



**Municipality of Huron East Council Meeting Minutes
Brussels Library Community Room
402 Turnberry Street, Brussels, ON
Tuesday, September 17, 2024**

Members Present:

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

Staff Present:

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Community Services Lissa Berard; and Director of Public Works Barry Mills

Others Present:

Huron County Planner Shae Stoll

1. Closed Session

Moved by Councillor Fisher and Seconded by Councillor Wilbee:

That a closed meeting of Council be held on Tuesday, September 17, 2024 at 4:00 p.m., in the Brussels Library Community Room, in accordance with Section 239 of the Municipal Act, 2001 for the purposes of considering the following matters:

- 1.1 Adoption of September 3, 2024 Closed Session of Council Meeting Minutes
- 1.2 239(2)(b)(d) – personal matters about identifiable individuals and labour relations regarding recruitment.
- 1.3 239(2)(i)- financial information supplied in confidence to the municipality, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization in relation to contract negotiations
- 1.4 239(2)(c) – proposed or pending acquisition of land

And That CAO Brad McRoberts, Fire Services Advisor Brad Patton and Clerk Jessica Rudy remain in closed session.

Carried

2. Call to Order and Opening Remarks

Mayor MacLellan called the meeting to order at 4:53 p.m.

3. Motion to Reconvene into Open Session

Moved by Councillor Morrison and Seconded by Councillor Steffler:

That Council of the Municipality of Huron East reconvene into open session at 4:55 p.m.

Carried

Mayor MacLellan reported out from the Closed Session that Council discussed personal matters about identifiable individuals regarding recruitment, contract negotiations and proposed acquisition of land.

4. Land Acknowledgement

Mayor MacLellan provided the land acknowledgement.

5. Confirmation of the Agenda

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That the Agenda for the Regular Meeting of Council dated September 17, 2024 be adopted as circulated.

Carried

6. Disclosure of Pecuniary Interest

None declared.

7. Minutes of Previous Meeting

Moved by Councillor Steffler and Seconded by Deputy Mayor McLellan:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

7.1 Regular Meeting – September 3, 2024

Carried

8. Consent Agenda

There were no requests to remove any items from the Consent Agenda.

Moved by Councillor Diehl and Seconded by Councillor Fisher:

That Consent Agenda items 8.1 to 8.5 be received for information and approved.

8.1 Huron Perth Healthcare Alliance re: Primary Care Access in Ontario

8.2 Tay Valley Township re: Province Removes Wetlands Protection for Eastern Ontario

8.3 August Council Expenses

8.4 Accounts Payable

8.5 County of Huron re: Huron Housing and Homelessness Monthly Share-Out

Carried

9. Public Meetings/Hearings and Delegations

9.1 Public Meeting re: Proposed Zoning By-law Amendment Z02-2024

Moved by Councillor Fisher and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East adjourn the regular meeting of Council at 4:57 p.m. to go into a Public Meeting to discuss the following:

a) Zoning By-law Amendment Z02-2024

Carried

Council reconvened at 5:04 p.m.

10. Planning

10.1 Recommendation of Council re: Zoning By-law Amendment Z02-2024

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

Whereas the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act, 1990 with respect to the proposed Zoning By-law 072-2024;

And Whereas public comments were received regarding hours of operations and noise control;

And Whereas agency comments were received from the Ministry of Transportation;

Now Therefore, pursuant to Section 34(18) of the Planning Act, 1990, Council concurs with the September 17, 2024 Planning Report and recommends By-law 072-2024 for approval.

Carried

11. Municipal Drains

12. Reports & Recommendations of Municipal Officers

12.1 CS-24-15, Vanastra Early Childhood Learning Centre (VECLC) Level of Service Adjustments

Moved by Councillor Wilbee and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East approve the revisions to the Vanastra Early Childhood Learning Centre (VECLC) Parent Handbook for the Vanastra Early Childhood Learning Centre, in order to maintain consistency and support the sustainability of the childcare centre services

Carried

12.2 CS-24-16, Brussels Cemetery By-law

In response to Council, Director of Community Services Lissa Berard confirmed that staff will be reviewing all cemetery by-laws to ensure they meet current practice and legislation.

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East approve the revisions to the Brussels Cemetery By-law;

And That Council direct staff to post notices of the By-law to be approved, as directed by the Bereavement Authority of Ontario.

Carried

12.3 CS-24-17, Huron Community Family Health Team Lease Agreement

In response to Council, L. Berard confirmed the inclusive parameters of the rent received and indicated there was an increase in costs during COVID with renovations and staff time as well as inflation with utilities and janitorial costs. It was noted that a decrease in the rent would not cover the costs for utilities and building maintenance, resulting in additional costs being added to taxes.

Council requested that further financial information be provided including costs and revenues for the building over the last five years and the potential impacts on the tax rate, if a decrease were to be granted.

Councillor Fisher requested that the motion be deferred to the next meeting and more financial information be provided.

Moved by Councillor Fisher and Seconded by Deputy Mayr McLellan:

That the Council of the Municipality of Huron East defer the decision to on the request to decrease the rent for the Huron Community Family Health Team in order to receive further financial information.

Carried

12.4 PW-24-13, Winter Maintenance Level of Service and Grader Procurement

Moved by Councillor Chartrand and Seconded by Councillor Newell:

That the Council of the Municipality of Huron East authorize the Director of Public

Works to proceed with the procurement of the 2002 Grader from Huron County.

Carried

12.5 PW24-15, Entrance Policy

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East approve the Entrance Policy.

Carried

13. Correspondence

13.1 Seaforth Selects Slo-Pitch Team re: Refreshment Vehicle Permit Fee Waiver Request

Council discussed the request, and parameters of the by-law, especially for one day events, and decided to deny the request, to align with the decisions of past requests.

Councillor Steffer requested that the Refreshment Vehicle By-law be brought back to Council for review of one day events, enforcement and alignment with neighbouring municipalities.

Moved by Deputy Mayor McLellan and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East denies the request to waive the Refreshment Vehicle License fee of \$350 for the Seaforth Selects Slo-Pitch Team.

Carried

14. Unfinished Business

15. Council Reports

15.1 Council Member Reports

15.1.1 County Council Report

Deputy Mayor McLellan reported that the Mayor of Morris-Turnberry has indicated his desire to run for the next Warden election.

Deputy Mayor McLellan stated that he attended the Affordable Housing and Homelessness meeting where it was noted that the Gibbons project is starting and should be ready in 2025 and the Bridge housing project will be open on November 1, 2024.

15.1.2 Other Boards/Committees or Meetings/Seminars

Councillor Fisher noted that the Rural Talks to Rural Conference will be happening October 16-18, 2024 and requested that information be circulated confirming the location.

15.2 Requests by Members

Deputy Mayor McLellan requested that a discussion regarding reinstating Committees be brought forward for discussion.

15.3 Notice of Motion

15.4 Announcements

16. Other Business

17. By-laws

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That Be it Hereby Resolved By-law 071-2024, A By-law to Establish Rules and Regulations for the Brussels Cemetery, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That Be it Hereby Resolved By-law 072-2024, A By-law to Amend the Zoning By-law 52-2006, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Newell and Seconded by Councillor Dalton:

That Be it Hereby Resolved By-law 073-2024, A By-law to Adopt an Entrance Policy to Provide for Entrances onto Municipal Roads and Repeal By-law 24-2013 be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

18. Confirmatory By-law

Moved by Councillor Steffler and Seconded by Councillor Diehl:

That Be It Hereby Resolved that By-law 074-2024, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

19. Adjournment

Moved by Deputy Mayor McLellan and Seconded by Councillor Dalton:

The time now being 5:50 p.m. That the regular meeting adjourn until October 1, 2024 at 6:00 p.m.

Carried

Bernie MacLellan, Mayor

Jessica Rudy, Clerk