



**Council Minutes**  
**Virtual**  
**Tuesday, December 3, 2024**

**Members Present:**

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

**Staff Present:**

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Community Services Lissa Berard; Fire Chief Jay Arns, and Chief Building Official Brad Dietrich

**1. Closed Session**

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That a closed meeting of Council be held on Tuesday, December 3, 2024 at 4:30 p.m., virtually, in accordance with Section 239 of the Municipal Act, 2001 for the purpose of considering the following matters:

- 1.1 239(2)(e) – potential litigation affecting the Municipality
- 1.2 Adoption of November 19, 2024 Closed Session of Council Meeting Minutes
- 1.3 239(2)(b)(d) - labour relations and personal matters about identifiable individuals relating to employee matters
- 1.4 239(2)(f) – advice that is subject to solicitor-client privilege
- 1.5 239(2)(c) – proposed or pending disposition of land in Brussels
- 1.6 239(2)(c) – proposed or pending disposition of land in Seaforth

And that CAO Brad McRoberts, Fire Chief Jay Arns (item 1.1) and Clerk Jessica Rudy remain in closed session.

Carried

**2. Call to Order and Opening Remarks**

Mayor MacLellan called the meeting to order at 6:05 p.m.

Mayor MacLellan announced that he received a letter from the Minister regarding plans to alleviate the impacts on OPP increases.

Mayor MacLellan reported that he met with the Avon Maitland District School Board Director of Education Graham Shantz to discuss ways in which the school board and the municipality can work together and remarked on the positive ideas suggested by the Director of Community Services Lissa Berard.

### **3. Motion to Reconvene into Open Session**

Moved by Councillor Fisher and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East reconvene into open session at 6:08 p.m.

Carried

Mayor MacLellan reported that Council went into closed session to discuss items related to potential litigation, personal matters about identifiable individuals and labour relations and proposed or pending disposition of land in Brussels and Seaforth.

### **4. Land Acknowledgement**

Mayor MacLellan provided the land acknowledgement.

### **5. Confirmation of the Agenda**

Moved by Councillor Morrison and Seconded by Councillor Dalton:

That the Agenda for the Regular Meeting of Council dated December 3, 2024 be adopted as circulated.

Carried

### **6. Disclosure of Pecuniary Interest**

None declared.

### **7. Minutes of Previous Meeting**

Moved by Councillor Diehl and Seconded by Deputy Mayor McLellan:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

**7.1** Special Meeting – November 18, 2024

**7.2** Regular Meeting – November 19, 2024

Carried

### **8. Consent Agenda**

Deputy Mayor McLellan requested to pull and support Item 8.1, Township of King re: Requesting the Redistribution of Provincial Land Transfer Tax and GST to Municipalities

for Sustainable Infrastructure Funding.

Moved by Deputy Mayor McLellan and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East support the motion from the Township of King regarding the request to redistribute the Provincial Land Transfer Tax and GST to municipalities for sustainable infrastructure funding.

Carried

Moved by Councillor Newell and Seconded by Councillor Diehl:

That Consent Agenda items 8.2 to 8.7 be received for information and approved.

**8.2** Township of Puslinch re: Ontario Provincial Police Costs 2025

**8.3** Municipality of South Huron re: Notice of Public Meeting

**8.4** Economic Development Committee Meeting Minutes – November 25, 2024

**8.5** World Animal Protection Canada re: Resolution to Restrict the Keeping of Exotic Wild Animals in Ontario

**8.6** Water and Sewer Committee Meeting Minutes – November 19, 2024

**8.7** Honourable Paul Calandra, Minister of Municipal Affairs and Housing re: Additional Residential Units

Carried

## **9. Public Meetings/Hearings and Delegations**

## **10. Planning**

## **11. Municipal Drains**

## **12. Reports & Recommendations of Municipal Officers**

### **12.1 CLK-24-21, Refreshment Vehicle By-law Amendments**

Council discussed the proposed amendments and considered private property functions, impacts to local eateries, time restrictions, and the exemption process in relation to fundraising events.

Council accepted the revisions, as presented, and no further amendments were proposed.

Moved by Councillor Diehl and Seconded by Deputy Mayor McLellan:

That the Council of the Municipality of Huron East consider the amendments to By-law 016-2024, being the Refreshment Vehicle By-law, for approval.

Carried

**12.2 CBO-24-04, Building Permitting Software**

CBO Brad Dietrich provided an overview of the software and compatibility with current Public Works GIS software.

Moved by Councillor Diehl and Seconded by Councillor Dalton:

That the Council of the Municipality of Huron East accept a service agreement with CityWide Permitting to provide a replacement building department permitting software program for the Municipality of Huron East.

Carried

**12.3 FD-24-03, Huron East Fire Department Fire Chief Vehicle**

In response to Council, CAO Brad McRoberts outlined the vehicle purchase process within the various departments, noting that local dealerships are approached directly and confirmed the vehicle was included in the 2024 approved budget.

Moved by Deputy Mayor McLellan and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East approve the purchase of a new Fire Chief Vehicle from Robinson's Chevrolet Inc. in Seaforth Ontario for the sum of \$53,623.50 + HST.

Carried

**13. Correspondence****13.1 Municipality of Morris-Turnberry re: Contamination Attenuation Zone Land Acquisition and Tipping Fees**

B. McRoberts confirmed that the additional fees will be included in the 2025 budget planning process.

**13.2 Maitland Valley Conservation Authority re: Draft Conservation Areas Strategy**

Council received the draft strategy for information.

**13.3 Ausable Bayfield Conservation Authority re: Minister of Natural Resources and Forestry of Ontario's Direction on Fees**

Moved by Councillor Chartrand and Seconded by Deputy Mayor McLellan:

That the Council of the Municipality of Huron East agree to sign the letter to the Minister of Natural Resources and Forestry of Ontario, asking for a reversal of the direction to freeze the fees for planning, development, and permitting.

Carried

**14. Unfinished Business**

## **15. Council Reports**

### **15.1 Council Member Reports**

#### **15.1.1 County Council Report**

Deputy Mayor McLellan reported that County Council received a cheque of \$1,000,000.00 towards the Gibbons Street housing project and the outgoing Warden Glen McNeil was presented a certificate on behalf of the Southwestern Ontario Isotope Coalition for his hard work. County Council also discussed the lease of a grader to Huron East, which passed and retention periods for Council recordings on YouTube.

Deputy Mayor McLellan announced that on November 27<sup>th</sup> the new Warden, Jamie Heffer, was appointed by acclamation; Deputy Mayor McLellan was reappointed to the Huron Clean Water Review Committee and the Water Protection Steering Committee while Mayor MacLellan was reappointed to the Finance Review Committee and the Board of Health.

#### **15.1.2 Other Boards/Committees or Meetings/Seminars**

Councillor Fisher reported on the growth in food bank visits and encouraged Members to support the local food bank.

Councillor Fisher reported on his attendance at the annual toy and craft show and sale at the Agri-Plex and requested staff investigate ATMs as a possible revenue stream and ways to revisit the Bell Tower agreement to strengthen cell service.

### **15.2 Requests by Members**

Councillor McGrath requested a one page summary of preapproved or known impacts of the 2025 Budget. Staff noted that the information was provided in the Budget Workshop on November 18, 2024 and confirmed that they would attempt to summarize the information in a more condensed format.

Deputy Mayor McLellan requested that staff enforce overnight street parking in Brussels, which is currently impacting the ability to maintain the streets and sidewalks.

### **15.3 Notice of Motion**

### **15.4 Announcements**

Councillor McGrath requested that staff investigate potential signage for the recycling bins at Town Hall, encouraging everyone to break down cardboard boxes.

## **16. Other Business**

## **17. By-laws**

Moved by Councillor Diehl and Seconded by Councillor Steffler:

That Be it Hereby Resolved By-law 099-2024, A By-law to Amend By-law 016-2024, being the Refreshment Vehicle By-law be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Chartrand and Seconded by Deputy Mayor McLellan:

That Be it Hereby Resolved By-law 100-2024, A By-law to Amend Schedules A and E of By-law 005-2024, being the Fees and Charges By-law be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

### **18. Motion to Reconvene into Closed Session**

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of the Huron East reconvene into Closed Session at 7:00 p.m.

Carried

### **19. Motion to Reconvene into Open Session**

Moved by Councillor Fisher and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East reconvene into open session at 7:28 p.m.

Carried

### **20. Confirmatory By-law**

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That Be It Hereby Resolved that By-law 101-2024, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

### **21. Adjournment**

Moved by Councillor Morrison and Seconded by Councillor Chartrand:

The time now being 7:29 p.m. That the regular meeting adjourn until December 17, 2024 at 6:00 p.m.

Carried

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Bernie MacLellan, Mayor

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Jessica Rudy, Clerk