14
VRC- BUILDING R&M	\$	392.68
VECLC- SUPPLIES	\$	416.94
ADMIN- SHREDDING FEES	\$	119.67
MUTIPLE DEPTS- SUPPLIES	\$	338.12
SFD- SUPPLIES	\$	328.65
BPW- PROPANE	\$	60.02
BPW- PROPANE	\$	1,127.76
PW STOP SIGN	\$	4,684.75
PW- WAH RECERT	\$	1,695.00
THH MAT RENTAL	\$	89.84
HEHC- JANITORIALS	\$	136.46
SDCC MAT RENTAL	\$	118.14
VECLC- GROCERIES	\$	698.06

EFT000000007776	4/16/2024 Toromont - CAT
EFT000000007776	4/16/2024 Toromont - CAT
EFT000000007776	4/16/2024 Toromont - CAT
EFT000000007776	4/16/2024 Toromont - CAT
EFT000000007777	4/16/2024 Van Driel Excavating Inc
EFT000000007777	4/16/2024 Van Driel Excavating Inc
EFT000000007778	4/16/2024 Viking Cives Ltd
EFT000000007779	4/16/2024 Watsons Home Hardware
EFT000000007779	4/16/2024 Watsons Home Hardware
EFT000000007780	4/16/2024 Nancy Whidden
EFT000000007781	4/16/2024 Wighty's Repairs Inc.
EFT000000007781	4/16/2024 Wighty's Repairs Inc.
EFT000000007782	4/16/2024 Gloria Wilbee
EFT000000007783	4/16/2024 WildSide Customs / LINE-X of Stratford
EFT000000007784	4/16/2024 Barry Young
EFT000000007785	4/16/2024 Emily Boyer
EFT000000007786	4/18/2024 Advance Construction Equipment Limited
EFT000000007787	4/26/2024 Aird & Berlis, LLP
EFT000000007788	4/26/2024 A. J. Stone Company Ltd
EFT000000007789	4/26/2024 Artech Signs & Graphics
EFT000000007790	4/26/2024 Black & McDonald Limited
EFT000000007791	4/26/2024 Blackburn Media Inc
EFT000000007792	4/26/2024 Municipality of Bluewater
EFT000000007793	4/26/2024 Carson Supply
EFT000000007793	4/26/2024 Carson Supply
EFT000000007794	4/26/2024 Conseil Scolaire Catholique Providence
EFT000000007795	4/26/2024 ContinuiT Corp
EFT000000007795	4/26/2024 ContinuiT Corp
EFT000000007795	4/26/2024 ContinuiT Corp
EFT000000007796	4/26/2024 Delta Power Equipment
EFT000000007797	4/26/2024 Elements of Design
EFT000000007798	4/26/2024 Elligsen Electric Ltd
EFT000000007799	4/26/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007799	4/26/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007799	4/26/2024 Eric Cox Sanitation Equipment & Supplies
EFT000000007800	4/26/2024 G. Heard Construction Ltd
EFT000000007800	4/26/2024 G. Heard Construction Ltd
EFT000000007801	4/26/2024 Huron-Perth Cathol Dist Sch Bd
EFT000000007802	4/26/2024 Huron East Senior Hockey Club
EFT000000007802	4/26/2024 Huron East Senior Hockey Club
EFT000000007803	4/26/2024 Jacobs Consultancy Canada Inc
EFT000000007803	4/26/2024 Jacobs Consultancy Canada Inc
EFT000000007804	4/26/2024 JUTZI WATER TECHNOLOGIES
EFT000000007805	4/26/2024 Keppel Creek
EFT000000007806	4/26/2024 Conseil scolaire Viamonde

PW- W2-18 R&M	\$	930.05
PW G4-19 R&M	\$	1,718.33
PW G4-19 R&M	\$	2,075.32
PW- W3-15 R&M	\$	1,483.11
PW- MARCH SNOW PLOWING/REMOVAL	\$	7,537.32
PW- MARCH SNOW PLOWING/REMOVAL	\$	16,400.64
PW- T1-04 R&M	\$	301.38
VECLC- KEY CUTTING	\$	27.03
VRC SUPPLIES	\$	40.40
MARCH MILEAGE	\$	245.24
PW- ROUND FILE GUIDE	\$	16.94
PW- TELESCOPIC PRUNER	\$	1,129.99
MARCH MILEAGE	\$	137.90
W/WW- L6-24 BEDLINER	\$	717.49
SFD- MEDICAL EXAM REIMBURSEMENT	\$	150.00
GFD- AED SYSTEM TRAINING	\$	1,120.00
PW- NEW LOADER	\$	316,965.00
COUNCIL- PROFESSIONAL SERVICES	\$	2,669.63
SFD- FOAM	\$	1,125.48
VECLC- BUSINESS CARDS	\$	101.70
BMGCC- SEASONAL SHUTDOWN	\$	945.65
ECDEV- ADVERTISING	\$	565.00
HEFD- FIRE CALL	\$	200.00
W/WW SUPPLIES	\$	850.33
W/WW DECHLORINATION TABLETS	\$	873.07
2022/2023 EDUCATION TAX RECON	\$	895.06
ADMIN- COMPUTER SUPPLIES	\$	746.35
ADMIN- MICROSOFT EXCHANGE PLAN	\$	714.99
ADMIN- IT SUPPORT/CLOUD HOSTING	\$	3,350.45
PW-G1-16 R&M	\$	135.53
BIA GIFT CARD REDEMPTION	\$	50.00
PW OFFICE ELECTRICAL WORK	\$	717.27
SDCC JANITORIAL SUPPLIES	\$	666.91
ADMIN- JANITORIAL SUPPLIES	\$	1,925.59
TH/SLIB JANITORIALS	\$	630.21
PW SNOW REMOVAL	\$	6,531.40
VANASTRA WATER TOPSOIL	\$	395.50
22/23 TAX LEVY RECONCILIATION	\$	11,093.77
SDCC- CENTS PAYSHARE FEB 18	\$	420.00
SDCC CENTS BAR PAYSHARE	\$	310.00
W/WW WWTP MAINTENANCE	\$	68,368.60
WMGMT-WLF MONITORING	\$	11,837.09
W/WW CAPTOR NSF	\$	402.73
CBO- BYLAW OFFICER FEES	\$	3,817.49
22/23 TAX LEVY RECONCILIATION	\$	1,324.93



EFT000000007807	4/26/2024 Paul McCallum
EFT000000007808	4/26/2024 McDonald Home Hardware Building Centre
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EFT000000007808	4/26/2024 McDonald Home Hardware Building Centre
EFT000000007808	4/26/2024 McDonald Home Hardware Building Centre
EFT000000007809	4/26/2024 M G M Townsend Tire
EFT000000007809	4/26/2024 M G M Townsend Tire
EFT000000007809	4/26/2024 M G M Townsend Tire
EFT000000007809	4/26/2024 M G M Townsend Tire
EFT000000007809	4/26/2024 M G M Townsend Tire
EFT000000007810	4/26/2024 Mister Pristine
EFT000000007810	4/26/2024 Mister Pristine
EFT000000007811	4/26/2024 Moffat & Powell - Seaforth
EFT000000007811	4/26/2024 Moffat & Powell - Seaforth
EFT000000007811	4/26/2024 Moffat & Powell - Seaforth
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EFT000000007811	4/26/2024 Moffat & Powell - Seaforth
EFT000000007811	4/26/2024 Moffat & Powell - Seaforth
EFT000000007812	4/26/2024 Municipality of Morris-Turnberry
EFT000000007813	4/26/2024 Nationwide Imaging
EFT000000007814	4/26/2024 Orkin Canada Corporation
EFT000000007814	4/26/2024 Orkin Canada Corporation
EFT000000007815	4/26/2024 Jordan Pepper
EFT000000007816	4/26/2024 Pete's Paper Clip
EFT000000007816	4/26/2024 Pete's Paper Clip
EFT000000007816	4/26/2024 Pete's Paper Clip
EFT000000007816	4/26/2024 Pete's Paper Clip
EFT000000007817	4/26/2024 Postmedia Network Inc.
EFT000000007818	4/26/2024 Radar Auto Parts - Brussels
EFT000000007818	4/26/2024 Radar Auto Parts - Brussels
EFT000000007819	4/26/2024 Realtax Inc
EFT000000007820	4/26/2024 Robinson Farm Drainage Ltd
EFT000000007821	4/26/2024 Savaria Sales, Installation & Service Inc
EFT000000007822	4/26/2024 Seaforth Animal Hospital

6TH CON DRAIN BACKHOE WORK	\$	457.65
PW- PAINT	\$	192.08
VECLC- SUPPLIES	\$	61.56
BMGCC SUPPLIES	\$	15.57
PW BATTERIES	\$	18.06
BMD- JANITORIAL SUPPLIES	\$	138.33
W/WW SHOP TOWELS/GLOVES	\$	19.18
PW- PAINT AND ROLLERS	\$	55.42
BMGCC SUPPLIES	\$	323.15
PW SIGNS	\$	31.63
VECLC- SUPPLIES	\$	110.71
TH PW OFFICE RENOS	\$	75.68
PW- GRADER R&M	\$	128.82
PW- M3-19 ALIGNMENT	\$	173.17
PW- W1-22 FLAT TIRE REPAIR	\$	135.60
PW- GRADER R&M	\$	276.85
PW- W4-23 R&M	\$	897.05
MULTIPLE DEPTS CLEANING	\$	900.00
VECLC- CLEANING	\$	800.00
PW- SUPPLIES	\$	14.00
PW SIGNS	\$	306.64
VECLC- SUPPLIES	\$	29.13
TH PW OFFICE RENOS	\$	22.58
TOWN HALL PW OFFICES	\$	31.01
TH PW OFFICE RENOS	\$	6.34
TH PW OFFICE RENOS	\$	452.61
HEHC- PAINT/ROLLER	\$	23.89
TH HR OFFICE RENO	\$	136.75
PW- SUPPLIES	\$	59.17
2024 Q1 HE LANDFILL-54.78tonne	\$	6,025.80
ADMIN- TONER PACKS	\$	4,301.84
SDCC- PEST REMOVAL	\$	123.05
HE COMPOST PEST REMOVAL	\$	52.73
SDCC- EMPLOYEE BOOTS	\$	225.99
HEFD- OFFICE SUPPLIES	\$	6.95
PW/ADMIN- PAPER	\$	223.71
ADMIN- OFFICE SUPPLIES	\$	23.27
TDN- OFFICE SUPPLIES	\$	323.68
ADMIN- HE JOB FAIR AD	\$	169.50
PW- SUPPLIES	\$	35.92
BFD-SUPPLIES	\$	41.81
ADMIN- TAX SALE FEES	\$	113.00
GEIGER DRAINAGE WORK	\$	307,744.20
ADMIN- ELEVATOR MAINT RENEWAL	\$	1,198.00
ANIMAL BOARDING FEES	\$	241.73

EFT000000007822	4/26/2024 Seaforth Animal Hospital	ANIMAL BOARDING FEES	\$	45.20
EFT000000007823	4/26/2024 Seaforth Plumbing & Heating	ADMIN- TOWN HALL FAUCET RPLS	\$	231.65
EFT000000007823	4/26/2024 Seaforth Plumbing & Heating	PW OFFICE HEAT RUN INSTALL	\$	2,457.08
EFT000000007823	4/26/2024 Seaforth Plumbing & Heating	ADMIN- TOWN HALL EQUIPMENT R&M	\$	118.37
EFT000000007824	4/26/2024 Stonetown Supply Services Inc	VECLC- JANITORIALS	\$	488.87
EFT000000007825	4/26/2024 Swan Dust Control Ltd	TOWN HALL MAT RENTAL	\$	89.84
EFT000000007825	4/26/2024 Swan Dust Control Ltd	TH MAT RENTAL	\$	89.84
EFT000000007825	4/26/2024 Swan Dust Control Ltd	HEHC MAT RENTAL	\$	136.46
EFT000000007826	4/26/2024 ULINE CANADA CORPORATION	PARKS AND REC-DOG WASTE BAGS	\$	116.16
EFT000000007827	4/26/2024 Van Driel Excavating Inc	PW- VANASTRA SNOW REMOVAL	\$	3,424.98
EFT000000007828	4/26/2024 Radar Auto Parts - Clinton	PW- SUPPLIES	\$	59.83
EFT000000007829	5/8/2024 Maureen Agar	BIA- MILEAGE/EXPENSES	\$	1,058.13
EFT000000007830	5/8/2024 A. J. Stone Company Ltd	GFD- SUPPLIES	\$	1,761.56
EFT000000007831	5/8/2024 AMP Security	BMD- SECURITY SYSTEM R&M	\$	1,576.35
EFT000000007832	5/8/2024 Artech Signs & Graphics	PW- KELLY PIT SIGNS	\$	633.93
EFT000000007833	5/8/2024 Marty Bedard	APRIL MILEAGE	\$	313.60
EFT000000007833	5/8/2024 Marty Bedard	MARCH MILEAGE	\$	168.00
EFT000000007834	5/8/2024 Bedard Lisa	VRC- SWIMMING LESSON REFUND	\$	80.00
EFT000000007835	5/8/2024 Municipality of Bluewater	HEFD- Q1/Q2 FIRE SERV AGREEMENT	\$	69,387.28
EFT000000007836	5/8/2024 B M Ross & Associates Limited	SPORTS DR RECONSTRUCTION	\$	19,285.24
EFT000000007837	5/8/2024 Bos Brianna	VRC DAY CAMP REFUND	\$	70.00
EFT000000007838	5/8/2024 Aaltina Broda	ADMIN-MILEAGE EME LIBRO HALL	\$	32.90
EFT000000007839	5/8/2024 Carson Supply	W/WW DECHLORINATION TABS	\$	1,050.70
EFT000000007840	5/8/2024 Clearview Renovations	CRANBROOK HALL RENOVATIONS	\$	3,023.52
EFT000000007841	5/8/2024 Comco Fasteners	PW-TOOLS/SUPPLIES	\$	63.56
EFT000000007842	5/8/2024 Cronin, Taralyn	ECDEV- APRIL EXPENSES	\$	286.44
EFT000000007843	5/8/2024 Danval Construction Company	SDCC- ROOF REPLACEMENT	\$	661,050.00
EFT000000007844	5/8/2024 Brad Dietrich	CBO- MILEAGE	\$	1,507.84
EFT000000007845	5/8/2024 Charlene Dietrich-Illsley	BMD- APRIL CLEANING	\$	400.00
EFT000000007845	5/8/2024 Charlene Dietrich-Illsley	BLIBRARY- APRIL CLEANING	\$	590.00
EFT000000007846	5/8/2024 Donnelly & Murphy Barristers & Solicitors	ADMIN- LEGAL FEES	\$	907.96
EFT000000007847	5/8/2024 Heather Dunbar	BFD- FIRST AID CERTIFICATIONS	\$	1,495.00
EFT000000007848	5/8/2024 Elgin Contracting & Restoration Ltd	BMGCC RENO-HOLDBACK RELEASE	\$	863,396.50
EFT000000007849	5/8/2024 Eric Cox Sanitation Equipment & Supplies	VRC- JANITORIALS	\$	573.33
EFT000000007849	5/8/2024 Eric Cox Sanitation Equipment & Supplies	BMGCC JANITORIAL SUPPLIES	\$	6,834.14
EFT000000007850	5/8/2024 ESL Utility & Municipal Prod.	W/WW SUPPLIES	\$	939.37
EFT000000007851	5/8/2024 Excel Business Systems	BLDG COPIER	\$	67.73
EFT000000007852	5/8/2024 Festival Hydro	2024 POLE RLPLSMNT PROJECT	\$	369.75
EFT000000007853	5/8/2024 Fischer Bruce	CRANBROOK HALL-CHAIRS/TABLES	\$	4,226.64
EFT000000007854	5/8/2024 Foxton Fuels	BMGCC- FUEL	\$	1,230.45
EFT000000007855	5/8/2024 Pickfield Law Professional Corporation	ADMIN- ENVIRONMENTAL REVIEW	\$	3,231.80
EFT000000007856	5/8/2024 Tanner Glanville	PW- GROUP TRAINING LUNCH	\$	143.13
EFT000000007857	5/8/2024 GM BluePlan Engineering Limited	SMITH DRAINAGE WORKS	\$	2,060.84
EFT000000007858	5/8/2024 Patti Hendriks	HERITAGE MTG PAY	\$	91.70
EFT000000007859	5/8/2024 John Hill	APRIL MILEAGE	\$	758.73

EFT000000007860	5/8/2024 H.O. Jerry (1983) Ltd
EFT000000007861	5/8/2024 Doug Hugill
EFT000000007862	5/8/2024 Huronia/Perfectpint Ltd
EFT000000007863	5/8/2024 Ideal Supply Inc
EFT000000007863	5/8/2024 Ideal Supply Inc
EFT000000007864	5/8/2024 J Bentley Carpentry Inc
EFT000000007865	5/8/2024 JUTZI WATER TECHNOLOGIES
EFT000000007866	5/8/2024 KMM Farm Drainage
EFT000000007867	5/8/2024 Lavis Contracting Co Ltd
EFT000000007868	5/8/2024 Paul McCallum
EFT000000007868	5/8/2024 Paul McCallum
EFT000000007869	5/8/2024 McCallum, Ken
EFT000000007869	5/8/2024 McCallum, Ken
EFT000000007870	5/8/2024 McCallum Meaghan
EFT000000007871	5/8/2024 McDonald Home Hardware Building Centre
EFT000000007871	5/8/2024 McDonald Home Hardware Building Centre
EFT000000007871	5/8/2024 McDonald Home Hardware Building Centre
EFT000000007871	5/8/2024 McDonald Home Hardware Building Centre
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EFT000000007871	5/8/2024 McDonald Home Hardware Building Centre
EFT000000007872	5/8/2024 Dave Meriam
EFT000000007873	5/8/2024 Mister Pristine
EFT000000007873	5/8/2024 Mister Pristine
EFT000000007874	5/8/2024 Moffat & Powell - Seaforth
EFT000000007874	5/8/2024 Moffat & Powell - Seaforth
EFT000000007874	5/8/2024 Moffat & Powell - Seaforth
EFT000000007874	5/8/2024 Moffat & Powell - Seaforth
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EFT000000007874	5/8/2024 Moffat & Powell - Seaforth
EFT000000007875	5/8/2024 Kevin Moore
EFT000000007876	5/8/2024 New Star Rentals & Equipment
EFT000000007877	5/8/2024 North Huron Publishing Inc
EFT000000007878	5/8/2024 Meghan, O Hara
EFT000000007879	5/8/2024 Orkin Canada Corporation
EFT000000007879	5/8/2024 Orkin Canada Corporation
EFT000000007879	5/8/2024 Orkin Canada Corporation
EFT000000007880	5/8/2024 Bradley Patton
EFT000000007881	5/8/2024 Pete's Paper Clip
EFT000000007882	5/8/2024 PPE Solutions Inc.

HEHC- JANITORIALS	\$	191.51
W/WW- EMPLOYEE BOOTS	\$	196.95
GFD- OXYGEN	\$	40.00
SDCC RUST COATING	\$	142.20
SDCC- RUST COATING PAINT	\$	142.20
CRANBROOK HALL WINDOW RPLSMNT	\$	16,857.74
W/WW CAPTOR	\$	402.73
MCNICHOL DRAIN BACKHOE	\$	496.64
W/WW CONCRETE	\$	460.48
BEAUCHAMP DRN BEAVER DAMS	\$	610.20
GORDON DRN BACKHOE WORK	\$	762.75
DRAIN SUPER MILEAGE/WADERS	\$	500.49
DRAIN SUPER HK MILEAGE	\$	704.90
PW-PHOTO FRAMES	\$	30.51
PW- SUPPLIES	\$	79.08
CRANBROOK HALL DEHUMIDIFIER	\$	451.99
BMGCC- JANITORIAL SUPPLIES	\$	34.97
BMGCC- KEY	\$	12.17
WALTON PARK-SUPPLIES	\$	567.90
CRANBROOK HALL SUPPLIES	\$	568.59
CRANBROOK HALL SUPPLIES	\$	177.98
CRANBROOK HALL SUPPLIES	\$	734.49
BMGCC KEY	\$	16.23
DAVE MERIAM TRAVEL EXPENSES	\$	224.42
VECLC- APRIL CLEANING	\$	3,200.00
MULTIPLE DEPTS CLEANING	\$	1,200.00
VECLC- SUPPLIES	\$	139.91
PW- SIGNS	\$	28.43
SDCC- PAINT/ROLLERS	\$	101.62
VRC- MUD	\$	44.96
VECLC OFFICE RENO	\$	57.90
DAYCARE OFFICE SUPPLIES	\$	19.15
VECLC- FLOORING	\$	239.64
VECLC- SUPPLIES	\$	345.78
VECLC- SUPPLIES	\$	30.49
BFD- CLEANING	\$	200.00
BMGCC- BOOM LIFT	\$	1,427.20
HEFD- ADVERTISING	\$	146.89
BFD- DZ LICENCE	\$	122.75
SFD PEST CONTROL	\$	61.02
VRC PEST REMOVAL	\$	107.35
HEHC- PEST CONTROL	\$	96.93
HEFD- FIRE ADVISING	\$	6,250.00
SDCC OFFICE SUPPLIES	\$	67.18
GFD- SUSPENDERS	\$	82.49

EFT000000007883	5/8/2024 QMI-SAI Canada Limited	W/WW DRINKING WAT QUAL MANAGEM	\$	3,390.00
EFT000000007884	5/8/2024 Radar Auto Parts - Brussels	PW- SUPPLIES	\$	77.12
EFT000000007884	5/8/2024 Radar Auto Parts - Brussels	PW- SUPPLIES G6-11	\$	156.51
EFT000000007884	5/8/2024 Radar Auto Parts - Brussels	PW- WASHER FLUID	\$	5.91
EFT000000007884	5/8/2024 Radar Auto Parts - Brussels	BCEM- SUPPLIES	\$	100.55
EFT000000007884	5/8/2024 Radar Auto Parts - Brussels	PW- SUPPLIES	\$	85.03
EFT000000007884	5/8/2024 Radar Auto Parts - Brussels	GFD- BATTERY	\$	739.54
EFT000000007885	5/8/2024 Radar Auto Parts - Clinton	PW- TOOLS	\$	171.81
EFT000000007886	5/8/2024 RCAP Leasing Inc	SDCC- FLOOR SCRUBBER	\$	602.00
EFT000000007887	5/8/2024 R J Burnside & Associates Ltd	MCKENZIE MD SERIVCES	\$	3,401.87
EFT000000007887	5/8/2024 R J Burnside & Associates Ltd	GEIGER MD WORK	\$	21,674.26
EFT000000007888	5/8/2024 Robert's Farm Equipment Inc	BMGCC- SUPPLIES	\$	303.55
EFT000000007889	5/8/2024 Ryan Construction	DENNIS DRAIN WORK	\$	1,491.60
EFT000000007890	5/8/2024 Seaforth Animal Hospital	ADMIN- ANIMAL BOARDING	\$	241.65
EFT000000007891	5/8/2024 Seaforth Plumbing & Heating	SDCC- BUILDING REPAIRS	\$	152.16
EFT000000007891	5/8/2024 Seaforth Plumbing & Heating	SDCC- HEATER REPAIRS	\$	3,466.28
EFT000000007892	5/8/2024 Sills Home Hardware	SFD- SUPPLIES	\$	240.63
EFT000000007893	5/8/2024 Smith-Peat Roofing and Sheet Metal Ltd	VECLC- ROOF LEAK	\$	775.18
EFT000000007894	5/8/2024 Swan Dust Control Ltd	HEHC- MAT RENTAL	\$	136.46
EFT000000007895	5/8/2024 ULINE CANADA CORPORATION	COMMSERV- DOG WASTE BAGS	\$	116.16
EFT000000007896	5/8/2024 Van Driel Excavating Inc	VRC- SNOW REMOVAL	\$	1,490.29
EFT000000007897	5/8/2024 Watsons Home Hardware	VECLC- SUPPLIES	\$	10.16
EFT000000007897	5/8/2024 Watsons Home Hardware	VECLC SUPPLIES	\$	34.61
EFT000000007898	5/8/2024 White Amanda	BMG- DAY CAMP REFUND	\$	70.00
EFT000000007899	5/8/2024 Work Equipment Ltd	PW- M3-19 BRUSH KIT	\$	262.52
EFT000000007900	3/26/2024 PSD CITYWIDE INC	ADMIN-ASSET MANAGEMENT PLAN	\$	5,169.75
			<b>TOTAL EFT'S</b>	<b>\$ 5,681,423.97</b>

**Total Payroll-Pay Periods-5,6 Full-time, Part-time, Monthly Brussels Fire, Seaforth Fire \$ 479,925.00**

**Total Paid Accounts Payable/Payroll \$ 7,478,186.32**

*Stacy Grenier*

**Treasurer, Stacy Grenier**

**Solicitor General**

Office of the Solicitor General

25 Grosvenor Street, 18<sup>th</sup> Floor  
Toronto ON M7A 1Y6  
Tel: 416 326-5000  
Toll Free: 1 866 517-0571  
SOLGEN.Correspondence@ontario.ca

**Solliciteur général**

Bureau du solliciteur général

25, rue Grosvenor, 18<sup>e</sup> étage  
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Sans frais : 1 866 517-0571  
SOLGEN.Correspondence@ontario.ca



132-2024-1621

**By email**

May 15, 2024

Dear Heads of Council and First Nation Chiefs:

I am pleased to share that the *Community Safety and Policing Act, 2019* (CSPA) came into force on April 1, 2024, and would like to take this opportunity to extend my gratitude to you and your communities. You have been instrumental in shaping the compositions for the newly established Ontario Provincial Police (OPP) detachment board framework.

The detachment board framework, as laid out in the CSPA and the new OPP Detachment Board Regulation, introduces a modernized approach to OPP policing by providing avenues for greater civilian governance. It ensures that each municipality and First Nation community receiving policing services from the OPP has an opportunity to represent their local perspectives, needs, and priorities.

The regulation with details of the board compositions and other board matters is available here: [O. Reg. 135/24: OPP DETACHMENT BOARDS \(ontario.ca\)](https://www.ontario.ca/regulation/135/24/OPP-DETACHMENT-BOARDS).

With the OPP detachment board framework now in effect, I would like to remind you of some key operational requirements.

**Detachment Board Catchments**

The maps that are referred in the regulation are attached for your reference. These maps have been developed to show the catchments for situations in which there are multiple boards for the same detachment. Should you have any questions related to the maps or OPP detachment board regulation, please contact Rachel Ryerson, Manager of the Public Safety Policing Policy Unit, at [Rachel.Ryerson@ontario.ca](mailto:Rachel.Ryerson@ontario.ca).

**Training and Appointments**

With the new framework there are three types of appointments to the new OPP detachment boards as set out in the regulation: members who are members of a council of a municipality or band council of the First Nation; members representing the community who are neither a member of the council or band council of, nor an employee of the municipality or the First Nation; and provincial appointees. The appointment of council and community representatives are to be conducted locally, with the communities and First Nations assuming responsibility for the process for making appointments identified in the regulation.

Agency Profiles have been created on Ontario's Public Appointment Management System (PAMS), that will be used to facilitate the appointment of provincial appointees to OPP Detachment Boards ([OPP Detachment Board – Public Appointments Secretariat \(gov.on.ca\)](#)).

All board members are required to have completed mandatory roles and responsibilities training before exercising their responsibilities as detachment board members. Information regarding the roles and responsibilities training and provincial appointments have been shared with detachment leads who are the key contacts identified collectively by the communities after 2021 for each detachment who have acted as the liaison for the Ministry of the Solicitor General, municipalities and First Nations throughout this process. Should you have any additional questions regarding the training and the provincial appointments, please contact the lead for your detachment. If you need help identifying the lead for your detachment, please contact Rachel Ryerson, Manager of the Public Safety Policing Policy Unit, at [Rachel.Ryerson@ontario.ca](mailto:Rachel.Ryerson@ontario.ca).

### **Police Service Advisor Support**

As you may know, the Inspector General's duties under the CSPA include collaborating with detachment boards to tackle local issues and offer guidance on CSPA compliance. For any further inquiries or for more information, please reach out to the designated Police Services Advisor within the Inspectorate of Policing. If you need help identifying the Police Services Advisor for your specific region, please contact Jeeti Sahota, A/Manager, Police Services Liaison Unit, Inspectorate of Policing, at [Jeeti.Sahota@ontario.ca](mailto:Jeeti.Sahota@ontario.ca).

I would like to thank you once again for your continued collaboration and significant support in this ongoing process.

Sincerely,



Michael Kerzner  
Solicitor General

- c. Mario Di Tommaso, O.O.M., Deputy Solicitor General, Community Safety
- Commissioner Thomas Carrique, C.O.M., Ontario Provincial Police
- Colin Best, President, Association of Municipalities of Ontario
- Lisa Darling, Executive Director, Ontario Association of Police Service Boards
- Ontario Provincial Police Detachment Leads



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

-To: Mayor and Members of Huron East Council

From: Shae Stoll, Planner

Date: May 21, 2024

**Re: Consent C24-2024**

Concession 1 London Road Survey, Part Lot 10, Concession 2 London Road Survey, Lot 10

Tuckersmith Ward, Municipality of Huron East

Address: 40273 Walnut Road

Owner/ Applicant: Tom Bender

### RECOMMENDATION

It is recommended that application C24-2024 be recommended for approval with the included conditions.

### PURPOSE

The purpose and effect of this application is for the recreation of the original farm parcels. The proposed vacant lands to be severed is approximately 21.1 ha (52 acres) and the proposed lands to be retained are approximately 41.6 ha (102 acres) consisting of a house and agricultural land. The subject lands are zoned General Agriculture (AG1) & Natural Environment – Limited Protection (NE2) in the Huron East Zoning By-law. The lands are designated Agriculture & Natural Environment in the Huron East Official Plan.

### REVIEW

This application:

Is consistent with the Provincial Policy Statement (Section 3(5) Planning Act): **Yes**

Does not require a plan of subdivision for the proper and orderly development of the municipality (Section 53(1) Planning Act): **Yes**

Conforms with section 51(24) of the Planning Act: **Yes**

Conforms to the Huron County Official Plan: **Yes**

Conforms to the Huron East Official Plan: **Yes**

Complies with the Huron East Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance): **Yes**

Has no unresolved objections/concerns raised (to date) from agencies or the public: **Yes**

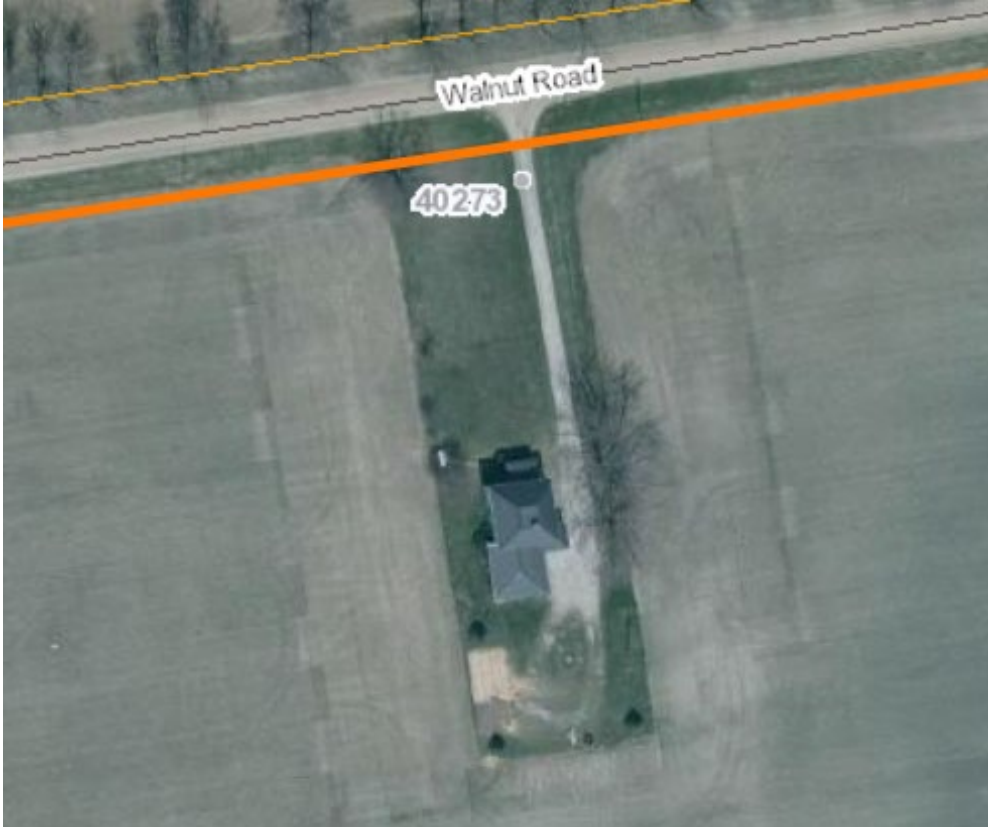
Applications that are unable to meet all of the foregoing criteria are referred to County Council for a decision.

The purpose of the applications is to permit the re-establishment of the original 100 acre farm parcels, with the end result being two lots that are of the same size as the two original lots.

**Figure 1.** Aerial photo of subject property (severed 50 acres shown in blue fronting Walnut Road, retained 100 acres shown in orange fronting on Walnut Road and Morrison Line)



**Figure 2.** Aerial photo of retained lands showing existing house and sheds.





C24-2024 Bender  
May 21, 2024

## Policy Review

### Official Plan Policies

The Huron East Official Plan provides policies for severances in the Agricultural Designation, including the division of a 60 hectare (150 acre) parcel provided each new parcel is a minimum of 20 hectares (50 acres). The policies are in place to ensure that agricultural land is protected for the long term and that parcels are sized appropriately to maintain long-term protection and flexibility for agriculture. The new configuration results in two lots that are of the same size prior to inadvertently merging, and both lots will continue to be used for agriculture.

Both parcels will continue to be suitable for agriculture use and operation, no changes to the current farm operations are proposed. The proposal is being requested to facilitate succession planning for the farm. This application conforms to the Huron East Official Plan and its consent policies for a consent in an agricultural area. As the Huron East Official Plan is in conformity with the Huron County Official Plan and PPS, this application can be considered in conformity with these policies as well.

## AGENCY AND PUBLIC COMMENTS

There were no comments received from members of the public during circulation. No concerns or comments were received by Huron East staff.

## CONCLUSION

Both agricultural parcels satisfy the minimum farm size in the applicable Official Plan policies, permit the continued agricultural land uses and operations, and have sufficient frontage and land space for servicing. It complies with the policies within the Provincial Policy Statement, Huron County and Huron East Official Plans, and therefore is recommended for approval with the recommended conditions below.

### Recommended Conditions:

#### Expiry Period

1. Conditions imposed must be met within two years of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within two years, the application shall be deemed to be refused. Provided the conditions are fulfilled within two years, the application is valid for three years from the date of notice of decision.

#### Municipal Requirements

2. All municipal requirements, financial or otherwise, be met to the satisfaction of the Municipality (for example: servicing connections, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures).

### Survey/Reference Plan

3. Provide to the satisfaction of the County and the Municipality:
  - a) a survey showing the lot lines of the severed parcel, easement, and the location of any buildings thereon, and
  - b) a reference plan based on an approved survey.
 OR

alternatively with the agreement of the County, the solicitor acting for the parties to provide to the County:

- a) a registerable description of the severed parcel,
- b) a copy of an application for exemption from a reference plan, and
- c) a copy of an Order endorsed by the Land Registrar providing an exemption from the requirement for a reference plan for the severed parcel.

C24-2024 Bender  
May 21, 2024

**Zoning**

4. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of the Municipality.

**Drainage**

5. Section 65 of the Drainage Act be addressed to the satisfaction of the Municipality.

Sincerely,

‘Original signed by’

---

Shae Stoll  
Planner

Site inspection: May 16, 2024



## PLANNING & DEVELOPMENT

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[www.huroncounty.ca](http://www.huroncounty.ca)

To: Mayor and Members of Huron East Council

From: Shae Stoll, Planner

Date: May 21<sup>st</sup>, 2024

### **RE: Population and Housing Projections for County of Huron & Huron East**

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#### **Recommendation**

That Huron East Council receive this report for information.

#### **Purpose**

The purpose of this report is to highlight ways in which the newly released population and housing projections report for the County of Huron, and Huron East, can be used strategically by the Municipality.

#### **Background**

The County of Huron procured Watsons and Associates to conduct a population and housing projections analysis in 2023. The final report was released on March 6, 2024. Recent growth has necessitated updated growth projections for the County to inform land use planning, transportation planning as well as other service delivery areas such as housing, economic development, emergency services, childcare, library and cultural services, long term care, waste management, and recreation.

Huron East has experienced recent growth as well. Between 2016 -2021, a 4.1% population increase was experienced with total population rising to 9,512 persons. By 2051, Huron East is projected to have a population of 13,496 persons. Over the same period (2021-2051), the number of households will increase from 3,705 to 5,168. In assessing the impacts of population and housing growth, various questions come to mind:

How will demographic shifts impact municipal service delivery needs?

How will evolving demographic and economic trends (e.g. aging population, housing affordability), impact market demand for housing type, tenure and development location?

Where in the municipality do we anticipate this growth will be accommodated?

#### **Comments**

##### **Housing and Land Needs Analysis**

It is projected that by 2051, an additional 10,600 units will be required across the County and of those units, 2,150 would be non-market (e.g. affordable housing).



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*How many units would need to be built HE each year to achieve this growth?*

49 units per year would be required (2021-2051). In recent years (2001-2021), the average number of units built annually in Huron East is 14.

This means that there would need to be a significant, sustained increase in building activities to accommodate projected growth. Many factors influence building activity including access to land, trades, financing, etc.

*What types of housing are needed?*

Medium and high density. Huron East has a large number of single detached dwellings but less availability in rowhouses and apartment units which are often more affordable and better geared to seniors (smaller spaces, more accessible, etc) and other demographics i.e. working young professionals.

The need for more affordable and attainable housing types is echoed especially in light of recent interest rates. With a great deal of households unable to afford home ownership, a shift to more rental units and diverse density types is needed.

*Where is growth anticipated to occur?*

In Huron East, growth is directed primarily to full-serviced settlement areas including Brussels, Seaforth and Vanastra. For the purpose of the Watson & Associates Report, Seaforth was identified as a Primary Settlement Area (along with Clinton, Goderich, Wingham and Exeter) where 51% of all County Growth will be directed (5,430 units). Of the total units directed to the Primary Settlement Areas, it is expected that 2,410 units would be apartments.

In order to accommodate housing needs, Huron East should anticipate that future applications for housing approvals will include multiple unit dwellings (rowhouses, stacked townhouses, apartments, etc), rather than primarily single detached units. This is generally in line with recent applications in Seaforth (Zulk Plan of Condominium, Pol Quality Homes Plan of Subdivision, Trailblazer Plan of Subdivision, JL Retirement Plan of Condominium, proposed development near Seaforth Golf Course, etc).

In order to preserve farmland and ensure efficient use of land and infrastructure, the Municipality will need to ensure that minimum density thresholds (units/hectare) are met for development applications (as outlined in the Huron East Official Plan).

### *Infrastructure*

Understanding potential future growth helps to plan for various infrastructure systems including water, wastewater, as well as landfill capacity. Growth will also have impacts for community facilities (eg. library capacity, recreation facilities).



## PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3  
[www.huroncounty.ca](http://www.huroncounty.ca)

### *School Board Projections & Childcare Needs*

Growth projections are important considerations for school board and childcare needs in Huron East. Both the Avon Maitland District School Board and Huron Perth Catholic District School Board use Watson & Associates to help prepare local school board projections. This work informs boundary adjustments, accommodation reviews, need for portable classrooms, etc.

The County will be using the updated projections to help with childcare planning (number of spaces needed, where expansions would best serve local needs, etc).

### *Economic Development*

Two general themes that will be relevant in the short term for HE:

- Seniors
  - o 21.7% of Huron East's population in 2021 was ages 65 and over; this is slightly older than the provincial comparator of 18.5% but younger than the County comparator of 25.9%.
  - o Within the County, the share of the population aged 75+ is forecasted to steadily increase from 11% in 2011 to 20% in 2051. This will have impacts for service demand and service delivery models.
- Welcoming Newcomers
  - o "The aging of the population and declining population growth from natural increase (i.e. births less deaths) is anticipated to place downward pressure on the rate of population and labour force growth within the County. Similar to the Province as a whole, the County will increasingly become more reliant on net migration as a source of population growth" (Watson & Associates, HC 2024 Report, pg.4-8).
  - o Quality of life and welcoming newcomer initiatives, including newcomers to Canada, should be considered by local municipalities such as Huron East.

With these expected changes to the population, we can expect to see a change in service demands. Services geared to these populations could include participation in regional transit programs and specialized recreation programs (e.g. cricket).

Changing demographics can also result in increased or diverse business opportunities serving to cater to changing needs (i.e. bus and transportation services).

### *Recreation*

Growth projects can also help inform planning for parks and recreation services. As we start to experience a shift to higher density development types, it will be important to be intentional with ensuring reliable access for residents to public parks and community facilities including the identification of lands for new public parks.

**PLANNING & DEVELOPMENT**

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

**Phone:** 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394 Ext. 3[www.huroncounty.ca](http://www.huroncounty.ca)**Conclusion**

The Population and Housing Projections report highlights the importance of planning for growth and population changes and echoes the broad impacts such changes can have on all areas of service delivery that the Municipality manages.

Huron East has been proactive in preparing for many of these changes and outlining goals for future success throughout the Municipality. Huron East has recently adopted a Municipal wide Community Improvement Plan which includes three programs aimed at providing grants for affordable and attainable housing projects. The Plan also includes other programs that may help prepare for growth including accessibility grants and public spaces/ parks grants, among others. The Municipality hopes to roll these programs out over the next few years.

Huron East also recently initiated a Strategic Action Plan which outlines various goals and action items for measuring success in the Municipality. The Strategic Action Plan includes various goals related to housing and creating a healthy welcoming environment well equipped for growth.

It is evident the Municipality recognizes the importance of supporting housing initiatives and preparing for growth. Understanding where the projected growth will take place locally and the resulting needs in service delivery areas and infrastructure will be beneficial in preparing for future change.

Sincerely,

‘Original signed by’

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Shae Stoll

Planner



## Huron East Administration

**To:** Mayor MacLellan and Members of Council  
**From:** Brad McRoberts, MPA, P. Eng.  
**Date:** May 21, 2024  
**Subject:** 2024 Christmas Schedule

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### **Recommendation:**

That the Municipality of Huron East Council recognize Christmas and Boxing Day statutory holidays on December 25 and December 26, 2024, respectively;

And that the New Years Day statutory holiday be recognized on January 1, 2025;

And further that the municipal office be closed December 27 and December 30 to 31, 2024 with affected staff using vacation or banked time for these three days.

### **Background:**

While it may seem too early to be discussing Christmas, it is important to provide sufficient advance notice to employees to ensure that they can schedule their personal and professional time over the Christmas season.

Christmas Day and Boxing Day for 2024 are on a Wednesday and Thursday, while New Years Day 2024 also lands on the following Wednesday.

This will result in a short week during the week of December 23, 2024 and the week of December 30, 2024. It is being recommended that the municipal office be closed December 27, 30, and 31, 2024. Employees will be required to use vacation time or banked lieu time to cover these additional days. Should any employee not have sufficient vacation or banked lieu time they will need to make arrangements with their supervisor.

The phones system will be programed to note that the municipal office is closed and as per current set up have emergency contact numbers available.

All other staff will recognize the statutory holidays in accordance with municipal policies.

### **Communication:**

The following will be undertaken:

- Office staff will be informed of the schedule via email and at individual department meetings
- Mid-December staff will place a notice on the website, issue reoccurring social media posts, and place a notice on the front entrance and at the service counters

**Others Consulted:** Department Heads and Staff.

**Financial Impacts:** None.

**Signatures:**

*Brad McRoberts (Original Signed)*

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Brad McRoberts, MPA, P. Eng. CAO

## Huron East Administration

**To:** Mayor MacLellan and Members of Council  
**From:** Brad McRoberts, MPA, P. Eng.  
**Date:** May 21, 2024  
**Subject:** Breathing Air Compressor System Fill Station

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### Recommendation:

That the Municipality of Huron East Council support staff recommendation to purchase the Breathing Air Compressor System Fill Station from Firechek Protection Services Inc. for the amount of \$54,815.69 plus applicable HST.

### Background:

Brad Patton had taken to the opportunity to attend the Toronto Fire Trade Show and worked to obtain pricing for a Breathing Air Compressor System Fill Station for the Seaforth Fire Hall.

It was a great opportunity to get good pricing on the equipment. The following is a summary of the quotations:

### Breathing Air Compressor System Fill Station

Vendor	Quotation (excluding HST)
Firechek Protection Services Inc.	\$54,815.69
Levitt Safety	\$63,013.82
M & L Supply, Fire & Safety	\$65,582.77

Mr. Patton is recommending the Breathing Air Compressor System Fill Station be purchased from Firechek Protection Services Inc. in the amount of \$54,815.69 plus applicable HST.

### Communication:

The following has been undertaken:

- Equipment requirements were discussed and reviewed with the station chiefs and Interim Fire Chief
- Mr. Patton will communicate with the successful vendors and coordinate delivery and install

**Others Consulted:** Station Chiefs, Interim Fire Chief and CAO.

**Financial Impacts:** The 2024 budget for the Breathing Air Compressor System Fill Station included \$55,000 plus any surplus budget from the SCBA purchase. The recommended purchase is below the designated budget amount.

**Signatures:**

*Brad McRoberts (Original Signed)*

*Brad Patton (Original Signed)*

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Brad McRoberts, MPA, P. Eng. CAO

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Brad Patton, Fire Advisor

## Huron East Administration

**To:** Mayor MacLellan and Members of Council

**From:** Lissa Berard, Director of Community Services

**Date:** May 21, 2024

**Subject:** Ontario Inclusive Community Grant Application

---

### **Recommendation:**

The Council of the Municipality of Huron East approve the submission of an application to the Ontario Government to request financial support to create an accessible, safe and active park for all ages and abilities.

### **Background:**

In March 2024 Council approved the submission of a grant application to the Ontario Trillium Foundation (OTF) capital grant fund. The OTF application submitted is for green space improvement in Vanastra (Quebec Park). Successful OTF grant applicants will be announced August 2024. The Ontario Government is also now accepting grant applications for very similar community projects with an application deadline of May 22, 2024. The Inclusive Community Grant funding is for local projects that will help older residents and people with disabilities participate in community life. This application would be for the same project with some modifications as the maximum amount is \$60,000. The submission of the Inclusive Community Grant is for the purpose of having an alternate grant opportunity if the OTF grant application is not successful.

The Inclusive Community Grant will provide up to maximum of \$60,000 per application. \$15,000 will be added from the 2024 approved taxation portion of the Vanastra (Quebec Park) project. If the total application submitted will be \$75,000. If the application is successful the project will take place between August 2024 and March 31, 2025.

### **Comments:**

The grant application falls within the Inclusive Community Grant project priorities:

**To increase the accessibility of outdoor spaces through projects that make improvements to the built environment so seniors and people with disabilities can enjoy equitable access to community resources.**

### **Others Consulted:**

CAO, Economic Development Officer

**Financial Implications:**

The \$60,000 application funding is based upon 80% from Ontario and \$15,000 from the Municipality of Huron East contributions is equal to 20% of the project cost. The \$15,000 was carried in the 2024 capital budget.

**Signatures:**

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Lissa Berard  
Director of Community Services

---

Brad McRoberts, MPA, P. Eng.  
CAO

**Huron East**  
**Administration**

**To:** Mayor MacLellan and Members of Council  
**From:** Director of Community Services  
**Date:** May 21, 2024  
**Subject:** Tender HE-0502024 ¾ Ton Truck

---

**Recommendation:**

It is recommended that the Council of the Municipality of Huron East accept the tender of Robinson Chevrolet, in the amount of \$63,302.00 plus applicable taxes for a 3/4-ton Pickup Truck

**Background:**

The 2024 budget, approved by Council, authorized the purchase of a new 3/4-Ton Pickup Truck for the Community Services Department. The tender was emailed to dealerships and due to the immediate need the tenders required only available stock. Four (4) tenders were received and opened on Friday May 10th in the presence of Councillor John Steffler, Director of Community Services Lissa Berard, and Economic Development Officer Taralyn Cronin.

Two (2) tenders met the municipality's specifications. Tender prices are as follows:

	<b>Price</b>	<b>Total Excluding HST</b>
Robinson Chevrolet	\$63,202.00	\$63,361.00
Huron Motor Product	\$65,530.00	\$ 65,562.00

**Communications:**

The successful tender contact will be contact to arrange for the delivery, other vendors will be notified of the results.

**Others Consulted:**

CAO, Public Works Manager



**Financial Implications:**

The 2024 approved budget included \$75,000 for a 3/4-ton four-wheel drive extended cab pick-up truck. The total price with applicable HST is \$71,590.26 which is below the budgeted amount in the 2024 approved budget.

**Signatures:**

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Lissa Berard  
Director of Community Services

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Brad McRoberts, MPA, P. Eng.  
CAO

## Huron East Public Works

**To:** Mayor MacLellan and Members of Council  
**From:** Barry Mills, C.Tech, Director of Public Works  
**Date:** May 21, 2024  
**Subject:** Speed concerns on Hensall Road between Front Road & Tile Road

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### Recommendation:

For information purposes.

### Background:

At the April 16th Council meeting, representatives from Heritage Estates presented a proposition to lower the speed limit along Hensall Road, spanning from Front Road to Tile Road. Heritage Estates, located at 75049 Hensall Road, stands as a mobile home community situated just beyond Seaforth. Following the presentation, Council directed staff to prepare a report concerning the delegation's request.

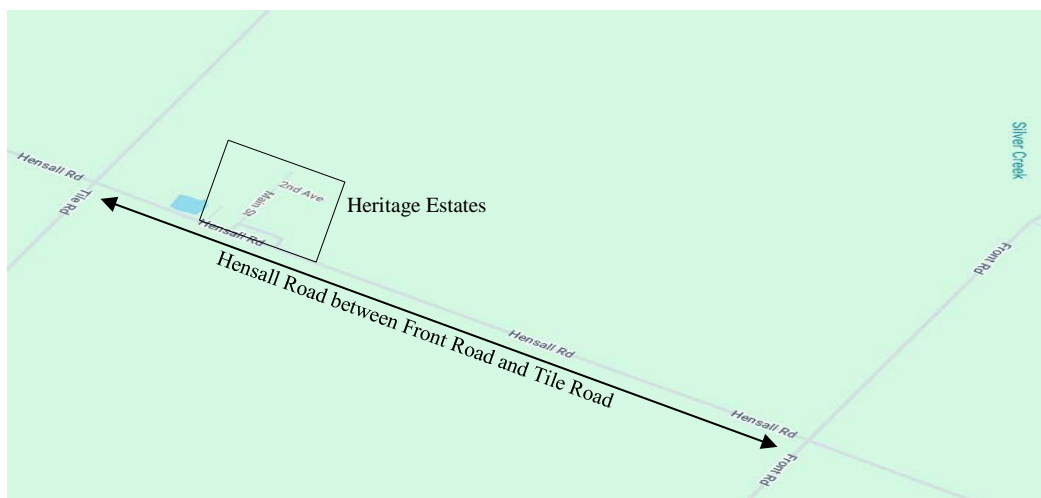


Figure 1 - Hensall Road between Front Road and Tile Road

### Comments:

Posted speed limits advise drivers of the appropriate speed at which to navigate a section of roadway safely. Road safety is enhanced through credible posted speed limits that match the expectation of drivers for a given roadway and its surrounding area. The speed on a roadway needs to be set in comparison to the condition and traffic counts of the said roadway by using comparative data.

Pursuant to the *Highway Traffic Act*, all local roads in Huron East had an assumed default speed limit of both 50km/h and 80 km/h. These limits do not need to be signed or by-lawed. Through legislation municipalities can change speed limits and require that any road with a speed limit other than 50 km/h or 80 km/h be signed and supported by corresponding by-laws. Specifically, within the Municipality's rural area, most of the local roads have 80 km/h speed limits with the exception of some more densely populated and travelled areas where the speed limits have been reduced. Speed limit signage is not present in the rural area in question, and therefore, the statutory speed limit of 80 km/h is applicable.

Artificially high or low posted speed limits have little impact on actual operating speeds and can often result in increased motorist travel time, increased non-compliance, increased driver frustration, and decreased roadway capacity. Conversely, when speed limits are appropriate, there is a decrease in speed variance, a reduction in the instances of aggressive driving, increased credibility for the posted speed limit, and an achieved sustainable balance between positive (e.g., mobility, efficiency) and negative (e.g., environment, collision severity) conditions.

As of January 1, 2024, speed limiting measures were taken on the following roads in Huron East:

- Front Road between Huron Road (Highway 8) and 5<sup>th</sup> Avenue, Vanastra;
- Front Road between MacPherson Avenue to Hensall Road, Egmondville; and
- Krauter Line, Grey Township.

The decision to lower these speed limits stemmed from traffic analysis revealing heightened daily traffic flows. This analysis categorized the affected roads as Class 3 according to O. Reg. 239/02: Minimum Maintenance Standards for Municipal Highways with a 80 Km speed limit. In order to uphold the expected standard of service, the speed limit needed adjustment to reclassify these roads to a Class 4, aligning them with the majority of roads in Huron East. Consistency in road classification ensures uniformity in patrol and maintenance protocols across the municipality in accordance with the Minimum Maintenance Standard for level of service.

Hensall Road is a 2 km stretch between Front and Tile Road with stops signs at each intersection and as of the reporting date, there is no evidence of a notable increase in accidents along this section of road. Further, traffic data for Hensall Road was collected in July 2019 and May 2024, revealing an average speed between 86-90 km/h. The following table illustrates the traffic volumes and average speeds measured on Hensall Road, both north and south of the specific stretch of road under consideration.

Hensall Road Between:	Average No. of Vehicles per day	Average Speed	Time Period:
Hydro Line Rd. to Hwy 8	205	85 km/h	May 2020
Hwy 8 to Front Rd.	900	96 km/h	July 2019
<b>Front Rd. to Tile Rd.</b>	<b>399</b>	<b>86.9 km/h</b>	<b>July 2019</b>
<b>Front Rd. to Tile Rd.</b>	<b>175</b>	<b>90 km/h</b>	<b>May 6-13, 2024*</b>
Tile Rd. to Centennial Rd.	180	82 km/h	July 2019
Centennial Rd. to Staffa Rd.	171	82 km/h	July 2019
Staffa Rd. to Stone Rd.	322	99 km/h	July 2019

\* Note: traffic count location taken at mid-block on Hensall.

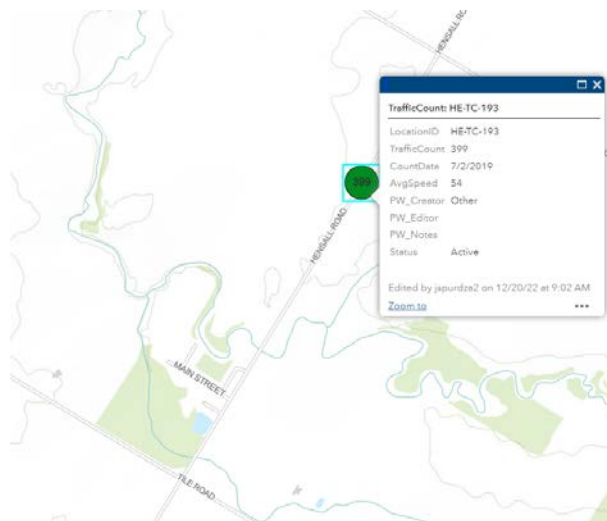


Figure 2 - Huron East GIS Traffic Count Data

In response to the public's concern regarding the existing speed limit along Hensall Road from Front Road to Tile Road, staff are of the opinion that no alteration is warranted at this time. However, should Council desire to delve into potential adjustments to the posted speed limit, an engineered traffic and speed study of the road segment should be conducted to ascertain the appropriate course of action.

**Others Consulted:**

South Patrol Foreman; Operations Manager; and Planning and Operations Coordinator

**Budget Impacts:**

None at this time, however, if Council directs staff to proceed with an Engineer Traffic Study it would cost approximately \$3,500.

**Signatures:**

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Barry Mills, CET, Director of Public Works

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Brad McRoberts, MPA, P. Eng. CAO

May 10, 2024

County of Huron Highways Department  
Ambulance Operations  
Court House Square  
GODERICH ON  
N7A 1M2

Dear Sir:

**Re: Municipality of Huron East –  
Temporary Closure of County Road 12 & Gouinlock Street**

I am writing to request approval for the temporary closing of Main Street South in Seaforth, between Goderich Street (Highway #8) and George Street East, on **Saturday, July 27, 2024 from 11:00 a.m. until 6:00 p.m.** for the Seaforth B.I.A.'s annual "Main Street Summerfest".

Gouinlock Street (through Victoria Park) will also be closed for the annual event to accommodate a car show. Enclosed herewith is a map outlining the area we wished to be closed.

The Municipality of Huron East will ensure that all barricades and appropriate road closure procedures are followed. All emergency services (Fire, Ambulance, Police) will be advised of the detour routes.

If further information is required, please contact me at 519-525-9154. I look forward to your response.

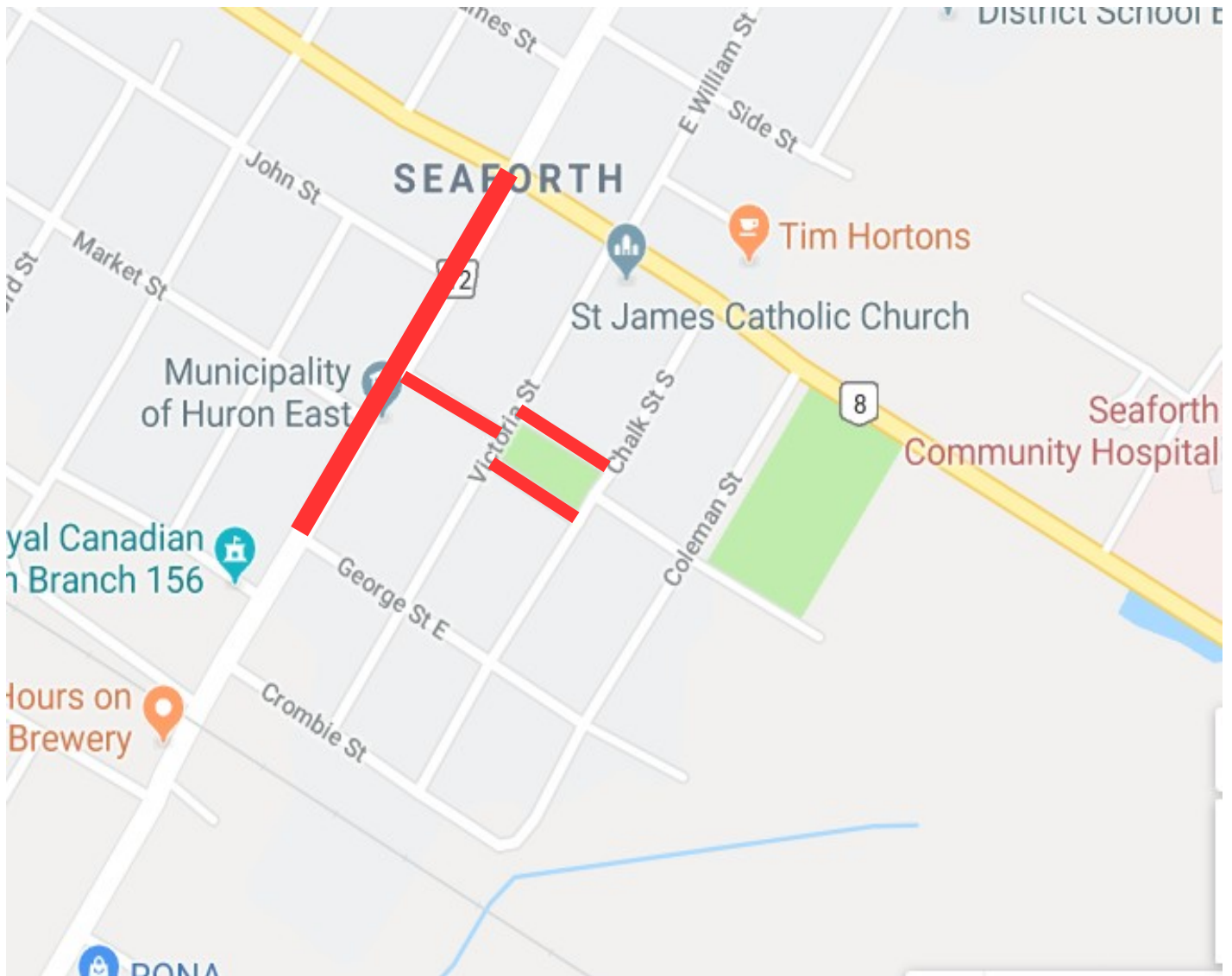
Yours Truly,

Shelly Stanley,  
Chair, Seaforth BIA  
seaforthbia@gmail.com

Brenda Campbell  
Summer Festival Coordinator

BD/ma  
Encl.

Cc: Huron East Council  
HE Fire Chief/CEMC  
O.P.P. 519-524-4434 fax  
Huron East Public Works



**Seaforth Summerfest - July 27<sup>th</sup>, 2024 11 am- 6 pm**

Seaforth Main Street - #12  
Gouinlock Street

**Red**  
**Red**



Subject: Reconsideration of Funding Allocation for the Fair

Dear Town Council,

I trust this letter finds you in good health and high spirits. I am writing to express my concern regarding the recent decision to allocate only \$1000 to our fair, in alignment with the funding provided to the Brussels Ag Society. While I understand the need for fairness in distribution, I believe there are crucial aspects unique to our fair that warrant a reconsideration of this decision.

The Seaforth Ag Society plays a pivotal role in our community, providing valuable resources and services that benefit a wide array of residents. One such contribution is the provision of a meticulously maintained walking track, accessible to all members of the community free of charge. This track not only promotes physical health but also fosters a sense of community cohesion and well-being.

Additionally, the Seaforth Ag Society generously offers the free use of its grounds for local schools to host track and field events. This gesture not only supports our educational institutions but also provides students with opportunities for physical activity and extracurricular engagement.

Furthermore, the fair organized by the Seaforth Ag Society serves as an educational platform for our community, particularly for local schools. Each year, on the Friday of the fair, we dedicate resources to provide educational programs and activities tailored to the needs and interests of our students. This initiative not only enriches their learning experiences but also instills a sense of pride and connection to our agricultural heritage.

Given these significant contributions to the well-being and enrichment of our community, I respectfully request a reconsideration of the funding allocation for our fair. While I understand the desire to maintain parity with the Brussels Ag Society, I believe our unique contributions merit a more equitable distribution of funds.

The additional \$1000 in funding would enable us to further enhance our offerings and better serve the needs of our community. It would affirm the council's commitment to supporting initiatives that promote health, education, and community engagement.

Thank you for considering my perspective on this matter. I look forward to a fruitful discussion and a resolution that ensures the continued success and vitality of our community.

Sincerely,

Pam Zeehuisen



May 2, 2024

**Re: Pride Flag Raising Request**

Dear Mayor and Council,

June 1, 2024 is recognized as the beginning of Pride Month in Canada. Many Pride events take place throughout the month to recognize and celebrate the history, courage and diversity of 2SLGBTQIA+ (Two-Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual & more) people around the world.

During Pride Month, many institutions and organizations, including our Nation's Parliament, fly the Pride flag as a celebration of diversity and the 2SLGBTQIA+ community. It is also an opportunity to come together to advocate, educate, and progress on 2SLGBTQIA+ issues. While flying the Pride flag is not the only way to show acceptance and respect for the 2SLGBTQIA+ community, the flag has become an internationally recognized way for communities and organizations to show support and acknowledge their 2SLGBTQIA+ residents.

In June, communities across Canada, including municipalities in Huron and Perth counties, will raise Pride flags to acknowledge and support their 2SLGBTQIA+ community members. By raising Pride flags, municipalities demonstrate that inclusivity and acceptance are cornerstone values of their community.

To show your support for the 2SLGBTQIA+ community, we ask that you join Huron Perth Public Health in **recognizing June as Pride Month and raise a Pride flag in your community beginning on June 1, 2024**. See flag images and details below.

To learn more about the history of Pride in Canada and the Pride flag, visit <https://www.queerevents.ca/canada/pride/history>. Please contact us if you have any questions or if there is any further information we can provide. Janet Jackson, Public Health Manager, can be reached at 1-888-221-2133 ext 3744 or via email at [jjackson@hp-ph.ca](mailto:jjackson@hp-ph.ca).

Thank you for your consideration of this important symbol of support and inclusivity in our community.

Sincerely,

Dr Miriam Klassen  
Medical Officer of Health and CEO

### **About the Pride Flag**

The Pride flag is a celebration of diversity and a visual reminder that shows individuals from the 2SLGBTQIA+ community that they are welcome, safe, and supported. There are specific flags and flag variations for many identities within the 2SLGBTQIA+ community.

### **Rainbow Pride Flag**

The current Pride flag's exact colours and dimensions have changed from the Gilbert Baker flag, which first appeared as a symbol of hope and representation of the 2SLGBTQIA+ community in 1978. The flag was originally designed with eight colours, but the 6-colour version with red, orange, yellow, green, blue, and purple stripes has become the internationally recognized symbol of the 2SLGBTQIA+ community and the Pride movement.



### **Progress/Progressive Pride Flag**

In 2018, graphic designer Daniel Quasar added a five-colored chevron to the original Rainbow Flag to place a greater emphasis on inclusion and progression. This flag, now widely referred to as the "Progressive Pride Flag" was designed to represent the forward movement of furthering inclusivity for all individuals who belong to the 2SLGBTQIA+ community. The flag includes black and brown stripes to represent marginalized 2SLGBTQIA+ communities of color, along with the colors pink, light blue and white, which are used on the Transgender Pride Flag.



### **Intersex-Inclusive Progress Pride Flag**

In 2021, Valentino Vecchietti of Intersex Equality Rights UK designed the Intersex-Inclusive Progress Pride Flag. This updated flag adds to the Progress Pride Flag by including the intersex community and their rights. The yellow represents an alternative to pink and blue, which is associated with the male and female gender binary. The Purple circle symbolizes wholeness and autonomy.



To learn more about the Pride flag, visit <https://www.hrc.org/resources/lgbtq-pride-flags>.



## Request to Council: Declaration of Pride Month and Raising of Pride Flag

Dear Council Members,

On behalf of Huron County Pride, I am writing to you to request the rainbow Pride flag be flown in our communities during the month of June and officially declare the month of June as Pride Month. This is an important step to show your support for the 2SLGBTQIA+ people who live, work, and visit our municipalities. People of all gender identities and sexual orientations contribute to our communities, from arts and culture to agriculture, from local businesses to local service clubs and faith communities.

Raising the Pride flag would send a message of inclusivity, diversity, and acceptance to all members of 2SLGBTQIA+ community and it would also be a reminder that you are committed to promoting equity and respect for all people. This specifically aligns with Huron County's Economic Development 2022-2025 Strategic Plan, which lists becoming a more inclusive place to live and work as a goal for our county.

The month of June is recognized worldwide as Pride Month, commemorating the Stonewall Riots that took place in New York City on June 28, 1969. Since then, the month has been a time to celebrate the achievements and contributions of the 2SLGBTQIA+ community. It is also a time to address the continuing systemic issues that the 2SLGBTQIA+ community face. The most recent data from Statistics Canada shows that police reported hate crimes targeting one's sexual orientation increased 12% from 2021 to 2022, and recent legislative efforts across Canada have targeted sexual and gender diverse young people in our communities.

Having the municipality raise the Pride flag and declare June as Pride month is just one part of the work we are called to in order to promote equity and safety both in our local and wider communities. This is the work that Huron County Pride has dedicated itself to.

Founded in 2022, Huron County Pride is a volunteer-run organization that provides 2SLGBTQIA+ programming, resources, and education to cultivate a positive community; educate on, and advocate for gender and sexually diverse individuals; and promote inclusion. We have been striving towards this vision with various events, educational opportunities, and community engagement, most notably with our first Pride Festival held last year. That festival saw thousands of residents and visitors come together to celebrate and learn about 2SLGBTQIA+ people. The success of these events has shown the desire for greater 2SLGBTQIA+ support in Huron County from community members of all walks of life – community members who have elected you to represent them.

Should Council members wish to discuss further about these requests, we would be happy to. We are also here to support Council members and staff in becoming more 2SLGBTQIA+ inclusive year-round. Never hesitate to reach out to see how we can support.

I hope you will consider Huron County Pride's request and take action to raise the Pride flag in our community for the month of June and declare June 2024 as Pride Month.

Yours in Pride,

Tim Damon (he/him)  
President, Huron County Pride  
pridehuroncounty@gmail.com  
huroncountypride.ca

The Corporation  
of the  
Municipality of Huron East  
By-law No. 043 for 2024

Being a By-law to Temporarily Stop Up and Close a Portion  
Main Street (County Road 12) and Gouinlock Street, within  
the Seaforth Ward, Municipality of Huron East.

**Whereas** the Municipal Act, S.O. 2001, c.25, s.42, as amended, authorizes a municipality to delegate to a committee of council or to an employee of the municipality, subject to any conditions which the municipality may impose, the power to close a highway temporarily for any purpose specified in the by-law;

**And Whereas** the Council of the Corporation of the Municipality of Huron East is desirous of closing specific roads in the Seaforth Ward of the Municipality of Huron East to accommodate the Seaforth BIA for the Main Street Summerfest on July 27, 2024.

**Now Therefore** the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. Main Street (County Road 12) will be closed in accordance with the requirements of the County of Huron between Goderich Street (Highway #8) and George Street East from 11:00 a.m. to 6:00 p.m. on Saturday, July 27, 2024 for the annual Main Street Summerfest.
2. Gouinlock Street will be closed through to Victoria Park 11:00 a.m. to 6:00 p.m. on Saturday, July 27, 2024 for the Car Show.
3. This by-law shall come into force and take effect on the date of final reading thereof.

**Read** a first and second time this 21<sup>st</sup> day of May 2024.

**Read** a third time and finally passed this 21<sup>st</sup> day of May 2024.

\_\_\_\_\_  
Alivn McLellan, Deputy Mayor

\_\_\_\_\_  
Jessica Rudy, Clerk

The Corporation  
of the  
Municipality of Huron East  
By-law No. 044 for 2024

Being a By-law to Authorize the Signing of a Recreation  
Program Service Agreement with the Corporation of the County  
of Huron.

**Whereas** the *Municipal Act*, S.O. 2001, c.25, as amended, s. 8(1) contains broad authority to municipalities to enable municipalities to govern its affairs as it considers appropriate;

**And Whereas** pursuant to Section 9 of the *Municipal Act*, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

**And Whereas** pursuant to Section 11(2)3 and 11(2)4 of the *Municipal Act*, a municipality, acting within its sphere of jurisdiction may pass by-laws pertaining to the financial management of the municipality and matters pertaining to public assets of the municipality;

**And Whereas** the Corporation of the County of Huron has the authority pursuant to the legislation indicated in the *Child Care and Early Years Act*, 2014 S.O. 2014, c. 11, Sched. 1, and amendments, to enter into an agreement for the provision of child care and/or early years programs and services;

**And Whereas** the Corporation of the Municipality of Huron East, as a Service Provider, has agreed to provide child care and/or early years programs and services described in the *Child Care and Early Years Act*, 2014, as amended;

**And Whereas** the Council of the Corporation of the Municipality of Huron East is desirous of entering into a Recreation Program Service Agreement to continue to provide child care and/or early years programs and services pursuant to the *Child Care and Early Years Act*, 2014, as amended;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That the Deputy Mayor and Clerk are hereby authorized and instructed to enter into a Recreation Program Service Agreement with the Corporation of the County of Huron attached hereto as Schedule “A”.
2. That this by-law shall come into force and take effect on the date of final passing thereof.

**Read** a first and second time this 21<sup>st</sup> day of May 2024.

**Read** a third time and finally passed this 21<sup>st</sup> day of May 2024.

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Alvin McLellan, Deputy Mayor

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Jessica Rudy, Clerk



## RECREATION PROGRAM SERVICE AGREEMENT

**This Agreement is made in duplicate.**

**B E T W E E N:**                      **The Corporation of the County of Huron**

("County of Huron")

- and –

**Municipality of Huron East**

("Service Provider")

WHEREAS, the *Child Care and Early Years Act, 2014 S.O. 2014, c. 11, Sched. 1* and amendments authorize the County of Huron to enter into this Agreement for the provision of child care and/or early years programs and services.

AND WHEREAS, the Service Provider has agreed to provide child care and/or early years programs and services as described in the *Child Care and Early Years Act, 2014*.

THEREFORE, in consideration of the terms and provisions of this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged THE PARTIES agree as follows:

### **FOR PURPOSES OF THIS AGREEMENT:**

Section 1 of Ontario Regulation 138/15 under the Child Care and Early Years Act, 2014 defines "children's recreation program" as a program that is operated by:

- a) An organization recognized under Regulation 797 of the Revised Regulations of Ontario, 1990 (Recreation Programs) made under the Ministry of Tourism and Recreation Act as a children's recreation service provider by a resolution passed by the local service system manager, municipality, school board or First Nation; or
- b) An authorized recreational and skill-building program as defined under the Child Care and Early Years Act, 2014 and its regulations (see paragraphs 1 to 4 of subsection 6 (4) of the CCEYA and the criteria set out in section 3.1 of Ontario Regulation 137/15 made under the CCEYA); or



c) A member of the Ontario Camps Association.

"County" means the County of Huron.

"County Staff" means the staff of the County of Huron authorized to exercise the rights and perform the duties of the County of Huron under this Agreement.

"Service Provider or Operator" means the party of the second part and shall be the "Delivery Agent" for purposes of provision of children's recreation programs and services pursuant to the *Child Care and Early Years Act, 2014* and its regulations.

## **PURPOSE:**

Ontario regulation 138 made under the *Child Care and Early Years Act, 2014*, provides that CMSM's and DSSAB's may provide fee subsidies for children 4-12 years who are enrolled in recreation programs and whose parents are in financial need as determined by the income test.

The *Child Care and Early Years Act, 2014* exempts camps from obtaining a child care licence if the camp is serving children 4 years and up, not operating for more than 13 weeks per year, and does not operate on instructional school days. Programs serving children under 4 years old would require a licence from the Ministry of Education.

This document outlines the requirements for obtaining a *Recreation Program Fee Subsidy Purchase of Service Agreement* and Special Needs Resource Funding Agreement with the County of Huron.

## **SERVICE PROVIDERS' REQUIREMENTS FOR RECREATION PROGRAM DELIVERY:**

Funded Service Providers will be required to follow the program guidelines outlined in this document.

The County of Huron Recreation Program guidelines is modelled after The Ontario Child Care and Family Support Program Service Management 2023 and Funding Guidelines and the *Child Care and Early Years Act* Regulations.

### **1. Safe Arrival and Safe Dismissal:**

1.1 Recreation programs must have policies and procedures in place to the satisfaction of the County of Huron to ensure the safe arrival and safe dismissal of each child enrolled. At a minimum, these must include.

- 1.1.1 daily sign-in/sign-out procedures so that staff are aware of which children are in attendance each day, and those that have departed for the day.
- 1.1.2 a policy and procedure to be followed if a child does not attend and if staff have not been notified in advance of the reason why.
- 1.1.3 a daily record of attendance is kept showing arrival, departure or absence of each child.

- 1.1.4 a policy and procedure by which parents must inform the program operator in writing of who is or is not allowed to pick up their children.
- 1.1.5 a policy and procedure by which parents must give their written consent for their children to sign themselves in and out.

## 2. Police Record Checks

- 2.1 A policy is in place requiring police record checks, inclusive of a Vulnerable Sector Check, to be completed for all recreation program staff (full-time and part-time), or volunteer positions, over the age of 18, who will have direct contact with children. This requirement also includes non-direct services staff or any other staff who are regularly on the premises where on occasion unsupervised contact with the children may be expected (drivers, cooks, facilities/maintenance staff). Staff under the age of 18 are required to sign an offence self-declaration form indicating that they have not been convicted under the Criminal Code of Canada.

## 3. Quality Assurance:

- 3.1 Recreation programs must.

- 3.1.1 Be accredited by the *Ontario Camping Association* (OCA) (and provide proof of accreditation thereof as requested)

**Or**

- 3.1.2 Have a letter from *High Five* confirming that their organization has met the following criteria for fee subsidy:

- 3.1.2.1 Program is currently registered with High Five

- 3.1.2.2 Conduct and submit a Quest 2 evaluation to High Five at a minimum each July.

- 3.1.2.3 Conduct and submit a Quest 1 evaluation to High Five every five years.

- 3.1.2.4 Have 75% of staff (front-line staff and supervisors of front-line staff) trained in High Five's Principals of Healthy Child Development

- 3.2 The letter from High Five will list those trained staff working in the Summer Camp Program. The Recreation Programs will ensure that any subsequent recreation programs such as PD Day Program or March Break Program or Winter Camp Programs will also be staffed by 75% of the front-line staff and supervisors trained in High Five Principals of Healthy Child Development. A statement confirming this will be required in writing from the Recreation Program Provider to the County of Huron Children's Services Department prior to care being approved for any program other than summer programs.

#### 4. Child Abuse Reporting

- 4.1 Each Recreation Program with which the County has a *Purchase of Service Agreement* has a *Child Abuse Reporting Policy* that all staff have reviewed and signed annually.

#### 5. Fire Safety and Emergency Information Policy

- 5.1 Every operator must ensure that each member of staff and each volunteer in the Recreation Program are instructed as to his/her responsibilities in the event of a fire or emergency before commencing the program.
- 5.2 Fire procedures must be reviewed with participants weekly **OR** fire drill must be conducted at least once per session where the session is less than one month. A written record must be kept of all fire drills.
- 5.3 Every operator must ensure that staff at each location has an up-to-date list of telephone numbers that are accessible in an emergency and includes phone (cell, work, or home) numbers of a parent or guardian of each child enrolled and the name and telephone number of a person to be contacted if the parent or guardian cannot be reached.
- 5.4 Every operator shall ensure that staff has access to a phone in each location where Recreation Programs are provided.

#### 6. Ill Health and Medical Supervision Policy

- 6.1 Every operator must ensure that there is a stocked first aid kit and current first aid manual readily available for first aid treatment.
- 6.2 A policy is in place regarding ill health and accidental situations. A written record of any incident affecting the health, safety or well-being of the staff, volunteers or child enrolled in the program, must be kept, and shall be maintained and kept for at least two years after the incident.
- 6.3 Every operator will have a procedure in place for reporting serious incidents to the County of Huron within one business day of the date of the incident. Serious incidents are described as any of the following:
- 6.3.1 Incident resulting in the death of child or staff.
  - 6.3.2 Allegations of abuse and/or neglect of a child while at camp
  - 6.3.3 An incident resulting in a serious or life-threatening injury (serious or life-threatening injury would include anything that involves admittance to a hospital for over 12 hours)
  - 6.3.4 Missing or unsupervised children
  - 6.3.5 Any serious complaint or serious incident that poses a risk to the health safety or well-being of children.
- 6.4 Reporting procedure would be to submit by email, inclusive of a brief description of the incident including time, dates, and details of the incident. The report shall not include any personal or identifying information including names of children or

staff. County of Huron Social and Property Services will provide a contact email address for incident reporting and then will follow up within five business days of the incident being reported.

6.5 Where an operator agrees to the administration of drugs or medications, the operator shall ensure that all drugs and medications are:

- 6.5.1 stored in accordance with the instructions for storage on the label.
- 6.5.2 administered in accordance with the instructions on the label and the authorization received from parents.
- 6.5.3 inaccessible at all times to children
- 6.5.4 Administered to a child only when a parent of the child gives written authorization for the administration of the drug or medication including a schedule that sets out the times the drug or medication is to be given and amounts to be administered.
- 6.5.5 administered to a child only from the original container as supplied by a pharmacist or the original package and that the container or package is clearly labelled with the child's name, the name of the drug or medication, the dosage of the drug or medication, the date of purchase and instructions for storage and administration.
- 6.5.6 A policy in place identifying the designated staff person in each program location responsible for all drugs and medications. All drugs and medications are to be handled by that person or a person designated by that person.

6.6 Every operator must have anaphylactic policies and procedures in place including the following:

- 6.6.1 a strategy to reduce the risk of exposure to anaphylactic causative agents.
- 6.6.2 Development of an individual plan, with input from the child's parent or guardian and/or the child's physician, for each child with an anaphylactic allergy that includes emergency procedures in respect of the child.
- 6.6.3 the individual plan for a child with anaphylaxis and the emergency procedures in respect of the child shall be reviewed as follows:
  - 6.6.3.1 By all employees before they begin their employment and at least annually afterwards.
  - 6.6.3.2 By volunteers and students who will be providing care or guidance at the recreation program before they begin providing that care or guidance and at least annually afterwards.

6.6.3.3 By the staff person in charge of the recreation program before the child is placed at that location and at least annually afterwards.

6.6.4 Training from a physician or a parent on procedures to be followed in the event of a child (who has been identified as having an allergy) who is having an anaphylactic reaction.

Note: The operator may permit a child to carry his or her own asthma medication or emergency allergy medication in accordance with the procedures established.

## 7. Behaviour Management Policy

7.1 Every operator must ensure that there are written policies and procedures with respect to discipline, punishment, and isolation measures to be used in locations where Recreation Programs are provided.

7.1.1 These policies and procedures are reviewed with all staff including students and volunteers at the time of their initial employment and at least annually thereafter records will be kept with the date of each review of this policy, signed by the reviewer and kept for at least 2 years.

7.1.2 There are written policies and procedures with respect to actions to be taken if staff contravene the agency's *Behaviour Management Policy*.

7.1.3 There are written procedures for monitoring the behaviour management practices of employees, volunteers or students and monitoring records are kept for at least two years.

7.1.4 This policy must state that discipline measures **must not** include:

7.1.4.1 corporal punishment of a child

7.1.4.2 deliberate harsh or degrading measures that would humiliate a child or undermine a child's self-respect.

7.1.4.3 deprivation of a child of basic needs including food, shelter, clothing

7.1.4.4 Use of a locked room for the purpose of confining a child

## 8. Enrolment and Records

8.1 Every operator must ensure that current child records are available at all times and are kept at each location at which Recreation Programs are provided.

8.2 Records shall include:

8.2.1 the name, date of birth and home address of the child

8.2.2 the names, home addresses and telephone numbers of the parents or guardians of the child

- 8.2.3 the address and telephone number at which a parent or guardian of the child or other designated person can be reached in case of an emergency during the hours when the child is receiving care.
- 8.2.4 the names of persons to whom the child may be released.
- 8.2.5 the child's history of conditions requiring medical attention.
- 8.2.6 any symptoms indicative of ill health
- 8.2.7 written instruction signed by a parent or guardian of the child for any medical treatment or drug or medication that is to be dispensed during the hours the child is receiving care.
- 8.2.8 written instructions signed by a parent or guardian of the child concerning any special requirements in respect of diet, rest, or exercise.

## 9. Staff Training

9.1 It is the responsibility of the operator to ensure that all staff have received adequate and appropriate training prior to working with children. There must be written policies and procedures in place to ensure this occurs. Such training shall include:

- 9.1.1 job descriptions for each staff
- 9.1.2 orientation to agency and program mandate, policies, and practices
- 9.1.3 certified first aid training; a minimum of emergency first aid or C.P.R.
- 9.1.4 child safety precaution, guidelines re: allergies
- 9.1.5 emergency procedures, accident reports and procedures
- 9.1.6 program planning
- 9.1.7 behaviour management philosophy and procedures
- 9.1.8 conflict resolution
- 9.1.9 child abuse protocol
- 9.1.10 procedures for offsite excursions and trips
- 9.1.11 Confidentiality (including social media)
- 9.1.12 communication with parents and guardians

## 10. Adult Supervision and Group Size

10.1 The number of employees required for the care of children enrolled when on the premises or during activities off the premises shall be determined by the operator

with due attention to the program needs, safety, supervision, and age of the children enrolled in the program.

10.2 The following are minimum requirements.

10.2.1 1 staff for every 10 children 4-5 years

10.2.2 No children under 4 years are in the program at any time.

10.2.3 1 staff for every 15 children ages 6 to 12 years

10.2.4 At least one adult (18 years or older) is on-site at all times and is easy to locate in event of an emergency.

10.2.5 All recreation staff are at least 16 years of age.

10.2.6 The maximum number of children in a group shall be 20 (4–5-year old's) or 30 (6–12-year-olds).

10.2.7 Special Needs Resource Teachers/Program Assistants are not to be counted in the ratio for staff.

## 11. Term

11.1 This agreement is in effect from date of signing to last day of June the following year.

11.2 Either party may at any time terminate this Agreement in whole or in part, without penalty or cause, by giving a minimum of (60) days written notice to the other party and in the event the Agreement is terminated in part, the remainder of the Agreement, if capable of performance, shall continue in full force and effect.

11.3 If in the opinion of the County, the Service Provider is in breach of this Agreement, the County may terminate this Agreement immediately by giving written notice to the Service Provider. Notwithstanding the foregoing, the County may, in its discretion, provide the Service Provider with a reasonable period of time to rectify the breach.

11.4 In the event notice is given under sub-article 4.2, the Service Provider shall, during the notice period, provide only those services which the County, determines are reasonably required to complete the service in progress.

11.5 Upon termination of this Agreement, the Service Provider shall reimburse forthwith to the County any monies advanced by the County which are not expended in accordance with this Agreement.

11.6 Notwithstanding anything to the contrary in this Agreement, in the event that:

11.6.1 The Ministry at any time during the term of this Agreement revokes the designation of the County as a CMSM or ceases to provide sufficient

funding to the County for any programs or services covered under this Agreement; or

- 11.6.2 The Service Provider, if it is a corporation, transfers the majority of its issued shares in the capital stock or if any transfer, issuance or division of any shares of the corporation or of any affiliated corporation of the corporation sufficient to transfer control to others than the then present shareholders of the corporation occur; or
- 11.6.3 The Service Provider becomes insolvent or makes an application to appoint a receiver or trustee in bankruptcy; this Agreement shall, at the sole discretion of the County, immediately become null and void and the County shall not in any way be liable to the Service Provider.
- 11.6.4 The County of Huron will pay the Service Provider for admissible expenditures incurred pursuant to this Agreement. The County of Huron reserves the right within reason to determine the amounts, times, and manner of such payments.
- 11.6.5 It is agreed and understood that the County of Huron may withhold payments if the Service Provider is in breach of its obligations under this Agreement or, as applicable, if the County is advised by the Ministry of Education that the Service Provider is in breach of its license requirements and obligations under the *Child Care and Early Years Act, 2014*.
- 11.6.6 The Service Provider shall hold any funds advanced to the Service Provider by the County in trust for the County until such time as the funds are expended in accordance with this Agreement.

## 12. Payment

- 12.1 The County shall pay the Service Provider funding for the provision of child-care and early years programs and services consistent with the terms of the Agreement and the Schedules that form part of this Agreement. Failure to follow the terms of this Agreement, including submission of reports or data, may result in the suspension of funding or termination of the Agreement.
- 12.2 The funding and payment amount may be amended from time to time by mutual agreement.
- 12.3 The Service Provider shall use the funds provided by the County only for the specific purpose for which the funds are provided.
- 12.4 Notwithstanding anything in this Agreement, no payments shall be due or payable to the Service Provider by the County under this Agreement unless such payments are eligible for Ministry funding pursuant to the Ministry requirements and as approved by the County.



- 12.5 Notwithstanding anything in this Agreement, any payments made by the County, which are for any reason in excess of the amount to which the Service Provider is entitled, shall be immediately refunded to the County by the Service Provider after due demand by the County or, at its sole option, the County may deduct or set off the overpayment from any subsequent monies due to the Service Provider.
- 12.6 The Service Provider shall, at the request of the County, change its fiscal year end to coincide with the year-end of the County or to such other date as the County directs.
- 12.7 The Service Provider shall submit to the County a budget and/or reconciliation with respect to the services it provides pursuant to this Agreement, which budget shall be provided at intervals as determined by the County and set out in the Schedules of this Agreement.

### 13. Reports

- 13.1 The Service Provider shall maintain the following reports and records:
- 13.1.1 Any report or record required pursuant to a Schedule to this Agreement; and
  - 13.1.2 Any report or record that the County or Ministry acting reasonably, requests.
- 13.2 The Service Provider acknowledges that failure to submit the reports may result in either the withholding of payment until such reports are submitted or in the termination of this Agreement.
- 13.3 The Service Provider shall permit County at any time during the term of this Agreement and for seven (7) years after its expiry or termination and during the Service Provider's usual business hours, to review all of the Service Provider's materials, records and other documents relating to this Agreement provided that the County gives the Service Provider twenty-four (24) hours notice of its intention to do so.
- 13.4 Reports shall be submitted in a method compliant with the **Freedom of Information and Protection and Privacy Act** and will be communicated to the Service Provider in a manner determined by the County.
- 13.5 In the event the Service Provider ceases operation, it is agreed that the Service Provider will not dispose of any records related to the programs and services provided for under this Agreement without the prior consent of the County of Huron, which may be given subject to such conditions as the County of Huron deems advisable.

### 14. Observance of The Law

- 14.1 The Service Provider and its employees and representatives, if any, shall at all times comply with all applicable federal, provincial and municipal legislation, regulations and by-laws, the Guidelines, and the Operating Guidelines, including but not limited to the **Ontario Human Rights Code**, the **Freedom of Information**

**and Protection of Privacy Act, the Accessibility for Ontarians with Disabilities Act, the Occupational Health and Safety Act, Employment Standards Act, the Early Childhood Educators Act, and the Workplace Safety and Insurance Act.** in respect of the performance of this Agreement.

14.2 This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

14.3 The parties hereby attorn to the exclusive jurisdiction of the courts of the Province of Ontario with respect to the enforcement and interpretation of this Agreement.

#### 15. The Service Provider's Contractual Status

15.1 The Service Provider is an independent contractor and the Service Provider, its agents, officers, and employees, in the performance of this Agreement, shall be taken to be acting in an independent capacity and not as officers or employees of the County.

15.2 The Service Provider shall be solely responsible for the payment of any subcontractors employed, engaged, or retained by the Service Provider for the purpose of assisting it in the discharge of its obligation under this Agreement.

15.3 The Service Provider shall co-ordinate the services of any subcontractors employed, engaged, or retained by it and the Service Provider shall be liable to the County for any and all costs arising from the errors or omissions of such subcontractors or any of them.

15.4 The Service Provider, any of its sub-contractors and any of their respective advisors, partners, directors, officers, employees, agents and volunteers shall not engage in any activity or provide any services to the County of Huron where such activity or the provision of such services, creates a conflict of interest (actually or potentially in the sole opinion of the County of Huron) with the provision of services pursuant to the Agreement. The Service Provider acknowledges and agrees that it shall be a conflict of interest for it to use confidential information of the County of Huron relevant to the services where the County of Huron has not specifically authorized such use.

15.5 The Service Provider shall disclose to the County of Huron without delay, any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest.

15.6 A breach of this section by the Service Provider shall entitle the County of Huron to terminate the Agreement, in addition to any other remedies that the County of Huron has in the Agreement, in law or in equity.

15.7 Recreation providers must ensure that all requirements of this document are being met during all approved programs through the contract year.

## 16. Inspection

- 16.1 The Service Provider will grant access, at reasonable times, to County staff, or their authorized representative, to any premises used by the Service Provider in connection with the programs and services pursuant to this Agreement for the purposes of evaluation of the programs and services and for purposes of inspection of the records, documentation and data required to be maintained by the Service Provider pursuant to the *Child Care and Early Years Act* and Regulations, and if requested by the County, to provide copies of same.
- 16.2 The Service Provider agrees that its staff providing services pursuant to the Agreement shall, upon the request of the County, be available for consultation with employees of the County.
- 16.3 County of Huron Children's Services staff may request a meeting with Recreation Program operators annually to review and complete program guidelines and checklists.
- 16.4 County of Huron reserves the right to an annual on-site visit to each recreation program, or more often as required.
- 16.5 Ongoing contact between the County of Huron and program operators will be facilitated through written, electronic and telephone communication in order to ensure all parties are informed about issues or trends that may relate to Recreation Programs.

## 17. Confidentiality

- 17.1 The Service Provider, its officers, agents, and employees shall treat all information, especially that relating to children and parents, guardians and caregivers which is obtained by it through its performance under this Agreement as confidential and shall not, unless required to do so by law, disclose same, other than in accordance with this Agreement, without the prior written approval of the County.
- 17.2 The Service Provider shall not unless required to do so by law, release information pertaining to subsidized children and parents, guardians and caregivers receiving its services to third parties without first obtaining the written consent of the affected parent or the person entitled to give consent on behalf of the affected subsidized child.
- 17.3 The collection, use and disclosure of information by the County shall be governed by the **Municipal Freedom of Information and Protection and Privacy Act** in a method determined by the County and communicated to the Service Provider.
- 17.4 Security of confidential information stored and transferred by electronic means shall be ensured using password protection, encryption of data during transmission and use of firewalls.

- 17.5 Security of confidential information stored in hard copy format will be locked to prevent access by those who do not require access to the information for the performance of this Agreement.
- 17.6 Security of confidential information shall be ensured by restricting access to those individuals who require access to collect, use, or transmit the information for the performance of this Agreement.
- 17.7 The Service Provider will protect all confidential information in its possession, including during transmission, in accordance with industry best practices.

#### 18. Indemnity

- 18.1 The Service Provider shall at all times defend, indemnify and save harmless the Corporation of the County of Huron, its officers, elected officials, employees, agents, invitees, successors and assigns (all of which are hereinafter called the "County Indemnities") from and against any and all manner of claims, demands, losses, expenses, fines, costs (including legal, expert and consultant fees), charges, actions, claims, demands and lawsuits or other proceedings whatsoever made or brought against, suffered by or imposed on the County Indemnities, or their property in respect of any loss, damage or injury (including fatal injury) to any person or property (including, without restriction, employees, agents and property of the County Indemnities, or of the Service Provider) directly or indirectly arising out of, resulting from or sustained as a result of the Service Provider's performance of or failure to perform this Agreement, excepting only those claims, demands, losses, costs, charges and actions that are a result of the negligence of the County Indemnities.

#### 19. Insurance

- 19.1 During the term of this Agreement and any renewal thereof, the Service Provider shall provide and maintain the general liability insurance acceptable to the County of Huron in an amount not less than two million dollars (\$2,000,000.00) per occurrence and in respect of the services provided pursuant to this Agreement:

- 19.1.1 The insurance policy shall,

- 19.1.1.1 Include as an additional insured "the County of Huron" in respect of and during the provision of services by the Service Provider pursuant to this Agreement.

- 19.1.1.2 Contain a cross-liability clause endorsement; and

- 19.1.1.3 Contain a clause including liability arising out of the agreement or agreements.

- 19.2 The provider shall have, as a stand-alone policy or as part of the Commercial General Liability, abuse liability which shall include coverage for physical and sexual abuse. Coverage shall be underwritten by an insurer licensed to conduct business in the Province of Ontario for the following limit of liability for no less than \$2 Million.
- 19.3 The Service Provider will submit to the County of Huron, upon request, proof of insurance. All policies shall be endorsed to provide the County with not less than 30 days written notice in advance of any cancellation, change, or amendment restricting coverage. All policies shall be with insurers licensed to underwrite insurance in the Province of Ontario. The insurance shall be with insurers acceptable to the County and with policies in a form satisfactory to the County. As determined by the County, the Service Provider may be required to provide and maintain additional insurance coverage(s) or increased limits which are related to this Agreement. All premiums and applicable deductibles under the above required insurance policies are the sole expense of the Service Provider. All policies shall apply as primary and not as excess of any insurance available to the County.

## 20. Notice

- 20.1 Any demand or notice to be given pursuant to the Agreement shall be properly made and given if made in writing and either delivered to the party for whom it is intended to the address as set out below or sent by prepaid registered mail addressed to such party as follows:

- a. Where the County is the intended recipient  
The Corporation of the County of Huron  
Social and Property Services Division  
Children's Services  
77722D London Rd. R.R.#5  
Clinton, ON N0M 1L0
- b. Where the Service Provider is the intended recipient  
Municipality of Huron East  
72 Main Street South  
PO Box 510  
Seaforth ON N0K1W0

Or to such other addresses as the parties may from time to time notify in writing, and any demand or notice so made or given shall be deemed to have been properly made or given and received on the day on which it shall have been so delivered or, if mailed, then, in the absence of any interruption in postal service in the County affecting the delivery or handling thereof, on the day following three (3) clear business days following the date of mailing.

## 21. General Provisions

- 21.1 Should any provision of this Agreement be declared or found to be illegal, unenforceable, legally ineffective or void, then each party shall be relieved of any obligation arising from such provision, but the balance of the Agreement, if capable of performance, shall remain in full force and effect.
- 21.2 No term or provision of this Agreement shall be deemed waived, and no breach consented to unless such waiver or consent is in writing and signed by an authorized representative of the party claimed to have waived or consented.
- 21.3 No consent by a party to, or waiver of, a breach under this Agreement shall constitute a consent to, waiver of, or excuse for any other, different, or subsequent breach.
- 21.4 This Agreement shall not be assigned in whole or in part by the Service Provider.
- 21.5 This Agreement shall not be varied, altered, amended, or supplemented except by an instrument in writing duly executed by the authorized representatives of both parties.
- 21.6 Nothing contained in this Agreement, expressed or implied, shall confer upon any person, corporation or other entity, other than the parties hereto and their successors in interest and assigns, any rights or remedies under or by reason of this Agreement.
- 21.7 All representations and warranties and obligations of confidentiality and indemnification and the reporting requirements pursuant to articles 5, 9 and 10 as set forth in the Agreement shall survive termination of this Agreement.
- 21.8 The Service Provider shall ensure that any and all communication activities, publications, advertising and press releases referring to services provided pursuant to this Agreement must clearly acknowledge the contributions made by the Province of Ontario and the Government of Canada and shall include an appropriate acknowledgement, in term satisfactory to the County, of the County's contribution.

## 22. Non-Assignment

- 22.1 The Service Provider will not assign this Agreement, or any part thereof, without the prior written approval of the County of Huron, which approval may be withheld by the County of Huron in its sole discretion or given subject to such conditions as the County of Huron may impose.
- 22.2 For the purposes of this section, this Agreement shall be deemed to be assigned by the Service Provider: (a) upon the change in control of the Service Provider (as defined by the *Business Corporations Act*), if the Service Provider is a corporation; and (b) upon any reorganization which results in a change in the effective control of the Service Provider, if the Service Provider is a partnership.

## 23. Schedules

- 23.1 This Agreement and the attached Schedules embody the entire Agreement and supersede any other understanding or Agreement, collateral, oral or otherwise,

existing between the parties at the date of execution and relating to the subject matter of this Agreement.

24. No Partnership

- 24.1 The County and Service Provider shall not be deemed to be carrying on a partnership or joint venture relating to the delivery of the services pursuant to this agreement and the parties hereto agree that the Service Provider is an entirely independent contractor providing such services for the County pursuant to the terms and conditions of this Agreement.
- 24.2 The Service Provider acknowledges and agrees this Agreement is in no way deemed or construed to be an Agreement of Employment. Specifically, the parties agree that neither the Service Provider nor its employees are employees of the Municipality for the purpose of, but not limited to, the *Income Tax Act*, *Canadian Pension Plan Act*, *Employment Insurance Act*, *Workplace Safety and Insurance Act*, *Occupational Health and Safety Act* *Pay Equity Act*, *Health Insurance Act*, as amended from time to time and any legislation in substitution, therefore.

**IN WITNESS WHEREOF** this agreement has been signed by an authorized County of Huron official on behalf of the County of Huron and the Service Provider by its proper signing officers.

Signed on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**Susan Cronin**  
County Clerk,  
County of Huron

\_\_\_\_\_  
**Glen McNeil**  
Warden, on behalf of County of Huron

**Service Provider: Municipality of Huron East**

Name: \_\_\_\_\_ Witness: \_\_\_\_\_

Title: \_\_\_\_\_ Name: \_\_\_\_\_

(I have authority to bind the corporation)

Name: \_\_\_\_\_ Witness: \_\_\_\_\_

Title: \_\_\_\_\_ Name: \_\_\_\_\_

(I have authority to bind the corporation)

\*Witness is required where the program is a sole proprietor or partner in a partnership.  
Not required when the corporate seal is affixed.



**SCHEDULE A(R)  
FEE SUBSIDY  
(RECREATION PROGRAMS)**

**SERVICE OBJECTIVE:** Fee subsidy funding is intended to help families, in most need, to access, authorized camps and recreation services by financially assisting with the cost of care.

**ELIGIBILITY:** Families living in Huron County may enquire about eligibility for assistance with the cost of program fees by contacting Huron County Children's Services.

Families may be eligible to receive full fee assistance or may be responsible to pay a daily parental fee.

Only Recreation programs that have a Purchase of Service Agreement with the County of Huron will be eligible for fee assistance.

The daily parental fee determined by the County of Huron is payable to the service provider for all approved and scheduled days.

Service providers will be notified in writing of a family's eligibility and termination.

Parents are responsible to pay their daily parental fee in order for the County of Huron to pay the subsidy portion. Additional program costs such as bus trips etc. are the responsibility of the parent.

**REPORTING REQUIREMENTS:**

Service providers are responsible to advise the County of Huron when attendance becomes inconsistent, or families fail to pay their determined daily fee.

During the first week of the month service providers will be able to access the previous month's attendance record on the *Ontario Child Care Management System* (OCCMS on-line). This attendance record will need to be verified by the service provider and submitted to the office by the 20<sup>th</sup> of each month. (Training on the attendance management program will be provided by Huron County Children's Services)

Payment for the previous month should be processed by the end of the following month.

**AUTHORITY AND STANDARDS:**

*Child Care and Early Years Act, 2014*

Ontario Child Care and EarlyON Child and Family Centres Service Management and Funding Guideline (the "Provincial Guideline")

Children's Services Early Years and Child Care Service Plan 2019-2024

**SCHEDULE B (R)**  
**SPECIAL NEEDS RESOURCE FUNDING**  
**(RECREATION PROGRAMS)**

**SERVICE OBJECTIVE:**

To provide base financial support to Recreation Programs that have a Purchase of Service Agreement with the County of Huron, to build capacity and create inclusive environments for children with additional needs. Under Ontario Regulation 138/15, a “child with special needs” means a child whose cognitive, physical, social, emotional, or communicative needs, or whose needs relating to overall development, are of such a nature that additional supports are required for the child.

**ELIGIBILITY:**

All program requirements will be met in accordance with the *Child Care and Early Years Act* and the policies, guidelines, and requirements of the County of Huron.

- Approved recreation programs will receive \$500.00 prior to the commencement of the summer program.
- Additional funding requests will be vetted through the Growing Together Resource Consultant Program
- All additional funding requests must be made prior to the final week of the program and will be subject to available funding.

**PURPOSE:**

Huron County Social and Property Services agrees to support the approved **recreation program** in building a *program* that is responsive and inclusive to children with additional needs by providing services of Growing Together staff and resources.

The Service Provider will utilize the funding for the intended purpose of including and supporting children with additional needs.

Funding will be used for additional, non-ratio staff wages and/or equipment that builds capacity and will include children with the additional need to participate in summer recreation programs.

The Service Provider will engage in ongoing communication and interaction with the Growing Together Early Learning Resource Consultant ensuring a supportive and inclusive environment.

**REPORTING REQUIREMENTS:**

- As requested, to provide Huron County Children’s Services with any summer recreation program statistical or financial data that details the use of these funds and outcomes.
- To invoice the County of Huron by September 30 of the year the expenses were incurred for any additional approved dollars.

**Failure to fulfill the above stated by either party will result in the following:**

- Written notice forwarded to the offending party stating violations(s) of the Recreation Program Service Agreement
- Funding to cease.

*Continuation of funding is subject to available funds.*

**AUTHORITY AND STANDARDS:**

*Child Care and Early Years Act, 2014*

Ontario Child Care and EarlyON Child and Family Centres Service Management and Funding Guideline (the "Provincial Guideline")  
Children's Services Early Years and Child Care Service Plan 2019-2024

The Corporation  
of the  
Municipality of Huron East  
By-law No. 045 for 2024

Being a By-law to Authorize the Execution of a Lease Agreement between the Corporation of the Municipality of Huron East and Finish Line Fitness Inc. for the Gymnasium at the Brussels, Morris, & Grey Community Centre

**Whereas** the Municipal Act, S.O. 2001, c.25, as amended, s. 8(1) contains broad authority to municipalities to enable municipalities to govern its affairs as it considers appropriate;

**And Whereas** pursuant to Section 9 of the Municipal Act, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority;

**And Whereas** pursuant to Section 11(2)3 and 11(2)4 of the Municipal Act, as amended, a municipality, acting within its sphere of jurisdiction may pass by-laws pertaining to the financial management of the municipality and matters pertaining to public assets of the municipality;

**And Whereas** the Municipality of Huron East is the owner of municipal property located at 800 Sports Drive, Brussels;

**And Whereas** the Municipality of Huron East is desirous of entering into a lease agreement with Chris Gibson for the use of the Gymnasium within the building for the purposes of operating a fitness gym;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That the Deputy Mayor and Clerk are hereby authorized and instructed to enter into a lease agreement with Finish Line Fitness Inc., attached hereto as Schedule “A”.
2. That this By-law shall come into force and take effect on the date of final passing thereof.

**Read** a first and second time this 21<sup>st</sup> day of May 2024.

**Read** a third time and finally passed this 21<sup>st</sup> day of May 2024.

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Alvin McLellan, Deputy Mayor

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Jessica Rudy, Clerk

Agreement to Lease – Commercial

This lease agreement is signed on \_\_\_\_\_ and is between  
The Corporation of the Municipality of Huron East (hereinafter referred to as the “Landlord”) and  
Finish Line Fitness Inc. (hereinafter referred to as the ‘Tenant’)

The parties agree as follows:

- 1. LEASED PREMISES.** The landlord leases to the Tenant the following property (hereinafter referred to as the “Premises”)

**The Gymnasium (Unit 2) at the Brussels Morris & Grey Community Centre located at 800 Sports Drive, Brussels ON N0G 1H0**

**For the purpose of an independently operated fitness business.**

**The description of the premises is set out in schedule “A” as well as additional conditions of the agreement.**
- 2. TERM.** The term of the lease will begin on June 1, 2024 at 12:01 and will end on December 31, 2025 at 23:59.

The Tenant must notify Landlord in advance of any anticipated extended absence from the Premises.
- 3. RENT.** The tenant will pay to the Landlord monthly rent in the amount of \$1204.00 (one thousand and four Canadian dollars) + HST and is payable on or before the 1<sup>st</sup> (first) of each month commencing June 1, 2024.

Upon renewal of the lease agreement, the rent is subject to increase based on the changes in the Ontario Consumer Price Index from year to year as determined as of October 31 prior to the lease renewal date.

Rent payments must be made to the Landlord at the following address:

Municipality of Huron East  
72 Main Street South  
PO Box 610  
Seaforth, ON N0K 1W0
- 4. SECURITY DEPOSIT.** The Tenant will pay to the Landlord a security deposit of first and last month’s rent at the signing of the lease. Provided there is no deduction for damages, the security deposit will be returned at the upon termination of the lease. The Tenant will be liable to the Landlord at the expiration or termination of this lease for all damage to the Property, except ordinary wear and tear.
- 5. PARKING.** The Tenant, and customers, will be entitled to non-exclusive use of parking spaces available at the premises during times of use. Parking space is shared with all users of the Brussels, Morris & Grey Community Centre, no reserved or priority parking will be available to the Tenant.
- 6. STORAGE.** The tenant will be permitted to store items of personal property at the Premises during the term of the lease. The Landlord will not be held liable for any loss or damage to these stored items.
- 7. INSURANCE:** Throughout the term of this agreement, the Tenant shall obtain and maintain the coverage shown below and shall provide that the following insurance will not be cancelled

or permitted to lapse unless the insurer notifies the landlord in writing at least thirty (30) days prior to the date of cancellation or expiry:

- a. Commercial general liability insurance covering all claims for negligence, nuisance, property damage and bodily injury, including death, arising out of the use of the premises by the tenant. Such policy shall include the landlord as an additional insured with respect to this Agreement and be in an amount not less than five million (\$5,000,000.00) dollars including personal injury liability, broad form property damage liability, contractual liability, owners and contractors' protective liability, non-owned automobile liability, contingent employer's liability, and shall contain a severability of interests clause and cross liability clauses.
- b. Standard all risk property insurance covering the property of tenant including leasehold improvements, in an amount not less than the full replacement cost value with a deductible of no more than \$2,500.00; such policy shall include a waiver of subrogation in favour of the landlord.
- c. Standard all risk tenants' legal liability insurance covering the Premises in an amount not less than \$500,000.00 and such other liability insurance extensions as may be required by the landlord from time to time.
- d. Tenant shall not do, omit to do, or permit to be done or omitted to be done on or at the Premises anything that may increase premiums or void coverage under the property insurance policies carried by the landlord on the Premises described in this Agreement.
- e. The insurance described in a) through c) above will not be cancelled or permitted to lapse unless the insurer notifies the landlord in writing at least thirty (30) days prior to the date of cancellation or expiry.
- f. Evidence of such insurance shall be delivered in the form of a certificate of insurance to the landlord promptly at inception of this agreement and thereafter prior to the insurance renewal date. Failure to satisfactorily meet these conditions relating to insurance shall be deemed a breach of this agreement. **Such certificate shall explicitly state operations of the insured to the extent it shall state "24 hour unsupervised gym".**
- g. The landlord reserves the right to request such higher limits of insurance or other types of policies appropriate to this agreement as the landlord may reasonably require from time to time.

8. **RENEWAL TERMS.** This lease will automatically renew for additional periods of 1 year each, unless either party gives written notice of termination no later than 30 days prior to the expiration of either the initial lease term or the renewal term. The lease terms during the renewal term will be the same as those contained in this lease.

9. **MAINTENANCE** The Landlord shall maintain the Premises in a good state of repair at all times during the term of this lease.

10. **UTILITIES.** The Landlord will be responsible for paying and maintaining electrical/water/heat and limited Wi-Fi under this lease Any additional upgrades to wifi will be at the expense of the Tenant.

11. **TAXES.** Taxes related to the Premises or its use shall be the responsibility of the Landlord.

- a) Real Estate Taxes. The Landlord shall pay all real estate taxes and assessments for the Premises.
- b) Personal Taxes. The Landlord shall pay all personal taxes and any other charges which may be levied against the Premises and which are attributable to the Tenant's use of the Premises, along with all sales and/or use taxed (if any) that may be due in connection with lease payments.

12. **DESTRUCTION OR CONDEMNATION OF PREMISES.** If the Premises are partially destroyed by fire or other casualty to the extent that such resulting damage prevents the Tenant's continued use of the Premises in a normal manner as intended, and if the damage

is reasonable repairable within 60 days after the occurrence of the incident which caused the damage, and if the cost of repair is less than 50% of the value of the property itself, the Landlord shall repair the Premises and a reasonable and just proportion of the lease payments shall abate during the period of the repair according to the extent to which the Premises have remained unusable. However, if the damage is not repairable within 60 days, or if the cost of repairs is greater than 50% of the value of the property, or if the Landlord is prevented from repairing the damage by forces beyond the Landlord's control given their reasonable level of effort or if the property is condemned, this lease will terminate upon 20 days' notice of such event or condition by either party and any unearned rent paid in advance by the tenant will be apportioned and refunded. The Tenant shall give the Landlord timely notice if any damage to the Premises.

13. **DEFAULTS.** The tenant will be in default of this lease if the Tenant fails to fulfill any lease obligation or term by which the tenant is bound in this lease. Subject to any governing law that states otherwise, if a tenant fails to cure any financial obligation within 30 days (or any other obligation within 60 days) after written notice of such default is provided by the Landlord to the Tenant, Landlord may take possession of the Premises without further notice (to the extent permitted by law), and without foreclosing the Landlord's ability to recoup damage. Alternatively, the Landlord may elect to cure any default themselves and the cost of such action shall be added to the Tenant's financial obligations under this lease. The tenant shall pay all costs, damages, and expenses (including reasonable legal fees and expenses) suffered by the Landlord as a direct result of the Tenant's default. All sums of money or charges the tenant is required to pay under this lease shall be additional rent, whether or not such sums or charges are designated as "additional rent." The rights provided this section are cumulative in nature and are in addition to any other rights afforded by law.
14. **LATE PAYMENTS.** For any payment that is not paid within one day of its due date, the Tenant shall pay a late fee of 1.25% of the outstanding rent payment or other payment. At the latest, the tenant shall pay the late fee with the rent of the following month.
15. **QUIET ENJOYMENT.** During the term of the lease Agreement, the tenant has the right of quiet enjoyment of the Premises.
16. **OVERHOLDING.** If the tenant maintains possession of the Premises for any period after the termination of this lease (hereinafter referred to as the "Over-holding Period"), the Tenant shall pay to the Landlord lease payment(s) during the Over-holding Period at a rate equal to 100% (one hundred percent) of the normal payment rate from the last rent period under this lease, prorated based on the actual number of over-holding days.
17. **LANDLORD ACCESS TO PREMISES** Subject to the Tenant's consent (which shall not be unreasonable withheld), Landlord shall have the right to enter the Premises to make inspections, or provide necessary services. However, the Landlord does not assume any liability for the care or supervision of the Premises. As provided by law, in case of an emergency, the Landlord may enter the Premises without the Tenant's prior consent. During the last three months of this lease, or any extended period of this lease, the Landlord will be allowed access to the premises to display signs and show the Premises to prospective future tenants.
18. **INDEMNITY REGARDING USE OF PREMISES.** To the extent allowed by law, the Tenant agrees to indemnify, hold harmless, and defend the Landlord, its elected officials, officers, employees, servants and agents from and against any and all losses, claims, liabilities, and expenses, including reasonable legal fees, if and, for which the Landlord may suffer or incur in connection with the Tenant's possession, use, or misuse of the Premises, except the Landlord's own act or negligence.
19. **DANGEROUS AND HAZARDOUS MATERIALS.** The tenant may not keep or have on the Premises any article or thing of a dangerous, flammable or explosive nature that might substantially and unreasonably increase the danger of fire or explosive nature that might substantially and unreasonably increase the danger of fire or explosion on the Premises, or that might be considered hazardous by a responsible insurance business, unless the prior

written consent of the Landlord is obtained and proof of adequate insurance protection is provided by the Tenant to the Landlord.

20. **COMPLIANCE WITH REGULATIONS.** The Tenant shall promptly and dutifully comply with all laws, ordinances, requirements, and regulation of the federal, provincial/territorial, municipal and other authorities and the fire insurance underwriters. However, the Tenant is not required by this provision to make alterations to the exterior or structure of the building.
21. **DISAGREEMENTS DURING THE LEASE PERIOD.** If a disagreement arises during the lease period, the following actions will take place.
- If there is a dispute between the Landlord and the Tenant, all parties agree to attempt to come to an agreement through the use of an agreed upon mediator.
  - It is agreed that the costs involved in hiring the mediator will be shared equally and that each party shall cooperate in a good faith manner to come to a resolution.
  - Both parties agree that they will allow the mediator 30 (thirty) days from the first meeting to reach a compromise before going to court.
  - If the parties are unable to come to an agreement with the assistance of a mediator in 30 (thirty) days, they each reserve the right to bring legal action in a court of law or before an arbitrator.
  - The decision of a court or arbitrator will be legally binding upon all parties involved.
22. **LEGAL, ACCOUNTING AND ENVIRONMENTAL ADVICE.** It has been recommended that the parties obtain independent professional advice prior to signing this document, and an appropriate amount of time has been allotted to do so.
23. **EARLY TERMINATION.** The Tenant does have the option to terminate the lease period prior to the natural end of the lease term.
24. **NOTICES.** Notices under this lease will be deemed valid only when given or served in writing and forwarded by mail, prepaid postage, addressed as follows:
- LANDLORD:  
Municipality of Huron East  
Jessica Rudy, Clerk  
72 Main Street South  
PO Box 610  
Seaforth ON N0K 1W0  
[clerk@huroneast.com](mailto:clerk@huroneast.com)
- TENANT:  
Finish Line Fitness Inc.  
Chris Gibson  
6 Workman Drive  
Brussels, ON N0G 1H0  
[chriswdgibson@gmail.com](mailto:chriswdgibson@gmail.com)  
519-441-2277
25. **GOVERNING LAW.** This lease will be governed by and construed exclusively in accordance with the laws of the Province of Ontario, and the laws of Canada in effect in Ontario. In the event of litigation arising from this Agreement, the parties submit to the exclusive jurisdiction of the courts of Ontario.
26. **ENTIRE AGREEMENT.** This lease Agreement contains the entirety of the agreement between the parties and there are no other promises, conditions, understandings or other agreements, written or oral, relating to the subject matter of this lease. Any modification or amendment to this lease must be in writing and signed by the parties hereto.



27. **SEVERABILITY.** If any section or subsection of this Agreement is deemed invalid by court order, judgement or by operation of law, the remaining sections and subsections of this Agreement shall remain valid and enforceable to the fullest extent permitted by law.
28. **NO WAIVER.** If the Landlord fails to enforce strict performance of any section or subsection of this lease, this shall not be construed as a waiver of Landlord's right to enforce the same section or subsection later in time or to enforce and other section or subsection.
29. **BINDING.** The provisions of this lease shall be binding upon and inure to the benefit of both parties and their respective legal representatives, successors and assigns.

**LANDLORD**  
**The Corporation of the Municipality of Huron East**

By: \_\_\_\_\_

Bernie MacLellan, Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Jessica Rudy, Clerk

Date: \_\_\_\_\_

**TENANT**  
**Finish Line Fitness Inc.**

By: \_\_\_\_\_


Chris Gibson

Date: \_\_\_\_\_

**Schedule “A”**

- a) The Tenant’s use of the Gymnasium of the Brussels, Morris & Grey Community Centre shall include all facilities in the Gymnasium space, including change rooms, storage room, and access to the Gymnasium be via the exterior vestibule. The Tenant shall also have access to the interior entry as secondary emergency exit only.
- b) The Landlord and Tenant acknowledge that the interior entrance to the Gymnasium of the Brussels, Morris & Grey Community Centre is to remain closed at all times with the exception of an emergency exit. Signage must be clearly visible at all times indicating the interior Gymnasium entry door is an emergency exit only. The Tenant agrees, subject to reasonable notice from the Landlord, to temporarily store their furnishings and equipment in locations provided by the Landlord, to allow other community uses of the second floor as needed. The Landlord shall endeavour to provide a schedule in advance of events that require access to the second floor of the Brussels, Morris & Grey Community Centre.
- c) In the event a Gymnasium users accesses Brussels Morris & Grey Community Centre through the internal entry door other than for emergency exit purposes, the Tenant will take full responsibility for damages, theft or any injury that may occur.
- d) The security system is owned and maintained by the Landlord.
- e) The Landlord is responsible for maintenance of the parking lot, including snow removal.
- f) Waste management (garbage and recycling) is paid for by the Landlord. The Tenant is responsible for disposing of waste in the designated space.

Schedule B



**gb architect inc.**  
430 ONTARIO STREET  
STAYTOWN, ONTARIO, N5A 3T2  
PHONE (519) 272-0073 FAX (519) 272-1433

\*Guy R. Balabaner, B. Arch., OAA, MRAC,  
Principal Architect of GB ARCHITECT INC. is the  
designer for this project with respect to all architectural  
work identified on this drawing sheet. The Ontario  
Association of Architects has assigned  
Guy R. Balabaner & GB ARCHITECT INC.  
BCCN 427  
as per requirements of the Ministry of Municipal  
Affairs & Housing Bill 124.

The Architect above has exercised responsible control  
with respect to design activities. The Architect's seal  
number is their BCCN number.

No.	DATE	REVISION

LATEST VERSIONS OF THE ONTARIO BUILDING CODE, OTHER APPLICABLE CODES, AND ALL AUTHORITIES HAVING JURISDICTION, CHECK AND VERIFY ALL DIMENSIONS AND REPORT ALL DISCREPANCIES OR AMBIGUITIES TO THE ARCHITECT PRIOR TO ISSUANCE OF C

1. ALL DIMENSIONS ARE TO GRID LINE FACE OF CONCRETE OR  
CONC. BLOCK AND FACE OF GRID UNLESS OTHERWISE NOTED.

2. FOR EXACT LOCATION, SIZE AND QUANTITY OF OPENINGS FOR  
MECHANICAL AND ELECTRICAL SERVICES REFER TO  
MECHANICAL AND ELECTRICAL DRAWINGS.

3. ALL BLOCKS OR AS REQ'D FOR MECHANICAL DUCTWORK TO BE  
NOTED WITHIN THE DUCTWORK. ALL BLOCKS OF BLOCKHEAD SHALL BE  
NO LESS THAN 2288 mm (7'6")

4. AT FLOOR PENETRATIONS:  
MAINTAIN GYPSUM BOARD WITHIN THE FLOOR ASSEMBLY  
AROUND THE PERIMETER AT THE BUILT AND CO-ORDINATE FINE  
DAPPER LOCATIONS WITH MECHANICAL CONTRACTOR.

5. FOR FIRE RESISTANCE RATINGS:  
- SEE SHEET AS REQ'D  
- ENSURE THAT NO FIRE RESISTANCE RATINGS ARE  
COMPROMISED WHERE DAMAGED, REPAIR TO MATCH  
REQUIRED RATING.

6. ALL PENETRATIONS THROUGH ANY REQUIRED FIRE SEPARATION  
MUST BE MAILED WITH APPROVED FIRE STOPPING SYSTEM.  
CONTRACTORS TO SPECIFY THAT FIRE STOPPING SYSTEM IS TO  
BE USED FOR EACH APPLICATION WITH ARCHITECT PRIOR TO  
INSTALLATION.

7. REFER TO CBC 3345 STD WALL REINFORCEMENT FOR ALL  
CHANGING INTO WARE STD WALLS ARE USED TO INCLUDE A  
BATHROOM BLOOD BLOCKING REINFORCEMENT SHALL BE  
INSTALLED WITHIN THE STD WALL SPACE TO PERMIT FUTURE  
INSTALLATION OF A GRAB BAR ON WALL ADJACENT TO A WATER  
CLOSET AND A BATHROOM OR BATH.

8. ALL INTERIOR PARTITIONS / WALLS TO EXCEED WALL HEIGHT TO  
USE OF STRUCTURE UNLESS NOTED, PROVIDE FOR DEFLECTION  
GAP AS REQUIRED.

9. CO-ORDINATE LIGHTING, DUCTWORK, PIPING AND ALL  
DEVICES WITH MECHANICAL AND ELECTRICAL O&A.

10. FOR EXACT LOCATION, SIZE AND QUANTITY OF OPENINGS FOR  
MECHANICAL AND ELECTRICAL SERVICES REFER TO  
MECHANICAL AND ELECTRICAL DRAWINGS AND FOR AS  
DIRECTED BY THE ENGINEER.

11. PROVIDE ORIENTATIONS FIRE SPRAY AT ALL EXPOSED  
STRUCTURAL STEEL BEAMS INCLUDING CORRIDOR SUPPORTS.  
REFER TO CBC PLANS FOR REQUIRED FIRE RESISTANCE  
RATING FOR ALL STEEL BEAMS FOR EXTERIOR WALLS UNDER 21 ARE  
NOT REQUIRED TO RECEIVE FIRE SPRAY.

**LEGEND:**

CONSTRUCTION ASSEMBLY - SEE VOLUME THREE -  
DETAILS AND SCHEDULES CHAPTER 1.

PLAN DETAILS - SEE VOLUME THREE - DETAILS  
AND SCHEDULES CHAPTER 2 - CONSTRUCTION  
ASSEMBLIES

DOOR TYPE - SEE VOLUME THREE - DETAILS AND  
SCHEDULES CHAPTER 5 - DOOR/WINDOW  
SCHEDULES AND DETAILS

WINDOW TYPE - SEE VOLUME THREE - DETAILS  
AND SCHEDULES CHAPTER 5 - DOOR/WINDOW  
SCHEDULES AND DETAILS

SCREEN TYPE - SEE VOLUME THREE - DETAILS  
AND SCHEDULES CHAPTER 5 - DOOR/WINDOW  
SCHEDULES AND DETAILS

TOP OF FOUNDATION WALL OR TOP OF  
CONCRETE FLOOR SLAB

DROP TOP OF FOUNDATION WALL TO  
ACCOMMODATE DOOR ALL OR FLOOR SLAB  
HATCH (TYP - SEE UNLESS NOTED  
OTHERWISE)
- 
- Page 8 of 8

The Corporation  
of the  
Municipality of Huron East  
By-law No. 046 for 2024

Being a By-law to Confirm the Proceedings of the Regular  
Council Meeting of the Corporation of the Municipality of  
Huron East

**Whereas**, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality’s capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**And Whereas**, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**And Whereas** it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-law;

**Now Therefore** the Council of the Corporation of the Municipality of Huron East **Enacts as Follows:**

1. The action of the Council of the Corporation of the Municipality of Huron East, at its Regular meeting held on the 21<sup>st</sup> day of May, 2024 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

**Read** a first and second time this 21<sup>st</sup> day of May 2024.

**Read** a third time and finally passed this 21<sup>st</sup> day of May 2024.

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Alvin McLellan, Deputy Mayor

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Jessica Rudy, Clerk