



Minutes of the Huron East/Seaforth Community Development Trust Meeting

Thursday, June 6, 2024, @ 7 pm Seaforth Post Office

To use the reserve funds to promote the health, safety, morale, and welfare of the ratepayers of the former Town of Seaforth; and to promote Economic Development of the geographic area known as the former Town of Seaforth.

Trust members present: Ray Chartrand, Bob Fisher, Michael Beuerman, Ann Bettles

Regrets: Cathy Elliott, John Steffler, Reegan Price

Others present: Kevin Varley and Brenda Campbell on behalf of the Seaforth Homecoming 2025 Committee for donation request.

1. The meeting was called to order by Chair Ray Chartrand @ 6:57 pm.
2. Additions to Agenda & Approval of Agenda

Moved by Mike, seconded by Bob for approval of agenda. Carried.

3. Disclosure of Trustees' Pecuniary Interest
 - None.

4. Property Manager's Report – Chance Coombs (see attached)

Moved by Bob, seconded by Mike to accept the Property Manager's report. Carried.

5. Deputation/Requests/Presentations/Correspondence
 - Kevin Varley & Brenda Campbell Seaforth Homecoming 2025 (request attached)
 - Delegation arrival at 7:15 pm

- Kevin indicates that they would like to share an economical assessment with a comparison to Goderich as a local comparison.
- Kevin stated their information includes a projected budget of \$300,000 with an estimate of 7500 people attending Homecoming at some time during the event.
- Brenda indicates that the intent is to pool all monies earned together and distribute amongst local clubs.
- Kevin describes tentative entertainment starting Thursday night of Civic Long weekend at the Curling Club; Friday night downtown Seaforth; Saturday night to Agriculture Society; ending at the Seaforth Legion Sunday night.

Kevin and Brenda discussed the request for the Seaforth 2025 Homecoming and highlighted the following list of tentative events:

As per Kevin and Brenda

- VanEgmond House has offered to host breakfast both Saturday and Sunday morning.
- The Optimist Club who will be holding a baseball tournament for youth and youth activities throughout the event.
- Seaforth Legion will be key south bar area Friday-Sunday.
- Seaforth Lions will be organizing parade on Sunday and hosting a dinner on Saturday night.
- Curling Club will be hosting opening ceremonies on the Thursday night and will be key north bar area.
- Agricultural Society has offered building in case of inclement weather.
- Kevin stresses the need for community involvement. They estimate approximately 340 volunteers will be required.
- Kevin indicates there may be additional costs that are not included in the budget submitted to the Trust. They will be reviewing the process for resubmission of budget.

- Ray asked for confirmation of the projected profit and Kevin confirmed the amounts in the submitted budget (\$415).
- Kevin has been in contact with Brussels Homecoming Team and indicates that they had a projected profit pre-Homecoming of \$4000-\$5000.
- Kevin states any profits earned will be given back to local service groups so they can disperse where they feel there is need in the community.
- Brenda indicates that all services groups in the community have been contacted. She also advised that Summerfest will be running on the Homecoming weekend to increase numbers. Robinsons will be hosting a car show and there will also be a street dance.
- Ray asked for clarification regarding \$6000 expense for sponsorship fulfilment.
- Kevin explains that there is an expense to manage sponsorships and material items i.e. in kind, advertisements.
- Ray asked about \$6500 calendar and \$7500 for clothing/ souvenirs for volunteers and expense for volunteer appreciation.
- Ray asked for clarification of grant line and budget. Kevin and Brenda indicated that these are grants they are anticipating but have not yet received funding.
- Brenda states that \$26,550 total has been raised at this time. Their goal is to raise \$27,500 in 2024 and \$27,500 by May 2025.
- Brenda detailed the upcoming Fathers Day event to be held at the Clinton Racetrack.
- Bob asked about the campsite rentals at cost of \$100 for weekend (4 nights, Thursday-Sunday). Brenda confirmed that any monies from camping will go to directly to the Seaforth Agriculture Society.
- Food and beverage profits will be pooled as per Kevin and Brenda.
- Bob asked about application to Ontario Jubilee grant. Kevin indicated that Lynn Godkin is applying for grants. Kevin confirmed an application for Federal Anniversary grant has been completed and they hope to hear back after October. They will also be applying for a Celebrate Ontario grant.
- Bob asked for details about the 4 nights of entertainment and two meals.
- Kevin indicates that they are trying to attract all generations with entertainment.

- Michael asked about the headliners and clarified that there would be one performance each night.
- Bob asked if the Homecoming Committee is selling tickets for all 4 functions. Kevin and Brenda indicated that this was not yet decided.
- Bob asked if Curling Club parking lot would be large enough for the concert event.
- Committee feels there will be sufficient space for the event.
- Homecoming will be supplying all bar items and taking profit from sales.
- Seaforth Legion and the Seaforth Curling Club will be holding afternoon bar hours and will retain any proceeds from those sales.
- Bob asked about the two dinners and if the intent was to have a percentage of the profits given back to the Homecoming funds. Kevin notes that this is still being discussed. Curling Club will be hosting fish fry Friday at Arena and Pork Chop Dinner will also be hosted by the Lions Club.
- Brenda and Kevin plan to hold a group Smart Serve event to train volunteers.
- Ann asked if there had been consultation with Huron County Paramedic Services and Seaforth Hospital to support the influx of visitors to the community in addition to St Johns First Aid listed in the budget.
- Kevin and Brenda indicated that they will be having discussions with the County as well as the Seaforth Hospital to anticipate potential patient volume.
- Brenda would like it to be noted that Summerfest will be happening at the same time as Homecoming next year.
- Bob asked about the division of potential proceeds in the community. Kevin and Brenda indicate this will be reviewed further.
- Ray asks about all bar proceeds being combined and divided and how they will be divided. This is yet to be determined.
- Bob asked if event tickets, and Homecoming items would be available in time for Christmas for potential gifting. Brenda confirms this is a goal of the committee to have items, including calendars available in time for the holidays.
- Thanks to Kevin and Brenda for presenting.

Group decided to defer any final decisions regarding Homecoming until an upcoming meeting as members are absent this evening.

Motion to defer. Moved by Bob, seconded by Michael. Carried.

ACTION: This will be added to a future agenda with all members present for discussion.

6. Accounts Payable – Financial Reports/ Investment Update (as of May 30/24)

- Total Payables for this month are **\$132,492.14**
- TD Cheque Balance- **\$178,641.96**
- TD Investments **\$72,393.88**
- Meridian Savings – **\$68,828.80**
- Meridian Investments - **\$1,313,239.08**
- Total Cash Available- **\$247,470.76**
- Total Investments - **\$1,385,632.96**

Note: VanDriel cheque of \$116, 332.85 was mailed out but has not yet been cashed. This will be debited from the TD bank with an actual TD bank balance of \$62,309.11.

- Debenture payment coming on June 15 from the Municipality. \$8,088.35
- Final balance owing to Goliath Roofing: Balance owing is \$16,555.00

As June has arrived, the second payment of \$10,000 towards the Lions Park Splash Pad will be due.

Moved by Michael, seconded by Bob to approve the accounts payable. Carried.

Christopher Mayberry was unable to complete brick work this year but will complete next year. He has acquired the brick and will deliver to Seaforth Post Office for storage in the basement over winter. Total invoice for brick is \$ 1,024.23.

Moved by Bob, seconded by Michael to approve payment of Christopher Mayberry for brick.

7. Minutes of the May 2, 2024 meeting

Moved by Bob, seconded by Ann for approval of the minutes. Carried.

8. Business Arising from the Minutes:

9. Unfinished Business/ Action Items from Minutes

- Ray updated that work by Goliath and VanDriel is completed. Paint work by Jorge Nahuel will be starting.
- Under stair project at front of Post Office.
- Prior to the meeting, Trust members viewed stairs at front of Post Office. It was decided at that time that stairs should remain unpainted. Motion to leave stairs unpainted at front of building.

Moved by Bob, seconded by Michael to leave stairs unpainted. Carried.

10. Correspondence:

Thank you received from BIA for Summerfest from Shelley Stanley.

11. New Business

- Ray attended Seaforth Public School Music Monday to present cheque for \$8,500 on behalf of the Trust for new risers for their gym and music programs. Ray stayed for the duration of the event and enjoyed the performance.
- Ray attended the Seaforth Curling Club to present cheque for \$5,000 on behalf of the Trust to upgrade their ice system with the installation of the New RR44 Freon Gas.

In Camera – Not required

Adjournment

Moved by Bob, seconded by Michael to adjourn the meeting at 7:55 pm.

Next meeting – Thursday, July 4, 2024 @ 7 pm (or by call of Chair).

Ray Chartrand, Chair

PROPERTY MANAGER'S REPORT MAY 2024

POST OFFICE

Postmistress messaged to state ramp had a lose spot? Checked it out, all good!
Boiler shut down.

Boilersmith called while TSSA tech was there visiting them and explained what was needed for a Certification. I contacted McGrath Plumbing and heating and Larry will let me know when coming.

I received an email from Board member stating she received an email from tenant about locating a key for water valve for contractors? I'm not sure why tenant is dealing with this?

I did not get any notification or texts from her or contractors? She also texted Chairman?

I received an email from Postmistress stating that workers were all done with steps, but door wouldn't open? Transition plate had screw sticking up. Repaired
Postmistress let me know that railings needed to be extended.

I touched base with Goliath and let them know to have crew ready soon. Also sent pix to Ian with paint codes.

Received an email from Chairmen asking about Goliath start date? I informed that they would be starting the next week, as weather was not good for the next few days.

Postmistress asked if we could have a couple more windows able to open? I said I would speak to Jorge about not resealing them.

I emailed Jorge (painter) and let him know that Goliath is now on the job.

I checked on Goliath employees, introduced myself and gave them my number if they ever needed anything. (needed a car moved, left note on windshield)

Checking frequently on flooring issue in lobby.

I checked and recorded all Fire Extinguishers and Emergency lights.

I continue to monitor dehumidifier and sump pumps.

I am adding salt to conditioner as needed. (got six bags delivered)

I continue to clean up garbage, etc. on property.

I check in regularly with Post office employees for any issues.

PROPERTY MANAGER

Chance Coombs