



Municipality of Huron East

Council Agenda

Tuesday, October 1, 2024 at 6:00 P.M.

Council Chambers

2nd Floor, 72 Main Street South, Seaford, ON

1. Call to Order & Mayor's Remarks

2. Land Acknowledgement

We would like to acknowledge that the land we stand upon today is the traditional territory of the Anishinaabe, Haudenosaunee and Neutral Peoples.

3. Confirmation of the Agenda

4. Disclosure of Pecuniary Interest

5. Minutes of Previous Meeting

5.1 [Regular Meeting](#) – September 17, 2024

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5.2 [Public Meeting](#) – September 17, 2024

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6. Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion. However, any Council Member may request one or more items be removed from the Consent Agenda for separate discussion and/or action.

Consent Agenda Items

6.1 [Economic Development Committee Meeting Minutes](#) – September 11, 2024

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- 6.2 [Coalition for Huron Injury Prevention \(CHIP\) Meeting Minutes](#) – June 12, 2024
 - 6.3 [Ministry of Agriculture, Food and Agribusiness](#) re: Agricultural Workforce Equity and Diversity Initiative
 - 6.4 [Bluewater Recycling Association](#) re: Board of Directors Meeting Highlights
 - 6.5 [Regional Municipality of Waterloo](#) re: Solve the Crisis
 - 7. **Public Meetings/Hearings and Delegations**
 - 7.1 **Delegation:** Frank Stretton re: Brussels Pickleball Multiuse Court Project Page 42
 - 8. **Planning**
 - 9. **Municipal Drains**
 - 10. **Reports & Recommendations of Municipal Officers**
 - 10.1 [CAO-24-29](#), Council Committee Review Page 44
 - 10.2 [CLK-24-12](#), Council Composition Page 60
 - 10.3 [CLK-24-13](#), Council Remuneration Options Page 70
 - 10.4 [HR-24-02](#), Overtime Policy Page 75
 - 10.5 [CS-24-21](#), Brussels Outdoor Pickle Ball Courts Page 78
 - 10.6 [FIN-24-11](#), Family Health Team Request to Reduce Rent Page 81
 - 11. **Correspondence**
 - 12. **Unfinished Business**

13. Council Reports

13.1 Council Member Reports

13.1.1 County Council Report

13.1.2 Other Boards/Committees or Meetings/Seminars

13.2 Requests by Members

13.3 Notice of Motions

13.4 Announcements

14. Other Business

15. By-laws

15.1 [By-law 075-2024](#), A By-law to Appoint Fire Chief

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15.2 [By-law 076-2024](#), A By-law to Appoint a Community Emergency Coordinator (Alternate)

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15.3 [By-law 077-2024](#), A By-law to Appoint Deputy Fire Chief

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15.4 [By-law 078-2024](#), A By-law to Levy the Cost of Work Undertaken on the Gordon Municipal Drain

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15.5 [By-law 079-2024](#), A By-law to Levy the Cost of Work Undertaken on the McKenzie Municipal Drain

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15.6 [By-law 080-2024](#), A By-law to Levy the Cost of Work Undertaken on the Pethick Municipal Drain

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15.7 [By-law 081-2024](#), A By-law to Levy the Cost of Work Undertaken on the Vivian Municipal Drain

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- 15.8 **By-law 082-2024**, A By-law to Levy the Cost of Work Undertaken on the Vanloo Municipal Drain

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16. Closed Session

17. Confirmatory By-law

- 17.1 **By-law 083-2024**, A By-law to Confirm the Proceedings of Council

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18. Adjournment



**Municipality of Huron East Council Meeting Minutes
Brussels Library Community Room
402 Turnberry Street, Brussels, ON
Tuesday, September 17, 2024**

Members Present:

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

Staff Present:

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Community Services Lissa Berard; and Director of Public Works Barry Mills

Others Present:

Huron County Planner Shae Stoll

1. Closed Session

Moved by Councillor Fisher and Seconded by Councillor Wilbee:

That a closed meeting of Council be held on Tuesday, September 17, 2024 at 4:00 p.m., in the Brussels Library Community Room, in accordance with Section 239 of the Municipal Act, 2001 for the purposes of considering the following matters:

- 1.1 Adoption of September 3, 2024 Closed Session of Council Meeting Minutes
- 1.2 239(2)(b)(d) – personal matters about identifiable individuals and labour relations regarding recruitment.
- 1.3 239(2)(i)- financial information supplied in confidence to the municipality, which, if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization in relation to contract negotiations
- 1.4 239(2)(c) – proposed or pending acquisition of land

And That CAO Brad McRoberts, Fire Services Advisor Brad Patton and Clerk Jessica Rudy remain in closed session.

Carried

2. Call to Order and Opening Remarks

Mayor MacLellan called the meeting to order at 4:53 p.m.

3. Motion to Reconvene into Open Session

Moved by Councillor Morrison and Seconded by Councillor Steffler:

That Council of the Municipality of Huron East reconvene into open session at 4:55 p.m.

Carried

Mayor MacLellan reported out from the Closed Session that Council discussed personal matters about identifiable individuals regarding recruitment, contract negotiations and proposed acquisition of land.

4. Land Acknowledgement

Mayor MacLellan provided the land acknowledgement.

5. Confirmation of the Agenda

Moved by Councillor Chartrand and Seconded by Councillor Diehl:

That the Agenda for the Regular Meeting of Council dated September 17, 2024 be adopted as circulated.

Carried

6. Disclosure of Pecuniary Interest

None declared.

7. Minutes of Previous Meeting

Moved by Councillor Steffler and Seconded by Deputy Mayor McLellan:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

7.1 Regular Meeting – September 3, 2024

Carried

8. Consent Agenda

There were no requests to remove any items from the Consent Agenda.

Moved by Councillor Diehl and Seconded by Councillor Fisher:

That Consent Agenda items 8.1 to 8.5 be received for information and approved.

8.1 Huron Perth Healthcare Alliance re: Primary Care Access in Ontario

8.2 Tay Valley Township re: Province Removes Wetlands Protection for Eastern Ontario

8.3 August Council Expenses

8.4 Accounts Payable

8.5 County of Huron re: Huron Housing and Homelessness Monthly Share-Out

Carried

9. Public Meetings/Hearings and Delegations

9.1 Public Meeting re: Proposed Zoning By-law Amendment Z02-2024

Moved by Councillor Fisher and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East adjourn the regular meeting of Council at 4:57 p.m. to go into a Public Meeting to discuss the following:

a) Zoning By-law Amendment Z02-2024

Carried

Council reconvened at 5:04 p.m.

10. Planning

10.1 Recommendation of Council re: Zoning By-law Amendment Z02-2024

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

Whereas the Council of the Municipality of Huron East has held a public meeting pursuant to Section 34(12) of the Planning Act, 1990 with respect to the proposed Zoning By-law 072-2024;

And Whereas public comments were received regarding hours of operations and noise control;

And Whereas agency comments were received from the Ministry of Transportation;

Now Therefore, pursuant to Section 34(18) of the Planning Act, 1990, Council concurs with the September 17, 2024 Planning Report and recommends By-law 072-2024 for approval.

Carried

11. Municipal Drains

12. Reports & Recommendations of Municipal Officers

12.1 CS-24-15, Vanastra Early Childhood Learning Centre (VECLC) Level of Service Adjustments

Moved by Councillor Wilbee and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East approve the revisions to the Vanastra Early Childhood Learning Centre (VECLC) Parent Handbook for the Vanastra Early Childhood Learning Centre, in order to maintain consistency and support the sustainability of the childcare centre services

Carried

12.2 CS-24-16, Brussels Cemetery By-law

In response to Council, Director of Community Services Lissa Berard confirmed that staff will be reviewing all cemetery by-laws to ensure they meet current practice and legislation.

Moved by Councillor Diehl and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East approve the revisions to the Brussels Cemetery By-law;

And That Council direct staff to post notices of the By-law to be approved, as directed by the Bereavement Authority of Ontario.

Carried

12.3 CS-24-17, Huron Community Family Health Team Lease Agreement

In response to Council, L. Berard confirmed the inclusive parameters of the rent received and indicated there was an increase in costs during COVID with renovations and staff time as well as inflation with utilities and janitorial costs. It was noted that a decrease in the rent would not cover the costs for utilities and building maintenance, resulting in additional costs being added to taxes.

Council requested that further financial information be provided including costs and revenues for the building over the last five years and the potential impacts on the tax rate, if a decrease were to be granted.

Councillor Fisher requested that the motion be deferred to the next meeting and more financial information be provided.

Moved by Councillor Fisher and Seconded by Deputy Mayr McLellan:

That the Council of the Municipality of Huron East defer the decision to on the request to decrease the rent for the Huron Community Family Health Team in order to receive further financial information.

Carried

12.4 PW-24-13, Winter Maintenance Level of Service and Grader Procurement

Moved by Councillor Chartrand and Seconded by Councillor Newell:

That the Council of the Municipality of Huron East authorize the Director of Public

Works to proceed with the procurement of the 2002 Grader from Huron County.

Carried

12.5 PW24-15, Entrance Policy

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East approve the Entrance Policy.

Carried

13. Correspondence

13.1 Seaforth Selects Slo-Pitch Team re: Refreshment Vehicle Permit Fee Waiver Request

Council discussed the request, and parameters of the by-law, especially for one day events, and decided to deny the request, to align with the decisions of past requests.

Councillor Steffer requested that the Refreshment Vehicle By-law be brought back to Council for review of one day events, enforcement and alignment with neighbouring municipalities.

Moved by Deputy Mayor McLellan and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East denies the request to waive the Refreshment Vehicle License fee of \$350 for the Seaforth Selects Slo-Pitch Team.

Carried

14. Unfinished Business

15. Council Reports

15.1 Council Member Reports

15.1.1 County Council Report

Deputy Mayor McLellan reported that the Mayor of Morris-Turnberry has indicated his desire to run for the next Warden election.

Deputy Mayor McLellan stated that he attended the Affordable Housing and Homelessness meeting where it was noted that the Gibbons project is starting and should be ready in 2025 and the Bridge housing project will be open on November 1, 2024.

15.1.2 Other Boards/Committees or Meetings/Seminars

Councillor Fisher noted that the Rural Talks to Rural Conference will be happening October 16-18, 2024 and requested that information be circulated confirming the location.

15.2 Requests by Members

Deputy Mayor McLellan requested that a discussion regarding reinstating Committees be brought forward for discussion.

15.3 Notice of Motion

15.4 Announcements

16. Other Business

17. By-laws

Moved by Councillor Diehl and Seconded by Councillor Wilbee:

That Be it Hereby Resolved By-law 071-2024, A By-law to Establish Rules and Regulations for the Brussels Cemetery, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Councillor Steffler:

That Be it Hereby Resolved By-law 072-2024, A By-law to Amend the Zoning By-law 52-2006, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Newell and Seconded by Councillor Dalton:

That Be it Hereby Resolved By-law 073-2024, A By-law to Adopt an Entrance Policy to Provide for Entrances onto Municipal Roads and Repeal By-law 24-2013 be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

18. Confirmatory By-law

Moved by Councillor Steffler and Seconded by Councillor Diehl:

That Be It Hereby Resolved that By-law 074-2024, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

19. Adjournment

Moved by Deputy Mayor McLellan and Seconded by Councillor Dalton:

The time now being 5:50 p.m. That the regular meeting adjourn until October 1, 2024 at 6:00 p.m.

Carried

Bernie MacLellan, Mayor

Jessica Rudy, Clerk



**Municipality of Huron East Public Meeting Minutes
Brussels Library Community Room
402 Turnberry Street, Brussels
Tuesday, September 17, 2024**

Members Present:

Mayor Bernie MacLellan; Deputy Mayor Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler and Gloria Wilbee

Staff Present:

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Public Works Barry Mills and Director of Community Services Lissa Berard

Others Present:

Huron County Planner Shae Stoll

1. Call to Order

Mayor MacLellan called the meeting to order at 4:57 p.m.

2. Confirmation of the Agenda

Moved by Councillor Chartrand and Seconded by Councillor Morrison:

That the Agenda for the Public Meeting for Zoning Amendments be adopted as circulated.

Carried

3. Disclosure of Pecuniary Interest

None declared.

4. Provisions in Ontario Regulation 545/06, Section 5(11)5 of the Planning Act

Clerk Jessica Rudy advised the following provisions are contained in Ontario Regulation 545/06, Section 5(11)5:

- i. If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Huron East to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at the public meeting or make written submissions to the Municipality of Huron East before the by-law is passed, the person or public body is not entitled to appeal the decision.

- ii. If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Huron East before the by-laws are passed, the person or public body may not be added as a party to the hearing of an appeal to the Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

5. Zoning By-law Amendment Application

5.1 Zoning By-law Amendment for Z02-2024

Huron County Planner, Shae Stoll, provided an overview of the application, details of the application and recommended the application for approval.

Mayor MacLellan asked for any comments from the public and concerns were brought forward regarding the proposed hours of operation, noise levels and control measures.

Council discussed the current noise levels, noting that with noise is permitted with current zoning and Noise Control By-law, confirming that specific hours of operations could not be specified in the site plan control agreement. S. Stoll clarified that the zone amendment reduces the type of industry uses, which should in turn reduce the amount of noise.

6. Adjournment

Moved by Councillor Fisher and Seconded by Councillor Dalton:

That the Public Meeting for Zoning By-law Amendment be closed at 5:09 p.m.

Carried

Bernie MacLellan, Mayor

Jessica Rudy, Clerk



Municipality of Huron East
Economic Development Committee Minutes
Tuesday, September 10, 2024 at 9:00 A.M.
Municipal Office
72 Main Street South, Seaford, ON

Members Present:

Councillor Diehl, Councillor Morrison, Councillor Steffler, Maureen Agar, Zoellyn Onn, and Kerri Ann O'Rourke

Staff Present:

Economic Development Officer Taralyn Cronin

1. Call to Order & Adopt Agenda

Councillor Diehl called the meeting to order at 9:00 a.m.

Moved by Zoellyn Onn and Seconded by Councillor Steffler

That the agenda for the meeting dated September 10, 2024 be adopted as circulated.

Carried

2. Declaration of Pecuniary Interest

Zoellyn Onn declared a pecuniary interest on item 6.1

3. Minutes of Previous Meeting

The minutes from June 26, 2024 were received for information.

4. Correspondence

None

5. Economic Development Officer's Report

5.1 Economic Development Strategic Plan September 2024 Update

T. Cronin highlighted the new initiatives and activities being led by the Economic Development department. A new initiative that is scheduled to be completed by the

end of the year is the agri-business success profiles. Action 3.2.1 in the Huron East Strategic Plan is to “invite local farmers and agri-businesses to submit examples of their innovative practices, and profile these success stories on the Municipal website and social media”. T.Cronin is currently collecting information from agri-businesses and will be launching these profiles on the Huron East website and showcasing them on social media in the upcoming month.

5.2 Labour Shortages Research Project

Councillor Steffler requested that the final research report be brought forward to Council when completed. K.A O’Rourke suggested that staff reach out to the Huron Perth Healthcare Alliance (HPHA) to see if they would be interested in participating. T.Cronin will send the project details to Laurie Roberts who is Corporate Lead, Medical Staff at HPHA.

5.3 Brussels Streetscape Improvements

T.Cronin is still finalizing the streetlight banners and the location of the mural. Suggestions were made to include baseball and a community event on the banners. Originally, the mural was to be located on the side of the Dewit Suites building; however, it may need to be placed elsewhere because of the hedge along the façade. The Committee suggested a few locations in Brussels that would work for mural including the side of Seaforth Foodland and Crawford, Mill and Davies, but agreed that the best location would be on Solace. T.Cronin will follow-up with the owner of Dewit Suites and if the mural cannot be placed there, will pursue the Solace location.

Z. Onn wondered about incorporating some of the newer elements of Brussels to the mural like the dog park and Fairy Door Trail. T. Cronin mentioned that the new Brussels logo will be added to the mural and is looking into ways to incorporate the Fairy Door Trail (perhaps the mural in the parkette).

Based on a suggestion, T.Cronin noted to label the new self-watering baskets for Brussels so that they do not get mixed up at the greenhouse.

5.4 Huron East Community Branding Progress

Received for information.

5.5 Wayfinding Signage Phase 1 Underway

5.6 Received for information. Made Here, in Huron East

All eight videos will be completed and launched by the end of the year. If there is continued interest in this initiative, there is an opportunity to extend the series into 2025 with Marketing and Promotion funds.

5.7 Community Improvement Program Project Update

Committee members were curious about the status of the other projects that are not yet complete. T.Cronin is aware of improvements currently being made at four of the properties; however, she will reach out to the other property owners within the next week to check their project's status.

5.8 Fall Edition of the Business Connection E-Newsletter

Z. Onn requested that the Brussels Business Group Calendars be added to the e-newsletter. They will be printed and ready to distribute by mid-October and will cost \$5 each.

6. New Business

6.1 Brussels Fairy Door Mural

The Mural was discussed; however, there are limited funds left in the Economic Development Budget once budgeted projects are completed. Z. Onn withdrew her request and will secure funds privately.

Committee members discussed the desire to have some funds for projects like this in the future. T.Cronin has added \$5,000 for project expenses to the 2025 Budget for Huron East Council consideration.

6.2 Future Meeting Dates

The next Economic Development Committee meeting will be held in November. T. Cronin will circulate potential dates.

7. Adjournment

Moved by Kerri Ann O'Rourke and Seconded by Councillor Steffler

The time now being 10:45 a.m. That the regular meeting do adjourn.

Carried

Diane Diehl, Chair

Taralyn Cronin, Secretary



Coalition for Huron Injury Prevention: CHIP

Wednesday, June 12, 2024 Meeting Minutes

9:30 a.m. – 11:30 a.m.

In Person Meeting

77722B London Rd.,
Clinton, ON
Room2 (second storey)

Zoom Option

<https://us02web.zoom.us/j/83299222269>

Meeting ID: 832 9922 2269

Passcode: 362477

Minute Taker: Public Works

Attendees: Rick McBurney, Laura Edgar, Sean Wraight, Andrew Maver, Suzanne Renon, Craig Soldan, Jodie Snell, Greg Lamport, Gloria Wilbee (virtual)

Regrets: Wayne Forster

1. **Welcome and call to order by Chair**

Ric McBurney

2. **Approval of the Agenda**

Motion to approve: Sean Wraight Seconded: Craig Disposition: Carried

3. **Review of Minutes of March Meeting**

Motion to approve: Jodie Seconded: Greg Disposition: Carried

4. **Financial Reports and Updates (HPPH)**

\$6579.26 in account

\$1,000 earmarked for ATV map project

Motion to approve: Gloria Seconded: Sean Disposition: Carried

5. **Business Arising**

5.1 Off-Highway Vehicle Mapping Project (ATV Map)

- Laura, Imran and Craig have met to discuss how to do the mapping so the OPP know when/where they can lay charges
- there is a ATV club that Perth County that wants to be able to connect to another ATV club in Bruce County and wanted to be access Fordwich
- Sean handed out a guide about off roads vehicles, it is not currently online but may go up
- Public Works will ask GIS if they can update the mapping for the group



- Laura will update the definition section of the document to describe the different vehicle types
- A CHIP member should attend a Farm Safety Committee meeting if possible to discuss the types of vehicles and where they can be used, when helmets are needed, when licenses are needed
- once the document is completed it will be sent to each lower-tier to review it

5.2 Goals, Objectives, Indicators

- Laura did a presentation on CHIP and the Theory of Change

5.3 Huron County Road Supervisors Association Representative on CHIP

- a rep has not been able to attend but we will extend the offer again.

5.4 Agriculture Equipment, Share the Road materials

- Funding has been received by a group to put up billboards to talk about road safety
- Laura and Sean have been working with another group to make sure the message is the same across the province in regards to agricultural safety (tractors and horse & buggies)
- www.ruralroadsafety.com has some short videos about road safety, third week of Sept could be harvest road safety week so Laura has scheduled a media campaign on the health unit website and that will be shared with others to use

5.5 Horse and Buggy Handbook Update

- The book is being updated again
- The group that is doing this document needs to find funding to do this update

6. Organizational Round Table Updates

6.1 ACW

- No update

6.2 Bluewater

- Bluewater has requested that the County to reduce the speed limit going in to Zurich west of the village from the seniors home to the village
- No passing on the shoulder sign to go up

6.3 Huron East

- Huron East Council had a presentation from residents who would like the speed limit reduced at the trailer park on Hensall Road outside of Seaforth. In the end Huron East decided to leave the speed limit as it is

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6.4 Huron Perth Public Health

- Sean and Laura sit on the Regional Road Safety Committee with Grey Bruce and that group will submit a drug impaired driving grant
- Jaimie Stanely is using some of kits in schools and the kits are in need of replacement supplies, we can work this into Grey Bruce's grant (marijuana goggles, alcohol impairment goggles)
- Laura got a quote for \$1,049.64 for new supplies



- Motion to support the Regional Road Safety Group in kind grant up to \$1,200 to receive a grant purchase more teaching items (like goggles)
Motion made: Laura Seconded: Greg Disposition: Carried
- Laura's Director & CHIP member Ric McBurney are on a Community Safety & Well-Being sub-committee with Ryan Olmstead and they will be doing a lot on Road Safety. Launch will be June 27, Craig will also be there.
- Discussion on whether there is a need for CHIP to apply for funding from the Province for Roundabout advertising; decided not to move forward with a grant application.
- Laura has asked to join the Huron Perth Road Supervisor meeting

6.5 Huron County Public Works

- Summer projects are underway

6.6 Huron OPP

- CAM Safe program that public can register their cameras, <https://camsafe.ca/>, where people can sign up, saying that they have residential or commercial cameras. Craig has posters that he can send out. Last week there were only 22 signed up so he is getting the word out.
- The OPP have a new satellite office in Wingham at the fire department
- The OPP had good results with traffic initiatives over the long weekends
- MAS Mandatory Alcohol Screening is a new change in rules for breathalyzer tests done, means they can ask anyone for a breathalyzer, they would not be doing a full on event where they tested everyone because it takes too much time. But the OPP officers can now do one offs even if the odour of alcohol is not present. Just gives the OPP more authority to demand a breathalyzer.

6.7 Ministry of Transportation Ontario

- There are grants still available for non-profits to apply for
- there are e-toolkits and shareables available from Sean's group
- the farm vehicle guide is now available online and it is a great resource
- Road Safety Bill update – probably will be introduced in the fall, changes in drug lockout thing rules, judges can now look back further in people's files when sentencing to see a full history, strengthening the fines for speed racing, commercial vehicle regulation changes, strengthening e-bike definitions
- Community Safety event taking place in Goderich in October. Looking for partners to come and share information, more information to come. Gateway is working with the Goderich Legion on a safe seniors driving day

6.8 Morris-Turnberry

6.9 North Huron

- 4 and 25 looks good now that construction is done and the lights are up
- Mill Street will be getting some work this summer



7 New Business

7.1 Road Safety Committee Partnership Program Grant (open June only)

- It was decided that we will contribute to the Regional application but not do our own application

8 Correspondence

9. Meeting Summary:

- 1) Laura’s presentation on Theory of Change
- 2) Motion to replenish marijuana goggles
- 3) ATV map (OPP resource), the OPP may be able to host it on their site

10. Parking Lot

11 Next meeting: September 11, 2024 9:30 – 11:30, in-person at the Health Unit, Clinton

Minutes Taker: Jodi Snell

Motion to Adjourn: Greg **Seconded:** Craig **Disposition:**

Future meeting dates:

Municipality / Organization - Minutes Taker	Date	Notes
Ministry of Transportation	December 13, 2023	
Bluewater	March 13, 2024	
Huron County Public Works	June 12, 2024	
Morris-Turnberry	September 11, 2024	
North Huron	December 11, 2024	
HPPH Coordinator		
Huron East		
ACW		
OPP		

Ministry of Agriculture,
Food and Agribusiness

Ministère de l'Agriculture,
de l'Alimentation et de l'Agroalimentaire

Office of the Minister

Bureau du ministre

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074



September 24, 2024

Bernie MacLellan
Mayor
Municipality of Huron East
mayor@huroneast.com

Dear Mayor MacLellan:

I am pleased to share that the governments of Canada and Ontario are investing up to \$1.5 million in our new Agricultural Workforce Equity and Diversity Initiative (AWEDI) to help minority groups start and grow businesses in the agri-food sector.

Funded through the Sustainable Canadian Agricultural Partnership (Sustainable CAP), AWEDI provides grants of up to \$100,000 to support agribusiness ventures led by underrepresented groups, including Indigenous peoples, 2SLGBTQI+ people, persons with disabilities, youth, women or members of French linguistic minority communities.

AWEDI is open to applications from organizations, research bodies, municipalities or Indigenous communities. Successful projects will support underrepresented groups in accessing spaces and equipment to grow or process agri-food products, as well as resources to help with financing.

Applications will open on October 8, 2024, and will be open until December 3, 2024.

Our government is committed to increasing the entrepreneurial diversity of our agricultural sector through our Grow Ontario Strategy. AWEDI will reinforce additional efforts our government has taken to cultivate agri-food talent, while enabling more Ontarians to share in the success of our growing agri-food industry. Should you have any questions about this or any other Ministry programs, please call 1-877-424-1300.

Sincerely,

Rob Flack
Minister of Agriculture, Food and Agribusiness

Board of Directors Meeting Highlights
Held virtually via Zoom
BRA MRF Board Room
September 19, 2024 at 8:30 AM



Why The Ford Government Nixed Deposit On Soft Drink Cans, Bottles

Ontario has the worst recycling rates in Canada for cans, plastic bottles and cartons of non-alcoholic beverages, with billions of these containers going to landfills and incinerators annually.

But for more than a year, momentum was building toward a key shift to try to improve things. Premier Doug Ford's government was seriously considering creating a deposit-return system for soft drink containers, a system that's already in place in eight other provinces and that already exists for beer, wine and spirits in Ontario.

That momentum began in June 2023, when Ford's then-minister of the environment, David Piccini, launched a working group to hammer out recommendations for such a system.

The working group included representatives from the beverage, retail and waste management industries, as well as environmental stakeholders and provincial officials. Over the course of a year, its members researched how a deposit-return system could operate, be financially sustainable and achieve better recycling rates than Ontario's blue boxes.

Then suddenly, with zero advance notice and no public announcement — and with a potential LCBO strike dominating the news — senior government officials phoned the participants on the afternoon of July 4 to tell them the working group was being shut down, and plans for the deposit-return system scrapped.

What follows is the inside story of how, in a battle with big financial implications for companies and big environmental implications for Ontario, Doug Ford's government sided with Big Grocery over Big Beverage.

Reaction to the government's U-turn tells you plenty about where the key players stand on a deposit-return system. The retail industry was overjoyed. The beverage industry and environmental groups were outraged.

The Canadian Beverage Association, whose members include the major drink producers such as Coke and Pepsi, called the cancellation a significant setback for the environment and the people of Ontario.

The Retail Council of Canada, whose members include the major grocery chains and big box stores such as Loblaws and Costco, welcomed the move to abandon plans for deposit-return.

That difference of opinion illustrates the tug-of-war between the big companies that produce beverages and the big supermarket chains that sell them, over how to deal with all those containers of soda, juice and water once they're empty.



When it comes to who pays for dealing with the more than five billion beverage cans, plastic bottles and cartons that Ontarians drink from each year, hundreds of millions of dollars are at stake.

The province is in the midst of shifting the cost burden of trash away from municipalities (and municipal taxpayers), onto companies that make and sell products that generate waste. For material that fills up blue boxes — including non-alcoholic drink containers — industry began paying an increased share of the costs last year and is to cover all of the costs from 2026.

How it works: companies pay fees, based on the amount of waste material they create, to organizations that manage their sector's recycling programs. The theory of the system — known as extended producer responsibility — is that it gives companies an incentive to reduce their packaging waste and increase recycling rates. Otherwise companies have to absorb the fees as a cost of doing business or pass them on to consumers.

When the government kick-started work on the deposit-return system last year, Piccini said it would "enable consumers to receive a refund for returning used beverage containers."

The notion that consumers could face added costs under the deposit system is now the government's key justification for scrapping it. Just two weeks before the cancellation, provincial government staff had presented the working group with a framework for how a deposit-and-refund system could be managed. The deposit-return system is actually the second proposal to try to achieve those targets that the Ford government has spiked in the past year.

In 2023, the beverage industry was preparing to fund the recycling program by charging non-refundable fees on every packaged drink purchased by Ontario consumers. The government rejected that idea, and instead launched the consultations on deposit-return.

Ontario and Manitoba are the only provinces that don't have a deposit-return system for non-alcoholic drink containers. Some examples of provinces that do:

British Columbia has a 10 cent deposit on non-alcoholic beverage containers, including aluminum cans, plastic bottles, cartons and drink boxes. The province recently expanded the program to include milk cartons and jugs. The most recently reported recycling rates exceeded 81 per cent for aluminum cans and 74 per cent for plastic.

Alberta has a 10 cent deposit for containers up to one litre in size, and a 25 cent deposit for larger ones. The Alberta Beverage Container Recycling Corp. says people in that province returned more than 2 billion drink containers last year, for an 85 per cent recycling rate.

Quebec has a 10 cent deposit on cans, plastic or glass bottles of soft drinks, juice and energy drinks, with retailers who sell the drinks obliged to accept empty returns and to refund deposits. The agency that runs the system, Consignaction, says recent reforms mean that some 5 billion containers will be eligible for return each year.

Ontario has set mandatory targets for recovery and recycling of non-alcoholic beverage containers: 75 per cent by 2026 and 80 percent by 2030. The current rate is about 50 per cent. Based on industry data, this means some 1.7 billion plastic drink bottles end up in the trash each year.

The CBA released a consultant's report it commissioned, which concludes that a 10-cent deposit-and-refund on bottles and cans is the most effective way for Ontario to hit its recovery targets.

The report looks at deposit-and-refund systems across Canada, in the U.S. and in Europe, then lays out six possible scenarios for Ontario, each featuring a different range of locations that would accept returns.

It recommends allowing customers to return empties of both alcoholic and non-alcoholic drinks to medium and large grocery stores, centralized depots and The Beer Store.

The report says the net cost of the system would be \$190 million annually, to be funded through producer fees.

Environmental advocates and the beverage industry hope that if the government is serious about keeping down costs for consumers, that it will return to considering a deposit-return system, in part because the cost of the status quo blue box system is rising.

Ceramic Container Recycling Fees In B.C. To Increase By \$29

If you like liquor that comes in a ceramic decanter, you are about to be hit with a sizeable recycling fee. And we are not talking about a small change. The cost may also limit new products entering B.C. The recycling fees in B.C. for ceramic containers increased on Sept. 1 from under 25 cents to almost \$30.

The container recycling fee (CRF) for ceramic beer, wine and spirit containers changed from 7 cents, 11 cents and 16 cents, depending on the size, to \$29.51.

Encorp Pacific (Canada), better known as Return-It, is the not-for-profit stewardship agency that is responsible for all of the collection and recycling of used beverage containers in B.C. It said it needed to increase the CRF for ceramic containers to offset the costs associated with collecting these bottles and keep them separate from other recycling to avoid contamination.



The jump in the cost of recycling ceramic bottles is calculated based on it being a relatively small volume of a heavy material that must be collected, transported and recycled separately. Then you allocate all of those costs to that material.

The customer will still be refunded the bottle deposit if they bring back the ceramic container to be recycled but the \$29.51 CRF is non-refundable.

Darryl Lamb, the general manager at Legacy Liquor Store in Vancouver said he is worried about passing these costs onto customers.

The Togouchi nine-year-old Japanese blended whisky made up of single malt and grain whisky from Japan. The product comes in a green ceramic bottle. Ceramic takes less chemical to produce, more environmentally friendly, and it's actually better for the whisky. They've chosen this bottle on purpose, and unfortunately, now it's going to be subjected to a \$29 tax."

Bozal from Mexico, also sold in ceramic bottles, is a company that works with indigenous farmers to grow small-batch agave to make single one-off batches of mezcal. Some of the rarest and most delicious mezcal in the world, supporting indigenous families. Unfortunately, now this will also be subject to a \$29 tax.

It reflects the actual cost of collecting and recycling the material. So the interesting element to that is, is it provides an incentive in the marketplace to perhaps change container types. And if a manufacturer wants to continue using ceramics, that is absolutely their prerogative. But there will be a cost associated with end-of-life management.

Ontario Campers Can Now Recycle Used Gas Cylinders

Ryse Solutions, a multi-material producer responsibility organization (PRO) in Ontario, has launched an initiative to collect and recycle hazardous waste from parks across the province.

The OrangeCycle program is operated by Ryse Solutions on behalf of companies that have a legal obligation to collect and recycle the single-use propane cylinders they sell in Ontario under the province's Hazardous and Special Products (HSP) Regulation.

The program follows on the Orange Drop Program, which was operated by Stewardship Ontario until October 2021. Ryse Solutions has partnered with Ontario Parks to continue to offer park visitors the opportunity to safely and responsibly dispose of their empty non-refillable propane and butane containers at over 200 provincial parks across the province. The program operates year-round, with collection cages located at designated areas within the parks.

The HSP Regulation is part of Ontario's extended producer responsibility (EPR) regulatory framework, which makes producers accountable and fiscally responsible for their products and packaging once consumers are finished with them; sets mandatory and enforceable requirements for resource recovery; and gives producers choices for resource recovery services in a competitive market. The OrangeCycle Program is a custom solution to help producers comply with the regulatory requirements.

"The OrangeCycle Program is a great example of how a competitive EPR framework can work to enable efficient and agile programs with strong environmental outcomes," said Kimi Walker, associate vice-president of product stewardship at Canadian Tire Corporation, one of the obligated producers under the HSP Regulation.

"We are glad to partner with Ryse Solutions and Ontario Parks to provide our customers with a convenient and accessible way to recycle empty cylinders, help us achieve our sustainability goals and make life in Canada better."

Non-refillable pressurized containers are considered hazardous material, even when emptied and depressurized, and should never be thrown in household garbage or recycling streams. If punctured, they may explode, igniting fires within recycling trucks or facilities, putting staff and communities at risk. The OrangeCycle program, consolidates end-of-life cylinders. Residual propane is recovered; and empty steel cylinders are then sent to metal recyclers to be turned into new products.



U.S. Plastics Pact Looks To Eliminate Problematic Plastics By 2030

U.S. Plastics Pact has released an updated report detailing its ongoing, accelerated action to eliminate problematic and unnecessary materials from the plastics value chain. This report comes as the U.S. government has recently shifted its position to support global targets that limit virgin plastic production, aligning with the U.S. Pact's mission to advance a circular economy. The



report underscores the urgency and shared responsibility to shift to readily reusable, recyclable, or compostable materials to achieve a circular economy. It provides a clear path for addressing design challenges (e.g., contaminants), enabling advancements in circular package design, increasing recovery opportunities, and enhancing the quality of recycled content.

Understanding the role packaging design professionals play in leading the industry toward a circular economy, the U.S. Plastics Pact has prioritized the removal of materials that hinder recyclability and compostability. This focus aligns with the industry's goal of reducing plastic packaging's environmental and human health impacts while enhancing the quality of recycled content available for future packaging needs.

While the eleven items in the previous report are expected to be eliminated by 2025, this updated report highlights additional problematic and unnecessary materials to be eliminated or redesigned by 2030 and supports the development of policies that incentivize reuse, recycling, and post-consumer recycled (PCR) content in packaging. Key materials identified for elimination include:

- Non-compostable produce stickers: Targeted for elimination by 2030, these stickers are being replaced by compostable alternatives, aligning with industry efforts to reduce compost contamination and compost more food waste.
- Multi-material plastic packaging: Innovations in packaging design and modernized manufacturing infrastructure are crucial for phasing out these materials by 2030.
- Degradability additives: These additives have been shown to disrupt recycling and composting processes. Oxo-degradable additives are set for elimination by 2025, and all other degradability additives are set for elimination by 2030.

In addition to the Problematic and Unnecessary Materials Report, the U.S. Pact Activators have developed a new evaluation list of materials identified for future evaluation. Items on this list don't have a clear path to circularity, but for a variety of reasons such as impact on the carbon footprint of an item or lack of viable alternatives for a necessary material, elimination may not be the appropriate recommendation. For these materials, key actions and needs for innovation are identified that will enable circularity if the necessary steps are taken across the value chain. The evaluation list brings additional transparency for all stakeholders, providing a line of sight to ongoing focus areas.

U.S. Plastics Pact's targets explicitly call for the development of policies at all levels of government that support reuse, recycling, composting, and the incorporation of post-consumer recycled (PCR) content in packaging. The organization also provides effective guidance and resources to assist companies in the transition to more sustainable materials. By offering practical support and resources, such as design guidelines, technical training, and workshops, the U.S. Plastics Pact empowers stakeholders to make meaningful changes within their organizations, so that eliminating problematic materials is not just aspirational but achievable. The U.S. Plastics Pact has recently released three reports designed to guide the lifecycle of reusable, recyclable, and compostable plastic packaging in the U.S.

NASA Wants Fresh Ideas for Recycling Garbage on the Moon

With crewed Artemis launches on the horizon, NASA is searching for sustainable solutions for waste management during long-term missions on the moon. An initiative called LunaRecycle, under the space agency's Centennial Challenges Program, aims to incentivize the design and development of recycling solutions for use on the surface of the moon and/or inside



pressurized lunar habitats. The program aims to reduce solid waste streams during long duration lunar missions under the Artemis Program, as well as to improve the sustainability of future space exploration.

With so many missions heading to the moon, both private and governmental, some scientists argue that humanity has entered a new "lunar anthropocene" marked by an age in which humans are beginning to alter the moon forever. After all, previous crewed moon missions left landers, flags, scientific experiments, golf balls, and even human excrement on the lunar surface.

Is A Glass Bottle Better For The Planet Than A Plastic Container?



When asked to rank the packaging choices from their perception of the most to least sustainable, overall the consumers responded: glass, carton, aluminum, and plastic. Pixabay

Which packaging type for a 12-ounce, single-serve container of orange juice would you choose as the most sustainable option? The choices are:

1. Aluminum/canned, made with recycled material;
2. Carton, described as biodegradable/compostable;
3. Glass, 100 percent recyclable; or
4. Plastic, described as biodegradable/compostable

If you were like the U.S. consumers surveyed by food scientists in a University of Massachusetts Amherst study, you'd prefer glass and believe it was the most sustainable choice. And you all would be mistaken.

"Glass was the most sought-after and most highly esteemed packaging type," says Nomzamo Dlamini, lead author of the paper recently published in the journal *Sustainability*. Dlamini, a food science doctoral candidate, was a recent visiting Fulbright scholar from the University of Pretoria in South Africa studying in the UMass Amherst lab of senior author Alissa Nolden, assistant professor of food science. "But it turns out, glass is actually among the least sustainable if you look at the whole packaging lifecycle."

When asked to rank the packaging choices from their perception of the most to least sustainable, overall the consumers responded: glass, carton, aluminum, and plastic.

Though food packaging sustainability varies depending on the type of product and packaging, the size and weight of the container and other variables, in the case of the single-serve orange juice, a carton would be the most sustainable, followed by plastic, then canned and, finally, glass.

"I was shocked to read the lifecycle assessment from the experts that it takes so much energy to produce glass and recycle it – much more than what it takes to make or recycle plastic," she says.

The study states: "The production and end-of-life impacts of plastic are less than that of glass, plastic is lighter and thus requires less energy to transport, furthermore, the aseptic sealing process of plastic containers using steam is less energy demanding than the retort system used for glass."

The study aimed to understand the motivation behind consumers' packaging choices, while also weighing price, lifestyle, and other attitudes. In turn, the data can help industry experts understand what consumers think, believe, and prefer, and then educate them on how to make more sustainable choices.

"We designed a questionnaire using a method called conjoint analysis, which mimics a real-life situation where you're presented with various options and you have to make a trade-off," Dlamini says. "And we try to understand at the end of the day, what matters to people. The whole idea behind the study was to get an understanding of what people think and what drives their choices."

Nolden points out that while many consumers expressed an intention to purchase sustainable packaging, in the end, the top motivating factor was price – particularly the lowest price – followed by packaging type, product claim, and packaging claim.

So, the ideal orange juice option – culled from the 847 adult consumers who answered the online survey – was priced at \$1.10 per 12 fluid ounces, packaged in glass, locally produced and labelled as 100 percent recyclable.

The message to the food industry is that consumers are motivated to choose sustainable packaging, as long as the price is right.

"These sustainable packaging options should be clearly labelled as such, effective (e.g. not defective or just as durable as conventional packaging), and affordable to increase consumers' motivation and adoption of sustainable packaging for food and beverages," the paper states.

Ultimately, there is something even more important than choosing the best packaging when it comes to consuming food with a focus on sustainability.

"Overall, while packaging choices contribute to environmental outcomes, the most impactful and practical way consumers can contribute to sustainability efforts is to reduce or avoid food waste," the paper concludes.

Use Nespresso coffee pods? Now there's a way to recycle them in London

London is the first Ontario city to adopt Nespresso Canada's "green bag" recycling program

First the blue bin, then the green bin, now the green . . . bag?

London is the first Ontario city to adopt Nespresso Canada's "green bag" recycling program that allows residents to collect used Nespresso coffee pods in a green bag they can put in their blue bin.

Customers may be familiar with the company's "red bag" program that allowed them to mail bags of used pods to be recycled.



Carlos Oyanguren, Nespresso Canada's president, said residents can use remaining red bags in London's new program. The mail-in system will phase out locally but continue elsewhere in Ontario.

Used pods still can be dropped off at Nespresso boutiques or designated sites, where new green bags – which come free with new orders – also can be picked up.

Five other provinces, including Quebec, Nova Scotia and Saskatchewan, have joined the Swiss company's program that is conducted at no cost to consumers or cities.

London was chosen as the Ontario starting point because it has 20,000 active customers and a high recycling rate among them — perfect preparation for a wider provincial rollout, Oyanguren said.

When collected and sent to Miller Waste Systems' sorting centre, they are set aside and sent to a Nespresso recycling partner to be broken down, separating the aluminum from the coffee grounds. The aluminum is recycled and the grounds are composted.

The program is part of a response to legislation across Canada, including in Ontario, extending responsibility for recycling to producers. Circular Materials, a non-profit body that works with producers to help meet recycling regulations, was formed in response to Ontario legislation.

Allen Langdon, Circular's chief executive, said it aims to make recycling more convenient and recycle more material. London, one of the first Ontario cities to transition to the new extended producer responsibility system, was a good place to start, he said.

Rollout through the rest of the province is likely to continue in short order as a result of experience in other provinces, Oyanguren said. More cities are expected to be added before the end of the year, he said.

Purecycle Now Making Compounds

The compounds include varying levels of PureCycle resin that are blended with either postindustrial recycled material or virgin PP.

The compounds include varying levels of PureCycle resin that are blended with either postindustrial recycled material or virgin polypropylene (PP), according to the Orlando, Florida-based company, which holds a global license for a patented solvent-driven, or advanced, recycling technology developed by The Procter & Gamble Co.

The company says compounded resins can be used to create a wider variety of consumer products, simplify the customer approval process, increase the ability to bring higher levels of recycled content products to the market and bring value to PureCycle.

The company is working on the expansion into compounding with several partners that specialize in the development and production of recycle-based polymers with similar performance properties and consistency to virgin resins.

PureCycle points to melt flow, flexibility and clarity as properties that can be tailored through compounding.

Ontario Community Launches Outdoor Battery Recycling Container

Environmental 360 Solutions releases curbside battery recycling containers across Kingston, aiding accessibility and minimizing risk.

The containers have been designed to withstand harsh weather conditions and mitigate risk, featuring sensors to monitor temperature and material volumes, the company says.



According to E360S, the containers were inspired by the reduced access for consumers to properly recycle batteries during the COVID-19 pandemic. Over the past two years, the company says it has worked to create a container that minimizes risks for collection sites and offers accessibility for consumers. The containers allow Kingstonians to recycle their batteries 24 hours a day, seven days a week.

The development and testing of the recycling containers have been made possible through a collaboration between Environmental 360 Solutions Ltd. and Sam Santucci, an engineering graduate from Niagara College.

To assess consumer response, outdoor battery recycling containers will be placed strategically throughout Ontario over the summer, the company says.

Full-Circle Impact

Azek manufactures wood-alternative outdoor living, home exterior and other products traditionally made of wood, according to Amanda Cimaglia, vice president of environmental, social and governance (ESG) and corporate affairs at Azek. The company manufactures decking, railing and cladding under its TimberTech brand and residential siding, trim and moulding products under its Azek Exteriors brand, and all feature varying levels of recycled material, including recycled polyvinyl chloride (PVC), polyethylene (PE) and wood fibers.

Azek acquired Ashland, Ohio-based PVC recycling company Return Polymers in January 2020. Return Polymers has been in operation for more than 30 years, collecting and grinding PVC, analyzing the material in a lab and turning it into a mechanically recycled blend that original equipment manufacturers can use to manufacture decking and other building products.

The company was Azek's primary supplier of recycled PVC. Though Azek uses a combination of virgin and recycled plastic in its products, Cimaglia says as part of the company's recycling journey, its goal is to use an increasing amount of recycled material.

Azek's trim and siding products contain approximately 30 percent recycled PVC. Its TimberTech Advanced PVC decking portfolio is made with about 60 percent recycled material, which Cimaglia says is the highest percentage of recycled material available in the current PVC decking market. "We're really proud of that," she says.

In November 2020, months after Azek acquired Return Polymers, the companies piloted a recycling program—the Full-Circle PVC Recycling Program—that included deploying collection bins on job sites or at dealer sites and lumber yards so contractors could fill them with scrap cutoffs or any PVC material they were removing from buildings. The program started with smaller 4-foot-by-4-foot totes but has expanded over the last two years to include bins that can hold larger-format PVC scrap, such as end-of-life vinyl siding.

Trailer-sized bins are being deployed in Ohio to collect larger-format material from job sites.

The Full-Circle PVC Recycling Program involves a four-step process: collection, logistics, processing and sustainable product manufacturing.

First, Return Polymers works with contractors and local dealers to determine which size collection bin will work best on a particular job site. Once the bins are full, the company facilitates pickup before



the material is taken to a Return Polymers processing site. The collected PVC is reprocessed into recycled polymer materials in-house for Azek to manufacture into new decking, siding, cladding and trim.

With more than 1,000 totes in circulation, Foell says the program has a very strong foothold in the Northeast, through the South and into the Western region of the U.S., and her team is working to expand into California and into the West Coast—a goal she expects to reach this year. Large-format bins are concentrated around the regional grinding centers to ensure logistical support and customer service, making it easier for contractors to participate.

In May 2023, Azek and Return Polymers introduced trailer-sized bins—Foell describes them as “beautiful dumpsters”—to the program, deploying them in Return Polymers’ home state of Ohio to collect PVC trim, fencing and siding from as far north as Cleveland and down through Cincinnati. More than 70 bins can be sent to job sites, and Foell says most of them are filled up and returned biweekly to the company’s grinding facility in Ashland.

The goal, she says, is to prove that if deploying trailer-sized bins to job sites in Ohio can yield even more material without major logistical headaches, this aspect of the Full-Circle program can be introduced in more regions across the U.S.

The partnership between Azek and Return Polymers made sense logistically, too, as Azek has leveraged its relationships with its TimberTech and Azek Exteriors distribution partners, including about 40 distribution partners with more than 170 branch locations across the United States.

With the help of its Return Polymers team, each year, Azek uses between 400 million pounds and 500 million pounds of scrap material to manufacture products across its portfolio.

Azek’s operations include about 14 manufacturing and recycling facilities, with its main manufacturing locations in Wilmington, Ohio; Scranton, Pennsylvania; and Boise, Idaho. Its main recycling hubs are in Ohio—Wilmington for PE recycling and Ashland, where Return Polymers recycles PVC.

Cimaglia says Azek’s recycling strategy draws upon two proprietary technologies the company employs: one for PE and one for PVC.

Azek’s goal is to use 1 billion pounds of recycled material annually, and Cimaglia says the company is about halfway there. For example, in 2019, Azek decking products contained about 40 percent recycled PVC, and today, they contain about 60 percent recycled PVC. Generally, most Azek products incorporate some level of recycled content, using a combination of postconsumer and postindustrial materials.



How Did Recology's Hydrogen Fuel Cell Truck Pilot Go?



Recology has used the Hyzon and New Way's hydrogen fuel cell refuse collection vehicle on normal routes in San Francisco, putting it through a full day with about 600 residential waste bin lifts. The truck has so far tackled a 27% grade on the hilly city's streets. The truck lasted multiple service days on a single fueling of its hydrogen tank. In contrast with battery-electric trucks Recology has used, the hydrogen fuel cell truck doesn't have an issue with heavy payloads.

Currently, the hydrogen fuel cell vehicle costs approximately double what Recology pays for similar vehicles with different fueling systems, according. But they hope the price will go down as more haulers begin to pilot and request the vehicles.

Hydrogen fuel cells convert hydrogen gas into electricity to power a vehicle. The U.S. Department of Energy says such systems "are more efficient than conventional internal combustion engine vehicles and produce no harmful tailpipe emissions." The Hyzon and New Way truck, like others of its type, emits water vapor and warm air from the tailpipe.

The fuel cell developed for the refuse collection vehicle can cover at least 125 miles and 1,200 cart lifts, according to Hyzon.

The truck currently in use in San Francisco will continue to be used in pilot programs through 2025. After that, Hyzon hopes to ramp up production and begin selling the vehicles to customers.

They expect the trucks will perform best in urban, residential environments. Recology operates in markets like San Francisco where existing fleets are already installing hydrogen fueling infrastructure, which makes access to the fuel less cumbersome. But they predicts cost of the vehicles, cost of the fuel and infrastructure availability generally will be the biggest barriers to adoption for hydrogen fuel cell vehicles.

Republic Services and City of Louisville, CO Lead the Charge with Nation's First Fully Electric Collection Fleet

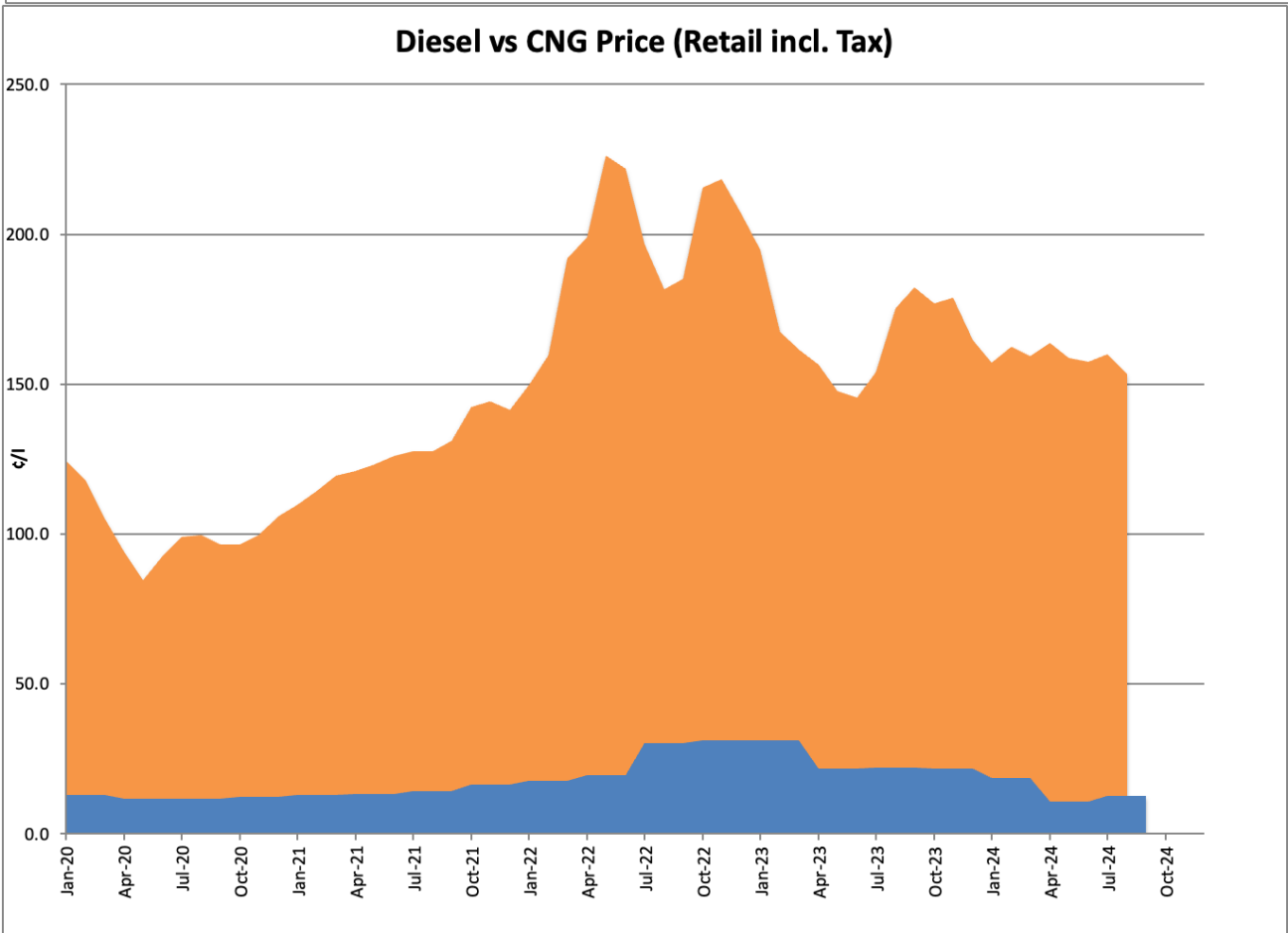
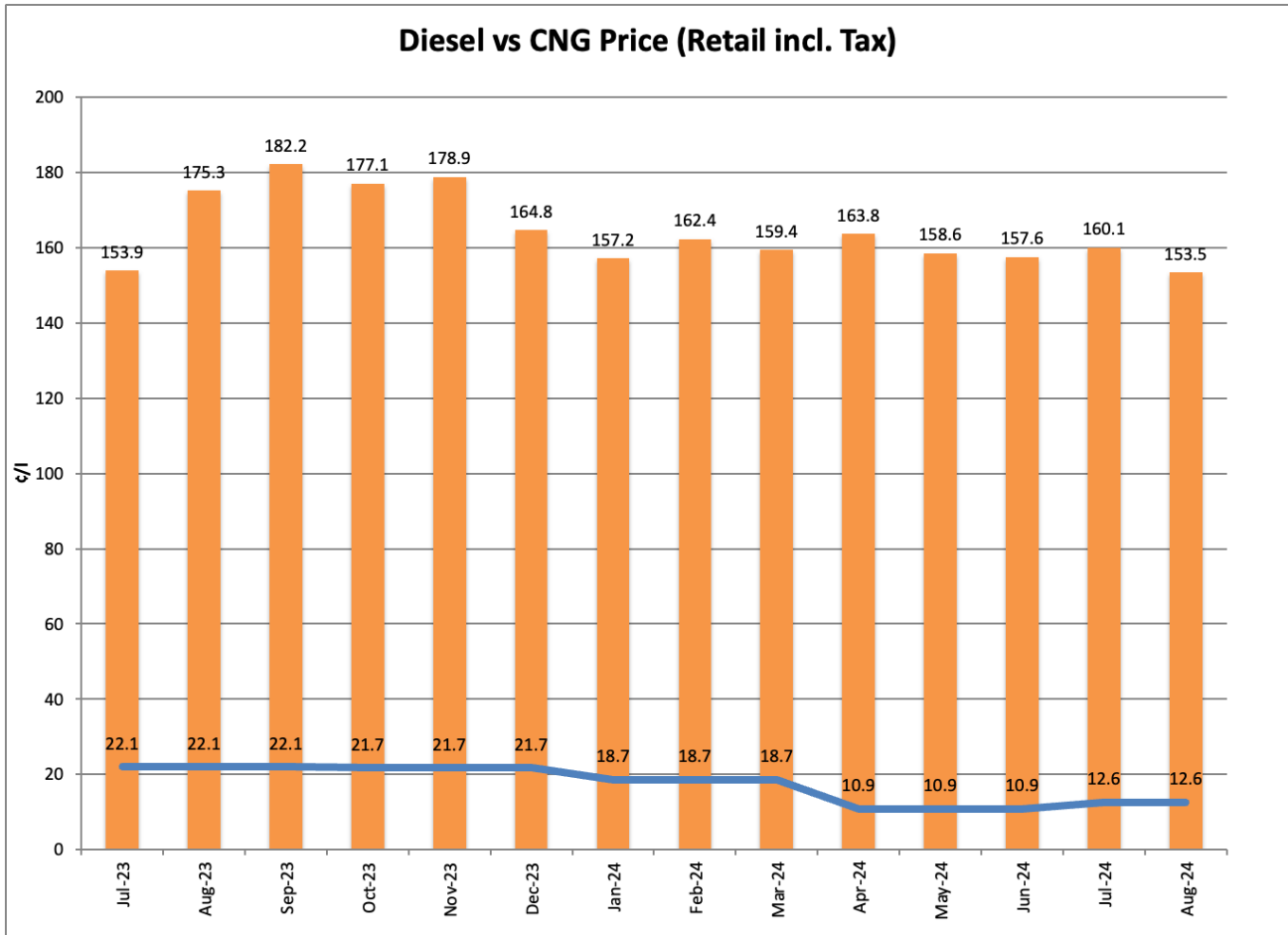
Republic Services of Denver, a subsidiary of Republic Services, Inc. and the City of Louisville have partnered to replace the city's residential recycling and waste collection fleet with electric trucks by the end of 2024. This announcement marks the first time in the U.S. that a municipality has adopted a fully electric residential collection fleet.

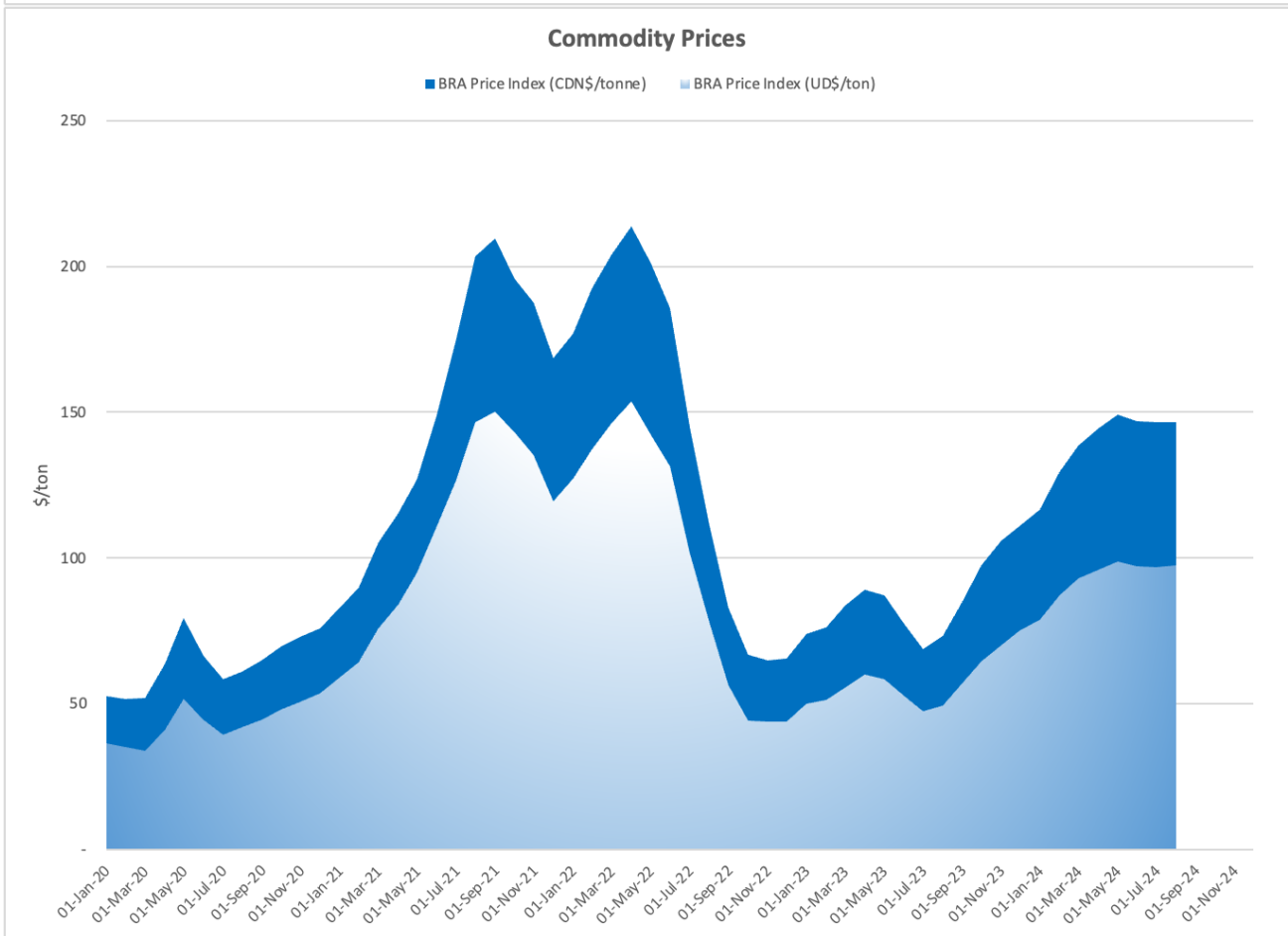
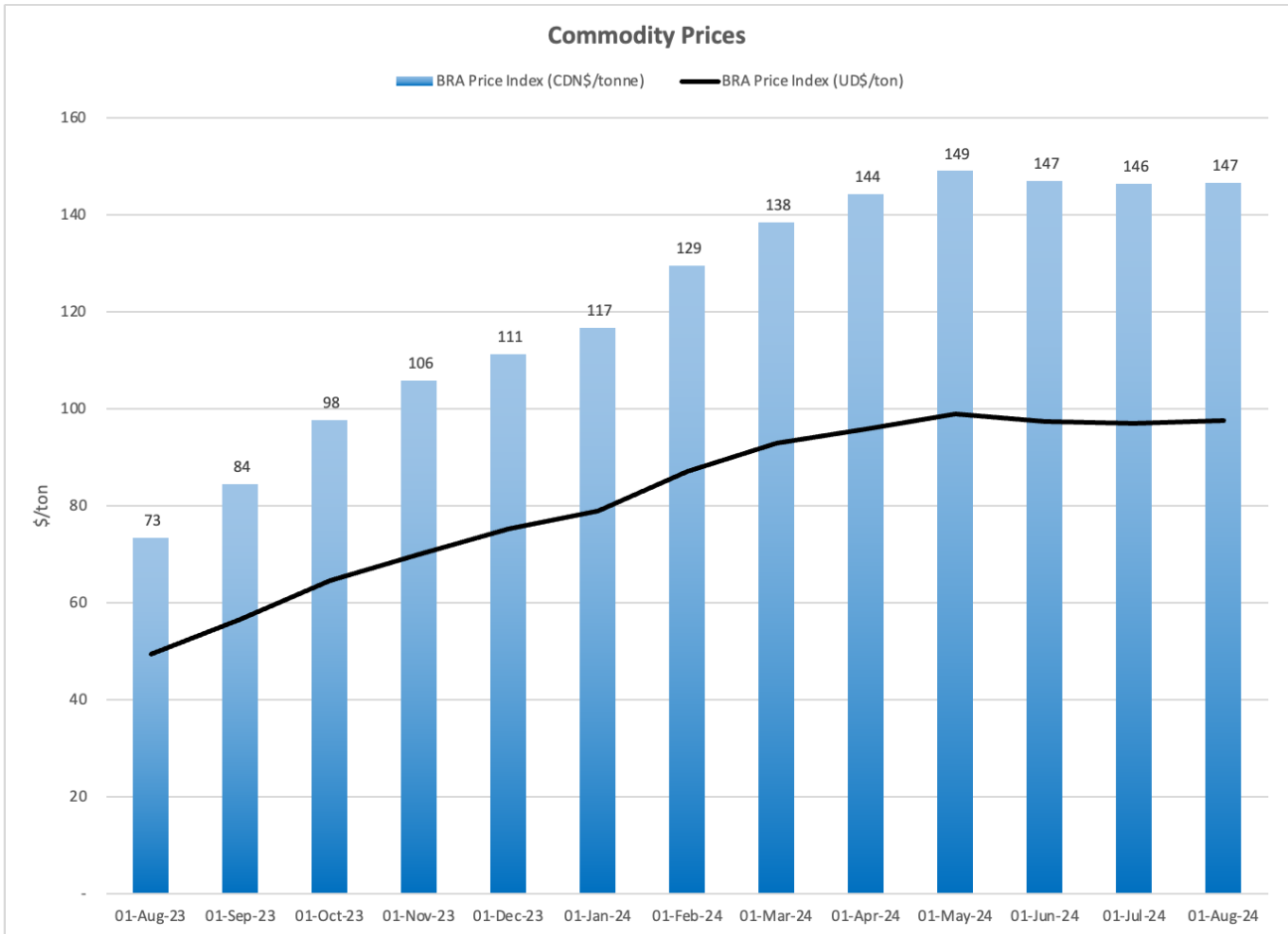
Republic Services and the City of Louisville share a strong commitment to sustainability. Adopting an electric fleet will help the city meet the objectives of its Sustainability Action Plan. Republic Services has its own climate goal to reduce greenhouse gas emissions 35% by 2030, and partnering with municipalities on fleet electrification will help the company achieve it.

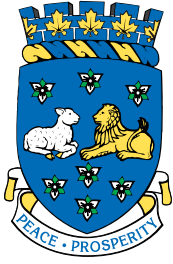
The fleet serving Louisville will include four McNeilus Volterra EVs, the industry's first fully integrated electric recycling and waste trucks. Developed with insights from Republic Services, these trucks prioritize safety in addition to producing zero tailpipe emissions. Key safety features include 360-degree cameras, an enlarged windshield for improved visibility, lane-departure sensors, automated braking and audible devices that alert nearby drivers and pedestrians to compensate for their quieter operations.

By the end of 2024, Republic Services expects to be operating more than 50 EVs, as research vehicles or in partnership with other forward-thinking municipalities, across the country.









September 26, 2024

The Right Honourable Justin Trudeau, Prime Minister of Canada

Dear Prime Minister:

Re: Solve the Crisis

Please be advised that the Council of the Regional Municipality of Waterloo at their regular meeting held on September 25, 2024, approved the following motion:

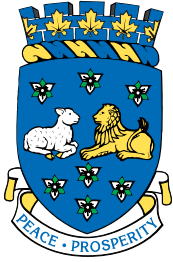
Whereas there is a humanitarian crisis in cities, large and small, urban and rural, across Ontario. We need immediate action at all levels of government, starting with the Province; and

Whereas the homelessness, mental health and addictions crisis continues to grow with 3432 drug related deaths in Ontario in 2023 as well as with an estimated 234,000 Ontarians experiencing homelessness and over 1400 homeless encampments across Ontario communities in 2023; and

Whereas the province has provided additional funding for mental health, addictions and homelessness programs, including the recently announced Homelessness and Addiction Recovery Treatment (HART) Hubs, it does not adequately address the growing crisis and the financial and social impact on municipalities and regions across the province; and

Whereas municipalities and regions are stepping up and working with community partners to put in place community-specific solutions to address this crisis, but municipalities and regions lack the expertise, capacity, or resources to address these increasingly complex health care and housing issues alone; and

Whereas this is primarily a health issue that falls under provincial jurisdiction and municipalities and regions should not be using the property tax base to fund these programs; and



Whereas there is no provincial Minister focused on this crisis leading to unanswered questions that span over a dozen ministries, and a lack of support to manage the increasing needs of those who are unhoused.

Now Therefore be it resolved that the Region of Waterloo supports the Solve the Crisis Campaign;

And calls on provincial and federal governments to commit to immediate action to solve the Humanitarian Crisis that Ontario is facing as the numbers of unhoused individuals and those suffering with mental health & addictions grows exponentially;

AND that the province officially makes Homelessness a Health Priority;

AND appoints a responsible Minister and Ministry with the appropriate funding and powers as a single point of contact to address the full spectrum of housing needs as well as mental health, addictions and wrap around supports;

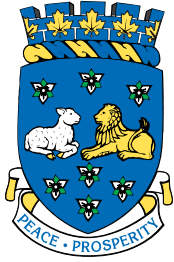
AND request that the provincial government strike a task force with broad sector representatives including municipalities, regions, healthcare, first responders, community services, the business community and the tourism industry to develop a *Made in Ontario Action Plan*;

AND that this provincial task force reviews current programs developed by municipalities, regions and community partners that have proven successful in our communities, to ensure that solutions can be implemented quickly and effectively to tackle this crisis.

AND provides the adequate, sufficient and sustainable funding to ensure that municipalities have the tools and resources to support individuals suffering with mental health and addictions, including unhoused people and those from vulnerable populations that may be disproportionately impacted;

And that this Council calls on the residents across the Region of Waterloo to join us in appealing to the provincial and federal governments for support by visiting SolveTheCrisis.ca and showing your support;

And further that a copy of this motion be sent to:



REGIONAL MUNICIPALITY OF WATERLOO

OFFICE OF THE REGIONAL CLERK

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- **The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada**
- **The Honourable Doug Ford, Premier of Ontario**
- **The Honourable Sylvia Jones, Deputy Premier and Minister of Health**
- **The Honourable Paul Calandra, Minister of Municipal Affairs and Housing**
- **The Honourable Michael Parsa, Minister of Children, Community and Social Services**
- **The Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions**
- **Local and area MPs, MPPs and Heads of Council**
- **The Association of Municipalities of Ontario, Ontario's Big City Mayors and Mayors and Regional Chairs of Ontario**

Please accept this letter for information purposes only. If you have any questions please contact Regional Councillor Dorothy McCabe Dorothy.McCabe@waterloo.ca

Please forward any written responses to this letter to William Short, Director, Council & Administrative Services/Regional Clerk
regionalclerk@regionofwaterloo.ca

Yours sincerely,

William Short, Director Council and Administrative Services/Regional Clerk

cc: Region of Waterloo Councillor Dorothy McCabe Dorothy.McCabe@waterloo.ca

Update on Brussels Pickleball Club Project

Phase 1

Resurface multi purpose court Surface

Safety issue as rough asphalt Surface is causing players to trip

Court will have lines for pickleball and one basketball court

Hoping to this done in May 2025

Asking Huron East to be a 50/50 partner in paying for this phase

Phase 2

Timing will depend on New Horizons for Seniors grant

If approved will begin with cement work in April 2025

Pavilion will be constructed in late May or early June 2025

Project to e completed by end of June 2025

Not approved then Phase 2 will be deferred to 2026

Club will do more fund-raising and look at other grant options

Request to Council

1 Be a 50/50 financial partner in the Phase 1 of the project

2. Be our banker to hold the funds we have raised.

rtne

Huron East Administration

To: Mayor MacLellan and Members of Council
From: Brad McRoberts, MPA, P. Eng.
Date: October 1, 2024
Subject: Council Committee Review

Recommendation:

That the Council of the Municipality of Huron East provide direction on committees of Council.

Background:

At the September 17, 2024 Council meeting there was a request to review the committees of Council.

Staff are providing the original background reports that were presented in 2022 for Council to review.

Communication:

Staff will communicate the direction of Council as deemed necessary.

Others Consulted:

Council.

Financial Impacts:

Any reinstatement of additional Committees will have a financial increase on the tax levy. Conversely any disbanding of a committee will result in a savings on the tax levy.

Attachments:

1. [22-04-05 Committee Review](#)
2. [22-04-15 Supplemental Committee Review](#)

Signatures:

Brad McRoberts (Original Signed)

Brad McRoberts, MPA, P. Eng., CAO

24-10-01 Council Committee Review

Huron East Administration

To: Mayor MacLellan and Members of Council

From: Brad McRoberts, MPA, P. Eng.

Date: April 5, 2022

Subject: Review of Committees of Council

Recommendation:

That the Council of the Municipality of Huron East adopt the following committee of Council structure that would be effective for the 2022-2026 term of Council:

1. Administration Committee (5 Council appointments)
2. Personnel Committee (5 Council appointments)
3. Water & Sewer Committee (5 Council appointments)
4. Huron East Recreation Advisory Committee
 - a. 5 Huron East Council members (one from each ward), one Morris Turnberry Council member, one West Perth Council member, and 4 public members (2 from Huron East, 1 from West Perth and 1 from Morris Turnberry)
 - b. Four meetings per year
5. Brussels Trust (2 Council appointments)
6. Seaforth Trust (2 Council appointments)
7. Economic Development Committee
 - a. 4 council appointees and 3 business representatives
 - b. Four meetings per year
8. Coalition for Huron Injury Prevention Committee (1 Council appointment)
9. Seaforth BIA (1 Council appointment)
10. Ausable Bayfield Conservation Authority (1 Council appointment)
11. Maitland Valley Conservation Authority (1 Council appointment)
12. Huron East Heritage Committee (1 Council appointment);
13. Mid-Huron Landfill/Recycling Centre (1 Council appointment)
14. Walton Landfill (2 Council appointments)
15. Brussels Cemetery Board (1 Council appointment)
16. Cranbrook Cemetery Board (1 Council appointment)
17. Mount Pleasant Cemetery Board (1 Council appointment)
18. Cranbrook Community Centre (1 Council appointment)
19. Ethel Community Centre (1 Council appointment)
20. Walton Community Hall (1 Council appointment)
21. Ethel Minor Ball committee (1 Council appointment)
22. Walton Park (1 Council appointment)
23. Winthrop Park (1 Council appointment)

Background:

At the December 7, 2021 Council meeting, Council passed the following motion:

Moved by Zoey Onn and seconded by Raymond Chartrand:

That the Council of the Municipality of Huron East recommend the following:

1. **Completion of a comprehensive review of the various committees be undertaken in early 2022;**
2. Completion of a comprehensive review of area rate assessments for street lighting, waste management, and taxation;
3. Completion of a comprehensive Service Review in 2022;
4. Completion of a feasibility study to consolidate the Grey and Brussels fire department and the northern public works operation under a single roofed facility;
5. Completion of a feasibility study to consolidate the Seaforth fire department and south public works operations under a single roofed facility;
6. Completion of an evaluation of a near term strategy for the renovation of the interior of the municipal administration building;
7. Completion of a comprehensive review of the administration and operation of recreational facilities including community centres, parks, ball diamonds, arenas, pools, and sports fields;
8. Completion of a comprehensive review of waste management services;
9. Completion of a review of all enforcement and compliance related by-laws; and
10. Completion of report outlining options for municipal council composition for review and consideration by Council.

Carried.

The report addressed Item 1 of the December 7, 2021 Council motion.

Firstly, and most importantly is must be clearly stated that the comments and recommendations of this report have no reflection whatsoever on the dedication and commitment of any of the members of these various committees and the Municipality of Huron East respects their contribution and dedication to the Municipality of Huron East and its various partnerships.

Objectives

The objectives of this review is to:

- Reduce the number of committees and the time commitment by Council, public members and staff;
- To allow for improved management structure to ensure effective and efficient leadership and management of operations of the municipality to improve service quality, safety, and organizational risk;
- Eliminate confusion and improve communication through the organization;
- Provide efficient and effective use of municipal taxation dollars;
- Streamline the organization to provide the opportunity to execute decisions in a timelier fashion;

Issues

22-04-05 Committee Review

As previous noted, the Municipality of Huron East has a very large number of committees of Council. Many of these were initiated several years ago as part of new partnership arrangements, capital investments in the community, or carried over as part of pre-amalgamated municipalities and its likely that a holistic review has not been undertaken recently.

The number of committees is burdensome on both staff, volunteers, and Council's time and time spent preparing reports and information to present, preparation of agendas, attendance at the meetings, and preparation and distribution of the meeting minutes.

The current committees costs approximately \$53,173 per year in per diems/honourariums plus mileage.

Existing Committee Review

The following outlines some observations of the various committees of Council:

1. Administration Committee:
 - a. Five Council appointments;
 - b. Typically used to address more controversial issues or issues that staff are seeking guidance or direction - A good example was the discussion on the Brussels Subdivision whereby direction on how best to proceed was discussed and recommendations were made to Council;
 - c. It is important that this venue be used sparingly as a more constructive process than an approval process and not used to avoid public scrutiny;
 - d. It is recommended that this committee remain and be used by staff to seek guidance and/or direction on complex matters before bring them to all of Council to consider. The composition should remain as is as it provide a good representation of Council while still maintaining a minority of council.
 - e. Full agendas and minutes should be published on the municipal website;
2. Personnel Committee:
 - a. Five Council appointments;
 - b. A functional committee with a very specific purpose;
 - c. Purpose should be limited to annual grid review, pay equity discussions, employee policy updates/annual policy reviews, etc. Discussion regarding any employee termination or severance should not be undertaken by this committee and should be discussed via closed session with all of Council. Recruitment and hiring should be undertaken at the staff level with informational reports provided to Council for Department Head position. All other staff recruitment will be completed by direct supervisors, Department Heads and CAO, save and except the CAO position itself;
 - d. It is recommended that this committee remain and be used primarily for the purposes outlined above. The composition should remain as is as it provides a good representation of Council while still maintaining a minority of council.
 - e. Full agendas and minutes should be published on the municipal website;
3. Water & Sewer Committee

- a. A functional committee that is generally purposeful. Meets the requirement of legislation on reporting of statutory reports on the water systems but with a small informed group
 - b. Five Council appointments
 - c. A more technical committee that is purposeful. Meets the requirement of legislation on reporting of statutory reports on the water systems but with a smaller informed group who by regular participation have become familiar with the various system and their operations;
 - d. Full agendas and minutes should be published on the municipal website;
4. BMGCC Recreation Management Committee
- a. Established as part of the Recreation Agreement between the Municipality of Huron East and the Municipality of Morris-Turnberry in 2004.
 - b. Two Huron East Council appointments, one Morris-Turnberry appointment, and 4 public appointments (1 from Morris-Turnberry and 2 from Huron East)
 - c. Challenges:
 - i. Committee generally meets monthly;
 - ii. The term Management Committee suggests and implies that the committee's mandate is to manage the facility and its employees. This creates operational challenges as there is no direct employee management relationship or accountability. At times direction has been given to staff without consultation with the CAO who has ultimate responsibility for the operation of the centre. Committees, similar, to individual Council members, do not have the authority to direct staff without the majority direction of Council or the specific management direction by the Department Head or CAO in this case;
 - iii. Further challenged by not having a cohesive and uniform basis of operation throughout Huron East. While it is recognized that the centre itself is located in Brussels, it must be recognized that the centre serves the entirety of Huron East and Morris-Turnberry. Recreation as a whole should be viewed across the municipalities and strong levels of coordination should be applied to the service to ensure consistency and uniformity;
 - iv. Committee's terms of reference and composition is defined in the 2004 Recreation Agreement
 - d. While the Recreation Agreement is necessary to ensure that shared funding arrangements are defined and that proper communication channels are established, it is recommended that this committee be disbanded in favour of an overall Huron East/Morris-Turnberry/West Perth Recreation Committee with Council representation from all three councils and public representatives. Consultation with Morris-Turnberry staff indicated that this structure could be supported but would need formal acceptance by Council. Clear means of communication must be established to provide updates to the two Councils and a more formal reporting process for budgets and financial reports. This could be in the form of formal joint quarterly financial reports to both Huron East and Morris-Turnberry Councils.

- e. Recommendation – disband and replace with a Huron East and partner municipalities-wide Recreation Committee. Terms of reference for the committee are discussed later in this report.
5. SDCC Management Committee
- a. Established as part of the Recreation Agreement between the Municipality of Huron East and the Municipality of West Perth in 2003.
 - b. Agreement states two Huron East Council appointments, one West Perth Council appointment, and 7 public appointments (1 from West Perth and 6 from Huron East) and is to meet a minimum of 6 times per year.
 - c. Current committee consists of two Huron East Council appointments, one West Perth Council appointment, and 4 public appointments (1 from West Perth and 3 from Huron East)
 - d. Challenges:
 - i. Committee generally meets monthly;
 - ii. The term Management Committee suggests and implies that the committee's mandate is to manage the facility and its employees. This creates operational challenges as there is no direct employee management relationship or accountability. At times direction has been given to staff without consultation with the CAO who has ultimate responsibility for the operation of the centre. Committees, similar, to individual Council members, do not have the authority to direct staff without the majority direction of Council or the specific management direction by the Department Head or CAO in this case;
 - iii. Further challenged by not having a cohesive and uniform basis of operation throughout Huron East. While it is recognized that the centre itself is located in Seaforth, it must be recognized that the centre serves the entirety of Huron East and a portion of West Perth. Recreation as a whole should be viewed across the municipalities and strong levels of coordination should be applied to the service to ensure consistency and uniformity;
 - iv. Committee's terms of reference and composition is defined in the 2003 Recreation Agreement
 - e. While the Recreation Agreement is necessary to ensure that shared funding arrangements are defined and that proper communication channels are established, it recommended that this committee be disbanded in favour of an overall Huron East/Morris-Turnberry/West Perth Recreation Committee with Council representation from all three councils and public representatives. Consultation with West Perth staff indicated that this structure could be supported but would need formal acceptance by Council. Clear means of communication must be established to provide updates to the two Councils and a more formal reporting process for budgets and financial reports. This could be in the form of formal joint quarterly financial reports to both Huron East and West Perth councils.
 - f. Recommendation – disband and replace with a Huron East and partner municipalities-wide Recreation Committee. Terms of reference for the committee are discussed later in this report.
6. Vanastra Recreation Committee

- a. Current committee consists of one Huron East Council appointment and 4 public appointments;
 - b. Challenges:
 - i. Committee generally meets monthly;
 - ii. The term Management Committee suggests and implies that the committee's mandate is to manage the facility and its employees. This creates operational challenges as there is no direct employee management relationship or accountability. Committees, similar, to individual Council members, do not have the authority to direct staff without the majority direction of Council or the specific management direction by the Department Head or CAO in this case;
 - iii. Further challenged by not having a cohesive and uniform bases of operation throughout Huron East. While it is recognized that the centre itself is located in Vanastra, it must be recognized that the centre serves the entirety of Huron East. Recreation as a whole should be viewed across the municipalities and strong levels of coordination should be applied to the service to ensure consistency and uniformity;
 - c. Recommendation – disband and replace with a Huron East and partner municipalities-wide Recreation Committee. Terms of reference for the committee are discussed later in this report.
7. Brussels Trust
 - a. Remain
 - b. Two Council appointments
 8. Seaforth Trust
 - a. Remain
 - b. Two Council appointments
 9. Huron East Health Centre Management Committee
 - a. Two Council appointments, two Seaforth Trust appointments, and one public appointment;
 - b. Goal and intent of creating a committee for this facility is not understood;
 - c. Most municipalities just manage these as a facility with an overall department head managing and administering these facilities and seeking direction or approval as required through Council;
 - d. Challenge is the inclusion of the Seaforth Trust members. Their interest is only in the form of a loan that the municipality has been paying back over the years. This would be akin to your bank sitting on your board of directors and participating in the running of your organization. While I can recognize the interest of the Seaforth Trust in the success of the operations, it is not a necessity and the facility is owned by the municipality who is ultimately responsible for its operation.
 - e. I would recommend this be disbanded and managed by a new Community Services Manager position. This will be discussed later in the report.
 - f. Spoke with Kelly Buchannan, Executive Director Huron Community Family Health Team, and she is in support of the recommendation.
 10. Brussels Medical Dental
 - a. Two Council appointments and three public appointments
 - b. Similar to the Huron East Health Centre, not sure why a committee was formed for facility.

- c. Most municipalities just manage these as a facility with an overall department head managing and administering these facilities and seeking direction or approval as required through Council;
 - d. I would recommend this be disbanded and managed by a new Community Services Manager position
11. Brussels/Seaforth Fire Boards
- a. Very informational type meetings
 - b. Two Council appointments each
 - c. Spoke with Fire Chief Bedard and two shared service CAOs and they would be on board for dismantling these committees as long as there were defined means of communication updates to the two Councils
12. Economic Development Committee
- a. Currently a Council member only committee
 - b. Five Council appointments
 - c. Ideally this should become a public/council member format
 - d. Public members could include key business leaders/representative maximum 3 with 4 council appointees at least for the 2022-2026 term.
13. Coalition for Huron Injury Prevention Committee
- a. Staff have not had much opportunity to evaluate this committee in terms of its role/purpose.
 - b. One Council appointment
 - c. As a default I would assume this to continue
14. BIA
- a. Required legislatively
 - b. one Council appointment
15. Remainder of the Committees meet very infrequently and are more minor in nature

New Committee Structure

The following would be the proposed new committee structure based upon the recommendations outlined above:

24. Administration Committee:
- a. No change to structure
 - b. Five Council appointments
 - c. More public access to agendas and minutes
25. Personnel Committee:
- a. No change to structure
 - b. Five Council appointments
 - c. More public access to agendas and minutes
26. Water & Sewer Committee
- a. No change to structure
 - b. Five Council appointments
 - c. Four meetings per year or as required
 - d. More public access to agendas and minutes
27. Huron East Recreation Advisory Committee
- a. Consist of 5 Huron East Council members (one from each ward), one Morris Turnberry Council member, one West Perth Council member, and

- 4 Huron East public members (1 from each ward of the community centres and 1 at-large member)
 - b. Five Council appointments
 - c. Terms of Reference – focus on identifying or improving recreation opportunities at all public and private facilities and parks throughout Huron East in a coordinated fashion
 - d. Four meetings per year
 - e. More public access to agendas and minutes
28. Brussels Trust
- a. Remain
 - b. Two Council appointments
29. Seaforth Trust
- a. Remain
 - b. Two Council appointments
30. Economic Development Committee
- a. For 2022 term this should be 4 council appointees and 3 business representatives
 - b. Terms of reference would be to advise/consult on strategic initiatives approved by Council through the Economic Development Strategic Plan
 - c. Four meetings per year
 - d. More public access to agendas and minutes
31. Coalition for Huron Injury Prevention Committee
- a. I have not had much opportunity to evaluate this committee in terms of its role/purpose.
 - b. One Council appointment
 - c. As a default I would assume this to continue
32. BIA
- a. Required legislatively
 - b. One Council appointment
33. Remainder of the small Committees meet very infrequently and are more minor in nature

This would reduce the number of committees by a net total of six and reducing the number of council position appointments from 53 to 44.

The estimated number of committee meetings would be reduced from 120 per year to 80 per year

Net savings in terms of per diems/honorariums would be \$24,140 per year and reduced mileage savings.

Community Services Manager Position

- Likely a \$100,000 total employment cost (i.e. salary, benefits, pension, overhead, etc.) position for the municipality
- Very likely a recommendation out of the services review process (pending)
- Role and Responsibilities:
 - Person would manage all owned municipal facilities
 - Manage recreation programming throughout Huron East

- Manage parks throughout Huron East
- Overall budget, capital planning, procurement, revenue management/generation
- Direct report to CAO
- Supervise:
 - Building and Property Coordinator;
 - Cemetery Maintenance
 - Facility Managers (3)
 - Daycare
 - Building Services & Planning Coordination;

With the savings from the committee structure, we could reduce the position cost to \$75,000 with opportunity to better manage recreation facilities and parks to generate additional revenue. At \$75,000 we will likely never breakeven but will provide an enhanced level of service on the community services side. If we incorporate Building and Planning Services, we may be able to use some of the building permit and planning fee revenue/surplus to offset the overall employment costs resulting in a near zero cost.

The position cost could be further reduced by distributing the cost over the various cost centres of the position portfolio where they operate at a surplus (i.e. health centre, medial building, etc.).

Position would provide opportunity for innovation and progressive leadership to community services throughout Huron East (i.e. enhanced services with nominal cost).

Next Steps

1. If supported by Council, the proposed changes to the recreation committees and fire boards should be presented to the respective councils of the partner municipalities and obtain their support;
2. Committees would be formally notified of the changes effective at the end of the current term of Council;
3. Council should provide an acknowledgement and appreciation for the various public committee members service both formally (e.g. letters, public statements, plaques, etc.) and informally (e.g. barbeque, appreciation dinner, recognition event, etc.)
4. New terms of reference would be drafted for each of the committees for review and approval of Council;
5. Upon inauguration of the 2022-2026 term of Council, post the various public committee vacancies for applications) and appoint the various Council representatives;

Others Consulted: CAOs of Municipality of West Perth and Morris-Turnberry, Fire Chief, Executive Director Huron Community Family Health Team, and Department Heads.

Financial Impacts: Initially the recommendations outlined herein would have a financial savings of approximately \$25,000. Incorporation of the suggested new position, not currently part of this recommendation, would have a financial impact of approximately

\$50,000 per year until a comprehensive review of operational costs and revenues is completed and opportunities for reduced operational costs and increased revenue generation is obtained.

Signatures:

Brad McRoberts (Original Signed)

Brad McRoberts, MPA, P. Eng.
Chief Administrative Officer

Huron East Administration

To: Mayor MacLellan and Members of Council

From: Brad McRoberts, MPA, P. Eng.

Date: April 19, 2022

Subject: Supplemental - Review of Committees of Council

Recommendation:

That the Council of the Municipality of Huron East adopt the following committee of Council structure that would be effective for the 2022-2026 term of Council:

1. Administration Committee (5 Council appointments)
2. Personnel Committee (5 Council appointments)
3. Water & Sewer Committee (5 Council appointments)
4. Huron East Recreation Advisory Committee
 - a. **5 Huron East Council members (one from each ward), one Morris Turnberry Council member, one West Perth Council member, and 4 public members (3 from each of the wards where the centres are located and one at large public member for Huron East);**
 - b. Four meetings per year
5. Brussels Trust (2 Council appointments)
6. Seaforth Trust (2 Council appointments)
7. Economic Development Committee
 - a. **3 council members and 4 business representatives (Chair of BIA, 1 Brussels Business Group, 1 Huron East manufacturer, and one Huron East business owner at large) appointed by Council**
 - b. Four meetings per year
8. Coalition for Huron Injury Prevention Committee (1 Council appointment)
9. Seaforth BIA (1 Council appointment)
10. Ausable Bayfield Conservation Authority (1 Council appointment)
11. Maitland Valley Conservation Authority (1 Council appointment)
12. Huron East Heritage Committee (1 Council appointment);
13. Mid-Huron Landfill/Recycling Centre (1 Council appointment)
14. Walton Landfill (2 Council appointments)
15. Brussels Cemetery Board (1 Council appointment)
16. Cranbrook Cemetery Board (1 Council appointment)
17. Mount Pleasant Cemetery Board (1 Council appointment)
18. Cranbrook Community Centre (1 Council appointment)
19. Ethel Community Centre (1 Council appointment)
20. Walton Community Hall (1 Council appointment)
21. Ethel Minor Ball committee (1 Council appointment)
22. Walton Park (1 Council appointment)
23. Winthrop Park (1 Council appointment)

Background:

At the April 5, 2022 Council meeting, the CAO's report on the Review of Committees of Council was presented and there was discussion regarding the recommendations of the report. Some members of Council wanted more time to consider the recommendations. Council asked to have members of Council provide their comment or concerns to the CAO such that a supplemental report could be brought back presenting their comments of questions such that they could be considered and or addressed before Council considered the recommendations further. A copy of the April 5, 2022 CAO Report on the Review of Committees is attached for ease of reference.

Comments were received from Deputy Mayor Fisher, Councillors Wilbee, Chartrand, Diehl, and Dalton and the following provides a consolidation of the comments:

Council Comments

- Administration and Personnel Committees to be combined;
 - Composition of Mayor plus 5 for a total of 6;
 - Include experienced and inexperienced members of Council;
- Administration and Personnel Committees should not be combined;
 - Composition should be mayor, deputy mayor and three different councils on each committees (i.e. no councillor on both committees);
- Are administration and personnel committees common in other municipalities
- The Personnel Committee becomes a Committee of the Whole

Staff Comments

- **While the suggestion to combined the Administration and Personnel Committee would reduce the number of committees it will have no net cost savings as these committees only meet as required and for different purposes;**
- **Can only be a maximum of 5 council members on any committee to avoid having quorum of Council or majority of Council**
- **Committees have different terms of reference and since there is no savings or benefit in combining the committees, it is recommended that they remain as is.**
- **These types of committees are not very common**
- **Personnel Committee should only be used sparingly and strictly for purposes of assessing annual cost of living increases as per its terms of reference and possibly for more detailed review of employment policies, if necessary. Personnel issues with either legal ramification or financial impacts should be discussed via closed session meeting with all of Council. Personnel updates regarding resignations, retirements, or hiring will be communicated to Council via informational emails or informational reports to Council.**

Council Comments

- Water & Sewer Committee

- Include council members from each ward

Staff Comments

- **Purpose is to ensure that Council member(s) or each ward with a water system is represented on the committee as they make decisions that ultimately affect user fees and rates for the systems in their wards. McKillop and Grey wards do not have water or sewer systems and do not have constituents that would be affected by decisions made by this Committee**

Council Comments

- Huron East Recreation Committee
 - All three under one umbrella (3 commenters supported this recommendation)
 - Hire a community service manager
 - Membership of 11 is too large
 - Are separate committees for each recreation centre common in other municipalities
- Vanastra Recreation Management Committee remain separate (2 commenters supported this recommendation)
 - Should remain separate, with reduced meeting frequency, as the two arenas have very close and common uses and structures. Their users groups such as, hockey, broom ball, ringette, tournaments, bookings of their huge community halls, and our two arenas have other municipalities as partners;
 - Vanastra Recreation/Day care centre offers, swimming, water aerobics, swimming lessons, babysitting courses, small rentals for parties, small gym and of course our Day Care Centre. They are not partnered with and other municipalities. They have completely different user groups and run 12 months of the year unlike the arenas when the ice stays in for a period of time.
 - important to the very small community of Vanastra. It's very evident by the participation of the rate payers we have on this committee. They just don't sit back, they personally get involved even with their families at all of our fundraising projects and are fully engaged at our meetings and are a big help to the manager.
 - agree there is no need to meet every month, quarterly would be sufficient unless there is a need to call an emergency one.

Staff Comments

- **Staff still strongly recommend that recreation throughout Huron East be under one umbrella committee in order to ensure continuity, collaboration, effective communication, creation of new complimentary recreation programs;**
- **Purpose of having one committee across Huron East is to ensure that recreation programs are not strictly focused on the facilities and consider other recreational opportunities;**
- **A centralization of the committees will ensure that residents/users will be aware that all facilities are available to any Huron East**

resident and encourage greater participation across political boundaries;

- All of the recreation managers are in support of one recreation committee umbrella;
- All facilities operate 12 months of the year and host several different forms of recreation and community activities, are important to the communities they serve, have active participation by volunteer groups, Vanastra is not unique;
- Huron East-wide committee will not just be advising on facilities but also parks, open spaces, trails, and will coordinate with community groups that manage and/or operate recreational amenities on behalf of Huron East (i.e. Lions Club, Optimist Club, Brussels Leos, ballfields, community centres, etc.) to ensure consistent recreational services throughout Huron East;
- The Huron East-wide advisory committee will still have community representation;
- While the membership appears large it is important to note that this is an advisory committee, not a management committee, and further the number of representatives is necessary in order to achieve the appropriate representation of Huron East, Morris-Turnberry, West Perth, and public representatives and ensure proportionate representation based upon financial contribution.
- Volunteer community groups can still exist independently (i.e. not as a committee of Council) to liaison with the Huron East Advisory Committee and to coordinate effective fundraising campaigns for each of the respective community centres.
- Separate committees for each centre is very uncommon for small rural municipalities.

Council Comments

- **Economic Development Committee**
 - The Economic Development Board would include 3 council representatives, one member of the Brussels Business Group, the Chair of the Seaforth BIA, one Huron East manufacturer and one Huron East Business owner at large.

Staff Comments

- **Staff would be agreeable with the proposed change and have amended the recommendation accordingly.**

Council Comments

- Huron East Municipal Council should have a representative on the Huron Family Health Team Board.

Staff Comments

- **The Huron Family Health Team Board is not a Board established by or under jurisdiction on the Municipality.**

Council Comments

- If there is no Fire Board, then the Fire Chief would report to both the Huron East, West Perth and Morris-Turnberry Councils, semi-annually with a detailed report on staffing, equipment status, the number and type of fire calls and a financial update.

Staff Comments

- The intent is to have the fire department report quarterly to Huron East, Morris-Turnberry, and West Perth Council.

Council Comments

- Council to have a lengthy discussion about the Community Services Manager Position as I am unsure if this is warranted at this cost when we are already paying three recreation site managers currently.

Staff Comments

- **This will be addressed through the pending service delivery review process.**

Others Consulted: CAOs of Municipality of West Perth and Morris-Turnberry, Fire Chief, Executive Director Huron Community Family Health Team, and Department Heads.

Financial Impacts: Initially the recommendations outlined herein would have a financial savings of approximately \$25,000. Incorporation of the suggested new position, not currently part of this recommendation, would have a financial impact of approximately \$50,000 per year until a comprehensive review of operational costs and revenues is completed and opportunities for reduced operational costs and increased revenue generation is obtained.

Signatures:

Brad McRoberts (Original Signed)

Brad McRoberts, MPA, P. Eng.
Chief Administrative Officer

Attachments:

1. Report CAO-22-15, Review of Committees of Council, April 5, 2022;

Huron East
Administration

To: Mayor MacLellan and Members of Council
From: Jessica Rudy, Clerk
Date: October 1, 2024
Subject: Council Composition

Recommendation:

That the Council of the Municipality of Huron East provide direction to staff regarding the composition of Council.

And That consideration be given to the 2025 Budget impact pending a ward boundary review.

Background:

In early 2022 staff were directed to initiate a Public Advisory Committee to focus on the composition and compensation of Council, the Advisory Committee engaged with the public, and reviewed practices of area municipalities prior to presenting their final recommendation to Council which consisted of the following:

Whereas the Council Review Public Advisory Committee (CRAC), consisting of five (5) public members was formed on March 1, 2022 by Council;

And Whereas the Committee reviewed the current the composition and compensation of Council;

And Whereas the Committee solicited and obtained public comment and opinion regarding council compensation and composition;

And Whereas the Committee reviewed municipalities of similar size and population outside and within Huron County;

And Whereas the Committee expressed desire to eliminate the ward election format and move to an election-at-large format for all members while recognizing that this process may require a transition period;

Now therefore the Council Review Advisory Committee recommends to the Council of the Municipality of Huron East the following:

That the Council of the Municipality of Huron East move to a nine member Council for the 2026 Term as follows:

- Mayor
- Deputy Mayor to be appointed by Council
- 2 representatives for a new ward that combines Brussels and Grey
- 2 representatives for a new ward that combines McKillop and Seaforth
- 2 representatives for the current Tuckersmith ward
- 2 Councillors elected at large

And that Council undertake consideration and discussion by 2029 to eliminate the ward system and move to an at-large election;

And That the Council of the Municipality of Huron East take no action in regards to Council compensation at this time.

After Council discussion, staff were directed to gather further input, on the recommendation during the 2024 Election period, specifically at the All Candidates Meeting and that the recommendation be brought back for final decision, within the first half of the 2024-2026 term of Council.

Report CLK-23-18, was distributed to Council on September 5, 2023 (Attachment 1). This report highlighted the results of the input received from the All-Candidate Sessions.

In June 2024, staff distributed a community wide survey to gather input on the recommendation from the Committee, overall viewpoints on reducing the size, the concept of introducing at-large member(s), combining wards, overall ward structure. The following summarizes the results of this survey.

The survey received a total of 70 responses, 43% were in the age range of 35-54; 84% have been residents of Huron East for over 10 years, 26.4% are retired and 20.8% are in the agriculture/farming industry.

Size of Council:

On a scale of strongly oppose to strongly support, there was a combined total 51.4% that either strongly support or support reducing the number of Councillors to 9. 30.5% strongly opposed or opposed and 18.1% were neutral.

Respondents were provided the opportunity to rank the benefits (improved decision-making efficiency, cost savings for the municipality, more streamlined council operations, or 'other') and drawbacks (reduced representation for residents, increased workload for remaining council members, potential loss of diverse perspectives, or 'other') on reducing the size of Council through a multiple choice list, with the option to

selection more than one answer, and the ability to provide an 'other' response of their own.

Those strongly in support or in support selected and ranked the benefits as follows:

- Cost savings for the Municipality (29x)
- Improved decision-making efficiency (24x)
- More streamlined Council operations (21x)
- 'Other' responses included that all of the options are a benefit and that it would create more unification of Huron East.

The same group selected the drawbacks as:

- Potential loss of diverse perspectives (26x)
- Increased workload for remaining members (25x)
- Reduced representation for residents (15x)
- The 'other' responses included less representation for Brussels/Grey, no drawbacks or problems at all, and a chance of voices will not be heard.

Those strongly opposed or opposed selected the benefits as:

- Cost savings for the Municipality (9x)
- The 'Other' responses included: no benefit, rural ward residents need to remain, and to reduce to six (6) members (three (3) north representatives and three (3) south representatives with a Winthrop Road division).

Perceived drawbacks from those strongly opposed or opposed included:

- Reduced representation for residents (20x)
- Potential loss of diverse perspectives (1x)
- The 'Other' responses noted that the cost savings are not worth the reduction.

Those in the neutral category selected the following benefits:

- Costs savings for the Municipality (8x)
- Improved decision-making efficiency (3x)
- More streamlined Council operations (2x)

Neutral drawbacks were ranked as:

- Reduced representation for residents (8x)
- Potential loss of diverse perspectives (3x)
- Increased workload for remaining Council members (1x)

Overall comments related to the size of Council stated support of the current structure/size; reducing to seven (7) members (5 Councillors, elected Mayor and

elected Deputy Mayor); support of the nine (9) member Council; and reducing to a six (6) member Council (1 Councillor per ward and Mayor).

Ward Structure:

On a scale of strongly oppose to strongly support, there was a combined total 40.3% that either strongly support or support the potential combining/removal of the ward structure, 37.5% strongly opposed or opposed and 22.2% were neutral.

Respondents were provided the opportunity to rank the benefits (more cohesive municipal governance, equal representation for all residents, simplified election process, and 'other') and drawbacks (loss of localized representation, risk of underrepresentation for rural areas, potential increase in electoral competition, and 'other') of a potential combining/removal of the ward system through a multiple choice list, with the option to selection more than one answer, and the ability to provide an 'other' response of their own.

Those in the strong to strongly agree category ranked the benefits as follows:

- More cohesive municipal governance (16x)
- Equal representation for all residents (7x)
- Simplified election process (5x)
- The 'Other' responses included having all positions elected at large.

The same group ranked the drawbacks as:

- Loss of localized representation (10x)
- Risk of underrepresentation for rural areas (7x)
- Potential increase in electoral competition (5x)
- The 'Other' responses stated there would be no drawbacks, were in favour of complete removal and that it could potentially mean over representation in one area and none in the others.

Those in the opposed to strongly oppose category ranked the benefits as follows:

- Simplified election process (9x)
- More cohesive municipal governance (2x)
- Equal representation for all residents (2x)
- The 'Other' responses included that there would be no benefit and could lead to poor representation for Brussels and Grey

The same group ranked the drawbacks as:

- Loss of localized representation (25x)
- Risk of underrepresentation for rural areas (2x)

Those in the neutral category ranked the benefits as:

- Equal representation for all residents (7x)
- Simplified election process (6x)
- More cohesive municipal governance (2x)
- The 'Other' responses noted overall opposition.

Neutral drawbacks were ranked as:

- Loss of localized representation (9x)
- Risk of underrepresentation for rural areas (6x)

Overall general comments related to ward structure stated support of the removal of the ward system to better balance the use of services and equipment; support of a three (3) ward system; amalgamating the wards and allowing two (2) at large members could potentially overload a Councillor in one area potentially causing biases; an overall sense that residents would not be represented; noting that all Councillors are responsible for all areas; support for one Councillor per ward and no at large members; and comfortability with combining Grey and Brussels with opposition to combining Seaforth and McKillop.

Options:

Council has various options they may choose from the results of the various public engagement results. There was feedback that wards be removed completely, however Council would still need to determine how many Councillors would be required and this was not provided as one of the options below, however, Council may still consider this an option, noting that this would require a third-party consultant.

Option 1: Adopt the recommendation of the Advisory Committee:

This consists of a nine (9) Member Council:

- Two (2) representatives for a ward that combines Brussels and Grey;
- Two (2) representatives for a ward that combines McKillop and Seaforth;
- Two (2) at-large Members;
- Elected Mayor; and
- Appointed Deputy Mayor

This would require a ward boundary review in 2025, due to the combining of wards, essentially changing boundaries. A review would require the use of a third-party consultant and may result in further ward/structure recommendations.

Option 2: Adopt a similar recommendation as the Advisory Committee:

This consists of a nine (9) Member Council:

- One (1) Representative from each ward of Brussels, Grey, McKillop, and Seaforth;
- Two (2) representatives for the Tuckersmith ward;
- Two (2) at-large Members;
- Elected Mayor; and
- Appointed Deputy Mayor.

This approach would eliminate the necessity of a ward boundary review in 2025, while keeping in line with the original recommendation from the Advisory Committee.

Option 3: Reduce the size of Council to seven (7) Members:

This would consist of:

- One (1) representative from each existing ward (Brussels, Grey, McKillop, Seaforth, and Tuckersmith);
- Elected Mayor;
- Elected Deputy Mayor; and
- No at-large Members.

This option was consistently brought up during the various public engagement activities and would not require the third-party consultant.

Option 4: Removal of the Ward Structure

This would consist of seven (7) members of Council:

- Six representatives elected at-large;
- Elected Mayor
- Appointed Deputy Mayor

This could also consist of nine (9) members of Council:

- Eight members elected at-large
- Elected Mayor
- Appointed Deputy Mayor

This removes all wards, with at large members representing all of Huron East.

Option 5: Remain status quo:

This consists of an eleven (11) Member Council:

- Two (2) representatives from each ward (Brussels, Grey, McKillop, Seaforth, and Tuckersmith);
- Elected Mayor;
- Appointed Deputy Mayor; and

- No at-large Members.

No action would be necessary by remaining status quo.

Comments:

If Council were to combine wards, as recommended by the Committee, it is recommended by staff that a ward boundary review be conducted. This would involve the use of a third-party consultant to conduct the review and should be accommodated in the 2025 Budget, this approach may result in further recommendations regarding ward boundaries, ward removal and size of Council.

Any ward boundary changes would need to be confirmed and reported to MPAC by the end of March of 2026.

Any decisions made by Council will be in effect for the 2026 Term of Council and do not impact the current structure.

Communication:

The public was invited to partake in a survey which was distributed via flyers at community centres, H.E.A.R Engagement Platform, social media and the municipal website. Previous communication consisted of an initial online survey, a Public Advisory Committee, and comment cards at All Candidate Sessions.

Others Consulted:

CAO

Financial Implications:

Based on Council 2023 remuneration, if Council reduced its size by two (2) Members, as presented with Options 1 and 2, it would be an approximate savings of \$30,000 a year. If Council were to reduce by four (4) Members, as presented in Option 3, it would be an approximate savings of \$60,000.

If a ward boundary is required, approximately \$60,000 would need to be allocated for in the 2025 Budget process, this would be the high end of an estimate, depending on the size of the review required. Combining or removing wards would likely cost less.

Attachments:

[Attachment 1](#): Report CLK-23-18, Council Compensation Review and Next Steps

Signatures:

Jessica Rudy, AMP, Clerk

24-10-01 – Council Compensation



Brad McRoberts, MPA, P. Eng., CAO

Page 7 of 7

Huron East
Administration

To: Mayor MacLellan and Members of Council
From: Jessica Rudy, Clerk
Date: September 5, 2023
Subject: Council Composition Review and Next Steps

Recommendation:

To be received for information.

Background:

In December 2021, staff brought forward a report regarding a proposed change to Council composition that, if approved, would have been in effect for the 2026 Term of Council.

As a result of Council discussion, it was determined that further public consultation was warranted, and Council approved the formation of a Public Advisory Committee, with the mandate to review Council composition and compensation. The following points constituted the purpose of the Committee (made up of five citizen members):

- Review the current composition of Councillors and make recommendations if changes are advised;
- Solicit and obtain public comment and opinion on Council compensation and composition;
- Review the current composition for the 2026-2030 Term of Council and make recommendations for potential change;
- Review of municipalities of similar size and population outside of Huron County;
- Review of municipalities of similar size and population within Huron County; and
- Present a final report, with recommendations, to Huron East Council.

The Committee reviewed Council composition comparators to municipalities of similar size within and outside of the County; comparators to Council compensation of similar Council sizes within and outside the County; the process of changing and reviewing a complete ward structure change; Huron East 2021 census data; actual annual expenses and salary for Councillors in and surrounding Huron County; remuneration by-laws and policies for municipalities in and surrounding Huron County; comments received by Councillors and responses to the public survey.

While forming their recommendation, the Committee indicated their desire to have Council move to a fully at-large composition, while recognizing that the broader community may not be prepared in 2026.

In July 2022, the Committee recommended that no action be taken in regards to Council compensation and made the following recommendation in regards to Council composition, with a note that Council consider and discuss eliminating the ward system by 2029 and move to an at-large election.

Recommendation by the Public Advisory Committee:

- Mayor
- Deputy Mayor to be appointed by Council
- 2 representatives for a new ward that combines Brussels and Grey
- 2 representatives for a new ward that combines McKillop and Seaforth
- 2 representatives for the current Tuckersmith ward
- 2 Councillors elected at large

Council discussed the recommendation at the July 5, 2022 Regular Council meeting and expressed concerns over the amount of outreach and public input gained. Council directed staff to gain further input at the all candidate sessions and to bring the recommendation and further input forward in 2023.

Since the recommendation was approved, staff provided comment boxes at the All Candidate Sessions, seeking comments and input regarding the current size of Council. A total of 19 cards were received throughout all five sessions. It is worth a note that the sessions did vary in attendance sizes.

The comments received showed 11 responses of the current composition being just the right size and 9 responding that the current composition is too large.

Next Steps:

Staff will begin seeking public input on the specific recommendation brought forward by the Public Advisory Committee and bring forward the public's feedback to Council in the Fall of 2023. Part of the public input avenues that will be utilized includes the H.E.A.R website and a developed communication plan.

After the consultation period staff will return to Council, prior to the end of the year, to present the feedback and seek final direction from Council on the proposed composition/structure presented by the Public Advisory Committee.

Comments:

Any changes made to the composition of Council will not impact the 2022-2026 Term but rather be in effect for the start of the 2026 Elections, provided a decision is made prior to January 2026.

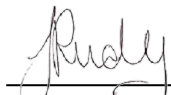
Changes to the boundaries would need to be submitted to MPAC by the end of March of the Election year.

Others Consulted:

CAO

Financial Implications:

N/A

Signatures:

Jessica Rudy, AMP, Clerk



Brad McRoberts, MPA, P. Eng., CAO

Huron East

Administration

To: Mayor MacLellan and Members of Council

From: Jessica Rudy, Clerk

Date: October 1, 2024

Subject: Council Remuneration Options

Recommendation:

That the Council of the Municipality of Huron East provide direction to staff regarding Council remuneration.

Background:

In June 2024 Council requested a report on potential cost saving measures pertaining to Council remuneration, after a defeated vote to eliminate Council remuneration based on the Ontario Consumer Price Index (CPI) increases for the remainder of their term. This report outlines various options for Council consideration on how they would like to see the remuneration policy revised.

Council remuneration can be approached in a variety of ways. Currently Council receives an annual honourarium, which is increased by the cost-of-living increase, received by staff, every year. Meeting pay is provided on top of the annual honourarium as follows:

- Mayor annual honourarium: \$12,477
- Deputy Mayor annual honourarium: \$9,215
- Councillor annual honourarium: \$6,832
- Council meeting; \$190.07 (this covers regular and special meetings with no hourly limit)
- Committee meetings, in which a councillor is appointed to: \$91.70
- Anything outside of a committee or council meeting (i.e. conferences, training sessions, events representing Huron East): \$122.27 (under four hours) and \$243.33 (over four hours).

Comments:

Several options and approaches have been and can be made regarding Council compensation. However, it should be noted that staff do intend to amend the policy to ensure clear language is used on the rate of pay, and meeting types, as well as parameters are pay and attendance at social and/or ceremonial events.

It would be recommended that yearly CPI increases continue with annual honourarium, and meeting rates in order to ensure that compensation remains current and to avoid any future significant increases.

Option 1: Increasing Yearly Honourarium and Removing Meeting Pay

There are municipalities that pay the annual honourarium to include the predicted amount of meetings per year (Council and Committee). Based on attendance so far in 2024, and known meetings for the remainder of the year, plus the regular annual honourarium Councillors earn approximately \$12,000 per year, the Deputy Mayor is approximately \$15,000 and the Mayor approximately \$18,000.

The above calculation does not include conference attendance, special Council meetings, ceremonial/social events, or mileage.

Attendance at special Council, conferences or ceremonial/social events would fall outside of this honourarium and a set rate could be provided on a full or half day basis. Local municipalities using this approach range from \$85-\$142 for a half day and \$130-\$150 for a full day. For half and full day events attended, so far in 2024, this would equal a range in savings of \$1,200 (at the low end of the range) to an increase of \$5,400 (at the high end of the range) for half day events and a savings of \$5,000 (at the low end of the range) to \$4,000 (at the high end of the range) in full day events.

Committee meetings could also fall into the above category, as a lot of the meetings do not follow a set yearly schedule and are more likely to be set on an as needed basis.

Mileage would continue to be provided for all meeting attendance, including regular council, special council, committees, ceremonial/social events and conferences, at the rate set by Canada Revenue Agency (CRA).

Option 2: Decrease the Number of Council Meetings per Year

During Council's discussion it was suggested that the number of meetings per year be reduced. Currently, Council meets two (2) times a month (generally the first and third Tuesday of the month). There are some exceptions to this around certain conferences and summer breaks. July and August tend to be one meeting per month which gives us 22 Council meetings a year.

Per our current schedule, and current Council meeting rate, it is approximately \$96,000 a year, for all of Council. To reduce to eighteen (18) meetings a year, calculated at the current rate, it would be approximately \$94,000 for the year, for all of Council, a savings of \$2,000. These calculations include the annual honourarium, at the current rate, but does not include mileage, or additional meetings (special Council, committees social/ceremonial events).

Attachment 2 of this report contains a sample 2025 Schedule of Meetings, based on 18 meetings a year.

Option 3: Remain Status Quo

For 2024, calculating all meeting attendance (special council, training, conferences, council and committee) and annual honourariums, Council is looking to spend \$155,000 by year end. To keep consistency with the previous figures, mileage and expenses was not included.

For budget forecasting staff estimate an increase of 3% for CPI increases per year.

Option 4: Combining Options

Another option would be to consider combining Option 1 (increasing yearly honourarium/removing meeting pay) and Option 2 (decreasing the number of meetings per year). This increases annual honourarium and reduces the number of meetings per year.

Option 2 (decreasing the number of meetings per year) and Option 3 (remaining status quo) could also be combined, meeting rates/honourarium remain the same but the number of meetings is reduced.

Communication:

A survey in 2022 addressed Council composition and compensation, and a review was done by the Council Review Advisory Committee, which recommended no change in Council compensation.

Others Consulted:

CAO

Financial Implications:

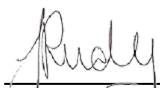
Financial implications would be dependent on the decision of Council and taken into consideration.

It is of note that the above options are based off of the current eleven (11) member Council. The costs savings of these would be much more significant if Council were to decide to reduce the size Council, as presented in report CLK-24-12.

Attachments:

[Attachment 1: 2021 Council Compensation Comparison](#)

[Attachment 2: 2025 Sample Schedule of Meetings](#)

Signatures:

Jessica Rudy, AMP, Clerk



Brad McRoberts, MPA, P. Eng., CAO

2021 Remuneration Comparable

	Mayor	Deputy Mayor	Councillors Combined	Councillor Average	Total
Huron East	\$20,595.70	\$15,049.92	\$110,283.63	\$12,253.74	\$145,929.25
Goderich	\$27,941.83	\$15,433.02	\$70,169.10	\$14,033.82	\$113,543.95
Morris-Turnberry	\$14,681.63	\$10,362.12	\$27,449.51	\$9,149.84	\$52,493.26
Howick	\$14,445.58	\$12,344.32	\$31,824.15	\$7,956.04	\$58,614.05
West Perth	\$23,822.28	\$17,739.29	\$100,477.59	\$11,164.18	\$142,039.16
North Perth	\$34,728.52	\$22,179.88	\$147,995.04	\$18,499.38	\$204,903.44
South Bruce	\$19,169.60	\$12,345.55	\$59,930.00	\$11,986.00	\$91,445.15
Lucan-Biddulph	\$23,197.98	\$18,805.88	\$51,341.74	\$17,113.91	\$93,345.60
Lambton Shores	\$32,227.76	\$26,166.92	\$140,111.30	\$20,015.90	\$198,505.98

2025 Meeting Calendar

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Council Date
- ROMA Conference: January 19-21, 2025
- OGRA Conference: March 30-April 2, 2025
- AMO Conference: August 17-20, 2025 - TBD
- Stat Holiday

Huron East
Administration

To: Mayor MacLellan and Members of Council
From: Jennifer Fulmer, Human Resources Coordinator
Date: October 1, 2024
Subject: Overtime Policy

Recommendation:

That the Council of the Municipality of Huron East approve policy HR-006, Overtime Policy, as presented in report HR-24-02.

Background:

Through review of the employee handbook, staff have indicated that the policy manual needs to be updated and reviewed to ensure that it aligns with current Employment Standards and other applicable employment legislation. This is the first of several updates that will be made over the course of the first half of 2025.

Comments:

No significant changes have been made from our current processes; however, the policy has just been formalized to ensure that proper practices are documented, and it is clear which policies apply to which employee classifications

Communications:

Upon approval, the policy will be circulated to all staff.

Others Consulted:

Hicks Morley, Employment Lawyers

Financial Implications:

None.

Attachments:

1. [HR-006, Overtime Policy](#)

Signatures:


Jennifer Fulmer, HR Coordinator


Brad McRoberts, MPA, P. Eng., CAO



Overtime Policy

Approved By: Council	Policy Number: HR-006
Date Approved:	Effective Date: October 1, 2024
Reviewed By: Human Resources	Revision Date:

Statement:

The Municipality of Huron East believes it is important to establish clear expectations for overtime. Overtime may be requested to ensure that work is completed. This policy outlines expectations and entitlements around overtime.

Eligibility:

Department Heads:

At the Municipality of Huron East, Department Heads are not eligible for banked or paid overtime, rather they are provided 40 hours in lieu of overtime at the beginning of each calendar year.

Full time Employees:

Full time employees are eligible to bank overtime.

Part time Employees and Students:

Part time employees are eligible to be paid out overtime for hours worked beyond 44 hours per week.

Volunteer Firefighters and Council:

Do not qualify for overtime.

Policy:

At times, employees may be asked to work overtime to help maintain workflow or to meet operational demands. Department Heads, Managers, and Supervisors will request employees to work overtime with as much notice as possible. Employees should inform their direct supervisor as soon as reasonably possible if they are unavailable to work approved overtime hours.

At Municipality of Huron East, a regular workweek (unless otherwise agreed upon) consists of 40 hours worked and lasts from Saturday to Sunday. Overtime is banked at a rate of 1.5 times the employee's regular wages for all hours worked after 44 hours in a workweek.

Paid leave, such as holidays, vacation, or sick time, may not be used towards overtime. If an employee receives holiday pay for working on a public holiday, hours worked that day are not considered when calculating overtime pay.

Exceptions:

Employees will receive an overtime rate of one and one-half times their regular rate for all hours worked on statutory holidays and emergency callouts. Employees may bank overtime hours up to a maximum of eighty (80) hours annually. All lieu time used by an employee must be approved by their supervisor prior to the time being taken.

For hours worked in excess of 44 per week full time employees agree to be compensated by way of paid time off in lieu of overtime pay at a rate of 1.5 hours of time off in lieu for each overtime hour worked, instead of overtime pay. Time off in lieu should be taken within three (3) months of the overtime hours worked, at a time mutually agreed between the employee and the Municipality. In the event that the full time employee cannot redeem the time off in lieu within this timeframe, the employee will work with the Municipality to ensure that time off in lieu is taken no later than twelve (12) months after the overtime hours have been worked. If the employee's employment ends for any reason before the time off in lieu is taken, the Municipality will pay the full time employee overtime pay (i.e. at the rate of 1.5 times the employee's regular rate of pay) for the overtime hours worked beyond 44 hours per week that were not taken as time off in lieu.

Overtime Approval Process

All overtime hours must be approved by management in advance unless an emergency or other unforeseen event prevents them from doing so.

Employees may recognize a need for overtime to complete tasks or meet deadlines before their manager or supervisor assigns it. To request overtime authorization, an employee must submit a written request to their manager stating the reason for and amount of overtime necessary. If agreeable, the manager will approve the overtime and forward the authorization through the time and attendance program.

Unauthorized or unapproved overtime is prohibited. All overtime hours must be approved by either a supervisor or manager unless a clearly reasonable and unavoidable emergency arises. Employees who do not receive approval from their supervisor or manager before working any hours that would be considered overtime may be subject to discipline. Subsequent offences may result in disciplinary action up to and including termination of employment.

Huron East**Community Services**

To: Mayor MacLellan and Members of Council
From: Lissa Berard, Director of Community Services
Date: October 1, 2024
Subject: Brussels Outdoor Pickle Ball Courts

Recommendation:

That the Council of the Municipality of Huron East Council support the resurfacing of the pickle ball courts;

And That the funding should be obtained through future grant opportunities in order to minimize any additional financial contribution of the municipality;

And Further That staff will support and assist the group in submitting any applications for future grants.

Background:

At the September 3, 2024, Council meeting the Brussels Pickleball Club delegated to Council seeking support in applying to the Provincial New Horizons for Seniors grant. Upon subsequent review of the grant application they were not eligible to apply.

The current condition of the pickle ball courts is beginning to show significant wear, which poses small risks to users. The surface is becoming rough, and the asphalt is deteriorating, which could impact both safety and playability. Addressing these issues promptly will ensure a safe and enjoyable experience for all players in our community.

The group has received estimates for the resurfacing at \$15,748.

The Brussels Pickle Ball Club has successfully raised 50% of the costs through generous pledges and a recently hosted tournament. Their dedication and community support demonstrates a strong interest in maintaining and enhancing our local pickle ball facilities. With the Council's support for the remaining funds (\$7,395), we can ensure a safe and vibrant space for all players.

The capital projects proposed for Community Services in 2025, as part of the Financial Strategy, includes funding of approximately \$740,000, pending Council approval of the 2025 budget. This includes essential upgrades such as:

Brussels:

- Electrical Panel
- Brine Pump
- Exterior Painting
- Ice Resurfacer
- Pool Deck and Circulation Line Replacement

Seaforth:

- Chiller
- Parking Lot Repair

Vanastra:

- Change Room Upgrades
- Quebec Park

Comments:

Due the current and ongoing financial strain for capital projects with Huron East, staff would recommend the resurfacing project being proposed by the group should consider grant opportunities that minimizes additional funding from the municipality.

The Brussels Pickle Ball Club is proposing that the first phase (resurfacing), be 50% funded by Huron East and to apply to any upcoming grant programs for subsequent phases which include the cement pad, benches, pavilion and storage lockers.

Staff recommends that the municipality use any future grant opportunities to fund the resurfacing, as the first priority due to safety concerns, and consider additional phases as part of subsequent grant opportunities due to them being considered more elective projects.

Communication:

Staff will remain in contact with the club to identify any future grant opportunities.

Others Consulted:

CAO, Brussels Pickle Ball Club

Financial Implications:

The financial implications for resurfacing the pickle ball courts, without waiting for a grant opportunity will be an additional \$7,395.

Attachments:

Below are photos of the current state of the Brussels Pickle Ball surface.



Signatures:

Lissa Berard

Lissa Berard, Director of Community Services

Brad McRoberts

Brad McRoberts, MPA, P. Eng., CAO

Huron East
Administration

To: Mayor MacLellan and Members of Council
From: Stacy Grenier, Director of Finance / Treasurer
Date: October 1, 2024
Subject: Family Health Team Request to Reduce Rent

Recommendation:

That the Council of Huron East establish an Ad Hoc Committee of Council consisting of the Mayor, Deputy Mayor and three additional members of Council, as determined and appointed by the Mayor, to initiate investigatory discussions with the Huron Community Family Health Team regarding consideration of the Family Health Team's request for financial assistance.

And That the Ad Hoc Committee of Council report back to Council with recommendations;

And Further That the Ad Hoc Committee remain in place as deemed necessary to monitor the financial sustainability of the Huron community Family Health Team Board unless directed otherwise by Council.

Background:

The Family Health Team has requested a reduction in the rent cost that the Municipality charges for both municipal health facilities.

The current rental agreements with the Huron Community Family Health Team for the rental of space in the Seaforth Health Care Centre and the Brussels Medical Dental includes a standard annual inflationary increase each year. This is the standard practice for Huron East.

It is intended that these healthcare buildings are funded and operated without financial support from the general municipal tax levy.

Below are summaries of the financial information for each health care building for the years 2019 – 2023 and a 2024 forecast.

HURON EAST HEALTH CENTER	2019	2020	2021	2022	2023	2024 FORECAST
REVENUE:	(214,714)	(214,527)	(211,044)	(219,648)	(231,213)	(229,397)
EXPENDITURES:	159,757	251,322	147,770	175,001	181,160	190,897
RESERVE TRANSFERS:	54,957	(36,682)	63,274	45,346	50,053	38,500
NET (SURPLUS)/DEFICIT	-	113	-	699	-	-

BRUSSELS MEDICAL DENTAL	2019	2020	2021	2022	2023	2024 FORECAST
REVENUE:	(79,722)	(81,748)	(44,152)	(45,448)	(31,401)	(25,570)
EXPENDITURES:	23,516	18,603	50,366	25,712	19,737	25,014
RESERVE TRANSFERS:	36,206	(38,641)	(6,214)	19,736	11,664	556
NET (SURPLUS) / DEFICIT	(20,000)	(101,786)	-	-	-	-

Should the rent revenue for the Family Health Team be reduced to the 2020 rate as requested, the reduction in revenue for 2025 would be approximately \$19,840, for 2026 \$20,240 and for 2027 \$20,650 and continue to increase incrementally.

Using 2025 as an example, if we were to reduce the rent by \$19,840 and continue to not use any financial support from the municipal tax levy, the reserve contribution would need to be reduced by the equivalent amount. You will note that the reserve contributions have already been declining over the years due to operational cost increases being significantly greater than revenue increases.

The target annual reserve contributions in the capital budget are \$50,000 per year for the Huron East Health Care Centre and \$13,000 per year for the Brussels Medical Dental building. The financial information reflected above shows that these targets are not being met. Should target reserve contributions not be made, the Municipality could be subject to finding alternative funding for capital needs.

Further reduction of the reserve to balance a revenue reduction would jeopardize the ability of the municipality to support capital expenditures to maintain the building.

The only alternative to support a rent reduction as requested is to supplement the reduction through additional funding through the general municipal tax levy.

There is much to consider when making a decision with regard to adjusting a Municipal user fee. This is a situation that requires careful consideration and exploration and understanding of all information; and a willingness for both sides to find potential alternatives for cost reduction.

Staff, at this time, do not feel that they nor Council have enough information to make an informed decision. Therefore, staff are recommending that an Ad Hoc Committee be

formed in order to work with the Huron Community Family Health Team to explore solutions both for the immediate need and to address the issue long-term. It would be intended that this Committee would bring a recommendation back to all of Council for consideration. Note that this Committee would be formed on an as needed basis, final decisions subject to Council approval.

Communication:

The Ad Hoc Committee will communicate directly with the Huron Community Family Health Team and information will be brought forward to Council.

Others Consulted:

CAO, Director of Community Services


Financial Implications:

Financial implications will depend upon the final decision of Council

Attachments:

1. [Current Lease Agreement for Family Health Team](#)

Signatures:



Stacy Grenier, CPA
Director of Finance / Treasurer



Brad McRoberts, MPA, P. Eng., CAO

LEASE**(COMMERCIAL)**

Made the 15th day of December, 2020

BETWEEN

THE CORPORATION OF THE MUNICIPALITY OF HURON EAST

(hereinafter called the "Landlord")

- and -

HURON COMMUNITY FAMILY HEALTH TEAM

(hereinafter called the "Tenant")

WHEREAS the Landlord is the owner of the Huron East Health Centre building (the "HEHC building") situate on lands more particularly described in Schedule "A".

AND WHEREAS the Landlord has under the provisions of By-Laws 5-2014 and 34-2018 entered into lease agreements with the Tenant for space within the Huron East Health Centre;

AND WHEREAS the Tenant is a not for profit corporation without share capital incorporated for the purposes of providing primary health care to the residents of East Huron County;

AND WHEREAS under the provisions of By-Law 30-2013 the Landlord and Tenant acknowledged that the Huron East Health Centre facility had been constructed as a municipal capital facility to provide a service or function that may be provided by a municipality;

In consideration of the rents, covenants and obligations stipulated herein the Landlord and the Tenant have agreed to enter into a new Lease consolidating all previous and existing leases by the Tenant within the Huron East Health Centre facility, more particularly illustrated on Schedule "B" attached hereto and described in schedule "C" attached hereto. It is intended by the Parties that the Tenant will have exclusive use of the described areas (subject to the provisions of Paragraph 12 hereof).

1. GRANT OF LEASE

- (1) The Landlord leases the Premises to the Tenant:
 - (a) at the Rent set forth in Section 2;
 - (b) for the Term set forth in Section 3; and
 - (c) subject to the conditions and in accordance with the covenants, obligations and agreements herein.
- (2) The Landlord covenants that it has the right to grant the leasehold interest in the Premises free from encumbrances except as disclosed on title.

2. RENT

- (1) Rent means the amounts payable by the Tenant to the Landlord pursuant to this Section and includes such other amounts as may be payable by the Tenant hereunder, as adjusted from time to time pursuant to Schedule "C".
- (2) Rent shall be invoiced and payable monthly in advance, on the first day of each and every month, commencing on the first day of the Term.
- (3) All payments to be made by the Tenant pursuant to this Lease shall be delivered to the Landlord at the Landlord's address for service set out in Section 19 or to such other place as the Landlord may from time to time direct in writing.
- (4) The Tenant agrees to pay in advance to the Landlord at the commencement of the Term the first month's Rent.
- (5) All Rent in arrears and all sums paid by the Landlord for expenses incurred which should have been paid by the Tenant shall bear interest from the date payment was due, or made, or expense incurred at a rate per annum equal to two per cent (2%) per month.
- (6) The parties acknowledge and agree that rent shall be increased annually to reflect the year over year (October) increase in the Consumer Price Index – Ontario all items, for the prior calendar year.
- (7) The parties acknowledge and agree that the Landlord shall be entitled to offer incentives to new tenants, in its absolute discretion and as it sees fit, without being obliged to offer any or similar incentives to other or existing Tenants.
- (8) The parties acknowledge that the Landlord, under the provisions of By-Law 32-2013 exempted the area leased exclusively to the Tenant from municipal taxation, pursuant to Section 110 (6) of the Municipal Act, S.O. 2001.

3. TERM AND POSSESSION

- (1) The Tenant shall have possession of the Premises for a period of five (5) years, commencing on the 1st day of January, 2020 and ending on the 31st day of December, 2024, (the "Term").
- (2) Subject to the Landlord's rights under this Lease, and as long as the Lease is in good standing, the Landlord covenants that the Tenant shall have quiet enjoyment of the Premises during the Term of this Lease without any interruption or disturbance from the Landlord or any other person or persons lawfully claiming through the Landlord.
- (3) The Tenant has the first right to renew the Lease for a further five year term upon negotiation of terms and conditions.
- (4) If for reasons beyond the Landlord's control, vacant possession of the Premises cannot be given to the Tenant on the commencement date of the Term of this Lease, the Lease shall remain in effect but the Tenant shall not be required to pay Rent until the date when possession is actually given to the Tenant:

- (a) but if possession is not given within ninety (90) clear days from the commencement date of this Lease either party may terminate this Lease by written notice to the other;
- (b) and any delay in the actual occupation by the Tenant of the Premises shall not extend the Term of the Lease.

4. ASSIGNMENT

- (1) The Tenant shall not assign this Lease or sublet the whole or any part of the Premises unless it first obtains the consent of the Landlord in writing, which consent shall not unreasonably be withheld:
 - (a) and the Tenant hereby waives its right to the benefit of any present or future Act of the Legislature of Ontario which would allow the Tenant to assign this Lease or sublet the Premises without the Landlord's consent.
- (2) The consent of the Landlord to any assignment or subletting shall not operate as a waiver of the necessity for consent to any subsequent assignment or subletting.
- (3) Any consent granted by the Landlord shall be conditional upon the assignee, sublessee or occupant executing a written agreement directly with the Landlord agreeing to be bound by all the terms of this Lease as if the assignee, sublessee or occupant had originally executed this Lease as Tenant.
- (4) Any consent given by the Landlord to any assignment or other disposition of the Tenant's interest in this Lease or in the Premises shall not relieve the Tenant from its obligations under this Lease, including the obligation to pay Rent as provided for herein.
- (5) If the party originally entering into this Lease as Tenant, or any party who subsequently becomes the Tenant by way of assignment or sublease or otherwise as provided for in this Lease, is a corporation then:
 - (a) the Tenant shall not be entitled to deal with its authorized or issued capital or that of an affiliated company in any way that results in a change in the effective voting control of the Tenant unless the Landlord first consents in writing to the proposed change;
 - (b) if any change is made in the control of the Tenant corporation without the written consent of the Landlord then the Landlord shall be entitled to treat the Tenant as being in default and to exercise the remedies stipulated in paragraph 10 (2) of this Lease and any other remedies available in law.

5. USE

- (1) During the Term of this Lease the Premises shall not be used for any purpose other than for
 - (i) medical offices and/or a medical practice;
 - (ii) related health services or practices; without the express consent of the Landlord given in writing.

- (2) The Tenant shall not do or permit to be done at the Premises anything which may:
 - (a) constitute a nuisance;
 - (b) cause damage to the Premises;
 - (c) cause injury or annoyance to occupants of neighbouring premises;
 - (d) make void or voidable any insurance upon the Premises;
 - (e) constitute a breach of any by-law, statute, order or regulation of any municipal, provincial or other competent authority to the Premises.

6. REPAIR AND MAINTENANCE

- (1) The Landlord covenants that during the Term of this Lease and any renewal thereof the Landlord shall keep in good condition the Premises and shall, promptly make all needed repairs and all necessary replacements as would a prudent owner, provided that:
 - (a) the Landlord shall not be liable to effect repairs attributable to the negligence of the Tenant, its members, employees, invitees, agents or contractors, provided that the Landlord may take into account whether or not such negligence is as a result of any act or omission on the part of a patient.
 - (b) The Landlord shall not be liable to effect repairs to the Tenant's alterations or additions, or to any personal property of the Tenant or its members, employees, invitees, agents or contractors.
- (2) The Tenant shall permit the Landlord or a person authorized by the Landlord to enter the Premises to examine the condition thereof and view the state of repair at reasonable times.
- (3) Upon the expiry of the Term or other determination of this Lease the Tenant agrees peaceably to surrender the Premises, including any leasehold alterations or additions made thereto, to the Landlord.
- (4) The Tenant shall immediately give written notice to the Landlord of any material damage that occurs to the Premises from any cause.

7. ALTERATIONS AND ADDITIONS

- (1) If the Tenant, during the Term of this Lease or any renewal of it, desires to make any alterations or additions to the Premises, including but not limited to: erecting partitions, attaching equipment, and installing necessary furnishings or additional equipment of the Tenant's practice, the Tenant may do so at its own expense, at any time and from time to time, if the following conditions are met:
 - (a) before undertaking any alteration or addition the Tenant shall submit to the Landlord a plan showing the proposed alterations or additions and the Tenant shall not proceed to make any alteration or addition unless the Landlord has approved the plan, and the Landlord shall not unreasonably or arbitrarily withhold its approval;
 - (i) and items included in the plan which are regarded by the Tenant as "Trade Fixtures" shall be designed as such on the plan;

- (b) any and all alterations or additions to the Premises made by the Tenant must comply with all applicable building code standards and by-laws of the Municipality of Huron East.
- (2) The Tenant shall be responsible for and pay the cost of such alterations, additions, installations or improvements, unless otherwise agreed to by the Landlord.
- (3) No sign, advertisement or notice shall be inscribed, painted or affixed by the Tenant, or any other person on the Tenant's behalf, on any part of the inside or outside of the HEHC building unless the sign, advertisement or notice has been approved in every respect by the Landlord.
- (4) All alterations and additions to the Premises made by or on behalf of the Tenant, other than the Tenant's Trade Fixtures, shall immediately become the property of the Landlord without compensation to the Tenant.
- (5) The Tenant agrees, at its own expense and by whatever means may be necessary, immediately to obtain the release or discharge of any encumbrance that may be registered against the Landlord's property in connection with any additions or alterations to the Premises made by the Tenant or in connection with any other activity of the Tenant.
- (6) If the Tenant has complied with its obligations according to the provisions of this Lease, the Tenant may remove its Trade Fixtures at the end of the Term or other termination of this Lease and the Tenant covenants that it will make good and repair or replace as necessary any damage caused to the Premises by the removal of the Tenant's Trade Fixtures.
- (7) The Tenant shall, at its own expense, if requested by the Landlord, remove any or all additions or improvements made by the Tenant to the Premises during the Term and shall repair all damage caused by the installation or the removal or both.
- (8) The Tenant shall not bring onto the Premises or any part of the Premises any machinery, equipment or any other thing that might in the opinion of the Landlord, by reason of its weight, size or use, damage the Premises or overload the floors of the Premises.

8. INSURANCE

- (1) During the Term of this Lease and any renewal thereof the Landlord shall maintain with respect to the Premises, insurance coverage insuring against:
 - (a) loss or damage by fire, lightning, storm or other perils that may cause damage to the Premises or the property of the Landlord in which the Premises are located as are commonly provided for as extended perils coverage or as may be reasonably required and obtained by the Landlord;
 - (b) liability for bodily injury or death or property damage sustained by third parties up to such limits as the Landlord in its sole discretion deems advisable.
- (2) The Tenant covenants to keep the Landlord indemnified against all claims and demands whatsoever by any person, whether in respect of damage to person or property, arising out of or occasioned by

the maintenance, use or occupancy of the Premises or the subletting or assignment of same or any part thereof. And the Tenant further covenants to indemnify the Landlord with respect to any encumbrance on or damage to the Premises occasioned by or arising from the act, default, or negligence of the Tenant, its officers, agents, servants, employees, contractors, patients, invitees or licensees:

- (a) and the Tenant agrees that the foregoing indemnity shall survive the termination of this Lease notwithstanding any provisions of this Lease to the contrary.
- (3) The Tenant shall carry insurance in its own name insuring against the risk of damage to the Tenant's property within the Premises caused by fire or other perils and the policy shall provide for coverage on a replacement cost basis to protect the Tenant's equipment, Trade Fixtures, decorations and improvements.
- (4) The Tenant shall carry public liability and property damage tenant insurance in which policy the Landlord shall be an additional insured and the policy shall include a cross-liability endorsement;
 - (a) and the Tenant shall provide the Landlord with a Certificate of Insurance as evidence of the required coverage.
- (5) The Landlord covenants to indemnify the Tenant with respect to any damage to the Tenant's personal property in the Premises occasioned by or arising as a result of the negligence of the Landlord, its officers, agents, servants, employees or contractors.

9. DAMAGE TO THE PREMISES

- (1) If the Premises or the HEHC building are damaged or destroyed, in whole or in part, by fire or other peril, then the following provisions shall apply:
 - (a) if the damage or destruction renders the Premises unfit for occupancy and impossible to repair or rebuild using reasonable diligence within one hundred and twenty (120) clear days from the happening of such damage or destruction, then the Term hereby granted shall cease from the date of damage or destruction occurred, and the Tenant shall immediately surrender the remainder of the Term and give possession of the Premises to the Landlord, and the Rent from the time of the surrender shall abate;
 - (b) If the Premises can with reasonable diligence be repaired and rendered fit for occupancy within one hundred and twenty (120) clear days from the happening of the damage or destruction, but the damage renders the Premises wholly unfit for occupancy, then the rent hereby reserved shall not accrue after the day that such damage occurred, or while the process of repair is going on, and the Landlord shall repair the Premises with all reasonable speed, and the Tenant's obligation to pay Rent shall resume immediately after the necessary repairs have been completed;
 - (c) If the Premises can be repaired within one hundred and twenty (120) clear days, as aforesaid, but the damage is such that the Premises are capable of being partially used (as agreed by the parties, or failing agreement, as determined under subparagraph 2 hereof), then until such

damage has been repaired, the Tenant shall continue in possession and the Rent shall abate proportionately.

- (2) Any question as to the degree of damage or destruction or the period of time required to repair or rebuild shall be determined by an architect retained by the Landlord. The architect shall be instructed to take into consideration the medical uses of the Premises in determining the degree of damage or destruction.
- (3) Apart from the provisions of Section 9 (1) there shall be no abatement from or reduction of the Rent payable by the Tenant, nor shall the Tenant be entitled to claim against the Landlord for any damages, general or special, caused by fire, water, sprinkler systems, partial or temporary failure or stoppage of services or utilities which the Landlord is obliged to provide according to this Lease, from any cause whatsoever.

10. ACTS OF DEFAULT AND LANDLORD'S REMEDIES

- (1) An Act of Default has occurred when:
 - (a) the Tenant has failed to pay Rent for a period of fifteen (15) consecutive days, regardless of whether demand for payment has been made or not;
 - (b) The Tenant has breached its covenants or failed to perform any of its obligations under this Lease; and
 - (i) the Landlord has given notice specifying the nature of the default and the steps required to correct it; and
 - (ii) the Tenant has failed to correct the default as required by the notice;
 - (c) the Tenant has:
 - (i) become bankrupt or insolvent or made an assignment for the benefit of Creditors;
 - (ii) had its property seized or attached in satisfaction of a judgment;
 - (iii) had a receiver appointed;
 - (iv) committed any act or neglected to do anything with the result that a Construction Lien or other encumbrance is registered against the Landlord's property;
 - (v) taken action if the Tenant is a corporation, with a view to winding up, dissolution or liquidation;
 - (d) any insurance policy is cancelled or not renewed by reason of the use or occupation of the Premises, or by reason of non-payment of premiums;
 - (e) the Premises are used by any other person or persons, or for any other purpose than as provided for in this Lease without the written consent of the Landlord.

- (2) When an Act of Default on the part of the Tenant has occurred:
- (a) the current month's Rent shall become due and payable immediately; and
 - (b) the Landlord shall have the right to terminate this Lease and to re-enter the Premises and deal with them as it may choose.
- (3) If, because an Act of Default has occurred, the Landlord exercises its right to terminate this Lease and re-enter the Premises prior to the end of the Term, the Tenant shall nevertheless be liable for payment of Rent and all other amounts payable by the Tenant in accordance with the provisions of this Lease until the Landlord has re-let the Premises or otherwise dealt with the premises in such manner that the cessation of payments by the Tenant will not result in loss to the Landlord:
- (a) and the Tenant agrees to be liable to the Landlord, until the end of the Term of this Lease for payment of any difference between the amount of Rent hereby agreed to be paid for the Term hereby granted and the Rent any new tenant pays to the Landlord.
- (4) The Tenant covenants that notwithstanding any present or future Act of the Legislature of the Province of Ontario, the property of the Tenant during the Term of this Lease shall not be exempt from levy by distress for Rent in arrears:
- (a) and the Tenant acknowledges that it is upon the express understanding that there should be no such exemption that this Lease is entered into, and by executing this Lease:
 - (i) the Tenant waives the benefit of any such legislative provisions which might otherwise be available to the Tenant in the absence of this Agreement; and
 - (ii) the Tenant agrees that the Landlord may plead this covenant as an estoppel against the Tenant if an action is brought to test the Landlord's right to levy distress against the Tenant's property.
- (5) If, when an Act of Default has occurred, the Landlord chooses not to terminate the Lease and re-enter the Premises, the Landlord shall have the right to take any and all necessary steps to rectify any or all Acts of Default of the Tenant and to charge the costs of such rectification to the Tenant and to recover the costs as Rent.
- (6) If, when an Act of Default has occurred, the Landlord chooses to waive its right to exercise the remedies available to it under this Lease or at law the waiver shall not constitute condonation of the Act of Default, nor shall the waiver be pleaded as an estoppel against the Landlord to prevent it exercising its remedies with respect to a subsequent Act of Default:
- (a) No covenant, term, or condition of this Lease shall be deemed to have been waived by the Landlord unless the waiver is in writing and signed by the Landlord.

11. TERMINATION UPON NOTICE AND AT END OF TERM

- (1) Either party may terminate this Lease on not less than ninety (90) days notice to the other.
- (2) The Tenant agrees to permit the Landlord during the last three (3) months of the Term of this Lease to show the Premises after hours to prospective new tenants and to permit anyone having written authority of the Landlord to view the Premises at reasonable hours.
- (3) If the Tenant remains in possession of the Premises after termination of this Lease as aforesaid and if the Landlord then accepts Rent for the Premises from the Tenant, it is agreed that such overholding by the Tenant and acceptance of Rent by the Landlord shall create a monthly tenancy only but the tenancy shall remain subject to all the terms and conditions of this Lease except those regarding the Term.

12. COMMON AREAS

- (1) The Landlord and Tenant acknowledge and agree that other tenants in the HEHC building be entitled to use the following areas within the HEHC building:
 - (i) all common areas and stairways;
 - (ii) reception area;
 - (iii) lunchroom;
 - (iv) boardrooms and meeting rooms;
 - (v) washrooms.
- (2) The Tenant acknowledges and agrees that the use of the aforesaid areas (the "Shared Areas") shall be undertaken in a courteous and responsible manner, having regard to the rights of other tenants in the HEHC building.

13. FURNITURE AND SERVICES

- (1) All furnishings, supplies and equipment within the offices designated exclusively for the Tenant shall be the responsibility of the Tenant.

14. PARKING

- (1) The Landlord acknowledges and agrees to supply parking for the HEHC building. The Landlord shall endeavor to co-ordinate parking arrangements satisfactory to the Tenant, and post designated parking spots, as required. Such parking shall be at no cost to the Tenant and its employees.

15. UTILITIES

- (1) The Landlord shall be responsible for the payment of all utilities with respect to the Premises and the HEHC building, with the exception of monthly charges for the provision of telephone services, and with the exception of monthly charges for the use of cable, internet or other technology charges.

16. OPERATING EXPENSES

- (1) Notwithstanding anything contained herein to the contrary the Landlord covenants and agrees to be responsible for:
 - (a) the payment of all property taxes relating to the HEHC building. The Landlord shall be entitled to apply for and obtain an exemption, or take any other steps it deems necessary, in its absolute discretion, to reduce or eliminate property taxes, and the Tenant covenants and agrees to assist the Landlord in this regard, as reasonably required;
 - (b) all costs associated with the sprinkler system and security system ;
 - (c) waste disposal (except for bio-medical or hazardous wastes);
 - (d) provision of floor mats, and window coverings;
 - (e) window cleaning (annually);
 - (f) all cleaning (excluding gowns and medical instruments);
 - (g) all repairs and supplies necessary to maintain the HEHC building;
 - (h) snow removal;
 - (i) all outside lawn and yard maintenance;
 - (j) all custodial costs, including labour and supplies;
 - (k) all insurance costs for property and public liability insurance relating to the HEHC building.

- (2) Notwithstanding anything contained herein to the contrary, the Tenant covenants and agrees to be responsible for:
 - (a) paper products;
 - (b) all medical consumables;
 - (c) waste disposal of bio-medical or hazardous waste;
 - (d) all consumable supplies, operating costs, and ongoing software costs.
 - (e) all professional and errors and omissions insurance and public liability insurance as required hereunder;
 - (f) costs associated with any tenant office staff;
 - (g) all monthly internet, cable and other technology charges;
 - (h) all telephone charges; and
 - (i) all repairs and maintenance of the Tenant's personal property

17. FURTHERANCE OF MUNICIPALITY OF HURON EAST OBJECTIVES

- (1) The parties acknowledge and agree that the primary purpose and function of the HEHC building is the retention and recruitment of medical practitioners servicing the Municipality of Huron East and surrounding areas. In this regard, the Tenant covenants and agrees to co-operate with other tenants within the HEHC building, and with the Landlord, with a view to recruiting and retaining medical practitioners as tenants within the HEHC building, or as new members of the Tenant.

18. RULES AND REGULATIONS

The Tenant agrees on behalf of itself and all persons entering the Premises with the Tenant's authority or permission to abide by such reasonable rules and regulations that form part of this Lease and as the Landlord may reasonably make from time to time.

19. NOTICE

- (1) Any notice required or permitted to be given one party to the other pursuant to the terms of this Lease may be given:

To the Landlord at: The Corporation of the
Municipality of Huron East
72 Main Street South
Seaforth, Ontario N0K 1W0

To the Tenant at the Premises

- (2) The above addresses may be changed at any time by giving ten (10) days written notice.
- (3) Any notice given by one party to the other in accordance with the provisions of this Lease shall be deemed conclusively to have been received on the date delivered if the notice is served personally or seventy-two (72) hours after mailing if the notice is mailed.

20. REGISTRATION

The Tenant shall not at any time register notice of or a copy of this Lease on title to the property of which the premises form part without consent of the Landlord.

21. INTERPRETATION

- (1) The words importing the singular number only shall include the plural, and vice versa, and words importing the masculine gender shall include the feminine gender, and words importing persons shall include firms and corporations and vice versa.
- (2) Unless the context otherwise, requires, the word "Landlord" and the word "Tenant" wherever used herein shall be construed to include the successors or assigns of the Landlord, and the successors, permitted assigns or members of the Tenant.

22. FORCE MAJEURE

- (1) The obligations of the parties shall be suspended by any force majeure. For the purposes hereof, force majeure means any cause beyond that party's reasonable control and, without limitation, includes an act of God, strike, lockout or other industrial

disturbance, act of any public enemy or terrorist, war, blockade, riot, lightning, fire, storm, flood, explosion, unusually severe weather conditions and government restraints, but does not include financial hardship or inability to meet financial obligations hereunder

IN WITNESS of the foregoing covenants the Landlord and the Tenant have executed this Lease.

THE CORPORATION OF THE
MUNICIPALITY OF HURON EAST
Landlord

Per: _____
Bernie MacLellan, Mayor

Per: _____
Brad Knight, CAO/Clerk
I/we have the authority to bind the Corporation.

HURON COMMUNITY
FAMILY HEALTH TEAM
Tenant

Per: _____
Rooyakkers, Daniel, Chair

Per: _____
Buchanan, Kelly, Executive Director

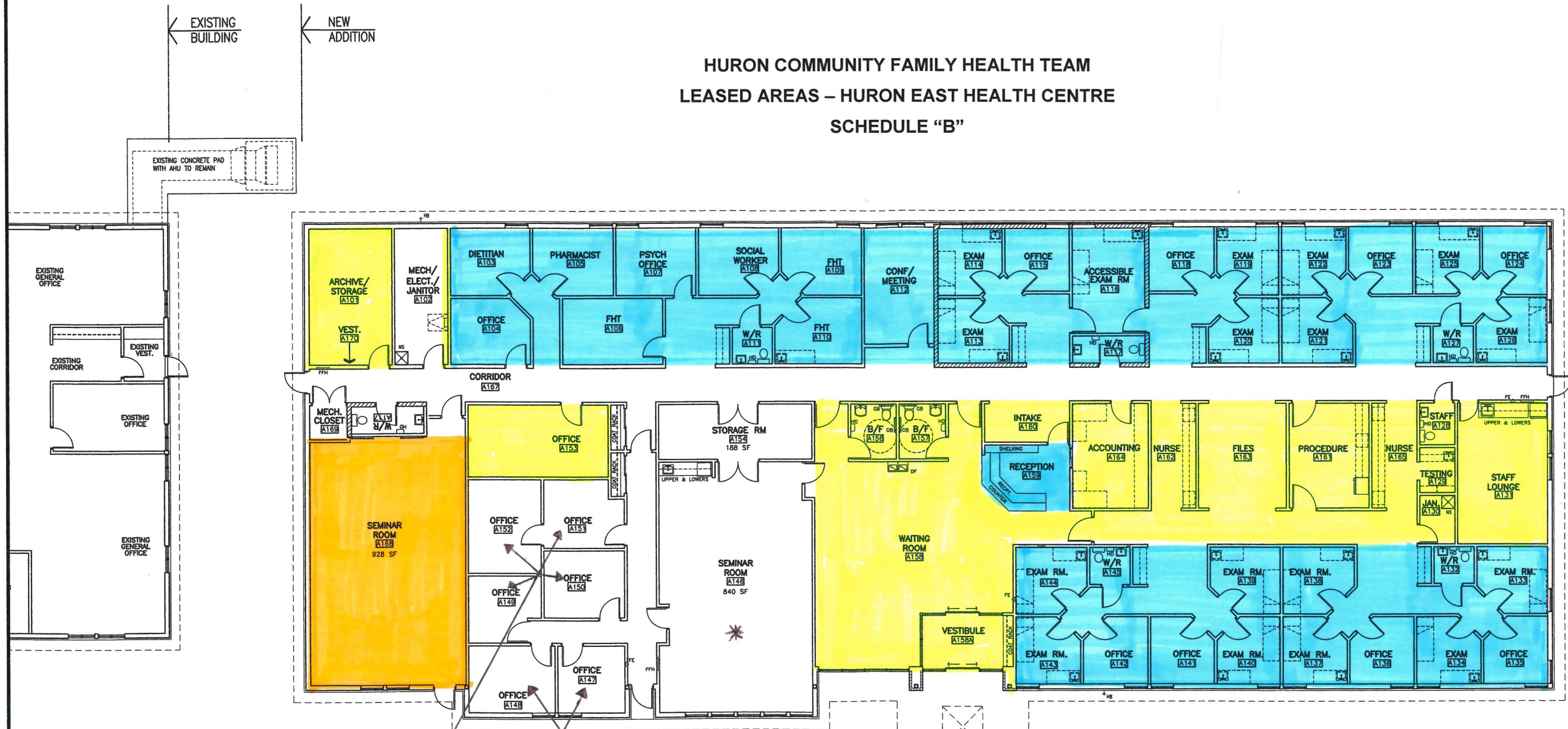
SCHEDULE "A"

32B Centennial Drive, Seaforth, Ontario
Part Lot 24, Concession 1, McKillop/Seaforth
Designated as Part 1 on Plan 22R4906
Municipality of Huron East, County of Huron

SCHEDULE "B"

As identified on attached Ground Floor Plan

HURON COMMUNITY FAMILY HEALTH TEAM
 LEASED AREAS – HURON EAST HEALTH CENTRE
 SCHEDULE "B"



Gamma Dynacare Tanner Steffler Foundation

- Offices & Doctors Suites Leased Under Original Lease (By-Law 69-2008) & additional space acquired since 2008
Lease Rates calculated under Section 2 apply to this area
 - Common Area to all FHT Leases
 - Leased by FHT based on annual negotiated Flat Rate Charge
- * Seminar Room shall be available to all Tenants (Section 2) but will be scheduled through the FHT

 MARKLEVITZ ARCHITECTS INC.	TITLE: Addition to the Community Care Access Building Seaforth, On.	A1
	DWG: Ground Floor Plan (revised to include changes to-date)	DATE: April 8/08 SCALE: 1/16"=1'-0"

SCHEDULE "C"

(Remaining of page deliberately blank)

Huron Community Family Health Team
Leased Areas and Equipment – Huron East Health Centre
Schedule “C”

Leased Areas

Description	Square Footage	2020 Rate Per Sq. Ft. ¹	Original By-Law	Terms	Comments
Original Lease	6,820	\$17.38	69-2008	January 1, 2020 to December 31, 2024	Square footage includes common areas
Two additional Doctor’s Suites	1,760	\$17.38	42-2009	January 1, 2020 to December 31, 2024	Square footage includes common areas
Dr. Kluz Suite	880	\$17.38	62-2011	January 1, 2020 to December 31, 2024	Square footage includes common areas
Dr. Nolan Suite	880	\$17.38	14-2009	January 1, 2020 to December 31, 2024	Square footage includes common areas
Dr. Gasvie Suite	928	\$986.96	84-2020	January 1, 2020 to December 31, 2024	Monthly flat rate charge included in FHT Lease and negotiated on annual basis

Leased Equipment

Description	By-Law	Terms	Monthly Payment	Comments
Equipment for Dr. Kluz Suite	62-2011 Schedules “C” & “D”	\$21,417.23 amortized over 10 year commencing August 1, 2011 ²	\$178.48	n/a

- 1 The parties acknowledge and agree that rent shall be increased annually to reflect the year over year (October) increase in the Consumer Price Index – Ontario all items, for the prior calendar year.
- 2 Monthly equipment payment expires on July 30, 2021

**The Corporation
of the
Municipality of Huron East
By-law No. 075 for 2024**

Being a By-law to Appoint a Fire Chief for the
Municipality of Huron East and to Repeal By-law 017-
2024

Whereas the Fire Protection and Prevention Act, 1997, S.O. c.4, Section 6 (1) states that if a fire department is established for the whole or part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department;

And Whereas the Corporation of the Municipality of Huron East has established, maintains and operates a fire department.

And Whereas the Act provide if a fire department is established, the Council of the municipality shall appoint a fire chief for the fire department and describes the powers and responsibilities of the fire chief;

Now Therefore the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

1. That Jason Arns be appointed as the Fire Chief for the Corporation of the Municipality of Huron East with the powers, duties and responsibilities of a Fire Chief as described in the Fire Protection and Prevention Act, 1997, S.O. c.4.
2. That By-law 017-2024 be hereby repealed.
3. That this By-law shall come into force and take effect on the date of final passing thereof.

Read a first and second time this 1st day of October 2024.

Read a third time and finally passed this 1st day of October 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

The Corporation
of the
Municipality of Huron East
By-law No. 076 for 2024

Being a By-law to Appoint a Community Emergency
Coordinator (Alternate) for the Municipality of Huron
East and Amend By-law 70-2017

Whereas pursuant to Section 2.1 (1) of the Emergency Management and Civil Protection Act, R.S.O. 1990, as amended, municipalities are required to develop and implement an emergency plan;

And Whereas Section 10 (1) of Ontario Regulation 380/04 requires every municipality to designate an employee of the municipality or a member of council as its emergency management program coordinator;

And Whereas the Council of the Municipality of Huron East has by By-law 100-2017 adopted an Emergency Response Plan for the Municipality of Huron East;

And Whereas the Municipality of Huron East has by By-law 070-2017 authorized an agreement with the Corporation of the County of Huron for the provision of Emergency Management Services by the County of Huron to the Corporation of the Municipality of Huron East;

And Whereas the Municipality of Huron East has by By-law 070-2017 appointed Marty Bedard as the Community Emergency Management Coordinator (Alternate) for the Municipality of Huron East;

Now Therefore the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

1. That Jason Arns be appointed as the Community Emergency Management Coordinator (Alternate).
2. That the appointment of Marty Bedard as the Community Emergency Management Coordinator (Alternate) in By-law 070-2017 be hereby repealed.
3. That this By-law shall come into force and take effect on the date of final passing thereof.

Read a first and second time this 1st day of October 2024.

Read a third time and finally passed this 1st day of October 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

The Corporation
of the
Municipality of Huron East
By-law No. 077 for 2024

Being a By-law to Appoint a Deputy Fire Chief for the
Municipality of Huron East

Whereas the Fire Protection and Prevention Act, 1997, S.O. c.4, Section 6 (1) states that if a fire department is established for the whole or part of a municipality or for more than one municipality, the council of the municipality or the councils of the municipalities, as the case may be, shall appoint a fire chief for the fire department;

And Whereas the Corporation of the Municipality of Huron East has established, maintains and operates a fire department;

And Whereas the Act further provides if a fire department is established, the council of the municipality shall appoint a fire chief for the fire department and describes the powers and responsibilities of the fire chief;

And Whereas the Act further provides that a fire chief may delegate his or her powers or duties to any firefighter or class of firefighters, subject to the limitations, restrictions or conditions as may be prescribed or set out in the delegation;

Now Therefore the Council of the Corporation of the Municipality of Huron East **Enacts As Follows:**

1. That Steve Boyer be appointed as Deputy Fire Chief for the Corporation of the Municipality of Huron East.
2. That Steve Boyer, during any absence of the Fire Chief, shall be the Acting Fire Chief with the same powers, duties and responsibilities of a Fire Chief as described in the Fire Protection and Prevention Act, 1997, S.O. 1997, c. 4.
3. That this By-law shall come into force and take effect on the date of final passing thereof.

Read a first and second time this 1st day of October 2024.

Read a third time and finally passed this 1st day of October 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

The Corporation
of the
Municipality of Huron East
By-law No. 078 for 2024

Being a By-law to Levy the Cost of Work Undertaken on the
 Gordon Municipal Drain in the Municipality of Huron East

Whereas Section 74 of the Drainage Act, R.S.O., 1990 as amended, and under By-law 3 of 1946, The Municipality is responsible for maintenance of the Gordon Municipal Drain, 2024 at the expense of all upstream owners of lands and road assessed therein;

And Whereas the work undertaken replaced approximately 200 meters of 12" tile including an outlet pipe with rodent grate from Fourteenth Concession Municipal drain to the corrugated steel pipe which serves as the road crossing for Concession Road 13-14 (St. Michaels Rd.)

And Whereas the sum of \$7,623.62 shall be assessed against all upstream lands and roads in the watershed of the Gordon Municipal Drain 2024, prorate with the last revised schedule of assessment for said drain;

And Whereas the last revised schedule of assessment on the Gordon Municipal Drain 2024 is contained in a report by Geo. A. McCubbin, C.E. and adopted as Municipality of Huron East By-law No.3 of 1946;

Now Therefore the Council of the Municipality of Huron East enacts as follows:

1. The amount of \$7,623.62 shall be prorated as outlined in Schedule 'A' attached to this By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant, if available, in accordance with Section 85(a)(ii) and 87(1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Municipality of Huron East, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due thirty (30) days after receipt, after which time the amount due will be added to the 2024 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Municipality of Huron East.
6. That this By-law shall come into force and take effect on the final date of passing thereof.

Read a first and second time this 1st day of October 2024.

Read a third time and finally passed this 1st day of October 2024..

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

Gordon Municipal Drain Maintenance

Assessment Schedule						Total Cost = \$ 7,623.62	
ROLL NO.	OWNER	CON. (H.R.S.)	LOT OR PART	BY-LAW 1946	3- GROSS ASSESSMENT	LESS 1/3 GOV'T GRANT	NET ASSESSMENT
404042001301500	Teuni Smith	13	13	\$ 20.00	\$ 148.03	\$ 49.34	\$ 98.69
404042001401600	Carol June Ann Stevenson	14	12	\$ 10.00	\$ 74.02	\$ 24.67	\$ 49.34
404042001401800	Roger Hagg		13	\$ 600.00	\$ 4,440.94	\$ 1,480.31	\$ 2,960.63
404042001401900	John Robert Van Vilet		14	\$ 400.00	\$ 2,960.63	\$ 986.88	\$ 1,973.75
				\$ 1,030.00	\$ 7,623.62		\$ 5,082.41

106

106

CON. 13

CON. 14

100 Ac.
John Stevenson

100 Ac.
James Clark

100 Ac.
Robt. Gordon

100 Ac.
Richard Carter

1929 Cont. Drain

1916
Gordon Drain

1935

1960

12

13

14



The Corporation
of the
Municipality of Huron East
By-law No. 079 for 2024

Being a By-law to Levy the Cost of Work Undertaken on the
 McKenzie Municipal Drain in the Municipality of Huron East

Whereas Section 74 of the Drainage Act, R.S.O., 1990 as amended, and under By-law 44-1969, The Municipality is responsible for maintenance of the McKenzie Municipal Drain, 1969 at the expense of all upstream owners of lands and road assessed therein;

And Whereas the work undertaken replaced the tile portion of the McKenzie drain through the bush located in Lot 25, Concession 4, L.R.S., Tuckersmith ward.

And Whereas the sum of \$6,448.04 shall be assessed against all upstream lands and roads in the watershed of the McKenzie Municipal Drain 1969, prorate with the last revised schedule of assessment for said drain;

And Whereas the last revised schedule of assessment on the McKenzie Municipal Drain 1969 is contained in a report by E. H. Uderstadt and adopted as Municipality of Huron East By-law No. 44-1969;

Now Therefore the Council of the Municipality of Huron East enacts as follows:

1. The amount of \$6,448.04 shall be prorated as outlined in Schedule 'A' attached to this By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant, if available, in accordance with Section 85(a)(ii) and 87(1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Municipality of Huron East, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due thirty (30) days after receipt, after which time the amount due will be added to the 2024 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Municipality of Huron East.
6. That this By-law shall come into force and take effect on the final date of passing thereof.

Read a first and second time this 1st day of October 2024..

Read a third time and finally passed this 1st day of October 2024..

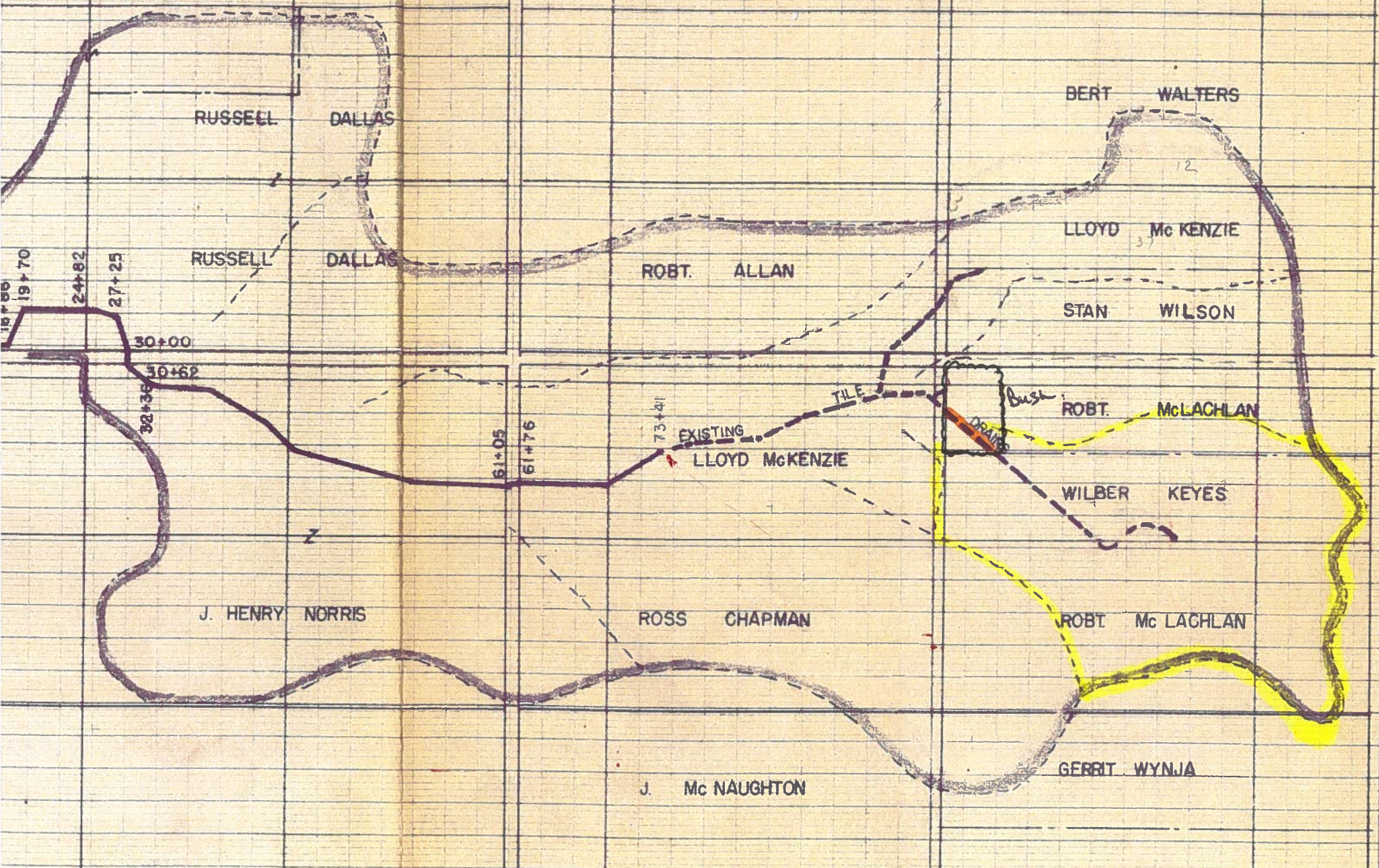
Bernie MacLellan, Mayor

Jessica Rudy, Clerk

Municipal Drain Maintenance 2023							
Assessment Schedule 2023						Total Cost =	\$ 6,448.04
ROLL NO.	OWNER	CON. (H.R.S.)	LOT OR PART	BY-LAW 44-1969 STATION	GROSS ASSESSMENT	LESS 1/3 GOV'T GRANT	NET ASSESSMENT
16002401500	GERHARD RITZMA	4 L.R.S.	24	\$ 129.00	\$ 1,732.91	\$ 577.64	\$ 1,155.27
16002401700	JEFF TREMEER		25 S 1/2	\$ 288.00	\$ 3,868.82	\$ 1,289.61	\$ 2,579.21
16002401600	JOHN MCLACHLAN		25 N 1/2	\$ 63.00	\$ 846.30	\$ 282.10	\$ 564.20
TOTAL ASSESSMENT ON LANDS (TUCKERSMITH)				\$ 480.00	\$ 6,448.04	\$ 2,149.35	\$ 4,298.69

R.S. CON. 2 L.R.S. CON. 3 L.R.S. CON. 4 L.R.S.

[Yellow box] = Watershed Area
[Orange box] = Work location.



The Corporation
of the
Municipality of Huron East
By-law No. 080 for 2024

Being a By-law to Levy the Cost of Work Undertaken on the
Pethick Municipal Drain in the Municipality of Huron East

Whereas Section 74 of the Drainage Act, R.S.O., 1990 as amended, and under By-law 10-1954, The Municipality is responsible for maintenance of the Pethick Municipal Drain, 1954 at the expense of all upstream owners of lands and road assessed therein;

And Whereas the work undertaken was to remove nuisance beaver's in a portion of the Pethick Municipal Drain 1954.

And Whereas the sum of \$4,760.62 shall be assessed against all upstream lands and roads in the watershed of the Pethick Municipal Drain 1954, prorate with the last revised schedule of assessment for said drain;

And Whereas the last revised schedule of assessment on the Pethick Municipal Drain 1954 is contained in a report by S.W. Archibald and adopted as Municipality of Huron East By-law No. 10-1954;

Now Therefore the Council of the Municipality of Huron East enacts as follows:

1. The amount of \$4,760.62 shall be prorated as outlined in Schedule 'A' attached to this By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant, if available, in accordance with Section 85(a)(ii) and 87(1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Municipality of Huron East, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due thirty (30) days after receipt, after which time the amount due will be added to the 2024 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Municipality of Huron East.
6. That this By-law shall come into force and take effect on the final date of passing thereof.

Read a first and second time this 1st day of October 2024.

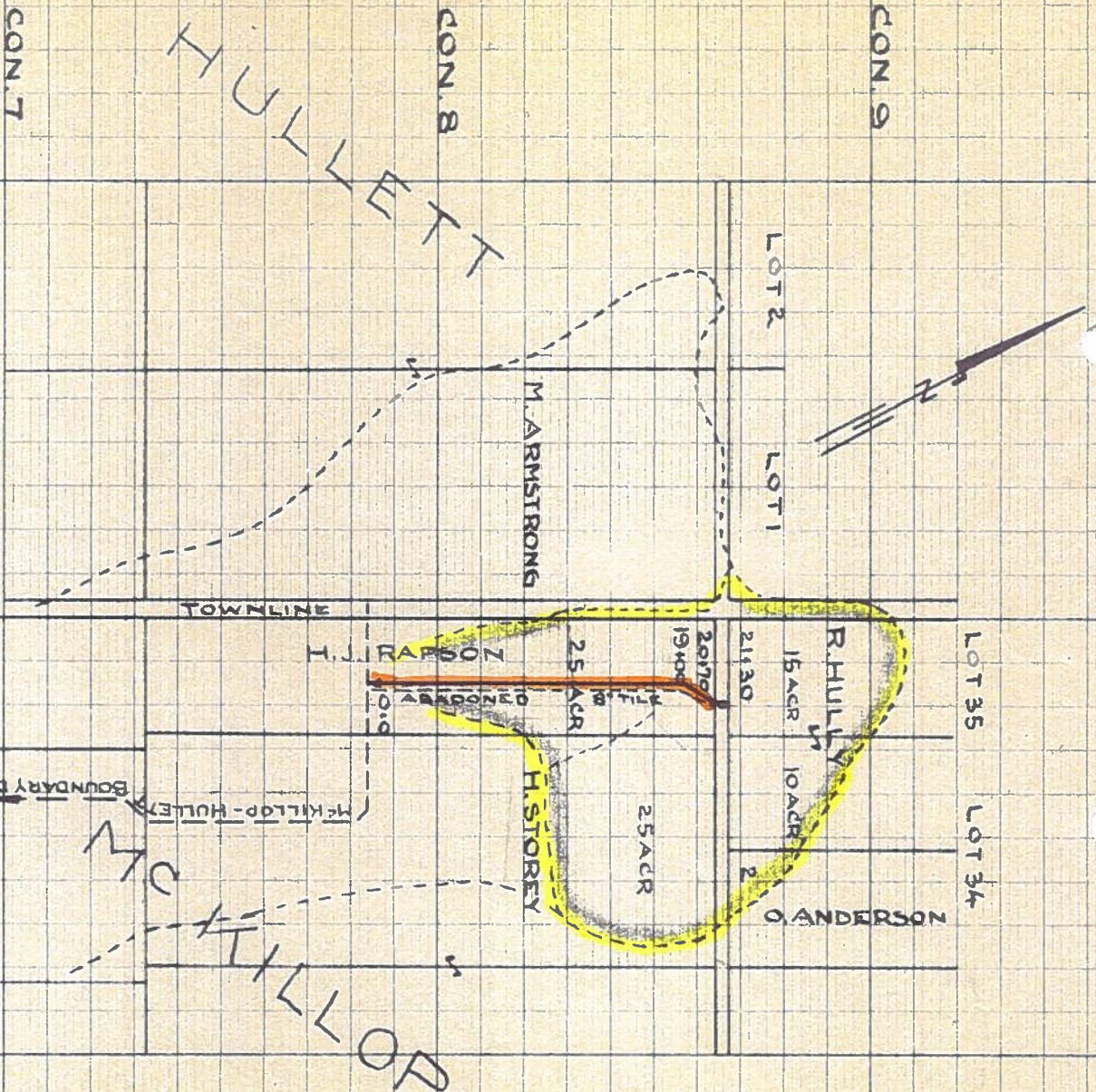
Read a third time and finally passed this 1st day of October 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

Pethick Municipal Drain Maintenance

Assessment Schedule 2022					Total Cost:		\$ 4,760.62				
ROLL NO.	OWNER	CON. (H.R.S.)	LOT OR PART	BY-LAW 10-1954	GROSS ASSESSMENT	LESS 1/3 GOV'T GRANT	NET ASSESSMENT				
8-059	RAPSON THOMAS WALTER	8	35	\$	350.00	\$	1,388.51	\$	462.84	\$	925.68
8-058	STOREY ALLAN DALE	8	34	\$	150.00	\$	595.08	\$	198.36	\$	396.72
9-042	HULLEY DAVID KENNETH	9	Pt. 34 & 35	\$	430.00	\$	1,705.89	\$	568.63	\$	1,137.26
9-041	MULDER LUCIA ALISON FRANCINE	9	Pt. 34	\$	10.00	\$	39.67	\$	13.22	\$	26.45
<u>Total on Tuckersmith Lands</u>					\$ 940.00	\$ 3,729.15	\$ 1,243.05	\$ 2,486.10			
Winthrop Rd. (CR #17) - Huron County					\$ 240.00	\$ 952.12		\$ 952.12			
<u>Total on Huron County Roads</u>					\$ 240.00			\$ 952.12			
1/2 of Division Line - Huron East					\$ 20.00	\$ 79.34		\$ 79.34			
<u>Total on Mckillop Roads</u>					\$ 20.00			\$ 79.34			
<u>Total on Tuckersmith Lands & Roads</u>					\$ 1,200.00			\$ 3,517.57			



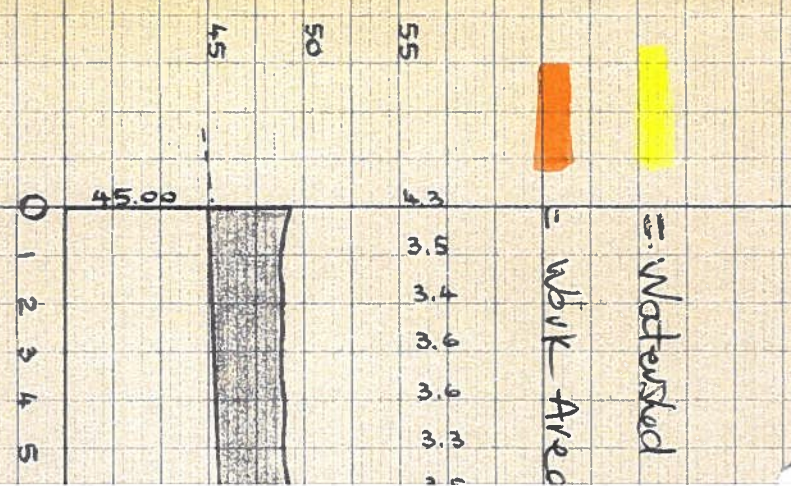
BENCH MARKS

STA 0+0	3' MAPLE E/W SIDE ROAD	400' W	50.00
STA 10+50	2' POPLAR	35' W	51.07
STA 19+30	2' MAPLE	5' E	52.50

SCALE
 PLAN 1" = 1000'
 HOR. 4" = 100'
 VERT. 1" = 10'

PI

STA 20+30
STA 20+30 -
STA 20+40 -
STA 20+80 -
STA 21+20 -
STA 21+30



LONDON

The Corporation
of the
Municipality of Huron East
By-law No. 081 for 2024

Being a By-law to Levy the Cost of Work Undertaken on the
Vivian Municipal Drain in the Municipality of Huron East

Whereas Section 74 of the Drainage Act, R.S.O., 1990 as amended, and under By-law 53-2016, The Municipality is responsible for maintenance of the Vivian Municipal Drain, 2016 at the expense of all upstream owners of lands and road assessed therein;

And Whereas the work undertaken was repair a drainage connection into the Vivian Municipal Drain 2016 in Lot 1, Concession 5 Tuckersmith Ward.

And Whereas the sum of \$647.60 shall be assessed against all upstream lands and roads in the watershed of the Vivian Municipal Drain 2016, prorate with the last revised schedule of assessment for said drain;

And Whereas the last revised schedule of assessment on the Vivian Municipal Drain 2016 is contained in a report by R.J. Burnside & Associates and adopted as Municipality of Huron East By-law No. 53-2016;

Now Therefore the Council of the Municipality of Huron East enacts as follows:

1. The amount of \$647.60 shall be prorated as outlined in Schedule 'A' attached to this By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant, if available, in accordance with Section 85(a)(ii) and 87(1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Municipality of Huron East, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due thirty (30) days after receipt, after which time the amount due will be added to the 2024 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Municipality of Huron East.
6. That this By-law shall come into force and take effect on the final date of passing thereof.

Read a first and second time this 1st day of October 2024.

Read a third time and finally passed this 1st day of October 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

Vivian Municipal Drain Maintenance

ROLL NO.	OWNER	Assessment Schedule		BY-LAW 2016	53- GROSS ASSESSMENT	Total Cost =		\$ 647.60 NET
		CON. (H.R.S.)	LOT OR PART			LESS 1/3 GOV'T GRANT	ASSESSMENT	
16000500100	W. & R. Wallace	5	1	\$ 22,728.00	\$ 372.14	\$ 124.04	\$ 248.11	
16000500200	A. Van Miltenberg		2	\$ 7,183.00	\$ 117.61	\$ 39.20	\$ 78.41	
<u>Total on Huron East Lands</u>				\$ 29,911.00	\$ 489.76	\$ 163.24	\$ 326.52	
	Road 183			\$ 9,640.00	\$ 157.84	\$ -	\$ 157.84	
<u>Total on Huron East Roads</u>				\$ 9,640.00	\$ 157.84	\$ -	\$ 157.84	
<u>Total Assessment on Lands & Roads</u>				\$ 39,551.00	\$ 647.60	\$ 163.24	\$ 484.36	

Total on Huron East Lands

Total on Huron East Roads

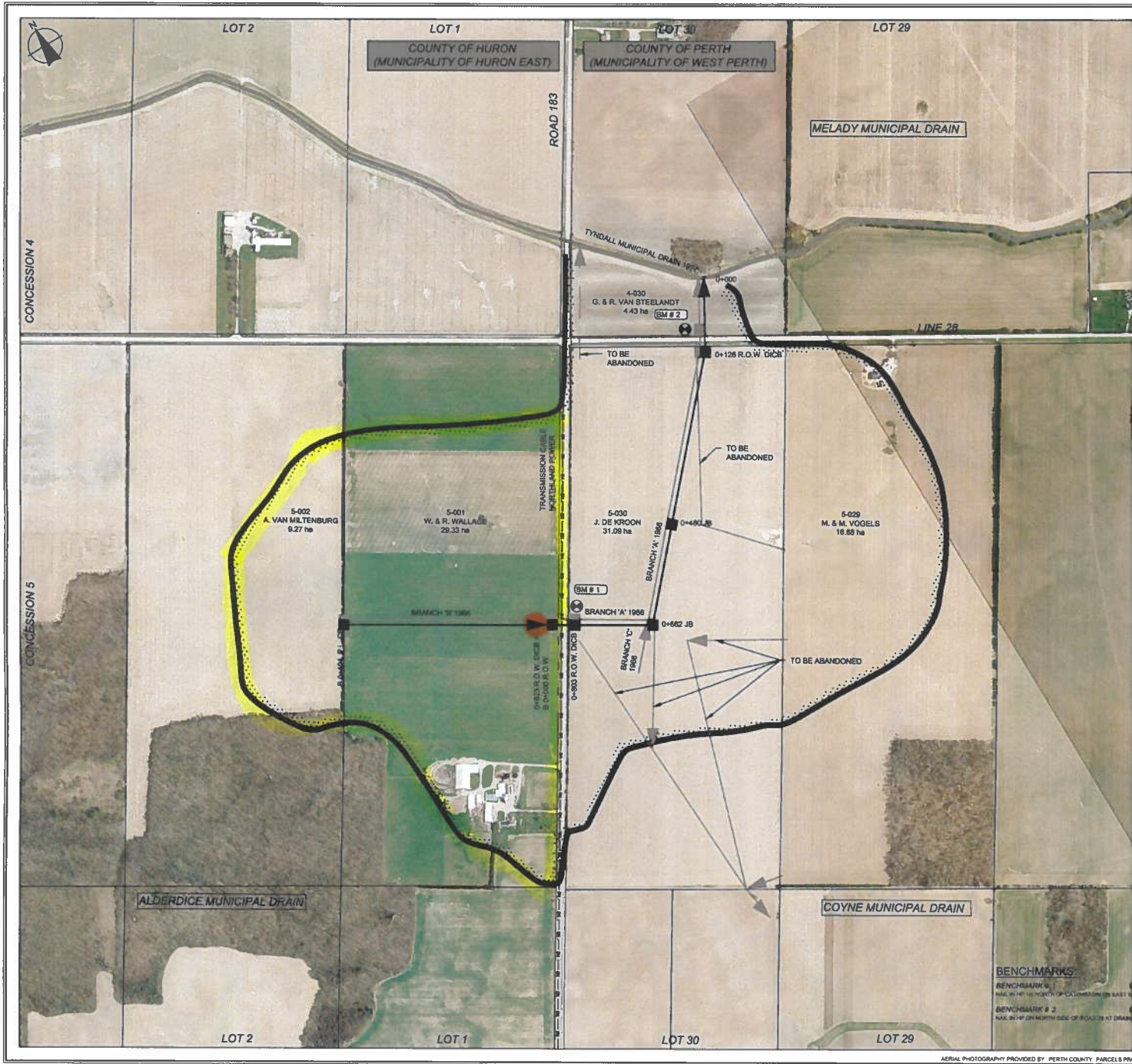
Total on Huron County Roads

Total on Roads

Total on Lands & Roads

115 = Work location

115 = Watershed Area



AERIAL PHOTOGRAPHY PROVIDED BY PERTH COUNTY PARCELS PRO

The Corporation
of the
Municipality of Huron East
By-law No. 082 for 2024

Being a By-law to Levy the Cost of Work Undertaken on the
Vanloo Municipal Drain in the Municipality of Huron East

Whereas Section 74 of the Drainage Act, R.S.O., 1990 as amended, and under By-law 16-1970, The Municipality is responsible for maintenance of the Vanloo Municipal Drain, 1970 at the expense of all upstream owners of lands and road assessed therein;

And Whereas the work undertaken was to remove nuisance beaver's in a portion of the Vanloo Municipal Drain 1970.

And Whereas the sum of \$306.89 shall be assessed against all upstream lands and roads in the watershed of the Vanloo Municipal Drain 1970, prorated with the last revised schedule of assessment for said drain;

And Whereas the last revised schedule of assessment on the Vanloo Municipal Drain 1970 is contained in a report by Walter, Fedy, McGregar, Hachborn Consulting Engineers and adopted as Municipality of Huron East By-law No. 16-1970;

Now Therefore the Council of the Municipality of Huron East enacts as follows:

1. The amount of \$306.89 shall be prorated as outlined in Schedule 'A' attached to this By-law.
2. The amount assessed to lands used for agricultural purposes shall be reduced by the one third grant, if available, in accordance with Section 85(a)(ii) and 87(1)(a) of the Drainage Act, R.S.O. 1990.
3. All assessments in the Municipality of Huron East, except for the assessment to roads and net assessments that are \$5.00 or less, shall be due thirty (30) days after receipt, after which time the amount due will be added to the 2024 collection roll together with interest at 1.25% per month.
4. The assessments against roads shall be due when billed.
5. Net assessments that are \$5.00 or less shall be paid from general funds of the Municipality of Huron East.
6. That this By-law shall come into force and take effect on the final date of passing thereof.

Read a first and second time this 1st day of October 2024.

Read a third time and finally passed this 1st day of October 2024.

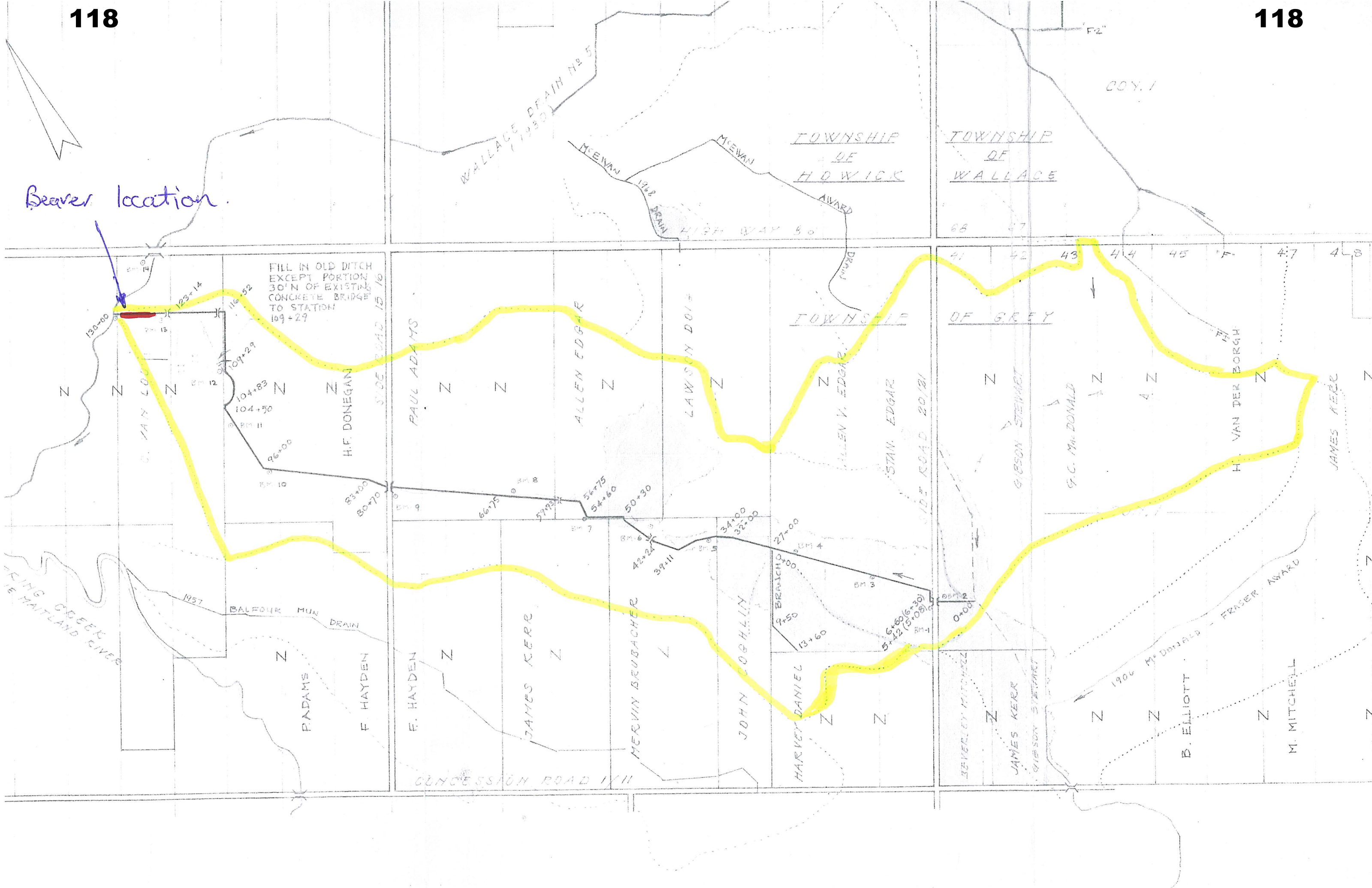
Bernie MacLellan, Mayor

Jessica Rudy, Clerk

Van Loo Municipal Drain Maintenance

ROLL NO.	OWNER	Assessment Schedule		Benefit	Outlet	BY-LAW of 1970	16 GROSS ASSESSMENT	Total Cost =		ASSESSMENT
		CON. (H.R.S.)	LOT OR PART					LESS 1/3	NET	
42000102800	Evergreen Holsteins Inc.	1	N pt.26	\$ 134.00	\$ 3.00	\$ 137.00	\$ 1.97	\$ 0.66	\$ 1.31	
42000102802	Martin Lawrence, Martin Rachel		N pt.26 1 (22R)	\$ 201.00	\$ 7.00	\$ 208.00	\$ 2.99	\$ 1.00	\$ 1.99	
42000103000	Evergreen Holsteins Inc.		N pt.27	\$ 1,018.00	\$ 65.00	\$ 1,083.00	\$ 15.58	\$ 5.19	\$ 10.39	
42000103002	Zacharias Guillermo Shmidt, Zacharias Anna Neufelf		N pt.27 2 (22R)		\$ 5.00	\$ 5.00	\$ 0.07	\$ -	\$ 0.07	
42000103300	Donegan's Haulage Limited		N 1/2 28	\$ 1,020.00	\$ 100.00	\$ 1,120.00	\$ 16.11	\$ 5.37	\$ 10.74	
42000103300	Donegan's Haulage Limited		N 1/2 29	\$ 815.00	\$ 105.00	\$ 920.00	\$ 13.23	\$ 4.41	\$ 8.82	
42000103300	Donegan's Haulage Limited		N pt.30	\$ 720.00	\$ 135.00	\$ 855.00	\$ 12.30	\$ 4.10	\$ 8.20	
42000103100	Cronin Farms Ltd		S 1/2 28		\$ 15.00	\$ 15.00	\$ 0.22	\$ 0.07	\$ 0.14	
42000103100	Cronin Farms Ltd		S 1/2 29		\$ 12.00	\$ 12.00	\$ 0.17	\$ 0.06	\$ 0.12	
42000103200	Van Loo John, Van Loo Janette Leslie M		S pt.30		\$ 5.00	\$ 5.00	\$ 0.07	\$ 0.02	\$ 0.05	
42000103500	Donegan's Haulage Limited		N 1/2 31	\$ 345.00	\$ 213.00	\$ 558.00	\$ 8.03	\$ 2.68	\$ 5.35	
42000103500	Donegan's Haulage Limited		N 1/2 32	\$ 645.00	\$ 229.00	\$ 874.00	\$ 12.57	\$ 4.19	\$ 8.38	
42000103500	Donegan's Haulage Limited		N 1/2 33	\$ 645.00	\$ 259.00	\$ 904.00	\$ 13.00	\$ 4.33	\$ 8.67	
42000103400	Van Loo John, Van Loo Janette Leslie M		S 1/2 31		\$ 68.00	\$ 68.00	\$ 0.98	\$ 0.33	\$ 0.65	
42000103400	Van Loo John, Van Loo Janette Leslie M		S 1/2 32		\$ 69.00	\$ 69.00	\$ 0.99	\$ 0.33	\$ 0.66	
42000103600	Elliot Helen		S 1/2 33		\$ 71.00	\$ 71.00	\$ 1.02	\$ 0.34	\$ 0.68	
42000103600	Elliot Helen		S 1/2 34	\$ 190.00	\$ 115.00	\$ 305.00	\$ 4.39	\$ 1.46	\$ 2.92	
42000103700	Edgar Matthew John Earl, Edgar Muriel		N 1/2 34			\$ 533.00	\$ 7.67	\$ 2.56	\$ 5.11	
42000103700	Edgar Matthew John Earl, Edgar Muriel		N 1/2 35	\$ 400.00	\$ 754.00	\$ 1,154.00	\$ 16.60	\$ 5.53	\$ 11.07	
42000103800	Van Loo Janette Leslie M		S 1/2 35			\$ 1,097.00	\$ 15.78	\$ 5.26	\$ 10.52	
42000103800	Van Loo Janette Leslie M		S 1/2 36	\$ 400.00	\$ 526.00	\$ 926.00	\$ 13.32	\$ 4.44	\$ 8.88	
42000103900	Vander Borgh David Herman, Vander Borgh Julia C		N 1/2 36		\$ 638.00	\$ 638.00	\$ 9.18	\$ 3.06	\$ 6.12	
42000103900	Vander Borgh David Herman, Vander Borgh Julia C		N 1/2 37		\$ 323.00	\$ 323.00	\$ 4.65	\$ 1.55	\$ 3.10	
42000104000	Van Loo John		S 1/2 37	\$ 945.00	\$ 612.00	\$ 1,557.00	\$ 22.40	\$ 7.47	\$ 14.93	
42000104200	Edgar Matthew John Earl, Edgar Muriel, Edgar Calvin Lee Grant		N pt.38	\$ 1,065.00	\$ 608.00	\$ 1,673.00	\$ 24.07	\$ 8.02	\$ 16.04	
42000104200	Edgar Matthew John Earl, Edgar Muriel, Edgar Calvin Lee Grant		N pt.39	\$ 875.00	\$ 478.00	\$ 1,353.00	\$ 19.46	\$ 6.49	\$ 12.97	
42000104300	Martin Barbra Anne, Heibein Wanda Joy		N pt.40	\$ 835.00	\$ 417.00	\$ 1,252.00	\$ 18.01	\$ 6.00	\$ 12.01	
42000104100	Ceder Grove Pork		S pt.38	\$ 490.00	\$ 236.00	\$ 726.00	\$ 10.44	\$ 3.48	\$ 6.96	
42000104100	Ceder Grove Pork		S pt.39	\$ 155.00	\$ 117.00	\$ 272.00	\$ 3.91	\$ 1.30	\$ 2.61	
42000104100	Ceder Grove Pork		S pt.40	\$ 75.00	\$ 34.00	\$ 109.00	\$ 1.57	\$ 0.52	\$ 1.05	
42000104500	Los Anneke		N pt.41	\$ 400.00	\$ 108.00	\$ 508.00	\$ 7.31	\$ 2.44	\$ 4.87	
42000104200	Edgar Matthew John Earl, Edgar Muriel, Edgar Calvin Lee Grant		N Pt.38		\$ 16.00	\$ 16.00	\$ 0.23	\$ 0.08	\$ 0.15	
42000104200	Edgar Matthew John Earl, Edgar Muriel, Edgar Calvin Lee Grant		N pt.39		\$ 36.00	\$ 36.00	\$ 0.52	\$ 0.17	\$ 0.35	
42000104300	Martin Barbra Anne, Heibein Wanda Joy		N pt.40		\$ 64.00	\$ 64.00	\$ 0.92	\$ 0.31	\$ 0.61	
42000104500	Los Anneke		N pt.41		\$ 102.00	\$ 102.00	\$ 1.47	\$ 0.49	\$ 0.98	
42000104500	Los Anneke		N pt.42		\$ 96.00	\$ 96.00	\$ 1.38	\$ 0.46	\$ 0.92	
42000104901	Rechsteiner Albert, Rechsteiner Vreny Estate, Rechsteiner Thomas		N 1/2 43		\$ 74.00	\$ 74.00	\$ 1.06	\$ 0.35	\$ 0.71	
42000104901	Rechsteiner Albert, Rechsteiner Vreny Estate, Rechsteiner Thomas		N 1/2 44		\$ 68.00	\$ 68.00	\$ 0.98	\$ 0.33	\$ 0.65	
42000104901	Rechsteiner Albert, Rechsteiner Vreny Estate, Rechsteiner Thomas		N 1/2 45		\$ 42.00	\$ 42.00	\$ 0.60	\$ 0.20	\$ 0.40	
42000104800	Reesor Ernest George, Reesor Ernest Helen		S 1/2 43		\$ 4.00	\$ 4.00	\$ 0.06	\$ 0.02	\$ 0.04	
42000105100	Van Der Borgh David Herman, Van Der Borgh Julia C		N 1/2 46		\$ 22.00	\$ 22.00	\$ 0.32	\$ 0.11	\$ 0.21	
42000105100	Van Der Borgh David Herman, Van Der Borgh Julia C		N1/2 47		\$ 16.00	\$ 16.00	\$ 0.23	\$ 0.08	\$ 0.15	
Total on Huron East Lands						\$ 19,870.00	\$ 285.82	\$ 95.25	\$ 190.57	
	Sideroad 15/16 Grey Township			\$ 690.00	\$ 55.00	\$ 745.00	\$ 10.72	\$ -	\$ 10.72	
	Sideroad 20/21 Grey Township			\$ 395.00	\$ 325.00	\$ 720.00	\$ 10.36	\$ -	\$ 10.36	
Total on Huron East Roads						\$ 1,465.00	\$ 21.07	\$ -	\$ 21.07	
Total on Roads						\$ 1,465.00	\$ 21.07	\$ -	\$ 21.07	
Total on Lands & Roads						\$ 21,335.00	\$ 306.89	\$ 95.25	\$ 211.64	

Beaver location.



**The Corporation
of the
Municipality of Huron East
By-law No. 083 for 2024**

Being a By-law to Confirm the Proceedings of the Regular
Council Meeting of the Corporation of the Municipality of
Huron East

Whereas, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-law;

Now Therefore the Council of the Corporation of the Municipality of Huron East **Enacts as Follows:**

1. The action of the Council of the Corporation of the Municipality of Huron East, at its Regular meeting held on the 1st day of October, 2024 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

Read a first and second time this 1st day of October 2024.

Read a third time and finally passed this 1st day of October 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk