



Council Agenda

Tuesday, December 3, 2024 at 6:00 P.M.

Council Chambers

2nd Floor, 72 Main Street South, Seaforth, ON

1. Closed Session

That a closed meeting of Council be held on Tuesday, December 3, 2024 at 4:30 p.m., in the Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purpose of the following matters:

- 1.1 239(2)(e) – potential litigation affecting the municipality **(Verbal Report)**
- 1.2 Adoption of the November 19, 2024 Closed Session of Council meeting Minutes **(Distributed Separately)**
- 1.3 239(2)(b)(d) – labour relations and personal matters about identifiable individuals relating to employee matters **(Verbal Report)**
- 1.4 239(2)(f) – advice that is subject to solicitor-client privilege **(Distributed Separately)**
- 1.5 239(2)(c) – proposed or pending disposition of land in Brussels **(Distributed Separately)**
- 1.6 239(2)(c) – proposed or pending disposition of land in Seaforth **(Verbal Report)**

2. Call to Order & Mayor's Remarks

3. Motion to Reconvene into Open Session

4. Land Acknowledgement

We would like to acknowledge that the land we stand upon today is the traditional territory of the Anishinaabe, Haudenosaunee and Neutral Peoples.

5. Confirmation of the Agenda

6. Disclosure of Pecuniary Interest

7. Minutes of Previous Meeting

7.1 [Special Council Meeting](#) – November 18, 2024

Page 5

7.2 [Regular Meeting](#) – November 19, 2024

Page 6

8. Consent Agenda

Items listed under the Consent Agenda are considered routine and are enacted in one motion. However, any Council Member may request one or more items be removed from the Consent Agenda for separate discussion and/or action.

Consent Agenda Items

8.1 [Township of King](#) re: Requesting the Redistribution of Provincial Land Transfer Tax and GST to Municipalities for Sustainable Infrastructure Funding

8.2 [Township of Puslinch](#) re: Ontario Provincial Police Costs 2025

8.3 [Municipality of South Huron](#) re: Notice of Public Meeting

8.4 [Economic Development Committee Meeting Minutes](#) – November 25, 2024

8.5 [World Animal Protection Canada](#) re: Resolution to Restrict the Keeping of Exotic Wild Animals in Ontario

8.6 [Water and Sewer Committee Meeting Minutes](#) – November 19, 2024

8.7 [Hon. Paul Calandra, Minister of Municipal Affairs and Housing](#) re: Additional Residential Units

9. Public Meetings/Hearings and Delegations

10. Planning

11. Municipal Drains

12. Reports & Recommendations of Municipal Officers

12.1	CLK-24-21 , Refreshment Vehicle By-law Amendments	Page 39
12.2	CBO-24-04 , Building Permitting Software	Page 49
12.3	FD-24-03 , Huron East Fire Department Fire Chief Vehicle	Page 52
13.	Correspondence	
13.1	Municipality of Morris-Turnberry re: Contamination Attenuation Zone Land Acquisition and Tipping Fees	Page 55
13.2	Maitland Valley Conservation Authority re: Draft Conservation Areas Strategy	Page 58
13.3	Ausable Bayfield Conservation Authority re: Minister of Natural Resources and Forestry of Ontario's Direction on Fees	Page 71
14.	Unfinished Business	
15.	Council Reports	
15.1	Council Member Reports	
15.1.1	County Council Report	
15.1.2	Other Boards/Committees or Meetings/Seminars	
15.2	Requests by Members	
15.3	Notice of Motions	
15.4	Announcements	
16.	Other Business	
17.	By-laws	

17.1 [By-law 099-2024](#), A By-law to Amend the Huron East Refreshment Vehicle By-law

Page 95

17.2 [By-law 100-2024](#), A By-law to Amend Schedules A and E of the Fees & Charges By-law

Page 97

18. Confirmatory By-law

18.1 [By-law 101-2024](#), A By-law to Confirm the Proceedings of Council

Page 100

19. Adjournment



**Special Council (Budget Workshop) Minutes
Council Chambers
72 Main Street South, Seaforth, ON
Monday, November 18, 2024**

Members Present:

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Justin Morrison, *Jeff Newell and John Steffler

Absent:

Councillors Gloria Wilbee and Larry McGrath

Staff Present:

CAO Brad McRoberts; Clerk Jessica Rudy; Chief Building Official Brad Dietrich; Director of Community Services Lissa Berard; Director of Public Works Barry Mills; Fire Chief Jay Arns and Economic Development Officer Taralyn Cronin

1. Call to Order

The Budget Workshop was called to order at 4:00 p.m.

2. Budget Workshop

Council and Senior Staff had overall discussions regarding 2025 budget impacts, priorities and five (5) year projections.

*J. Newell arrived at 4:49 p.m.

Council requested communication tools be developed and shared to the community and that proportionate amounts of administrative costs be allocated to non-tax-based cost centres.

3. Adjournment

That the special meeting adjourned at 6:25 p.m.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk



**Council Minutes
Council Chambers
72 Main Street South, Seaforth, ON
Tuesday, November 19, 2024**

Members Present:

Mayor: Bernie MacLellan; Deputy Mayor: Alvin McLellan; Councillors: Raymond Chartrand, Brenda Dalton, Dianne Diehl, Robert Fisher, Larry McGrath, Justin Morrison, Jeff Newell, John Steffler, and Gloria Wilbee

Staff Present:

CAO Brad McRoberts; Clerk Jessica Rudy; Director of Community Services Lissa Berard; and Director of Public Works Barry Mills

Others Present:

Huron County Planner Shae Stoll

1. Closed Session

Moved by Councillor Wilbee and Seconded by Councillor Morrison:

That a closed meeting of Council be held on Tuesday, November 19, 2024 at 5:30 p.m., in Town Hall Council Chambers, in accordance with Section 239 of the Municipal Act, 2001 for the purpose of considering the following matters:

- 1.1 Adoption of November 5, 2024 Closed Session of Council Meeting Minutes
- 1.2 239(2)(e) – potential litigation affecting the Municipality

And that CAO Brad McRoberts, Fire Chief Jay Arns (Item 1.2) and Clerk Jessica Rudy remain in closed session.

Carried

2. Call to Order and Opening Remarks

Mayor MacLellan called the meeting to order at 6:00 p.m.

Mayor MacLellan provided remarks on the success of the BMGCC grand opening and his attendance of the ribbon cutting for the Seaforth Hospital's new kitchen.

3. Motion to Reconvene into Open Session

Moved by Councillor Morrison and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East reconvene into open session at 6:01 p.m.

Carried

Mayor MacLellan reported that Council went into closed session to receive an update on potential litigation affecting the Municipality.

4. Land Acknowledgement

Mayor MacLellan provided the land acknowledgement.

5. Confirmation of the Agenda

Moved by Councillor Diehl and Seconded by Councillor Dalton:

That the Agenda for the Regular Meeting of Council dated November 19, 2024 be adopted as circulated.

Carried

6. Disclosure of Pecuniary Interest

Councillor Chartrand declared a Conflict of Interest to Items 12.3, FIN-24-12, SCBA Financing Agreement with the Seaforth Community Development Trust and 17.3, By-law 095-2024, A By-law to Authorize a Financing Agreement with the Seaforth Community Development Trust due being the Chair of the Seaforth Community Development Trust.

7. Minutes of Previous Meeting

Moved by Councillor Steffler and Seconded by Councillor Dalton:

That Council of the Municipality of Huron East approve the following Council Meeting Minutes as circulated:

7.1 Regular Meeting – November 5, 2024

Carried

8. Consent Agenda

There were no requests to remove any items from the Consent Agenda.

Moved by Councillor Chartrand and Seconded by Deputy Mayor McLellan:

That Consent Agenda items 8.1 to 8.4 be received for information and approved.

8.1 City of Cambridge re: Lithium-Ion Importation and Safe Use

8.2 The County of Huron re: Huron Housing and Homelessness Monthly Share-Out

8.3 October 2024 Council Expenses**8.4** The Township of Papineau-Cameron re: Ontario Building Code

Carried

9. Public Meetings/Hearings and Delegations**10. Planning****10.1** Planner's Report re: New Provincial Policy Statement (PPS)

Huron County Planner Shae Stoll provided an overview of the new PPS changes impacting Huron East and noted that changes will be made through Official Plan conformity updates, likely to occur over the next year.

The report was received for information.

11. Municipal Drains**12. Reports & Recommendations of Municipal Officers****12.1** CLK-24-20, Council Remuneration Policy

Moved by Councillor Fisher and Seconded by Councillor Steffler:

That the Council of the Municipality of Huron East approve Policy CLK-03, Council Remuneration Policy.

Carried

12.2 CLK-24-22, Council Composition – Council Review Advisory Committee Comments

Council thanked the Council Review Advisory Committee for their well written and detailed letter.

Mayor MacLellan provided an option to reduce Council to 7 members, which would entail one representative from each ward, Deputy Mayor and Mayor. Councillor Fisher agreed to the reduction of members but noted that he would like to see the removal of wards and all Councillors being elected at large.

Council discussed the proposed options and remaining status quo. Those in favour of remaining status quo noted the benefits of shared workload, education from an experienced ward counterpart, and the larger ward size, specifically regarding Tuckersmith. Benefits to reducing the size of Council consisted of the potential of an active election and candidate pool and cohesiveness of Huron East, while noting that any member of Council can learn from a more experienced member, regardless of the ward they represent.

Council noted that next steps could include a referendum on the ballot, although it pushes a decision to the next term or adding something with the next tax bill asking residents to pick on their preference.

It was noted that any further engagement would need to be concise and non-bias, with wording approved by Council. Due to the next tax bill not being issued until March 2025, it was suggested that this could push the decision too close to the end of Term.

Councillor Steffler motion that Council composition remain status quo and requested a recorded vote.

Moved by Councillor Steffler and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East make no changes regarding Council composition.

Carried

Yay: R. Chartrand, B. Dalton, D. Diehl, L. McGrath, A. McLellan, J. Morrison, J. Newell, J. Steffler, G. Wilbee

Nay: R. Fisher, B. MacLellan

12.3 FIN-24-12, SCBA Financing Agreement with the Seaforth Community Development Trust

Moved by Councillor Fisher and Seconded by Councillor Diehl:

That the Council of the Municipality of Huron East consider the By-law to authorize the Municipality to enter into a financing agreement with the Seaforth Community Development Trust for the purchase of Self-Contained Breathing Apparatus (SCBA) equipment for the Huron Eat Fire Department.

Carried [Conflict: R. Chartrand]

12.4 HR-24-04, New and Revised Employee Policies

Moved by Councillor Wilbee and Seconded by Councillor Morrison:

That the Council of the Municipality of Huron East approve the updated Occupational Health and Safety Policy, Attendance and Absenteeism Policy and the new Code of Conduct, as outlined in report HR-24-04.

Carried

13. Correspondence

13.1 Seaforth Business Improvement Area (BIA) re: 2025 List of Directors

Moved by Councillor Dalton and Seconded by Councillor Chartrand:

That the Council of the Municipality of Huron East approve the appointment of the following 2024-2025 BIA Directors, as determined at the October 30, 2024 BIA Annual General Meeting:

Shelly Stanly, The Looking Glass and Spa, 2025-2026

Shannon Craig, McKillop Mutual Insurance Company, 2024-2025

Randy Nixon, Orr Insurance Brokers Inc., 2024-2025

Kelly Miller, Degree Fitness Seaforth, 2024-2025

Maureen Agar, Member at Large, 2025-2026

Justin Phelam, Seaforth Foodland, 2025-2026

Bevin Witmer, Robinson Chevrolet Inc., 2025-2026

Annette Scarrow, Beyond the Vines, 2024-2025

Carried

13.2 Brussels Santa Claus Parade Committee re: Parade Road Closure Request

Moved by Councillor Morrison and Seconded by Councillor Fisher:

That the Council of the Municipality of Huron East temporarily close portions of George Street, Turnberry Street, Ellen Street and Ainley Street, in Brussels on December 7, 2024 from 4:30 p.m. to 6:30 p.m.

Carried

14. Unfinished Business

15. Council Reports

15.1 Council Member Reports

15.1.1 County Council Report

Deputy Mayor McLellan reported that County Council approved a tender for a new walk-in fridge/freezer for Huronlea Home and that there is one submission for Huron County Warden election, with submissions ending November 20th.

Deputy Mayor McLellan reported that the Mayor and he attended an event for 85 years of service to the community for The Majestic Women's Institute on November 13th and the Warden's Banquet on November 14th.

Deputy Mayor McLellan report that he attended the Source Water Protection meeting where they discussed successes, ongoing projects, the Perth County Stewardship program and the Green Legacy program with Wellington County.

In response to Mayor MacLellan's inquiry on if the Conservation Authorities provide free trees, such as Poplar or Willow for a large plantation, Councillor Chartrand and Deputy Mayor McLellan confirmed that both Maitland Valley Conservation Authority (MVCA) and Ausable Bayfield Conservation Authority (ABCA) no longer provide free trees but rather offer help to find grants to lessen the cost.

15.1.2 Other Boards/Committees or Meetings/Seminars

Councillor Fisher noted that the Seaforth Santa Claus parade will be held on Friday, November 21, 2024 at 7:00 p.m. The Clerk will forward details to Council if they wish to participate.

15.2 Requests by Members

In response to Councillor McGrath, CAO Brad McRoberts noted that the previous request for budget impacts, such as OPP billing and preapproved items was provided at the Budget Workshop on November 18th.

15.3 Notice of Motion

15.4 Announcements

Councillor Wilbee invited Council to a play, she wrote, at the Egmondville Untied Church, on Saturday, December 7, 2024, at 7:00 p.m. and Sunday, December 8, 2024, at 2:00 p.m., noting that entry is a request for a free will offering.

16. Other Business

17. By-laws

Moved by Councillor Steffler and Seconded by Councillor Dalton:

That Be it Hereby Resolved By-law 093-2024, A By-law to Temporarily Close Portions of George Street, Turnberry Street, Ellen Street and Ainley Street in Brussels, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Diehl and Seconded by Deputy Mayor McLellan:

That Be it Hereby Resolved By-law 094-2024, A By-law to Appoint an Acting Treasurer, be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Morrison and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 095-2024, A By-law to Authorize a Financing Agreement with the Seaforth Community Development Trust be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried [Conflict: R. Chartrand]

Moved by Councillor Newell and Seconded by Deputy Mayor McLellan:

That Be it Hereby Resolved By-law 096-2024, A By-law to Establish the Rates for Remuneration for Mayor, Deputy Mayor and Members of Council be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

Moved by Councillor Wilbee and Seconded by Councillor Diehl:

That Be it Hereby Resolved By-law 097-2024, A By-law to Abandon the Keffer Municipal Drain be given first, second, third and final readings and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

18. Confirmatory By-law

Moved by Councillor Dalton and Seconded by Councillor Diehl:

That Be It Hereby Resolved that By-law 098-2024, a By-law to Confirm the Proceedings of Council, be given first, second, third and final reading and signed by the Mayor and Clerk, and the Seal of the Corporation be affixed thereto.

Carried

19. Adjournment

Moved by Councillor McGrath and Seconded by Councillor Chartrand:

The time now being 6:49 p.m. That the regular meeting adjourn until December 3, 2024 at 6:00 p.m.

Carried

Bernie MacLellan, Mayor

Jessica Rudy, Clerk



King Township
2585 King Road
King City, Ontario
Canada L7B 1A1

Phone: 905.833.5321
Fax: 905.833.2300
Website: www.king.ca
Email: clerks@king.ca

November 18, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

justin.trudeau@parl.gc.ca

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

premier@ontario.ca

Dear Prime Minister and Premier,

RE: TOWNSHIP OF KING RESOLUTION – REQUESTING THE REDISTRIBUTION OF PROVINCIAL LAND TRANSFER TAX AND GST TO MUNICIPALITIES FOR SUSTAINABLE INFRASTRUCTURE FUNDING

At its Council meeting of November 12, 2024, Council of the Township of King received and supported the following Resolution:

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

Now Therefore Be It Resolved That;

1. The Township of King Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. The Township of King Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
3. That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
4. That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and
5. That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Carried Unanimously.

Yours sincerely,



Denny Timm
Township Clerk

- cc. Hon. Peter Bethlenfalvy, Ontario Minister of Finance Peter.Bethlenfalvy@pc.ola.org
Hon. Paul Calandra, Ontario Minister of Municipal Affairs and Housing
Paul.Calandra@pc.ola.org
Anna Roberts, MP, King-Vaughan anna.roberts@parl.gc.ca
Scot Davidson, MP, York-Simcoe Scot.Davidson@parl.gc.ca
Stephen Lecce, MPP, King-Vaughan Stephen.lecce@pc.ola.org
Hon Caroline Mulroney, MPP, York-Simcoe caroline.mulroneyca@pc.ola.org
444 Municipalities of Ontario
The Federation of Canadian Municipalities (FCM) info@fcm.ca
Association of Municipalities of Ontario amo@amo.on.ca
Mayor Steve Pellegrini, King spellegrini@king.ca
Councillor David Boyd, King dboyd@king.ca



Hon. Doug Ford
Premier of Ontario
VIA EMAIL:
premier@ontario.ca

Hon. Michael S. Kerzner
Minister of Solicitor General
VIA EMAIL:
minister.solgen@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

November 25, 2024

Hon. Ted Arnott, MPP
VIA EMAIL:
ted.arnottco@pc.ola.org

Hon. Chrystia Freeland
Minister of Finance
VIA EMAIL:
chrystia.freeland@fin.gc.ca

Association of
Municipalities of Ontario
(AMO) amo@amo.on.ca

RE: Town of Petawawa Council resolution regarding Ontario Provincial Police Costs 2025 and
Whitewater Region Council resolution regarding Ontario Provincial Police Costs 2025

Please be advised that Township of Puslinch Council, at its meeting held on November 6, 2024
considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2024-383:

Moved by Councillor Sepulis and
Seconded by Councillor Hurst

**That the Consent Agenda items 6.6 and 6.7 listed for NOVEMBER 6, 2024 Council
meeting be received for information; and**

**Whereas the Township of Puslinch is a second-tier small rural municipality that pays a
disproportionate share of the upper tier policing costs; and**



Whereas the Council of the Corporation of the Town of Petawawa supports Resolution No. 229 of the Municipality of Tweed and further calls on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

Be it resolved that the Township of Puslinch supports the resolutions of the Council of the Corporation of the Town of Petawawa and the Council of the Municipality of Tweed and requests that the Province also provide financial assistance to second tier small municipalities to offset their disproportionate share of policing costs; and

And that staff be directed to circulate this resolution to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, Speaker Arnott, and to the Association of Municipalities of Ontario and all Municipalities in Ontario.

CARRIED

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC: All Ontario Municipalities



TOWN OF PETAWAWA

1111 Victoria Street, Petawawa, Ontario K8H 2E6
☎ (613) 687-5536 ✉ email@petawawa.ca 🌐 petawawa.ca

October 25, 2024

Premier Doug Ford
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
Via email: premier@ontario.ca

Premier Ford:

RE: Ontario Provincial Police Costs 2025

Please be advised that at its meeting of October 21, 2024, Council of the Corporation of the Town of Petawawa endorsed the following resolution:

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

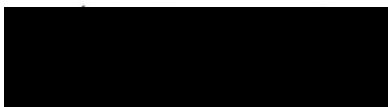
That Council of the Corporation of the Town of Petawawa supports Resolution No. 229 of the Municipality of Tweed and further calls on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

And further, that Council direct staff to circulate this resolution to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario and all Municipalities in Ontario.

CARRIED

The Town of Petawawa appreciates the Province's attention to the financial challenges faced by small rural municipalities and looks forward to a collaborative solution.

Sincerely,



Colin Howard, Dipl.M.M., Bus.Admin.
Director of Legislative Services/Clerk

Encl: Municipality of Tweed Resolution No. 229

cc: The Honourable Michael Kerzner, Solicitor General
The Honourable Peter Bethlenfalvy, Minister of Finance
The Association of Municipalities of Ontario
All Municipalities of Ontario
Neil Nicholson, Mayor, Township of Whitewater Region

**Municipality of Tweed Council Meeting
Council Meeting**



Resolution No. 229
Title: Councillor P. Valiquette
Date: Tuesday, April 23, 2024

Moved by P. Valiquette
Seconded by J. Palmateer

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;
 AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets;

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;

AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract J.P.P. (5.1) locations;

AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174;

AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;

AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

NOW THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities;

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario (amo@amo.on.ca) and all Municipalities in Ontario.

WHITEWATER

REGION

Council Members

Mayor Neil Nicholson
Deputy Mayor Cathy Regier

Councillors:
Mark Bell
Michael Moore
Chris Olmstead
Connie Tabbert
Joey Trimm

Certified True Copy

Wednesday, October 16, 2024

**Re: Resolution - OPP Notice of Motion for funding support
- Municipality of Tweed**

At its meeting of October 16, 2024, the Council of the Township of Whitewater Region adopted the following resolution:

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;

AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both

upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/ wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;

AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental

infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract

D.P.P. (5.1) locations;

AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to

Ottawa for the repatriation of Hwy 174;

(613) 646-2282

P.O. Box 40,
44 Main Street
Cobden, ON
K0J 1K0

whitewaterregion.ca



AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

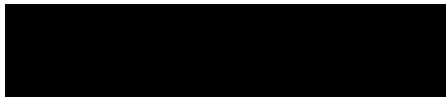
AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall;

AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

NOW THEREFORE BE IT RESOLVED THAT The Township of Whitewater Region call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities: **AND FURTHER,** that Council direct staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca), Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario (amo@amo.on.ca), **MPP John Yakabuski (john.yakabuskico@pc.ola.org)** and all Municipalities in Ontario.

Carried as amended - Resolution #2024 - 5187

Sincerely,



Carmen Miller
Clerk/CEMC





NOTICE OF PUBLIC MEETING

Proposed Official Plan Amendment for a Five-Year Review of the South Huron Official Plan

The Municipality of South Huron has initiated a review of its Official Plan. After ongoing community consultation and revisions to Official Plan policies and mapping, the Council of South Huron has scheduled a public meeting to gather public input before they may consider adopting the draft amendment.

The South Huron Community is invited to participate in a Public Meeting on **Monday, December 16 at 5:00pm at Town Hall, 322 Main Street South, Exeter, Municipality of South Huron**. During this time the Municipality of South Huron will be considering the Official Plan amendment under Sections 17 & 26 of the Planning Act.

Purpose and Effect

A municipal Official Plan provides high level direction as to where and how development shall occur within the Municipality. It is comprised of a policy document and land use designation mapping. The Planning Act requires municipalities to undertake periodic reviews of Official Plans to ensure it remains consistent with applicable planning policies and continues to meet the needs of the community. The proposed Official Plan Amendment seeks to approve changes proposed by staff, Council and the public as a part of this review.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed official plan amendment.

IF you wish to be notified of the decision regarding the proposed official plan amendment you must make a written request to the Municipality of South Huron.

IF a person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of South Huron before the decisions of the Municipality, the person or public body is not entitled to appeal the decision of the County of Huron to the Ontario Land Tribunal.

IF a person or public body does not make oral submissions at a public meeting or make written submissions to The Municipality of South Huron before the decision, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Board, there are reasonable grounds to add the person or public body as a party.

The Proposed Changes:

A number of policy and mapping changes are proposed in the Official Plan Amendment as a result of the review. Key proposed changes include:

- Revising the current policies to manage projected growth and it's impacts on social, environmental and economic matters;
 - Modifying settlement area boundaries across the municipality;
 - Implementing policy changes in accordance with updated provincial planning legislation;
 - Introducing policies for the Greater Grand Bend area that considers cross-border growth planning;
 - Updating mapping for urban settlement, agricultural, and natural environment areas;
 - Including a Land Acknowledgement in the document;
 - Providing direction for energy projects proposed on agricultural lands; and
- If approved, these changes would apply across the Municipality of South Huron

Have Your Say:

Any person may attend the public meeting and/or make written or verbal representation, either in support of or in opposition to the proposed official plan amendment.

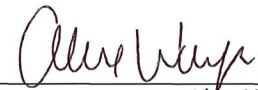
1. You may submit comments, objections, or concerns by email to op@southhuron.ca or by mail to the Municipal office.
2. You may speak during the public meeting. Individuals are encouraged to submit their comments before the meeting for consideration.

We encourage written comments to be submitted by **December 2, 2024**.

For More Information:

Further information regarding the Official Plan Review including your appeal rights, please see the Municipal website – www.southhuron.ca or contact the Municipality.

Dated at the Municipality of South Huron this 25th day of November, 2024



Alex Wolfe
Clerk



**Economic Development Committee Meeting Minutes
72 Main Street South, Seaforth, ON
Monday, November 25, 2024**

Members Present:

Councillor Diehl, Councillor Morrison, Councillor Steffler, Maureen Agar, and Kerri Ann O'Rourke

Staff Present:

Economic Development Officer Taralyn Cronin

Regrets:

Zoellyn Onn

1. Call to Order and Adopt Agenda

Chair Diehl called the meeting to order at 9:00 a.m.

Moved by Councillor Steffler and Seconded by Maureen Agar

That the agenda for the meeting dated November 25, 2024 be adopted as circulated.

Carried

2. Disclosure of Pecuniary Interest

None declared.

3. Minutes of Previous Meeting

The minutes from September 10, 2024 were received for information.

4. Correspondence

None

5. Economic Development Officer's Report

5.1 Economic Development Strategic Plan November 2024 Update

T. Cronin highlighted the new initiatives and activities being led by the Economic Development department. The Consumer Needs/Wants Survey is live on HEAR; however, there has been little promotion to drive residents to the survey. Staff will be promoting the survey on social media several times during the month of

December. T.Cronin mentioned that as more agri-businesses profiles are added to the Huron East website, she may look into adding a slider to the page to display the profiles better.

5.2 My Main Street Project Update

The street furniture was delivered on Friday, November 22nd. Staff will be assembling the picnic tables, six benches and some of the waste receptacles shortly and placing them on the main street. Staff are hoping to install one of the bike racks by the dog park as well this year. T.Cronin will be submitting the final report to My Main Street the first week of December.

5.3 Final Huron East Community Brand

Cinnamon Toast is finalizing the social media and newsletter templates for staff. Councillor Steffler asked what the overall cost is associated with the re-branding. T.Cronin stated that the expenses associated with the re-branding include: the cost to hire Cinnamon Toast; as well as approximately 200 dollars to update our parade banners and place new decals on one truck for the Christmas parades. The re-branding will take a phased-in approach. As staff use up stationary, including old envelopes and business cards, they will be replaced with the new logo. The Huron East community engagement platform has been updated with the new branding because staff can do this in-house. Changes to the Huron East website will not take place until we move to the new platform expected early next year (our website provider is changing platforms in 2025).

A comment was made that Cinnamon Toast did a great job putting the Brand Guide together. It is an attractive document and is easy to interpret. Councillor Steffler requested pins and/or pens that can be given out at the Rural Ontario Municipal Association (ROMA) conference. T.Cronin to send the new logo package to Maureen for the new banners being made for downtown Seaforth.

5.4 Wayfinding Signage Phase 1 Update

The new community entrance signs will replace the old signs that were installed parallel to the main roads in each community. The current signs are in rough shape; many are rotting and the images are faded.

5.5 Applications to the RTO4 2025 Partnership Program

Committee members were in favour of applying to RTO4 in partnership with the Seaforth Homecoming Committee and the Seaforth BIA for a Seaforth Homecoming “welcome sign” and display. Ideally, this display, that will serve as a photo opportunity for visitors, will be set-up in front of the Seaforth BIA Welcome Centre or another downtown central location.

Moved by Maureen Agar and Seconded by Councillor Steffler

The Economic Development Committee support an application in partnership with the Seaforth BIA and Seaforth Homecoming Committee to the Regional Tourism Organization 4 through the Curious and Captivating Placemaking stream to create a Seaforth sign and display welcoming visitors to Seaforth during Homecoming.

Carried

5.6 Made Here, in Huron East Update

T.Cronin will be releasing the videos on the Huron East YouTube channel into January/February 2025. An aggressive marketing campaign targeting individuals interested in a career in the manufacturing sector, will launch after all eight videos have been released.

5.7 Huron Chamber of Commerce

Maureen mentioned that some businesses in the Vanastra area have requested to join the Seaforth BIA; however, that extends too far outside the BIA's boundaries. Membership to the Huron Chamber of Commerce may be a great option for these businesses. T.Cronin to report back to the Committee at the next meeting what ideas the Huron Chamber of Commerce's Executive Director has for the Huron East area.

5.8 Community Improvement Program Project November Update

T.Cronin mentioned that an application for a sign permit has been submitted by the tenant of 9 Main St. S. Seaforth; therefore, staff are expecting this project to be completed soon. The tenant at 428 Turnberry Street in Brussels is having trouble getting ahold of her sign maker. She has priced other sign fabricators but the cost is much higher. T.Cronin will continue to work with her to hopefully get the project completed this year.

5.9 Winter Edition of the Business Connection E-Newsletter

Committee members did not have any other items to add to the e-newsletter at this time.

6. New Business

6.1 SLED 2025

T.Cronin is looking for project ideas for the County's Supporting Local Economic Development (SLED) Program next year. Maureen mentioned that the North and South Seaforth Signs need refurbished before Homecoming. Councillor Steffler mentioned that the Homecoming podcasts have been very successful and suggested looking into doing something similar for Huron East.

6.2 Doors Open 2025

T.Cronin is organizing the Doors Open 2025 event that will take place in conjunction with Seaforth Homecoming. T.Cronin met with an individual who is in the process of purchasing Cardno Hall and they are interested in participating. The prospective owner wishes to preserve the Hall. The property purchase will be finalized on December 1st. Following that date, the Huron East Chief Building Official and Fire Chief will be doing an on-site inspection to see what is required to return the Hall to a state where it can be opened to the public.

6.3 Future Meeting Dates

The next Economic Development Committee meeting will be held in February. T. Cronin will circulate potential dates in the new year.

7. Adjournment

Moved by Councillor Steffler and Seconded by Councillor Morrison

The time now being 11:00 a.m. That the regular meeting do adjourn.

Carried

Diane Diehl, Chair

Taralyn Cronin, Secretary

Good morning,

My name is Erin Ryan and I work for World Animal Protection Canada. In Ontario, our work has focused on passing regulations that would phase out low-welfare (e.g., roadside) zoos and curb the keeping of wild animals as pets, to protect communities and animals. Ontario is the last province in Canada to deal with the issue of unsafe and inhumane zoos and the keeping of dangerous wild animals as pets.

This spring, World Animal Protection and AMO launched a resolution campaign to urge the provincial government to implement regulations to license zoos and curb the keeping of exotic pets: <https://www.worldanimalprotection.ca/municipal-resolution>.

You may or may not have seen that WOWC was one of the most recent associations to adopt our resolution (attached). **I'm reaching out to you today to see if you would consider adopting the resolution at an upcoming council meeting?** While WOWC has already passed the resolution, we need the support of individual municipalities to show the government this issue has to be resolved once and for all.

I'd be more than happy to have a call to introduce myself and to answer any questions, I'm here to support any efforts to pass this resolution.

All the best,

Erin Ryan, MSc, RPBio (she | her)
Wildlife Campaign Manager
World Animal Protection

P: 416-369-0044 ext. 107

E: ErinRyan@worldanimalprotection.ca



Briefing note: Ontario's roadside zoos

Background

With approximately 50 zoos, wildlife displays, and zoo-type exhibits housing wild animals, many of which can be classified as roadside zoos, **Ontario has the most captive wildlife operations in all of Canada.** This province is the only major jurisdiction that has not yet comprehensively addressed issues related to the keeping of wild animals in zoos, mobile zoos or when kept as pets. Instead, this responsibility has been downloaded to municipalities, which often lack the expertise and/or resources to deal with captive (and often dangerous) wild animals. Additionally, the current existing regulations that are supposed to safeguard the health and wellbeing of captive wildlife and the public are not working.¹ We would like to see the province take ownership and resolve this longstanding issue.

Provincial responsibilities

There are two Ontario ministries with authority to regulate the keeping of wild animals.

The Ministry of Natural Resources and Forestry (MNRF) issues licences for keeping certain native wildlife in captivity through regulations under the *Fish and Wildlife Conservation Act*. **Very few conditions are attached to these licences and there are no required minimum qualifications, such as professional training in the humane and safe caretaking of these animals.**

The Ministry of the Solicitor General (SOLGEN) is responsible for the welfare of all captive wildlife (native and exotic) through the *Standards of Care and Administrative Requirements* under the *Provincial Animal Welfare Services (PAWS) Act*. The Act does not license facilities and its **animal care provisions are vague and have shown to be unenforceable, and there are no prescribed minimum safety standards.**

To this day, the province has not regulated the keeping or the use of exotic wild animals for display purposes (i.e., zoos). Lions, tigers, monkeys, parrots, snakes, etc., can be kept and displayed in the province without restrictions, unless a municipality has a bylaw preventing this. **Ontario is the only major jurisdiction in Canada that hasn't regulated this issue at provincial level (see attached score card).**

¹ https://www.worldanimalprotection.ca/sites/default/files/media/WAP_Roadside_Zoo_Report_FINAL_092322_LR_1.pdf
(World Animal Protection, 2022)

Impact on Municipalities

- In Ontario, between 1,000 and 2,000 wild animals are currently kept at roadside zoos and tens of thousands more are being kept in private homes.² **In many cases, the exact location of these wild and potentially dangerous animals is unknown, presenting a safety concern for neighbours, firefighters, police, by-law enforcement officers, and other first responders.**
- In addition to public safety and animal welfare issues, poorly run facilities can be a community nuisance contributing to odour, noise and other problems, which can result in a decrease in property value of adjacent properties and ultimately impact the municipal tax base.
- Captive wildlife related issues can overburden already stretched municipal services – animal control staff may have to catch escaped animals, find homes for surplus or abandoned animals, and respond to noise and other complaints.
- Retroactively closing facilities or stopping exotic animal owners from bringing their animals into municipalities causes significant pressures on municipal legal staff and other departments, on financial resources, and can lead to significant unrest within communities.
- **Municipalities that have bylaws in place are increasingly facing challenges from unregulated zoo-type facilities, mobile zoos, and wild animal owners who have sought bylaw exemptions or have attempted to open zoo-type facilities and bring in prohibited wild animal species despite existing bylaws.**

Resolution

World Animal Protection and Zoocheck are asking municipalities to support and adopt the resolution to urge the Ontario government to stop downloading responsibilities to municipalities. Instead, the Ontario government should restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos to support municipalities and guarantee the fair and consistent application of policy for the safety of Ontario’s citizens and the captive wild animal population.

Our campaign is supported by major municipal associations such as AMO, AMCTO, and MLEOA, as well as by the Toronto Zoo.

<https://www.worldanimalprotection.ca/municipal-resolution>

² [Risky Business, the unregulated exotic pet trade in Canada](#) (World Animal Protection, 2019)





	ON	MB	NL	NB	NS	PEI	BC	SK	QC	AB
Provincial licence	Doesn't exist	Doesn't exist	Good	Weak	Good	Weak	Good	Good	Good	Good
Permit for non-native wildlife	Doesn't exist	Good	Good	Good	Good	Good	Good	Good	Good	Good
Permit for native wildlife	Good	Weak	Good	Good	Good	Good	Good	Good	Good	Good
Animal welfare standards	Weak	Weak	Weak	Weak	Weak	Weak	Weak	Weak	Good	Good
Public safety & security standards	Doesn't exist	Doesn't exist	Doesn't exist	Weak	Weak	Weak	Weak	Weak	Good	Good
Liability insurance	Doesn't exist	Doesn't exist	Doesn't exist	Doesn't exist	Doesn't exist	Good	Good	Good	Good	Good



Friday, September 27, 2024

Sent via email
premier@ontario.ca

Hon. Doug Ford
Premier of Ontario
Legislative Bldg, Rm 281
Queen's Park
Toronto, Ontario M7A 1A1

Dear Premier Ford,

Re: Roadside Zoos Legislation

On Sunday, August 18, 2024 the Western Ontario Wardens' Caucus passed the following motion:

Moved by B. Clarke, seconded by K. Marriott:

"THAT this report titled "Roadside Zoos" be received and filed; and

THAT the Western Ontario Wardens' Caucus pass the following resolution and forward to all 117 municipalities in Western Ontario;

WHEREAS Ontario has more private non-native ("exotic") wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and,

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native ("exotic") wild animals in captivity; and,

WHEREAS non-native ("exotic") wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and,

WHEREAS the keeping of non-native ("exotic") wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and,

WHEREAS owners of non-native ("exotic") wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and,

WHEREAS municipalities have struggled, often for months or years, to deal with non-native ("exotic") wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and,

AND WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers'

Association (MLEOA) have indicated their support for World Animal Protection's campaign for provincial regulations of non-native ("exotic") wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE, BE IT RESOLVED THAT the Western Ontario Wardens' Caucus hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native ("exotic") wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the non-native ("exotic") wild animal population;

AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Premier of Ontario (premier@ontario.ca), Ontario Solicitor General (michael.kerzner@ontario.ca), Ontario Minister for Natural Resources and Forestry (graydon.smith@ontario.ca) and AMO (amo@amo.on.ca) , AMCTO (advocacy@amcto.com) , and MLEAO (mleo@mleoa.ca)." - **CARRIED**

Sincerely,



Glen McNeil,
Chair, Western Ontario Wardens' Caucus

cc:

Hon Michael Kerzner, Solicitor General
Hon. Graydon Smith, Minister for Natural Resources and Forestry
Association of Municipalities of Ontario
Association of Municipal Clerks and Treasurers
Municipal Law Enforcement Officers' Association
Western Ontario Municipalities

[name of municipality] RESOLUTION
Provincial regulations needed to restrict keeping of non-native (“exotic”) wild animals

WHEREAS Ontario has more private non-native (“exotic”) wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and,

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native (“exotic”) wild animals in captivity; and,

WHEREAS non-native (“exotic”) wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and,

WHEREAS the keeping of non-native (“exotic”) wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and,

WHEREAS owners of non-native (“exotic”) wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and,

WHEREAS municipalities have struggled, often for months or years, to deal with non-native (“exotic”) wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and,

AND WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers' Association (MLEOA) have indicated their support for World Animal Protection’s campaign for provincial regulations of non-native (“exotic”) wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE, BE IT RESOLVED THAT [given the recent [enter incidents if any]], the [name municipality] hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario’s citizens and the non-native (“exotic”) wild animal population;

AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Premier of Ontario (premier@ontario.ca), Ontario Solicitor General (michael.kerzner@ontario.ca), Ontario Minister for Natural Resources and Forestry (graydon.smith@ontario.ca) and MPP [name and email address provincial representative], AMO (amo@amo.on.ca), AMCTO (advocacy@amcto.com), and MLEAO (mleo@mleoa.ca).



**Water & Sewer Committee Meeting Minutes
Council Chambers
Town Hall, 72 Main Street South, Seaforth
Tuesday, November 19, 2024**

Members Present:

Mayor Bernie MacLellan; Councillors Raymond Chartrand, Justin Morrison, Larry McGrath and John Steffler

Staff Present:

CAO Brad McRoberts; Public Works Director Barry Mills; Operations Manager Shawn Bromley; and Planning and Operations Coordinator Meaghan McCallum

Others Present:

Cory Dulong, Joe Bloomfield, Scott Mangold, Chris Toulouse (acting project manager) – Jacobs Operators

Members Absent:

1. Call to Order

Mayor MacLellan called the meeting to order at 4:00 p.m.

2. Disclosure of Pecuniary Interest

None declared.

3. Delegations

None.

4. Meeting Minutes

Moved by Councillor Ray Chartrand and Seconded by Councillor John Steffler.

That the Water and Sewer Committee approve the June 19, 2024, Water and Sewer Committee minutes as circulated.

Carried

5. Correspondence

6. Safety Issues

7. Water & Sewage Systems

7.1 Jacobs – Monthly Operating Reports – May, June, September 2024

May, June & July 2024

- One bypass event in July because of high flow
- Issues with small pump at the Seaforth lift station – issues with rags getting stuck consistently Thursday and Friday (almost weekly)
- Sewage flows are lower because of the dry year

August, 2024

- No bypasses to report
- Various preventative maintenance work was carried out on the sewage and water treatment plants in Seaforth, Brussels and Brucefield

September 2024

- No bypass events to report
- DWQMS audits completed with all 21 elements conforming
- The Brussels PTTW lapsed August 31, 2024. MECP was notified and the permit renewal is in the hands of Blu Metric Environmental.
- SCADA failures reported with some data loss. Upgrades planned to eliminate this issue.

Moved by Councillor Justin Morrison and Seconded by Councillor Ray Chartrand:

Motion to accept the Jacobs Monthly Operating Reports for May, June, July, August & September 2024.

Carried

7.2 Huron East System Report

A policy is needed to address new service connections or extensions, ensuring clear guidelines are in place for future developments. This policy should include flexibility to allow case-by-case review at the committee level, enabling decisions to adapt to unique circumstances. Additionally, it is important to establish that when a sewer line passes by a property, the owner will be charged a fee based on the property's frontage, ensuring consistency and fairness in cost allocation.

Moved by Councilor Ray Chartrand and Seconded by Councilor John Steffler:

Motion to accept the System Report as presented.

Carried

7.3 External Audit

Moved by Councillor Larry McGrath and Seconded by Councillor John Steffler:

Motion to accept the External Audit as presented.

Carried

7.4 Internal Audit

Moved by Councillor Ray Chartrand and Seconded by Councillor Justin Morrison:

Motion to accept the Internal Audit as presented.

Carried

7.5 Management Review

Moved by Councillor Ray Chartrand and Seconded by Councillor John Steffler.

Motion to accept Management Review as presented.

Carried

8. Adjournment

Moved by Councillor Ray Chartrand and Seconded by Councillor Justin Morrison:

That the time now being 5 p.m. that the meeting does now adjourn.

Carried

Bernie MacLellan, Mayor

Meaghan McCallum, Secretary

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



Ontario

234-2024-5434

November 28, 2024

Dear Head of Council:

Through the *More Homes Built Faster Act, 2022*, changes were made to the *Planning Act* to accelerate implementation of the province's additional residential unit (ARU) framework. These changes allowed "as-of-right" (without the need to apply for a rezoning) the use of up to 3 units per lot in many existing residential areas (i.e., up to 3 units allowed in the primary building, or up to 2 units allowed in the primary building and 1 unit allowed in an ancillary building such as a garage).

To support implementation of ARUs, the *Cutting Red Tape to Build More Homes Act, 2024*, made further changes to the *Planning Act* to provide me, as the Minister of Municipal Affairs and Housing, with broader regulation-making authority to remove municipal zoning by-law barriers that may be limiting the development of ARUs.

Following consultation on the Environmental Registry of Ontario, our government has taken further action to tackle the housing supply crisis and reach our goal of building more homes by amending [Ontario Regulation 299/19 – Additional Residential Units](#) to remove certain municipal zoning by-law barriers. These changes took effect upon filing.

These changes will help to facilitate the creation of ARUs, such as basement suites and garden suites, by eliminating barriers including maximum lot coverage, angular planes, floor space index (FSI), minimum separation distances and minimum lot sizes on parcels of urban residential land subject to the ARU framework in the *Planning Act*. More information on these changes can be found through [Environmental Registry of Ontario posting 019-9210](#).

It is my expectation that municipalities will respect these regulatory changes and the intent behind them. I will not hesitate to use my available powers to ensure these changes to the *Planning Act* are allowed to support our goal of building more homes.

We will continue working with our municipal partners to achieve our goal of building the homes that Ontarians need.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Calandra".

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c. Martha Greenberg, Deputy Minister

Jessica Lippert, Chief of Staff to Minister Calandra

Chief Administrative Officer
Office of The Clerk

Huron East Administration

To: Mayor MacLellan and Members of Council
From: Jessica Rudy, Clerk
Date: December 3, 2024
Subject: Refreshment Vehicle By-law Amendments

Recommendation:

That the Council of the Municipality of Huron East consider the amendments to By-law 016-2024, Being the Refreshment Vehicle By-law, for approval.

Background:

On November 5, 2024, Council directed the Clerk to make several amendments to the Refreshment Vehicle By-law, otherwise known as the Food Truck By-law.

Comments:

As per Council direction, the following has been amended:

- Removal the of definitions, procedures and requirements for refrigerated bicycle carts.
- Reducing of the fee to \$200; this is captured through an amendment to the Fees and Charges By-law.
- License term to be for the length of the applied for event to a maximum of seven (7) days.
- Proof of commercial general liability insurance reduced to \$2,000,000.
- Amended wording for 'Exemptions' to provide clear understanding that the listed organizations may be exempt from the licensing fee, subject to Council approval.

No applications will need to be made to change or update the short form wording for fines, due to no amendments being made to those areas. The set fine is to remain at \$300.

The 2024 Fees and Charges By-law will require a minor amendment to reflect the reduced license fee.

Communication:

An office consolidation version of the By-law will be posted to the Municipal website. Announcements regarding the amended fee and term length of each license will be posted to social media, with reminders being posted in the spring and summer of 2025.

Others Consulted:

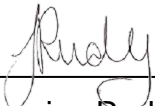
CAO

Financial Implications:


None.

Attachments:

1. [Office Consolidation of By-law 016-2024](#)

Signatures:

Jessica Rudy, AMP, Clerk



Brad McRoberts, MPA, P. Eng., CAO

Office Consolidation of By-law 016-2024.
Last Amendment: By-law 099-2024

The Corporation
of the
Municipality of Huron East
By-law No. 016 for 2024

Being a By-law to Licence, Regulate, and Govern
Refreshment Vehicles in the Municipality of Huron East

Whereas Section 8(3) of the Municipal Act, 2001, S.O. 20001, c.25, as amended, a by-law respecting any matter may, (a) regulate or prohibit the matter; (b) require persons to do things respecting the matter; and (c) provide for a system of licence respecting the matter;

And Whereas Section 11(2) of the Municipal Act, 2001, provides that a Municipality may pass by-laws for the purpose of ensuring economic, social well-being of the municipality, and the health, safety and well-being of people in the municipality;

And Whereas Section 151 of the Municipal Act, 2001 provides for a system of business licences for any business wholly or partially carried on within the municipality and allows a municipality to prohibit the carrying on or engaging in the business without a licence, to refuse to grant a licence, to revoke or suspend a licence or to impose special conditions for licence;

And Whereas Section 391 of the Municipal Act, 2001 enables a municipality to pass a by-law imposing fees or charges for services or activities provided or done by or on behalf of it;

And Whereas the Council of the Municipality of Huron East considers it desirable and necessary to licence, regulate and govern Refreshment Vehicles in the Municipality of Huron East;

And Whereas the Council of the Municipality of Huron East deems it necessary to establish penalties for those convicted of an offence under any provision of this By-law or any Schedule to this By-law;

Now therefore, the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. Definitions

1.1 For the purpose of this this By-law the following definitions apply:

“Applicant” means a person seeking a licence or renewal of a licence and is the person who is managing or responsible for the overall operations of a Refreshment Vehicle.

“By-law Enforcement Officer” means the By-law Enforcement Officer of the Municipality of Huron East.

“CAO” means the Chief Administrative Officer of the Municipality of Huron East.

“Charitable Organization” means an organization which is created primarily for a charitable object or purpose in Ontario, is operated not for profit, and includes a religious organization or minor sports group.

“Clerk” means the Clerk of the Municipality of Huron East.

“Council” means the Council of the Corporation of the Municipality of Huron East.

“Eating Establishment” has the same meaning as an eating establishment or restaurant as defined in the Municipality’s Zoning By-law.

Office Consolidation of By-law 016-2024.

Last Amendment: By-law 099-2024

“**Fire Chief**” means the Fire Chief for the Municipality of Huron East.

“**Health Unit**” ~~means Huron Perth Public Health~~ means any board of health recognized or established under the Health Protection and Promotion Act, R.S.O. 1990, c. H. 7, as amended, any successor legislation thereto, and any public health organization or authority created, designed or recognized by the Government of Ontario for the geographic region covered by the Municipality of Huron East and its nearby catchment areas. **[By-law 099-2024]**

“**Licence**” means a licence issued pursuant to this By-law.

“**Licencee**” means a person licensed under this By-law.

“**Motor Vehicle**” means a Motor Vehicle as defined in the Highway Traffic Act, R.S.O. 1990.

“**Municipality**” or “**Municipal**” means the Corporation of the Municipality of Huron East.

“**Officer**” means an Ontario Provincial Police Officer as defined in the Police Services Act, R.S.O. 1990, and shall include a Municipal By-law Enforcement Officer, whose duties include the enforcement of the By-law, and includes a Fire Prevention Officer, and Fire Chief.

“**Person**” means an individual, partnership, firm or corporation and any heirs, executors or legal representative to whom the context can apply.

“**Refreshment**” includes any form of food or drink intended for human consumption.

“**Refreshment Vehicle**” means a motor vehicle, trailer, cart or any conveyance, driven by any kind of power, including muscular power, which is used for the sale, preparation or dispenses of food or drink for consumption by the general public.

~~“**Refrigerated Bicycle Cart**” means a manually propelled itinerant tricycle vehicle from which ice cream, ice cream cones, ice milk and other iced confectionary food items are offered for sale or sold to the public. **[By-law 099-2024]**~~

“**Special Community Events**” means a special event or any event that has been sanctioned as a Community Event of Municipal Significance by resolution of Council.

“**Special Event**” means an event held in the Municipality for which a special event has been sanctioned by the Municipality.

2. Prohibitions

- 2.1 No person shall operate a Refreshment Vehicle in the Municipality without a licence.
- 2.2 No person shall operate a Refreshment Vehicle with a suspended or revoked licence.
- 2.3 Every Licencee shall conform to the requirements and conditions of the licence through the licence term.
- 2.4 No person shall obstruct an officer during the performance of a duty under this By-law.
- 2.5 Every person providing refreshments from a refreshment vehicle shall do so in accordance with the Health Protection and Promotion Act, R.S.O. 1990, c.H.7., as amended, and regulation made thereunder and any successor legislation in substitution thereof.
- 2.6 No Licencee shall transfer a Refreshment Vehicle licence.

3. Licensing Procedures

Office Consolidation of By-law 016-2024.**Last Amendment:** By-law 099-2024

- 3.1 Every application for a licence shall be completed and submitted on forms prescribed by the Clerk.
- 3.2 Licences are valid ~~Until December 31 of the year of issuance~~ for the length of the applied for event, for a maximum of seven (7) days. **[By-law 099-2024]**
- 3.3 The Licensee of the of the Refreshment Vehicle shall ensure that the Refreshment Vehicle does not remain in a particular location for longer than the duration of any particular event.
- 3.4 The Clerk shall refuse to issue or renew a licence where:
 - 3.4.1 The application for a licence fails to meet the requirements for issuance set out in this By-law or any other municipality By-law or applicable regional By-law or provincial or federal law.
 - 3.4.2 The applicant is not at least 18 years of age without written consent of the parent or guardian.
 - 3.4.3 The application is incomplete.
 - 3.4.4 The licence was issued in error.
 - 3.4.5 The prescribed fee has not been paid.
 - 3.4.6 The applicant has submitted false information in support of the application.
 - 3.4.7 An Officer or Health Inspector, by way of inspection, has determined that the refreshment vehicle is not compliant with this By-law.

Licensing Requirements

- 3.5 Every licence application to operate a Refreshment Vehicle shall include:
 - 3.5.1 An application fee as prescribed in the current Fees and Charges By-law.
 - 3.5.2 A photograph of the Refreshment Vehicle.
 - 3.5.3 A copy of the motor vehicle, or trailer registration.
 - 3.5.4 If a motor vehicle, a valid safety standards certificate issued by a provincially authorized motor vehicle inspection mechanic certifying that the motor vehicle to which the licence application relates complies in all respects with the applicable equipment and performance standards set out in the regulation made under the Highway Traffic Act, R.S.O, 1990, C.H.18, as amended, or any successor legislation in substitution thereof.
 - 3.5.5 Indemnification and proof of Commercial General Liability insurance in the amount of ~~five million dollars (\$5,000,000.00)~~ two million dollars (\$2,000,000.00), where required. **[By-law 099-2024]**
 - 3.5.5.1 Proof of Automobile Liability insurance in the amount of two million dollars (\$2,000,000.00), coverage against claims for bodily injury and/or property damage for all licensed vehicles and equipment owned or leased by the applicant, if applicable.
 - 3.5.5.2 All renewal certificates for such insurance shall be provided thirty (30) days prior to the expiry of the insurance during the term.
 - 3.5.5.3 The Municipality of Huron East may require additional types of insurance coverage or higher limits of insurance coverage as determined by the Clerk.
 - 3.5.6 A current proof of inspection and approval, in writing, from the Huron Perth

Office Consolidation of By-law 016-2024.

Last Amendment: By-law 099-2024

Public Health or any other valid Ontario Public Health Organization.

- 3.5.7 Approved Mobile Food Service Equipment Inspection Self Checklist from the Huron East Fire Department.
- 3.5.8 Where the Refreshment Vehicle is fitted with propane or natural gas, a current certificate issued within thirty (30) days of the date of the Refreshment Vehicle licence application, on the prescribed TSSA Application or Field Approval of Mobile Food Service Equipment, by a provincially authorized propane or natural gas fitter, as the case may be, certifying that the Refreshment Vehicle complies with the applicable equipment and performance standards as prescribed by the Province of Ontario.
- 3.5.9 ~~Refrigerated Bicycle Carts shall be equipped with a soft toned bell or chime in proper working order.~~ **[By-law 099-2024]**
- 3.5.10 The Clerk may accept documents submitted under a previous Refreshment Vehicle licence application provided that all applicable documents, inspections, insurance, or permits have not expired and are still in force.
- 3.5.11 The Clerk may impose conditions not specified in this By-law as a requirement of obtaining or renewing a licence.

Operating Requirements

- 3.6 Every Licencee shall produce the licence issued in accordance with this By-law when requested to do so by an Officer or Health Inspector.
- 3.7 Every Licencee shall affix the licence to the Refreshment Vehicle so it is clearly visible to the public and customers at all times.
- 3.8 Every operator of a Refreshment Vehicle shall ensure that the Refreshment Vehicle and immediate surrounding area is kept in a clean and sanitary condition at all times.
- 3.9 Every Licencee shall equip the Refreshment Vehicle with a garbage receptacle of sufficient size to accommodate all waste material generated by the operation of the Refreshment Vehicle.
- 3.10 Every Licencee shall equip the Refreshment Vehicle with a fire extinguisher that is maintained in good working order and has been approved for use by the Fire Chief.
- 3.11 ~~Every Refrigerated bicycle cart shall ensure that only ice cream, ice cream cones, ice milk and other iced confectionery products are offered for sale or sold from the Refrigerated Bicycle Cart.~~ **[By-law 099-2024]**
- 3.12 ~~Every food item offered for sale or sold from Refrigerated Bicycle Carts are individually wrapped.~~ **[By-law 099-2024]**
- 3.13 ~~No Licensee of a Refrigerated Bicycle Cart shall employ or allow anyone under the age of 15 years to operate the Refrigerated Bicycle Cart.~~ **[By-law 099-2024]**

Location Requirements

- 3.14 No person shall operate Refreshment Vehicle within 60 metres of a school unless authorized to do so by the applicable school board.
- 3.15 No person shall operate a Refreshment Vehicle within 60 metres from the entrance of an Eating Establishment unless authorized to do so by the applicable eating establishment.
- 3.16 No person shall operate a Refreshment Vehicle within 30 metres of a re-fueling station or any other volatile environment.

Office Consolidation of By-law 016-2024.**Last Amendment:** By-law 099-2024

- 3.17 No person shall operate a Refreshment Vehicle at a Special Event or within 100 metres of a Special Event unless the event organizer has approved the Refreshment Vehicle as a vendor at the Special Event.
- 3.18 No person shall operate a Refreshment Vehicle on property owned or managed by the Municipality, unless the Refreshment Vehicle has been awarded the rights to operate at that location by the Municipality.
- 3.18.1 A Refreshment Vehicle authorized to operate on Municipally owned or operated location shall not be subject to setback requirements or schools or eating establishments.
- 3.19 No person shall operate a Refreshment Vehicle on a Highway, unless:
- 3.19.1 The Municipal or other applicable road authority has authorized a portion of the Highway for that purpose.
- 3.20 No person shall operate a Refreshment Vehicle in a Residential Zone, unless:
- 3.20.1 The Refreshment Vehicle is servicing an active construction site for no longer than thirty (30) minutes.
- 3.21 No person shall operate a Refreshment Vehicle on private property without landowner or property manager permission.
- 3.22 Every Licencee, when operating a Refreshment Vehicle, shall ensure no waste or chemicals are spilled in a municipal drain or natural watercourse.
- 3.23 The Licencee shall comply with all Municipal By-laws, including, but not limited to Zoning By-laws and Property Standard By-laws, and comply with all provincial and federal legislation.
- 3.24 Every Licencee shall keep a location log for each day the Refreshment Vehicle is operating that includes a note for each stop made by the Refreshment Vehicle for the purpose of preparing or offering food for sale, and the date, time duration, and location of the stop.
- 3.24.1 Upon request of an Officer, the Licencee shall immediately produce this location log.

4. Enforcement and Penalties**Inspections**

- 4.1 Any Officer may, at any reasonable time, enter upon any property for the purpose of carrying out an inspection to determine whether or not the provisions of this By-law have been complied with.
- 4.2 No person shall prevent, hinder, or interfere or attempt to prevent, hinder or interfere with an inspection undertaken by an Officer.

Revoke, Suspend or Cancel a Licence

- 4.3 The Municipal Clerk may revoke, suspend, or cancel a licence if the Licencee fails to comply with any provision of this By-law and such non-compliance is not remedied following notice from the Municipality specifying the particulars of the noncompliance.

Offences and Penalties

- 4.4 Every person who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable to a fine pursuant to the provisions of the Provincial Offences Act, R.S.O. 1990, c.P.33 as amended from time to time.

Office Consolidation of By-law 016-2024.
Last Amendment: By-law 099-2024

Ultra Vires

4.5 It is hereby declared that notwithstanding that any section of this By-law, or parts thereof, may be found by any court of law to be invalid or beyond the power of the Council to enact, such section or sections or parts thereof shall be deemed to be severable and that all other sections or parts of this.

Conflict

4.6 In the event of a conflict between any provision of this By-law or any other By-law in effect if the Municipality of Huron East or with any other law statute or regulation applying to the Municipality, the more restrictive requirement shall apply.

5. Exemptions

5.1 Notwithstanding Section 3.1 of this By-law, a Licencee of a Refreshment Vehicle shall be permitted to operate in a Public Park in conjunction with and during a Special Community Event provided written approval has been obtained from the Municipality, in advance.

5.2 The provisions of this By-law shall not apply to a mobile barbecue operated in connection with a charitable fundraising event, or a community event held on a Municipal property, or where written approval has been obtained from the Municipality in advance.

~~5.3~~ Refreshment Vehicles being operated by one of the following organizations for fundraising purposes ~~are~~ may be exempt from paying the refreshment vehicle fee ~~provided the Refreshment vehicles does not operate in excess of the event~~ subject to Council approval. All other provisions of this By-law apply unless special permission has been granted by Council. The listed organizations are responsible for ensuring the licensing provisions of this By-law are met. ~~In the even there is a disagreement whether the fee exemption applies, Council will make the final decision.~~ **[By-law 099-2024]**

5.3.1 An Ontario organization which provides service to Huron East residents and has a registered charitable status number;

5.3.2 An Ontario registered non-profit organization with charitable purposes which has direct benefit to Huron East residents;

5.3.3 Local churches, local schools and local service club events;

5.3.4 Business Improvement Area Association events; and

5.3.5 Events sponsored or approved by Huron East Council.

6. Force and Effect

6.1 This By-law shall be known as the "Refreshment Vehicle By-law".

6.2 That By-law 23-1992 of the Former Town of Seaforth is hereby repealed.

6.3 That this By-law shall be in force and effect on the date of final passing thereof.

Read a first and second time this 5th day of March 2024

Read a third time and finally passed this 5th day of March 2024.

Office Consolidation of By-law 016-2024.
Last Amendment: By-law 099-2024

The Corporation
of the
Municipality of Huron East

Schedule “A” of By-law No. 016 for 2024: Refreshment Vehicle

Set Fine Schedule – Part 1 Provincial Offences

Item	Short Form Wording	Provisions creating or defining offence	Set Fine
1	Operating a refreshment vehicle without a licence	2.1	\$300
2.	Operating a refreshment vehicle with a suspended or revoked licence	2.2	\$300
3.	Obstructing an officer during the performance of their duty	2.4	\$300
6.	Transfer Refreshment Vehicle Licence	2.6	\$300
7.	Fail to affix licence so clearly visible to public and customers	3.7	\$300
8.	Fail to ensure clean and sanitary conditions	3.8	\$300
9.	Fail to equip Refreshment Vehicle with sufficient garbage receptacle	3.9	\$300
10.	Fail to equip Refreshment Vehicle with working fire extinguisher	3.10	\$300
11.	Operate Refreshment Vehicle within 60 metres of school without authorization	3.14	\$300
12.	Operate Refreshment Vehicle within 60 metres of an eating establishment without authorization	3.15	\$300
13.	Operate Refreshment Vehicle within 30 metres of a re-fueling station or other volatile environment	3.16	\$300
14.	Operate Refreshment Vehicle at a special event without approval	3.17	\$300
15.	Operate Refreshment Vehicle on municipal property without awarded rights	3.18	\$300

Office Consolidation of By-law 016-2024.
Last Amendment: By-law 099-2024

Item	Short Form Wording	Provisions creating or defining offence	Set Fine
16.	Operate Refreshment Vehicle on a highway without authorization	3.19	\$300
17.	Operate Refreshment Vehicle in a residential zone	3.20	\$300
18.	Operate Refreshment Vehicle on private property without authorization	3.21	\$300
19.	Spill waste or chemicals in municipal drain or watercourse	3.22	\$300
20.	Fail to keep location log	3.24	\$300

Note: The penalty provisions for the offences indicated above is Section 4.4 of By-law 016-2024, a certified true copy of which has been filed.

Huron East

Building

To: Mayor MacLellan and Members of Council
From: Brad Dietrich, C.B.O.
Date: December 3, 2024
Subject: Building Permitting Software

Recommendation:

That the Council of the Municipality of Huron East accept a service agreement with CityWide Permitting to provide a replacement building department permitting software program for the Municipality of Huron East.

Background:

The Building Department has been dealing with ongoing technical issues with the LandManager Permitting Software, which has been in use for all permitting services since 2020. Over the past 1.5 years, staff have experienced significant performance problems, which have led to multiple errors, duplication of tasks, and considerable frustration.

Summary of Issues:

- Continuously being logged out of the software while using
- System not saving information properly, requiring staff to re-enter permit details
- Performance Slowdowns: There has been a noticeable slowdown in processing times, especially since the software often needs to be 'refreshed' during use
- Little support from LandManager's IT to correct ongoing connectivity issues
- Increased staff time to process applications due to system errors

Staff have engaged Citywide Permitting and Cloudpermit for pricing on their platforms and have participated in demonstrations of both permitting software programs. These two providers were the most commonly used platforms in municipalities in our area.

Permitting Software Comparison:

	Cloudpermit	Citywide Permitting
Pricing	1 st Year - \$28,800	1 st Year - \$47,406
Pricing	2 nd Year - \$22,672	2 nd Year - \$9,230
Pricing	3 rd Year - \$23,579	3 rd Year - \$9,599
3-year Cost	\$75,051	\$66,235
Contracts	3 Years	No Contract
Training	4-6 Hours Online	Weekly/Bi-Weekly – 2hrs per session

Comments:

Given that Citywide already plays a central role in public works administration and asset management for the municipality, its user-friendly interface and seamless integration make it an attractive option for permitting as well. The ease of use for both administrative staff and field personnel, along with the benefits of integration with existing systems, would ensure that the municipality can manage permitting efficiently without a steep learning curve.

In addition, the training, reporting, and support services offered by Citywide Permitting would likely facilitate a smoother transition by making public works information readily available and ensuring long-term success in permitting operations. This holistic approach allows the municipality to maximize the benefits of using a single software platform across multiple functions, increasing both operational efficiency and user satisfaction.

Over a three-year period, Cloudpermit proves to be \$8,816.00 more expensive than Citywide Permitting. The chosen plan with Citywide includes support for initial data integration, ensuring a seamless transition to the new permitting system.

Communication:

Should Council support staff's recommendation outlined in this report, the next step would be to implement Citywide Permitting Software. This system aims to modernize the application process, creating a more efficient and user-friendly building permit experience, while providing accurate and accessible information to citizens.

The municipality will inform the community about the new permitting software via the Municipality's website, social media platforms, and other channels to guide citizens through the process and ensure continued support throughout the transition.

Others Consulted:

Jennette Zimmer, Building Official

Brittany Wood, Operations Assistant

Financial Implications:

Furthermore, as the building department is self-funded through building permit fees, this initiative is expected to have minimal to no impact on the tax levy. Initial set up cost will be funded through the Building Department Reserve and annual cost will be funded via the building permit revenues.

Signatures:

Brad Dietrich

Brad Dietrich, C.B.O.

Brad McRoberts

Brad McRoberts, MPA, P. Eng., CAO

Huron East
Fire Department

To: Mayor MacLellan and Members of Council
From: Jay Arns, Fire Chief
Date: December 3, 2024
Subject: Huron East Fire Department Fire Chief Vehicle

Recommendation:

That the Council of the Municipality of Huron East approve the purchase of a new Fire Chief Vehicle from Robinson's Chevrolet Inc. in Seaforth Ontario for the sum of \$53,623.50 + HST.

Background:

A new Fire Chief vehicle was approved for purchase in the 2024 Municipal Capital Budget for the Huron East Fire Department (HEFD). The purchase approval for a new truck was \$100,000.00 if using a "green energy" vehicle to meet the needs of the Municipality and its residents for operational response readiness. The budgeted amount was slightly higher as it was considering the potential of electric or hybrid vehicles. If not a "green energy" vehicle, then the Green Energy Fund Reserve cannot be used and the budget would be reduced to \$75,000.

In the search for a new vehicle and in keeping with fiscal responsibility several local automotive dealerships were visited with discussions on what would best meet the needs of Huron East Fire and the Municipality. Please see the table below with comparable vehicles to meet current HEFD needs.

Comments:

Robinson's Chevrolet is a local dealership providing a valuable source of revenue to the Municipality and providing employment for residents. In meeting with Robinson's Chevrolet they are looking forward to working with HEFD and the Municipality and have ensured a continued working relationship being proud to assist with HEFD in providing safety to our residents. Additional discounts and accessories on this truck were offered to assist with a strong local working relationship.

A consideration in this purchase was a hybrid or electric vehicle which would also allow use of the Green Energy Reserve. Consideration was also given to the use of an SUV style vehicle. The needs for a new Chief's vehicle will be a multi-purpose vehicle used

to move equipment and as an on-call vehicle. After consideration it was determined that the SUV style would not meet the multi-purpose requirements. Additionally, with consideration given to “clean cab” concept for firefighter cancer prevention, transporting contaminated Personal Protective Equipment inside the passenger compartment is no longer considered a good practice. The correct vehicle for the current needs of HEFD was determined to be a pickup, allowing the movement of equipment, transportation of contaminated gear and affords an option of towing a trailer if needed in the future.

Once it was determined what the best vehicle to meet the needs of HEFD, a comparison of vehicles was conducted. Currently there are no available options for a hybrid pickup or in the near future. Costing for a full electric would have been substantially higher. Also consideration would have to be given to costing for installation of recharge stations and on-scene duration when operating in a command style vehicle could also be a concern.

Technology in today's pickups and in the recommended Chevrolet version, fuel economy has also greatly increased.

Table 1: Vehicle Purchase Comparison

Dealership	Model and Price
Robinson's Chevrolet	K1500 Silverado Crew cab
Seaforth	\$ 53,379.00 + HST
Eric Campbell Ford	F-150 Crew Cab
Exeter	\$ 54, 233.86 + HST
Exeter Chrysler	Ram 1500 Crew Cab
Exeter	\$ 69,500.00 + HST

Communication:

The Fire Chief has communicated with the Finance Department and CAO throughout the negotiation process. Communication will continue with Robinson Chevrolet.

Others Consulted:

Robinson Chevrolet, Eric Campbell Ford, and Exeter Chrysler automotive dealerships

Financial Implications:

The approximate cost of the truck would be \$53,379.00. Installation of response components such as lights, siren and decals are estimated at an additional \$10,000.00

Signatures:

Jay Arns

Jay Arns, Fire Chief

Brad McRoberts

Brad McRoberts, MPA, P. Eng., CAO

**MUNICIPALITY OF MORRIS-TURNBERRY**

P.O. Box 310, 41342 Morris Road, Brussels, Ontario N0G 1H0
Tel: 519-887-6137 Fax: 519-887-6424 Email: mail@morristorynberry.ca

November 25, 2024

Mayor and Council
Municipality of Huron East
C/O Brad Mc Roberts, CAO
72 Main Street South
PO Box 610
Seaforth ON N0K1W0

Via email: CAO@huroneast.ca

Dear Mayor MacLellan and Council,

As you may be aware, solid waste collected from the Brussels Ward in Huron East is deposited at the Morris Landfill. This arrangement has been in place for some time, and was most recently codified in an agreement between our Municipalities in 2013. Through that agreement, the Municipality of Huron East is invoiced annually for the tonnage deposited in the landfill by the Brussels Ward, and is also responsible for other costs, such as those associated with Contamination Attenuation Zone (CAZ) land. CAZ lands are lands in the vicinity of a landfill that reduce the impact of contaminants from a landfill on the surrounding area.

Recently, Morris-Turnberry was presented with the opportunity to purchase suitable CAZ lands adjacent to the Morris Landfill, and chose to seize the opportunity to ensure the continued operations of the landfill and limit conflicting land uses.

In July 2024, Morris-Turnberry staff received inquiries about building a dwelling on a 50-acre aggregate pit property at 41440 Brandon Road, north of the Morris Landfill. Due to required studies, Official Plan and Zoning By-Law amendments, and proximity to the landfill, development in the desired area was unlikely.

On August 21, the owner offered to sell the property to the Municipality for \$650,000 (\$13,000 per acre). The proposal was discussed in a closed Council session on September 3, where staff were directed to explore the potential benefits of ownership. Further discussions involved Public Works, the Planning Department, and the Municipality's landfill engineer. Huron East CAO Brad McRoberts was informed of the potential acquisition at this point due to the agreement mentioned above and the potential cost implications for Huron East.

During their deliberations, Council considered the following as benefits to the municipality:

1. There is an active aggregate license on the property. Currently, the Municipality purchases up to 2000 tonnes of sand to be used as landfill cover, often from the owners of this property. Purchasing the property with the aggregate license in place will give the municipality access to landfill cover material that is estimated to be sufficient to meet its needs beyond the life of the landfill. This will reduce operational costs for the Landfill to the cost of transport only for this type of cover.
2. The current assessed value for the property is \$560,000.00. Current assessed values are established by MPAC at the 2016 "current value". These values are known to be low compared to actual market values. Considering this the offered purchase price seemed reasonable. Being such a unique property, reasonable comparators were not available.

3. Based on the Landfill site's groundwater flow mapping, it is estimated that the property is subject to impacts from the Landfill. It was highly recommended by the Municipality's consulting engineer that the property be acquired as a Contamination Attenuation Zone (CAZ)/buffer land for when the fill area moves north. This has been identified in past annual reports for the landfill. Purchasing the property would allow the Municipality greater control over any development in close proximity to the Landfill, and allow it to avoid or greatly reduce the potential for future land use conflicts, and negative impacts from the landfill on neighbouring landowners, or vice versa.

Any one of these factors may not have been justification enough on its own but considered together Council believed they formed a compelling argument and sufficient value to the Municipality in proceeding to purchase the property.

On September 17th, Council reached a consensus to purchase the property. Staff were instructed to prepare a report justifying the decision and a by-law authorizing the transaction, which was adopted at the October 1st meeting. The land purchase transaction was completed on November 7th, 2024. The final costs to Morris-Turnberry for the acquisition of the CAZ land is \$ 663,167.63.

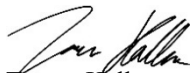
Schedule C of the 2013 agreement for use of the Morris landfill addresses cost sharing provisions. Clause 4 of that schedule states that Huron East's "Share of the CAZ costs for the Landfill Site will be based on the tonnage deposited at the Morris Landfill Site." Based on 2023 and 2024 usage to date, Huron East accounts for an average of 14.85% of the tonnage deposited in the landfill annually. (14.19% in 2023 and 15.5% in 2024 up to November 20).

Through the review of the potential purchase of the CAZ lands, staff also reviewed the fee structure for the landfill. It was found that the current tipping fee of \$100.00 per tonne is among the lowest in the area. It was last updated in 2020, when it was increased from \$85.00 to \$100.00. The low rate results in the landfill regularly operating at a deficit, requiring additional funds from Morris-Turnberry's general taxation to achieve balance. Council has authorized an increase of \$20 per tonne to the tipping fee to reduce the amount of tax dollars needed to operate the landfill, effective January 1st 2025. This will likely have a corresponding effect on Huron East's budget for curbside collection in the Brussels Ward.

Please accept this letter as notification of the increase to tipping fees by \$20 per tonne, as well as a request to include \$98,480.39 in CAZ Land Costs for the Morris Landfill in your upcoming 2025 budget, which represents 14.85% of final costs of the acquisition. Details of the costs are enclosed with this letter. Should you wish to divide this amount over more than one year to lessen its impact on your budget, an arrangement can be made. Huron East recently offered this option to Morris-Turnberry where costs for the Brussels Morris and Grey Community Centre were concerned. This was very much appreciated, and Morris-Turnberry would now like to return that courtesy.

Thank you for your continued partnership with regard to this, and the many other services our two municipalities provide to our shared communities.

Sincerely,



Trevor Hallam
CAO/Clerk
Municipality of Morris-Turnberry

Encl. CAZ land cost details

Municipality of Morris-Turnberry
CAZ Land Acquisition Costs

Description	Notes	Amount
Land Acquisition Costs	Inc. net HST	656,352.00
Legal Costs		2,369.73
Land Transfer Tax		9,445.90
		<hr/>
		668,167.63
Less: Value of Equipment in Purchase		<hr/> (5,000.00)
Net CAZ Land Acquisition Costs		663,167.63

November 11th, 2024

Municipality of Huron East

Attention: Mayor MacLellan and Council

Dear Mayor MacLellan and Council

Re: MVCA Conservation Areas Strategy

We are writing to you to request your input on MVCA's draft Conservation Areas Strategy. The strategy has been developed by MVCA to provide key objectives to inform decision making related to land owned and managed by the Authority.

All conservation authorities are required to prepare a conservation area strategy to meet the requirements of the Conservation Authorities Act by December 31, 2024.

A draft Conservation Areas Strategy is attached to this letter and has also been posted on our website: www.mvca.on.ca.

MVCA would appreciate receiving your municipalities comments on the Conservation Areas Strategy by December 9th, 2024.

MVCA's Members will review all comments received at their December 18th, 2024 meeting.

We look forward to receiving your feedback.



Ed McGugan
Chair



Draft CONSERVATION AREAS STRATEGY 2024

Box 127, Wroxeter ON
N0G 2X0
519-335-3557
maitland@muca.on.ca



Maitland
CONSERVATION

TABLE OF CONTENTS

Purpose and Legislative Requirements	3
Vision, Mission, Ends and Goals	3
History and Conservation Areas Map	4
Guidelines for Conservation Areas Management	5
Conservation Areas - Active Recreation	6
Conservation Areas - Passive Recreation	7
Management Areas	8
Administrative Area	10
Land Acquisition and Disposition	11
Review and Update of Conservation Areas Strategy	11
Appendix A: Summary of Category 1 - Mandatory Services	12
Appendix B: Summary of Category 3 - Programs and Services	12

CONSERVATION AREAS STRATEGY

PURPOSE

This strategy has been developed by the Maitland Valley Conservation Authority (MVCA) to provide key objectives to inform decision making relating to the land owned and managed by MVCA. The strategy identifies the mandatory and non-mandatory programs and services that are provided on these lands, along with the sources of funding required to provide these services. Land use categories will also be identified and used in a Conservation Authority owned land inventory.

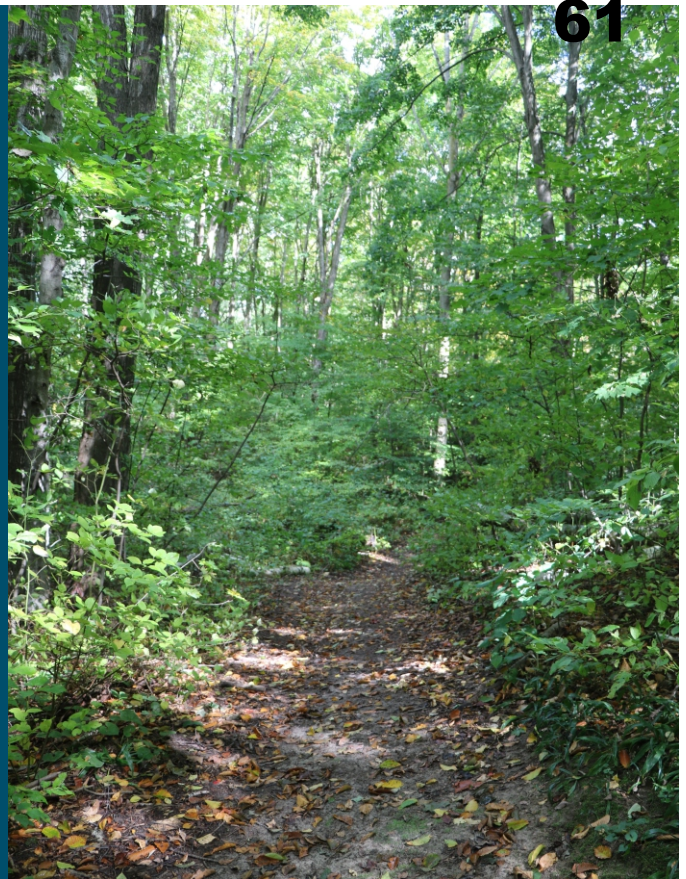
LEGISLATIVE REQUIREMENTS

Ontario Regulation 686/21 under the Conservation Authorities Act, sets out the Mandatory Programs and Services which must be delivered by all Conservation Authorities (CAs) in Ontario. Section 10 of the regulation requires all CAs to prepare a “Conservation Area Strategy” as a required component of the “Conservation and Management of Lands” mandatory CA program and service area. This strategy will meet the requirements of O. Reg 686/21.

MAITLAND CONSERVATION’S VISION, MISSION AND ENDS

This strategy incorporates and considers Maitland Conservation’s mandate and vision in the decision-making process of how lands owned by MVCA are managed or considered when acquiring and disposing of lands.

Conservation Area strategies will also meet the overall MVCA Watershed-Based Resource Management Strategy and its objectives to ensure the authority is providing by example in the management of its lands.



Vision

Working for a healthy environment.

Mission

Providing leadership to protect and enhance local water, forests and soils.

Ends

1. To protect life and property and prevent social disruption from flooding and erosion hazards.
2. To protect water and related resources for present and future generations.
3. To protect and expand natural areas

Short-term Goals (long-term effect)

1. To strengthen capacity of flood and erosion safety services.
2. To strengthen capacity of watershed stewardship services.
3. To ensure MVCA's financial stability.

Conservation lands offer outdoor recreation opportunities to the public when and where appropriate (e.g., hiking, canoeing, biking, etc.). These experiences build value among users for the watershed's environmental features and therefore function as an important tool to assist in achieving the Authority's goals or ends.

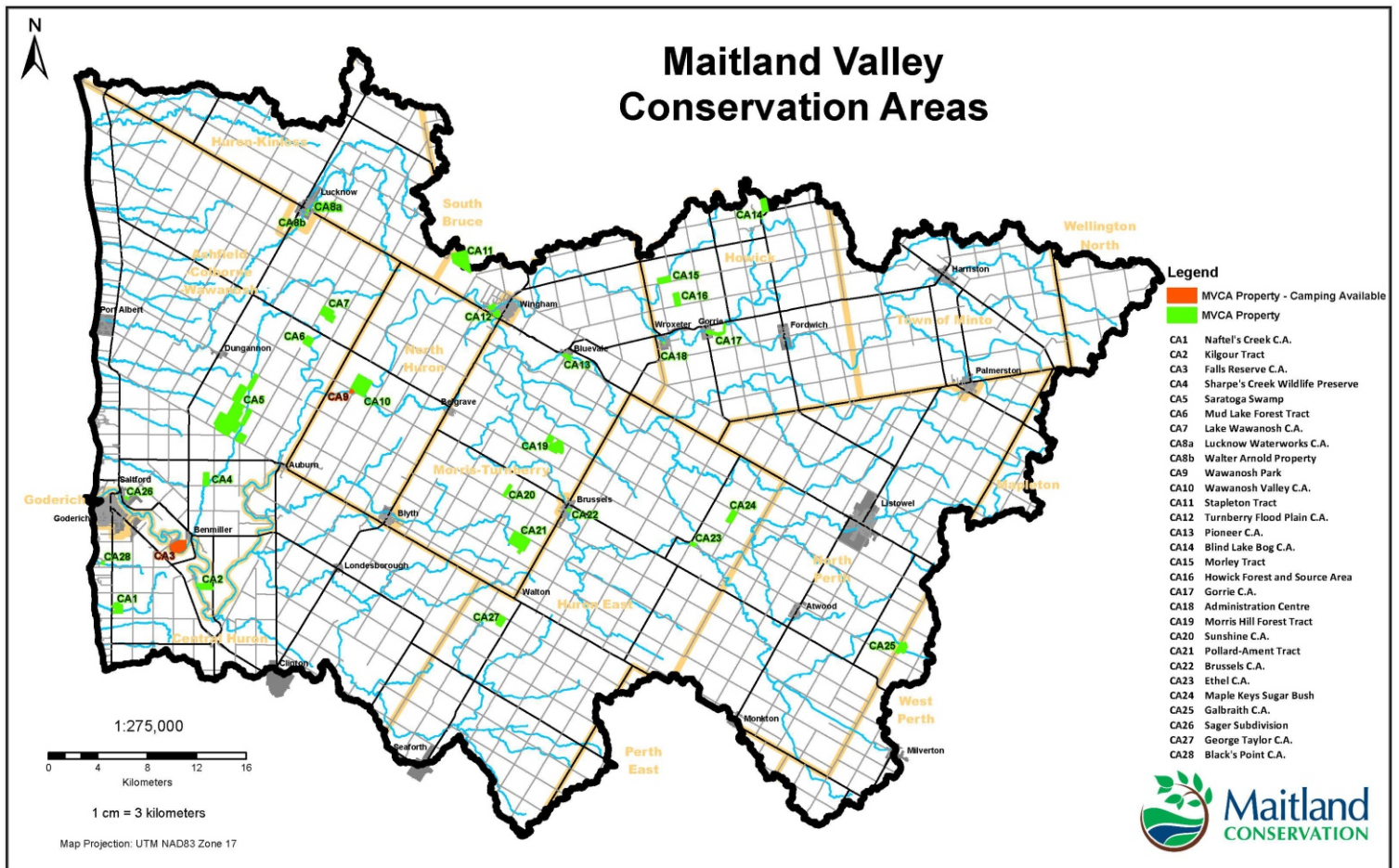
HISTORY

Formed in 1951, the MVCA is committed to working with our community partners to create a healthier environment. Our area of jurisdiction covers the watershed, or drainage area, of the Maitland, Nine Mile and Eighteen Mile Rivers, along with smaller watersheds on the Lake Huron shoreline.

Land acquisition began in 1954 through the establishment of a land acquisition committee with funding programs administered by the Province. This program continued with the majority of MVCA properties being acquired during the 1960's and 70's. The program ended by 1990 when funding was no longer provided by the Province. Property acquisitions after 1990, were limited to donations and considered only when the Authority deemed them as significant in terms of resource protection.

MVCA OWNED LANDS

MVCA owns and manages 28 properties which totals approximately 4,600 acres (1,862 hectares). These properties environmental features range from wetlands, river valleys, forests, rivers, and meadows. Small areas of parkland and agricultural fields also exist where compatible with the land and surrounding features.



Maitland Conservation lands have been categorized into four types of land-use. These categories are consistent with those developed by Conservation Ontario and are based on the types of activities that occur on each parcel or other matters of significance related to the parcel. Some Conservation Areas will have multiple types of land-use based on past development, usage and natural heritage features of the parcel. These parcels will meet the objectives for each type of land-use identified.

Ontario Regulation 686/21: Mandatory Programs and Services also includes three category descriptions and how those programs and services may be offered and funded. In 2022, the MVCA Membership approved the programs and services which are described under each land-use category along with the associated financing requirements. These programs and services are provided in Appendix A. The three categories for Conservation Authority programs and services are described below:

- Category 1 programs and services are mandatory and are defined in regulation. Municipal levy funds can be used for these programs.
- Category 2 programs and services are those provided at the request of a member municipality or municipalities and are funded through a Memorandum of Understanding (MOU) or Agreement with the participating municipality or municipalities. Currently, no programs or services are provided under this Category under Conservation Areas.
- Category 3 services are those other programs and services an Authority determines advisable by the Authority's Board and must be self-financing. Any municipal funds used for Category 3 programs and services must be provided under an MOU or Agreement. At present, all MVCA Category 3 programs and services on Conservation Area lands are funded internally and do not rely on municipal funding.

While specific objectives have been identified for each land-use category in this report, the following objectives pertain to all land-use categories and will be used when considering future management and planning:

GENERAL OBJECTIVES:

- Ensure all current and future landholdings contribute to the goals and objectives of the MVCA.
- Build resiliency and demonstrate good resource management on all authority owned lands.
- Promote and ensure the protection of natural heritage systems through naturalization and habitat creation.
- Ensure the Rules of Conservation Areas (O. Reg 688/21) are followed. Provide education and enforcement of these rules to encourage compliance.
- Identify permitted and prohibited uses while considering all environmental features.
- Land-use permits will be required for any requirement listed under O. Reg 688/21. Commercial operations will be restricted or limited based on the type of use proposed.
- Perform inspections to ensure land holdings are protected from encroachment or illegal activities.
- Ensure all infrastructure and lands meet appropriate safety standards.
- Incorporate accessibility standards when appropriate when replacing or creating new infrastructure.
- Identify essential infrastructure and dispose of surplus items.
- Monitor and manage invasive species, diseases and pests.
- Ensure signage is provided to convey desired information regarding safety, environmental or educational aspects and is accessible to users.
- Ensure service disruption notifications are provided to all applicable users in a timely manner.
- When appropriate, integrate municipal, provincial or other publicly accessible trails and lands with MVCA lands including any future land acquisitions.

LAND USE CATEGORIES

1. Conservation Areas - Active Recreation

This category includes areas that require direct support or supervision and have been developed for compatible recreational uses including campgrounds. These lands are usually well promoted, require staffing of buildings, and require entrance and usage fees.

Active Recreation properties are identified as Category 3 services under Ontario Regulation 686/21 of the Conservation Authorities Act for Mandatory Programs and Services. These properties are currently self-funded using user-fees and require no municipal levy. Any Surplus revenue raised is used to fund infrastructure upgrades or major maintenance to facilities.

Conservation Areas with Active Recreation and Category 3 Services:

a) Falls Reserve Conservation Area

Falls Reserve Campground and day-use services provides camping, picnicking, hiking, biking, skiing, fishing, and educational services.

b) Wawanosh Valley Conservation Area

Wawanosh Park Campground Services provides seasonal camping, picnicking, and fishing.

Specific Objectives:

- Balance the protection of natural heritage features of the area with compatible public use.
- Enforce the rules and regulations of the C.A to ensure protection of the environment and the safety of all users.
- Identify and plan for future requirements of the conservation area to expand or enhance opportunities for active recreation when considered appropriate.
- Ensure financial sustainability of these areas by monitoring usage, trends, and yearly adjustment of fees.



Falls Reserve Conservation Area





Brussels Conservation Area



Turnberry Floodplain



Gorrie Conservation Area

2. CONSERVATION AREAS - PASSIVE RECREATION

This classification includes areas where day-use recreational opportunities are offered but do not require direct support or supervision. Recreational opportunities offered to the public include walking trails, picnic areas, pavilions, parking lots and urban parklands. Where recreational development has been completed on existing land for community use (soccer fields, ball diamonds, recreational multi-use pads, playgrounds, etc.) existing municipal partnerships will be required to operate and maintain this infrastructure for continued operations.

These properties are identified as Category 1 programs and services which are funded through municipal levy or funded through partnerships and donations.

Conservation Areas with Passive Recreation:

- i. Gorrie Conservation Area
- ii. Pioneer Conservation Area
- iii. Brussels Conservation Area
- iv. Lucknow Water Works Conservation Area
- v. Turnberry Floodplain Conservation Area – Galbraith Soccer Fields

Specific Objectives:

- Partnerships with local municipalities to facilitate maintenance and development of these areas will be encouraged to provide existing or compatible services.
- Maitland Conservation will focus on the naturalization and environmental protection of these areas when future planning.
- Recreational uses will be monitored to ensure compatibility with the land and adjusted if required.

3. MANAGEMENT AREAS

Management areas are lands where natural resources are protected or managed with limited or no recreational use. Properties may meet any of the following designations:

- Natural Heritage Lands
- Natural Hazard Lands
- Water Management Areas
- Forest Management Lands
- Environmentally Sensitive Lands, etc.

Recreational use is usually limited to hiking trails, hunting, fishing, boating and nature appreciation.

These properties are identified as Category 1 programs and services which are funded through municipal levy or from self-generated revenue. Funding assistance is also sought through various programs, partnerships and donations to assist in the maintenance and development of these properties

Conservation Areas Under a Management Designation

i. Forest Management:

Stapleton Tract: Morely Tract, Pollard Ament Tract, Howick Seed and Source Area, Wawanosh Valley C.A, Ethel C.A, Naftel's Creek C.A, Morris Hill Forest Tract, Falls Reserve Conservation Area, Sharpe's Creek Nature Preserve, Kilgour Tract, Galbraith C.A, Maple Keys C.A

ii. Agriculture Management Area:

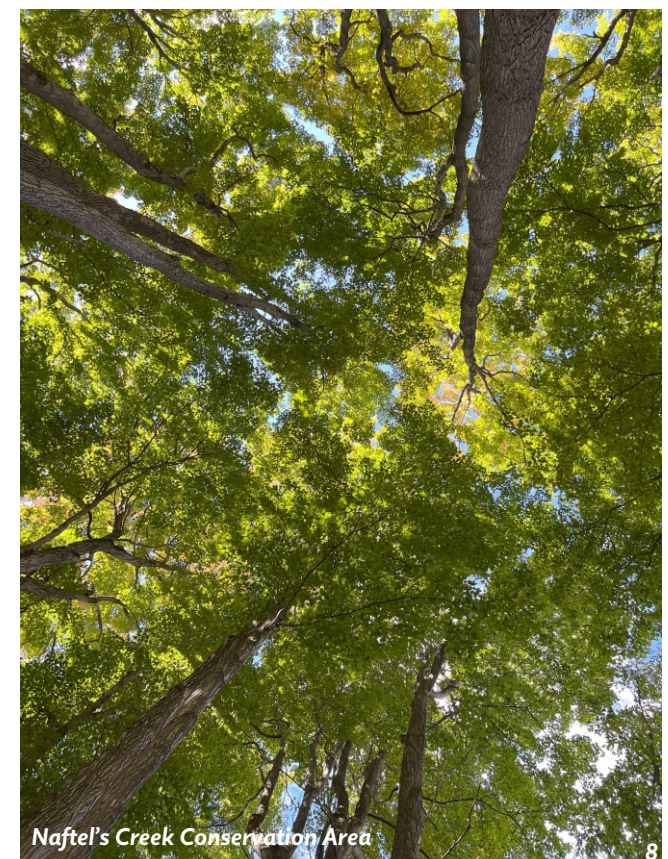
Wawanosh Valley Conservation Area

iii. Conservation Lands (Provincially Significant Wetlands, Areas of Natural and Scientific Interest, Habitat of endangered species, Community Conservation Lands):

Saratoga Swamp, Mud Lake, Blind Lake Bog and Turnberry Floodplain Conservation Areas

iv. Recreational Water Control Infrastructure:

Pioneer, Brussels and Lake Wawanosh Conservation Areas





Specific Objectives

- Support environmental research (internally and externally). Organizations outside of MVCA will require to obtain a research permit. Research findings will be requested as part of the permit process to assist the MVCA in future planning and development.
- Forest Management Plans will be created or renewed for lands eligible under the Managed Forest Tax Incentive Program. Properties will be managed as indicated in the approved Forest Management plans based on the resources of the Authority.
- Forest management will consider forest succession, from plantations to healthy, mature hardwood stands where native local ecology can thrive and better resist invasive degradation. Climate change will be factored into forestry management planning.
- Lands that are designated under the Conservation Land Tax Incentive Program will be managed in accordance with the principles outlined in the program.
- Agricultural lands determined suitable for agriculture will be identified and offered for lease. Lease details will be determined based on the land features with a focus on best farming and environmental practices.
- Recreational opportunities will be limited and may include hiking, hunting, fishing, boating and nature appreciation. Hunting will be permitted on designated lands only and will require a permit to be obtained following O. Reg 688/21 requirements.
- Recreational Water and Erosion Control Infrastructure will be operated and maintained following operational plans where required. Financing agreements will be in place with the local Municipality following the approved cost sharing policy adopted by the Membership.
- Motorized vehicles will be prohibited from these lands



4. Administrative Area

Administrative areas include those lands that contain buildings to support the operations and delivery of the Authority programs and services.

These properties are identified as Category 1 programs and services which are funded through the municipal levy.

Conservation Areas with Administrative Area designation:

Administrative Centre - This property consists of the main office building and workshops to support the operations of Maitland Conservation.

Specific Objectives

Infrastructure development or replacement will consider environmental products that can be used as demonstration and educational components with consideration to the Authority's resources.



LAND ACQUISITION AND DISPOSITION

Historically, acquisition of properties by Maitland Conservation occurred prior to 1990 when provincial funding was available. Property acquisitions from 1990 to current, largely occurred from donations or through notification from other agencies of land that may benefit from Authority ownership.

Maitland Conservation recognizes that property ownership provides protection of natural heritage systems, hazard lands, and can provide community recreational opportunities. The MVCA does not actively seek land securement opportunities, however, considers potential parcels from willing landowners on an individual basis. Acquisition can be through donation, land bequest, or fee simple purchase.

A Land Acquisition and Disposition Policy will be developed based on the following principles and guidelines:

Land Acquisitions

Properties will be reviewed by Maitland Conservation staff to determine if it meets one or more of the required criteria for further investigation:

- Property joins an existing Maitland Conservation land holding.
- Property contains significant natural heritage or hazard land features.
- Property is within the MVCA watershed.
- Acquisition will further promote the objectives, and goals of the authority.
- Reviewed for potential concerns including structures, contamination and access.

MVCA Members are notified of potential acquisition for further review if acquisition meets the initial criteria.

A Land Acquisition Committee will be established consisting of the Chair, Vice Chair, and a Member representing the municipality where the property is located (or the 2nd Vice Chair if already represented) if motioned to proceed.

All acquisitions will be conducted in a confidential manner

Land Disposition

Disposal of land will be considered if the following apply:

- Property no longer meets the goals and objectives of the Authority.
- Property is determined to be surplus to the Authority's needs.

Disposal of properties obtained with Section 39 provincial funding will require approval from the Minister following the Conservation Authorities Act regulations.

CONSERVATION AREAS STRATEGY REVIEW

The Conservation Areas strategy will be reviewed and updated every 3 years to ensure the priorities and objectives remain current, based on any changes in resources and priorities of Maitland Conservation. If the strategy remains current, the MVCA Membership may approve the strategy for another 3 years. Public consultation requirements on any revisions will be determined by the Membership, based on the revision and impact to the Conservation Areas Service.

Category 1: Mandatory Services:
Conservation Areas Services:
Includes the management, development, and protection of significant natural resource lands, features, and infrastructure on authority owned property. MVCA has 28 conservation areas with a land area of 4,600 acres (1,862 hectares).
<p>Service Components:</p> <ul style="list-style-type: none"> a) Management & Development of Authority Lands <ul style="list-style-type: none"> • Build resiliency and demonstrate good resource management on 28 Conservation areas ranging from day -use parklands, wetlands, and forest tracts. i) Lands and Infrastructure – inspections, maintenance and enforcement <ul style="list-style-type: none"> • Identification and removal of hazards to reduce liability • Maintain essential infrastructure and dispose of surplus items. • Manage public use that is compatible with the land and enforcement of regulations. ii) Water Control Structures – inspections, maintenance and operations <ul style="list-style-type: none"> • Operation of recreational dams following regulatory requirements • Develop and monitor funding agreements with Municipalities where dams are located for maintenance and major repairs. iii) Forest Management <ul style="list-style-type: none"> • Implement activities identified in managed forest plans to improve forest health including harvesting, tree planting and monitoring of woodlots • Removal of invasive species and monitoring of disease and pests. iv) Administration <ul style="list-style-type: none"> • Development of policies and procedures for conservation area use. <ul style="list-style-type: none"> b) Land Acquisition <ul style="list-style-type: none"> i) Review land donations or purchases for conservation purposes. <ul style="list-style-type: none"> • Identify benefits and concerns for potential land acquisitions for members direction. c) Leasing and Agreements <ul style="list-style-type: none"> i) Review Agreements that are compatible with the land -use ii) Monitoring of agreements.

APPENDIX B

Category 3 Programs & Services:
Falls Reserve and Wawanosh Campground Service:
<ul style="list-style-type: none"> • MVCA provides overnight and seasonal camping at the Falls Reserve Conservation Area. The Conservation area also provides day -use services. • MVCA provides seasonal camping at Wawanosh Valley Conservation Area. • Campgrounds are funded through user -fees. • All revenue raised is used to fund the operations of the campgrounds. Any surplus revenue is used to fund infrastructure upgrades and major maintenance to equipment and facilities.



File: A.39.1.1

October 9, 2024

Adelaide Metcalfe

Municipality of Huron East
72 Main Street S., PO Box 610

Bluewater

Seaforth, ON
NOM 1W0

Central Huron

Greetings Mayor MacLellan and Council,

Huron East

I am writing you on behalf of the Ausable Bayfield Conservation Authority (ABCA) Board of Directors. I would like to bring to your attention the impact of the decision by the Minister of Natural Resources and Forestry of Ontario, Graydon Smith, to freeze the fees conservation authorities can charge in regard to planning, development, and permitting fees, and ask for your support in requesting that the decision be reversed, and the freeze lifted.

Lambton Shores

Lucan Biddulph

Middlesex Centre

The Minister issued a Ministers Direction (attached) on December 28, 2022. As stated by the Minister in the direction, "The purpose of this Direction, which is effective from January 1, 2023, to December 31, 2023, is to require a conservation authority not to change the amount of the fee it charges or the manner in which it determines the fee for any program or service that may be provided by the conservation authority. This relates to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities."

North Middlesex

Perth South

South Huron

Warwick

The Minister issued a second Direction (attached) on December 13, 2023, extending the freeze on fees to December 31, 2024. This Direction was further confirmed in a letter from the Ministry (attached) dated February 16, 2024.

West Perth

The Direction justified the freeze as a way to assist in reaching the goal of Bill 23 (1.5 million homes in 10 years). It stated that, "A number of these changes affect conservation authorities and are intended to support faster and less costly approvals, streamline conservation authority processes, and help make land suitable for housing available for development."

While it is understood that freezing the development and application fees has had a significant impact on conservation authorities located in high-growth areas of the province, conservation authorities which are not in high growth areas, such as the ABCA, are also feeling the effects.

These conservation authorities must also meet reduced timelines to review and comment on applications since the changes of Bill 108 and 109 came into effect. Smaller conservation authorities with fewer resources are finding it difficult to adjust their levels of service to respond to these changes. The ABCA is one of those conservation authorities.

These changes are starting to lead to higher costs which, due to the fee freeze, can only be addressed by levying member municipalities for the extra costs which in turn is being downloaded to their residents through higher taxes.

I ask you to join in signing the attached letter to the Minister asking for a reversal of the Direction to freeze the fees for planning, development, and permitting. Lifting the freeze on fees will enable the ABCA to limit the levy asks to member municipalities by recovering more of the costs associated with planning, development, and permitting, from those that are using the service.

Sincerely,



Marissa Vaughan, Chair
Ausable Bayfield Conservation Authority Board of Directors

Encl.

Cc: Brad McRoberts, CAO; Jessica Rudy, Clerk; Ray Chartand, ABCA Director

**Ministry of Natural
Resources and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto, ON M7A 1W3
Tel.: 416-314-2301**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301

December 28, 2022

TO: Conservation authorities as listed in the Attachment A “Minister’s Direction to Not Change Fees”

SUBJECT: Minister’s direction for conservation authorities regarding fee changes associated with planning, development and permitting fees

In support of Ontario’s Housing Supply Action Plan: 2022-2023, the province made a series of legislative changes through the *More Homes Built Faster Act, 2022* (Bill 23) to help achieve the goal of building 1.5 million homes over the next 10 years. These changes accelerate housing development approvals while continuing to protect Ontario families, communities, and critical resources. A number of these changes affect conservation authorities and are intended to support faster and less costly approvals, streamline conservation authority processes, and help make land suitable for housing available for development.

To this end, pursuant to subsection 21.3 (1) of the *Conservation Authorities Act*, which is in effect January 1, 2023, I am issuing a Minister’s Direction (“Direction”), attached to this letter as Attachment “A”. Subsection 21.3 (1) provides that the “Minister may give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction.”

The purpose of this Direction, which is effective from January 1, 2023 to December 31, 2023, is to require a conservation authority not to change the amount of the fee it charges or the manner in which it determines the fee for any program or service that may be provided by the conservation authority. This relates to reviewing and commenting on planning and development related proposals or land use planning policies, or for permits issued by conservation authorities. For greater certainty, the “Prescribed Acts – subsections 21.1.1 (1.1) and 21.1.2 (1.1) of the Act” regulation (O. Reg. 596/22), effective January 1, 2023, prohibits a CA from providing a municipal (Category 2) or other (Category 3) program or service related to reviewing and commenting on a proposal, application, or other matter

made under prescribed Acts. This regulation therefore precludes the charging of a fee by a conservation authority for these specific programs or services provided under subsections 21.1.1 (1) or 21.1.2 (1.1) of the *Conservation Authorities Act*.

The conservation authorities listed in Appendix A of the Direction are encouraged to make the Direction publicly available on the Governance section of their websites.

Pursuant to subsection 21.2 (3) of the Act, I am also re-distributing the Minister's list of classes and programs and services in respect of which conservation authorities may charge a fee along with this Direction, with editorial changes to reflect the recent legislative and regulatory changes.

If you have any questions, please contact Jennifer Keyes, Director, Resources Planning and Development Policy Branch, at Jennifer.Keyes@ontario.ca or 705-761-4831.

If it is in the public interest to do so, I will provide further direction or clarification at a later date related to the matters set out in this Direction.

Sincerely,



The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: The Honourable Steve Clark, Minister of Municipal Affairs and Housing
The Honourable David Piccini, Minister of the Environment, Conservation and Parks

**Minister’s Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
Act
(this “Direction”)**

WHEREAS section 21.2 of the *Conservation Authorities Act*, in effect on January 1, 2023, permits a Conservation Authority to charge a fee for a program or service if the program or service is included in the Minister’s list of classes of programs and services in respect of which a Conservation Authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a Conservation Authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a “**Fee Schedule**”);

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a Conservation Authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources and Forestry under section 21.3, the Conservation Authorities set out under Appendix “A” of this Direction (the “**Conservation Authorities**” or each, a “**Conservation Authority**”) are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a Conservation Authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a Conservation Authority, including without limitation fees for any mandatory program or service (Category 1), municipal program or service (Category 2), or Conservation Authority recommended program or service (Category 3) related to reviewing and commenting on

planning and development related proposals, applications, or land use planning policies, or for Conservation Authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to Conservation Authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all Conservation Authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the Conservation Authorities listed in Appendix "A" to this Direction when such Conservation Authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.

Effective Date and Term

6. This Direction is effective from January 1, 2023 (the "**Effective Date**").
7. The term of this Direction is the period from the Effective Date to December 31, 2023 (the "**Term**").

Attachment A

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources and Forestry**



The Honourable Graydon Smith
Minister of Natural Resources and Forestry
December 28, 2022

APPENDIX A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA

R.R. #3
71108 Morrison Line
Exeter ON N0M 1S5
Brian Horner
bhorner@abca.on.ca

Cataraqui Region CA

Box 160
1641 Perth Road
Glenburnie ON K0H 1S0
Katrina Furlanetto
kfurlanetto@crca.ca

Catfish Creek CA

R.R. #5
8079 Springwater Road
Aylmer ON N5H 2R4
Dusty Underhill
generalmanager@catfishcreek.ca

Central Lake Ontario CA

100 Whiting Avenue
Oshawa ON L1H 3T3
Chris Darling
cdarling@cloca.com

Credit Valley CA

1255 Old Derry Rd
Mississauga ON L5N 6R4
Quentin Hanchard
quentin.hancard@cvc.ca

Crowe Valley CA

Box 416
70 Hughes Lane
Marmora ON K0K 2M0
Tim Pidduck
tim.pidduck@crowevalley.com

Essex Region CA

Suite 311
360 Fairview Ave West
Essex ON N8M 1Y6

Attachment A

Tim Byrne
tbyrne@erca.org

Ganaraska Region CA

Box 328
2216 County Road 28
Port Hope ON L1A 3V8
Linda Laliberte
llaliberte@grca.on.ca

Grand River CA

Box 729
400 Clyde Road
Cambridge ON N1R 5W6
Samantha Lawson
slawson@grandriver.ca

Grey Sauble CA

R.R. #4
237897 Inglis Falls Road
Owen Sound ON N4K 5N6
Tim Lanthier
t.lanthier@greysauble.on.ca

Halton Region CA

2596 Britannia Road West
Burlington ON L7P 0G3
Hassaan Basit
hbasit@hrca.on.ca

Hamilton Region CA

P.O. Box 81067
838 Mineral Springs Road
Ancaster ON L9G 4X1
Lisa Burnside
lisa.burnside@conservationhamilton.ca

Attachment A

Kawartha Region CA

277 Kenrei (Park) Road
Lindsay ON K9V 4R1
Mark Majchrowski
mmajchrowski@kawarthaconservation.com

Kettle Creek CA

R.R. #8
44015 Ferguson Line
St. Thomas ON N5P 3T3
Elizabeth VanHooren
elizabeth@kettlecreekconservation.on.ca

Lake Simcoe Region CA

Box 282
120 Bayview Parkway
Newmarket ON L3Y 3W3
Rob Baldwin
r.baldwin@lsrca.on.ca

Lakehead Region CA

Box 10427
130 Conservation Road
Thunder Bay ON P7B 6T8
Tammy Cook
tammy@lakeheadca.com

Long Point Region CA

4 Elm Street
Tillsonburg ON N4G 0C4
Judy Maxwell
jmaxwell@lprca.on.ca

Lower Thames Valley CA

100 Thames Street
Chatham ON N7L 2Y8
Mark Peacock
mark.peacock@ltvca.ca

Lower Trent Region CA

R.R. #1
714 Murray Street
Trenton ON K8V 5P4
Rhonda Bateman
rhonda.bateman@ltc.on.ca

Maitland Valley CA

Box 127

Attachment A

1093 Marietta Street
Wroxeter ON N0G 2X0
Phil Beard
pbeard@mvca.on.ca

Mattagami Region CA

100 Lakeshore Road
Timmins ON P4N 8R5
David Vallier
david.vallier@timmins.ca

Mississippi Valley CA

10970 Highway 7
Carleton Place ON K7C 3P1
Sally McIntyre
smcintyre@mvc.on.ca

Niagara Peninsula CA

250 Thorold Road West, 3rd Floor
Welland ON L3C 3W2
Chandra Sharma
csharma@npca.ca

Nickel District CA

199 Larch St
Suite 401
Sudbury ON P3E 5P9
Carl Jorgensen
carl.jorgensen@conservationsudbury.ca

North Bay-Mattawa CA

15 Janey Avenue
North Bay ON P1C 1N1
Chitra Gowda
chitra.gowda@nbmca.ca

Nottawasaga Valley CA

8195 Line 8
Utopia ON L0M 1T0
Doug Hevenor
dhevenor@nvca.on.ca

Attachment A

Otonabee Region CA

250 Milroy Drive
Peterborough ON K9H 7M9
Janette Loveys Smith
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Quinte CA

R.R. #2
2061 Old Highway #2
Belleville ON K8N 4Z2
Brad McNevin
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Raisin Region CA

PO Box 429
18045 County Road 2
Cornwall ON K6H 5T2
Richard Pilon
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Rideau Valley CA

Box 599
3889 Rideau Valley Dr.
Manotick ON K4M 1A5
Sommer Casgrain-Robertson
sommer.casgrain-robertson@rvca.ca

Saugeen Valley CA

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1078 Bruce Road #12, Box #150
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Sault Ste. Marie Region CA

1100 Fifth Line East
Sault Ste. Marie ON P6A 6J8
Corrina Barrett
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South Nation River CA

38 Victoria Street
P.O. Box 29
Finch ON K0C 1K0
Angela Coleman
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St. Clair Region CA

205 Mill Pond Crescent

Attachment A

Strathroy ON N7G 3P9
Ken Phillips
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Toronto and Region CA
101 Exchange Avenue
Vaughan ON L4K 5R6
John MacKenzie
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Upper Thames River CA
1424 Clarke Road
London ON N5V 5B9
Tracey Annett
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**Ministry of Natural
Resources and Forestry**

Office of the Minister

99 Wellesley St W
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel.: 416-314-2301**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416-314-2301

Ontario

December 13, 2023

TO: All Conservation Authorities**SUBJECT:** Extension of Minister's Direction for Conservation Authorities Regarding Fee Changes Associated with Planning, Development and Permitting Fees

I am writing with regards to conservation authority fees for the 2024 year. As you are aware, a Minister's Direction ("Direction") was issued on December 28, 2022, directing conservation authorities not to change fees for programs and services associated with planning, development and permitting for the 2023 calendar year. I have provided a copy of this previous direction for your reference.

Pursuant to my authority under subsection 21.3 (1) of the *Conservation Authorities Act*, I am issuing a new Direction that extends the previous Direction for the upcoming year (attached to this letter as Attachment A). The Direction will be in effect from January 1, 2024 to December 31, 2024 and applies to fees for the same programs and services specified in the Direction that was in effect for 2023.

If you have any questions, please contact Jennifer Keyes, Director, Resources Planning and Development Policy Branch, at 705-761-4831 or jennifer.keyes@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read 'Graydon Smith'.

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: The Honourable Paul Calandra, Minister of Municipal Affairs and Housing
The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks

**Minister’s Direction Issued Pursuant to Section 21.3 of the *Conservation Authorities Act*
(this “Direction”)**

WHEREAS section 21.2 of the *Conservation Authorities Act* permits a Conservation Authority to charge a fee for a program or service if the program or service is included in the Minister’s list of classes of programs and services in respect of which a Conservation Authority may charge a fee;

AND WHEREAS subsections 21.2 (6) and 21.2 (7) of the *Conservation Authorities Act* provide that a Conservation Authority shall adopt a written fee policy that includes a fee schedule listing the programs and services that it provides in respect of which it charges a fee, and the amount of the fee charged for each program or service or the manner in which the fee is determined (a “**Fee Schedule**”);

AND WHEREAS subsection 21.2 (10) of the *Conservation Authorities Act* provides that a Conservation Authority may make a change to the list of fees set out in the fee schedule or to the amount of any fee or the manner in which a fee is determined, provided the authority shall give notice of the proposed change to the public in a manner it considers appropriate;

AND WHEREAS section 21.3 of the *Conservation Authorities Act* provides the Minister with the authority to give a written direction to an authority directing it not to change the amount of any fee it charges under subsection 21.2 (10), in respect of a program or service set out in the list referred to in subsection 21.2 (2), for the period specified in the direction;

NOW THEREFORE pursuant to the authority of the Minister of Natural Resources and Forestry under section 21.3, the Conservation Authorities set out under Appendix “A” of this Direction (the “**Conservation Authorities**” or each, a “**Conservation Authority**”) are hereby directed as follows:

Fee Changes Prohibition

1. Commencing on the Effective Date and for the duration of the Term of this Direction, a Conservation Authority is prohibited from making a change under subsection 21.2 (10) of the *Conservation Authorities Act* to the amount of any fee or the manner in which a fee is determined in its fee schedule if such a change would have the effect of changing the fee amount for the programs and services described in paragraphs 2 and 3 of this Direction.

Program and Service Fees Impacted

2. This Direction applies to any fee set out in the Fee Schedule of a Conservation Authority, including without limitation fees for any mandatory program or service

(Category 1), municipal program or service (Category 2), or Conservation Authority recommended program or service (Category 3) related to reviewing and commenting on planning and development related proposals, applications, or land use planning policies, or for Conservation Authority permitting.

3. For greater certainty, this Direction applies to any fees in respect of the following programs or services provided under the Mandatory Programs and Services regulation ([O. Reg. 686/21](#)):
 - a. Section 6: programs and services related to reviewing applications and proposals under the *Aggregate Resources Act*, *Drainage Act*, *Environmental Assessment Act*, and the *Niagara Escarpment Planning and Development Act*, for the purpose of commenting on the risks related to natural hazards arising from the proposal,
 - b. Section 7: programs and services related to ensuring that decisions under the *Planning Act* are consistent with the natural hazards policies in the policy statements issued under section 3 of the *Planning Act* and are in conformance with any natural hazard policies included in a provincial plan as defined in section 1 of that Act,
 - c. Section 8: programs and services related to Conservation Authority duties, functions, and responsibilities to administer and enforce section 28 and its regulations, section 28.0.1, and section 30.1 of the *Conservation Authorities Act*,
 - d. Paragraph 4 of subsection 13 (3): programs and services related to reviewing and commenting on any proposal made under another Act for the purpose of determining whether the proposal relates to a significant drinking water threat or may impact any drinking water sources protected by a source protection plan, and
 - e. Subparagraph 4 iv of section 15: programs and services related to reviewing and commenting on proposals made under other Acts for the purpose of determining the proposal's impact on the Lake Simcoe Protection Plan and the Lake Simcoe watershed.

Application

4. This Direction, applies to all Conservation Authorities in Ontario, listed in Appendix "A" to this Direction.
5. For greater certainty, this Direction also applies to the Conservation Authorities listed in Appendix "A" to this Direction when such Conservation Authorities are meeting as a source protection authority under the *Clean Water Act, 2006*.

Effective Date and Term

6. This Direction is effective from January 1, 2024 (the "**Effective Date**").

Attachment A

7. The term of this Direction is the period from the Effective Date to December 31, 2024 (the “Term”).

Amendments

8. This Direction may be amended in writing from time to time at the sole discretion of the Minister.

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the
Minister of Natural Resources and Forestry



The Honourable Graydon Smith
Minister of Natural Resources and Forestry
December 13, 2023

APPENDIX A

LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA

R.R. #3
71108 Morrison Line
Exeter ON N0M 1S5
Brian Horner
bhorner@abca.on.ca

Cataraqui Region CA

Box 160
1641 Perth Road
Glenburnie ON K0H 1S0
Katrina Furlanetto
kfurlanetto@crca.ca

Catfish Creek CA

R.R. #5
8079 Springwater Road
Aylmer ON N5H 2R4
Dusty Underhill
generalmanager@catfishcreek.ca

Central Lake Ontario CA

100 Whiting Avenue
Oshawa ON L1H 3T3
Chris Darling
cdarling@cloca.com

Credit Valley CA

1255 Old Derry Rd
Mississauga ON L5N 6R4
Quentin Hanchard
quentin.hancard@cvc.ca

Crowe Valley CA

Box 416
70 Hughes Lane
Marmora ON K0K 2M0
Tim Pidduck
tim.pidduck@crowevalley.com

Essex Region CA

Suite 311
360 Fairview Ave West
Essex ON N8M 1Y6
Tim Byrne
tbyrne@erca.org

Ganaraska Region CA

Box 328
2216 County Road 28
Port Hope ON L1A 3V8
Linda Laliberte
llaliberte@grca.on.ca

Grand River CA

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Cambridge ON N1R 5W6
Samantha Lawson
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Grey Sauble CA

R.R. #4
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Owen Sound ON N4K 5N6
Tim Lanthier
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Halton Region CA

2596 Britannia Road West
Burlington ON L7P 0G3
Hassaan Basit
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Hamilton Region CA

P.O. Box 81067
838 Mineral Springs Road
Ancaster ON L9G 4X1
Lisa Burnside
lisa.burnside@conservationhamilton.ca

Kawartha Region CA

277 Kenrei (Park) Road
Lindsay ON K9V 4R1
Mark Majchrowski
mmajchrowski@kawarthaconservation.com

Kettle Creek CA

R.R. #8
44015 Ferguson Line
St. Thomas ON N5P 3T3
Elizabeth VanHooren
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Lake Simcoe Region CA

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Lakehead Region CA

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Long Point Region CA

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Lower Thames Valley CA

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Lower Trent Region CA

R.R. #1
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Trenton ON K8V 5P4
Rhonda Bateman
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Maitland Valley CA

Box 127
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Mattagami Region CA

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David Vallier
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Mississippi Valley CA

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Niagara Peninsula CA

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Nickel District CA

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Sudbury ON P3E 5P9
Carl Jorgensen
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North Bay-Mattawa CA

15 Janey Avenue
North Bay ON P1C 1N1
Chitra Gowda
chitra.gowda@nbmca.ca

Nottawasaga Valley CA

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Utopia ON L0M 1T0
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Raisin Region CA

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Rideau Valley CA

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Manotick ON K4M 1A5
Sommer Casgrain-Robertson
sommer.casgrain-robertson@rvca.ca

Saugeen Valley CA

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1078 Bruce Road #12, Box #150

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Jennifer Stephens

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1100 Fifth Line East

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Corrina Barrett

cbarrett@ssmrca.ca**South Nation River CA**

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Finch ON K0C 1K0

Carl Bickerdike

cbickerdike@nation.on.ca**St. Clair Region CA**

205 Mill Pond Crescent

Strathroy ON N7G 3P9

Ken Phillips

kphillips@scrca.on.ca**Toronto and Region CA**

101 Exchange Avenue

Vaughan ON L4K 5R6

John MacKenzie

john.mackenzie@trca.ca**Upper Thames River CA**

1424 Clarke Road

London ON N5V 5B9

Tracey Annett

annettt@thamesriver.on.ca



File: A.39.1.2

DATE

Adelaide Metcalfe

Ontario Ministry of Natural Resources
Attn: Honourable Graydon Smith
Via email: minister.mnrf@ontario.ca

Bluewater

Dear Minister Smith,

Central Huron

We, the elected leaders of the municipalities of the Ausable Bayfield Conservation Authority (ABCA) watershed, are requesting your help in addressing budget pressures that all municipalities are facing. We ask that you do so by rescinding your Direction to conservation authorities to freeze the fees associated with planning, development, and permitting.

Huron East

Lambton Shores

The inability of the conservation authorities to increase fees to offset the costs required to meet demand and increased service levels associated with Bills 108 and 109, requires that the authorities increase the levy to their member municipalities. This, in turn, requires the municipalities to increase property taxes to our residents. While it is understood that freezing the development and application fees has had a significant impact on conservation authorities located in high-growth areas of the province, conservation authorities which are not in high growth areas, such as the ABCA, are also feeling the effects.

Lucan Biddulph

Middlesex Centre

North Middlesex

Perth South

Smaller conservation authorities with fewer resources are also finding it difficult to adjust their levels of service to respond to these changes. The ABCA is one of those conservation authorities.

South Huron

Warwick

West Perth

Conservation authorities are partners in ensuring that development can happen in a timely, safe manner. We need them to be able to provide the services required to meet the province's goals without increasing the burden of current rate payers. The use of fees to fund this type of program ensures that those benefiting from development are paying for it -- growth pays for growth. This is the fairest funding system for this type of program.

We support conservation authorities offsetting program costs through fees as much as possible and request that you grant them the ability to do so. Failing that, we

request that the Ministry increase the transfer payments to conservation authorities to replace the lost income that the freeze has created.

Mayor Paul Klopp, Municipality of Bluewater

Mayor Jim Ginn, Municipality of Central Huron

Mayor Bernie MacLellan, Municipality of Huron East

Mayor George Finch, Municipality of South Huron

Mayor Doug Cook, Municipality of Lambton Shores

Mayor Todd Case, Township of Warwick

Mayor Sue Clarke, Township of Adelaide Metcalfe

Mayor Cathy Burghardt-Jesson, Township of Lucan-Biddulph

Mayor Aina DeViet, Municipality of Middlesex Centre

Mayor Brian Ropp, Municipality of North Middlesex

Mayor Jim Aitcheson, Township of Perth South

Mayor Walter McKenzie, Municipality of West Perth

**The Corporation
of the
Municipality of Huron East
By-law No. 099 for 2024**

Being a Amend By-law 016-2024, Being a By-law to
Licence, Regulate, and Govern Refreshment Vehicles
in the Municipality of Huron East

Whereas Section 8(3) of the Municipal Act, 2001, S.O. 20001, c.25, as amended, a by-law respecting any matter may, (a) regulate or prohibit the matter; (b) require persons to do things respecting the matter; and (c) provide for a system of licence respecting the matter;

And Whereas Section 11(2) of the Municipal Act, 2001, provides that a Municipality may pass by-laws for the purpose of ensuring economic, social well-being of the municipality, and the health, safety and well-being of people in the municipality;

And Whereas Section 151 of the Municipal Act, 2001 provides for a system of business licences for any business wholly or partially carried on within the municipality and allows a municipality to prohibit the carrying on or engaging in the business without a licence, to refuse to grant a licence, to revoke or suspend a licence or to impose special conditions for licence;

And Whereas Section 391 of the Municipal Act, 2001 enables a municipality to pass a by-law imposing fees or charges for services or activities provided or done by or on behalf of it;

And Whereas the Council of the Municipality of Huron East passed By-law 016-2024 to licence, regulate and govern Refreshment Vehicles in the Municipality of Huron East;

And Whereas the Council of the Municipality of Huron East considers it desirable to amend By-law 016-2024,

Now therefore, the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That Section 1, be amended to change the definition of a Health Unit to the following:

“Health Unit” means any board of health recognized or established under the Health Protection and Promotion Act, R.S.O. 1990, c. H. 7, as amended, any successor legislation thereto, and any public health organization or authority created, designed or recognized by the Government of Ontario for the geographic region covered by the Municipality of Huron East and its nearby catchment areas.

2. That Section 1, the definition of **“Refrigerated Bicycle Cart”**, be removed.
3. That Section 3.2, regarding the validity of a license, be amended to the following:
Licenses are valid for the length of the applied for event, for a maximum of seven (7) days.
4. That Section 3.5.5 be amended to reduce the Commercial Liability insurance amount to two million (\$2,000,000.00), where required:
5. That Section 3.5.9, stating that Refrigerated Bicycle Carts shall be equipped with a soft toned bell or chime in proper working order, be removed.
6. That Section 3.11 stating that every Refrigerated bicycle cart shall ensure that only ice cream, ice cream cones, ice milk and other iced confectionery products are

offered for sale or sold from the Refrigerated Bicycle Cart, be removed.

7. That Section 3.12 stating that every food item offered for sale or sold from Refrigerated Bicycle Carts are individually wrapped, be removed.
8. That Section 3.13 stating that no Licensee of a Refrigerated Bicycle Cart shall employ or allow anyone under the age of 15 years to operate the Refrigerated Bicycle Cart, be removed.
9. That Section 5.3 be amended to the following, Sections 5.3.1 to 5.3.5 shall remain the same:

“Refreshment Vehicles being operated by one of the following organizations for fundraising purposes may be exempt from paying the refreshment vehicle fee, subject to Council approval. All other provisions of this By-law apply, unless special permission has been granted by Council. The listed organizations are responsible for ensuring the licensing provisions of this By-law are met”.

10. That this By-law shall be in force and effect on the date of final passing thereof.

Read a first and second time this 3rd day of December 2024.

Read a third time and finally passed this 3rd day of December 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

**of The
Municipality of Huron East**

By-law No. 100 for 2024

Being a By-law to Amend Schedules A and E Fees for
General Government and Administration and Health
Services of By-law 005-2024, being a By-law to Establish
Fees and Charges for the Municipality of Huron East

Whereas Section 391(1) of the Municipal Act, R.S.O., 2001, c. 25, as amended, provides that a Municipality may pass By-laws to impose fees or charges on persons;

And Whereas Council of the Municipality of Huron East passed By-law 005-2024 to impose fees and charges for services provided to the Municipality of Huron East;

And Whereas The Municipality of Huron East has revised the fee and length of term of the Refreshment Vehicle License;

And Whereas The Municipality of Huron East is required to set fees for cemetery markers as prescribed by the Bereavement Authority of Ontario;

And Whereas Council of the Municipality of Huron East deems it necessary and desirable to amend Schedule 'A' and Schedule 'E' of By-law 005-2024;

Now Therefore the Council of the Corporation of the Municipality of Huron East enacts as follows:

1. That Schedule A, General Government and Administration of By-law 005-2024 be amended as shown and described on Schedule "A" attached hereto.
2. That Schedule E, Health Services of By-law 005-2024 be amended as shown and described on Schedule "B" attached hereto.
2. This By-law shall come into force and take effect on the day of the final passing thereof.

Read a first and second time this 3rd day of December 2024

Read a third time and finally passed this 3rd day of December 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk

The Corporation
of the
Municipality of Huron East

Schedule “A” By-law 100-2024: Fees and Charges - Administration

General Government and Administration	
Administration Fees	
Licences	
Refreshment Vehicle License – per event for a max of seven (7) days	\$200.00

**The Corporation
of the
Municipality of Huron East**

Schedule “B” By-law 100-2024: Fees and Charges – Health Services

Marker Installation	
Flat Marker smaller than 173 sq. in.	\$40.00
Flat Marker 173 sq. in. and over	\$100.00
Setting Horizontal marker in concrete	\$70.00
Upright monument up to 4 ft. in height or width, including the base	\$200.00
Upright monument 4 ft. and over in height or width, including the base	\$400.00

All fees are applicable to the Brussels, Cranbrook and Mount Pleasant Cemeteries.

Applicable HST is in addition to the above fees.

**The Corporation
of the
Municipality of Huron East
By-law No. 101 for 2024**

Being a By-law to Confirm the Proceedings of the Regular
Council Meeting of the Corporation of the Municipality of
Huron East

Whereas, the Municipal Act, S. O. 2001, c. 25, as amended, s. 5 (3) provides municipal power, including a municipality's capacity, rights, powers and privileges under section 8, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

And Whereas, the Municipal Act, S. O. 2001, c.25, as amended, s. 8 provides a municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And Whereas it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Huron East at this meeting be confirmed and adopted by By-law;

Now Therefore the Council of the Corporation of the Municipality of Huron East **Enacts as Follows:**

1. The action of the Council of the Corporation of the Municipality of Huron East, at its Regular meeting held on the 3rd day of December, 2024 in respect to each recommendation contained in the Reports of the Committees and each motion and resolution passed and other action taken by the Council of the Corporation of the Municipality of Huron East at these meetings, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and the proper officials of the Corporation of the Municipality of Huron East are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of Huron East referred to in the proceeding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Municipality of Huron East.

Read a first and second time this 3rd day of December 2024.

Read a third time and finally passed this 3rd day of December 2024.

Bernie MacLellan, Mayor

Jessica Rudy, Clerk